

**MINUTES**  
**Plainwell City Council**  
**July 25, 2022**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Jared Bowen of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 07/11/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Public Comment:
  - A. David Eberle and Shaydon Weaver, Bloom Sluggett, PC, provided an update on the legal proceedings related to the Clark Gas Station.
7. County Commissioner Report: Gale Dugan provided an update on Allegan County budget funding, Probate Court, and potential parameter updates for the water/sewer project submissions for local governments. He also provided an update on the situation with the Allegan County Medical Examiner's office and a recent officer-involved shooting.
8. Agenda Amendments: None.
9. Mayor's Report: Mayor Keeler reported that he had attended the Public Servant Appreciation Day hosted by Lighthouse Baptist Church and thought it was well done.
10. Recommendations and Reports:
  - A. Director Callahan reported the 2008 Chevy Impala that was used as the director's car had over 175,000 miles and needed repairs. He noted that the department had a 2014 Ford SUV that had just been taken out of service with about 100,000 miles that would work as a director's car. Director Callahan reported that he had negotiated with the vendor involved and had gotten several items needed to convert the SUV to become the director's car donated by the vendor at no charge to the city. He recommended using the proceeds from the sale of the 2008 Impala to purchase ballistic shields for use in active violence situations.  
**A motion by Overhuel, seconded by Steele, to approve the sale of the 2008 Chevy Impala, convert the 2014 Ford SUV to the director's vehicle, and use the proceeds of the sale to purchase ballistic shields. On a roll call vote, all voted in favor. Motion passed.**
  - B. Superintendent Nieuwenhuis reported that two bids were received for the crack sealing on Main Street, and one bid was almost double the cost of the other. He noted that the low bid from Asphalt

The City of Plainwell is an equal opportunity employer and provider

Restorations used MDOT approved materials and the company had good references from previous municipal projects.

**A motion by Wisnaski, seconded by Keeney, to approve a contract with Asphalt Restorations for crack sealing North and South Main Street from Starr Road to the New Orchard in the amount of \$15,732.80. On a roll call vote, all voted in favor. Motion passed.**

- C. Superintendent Pond reported that there are only 2 suppliers for Ferric Chloride and one is not accepting new client orders. This chemical is a necessary part of the treatment process and this purchase is a budgeted line item.

**A motion by Wisnaski, seconded by Keeney, to approve a contract with Webb Chemical for the annual ferric chloride purchase in the amount of \$34,824.00. On a roll call vote, all voted in favor. Motion passed.**

- D. Superintendent Pond reported that polymer is used in the settling process, and Water Solve's polymer has worked well previously. The polymer is a necessary part of the process and this purchase is a budgeted line item.

**A motion by Keeney, seconded by Wisnaski, to approve a contract with Water Solve for the annual polymer purchase in the amount of \$8,800.00. On a roll call vote, all voted in favor. Motion passed.**

- E. Personnel Manager Lamorandier reported that the Section 125 Plan was moving from one third-party administrator, American Fidelity, to another, HealthEquity. As a result of the move, the plan documents needed to be updated and restated with relevant changes.

**A motion by Steele, seconded by Overhuel, to authorize the City Manager to finalize revisions to the Section 125 Plan Document. On a roll call vote, all voted in favor. Motion passed.**

- F. Personnel Manager Lamorandier reported that the IRS requires all pre-approved retirement plan documents to be restated every 6 years to address changes and updates, and Nationwide has an additional requirement known as the Third Cycle Restatement. This revision of the document addresses both of these requirements.

**A motion by Steele, seconded by Overhuel, to authorize the City Manager to finalize revisions to the 401a Retirement Program. On a roll call vote, all voted in favor. Motion passed.**

- G. Manager Wilson reported that he had negotiated a one month extension of the current contract at the old price, as well as several other changes. The current contract expired June 30, 2022 and the one month extension is due to expire July 31, 2022. The fuel surcharge would start in 2023 instead of 2022, and there is a 90 day out clause for both sides to ensure the city can exit the agreement if the prices increase too drastically. He noted there were some concerns with the price increasing based on increasing fuel costs and the possibility of increased charges for using the Kent County recycling facility to drop off material.

**A motion by Keeney, seconded by Wisnaski, to approve the Waste Material Service Agreement as presented, authorize and direct the Mayor and Clerk to sign on behalf of the City, and authorize the City Manager to take all action necessary to effectuate the Agreement. On a roll call vote, all voted in favor. Motion passed.**

#### 11. Communications:

The City of Plainwell is an equal opportunity employer and provider

**A motion by Steele, seconded by Overhuel, to accept and place on file the June 2022 Department of Public Safety Report, the June 2022 Water Renewal report and the draft 7/14/2022 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.**

**12. Accounts Payable:**

**A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$246,383.62 for payment of same. On a roll call vote, all voted in favor. Motion passed.**

**13. Public Comments: None.**

**14. Staff Comments:**

Treasurer Kelley reported 2022 summer tax collections were ongoing, with an 8/15 due date, as well as continued work with Personnel Manager Lamorandier on various plan documents, and work with Manger Wilson on budget cycle changes.

Superintendent Nieuwenhuis reported the distribution material inventory was going well and they were in the 4<sup>th</sup> quadrant currently. He noted that city employee Cheryl Pickett's water line was broken during the inventory, and repaired by the city. He also reported that there were 17 services due to be checked that were located in concrete, so he had reached out to EGLE and was waiting to hear back to find out if they could move to the left or right on the lines to avoid cutting into concrete.

Personnel Manager Lamorandier reported continued work on training and planned to move everything out of her name by the end of August to allow time for everyone to get settled into their new duties and get support from her as needed before October.

Community Development Manager Siegel reported the project construction meeting for the rental rehab grant went well, and construction is scheduled to start in August. She also noted that the city was on track as a Redevelopment Ready Community by working on updating the Master Plan and Community Recreation Plan.

Superintendent Pond reported he had completed the asset management report as part of a permit requirement, and noted that the city was a lot further ahead on that compared to other cities. He also noted that the Dystor cover is due to be replaced, although it is currently stable, and he would be bringing the issue to the next meeting.

Director Callahan reported that the Gilkey School bathroom fire investigation is ongoing however they did have some good leads they are following up on. He also noted there is upcoming Active Violence training from 9:30-12pm on July 26.

Clerk Fenger reported continuing work on preparations for the August 2, 2022 Primary Election and noted that the polls would be open from 7am-8pm for voting that day. She also noted that AV ballots continued to be issued and received, with a good return rate and voter turnout rate expected for the election.

Manager Wilson reported continuing work on closing out the demo contract on the mill. He also noted the retainage payment had been received and the city was withholding pay app 9 & 10 because all the lien waivers had not been received which was a requirement of the state as part of the grant process.

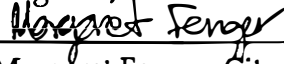
15. Council Comments:

Councilmember Steele congratulated Personnel Manager Lamorandier for all her years of service. She also asked about providing free wifi as she had visited a town with free wifi provided by the DDA. She wanted to know how they handled it and whether it was feasible for the city.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:11 PM. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Margaret Fenger  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
August 8, 2022  
  
\_\_\_\_\_  
Margaret Fenger, City Clerk