

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

City Council – Monday August 14, 2017

7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 07/24/2017 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report / Presentations**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Resolution 17-20 – Approved Financial Institutions**
Council will consider the update to the listing of approved financial institutions.
 - B. **2017/2018 Budget Amendment – Encumbrance Rollover**
Council will consider approving a budget amendment for the 2016/2017 purchases rolled over into the 2017/2018 budget.
 - C. **DPW – Skid Steer Purchase & Sell Existing Unit at Auction**
Council will consider authorizing the purchase of a 318G model Skid Steer from AIS Construction for \$34,177.37 and selling the existing unit at auction.
 - D. **DPW – Upgrade Cartegraph Software**
Council will consider authorizing the upgrade of the Public Works/Water Renewal Equipment/Fleet Management/Work Order system with Cartegraph for \$9,400.
 - E. **DPW – Purchase of John Deere 4x2 Gator & Trade-In Existing Gator**
Council will consider authorizing the purchase of a new Gator utility vehicle and trading in the existing one with Steensma Lawn & Garden for a net of \$6,525.71.
 - F. **WR – Engineering Services Replacement of Influent Screw Pumps**
Council will consider authorizing a \$37,114 engineering project with Fleis & Vandenbrink for the replacement of influent screw pumps originally installed in 1980.
 - G. **WR – Tank Cleaning 3-Year Contract**
Council will consider authorizing a 3-year tank cleaning contract with Clean Earth.
11. **Communications:** The June & July 2017 Water Renewal Reports, the 2016/2017 WR Plan Asset Management Plan and the July 2017 Investment and Fund Balance Reports.
12. **Accounts Payable - \$329,762.22**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City

Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
July 24, 2017

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Smail of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Keeler, and Councilman Overhuel. Absent: Mayor Brooks and Councilman Keeney.
5. Approval of Minutes/Summary:
A motion by Keeler, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/10/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None.
7. County Commissioner Report / Presentations:
Commissioner Don Black delivered the 2016 State of the County report to the Mayor and the City Manager. He noted an August 2, 2017 Precinct Meeting at Gun Plain Township (6.30pm) to discuss options for funding county-wide law enforcement. Mayor Pro-Tem Steele expressed her disappointment at the seeming lack of communication about the meetings and the funding options being discussed. The entire Council, including the City Manager, expressed concerns about the citizens of Plainwell being taxed for county-wide law enforcement when the city has its own public safety force which is funded by the city property taxes.
8. Agenda Amendments: None.
9. Mayor's Report:
Mayor Pro-Tem Steele reported that the husband of city employee Anne Conn passed away Monday morning and both the Mayor and Councilman Keeney were offering support to Anne and the family, as each of them were close with the Conn family. She also sent well wishes to Paul Warnement who recently suffered injuries in a fire.
10. Recommendations and Reports:
 - A. Clerk/Treasurer Kelley reported that a member of the Parks & Trees Commission had moved out of the city and resigned his posted. Citizen Gina DeHart is the Mayor's appointee to complete Marcus Taylor's term on the Parks & Trees Commission.
A motion by Steele, seconded by Overhuel, to confirm the Mayor's appointment of Gina DeHart to complete Marcus Taylor's term on the Parks & Trees Commission. On a voice vote, all in favor. Motion passed.
 - B. Ric Schell representing Sweetwater's Donuts reported to Council on the company's plans for a 4100 square foot retail & corporate training facility with between 25 and 30 employees to cover the 24/7 operations. He briefly went over the Site Plan and noted the Planning Commission has seen the entire plan and recommends approval. City Manager Wilson noted grant approval from USDA for 320 feet of road north of Allegan Street to accommodate the development. The work is pending closing on the sale of the property.
A motion by Keeler, seconded by Overhuel, to approve the site plan for Sweetwater's Donuts on North Prince Street. On a voice vote, all in favor. Motion passed.

- C. John Tenpas from Driesenga & Associates, representing Wesco, reported to Council on the company's plan to demolish and reconfigure all the structures on the site, except the store building. The new fuel canopy will be turned 90 degrees to improve traffic flow and there will be a new Dumpster area as well. The Planning Commission has reviewed the full site plan and recommends approval. **A motion by Overhuel, seconded by Keeler, to approve the site plan for Wesco at 551 Allegan Street as presented. On a voice vote, all in favor. Motion passed.**

11. Communications:

- A. **A motion by Overhuel, seconded by Keeler, to accept and place on file the June 2017 Public Safety Report, the DRAFT 07/11/2017 DDA-BRA-TIFA Minutes and the DRAFT 07/19/2017 Planning Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$148,141.65 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments

None.

14. Staff Comments

Superintendent Updike reported he is waiting for a start date for the paving project. In the meantime his staff is preparing for that work and also painting work on North Main.

Community Development Manager Siegel reported ongoing fundraising efforts for the Dog Park including an August 5 can/bottle drive. She also reported on the Movies in the Park, which start Friday July 28.

Superintendent Pond reported using summer help to prepare painting projects on the exterior buildings.

Director Bomar reported on a July 19 fire at Drug & Lab, which was quickly extinguished. He noted that his staff has toured the facility and spoken with staff about safety improvements on site.

Clerk/Treasurer Kelley reported working on the audit, the chart of accounts, clerk and payroll functions.

15. Council Comments:

Councilman Overhuel is excited for Ace Hardware, Sweetwater's and Wesco – great things are happening in Plainwell!

16. Adjournment:

A motion by Overhuel, seconded by Steele, to adjourn the meeting at 7:35 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

Clerk/Treasurer

SUMMARY
Plainwell City Council
July 24, 2017

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Invocation given by Scott Smail of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Steele, Keeler and Overhuel. Absent: Brooks and Keeney.
5. Approved Minutes/Summary of 07/10/2017 regular meeting.
6. Confirmed appointment of Gina DeHart to the Parks & Trees Commission.
7. Approved site plan for Sweetwater's Donuts.
8. Approved site plan for Wesco.
9. Accepted and placed on file the June 2017 Public Safety Report, the DRAFT 07/11/2017 DDA-BRA-TIFA Minutes and the DRAFT 07/19/2017 Planning Minutes.
10. Approved Accounts Payable for \$148,141.65.
11. Adjourned the meeting at 7:35 pm.

Submitted by,
Brian Kelley
Clerk/Treasurer

The City of Plainwell is an equal opportunity provider and employer

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269-673-0203 Main Office
269-686-5331 Main Fax
<http://www.allegancounty.org>

Dean Kapenga, Chairman
Tom Jessup, Vice Chairman

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, July 27, 2017 – 1PM

Board Room – County Services Building

9AM

CLOSED SESSION: Collective Bargaining

DISTRICT 1

Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

ACTION:

1. Stay the Path regards Collective Bargaining-*(Stay the path; passed 6-1 Thiele)*

DISTRICT 2

Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISCUSSION ITEMS:

1. Veterans Stand Down Event *(It's all about Veterans not commissioners)*
2. 2017-18 Planning Update *(Annual review; passed unanimously)*
3. Administrative Update *(15 internal security cameras installed in the courthouse and 5 on the exterior.)*

DISTRICT 3

Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

1PM

CALL TO ORDER:

OPENING PRAYER: Commissioner Don Black

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PUBLIC PARTICIPATION: *(Undersheriff Mike Larsen asked the board of commission to consider the Action 1 from 9:00am today.)*

APPROVAL OF AGENDA:

PRESENTATIONS:

2016 County Audit—Gabridge & Co.

INFORMATIONAL SESSION:

Mark Witte, Director—Community Mental Health

ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (7/21/17 & 7/28/17) *(\$7,075,889.67, \$193,238.56; passed unanimously)*

DISTRICT 4

Mark DeYoung
616-681-9413
mdeyoung@
allegancounty.org

DISTRICT 5

Tom Jessup
269-637-3374
tjessup@
allegancounty.org

ACTION ITEMS:

1. Board of Commissioners-approve Deputy Medical Examiner-*(Theodore Thurman Brown, MD; passed unanimously)*
2. Probation/Parole-approve design development plans *(Review design consideration 3 ; passed 6-1 Thiele)*
3. Board of Commissioners-establish Roth 457 Benefit Plans (158-504) *(Plan to effective August 1, 2017; passed unanimously)*
4. Within the County Policy – send Commissioner Kapenga at the invitation to The White House *(August 8, 2017; passed 6-1Thiele)*

DISTRICT 6

Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISTRICT 7

Don Black
269-792-6446
dblack@
allegancounty.org

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

DISCUSSION ITEMS:

1. Community Mental Health *(Many concerns voiced and asked for attorney; Moved to a further agenda; passed 5-2 DeYoung, Kapenga)*
-

NOTICE OF APPOINTMENTS & ELECTIONS:

APPOINTMENTS:

1. Community Mental Health Board:
 - One Representative—term expired 3/31/18 Application REC 7/20/17
2. Farmland Preservation Board:
 - Agricultural Representative—term expired 12/31/16
 - Real Estate Representative—term expired 12/31/16
3. Tourist Council:
 - One Representative—term expired 12/31/14
 - One Representative—term expired 12/31/15

ELECTIONS:

1. Economic Development Commission:
 - Utilities Representative—new 1 year term
 - Private Sector Representative—new 1 year term
2. Parks Advisory Board:
 - One Representative—new term

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(Nothing)*
- District-3-Max R. Thiele-*(Toured recycling center in Marshall)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(MAC conference at Grand Hotel in September)*
- District-6-Gale Dugan-*(Nothing)*
- District-7-Don Black-*(All commissioners received new commissioners and training at 8:00am)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-July 27, 2017

(Comments in italics are my opinions and interpretation of the Commission meeting and actions)

Arrogance

“The truest characters of ignorance are vanity and pride and arrogance.”

– Samuel Butler (British writer, 1835-1902)

ADJOURNMENT: Next Meeting - Thursday, August 10, 2017, 1PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

Allegan County Board of Commissioners



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
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Dean Kapenga, Chairman
Tom Jessup, Vice Chairman

BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, August 10, 2017 – 1PM
Board Room – County Services Building
9:00AM

DISTRICT 1
Dean Kapenga
616-218-2599
dkapenga@
allegancounty.org

DISTRICT 2
Jim Storey
616-848-9767
jstorey@
allegancounty.org

DISTRICT 3
Max R. Thiele
269-673-4514
mthiele@
allegancounty.org

DISTRICT 4
Mark DeYoung
616-681-9413
mdeyoung@
allegancounty.org

DISTRICT 5
Tom Jessup
269-637-3374
tjessup@
allegancounty.org

DISTRICT 6
Gale Dugan
269-694-5276
gdugan@
allegancounty.org

DISTRICT 7
Don Black
269-792-6446
dblack@
allegancounty.org

DISCUSSION ITEMS:

1. Capital Projects Update (*Examined and discussed projects progress for 2017*)
2. 2017-18 Planning Update (*Review projects*)
3. Administrative Update (*Read reviewed and questioned printed report*)
4. Collective Bargaining Agreements Update (*closed session*)

ACTION:

1. Johns Street Otsego (*Request a resolution from City of Otsego what specifically is requested of Allegan County. See the city wants to increase the 33' to 66' road and curbs to Rock Tenn. Move to the next meeting with request, maps, surveys, etc. from City and or County; passed unanimously*)
2. Drain Commissioner Engineer (*Begin Michael E. Horgen at higher rate because of well-qualified candidate; passed unanimously*)

1PM

CALL TO ORDER:

OPENING PRAYER: Commissioner Gale Dugan

PLEDGE OF ALLEGIANCE:

ROLL CALL:

COMMUNICATIONS: None

APPROVAL OF MINUTES: Attached (*passed 5-1 Storey*)
July 27, 2017

PUBLIC PARTICIPATION: (*State Rep. Mary Whiteford Update*)

INFORMATIONAL SESSION:

Kimberly Turcott, Director—Medical Care Community

ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (8/4/17 & 8/11/17) (*\$734,025.80, \$966,037.76 ; passed unanimously*)

ACTION ITEMS:

1. Drain Commission—Selkirk Lake Drain Bonds (159-399) (*Pledge Full Faith and credit on Selkirk lake Drain in Wayland and Martin Townships \$1,790,000. Project to begin removing trees in October 2017 construction through winter and completed before Memorial Day 2018; passed unanimously*)
2. Public Health—eliminate Hearing & Vision Services Fee (159-454) (*Eliminate fees to school, cost paid by Allegan County/State of Michigan; passed unanimously*)

Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

3. Sheriff Department—accept Holland Kennel Club Police K9 Donation (*Accept donation \$11,500 ; passed unanimously*)
 4. Sheriff Department—approve K9 Replacement Purchases (*Purchase 2-K9 units from 3 sources; Gun Lake Casino, Holland Kennel Club Police and Drug Forfeiture Funds from 2016 ; passed unanimously*)
 5. Board of Commissioners—modify meeting schedule (*Eliminate November 22, 2017 and December 28, 2017; passed unanimously*)
-

DISCUSSION ITEMS:

1. Public Health—modify Soil Erosion and Sedimentation Control Permit Fee Schedule (159-605) (*Adjust the fee schedule since 2006. Any other questions of the process? Moved to the next discussion agenda with appropriate Health Dept. members to answer question; passed unanimously*)
 2. Collective Bargaining Agreement (*Stay the course within parameters*)
-

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

REQUEST FOR PER DIEM/MILEAGE:

BOARDS AND COMMISSIONS REPORTS:

ROUND TABLE:

- District-2-Jim Storey-*(New member to the tourist counsel from California with a positive attitude)*
- District-1-Dean Kapenga-*(Absent)*
- District-3-Max R. Thiele-*(Water damage to dock & ramp at West Side Park due to high water.)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(Washington DC at President to all commissioners of swing states, 80 present. He wants more communications with grass-roots/common people. Very well run meetings.)*
- District-6-Gale Dugan-*(Nothing)*
- District-7-Don Black-*(More cameras added to Courthouse and Health Dept. Attended 3 precinct meetings and 8 total general public attend, most populated by elected, police and staff. I submitted a Kentwood Police Dept. report to all commissioners and request similar from Sheriff Dept.)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-August 10, 2017

(Comments in italics are my opinions and interpretation of the Commission meeting and actions)

Arrogance

“And where does that arrogance come from? The answer, I think, is fear. The more insecure I feel, the more arrogant I tend to become, and the most arrogant people I know are also the most insecure.” Parker J. Palmer

ADJOURNMENT: Next Meeting - Thursday, August 24, 2017, 1PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

Resolution 17-20
City of Plainwell Approved Financial Institutions as Depositories

WHEREAS, the City of Plainwell, in exercising its fiduciary responsibilities, desires to safeguard the funds of the City that may be invested from time to time; and

WHEREAS, the Charter of the City of Plainwell, Section 7.8, requires that the City Council designate the bank or depositories for the money belonging to the city; and

WHEREAS, Resolution 2010-01 was passed on September 27, 2010 authorizing the City Treasurer to manage fund belonging to the city, including depositing funds in approved financial institutions and administration of investments in conformance with city policy;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Plainwell approved the following financial institutions as depositories of city funds:

Chemical Bank, Midland, MI
Flagstar Bank, Troy, MI
Northstar Bank, Bad Axe, MI
Mercantile Bank of Michigan, Grand Rapids, MI
Consumers Credit Union, Oshtemo, MI
PNC Bank, Pittsburgh, PA
Horizon Bank, Michigan City, IN

YES:

NO:

ABSENT:

DATED: August 14, 2017

Richard Brooks, Mayor

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was provided by law.

Brian Kelley, City Clerk/Treasurer



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager
FROM: Brian Kelley, City Treasurer
DATE: July 26, 2017
SUBJECT: Encumbrance Rollover from 2016/2017 to 2017/2018 budget

ACTION RECOMMENDED: The City Council approve a budget amendment for the 2017/2018 budget in order to appropriate a prior year encumbrance into the current fiscal year.

An encumbrance is basically a way to reserve funds when a contract or purchase order is approved. The encumbrances also commit an equivalent budget amount for an expenditure line item. All prior year encumbrances reserved for obligations of materials and/or services that have not yet been delivered by year-end are to be closed in the prior year and reopened (carryover) in the current fiscal year. Annually, the budget appropriations for these obligations are moved from the prior fiscal year into the current fiscal year (2017/2018), allowing for the funds on these encumbrances to be expended in the current fiscal year.

City staff recently reviewed a listing of the outstanding encumbrances as of June 30, 2017 and determined those encumbrances that require re-appropriating into the current fiscal year in order to complete the purchases or services as intended. Upon review, five (5) encumbrances are being brought forth for rollover:

PO 5058 – Racquet Sports – Pickle Ball Courts – \$ 10,700.00
Account Code 101-691-930.000

PO 5059 – Fleis & Vandenbrink Inc. – Otsego Special Alternative Limit – \$ 1,787.50
Account Code 590-546-801.000

PO 5073 – Carlyle Roofing Co., Inc. – Roof Repairs at Mill and City Hall – \$ 8,855.00
Account Codes 101-265-930.000 and 443-000-930.000

PO 5078 – Wright Fencing Company LLC – Pickle Ball Court Fencing – \$ 2,484.70
Account Code 101-691-930.000

PO 5088 – Ace Parking Lot Striping Inc. – Pavement Markings - \$ 9,122.40
Account Code 202-474-930.000

Approving the request for this budget amendment will ensure that work on existing obligations will continue and that there will be no impact on services planned for the current fiscal year. There is no impact to the city for rolling over prior year encumbrances. These funds have already been budgeted in prior year and were considered reserved and unavailable for purposes of the current fiscal year budget. The total amount being rolled over is \$ 32,949.60.

07/26/2017 10:19 AM
User: BKELLEY
DB: Plainwell

Purchase Order Report FOR CITY OF PLAINWELL
Status: Open & Partial
Post Dates From 01/01/1901 To 06/30/2017

PO NUMBER	PO STATUS	PO TYPE	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
000005058	Open	Regular	03/24/2017	03/21/2017	10,700.00	10,700.00	004823 RACQUET SPORTS Contact: Phone:
Rick		000 OPERATIONS					
REPAIR AND RECONFIGURE TENNIS COURTS AT COOK PARK FOR PICKLE BALL COURTS							
000005059	Open	Regular	03/29/2017	03/29/2017	1,787.50	1,787.50	000153 FLEIS & VANDENBRINK INC Contact: Phone:
Bryan		546 INDUSTRIAL PRE-TRMT					
DEVELOPMENT OF SPECIAL ALTERNATIVE LIMIT WITH REGARDS TO SURCHARGE BILLING							
000005073	Open	Confirming		04/20/2017	8,855.00	8,855.00	000589 CARLYLE ROOFING CO, INC. Contact: Phone:
Sheryl		265 BUILDING & GROUNDS					
REPAIR MILL ROOFS 10, 11, 11A, 12, 19, 20							
000005078	Open	Regular	05/12/2017	05/18/2017	2,484.70	2,484.70	004828 WRIGHT FENCE COMPANY LLC Contact: Phone:
Rick		691 PARKS DEPT					
PICKLE BALL COURT FENCING							
000005088	Open	Regular		06/13/2017	9,122.40	9,122.40	000176 ACE PARKING LOT STRIPING, INC. Contact: Phone:
Sheryl		474 TRAFFIC SERVICES					
RENEW PAVEMENT MARKINGS ON MAJOR STREETS							
Grand Totals:		5			32,949.60	32,949.60	

City of Plainwell



“The Island City”

Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Brad Keeler, Council Member
Roger Keeney, Council Member

Department of Public Works
126 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-9363
Fax: 269-685-7278
Web: www.plainwell.org

To: Erik J. Wilson, City Manager
From: Rick Updike, Public Works Superintendent
Subject: Purchase of John Deere 318 G Skid Steer
Date: July 25, 2017

The City has a 2006 John Deere 317 skid steer loader that the Department of Public Works would like to replace with a new machine. The present machine is one of the most versatile pieces of equipment the department owns. It is used for brush collection, snow removal loading and unloading operations, landscaping and many other tasks. The machine has six attachments; a standard 16 cubic foot loader bucket, a V plow, a six way plow, a snow blower, forks and a grapple for loading brush. The new machine, a John Deere 317G, will have the same manual coupler for the attachments and the same hydraulic pump flow capacity so that all the present attachments will couple and perform. The John Deere 318 is sized and equipped similarly to our present John Deere 317 but I specified a suspension seat on the new machine.

AIS Construction Equipment of Grand Rapids is the MIDEal contract holder for John Deere skid steer loaders. MIDEal is the State of Michigan purchasing program that allows local units of government to purchase vehicles, equipment and services at pre-negotiated prices. Note that the invoice for the John Deere 318 G without the MIDEal discount is \$51,011 and with the discount the machine is \$34,177.37. Council budgeted \$30,000 this year for the new skid steer. The John Deere 317 we currently own is much sought after on the used market. Prices on Equipment Trader, an on-line equipment trading website, were in the range of \$13,000-\$15,000. I asked AIS to provide a trade in allowance and they offered \$8,000.

It is my recommendation that Council approve the purchase of a John Deere 318 G from AIS Construction Equipment of Grand Rapids for \$34,177.37 and approve of the sale of the used machine at auction for a price exceeding \$8,000.

Equipment Details

Prepared For: City of Plainwell

Dealership: Jeffrey Ely
 AIS CONSTRUCTION EQUIPMENT
 3960 N GRAND RIVER AVE
 LANSING, MI 48906
 Phone: 5173218000

Date July 25, 2017

Offer Expires: 9-30-17

All amounts are displayed in USD

318G SKID STEER

Code	Description	Qty	List Price
0B70T	318G SKID STEER		
Options			
Required Items:			
0800	Standard Skid Steer Note: Includes standard equipment.	1	
1301	Engine - Turbocharged Option for the United States, Canada, or regions that use ultra low sulfur fuels. This engine is certified to FT4 EPA emission standards. Yanmar 4TNV86CT 2.0L 4 Cylinder Turbo-Charged 65 Gross hp (48.5 kW) 61 Net hp (45.6 kW).	1	
5204	Cab Enclosure with Air-Conditioning, Heat and Defrost Glass Front Door w/ Wiper and Glass Slide Windows. Requires 2-inch Seat Belt with Shoulder Harness (4001) or 3-inch Seat Belt with Shoulder Harness (4003).	1	
6006	Air Suspension Seat (Cloth with Heat) For use with Cab 5204.	1	
4003	3-Inch Seat Belt with Shoulder Harness	1	
0900	Foot Controls	1	
1050	Two-Speed	1	
3004	Standard Hydraulics, Hydraulic Self-Leveling Up and Ride Control Auxiliary Pump Flow = 16 gpm.	1	

5000	Manual Quik-Tatch	1
2041	10x16.5 10 PR Galaxy "Beefy Baby III" HD 60" Machine Width For use primarily in medium duty applications. Gives 60.0 in. Skid Steer width at narrow setting Gives 71.4 in. Skid Steer width at wide setting.	1
1501	English Operator's Manual & Decals For use with FT4 Engine.	1
Optional Items:		
8340	Radio, AM/FM with Aux Input For use with enclosed cab only: codes 5204 & 5205.	1
9032	66 in. Construction Bucket (16.2 cu. ft.) with Edge	1

Configuration Total: **\$51,011.00**

Summary

Equipment Totals (includes "Other Charges")	Qty	Each	Extended
318G SKID STEER	1	\$51,011.00	\$51,011.00
Total Equipment Group Price:			\$51,011.00
Additional Charges			
Freight:		+/-	\$0.00
Setup & Delivery:		+/-	\$0.00
Discounts: MIDEAL		+/-	(\$16,833.63)
Trade In Allowance:		+/-	\$0.00
Extended Warranty:		+/-	\$0.00
Taxes:		+/-	\$0.00
Total Additional Charges:			(\$16,833.63)
Total Delivered Price:	1		\$34,177.37

Price and availability subject to change without notice. Taxes, extended warranty and freight charges are extra.
Some additional charges may apply.

City of Plainwell



“The Island City”

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Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Brad Keeler, Council Member
Roger Keeney, Council Member

Department of Public Works
126 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-9363
Fax: 269-685-7278
Web: www.plainwell.org

To: Erik J. Wilson, City Manager
From: Rick Updike, Public Works Superintendent
Subject: Purchase Cartegraph AMS Computerized Maintenance Management System
Date: August 7, 2017

The Plainwell Departments of Public Works (DPW) and Water Renewal (WR) have been using Cartegraph, a Computerized Maintenance Management System (CMMS), since 2005 for maintaining records, processing payroll, generating work orders and producing reports. The version that DPW and WR now use, Navigator, is no longer in development. The software is still supported by Cartegraph but no further versions using Navigator will be developed. That has been the case since 2014. Eventually the software will not be supported.

The newer operating system used by Cartegraph, AMS, is cloud-based meaning that the data that the City has will be stored remotely by Cartegraph, and can be accessed and manipulated by a PC, laptop, work pad or smartphone. Updates and work orders can be processed from the field through an application.

There are two additional features included in the Cartegraph AMS software DPW and WR propose purchasing. A Fleet module will allow easier preventative maintenance work orders to be produced for both departments and there is also a live link to ArcGIS software. DPW has been developing ArcGIS since 2005, and uses it to store and display asset information on water, sewer, storm sewer, parcels, street lights, parks, street furniture and many other physical resources. Cartegraph also has databases that store asset information. In the past the separate databases could be linked and justified through an extremely cumbersome process. With AMS the databases will be linked and an edit of either database will update the other in real time. Cartegraph AMS and ArcGIS working together will display assets on a map and provide accurate asset data at any time for reporting, including GASB accounting and financial reports.

I began investigating cloud-based Cartegraph in 2015. At that time the company was producing OMS, a more complex operating system and the price was \$14,582. Cartegraph recognized that some of their customers were smaller units that did not

require all the complexities and recently developed the AMS operating system for a reduced price of \$9,400. Because the system is cloud-based, there is a \$3,500 yearly fee for data storage and support. That fee is considerably higher than the \$400 maintenance only fee the City has been paying and the budget will have to be adjusted accordingly.

Additionally, the City has been on a list for a Stormwater, Asset Management and Wastewater (SAW) grant since 2014 and is in line for funding this October. The grant request included \$59,100 in GIS software/hardware/training and \$15,000 of that was for Asset management software. Fleiss and VandenBrink, the grant administrator, thought that money could be used for updating our CMMS. Money spent between the time Plainwell applied for the grant and was put on a list awaiting funding (approx. 1/1/2014) and the time Plainwell is funded, on items that qualify for the grant, will be reimbursed from the grant award.

It is my recommendation that Council approve the purchase of Cartegraph AMS CMMS from Cartegraph Dubuque Iowa for \$9,400.



3600 Digital Drive | Dubuque, Iowa 52003 | (800) 688-2656 | (563) 556-8120 | fax (563) 556-8149
Federal ID: 42-1419553

Software and Services Contract

Customer Bill To:	Customer Ship To:
Sheryl Gluchowski City of Plainwell 126 Fairlane Plainwell, MI 49080	Same

Investment Summary

Cartegraph's proposed fees for this project are included in the summary below.

Date: 08/04/17

Contract Expiration Date: 08/31/17

Contract No:

Software Product	Billed (Monthly vs Yearly)	# of Users	Unit Price	Total Price
AMS	Yearly	5	\$1,188.00	\$5,940.00
Fields Services Product		Qty	Unit Price	Total Price
Data Migration		1	\$5,000.00	\$5,000.00
Kickstarter Lite - one-time cost		1	\$900.00	\$900.00
Discount				-\$2,440.00
Total				\$9,400.00
Year 2 Cost				\$3,500.00

NOTES:

Not-to-Exceed Contract

Cartegraph will not exceed the total included in this Contract without written approval from **Customer**. In the event it becomes apparent to **Cartegraph** that additional service efforts will be needed due to any changes in the scope of this Contract, **Cartegraph** will notify **Customer** prior to exceeding the approved efforts and obtain written approval if additional software or services are required.

Software Subscription, Maintenance and Support Services Terms/Renewal

The initial term of Subscription, Maintenance or Support Services, if included, will commence upon execution of this Contract and will continue for a period of one (1) calendar year from the date of the execution of this Contract, unless noted differently in the pricing table above.

Each subsequent term will commence upon completion of the prior term and will continue for a period of one (1) calendar year there from. **Customer** may terminate their Subscription, Maintenance or Service Support, if applicable, at the end of the Initial Term or any subsequent Renewal Term by notifying **Cartegraph** in writing of their intention to do so.

Software licensed under a subscription is governed by a license manager and must be renewed prior to the expiration date of the term in order to keep the software active.

For estimated future annual renewal fees, see pricing table above. Annual renewal fees will increase by no more than 5% each year.

Payment Terms and Conditions

In consideration for the Services and Products provided by **Cartegraph** to **Customer**, **Customer** agrees to pay **Cartegraph** Software Costs and Professional Service Fees in U.S. Dollars as described below:

1. **Delivery:** Software Products shall be licensed upon acceptance of this Contract. If applicable, Services will be scheduled and delivered upon your acceptance of this Contract, which will be considered as your notification to proceed.
2. **Services Scheduling:** Customer agrees to work with Cartegraph to schedule Services in a timely manner. All undelivered Services shall expire 365 days from the signing of this Contract.
3. **Software Invoicing:** The Software Subscription Licenses fee will be due on monthly installments 10 days prior to the initial term as follows:
 - \$3,500.00 due upon execution of the Contract.
 - \$3,500.00 billed yearly after term start date.
4. **Field Services Invoicing:** Invoicing for the Field Services fee shall occur upon the acceptance of this Contract and shall be invoiced as follows:
 - Invoicing for the Field Services fee shall occur upon the execution of the Contract
 - \$5,900.00 due upon execution of the Contract.
5. **Payment Terms:** All payments are due Net 10 days from date of invoice.

This Contract constitutes the complete and exclusive agreement between Cartegraph Systems, Inc., and the above company, superseding all other Contracts, oral or written and all other communication with respect to the terms of the agreement. Contract must be executed and returned to **Cartegraph** prior to the expiration date shown above or all terms contained herein are invalid and the entire Contract is void.

Customer acknowledges that all materials and documents associated with this project are proprietary in nature. **Customer** further agrees not to copy or otherwise make available such materials outside of **Customer's** organization and its divisions and departments without the prior written consent of **Cartegraph**, except as required by law.

Acceptance

The parties, each acting under due and proper authority, have executed this Contract as of the date written below:

Field Services (Fee for Service)

Cartegraph Systems, Inc.

Customer Name

By _____
(Signature)

By _____
(Signature)

Aaron Post
(Type or print name)

(Type or print name)

Title General Manager

Title _____

Date _____

Date _____

City of Plainwell



“The Island City”

Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Brad Keeler, Council Member
Roger Keeney, Council Member

Department of Public Works
126 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-9363
Fax: 269-685-7278
Web: www.plainwell.org

To: Erik J. Wilson, City Manager
From: Rick Updike, Public Works Superintendent
Subject: Purchase of John Deere 4x2 Gator
Date: July 28, 2017

The City has a 2007 John Deere Gator TX 4x2 utility vehicle that the Department of Public Works would like to replace with a new machine. The present machine is used primarily for watering flowers in the summer but it is also used for picking up leaves in the parks and for salting in winter. The machine has a tank, pump and sprayer for watering and a pull behind leaf broom.

The new machine, a John Deere Gator TX 4x2 is very similar to the present machine.

Steensma Lawn and Power Equipment is the MIDeal contract holder for John Deere lawn and garden equipment and is located in the City of Plainwell. MIDeal is the State of Michigan purchasing program that allows local units of government to purchase vehicles, equipment and services at pre-negotiated prices. The quoted price for the John Deere TX 4x2 is \$8,225.71. There is \$7,000 in the 2017-2018 budget for the purchase of this machine. Steensma has offered \$1,700 for the unit we presently own in trade and that brings the City outlay down to \$6,525.71.

It is my recommendation that Council approve the purchase of a John Deere Gator TX 4x2, with trade-in of existing utility vehicle, from Steensma Lawn and Power Equipment of Plainwell for \$6,525.71.

Quote Id: 15728092

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
tim@steensmalawn.com

Prepared For:

City Of Plainwell

Proposal For:

Delivering Dealer:

Tom Myland

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009

tim@steensmalawn.com

Quote Prepared By:

Tom Myland

tomm@steensmalawn.com

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Steensma Lawn & Power Equip
 7561 West Stadium Drive
 Kalamazoo, MI 49009
 269-375-6476
 tim@steensmalawn.com

Quote Summary

Prepared For:

City Of Plainwell
 126 Fairlane St
 Plainwell, MI 49080

Delivering Dealer:

Steensma Lawn & Power Equip
 Tom Myland
 7561 West Stadium Drive
 Kalamazoo, MI 49009
 Phone: 269-375-6476
 tomm@steensmalawn.com

Quote ID: 15728092
Created On: 17 July 2017
Last Modified On: 28 July 2017
Expiration Date: 18 August 2017

Equipment Summary	Selling Price	Qty	=	Extended
JOHN DEERE TX (Model Year 17)	\$ 8,225.71	1	=	\$ 8,225.71
Contract: MI Ag, Grounds, and Roadside Equip 071B7700085 (PG 3W)				
Price Effective Date: August 22, 2016				
Equipment Total				\$ 8,225.71

Trade In Summary	Qty	Each	Extended
2007 JOHN DEERE TX 4X2 GAS GATOR - W04x2xD012881	1	\$ 1,700.00	\$ 1,700.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 1,700.00
Trade In Total			\$ 1,700.00

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 8,225.71
Trade In	\$ (1,700.00)
SubTotal	\$ 6,525.71
Total	\$ 6,525.71
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 6,525.71

Salesperson : X _____

Accepted By : X _____

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
tim@steensmalawn.com

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote Id: 15728092 Customer Name: CITY OF PLAINWELL

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Steensma Lawn & Power Equip
7561 West Stadium Drive
Kalamazoo, MI 49009
269-375-6476
tim@steensmalawn.com

JOHN DEERE TX (Model Year 17)

Hours:

Stock Number:

Contract: MI Ag, Grounds, and Roadside Equip
071B7700085 (PG 3W)

Selling Price *
\$ 8,225.71

Price Effective Date: August 22, 2016

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
5717M	TX (Model Year 17)	1	\$ 8,199.00	14.00	\$ 1,147.86	\$ 7,051.14	\$ 7,051.14
Standard Options - Per Unit							
001A	US/Canada	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
0501	PR - Base	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
1016	AT (All Terrain) Tires	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
2017	Adjustable Seat	1	\$ 89.00	14.00	\$ 12.46	\$ 76.54	\$ 76.54
3004	Deluxe Cargo Box with Reflectors and Spray-On Liner	1	\$ 270.00	14.00	\$ 37.80	\$ 232.20	\$ 232.20
3100	Less Power Lift	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4099	Less Front Protection Package	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
4199	Less Rear Protection Package	1	\$ 0.00	14.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 359.00		\$ 50.26	\$ 308.74	\$ 308.74
Dealer Attachments/Non-Contract/Open Market							
Open Market	Dealer install Strobe light	1	\$ 345.00	0.00	\$ 0.00	\$ 345.00	\$ 345.00
BM23458	Front Bumper	1	\$ 203.30	14.00	\$ 28.46	\$ 174.84	\$ 174.84
BM26352	Deluxe Light Kit	1	\$ 402.31	14.00	\$ 56.32	\$ 345.99	\$ 345.99
Dealer Attachments Total			\$ 950.61		\$ 84.79	\$ 865.83	\$ 865.83
Suggested Price							\$ 8,225.71
Total Selling Price			\$ 9,508.61		\$ 1,282.91	\$ 8,225.70	\$ 8,225.71

Trade-in

Quote Id: 15728092

Customer Name: CITY OF PLAINWELL

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580;
 DUNS#: 60-7690989

2007 JOHN DEERE TX 4X2 GAS GATOR
SN# W04x2xD012881
Machine Details

Description	Net Trade Value
2007 JOHN DEERE TX 4X2 GAS GATOR SN# W04x2xD012881 Your Trade In Description	\$ 1,700.00

Additional Options

Hour Meter Reading	3500
Total	\$ 1,700.00

Original Factory Build Codes

Code	Description
1000	ALL TERRAIN TIRES
2000	PROP ROD
3001	ADJUSTABLE SEAT

Rick Brooks, Mayor
Lori Steel Mayor Pro-Tem
Roger Kenney, Council Member
Brad Keeler, Council Member
Todd Overhuel, Council Member
www.plainwell.org



Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

8/2/2017

To: Erik Wilson, City Administrator

From: Bryan Pond, Superintendent WR

Cc: Brian Kelly City Treasurer

RE: Engineering Services Replacement 1980 Screw Pumps

Installed in 1980 and rebuilt and painted in 1996 for \$29,300 it is time to replace the influent screw pumps. The influent screw pumps lift the sewage into the plant so that it may flow by gravity through the remainder of the plant.

For this fiscal year tasks one through three are to be completed. This includes the engineering basis of design, design, and organizes the bidding documents and contracts for distribution. The attached proposal for this service is submitted by Flies and Vandenbrink engineering for \$37,114. Budgeted for this project was \$25,000 due to over site on my part I neglected to update the PDF file to my copy of the working budget from F&V. Therefore the \$12,114 will need to be funded from other capital projects scheduled for this fiscal year.

The proposed timeline for the project is have tasks one and two complete just after the first of the year and the third task to bid the project out late spring of 2018 so that we can award the project and budget for the replacement project in the next fiscal year starting in July 2018.

City of Plainwell Screw Pump Replacement

Design Budget Estimate

March 2017

Task 1: Basis of Design

<u>Task Description</u>	Total Hours	Sub-Total Labor	Expenses
Project Management	4	\$661	\$0
Initial Site Visit	8	\$1,082	\$0
Evaluate Existing Conditions	6	\$751	\$0
Develop Process, Elec., Inst. and Structural Basis of Design	12	\$1,548	\$0
Review/Confirm BOD with the City	4	\$541	\$120
Totals	34	\$4,582	\$120
Labor Services			
Sub-Total Labor Services		\$4,582	
Expenses plus 10%		\$132	
Basis of Design Total		\$4,714	

Task 2: Design

<u>Task Description</u>	Total Hours	Total Labor	Expenses
<u>90% Design</u>			
Project Management	10	\$1,654	\$0
Existing site plan/demo	36	\$3,852	\$30
Process design	44	\$4,647	\$30
Electrical and Controls	20	\$2,184	\$30
Specifications	38	\$3,729	\$120
90% Design Opinion of Probable Cost	14	\$1,493	\$20
Quality Control Review	8	\$1,358	\$0
Review Meeting w/ City Staff	4	\$541	\$200
<u>Final Design</u>			
Finalize Plans & Specs	38	\$3,742	\$200
Final Design Opinion of Probable Cost	8	\$984	\$20
Totals	220	\$24,184	\$650
Labor Services			
Sub-Total Labor Services		\$24,184	
Expenses plus 10%		\$715	
Design Total		\$24,900	

Task 3: Bidding & Contracts

<u>Task Description</u>	Total Hours	Total Labor	Expenses
Bid Administration - plan holders list, coordination, issue addend	14	\$1,575	\$100
Bid questions & Addenda	18	\$2,103	\$0
Bid Tabulation and Recommendation	10	\$1,337	\$120
Contracts- assemble / review / distribute for approvals	16	\$1,695	\$200
Totals	58	\$6,710	\$420
Labor Services			
Sub-Total Labor Services		\$6,710	
Expenses plus 10%		\$462	
Bidding & Contracts Total		\$7,172	
Years until delivery		\$1	
Estimated Budget		\$7,500	

Total Basis of Design, Design and Bidding Assistance **\$37,114**

Rick Brooks, Mayor
Lori Steel Mayor Pro-Tem
Roger Kenney, Council Member
Brad Keeler, Council Member
Todd Overhuel, Council Member
www.plainwell.org



Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

8/3/2017

To: Erik Wilson, City Administrator

From: Bryan Pond, Superintendent WR

Cc: Brian Kelly City Treasurer

RE: **Lift station Cleaning Plant Tank Cleaning 3 yr. Contract FY (17/18) (18/19) (19/20)**

Proposals were solicited to area companies for the cleaning of our lift stations and primary clarifier at the plant. Two companies were contacted due to the size and volume of their equipment necessary to perform the work. The pricing is attached from the bidders and is as follows.

Clean Earth	Yr. 1-3	\$27,400/ yr.
-------------	---------	---------------

Plummer's Environmental	Yr. 1-3	\$31,400/ yr.
-------------------------	---------	---------------

Pricing is for cleaning and disposing of waste from seven city lift station twice /yr. Grease removal from three primary clarifiers three times /yr. and if needed complete cleaning of two primary clarifiers twice /yr. The contract price is not to exceed and is based on only work completed.

With Councils approval I would like to recommend the three year contract is awarded to Clean Earth for the fiscal years 17/18 thru 19/20.

The City of Plainwell is an equal opportunity provider and employer



City Of Plainwell Lift Station Cleaning Proposal
(August 2017 thru June 30th 2021)

<u>Location</u>	<u>Wet well</u>	<u>Level</u>	<u>Cleaning</u> <u>Requires</u>	<u>FY 17/18</u>	<u>FY18/19</u>	<u>FY20/21</u>
				<u>Price Year 1</u>	<u>Price Year 2</u>	<u>Price Year 3</u>
Cushman	7' x 20'	3'	No sewer plug, station has gate valve, requires 3 pumper trucks if Vactor is away from site, 2 pumpers under normal conditions, and 1 vactor truck, City will run wet well level to top of pump volute.	\$3,596.00	\$3,596.00	\$3,596.00
Jersey	6' x 20'	3'	Requires 1 vactor truck	\$397.00	\$397.00	\$397.00
12th St	8' x 20'	3'	Requires sewer plug, and 1 vactor truck, City will run wet well level to top of pump volute.	\$1,311.00	\$1,311.00	\$1,311.00
Wakefield	6' x 10'	3'	Requires 1 vactor truck	\$397.00	\$397.00	\$397.00
Hill	6' x 10'	3'	Requires 1 vactor truck station re-filled with water when done.	\$397.00	\$397.00	\$397.00
Wedgewood	6' x 8'	3'	Requires 1 vactor truck	\$397.00	\$397.00	\$397.00
Peach	6' x 30'	3'	Requires 1 vactor truck City has one 20' vactor line in wet well for use	\$397.00	\$397.00	\$397.00

* All grit & grease from cleaning will be disposed of offsite, only "stand by" pumping to allow cleaning at Cushman is allowed to be dumped at plant.
 * All cleaning shall be done **twice a year**, six months between cleaning

Cost per event:	\$6,892.00	\$6,892.00	\$6,892.00
Cost per year:	\$13,784.00	\$13,784.00	\$13,784.00

Additional Cleaning Plant Primary Clarifiers

<u>Clarifier</u>	<u>size</u>	<u>Requires</u>	<u>Price Year 1</u>	<u>Price Year 2</u>	<u>Price Year 3</u>
F	22' x 12 x 7"	2'-3' x 1" thick surface grease (to be removed) grease removal 3 tanks @ 3 times/year	\$1,910.00	\$1,910.00	\$1,910.00
			\$5,730.00	\$5,730.00	\$5,730.00
* Complete cleaning of tank power, wash down walls and components, remove 1' of sludge, debris disposed of off-site			\$7,886.00	\$7,886.00	\$7,886.00
			\$13,616.00	\$13,616.00	\$13,616.00

Total Cost 3 Years For All Work: \$82,200.00

- * All waste shall be manifested in accordance with state and federal regulations.
- * A certificate of insurance will need to be on file with the City each year.
- * Any entry into lift station will be confined-space-permitted by the City; all personnel shall be confined space trained.
- * The contract shall be three years in length and may be terminated by the City for any reason.
- * All bids will be due by August 8, 2017 at 2 p.m. in the Water Renewal Plant office at 129 Fairlane St., Plainwell MI 49080
- * USE THIS FORM TO SUBMITT YOUR BID. AN E-MAIL PDF FILE COPY ONLY IS ALLOWED BY E-MAIL, or mail to above address.

Company: Clean Earth Environmental

Date: 7/24/2017

Representative Name: Jerry McCauley

Signature:

NOTE: Cells F20, H20 and J20 reflect total cost for the year.



City Of Plainwell Lift Station Cleaning Proposal
(August 2017 thru June 30th 2021)

				FY 17/18	FY18/19	FY20/21
<u>Location</u>	<u>Wet well</u>	<u>Cleaning Level</u>	<u>Requires</u>	<u>Price Year 1</u>	<u>Price Year 2</u>	<u>Price Year 3</u>
Cushman	7' x 20'	3'	No sewer plug, station has gate valve, requires 3 pumper trucks if Vactor is away from site, 2 pumpers under normal conditions, and 1 vactor truck, City will run wet well level to top of pump volute.	\$4,380.00	\$4,380.00	\$4,380.00
Jersey	6' x 20'	3'	Requires 1 vactor truck	\$550.00	\$550.00	\$550.00
12th St	8' x 20'	3'	Requires sewer plug , and 1 vactor truck, City will run wet well level to top of pump volute.	\$1,800.00	\$1,800.00	\$1,800.00
Wakefield	6' x 10'	3'	Requires 1 vactor truck	\$550.00	\$550.00	\$550.00
Hill	6' x 10'	3'	Requires 1 vactor truck station re-filled with water when done.	\$550.00	\$550.00	\$550.00
Wedgewood	6' x 8'	3'	Requires 1 vactor truck	\$550.00	\$550.00	\$550.00
Peach	6' x 30'	3'	Requires 1 vactor truck City has one 20' vactor line in wet well for use	\$550.00	\$550.00	\$550.00

* All grit & grease from cleaning will be disposed of offsite, only "stand by" pumping to allow cleaning at Cushman is allowed to be dumped at plant.

* All cleaning shall be done twice a year, six months between cleaning

Cost per event:	\$8,930.00	\$8,930.00	\$8,930.00
Cost per year:	\$17,860.00	\$17,860.00	\$17,860.00

<u>Additional Cleaning Plant Primary Clarifiers</u>		<u>Price Year 1</u>	<u>Price Year 2</u>	<u>Price Year 3</u>
<u>Clarifier</u>				
size	22' x 12 x 7"			
	2'-3' x 1" thick surface grease (to be removed)			
	grease removal 3 tanks @ 3 times/year	\$1,200.00	\$1,200.00	\$1,200.00
		\$3,600.00	\$3,600.00	\$3,600.00
	* Complete cleaning of tank power, wash down walls and components, remove 1' of sludge, debris disposed of off-site			
	2 tanks @ 2 times per year	\$10,000.00	\$10,000.00	\$10,000.00
	Cost per year:	\$13,600.00	\$13,600.00	\$13,600.00

Total Cost 3 Years For All Work: \$94,380.00

- * All waste shall be manifested in accordance with state and federal regulations.
- * A certificate of insurance will need to be on file with the City each year.
- * Any entry into lift station will be confined-space-permitted by the City; all personnel shall be confined space trained.
- * The contract shall be three years in length and may be terminated by the City for any reason.
- * All bids will be due by August 8, 2017 at 2 p.m. in the Water Renewal Plant office at 129 Fairlane St., Plainwell MI 49080
- * USE THIS FORM TO SUBMITT YOUR BID. AN E-MAIL PDF FILE COPY ONLY IS ALLOWED BY E-MAIL, or mail to above

Company: Plummer's Environmental Services

Date: 8/8/2017

Representative Name: Jeff Root

Signature: 

Water Renewal

Superintendent: Bryan Pond

June 2017



Significant Department Actions and Results

The chlorine and sulfur gas detection system was replaced with a new alarm and detection system.

We held a intermunicipal sewer meeting ; Otsego Township has requested a Special Alternative Limit (SAL) for their surcharge fees. A letter was compiled regarding the fees to have an engineer compile the study . This would demonstrate how the capacity of plant with current loadings is effected the plan would also have to meet DEQ approval.

Pending Items (including CIP)

Replace 1989 Fiberglass Chemical Storage Bldgs.
Replace Dystor SCADA PLC
Replace 1980 Control Bldg.HVAC
Replace Control Panel Wedgewood Lift Station
Replace 1980 Waste Gas Flare
Move Plant Powere Supply Pole
Replace Hot Water Heating Loop

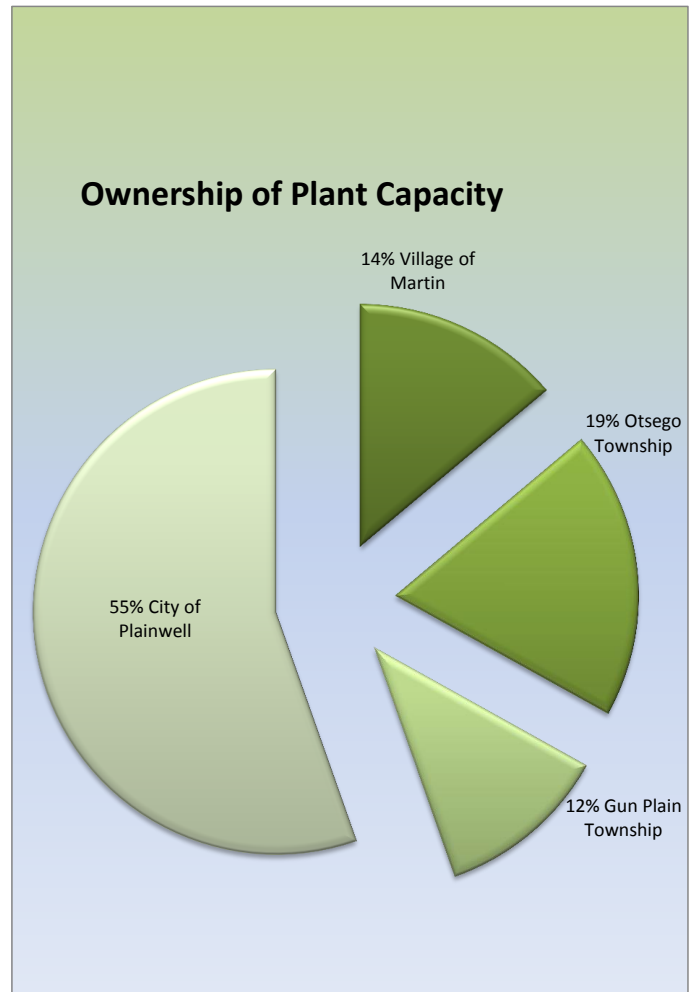
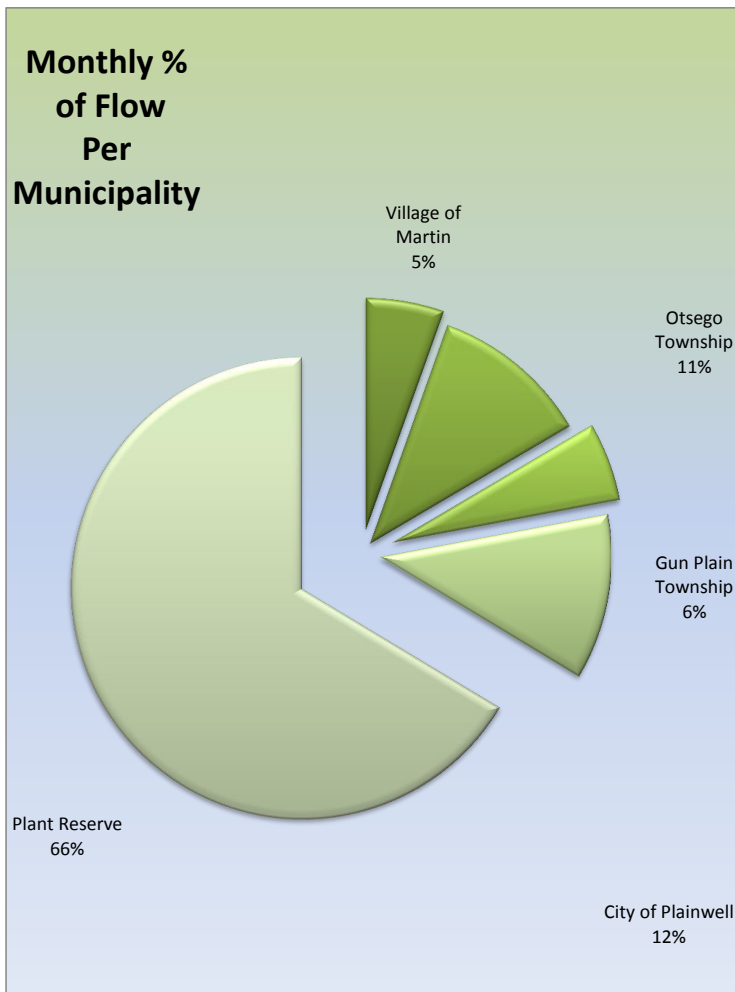
Expenditure Summary/Issues

	<u>(budgeted)</u>	(completed)	
	22,000	\$25,269	complete
	6,000	\$12,000	next yr
	55,000	\$72,000	complete
	11,000	\$8,713	complete
	29,000	\$46,862	complete
	55,000	\$17,221	complete
	<u>90,000</u>		<u>bids came back too high 3/2017</u>
	\$268,000	\$170,065	\$97,935 remaining
		total capital	

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	1,142,790			
Gun River MH Park	817,000			
US 131 Motor Sports Park	89,660			
Total:	2,049,450			
AVG. DAILY:	58,556	180,000	67%	14%
Otsego Township	Total: 4,190,000			
	AVG. DAILY: 119,714	250,000	52%	19%
Gun Plain Township	Total: 1,380,000			
North 10th Street	338,960			
Gores Addition	353,000			
AVG. DAILY	59,199	150,000	61%	12%
City of Plainwell	Total: #####			
AVG. DAILY:	150195.037	720,000	79%	55%
Avg. Daily Plant Flow from entire service district	0.399			



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	8.93
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	10
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

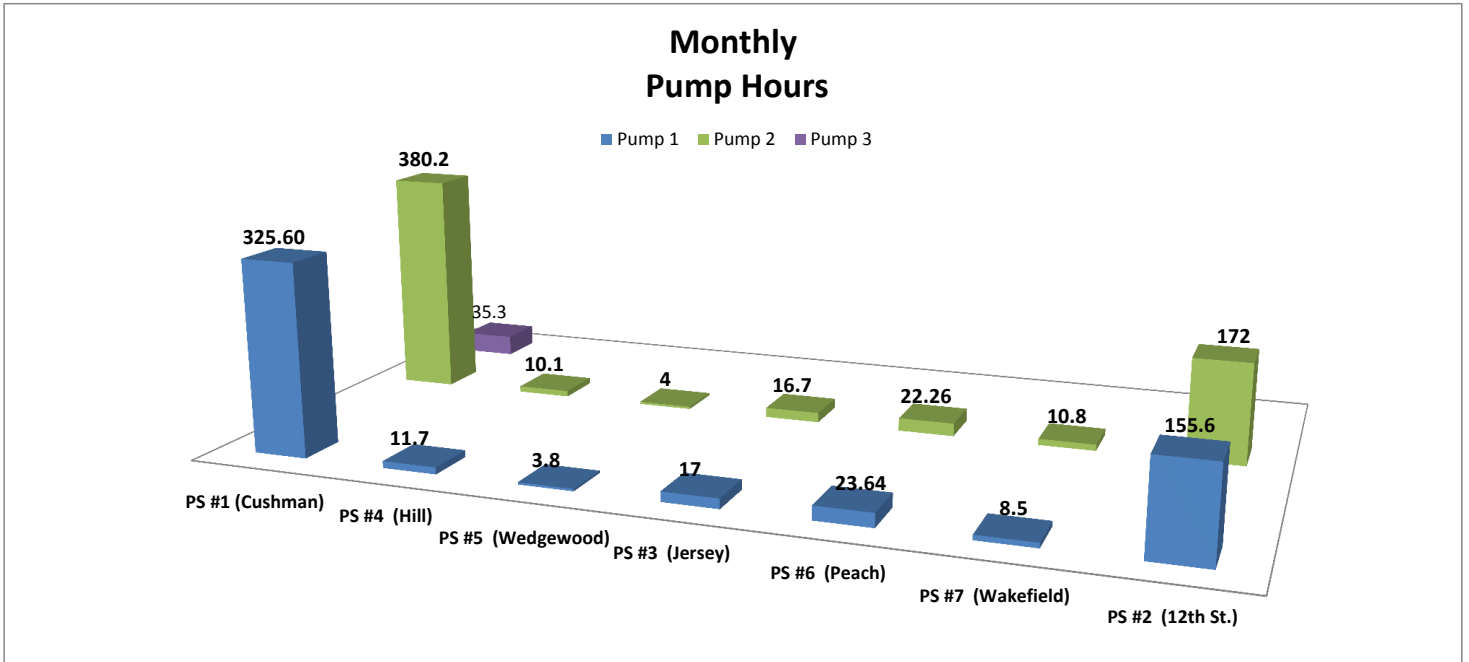
1.0 mg/l	0.45	0.27
----------	------	------

Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	4
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

Water Renewal

Superintendent: Bryan Pond

July 2017



Significant Department Actions and Results

Submitted the new NPDES permit requirement, Asset management plan due the end of every July.

Power washed all tanks to repaint the entire plant ;using part time help.

Placed the new chlorine probe on order.

Pending Items (including CIP)

Hill st lift station

6 new Data linc radios SRM 6230

Paint Chem room & back room

Bio Bed Media (replace)

Screw pump design engineering

Expenditure Summary/Issues

\$90,000

writing specification

\$13,000

\$28,000

\$30,000

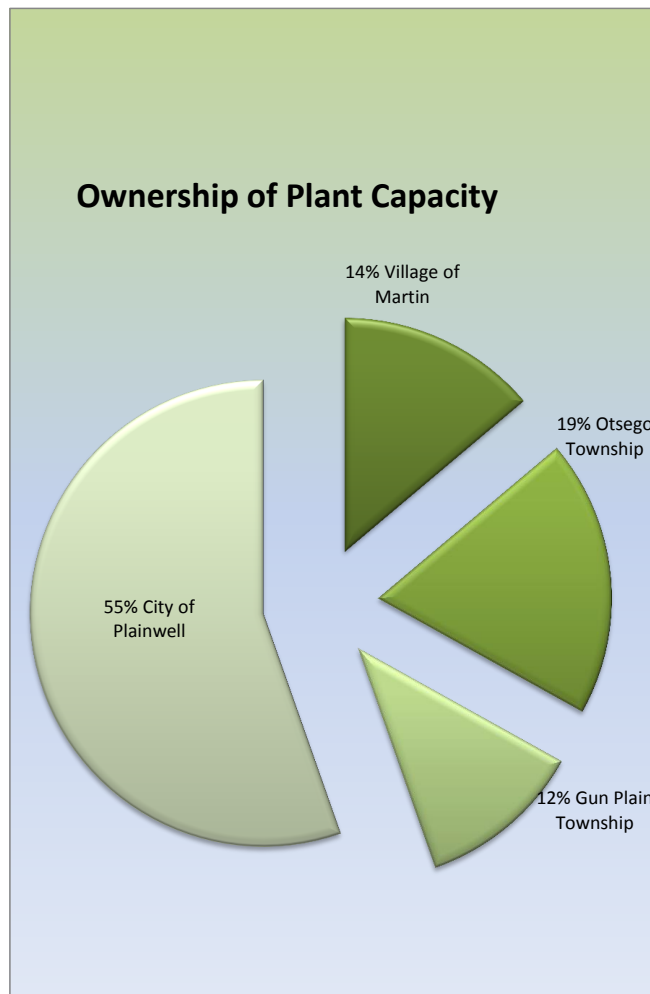
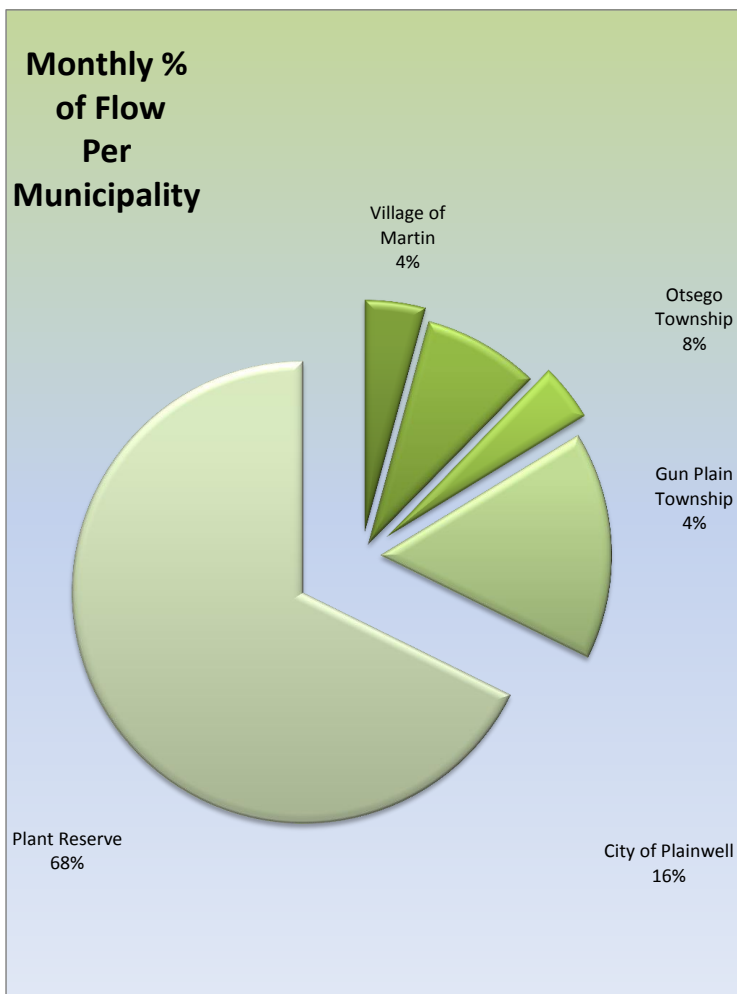
researching compost specification

\$37,114

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	916,310			
Gun River MH Park	726,000			
US 131 Motor Sports Park	47,870			
Total:	1,690,180			
AVG. DAILY:	60,364	180,000	66%	14%
Otsego Township	Total: 3,270,000			
	AVG. DAILY: 116,786	250,000	53%	19%
Gun Plain Township	Total: 1,118,000			
North 10th Street	270,000			
Gores Addition	225,000			
AVG. DAILY	57,607	150,000	62%	12%
City of Plainwell	Total: 6,439,365			
AVG. DAILY:	207,721	720,000	71%	55%
Avg. Daily Plant Flow from entire service district	0.404			



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	7.45
---------	----	------

This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	8
---------	----	---

Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

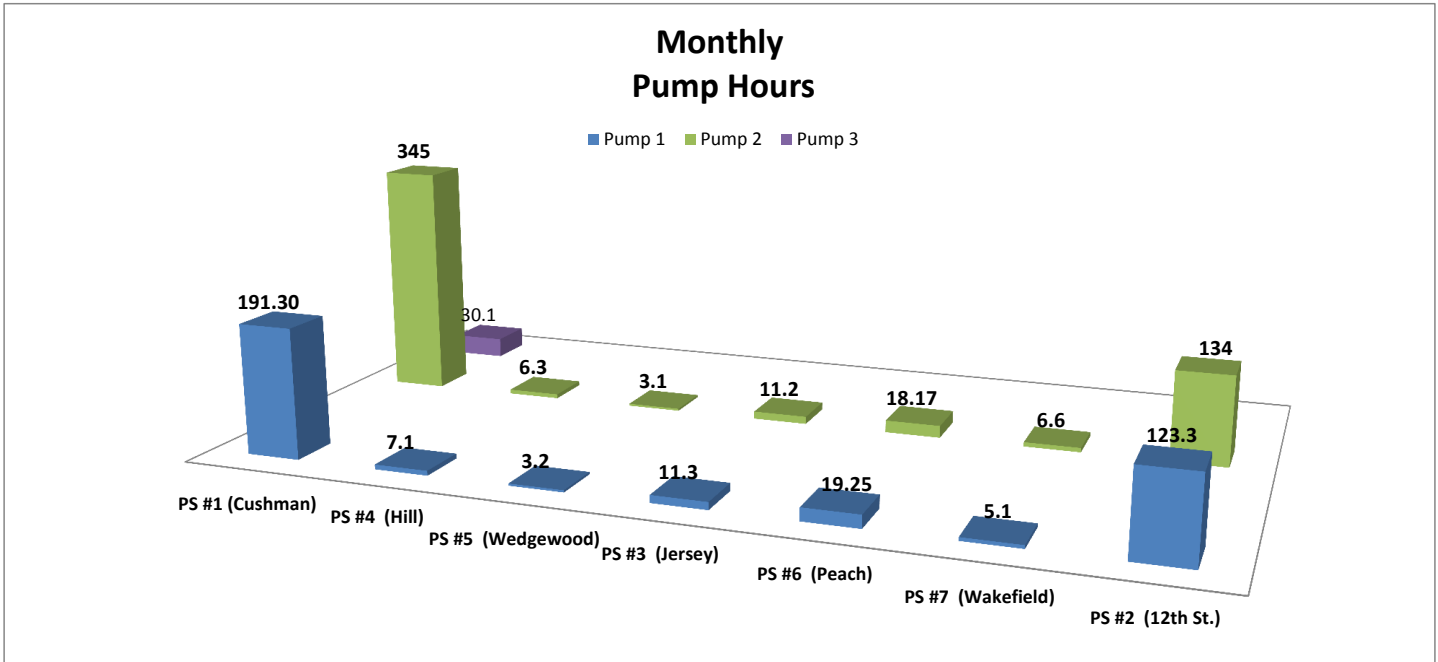
1.0 mg/l	0.45	0.21
----------	------	------

Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	3
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.



City of Plainwell Water Renewal Plant Asset Management Plan

FY16-17

The City of Plainwell uses maintenance software called "Carte Graph." All of the collection system, lift stations, plant buildings, tanks and equipment are tracked. Service life and initial cost are used for each asset to calculate a depreciation schedule. The system also uses an equipment module to generate maintenance work orders on all equipment. "Outside Services" or outside contractors provide labor in various specialized trades to ensure all assets are properly maintained.

CITY OF PLAINWELL WATER RENEWAL PLANT

ASSET MANAGAGMENT FY 2016/2017

City of Plainwell Staffing Levels

Section 7 (b.1)

- One full time Superintendent
- One full time laboratory operator
- One full time plant operator
- Approximately 4hrs /week office clerical
- Seasonal help 20-40 hrs. / week May thru August varies year to year
- Vacation/time off covered by DPW staff cross trained as plant operator; 95% of time off is covered by DPW staff if not then Superintendent fills in.

Section 7 (b.2)

- Outside contractor performs vactoring of all seven lift stations and primary clarifiers twice per year; complete removal of all grit, grease sludge manifested and disposed of offsite.
- Outside contractor bi-annual control building heating cooling preventive maintenance checks and annual plant boiler and control building boiler CSD-1 check.
- Outside contractor instrumentation calibration; annual flow meter calibration of all plant and collection system flow meters, also quarterly calibration of plant gas monitor systems.
- Outside contractor mechanical maintenance; annual inspection of two largest lift station pump stations, also repair of pump at Peach Ct lift station and installation of new level detector. Rebuilt two sluice gates for both influent screw pumps, rebuilt chlorine water feed pump
- Outside contractor bio-solids disposal annual disposal of 500,000 600,000 gallons of plant bio-solids. Digesters cleaned completely every 5-7 years.
- Outside contractor electrical maintenance; installation of new waste flare panel, new Wedgewood lift station panel wiring of new Chlorine and Sulfur Dioxide panels, wiring of new occupancy sensors.

- Outside contractor generator maintenance, performs preventative maintenance and service call for plant and lift station permanent onsite generators at two crucial lift station and plant.
- Plant staff general maintenance, oxygen probe replacement, oil change, belts replacement and greasing of plant equipment. Painting, cleaning washing of plant buildings and tanks. Grounds maintenance of plant and lift station grounds, and many other various maintenance tasks. Preventive maintenance tasks and depreciation report generated by “Carte Graph” maintenance software.
- See Attachment “A” for collection detail

Section 7 (b. 3)

Collection System outside Contractors cleaning and televising sewers root cutting \$12,214.41

Collection System City, Cleaning and repair and maintenance \$10,386.54

Outside contractors Treatment Plant as previously listed. \$82,381.78

Repair and Maintenance tangible goods “parts lift station and treatment plant” \$31,825.90

Outside contractor bio-solids removal \$ 18,071.43

CAPITAL LIST FY16/17

Replaced two fiberglass chemical storage buildings electrical, scales, gas monitor	\$31,841
Replaced 1980 control building HVAC system	\$72,000
Replaced 1980 methane waste gas flare	\$48,663.43
Relocated primary pole incoming power into plant, accommodate screw pump renovation	\$17,221
Replaced Wedgwood lift station control panel and level detector	\$15,931
Capital improvements total	<u>\$185,656.43</u>

Section 7 (b. 4)

CAPITAL LIST FY17/18

Remove Hill St. "can" lift station install new submersible above ground station	\$90,000
Purchase new Data Link radios SRM 6230 for SCADA system	\$13,000
Paint chemical feed room garage and storage area	\$28,000
Replace wood chip media in bio-bed odor control	\$30,000
Design bid package, engineering, to replace 1980 screw pumps, major rebuild in 1997	\$25,000

Section 7 (b. 5)

See Attachment "B"

Pg. 34 line item 590-540-930 Repair and maintenance "parts tangible goods"

Pg. 36 line item 590-540-971-000 Capital expenditures for Plant and Collection

Section 7 (b. 6)

See Attachment "C"

Section 7 (b.)

See Attachment "B"

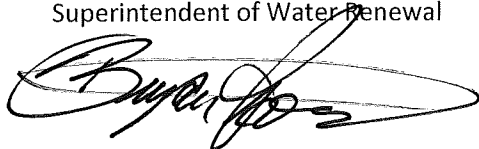
Pg. 36 Revenues

See Attachment "D"

Rate Schedule

Submitted by: Bryan Pond

Superintendent of Water Renewal



Attachment "A"

7/25/2017
2017 Line Cleaning

City of Plainwell Sewer Cleaning Log FY16-17

Approx.

Dir	Street	Upstream Manhole Number	Upstream Manhole Location	Dnstream Manhole Number	Dnstream Manhole Location	Line Size	Date Cleaned	Feet Line Length	Treatment	Comments
W	Bridge	178	620 W Bridge	218	563 W Bridge	8"	8/15/2016	215		
W	Bridge	218	563 W Bridge	741	545 W Bridge		8/15/2016	218		
W	Bridge	741	545 W Bridge	229	Gilkey	8"	8/17/2016	312		
W	Bridge	231	Brigham	229	Gilkey	12"	8/15/2016	160		
		386	657 W Bridge	387	Church	8"	8/15/2016			
		746	413 W Bridge	387	Church	8"	8/17/2016			
		745	Brigham	746	413 W Bridge	8"	8/17/2016			
		228	563 W Bridge	742	527 W Bridge	8"	8/17/2016			
		742	527 W Bridge	745	Brigham	8"	8/17/2016			
	Interurban ROW	513	Interurban ROW	512	Oak & Interurban	10"	#####	173		
	Oak	512	Oak & Interurban	505	Oak & Grand Elk RR	15"	#####	228		
	Oak	505	Oak & Grand Elk RR	504	Oak by apt. entry	15"	#####	128		
	Oak	504	Oak by apt. entry	503	Oak E of Kenwood	15"	#####	80		
	Oak	503	Oak N of Kenwood	501	127 Oak	15"	#####	296		
	Oak	502	128 Oak	501	127 Oak	8"	#####	55		
	Oak	501	127 Oak	500	Oak E of Sherwood	15"	#####	290		
W	Bridge	174	705 W of Sunset	175	705 W Bridge	8"	8/17/2016	200		
W	Bridge	175	705 W Bridge	176	Kester	8"	8/17/2016	220		
W	Bridge	176	Kester	177	671 W Bridge	8"	8/17/2016	195		
W	Bridge	177	671 W Bridge	740	641 W Bridge	8"	8/17/2016	256		
W	Bridge	740	641 W Bridge	178	607 W Bridge	8"	8/17/2016	256		
W	Bridge	178	607 W Bridge	218	563 W Bridge	8"	8/17/2016	209		
	Union	780	Gilkey	781	400 Union	8"	#####			
	Union	785	330 Union	781	400 Union	8"	#####			
	Union	781	400 Union	832	Alleagan and Island Ave-South side	8"	#####		Jet by Clean Earth	
	Gilkey	227	West	234	Bridge	12"	#####	290	Root cut by Clean Earth	
	Kester	179	120 Kester	176	Bridge	8"	01/21/16			
	Bridge	555	Roberts	556	Prairie	12"	02/09/16			
	Acorn	548	128 Acorn	552	116 Acorn	8"	04/04/16			
	Acorn	547	218 Acorn	548	128 Acorn	8"	07/08/16		Flow line problem-repaired	
	Union	781	Union	832	333 Alleagan	8"	08/19/16		Sewer smell-Clean Earth called to jet rod	
	Gilkey	227	Court		West		10/11/16		Clean Earth root cut line	
	Glenview Circle	367	624 Glenview	520	643 Glenview	8"	12/01/16		Jet rodDED to correct-CC Main	
	Morrell	724	Morrell DE south end	398	Plainwell	8"	01/10/17		Jetted to correct	Problem started on 6th, notified on 10th
	Brigham	804	80' S of centerline of Starr Rd	803	731 S. Brigham	8"	2/14/2017	355	Maintenance cleaning	
	Brigham	803	731 S. Brigham	802	School Road	8"	2/14/2017	335	Maintenance cleaning	
	Brigham	802	School Road	801	521 Brigham	8"	2/14/2017	280	Maintenance cleaning	
	Brigham	801	521 Brigham	201	W Plainwell	8"	2/14/2017	285	Maintenance cleaning	
	Brigham	201	W Plainwell	747	412 Brigham	8"	2/14/2017	150	Maintenance cleaning	
	Brigham	747	412 Brigham	208	Hill	8"	2/14/2017	165	Maintenance cleaning	
	Brigham	208	Hill	748	303 Brigham	10"	2/14/2017	242	Maintenance cleaning	
	Brigham	748	303 Brigham	209	W. Grant	10"	2/14/2017	85	Maintenance cleaning	
	Brigham	209	W. Grant	787	215 Brigham	10"	2/14/2017	115	Maintenance cleaning	
	Brigham	787	215 Brigham	216	W Chart	10"	2/14/2017	235	Maintenance cleaning	
	Brigham	216	W Chart	231	W Bridge	12"	2/14/2017	321	Maintenance cleaning	
	Benhov	159	687 Benhov	160	665 Benhov	8"	3/14/2017		Jetted to correct	
	Hicks	474	Grant	488	Chart	8"	3/27/2017			
S	Main	453	508 S Main	728	514 S Main	8"	3/24/2017	67	Jetted to correct	
S	Main	728	514 S Main	454	Brighton	8"	3/24/2017		Maintenance cleaning	
S	Main	454	Brighton	462	Collax	8"	3/24/2017		Maintenance cleaning	
	Collax	462	Collax	776	113 Collax	8"	3/24/2017		Maintenance cleaning	
	Collax	776	113 Collax	463	Anderson	8"	3/24/2017		Maintenance cleaning	
	Collax	463	Anderson	464	Woodhams	8"	3/24/2017		Maintenance cleaning	
	Woodhams	464	Woodhams	461	Brighton	10"	3/24/2017		Maintenance cleaning	
	Woodhams	461	Brighton	460	Plainwell	10"	3/24/2017		Maintenance cleaning	
	Hicks	467	S. of E Bridge	468	Chart	8"	3/25/2017		Maintenance cleaning	
	Hicks	474	Grant	488	Chart	8"	3/25/2017		Maintenance cleaning	
	Chart	488	Chart	714	316 E Chart	8"	3/25/2017		Maintenance cleaning	
	Chart	714	316 E Chart	448	Woodhams	8"	3/25/2017		Maintenance cleaning	
	Woodhams	448	Chart	437	E Bridge S	15"	3/25/2017		TV contract	
	Woodhams	437	E Bridge S	436	E Bridge N	15"	3/25/2017		TV contract	
	Woodhams	436	E Bridge N	423	Cushman	15"	3/25/2017		TV contract	
	Woodhams	423	Cushman	836	Private drive-233 Cushman	15"	3/25/2017		TV contract	
	Easment	836	Private drive-233 Cushman	422	E of Cushman Station	15"	3/25/2017		TV contract	
	Cushman	778	Anderson E	423	Woodhams	15"	3/25/2017		TV contract	
	Cushman	424	Anderson W	778	Anderson E	15"	3/25/2017		TV contract	
	Anderson	418	Bannister	424	Anderson W	15"	3/25/2017		TV contract	
	Bannister	417	200' W of Anderson	418	Bannister	10"	3/25/2017		TV contract	
	Bannister	416	Main Street	417	200' W of Anderson	10"	3/25/2017		TV contract	
	Gilkey	229	Bridge	227	Court	12"	3/25/2017		TV contract	
	Gilkey	227	Court	234	West	12"	3/25/2017		TV contract	
	Gilkey	234	West	251	Union	12"	3/25/2017		TV contract	
	Union	251	Gilkey	250	Warrant	12"	3/25/2017		TV contract	
	Warrant	250	Union	252	Alleagan	12"	3/25/2017		TV contract	
	Naomi	172	Pipp Clinic Access	782	Pipp Emergency entrance	8"	3/25/2017		TV contract	
	Naomi	782	Pipp Emergency entrance	152	Pipp Shop entrance	8"	3/25/2017		TV contract	
	Naomi	152	Pipp Shop entrance	153	Alleagan S	8"	3/25/2017		TV contract	
	Naomi	153	Alleagan S	157	Alleagan N	8"	3/25/2017		TV contract	
E	Walnut Woods	185	320 Walnut Woods	207	Walnut Woods Cul-de-sac	8"	6/29/2017			
	Brighton	458	Anderson	481	Woodhams	8"	7/5/2017			
	Roberts	562	Well drive	563	217 Roberts	8"	4/10/2017			
	Roberts	563	217 Roberts	564	Orchard	8"	4/10/2017			
	Roberts	564	Orchard	555	E. Bridge	8"	4/10/2017			
	Collax	467	W. of Hicks	464	Woodhams	8"	4/10/2017			
E	Brighton	459	115 E. Brighton	458	Anderson	8"	4/10/2017			
S	Anderson	457	514 S. Anderson	458	Anderson	8"	4/10/2017			
E	Brighton	458	Anderson	461	Woodhams	8"	4/10/2017			
	Hicks	468	N of Collax	470	Brighton	8"	4/10/2017			
	Hicks	472	Btwn Plainwell and Hill	471	Plainwell	8"	4/10/2017			
E	Brighton	470	Brighton	739	310 E. Brighton	8"	4/10/2017			
E	Brighton	739	310 E. Brighton	461	Woodhams	8"	4/10/2017			
	Woodhams	460	Plainwell	786	408 S Woodhams	10"	4/10/2017			
	Woodhams	786	408 S Woodhams	446	Hill	15"	4/10/2017			
	Main	829	M-89	813	M-89	10"	3/24/2017			
	Main	813	M-89	812	102 N Main	10"	3/24/2017			
W	Chart	732	217 W Bridge-back yard	716	Btwn Park and Morrell	8"	4/12/2017			
W	Chart	716	Btwn Park and Morrell	394	Park	8"	4/12/2017			
W	Hill	401	218 W Hill	402	Park	8"	4/12/2017			
W	Hill	442	100' W of Main	402	Park	8"	4/12/2017			
	Park	723	Btwn Hill and Plainwell	402	Park	8"	4/12/2017			
	Park	402	Park	395	Grant	8"	4/12/2017			
	Park	393	100' S of Bridge	394	Chart	8"	4/12/2017			
	Park	394	Chart	395	Grant	8"	4/12/2017			
	Walnut Woods	181	109 Walnut Woods	182	211 Walnut Woods	8"	4/12/2017			
	Walnut Woods	182	211 Walnut Woods	183	304 Walnut Woods	8"	4/12/2017			
	Walnut Woods	183	304 Walnut Woods	184	312 Walnut Woods	8"	4/12/2017			
	Walnut Woods	184	312 Walnut Woods	185	320 Wanut Woods	8"	4/12/2017			
	Walnut Woods	185	320 Wanut Woods	207	Cul-de-sac	8"	4/12/2017			
W	Plainwell	403	Park	400	211 W Plainwell	8"	7/13/2017			
W	Plainwell	400	211 W Plainwell	398	Morrell	8"	7/13/2017			
W	Grant	395	Park	398	Morrell	8"	7/13/2017			
W	Chart	716	Btwn Park and Morrell	392	Morrell	8"	7/13/2017			
W	Chart	716	Btwn Park and Morrell	394	Park	8"	7/13/2017			
	Morrell	391	214 Morrell	392	Chart	8"	7/13/2017			
	Morrell	727	309 Morrell	395	Grant	8"	7/13/2017			
	Morrell	726	316 Morrell	727	309 Morrell	8"	7/13/2017			
	Morrell	397	402 Morrell	726	316 Morrell	8"	7/13/2017			
	Morrell	725	W Plainwell	397	402 Morrell	8"	7/13/2017			
	Morrell	724	Morrell S DE	398	Plainwell	8"	7/13/2017			

Attachment "B"

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2017-18 BUDGET
ESTIMATED REVENUES					
Dept 000-OPERATIONS					
590-000-443.000	City Sewer Hookups		1,000		
590-000-604.010	Extra Strength Waste-Gun Plain Tow	54	10	66	305
590-000-604.020	Extra Strength Waste-Martin Villag	25,444	2,736	15,663	1,266
590-000-604.030	Extra Strength Waste-Otsego Townsh	14,587	19,623	19,039	18,673
590-000-606.050	IPP-Admin/Permit Fee	700	700	700	700
590-000-642.000	O & M - City	419,986	443,534	451,712	471,772
590-000-642.010	O & M - Gun Plain Township	112,165	116,806	121,780	121,435
590-000-642.020	O & M - Martin Village	152,409	100,575	121,491	111,904
590-000-644.000	O & M - Otsego Township	208,448	208,952	221,008	220,632
590-000-644.010	IPP Billed - City	5,579	5,861	6,028	6,315
590-000-644.020	IPP Billed - Gun Plain Twp	920	1,056	894	825
590-000-644.030	IPP Billed - Martin Village	2,866	691	1,070	706
590-000-650.000	IPP Billed - Otsego Twp	4,810	5,086	5,261	5,569
590-000-650.010	City - Capital	187,378	197,477	200,577	209,214
590-000-650.020	Gun Plain Twp - Capital	49,999	51,963	54,075	53,852
590-000-650.030	Martin Village - Capital	66,931	43,170	53,947	49,625
590-000-664.014	Otsego Twp - Capital	92,918	92,956	98,136	97,842
590-000-664.020	Interest - Interfund Loans	554	520	485	450
590-000-676.060	Interest Inc-Investments	611	275		500
590-000-694.000	Rev-Transfer from Local			3,514	3,549
590-000-694.024	Revenue-Miscellaneous	24,461	34,767		
	Consent Order	4,902		8,800	8,800
	Totals for dept 000-OPERATIONS	1,375,722	1,327,758	1,384,246	1,383,934
	TOTAL ESTIMATED REVENUES	1,375,722	1,327,758	1,384,246	1,383,934

B

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 AMENDEDUNCIL'S BUDGET	2017-18 BUDGET
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APPROPRIATIONS

Dept	DESCRIPTION	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 AMENDEDUNCIL'S BUDGET	2017-18 BUDGET
540-PUMPING & TREATMENT					
590-540-703.000	Full Time Wages	105,086	100,154	108,675	113,107
590-540-706.000	Part Time Wages	4,628	971	3,201	3,318
590-540-710.000	Overtime Wages-Extra Time	11,189	11,737	12,160	12,480
590-540-713.000	Other Post Employment Benefits	12,034	12,141	1,306	547
590-540-715.000	Social Security (FICA)	8,222	7,928	8,872	9,224
590-540-715.013	Health Insurance	27,722	27,348	32,786	25,844
590-540-715.015	HSA - Employer Paid	64	60	66	8,016
590-540-718.000	Life Insurance	9,841	9,738	10,661	11,102
590-540-723.000	Retirement Benefits	9	109	294	135
590-540-724.000	Vacation Buy-Back	9	109	135	135
590-540-727.000	Med Insurance Buyouts	85	33,092	40,000	54,075
590-540-740.000	Office Supplies	33,485	720	650	650
590-540-743.000	Operating Supplies	620	5,490	3,000	3,000
590-540-747.000	Uniforms	1,848	22,550	28,000	29,000
590-540-775.000	Safety Supplies/Equipment	26,450	10,213	11,000	12,000
590-540-801.000	Rep & Maint Supplies	3,865	2,768	2,500	2,700
590-540-850.000	Prof Services - Engineering	2,044	2,175	2,744	3,774
590-540-850.010	Workers Comp Insurance	2,185	108,442	130,000	120,000
590-540-920.000	Utilities	126,154	52,374	65,000	60,000
590-540-930.000	Rep & Maint Outside Servi	71,880	40,507	40,000	28,000
590-540-930.010	R&M Outside-Sludge Pmpng	15,185	764	2,000	2,000
590-540-935.000	Rep & Maint-Building	1,913	764	2,000	2,000
590-540-940.000	Rep & Maint-Radio Equipmt	9	7,863	9,500	9,500
590-540-940.000	Equipment Rental	8,976	7	1,000	1,000
590-540-956.000	Miscellaneous	259	964	1,000	1,000
590-540-960.000	Education & Training	309,568	314,440	513,550	509,639
590-540-968.000	Depreciation Expense	783,371	772,555	513,550	509,639
Totals for dept 540-PUMPING & TREATMENT					

Dept 546-INDUSTRIAL PRE-TRMT

590-546-703.000	Full Time Wages	6,085	7,639	6,560	6,758
590-546-710.000	Overtime Wages-Extra Time	328	535	25	12
590-546-713.000	Other Post Employment Benefits	374	376	466	481
590-546-715.000	Social Security (FICA)	451	577	1,876	1,450
590-546-715.010	Health Insurance	1,800	1,760	1,876	456
590-546-715.013	HSA - Employer Paid	4	3	3	3
590-546-715.015	Life Insurance	585	735	636	656
590-546-718.000	Retirement Benefits	585	735	636	656
590-546-723.000	Vacation Buy-Back	552	1,530	82	800
590-546-740.000	Operating Supplies	552	1,530	82	800
590-546-743.000	Uniforms	891	17,277	4,000	4,000
590-546-801.000	Prof Services - Engineering	8,360	24,266	10,000	10,000
590-546-801.013	Prof Services/Attorney	21,745	20,030	20,000	11,440
590-546-801.022	Prof Services/Test Verifi	92	92	120	164
590-546-910.010	Workers Comp Insurance	27	2,261	2,000	5,000
590-546-930.000	Rep & Maint Outside Servi	27	2,261	2,000	5,000
Totals for dept 546-INDUSTRIAL PRE-TRMT					

Dept 550-COLLECTION

590-550-703.000	Full Time Wages	34,260	32,769	32,865	33,982
590-550-706.000	Part Time Wages	822	909	519	534
590-550-706.005	Part Time Wages - Seasonal Workers:	2,449	30	2,280	2,340
590-550-710.000	Overtime Wages-Extra Time	1,639	1,805	1,035	332
590-550-713.000	Other Post Employment Benefits	1,639	1,805	1,035	332
Totals for dept 550-COLLECTION					

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GL NUMBER DESCRIPTION ACTIVITY ACTIVITY AMENDEDUNCIL'S BUDGET 2017-18 BUDGET

APPROPRIATIONS

Dept 550-COLLECTION

590-550-715.000	Social Security (FICA)	2,667	2,536	2,579	2,666
590-550-715.010	Health Insurance	10,519	8,919	8,513	6,853
590-550-715.012	FSA - Employer Paid				127
590-550-715.013	HSA - Employer Paid				1,704
590-550-715.015	Life Insurance	24	19	19	19
590-550-718.000	Retirement Benefits	3,552	3,292	3,208	3,315
590-550-724.000	Med Insurance Buyouts	28	203	162	162
590-550-740.000	Operating Supplies	35,081	23,773	15,000	22,500
590-550-743.000	Uniforms	378	396	400	400
590-550-775.000	Rep & Maint Supplies	3,700	7,555	4,000	8,000
590-550-801.000	Prof Services - Engineering		1,629	1,000	1,000
590-550-850.000	Communications	104	871	842	1,153
590-550-910.010	Workers Comp Insurance	870	11,009	5,000	5,000
590-550-930.000	Rep & Maint Outside Servi	8,113	5,590	7,000	4,600
590-550-940.000	Equipment Rental	6,622			
Totals for dept 550-COLLECTION		110,828	103,060	84,422	94,687

Dept 560-UTILITY ADMINISTRATION

590-560-703.000	Full Time Wages	61,322	65,203	64,519	65,760
590-560-706.000	Part Time Wages	290	40	518	534
590-560-713.000	Other Post Employment Benefits	60			
590-560-715.000	Social Security (FICA)	4,308	4,519	4,747	4,722
590-560-715.010	Health Insurance	18,208	17,765	18,531	14,163
590-560-715.012	FSA - Employer Paid				306
590-560-715.013	HSA - Employer Paid				3,780
590-560-715.015	Life Insurance	92	27	28	28
590-560-718.000	Retirement Benefits	5,756	6,072	6,208	6,332
590-560-723.000	Vacation Buy-Back			1,259	
590-560-727.000	Office Supplies	1,458	48	500	3,700
590-560-727.010	GTS Mapping Costs	348	3,636	3,500	4,000
590-560-730.000	Postage	2,476	3,106	2,400	3,000
590-560-743.000	Uniforms	425	545	700	700
590-560-801.000	Prof Services - Engineering		4,983	5,000	5,000
590-560-801.013	Prof Services/Auditor	5,947		2,015	2,015
590-560-850.000	Communications	2,622	1,456	3,250	4,000
590-560-880.030	PILOT (Pmt in Lieu of Taxes)	211,409	255,343	257,307	253,451
590-560-900.000	Printing & Publishing	53	1,147		400
590-560-910.000	Liability Insurance	8,416	8,736	9,784	9,784
590-560-910.010	Workers Comp Insurance	714	728	990	1,337
590-560-930.000	Rep & Maint Outside Servi	2,477	3,463	6,000	3,000
590-560-930.015	Financial Services	657	100		
590-560-930.050	Computer Services	3,294	3,110	3,000	3,000
590-560-955.999	Bank Service Charges	5,531	5,454	5,000	800
590-560-956.000	Miscellaneous	48	964	1,000	3,500
590-560-960.000	Education & Training	181	203	300	500
590-560-962.000	Association Memberships				300
Totals for dept 560-UTILITY ADMINISTRATION		336,092	389,898	395,906	394,112

Dept 908-DEBT SERVICE

590-908-991.012	Principal SRF	64,875	62,267	110,000	115,000
590-908-995.012	Interest SRF			60,500	57,071

Totals for dept 908-DEBT SERVICE		64,875	62,267	170,500	172,071
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Dept 970-CAPITAL OUTLAY

RB 4

06/27/2017 08:49 AM
User: BKELLEY
DB: Plainwell

BUDGET REPORT FOR CITY OF PLAINWELL
Fund: 590 SEWER FUND

GL NUMBER	DESCRIPTION	2014-15 ACTIVITY	2015-16 ACTIVITY	2016-17 AMENDED JUNCIL'S BUDGET	2017-18 BUDGET
APPROPRIATIONS					
Dept 970-CAPITAL OUTLAY	Capital Purchase			268,000	226,000
590-970-971.000				268,000	226,000
Totals for dept 970-CAPITAL OUTLAY					
TOTAL APPROPRIATIONS		1,336,460	1,404,866	1,478,146	1,437,729
NET OF REVENUES/APPROPRIATIONS - FUND 590		39,262	(77,108)	(93,900)	(53,795)
BEGINNING FUND BALANCE		3,369,228	3,408,493	3,331,386	
ENDING FUND BALANCE		3,408,490	3,331,385	3,237,486	

Attach ment "C"

Financial Summary Report (Depreciation)

January-2017 - December-2017

Depreciation Summary

Asset ID	Placed In Service	Asset Life Yrs/Mos	Report End Date	Book Cost	Beginning Accum Depreciation	Current Depreciation	Net Adjustment	Ending Accum Depreciation	Net Book Value
Asset: Sewer Auxiliary Equipment									
12th Street Pump	11/1/2009	10/0	\$51,283	\$36,753	\$5,128	\$0	\$41,881	\$9,402	
A.O. Smith Water	2/1/2006	15/0	\$2,609	\$1,899	\$174	\$0	\$2,073	\$536	
ABS Trash Pump	9/1/2006	12/0	\$1,000	\$861	\$83	\$0	\$944	\$56	
Aerated Grit	2/29/2000	20/0	\$7,302	\$6,176	\$365	\$0	\$6,541	\$761	
Allen Bradley	7/1/2000	15/0	\$24,302	\$24,302	\$0	\$0	\$24,302	\$0	
American Sigma	7/1/1997	15/0	\$3,000	\$3,000	\$0	\$0	\$3,000	\$0	
Backflow	7/1/1993	30/0	\$800	\$627	\$27	\$0	\$653	\$147	
Bell & Gosset	7/1/2005	10/0	\$800	\$800	\$0	\$0	\$800	\$0	
Bio-Bed	7/1/2013	25/0	\$500	\$70	\$20	\$0	\$90	\$410	
BJM Sump Pumps	9/16/2002	10/0	\$722	\$722	\$0	\$0	\$722	\$0	
Blower Building	7/1/2013	50/0	\$148,000	\$10,360	\$2,960	\$0	\$13,320	\$134,680	
Blowers Aerzen	7/1/2013	20/0	\$64,000	\$11,200	\$3,200	\$0	\$14,400	\$49,600	
Boiler Viessmann	2/1/2015	20/0	\$17,789	\$1,705	\$889	\$0	\$2,594	\$15,195	
Building Exhaust	4/8/2009	5/0	\$10,000	\$10,000	\$0	\$0	\$10,000	\$0	
Chlorine Building	6/1/2017	15/0	\$16,695	\$4,789	\$891	(\$5,031)	\$649	\$16,046	
Chopper Pumps	7/1/2005	20/0	\$31,918	\$18,353	\$1,596	\$0	\$19,949	\$11,969	
Chopper Pumps	7/1/2005	20/0	\$22,000	\$12,650	\$1,100	\$0	\$13,750	\$8,250	
CM Trolley	1/1/2003	25/0	\$160	\$90	\$6	\$0	\$96	\$64	
Control Building	10/18/2013	15/0	\$49,950	\$10,823	\$3,330	\$0	\$14,153	\$35,797	
Cushman Street	5/1/2022	20/0	\$79,951	\$28,649	\$3,998	\$0	\$32,647	\$47,304	
Dayton Electric	7/1/2005	30/0	\$1,100	\$422	\$37	\$0	\$458	\$642	
DeZurik 6-in Plug	7/1/2000	20/0	\$20,000	\$16,500	\$1,000	\$0	\$17,500	\$2,500	
Digester Building	7/1/2005	25/0	\$740,000	\$340,400	\$29,600	\$0	\$370,000	\$370,000	
Duperon Fine	7/1/2013	15/0	\$100,000	\$23,333	\$6,667	\$0	\$30,000	\$70,000	
Dystor Building	11/1/2005	50/0	\$360,000	\$80,400	\$7,200	\$0	\$87,600	\$272,400	
Dystor Level	11/1/2005	15/0	\$2,500	\$1,861	\$167	\$0	\$2,028	\$472	
Dystor Membrane	11/1/2005	15/0	\$30,000	\$22,333	\$2,000	\$0	\$24,333	\$5,667	
Dystor Methane	11/1/2005	15/0	\$2,500	\$1,861	\$167	\$0	\$2,028	\$472	
Dystor Pressure	11/1/2005	20/0	\$1,500	\$838	\$75	\$0	\$913	\$587	
Dystor Process	11/1/2005	20/0	\$220,000	\$122,833	\$11,000	\$0	\$133,833	\$86,167	
East Digester	7/1/2005	25/0	\$80,000	\$36,800	\$3,200	\$0	\$40,000	\$40,000	

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January-2017 - December-2017

Depreciation Summary

Asset ID	Placed In Service	Asset Life Yrs/Mos	Report End Date	Book Cost	Beginning Accum Depreciation	Current Depreciation	Net Adjustment	Ending Accum Depreciation	Net Book Value
East West Fixed	7/1/2005	30/0	\$202,710	\$77,706	\$6,757	\$0	\$84,463	\$118,247	
Ferric Chloride	9/1/2007	25/0	\$13,196	\$4,926	\$528	\$0	\$5,454	\$7,742	
Final Clarifier	7/1/2013	20/0	\$108,572	\$19,000	\$5,429	\$0	\$24,429	\$84,143	
Final Pumping	7/1/1980	25/0	\$35,000	\$35,000	\$0	\$0	\$35,000	\$0	
Floc Mixer Polymer	7/1/2013	20/0	\$8,614	\$1,507	\$431	\$0	\$1,938	\$6,676	
Flyght Sump Pump	6/6/2006	15/0	\$2,464	\$1,738	\$164	\$0	\$1,903	\$561	
Gas Heater Final	11/1/2000	10/0	\$3,000	\$3,000	\$0	\$0	\$3,000	\$0	
Gas Heater Grit	11/1/2006	10/0	\$5,000	\$5,000	\$0	\$0	\$5,000	\$0	
Gas Heater Screw	11/1/2005	10/0	\$3,000	\$3,000	\$0	\$0	\$3,000	\$0	
Generator	7/1/2013	20/0	\$170,493	\$29,836	\$8,525	\$0	\$38,361	\$132,132	
Generator Plant	11/1/2009	5/0	\$5,690	\$5,690	\$0	\$0	\$5,690	\$0	
Generator Transfer	7/1/2013	20/0	\$11,500	\$2,013	\$575	\$0	\$2,588	\$8,912	
Gorman-Rupp	7/1/1998	20/0	\$8,000	\$7,400	\$400	\$0	\$7,800	\$200	
Grit Blower/Kaeser	11/1/2010	15/0	\$6,800	\$2,796	\$453	\$0	\$3,249	\$3,551	
Grit Pump	1/15/2009	10/0	\$5,923	\$4,738	\$592	\$0	\$5,331	\$592	
Grit Screw	7/1/2007	12/0	\$18,929	\$14,985	\$1,577	\$0	\$16,563	\$2,366	
Grit/Blower	10/1/2008	15/0	\$6,132	\$3,373	\$409	\$0	\$3,781	\$2,351	
Haws Drench	7/1/2005	25/0	\$1,000	\$460	\$40	\$0	\$500	\$500	
Haws Eye Wash	7/1/1980	25/0	\$1,000	\$1,000	\$0	\$0	\$1,000	\$0	
Heat exchanger	2/1/2005	25/0	\$108,000	\$51,480	\$4,320	\$0	\$55,800	\$52,200	
Hill Street Pump	7/1/2002	10/0	\$11,040	\$11,040	\$0	\$0	\$11,040	\$0	
Holding Tank North	5/1/2009	10/0	\$3,394	\$2,602	\$339	\$0	\$2,941	\$453	
Holding Tank	4/15/2009	10/0	\$3,394	\$2,630	\$339	\$0	\$2,970	\$424	
HVAC AAOH	6/1/2017	20/0	\$72,000	\$0	\$2,100	\$0	\$2,100	\$69,900	
Hydraulic Scales	6/1/1998	25/0	\$2,200	\$1,635	\$88	\$0	\$1,723	\$477	
Hydromatic Pump	7/1/2003	10/0	\$5,319	\$5,319	\$0	\$0	\$5,319	\$0	
Influent Ultrasonic	4/1/2005	15/0	\$3,800	\$2,977	\$253	\$0	\$3,230	\$570	
Jersey Street Pump	7/1/2000	15/0	\$78,000	\$78,000	\$0	\$0	\$78,000	\$0	
Lab Instruments	1/1/2000	10/0	\$26,048	\$26,048	\$0	\$0	\$26,048	\$0	
Laboratory	7/1/2013	30/0	\$70,000	\$8,167	\$2,333	\$0	\$10,500	\$59,500	
Laboratory	12/1/2003	15/0	\$5,474	\$4,774	\$365	\$0	\$5,139	\$335	
Laboratory	1/1/2000	5/0	\$3,366	\$3,366	\$0	\$0	\$3,366	\$0	
LMI Metering	7/15/2013	2/0	\$1,500	\$1,500	\$0	\$0	\$1,500	\$0	

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January-2017 - December-2017

Depreciation Summary

Asset ID	Placed In Service	Asset Life Yrs/Mos	Report End Date	Book Cost	Beginning Accum Depreciation	Current Depreciation	Net Adjustment	Ending Accum Depreciation	Net Book Value
MBBR System	7/1/2013	25/0		\$726,475	\$101,707	\$29,059	\$0	\$130,766	\$595,709
Methane Gas Flow	7/1/2005	10/0		\$3,000	\$3,000	\$0	\$0	\$3,000	\$0
Milwaukee	4/1/1966	20/0		\$400	\$400	\$0	\$0	\$400	\$0
Motorola Portable	1/1/1/2006	10/0		\$625	\$625	\$0	\$0	\$625	\$0
MTD Gold Snow	10/29/2010	10/0		\$750	\$469	\$75	\$0	\$544	\$206
Murray Snow	1/1/1999	10/0		\$650	\$650	\$0	\$0	\$650	\$0
Myers Grit Sump	7/1/1998	15/0		\$350	\$350	\$0	\$0	\$350	\$0
Natural Gas Flow	7/1/2005	10/0		\$3,000	\$3,000	\$0	\$0	\$3,000	\$0
Netzsch Raw	10/1/2015	10/0		\$11,200	\$1,400	\$1,120	\$0	\$2,520	\$8,680
Netzsch Raw	2/15/2015	10/0		\$10,000	\$1,917	\$1,000	\$0	\$2,917	\$7,083
North Biosolids	7/1/1992	75/0		\$700,000	\$228,667	\$9,333	\$0	\$238,000	\$462,000
Odor	7/1/2013	20/0		\$167,694	\$29,346	\$8,385	\$0	\$37,731	\$129,963
Overhead Door	7/1/2007	30/0		\$9,100	\$2,882	\$303	\$0	\$3,185	\$5,915
Parshall Flume	7/1/1980	35/0		\$20,000	\$20,000	\$0	\$0	\$20,000	\$0
Peach Court Pump	1/1/2008	10/0		\$33,750	\$30,375	\$3,375	\$0	\$33,750	\$0
Peerless Boiler	7/1/2005	10/0		\$7,500	\$7,500	\$0	\$0	\$7,500	\$0
Pinch Valve	7/1/1999	15/0		\$1,500	\$1,500	\$0	\$0	\$1,500	\$0
Primary Clarifier	10/1/2007	15/0		\$39,786	\$24,534	\$2,652	\$0	\$27,187	\$12,599
Primary Clarifier	7/1/2013	10/0		\$290,967	\$101,838	\$29,097	\$0	\$130,935	\$160,032
Process Water	12/1/2008	10/0		\$25,677	\$20,756	\$2,568	\$0	\$23,323	\$2,354
Radiator Heaters	7/1/1980	40/0		\$11,000	\$10,038	\$275	\$0	\$10,313	\$687
Raw Sludge	4/1/2009	10/0		\$2,911	\$2,256	\$291	\$0	\$2,547	\$364
Rotork Valves	3/1/2011	20/0		\$24,467	\$7,136	\$1,223	\$0	\$8,359	\$16,108
Sampler Effluent	9/16/2014	10/0		\$6,509	\$1,519	\$651	\$0	\$2,170	\$4,339
Sampler Influent	8/24/2012	10/0		\$6,550	\$2,893	\$655	\$0	\$3,548	\$3,002
Sampler Primary	8/29/2013	10/0		\$6,611	\$2,259	\$661	\$0	\$2,920	\$3,691
Screen Building	7/1/2013	45/0		\$234,785	\$18,261	\$5,217	\$0	\$23,479	\$211,306
Screw Pump	5/14/2008	15/0		\$3,700	\$2,138	\$247	\$0	\$2,384	\$1,316
Screw Pumps	9/1/2009	9/0		\$19,582	\$15,956	\$2,176	\$0	\$18,132	\$1,450
Security /	2/1/2007	50/0		\$45,212	\$8,967	\$904	\$0	\$9,871	\$35,341
Sulfur Building	6/1/2017	15/0		\$16,385	\$4,870	\$869	(\$5,102)	\$637	\$15,748
Temperature	2/21/2008	20/0		\$5,000	\$2,229	\$250	\$0	\$2,479	\$2,521
Wakefield Pump	7/1/2000	10/0		\$58,000	\$58,000	\$0	\$0	\$58,000	\$0

1' 2''

January-2017 - December-2017

Depreciation Summary

Asset ID	Placed In Service	Asset Life Yrs/Mos	Report End Date	Book Cost	Beginning Accum Depreciation	Current Depreciation	Net Adjustment	Ending Accum Depreciation	Net Book Value
Waste Gas Burner	12/1/2016	20/0		\$48,664	\$203	\$2,433	\$0	\$2,636	\$46,028
Waste Gas Flow	11/1/2014	10/0		\$6,024	\$1,305	\$602	\$0	\$1,908	\$4,116
Waste To Energy	7/1/2013	20/0		\$82,042	\$14,357	\$4,102	\$0	\$18,459	\$63,583
Water Cooler	7/1/2002	30/0		\$400	\$193	\$13	\$0	\$207	\$193
Wedgewood Pump	2/1/2017	15/0		\$19,029	\$5,893	\$1,238	(\$5,969)	\$1,163	\$17,866
West Digester	7/1/2005	25/0		\$80,000	\$36,800	\$3,200	\$0	\$40,000	\$40,000
WR General Use	2/1/2012	5/0		\$50	\$49	\$1	\$0	\$50	\$0
XP Electric Heater	7/1/1980	40/0		\$1,000	\$913	\$25	\$0	\$938	\$62
XP Gas Heater	11/1/2005	8/0		\$3,000	\$3,000	\$0	\$0	\$3,000	\$0
XP Gas Heater Grit	2/1/2007	8/0		\$3,000	\$3,000	\$0	\$0	\$3,000	\$0
Yard Fire Hydrant	7/1/1998	32/0		\$1,440	\$833	\$45	\$0	\$878	\$562
Asset Total:	108 Sewer Auxiliary Equipment			\$5,838,724	\$2,038,100	\$232,942	(\$16,102)	\$2,254,944	\$3,583,780
				\$5,838,724	\$2,038,100	\$232,942	(\$16,102)	\$2,254,944	\$3,583,780

Attachment "D"

City of Plainwell

City of Plainwell Utilities Rate Schedule / 1000 gallons of water

Item	2014/15	2015/16	2016/17	2017/18														
Water O & M	\$2.11	\$2.19	\$2.27	\$2.36														
Water RTS 3/4"	\$7.44	\$7.72	\$8.00	\$8.30														
Water RTS 1"	\$13.40	\$13.90	\$14.40	\$14.95														
Water RTS 1 1/2"	\$14.89	\$15.44	\$16.00	\$16.61														
Water RTS 2"	\$20.10	\$20.84	\$21.59	\$22.41														
Water RTS 3"	\$27.56	\$28.58	\$29.61	\$30.74														
Water RTS 4"	\$37.22	\$38.60	\$39.99	\$41.51														
Water RTS 6"	\$54.35	\$56.36	\$58.39	\$60.61														
Sewer O & M	\$5.07	\$5.26	\$5.45	\$5.66														
Sewer RTS/Debt	\$2.26	\$2.34	\$2.42	\$2.51														
Sewer IPP	\$0.22	\$0.23	\$0.24	\$0.25														
Turn Off/On	3.40%	3.60%	3.80%															
Shut Off/On	7.50	7.50	8.00	8.00														
Call Out Fee	30.00	30.00	30.00	30.00														
	50.00	50.00	100.00	100.00														
Water Tap 3/4" & 1"																		
Water Tap 1 1/2"	1,950.00	1,950.00	1,950.00	1,950.00														
Water Tap 2"	2,500.00	2,500.00	2,500.00	2,500.00														
Water Tap 3" & up	2,750.00	2,750.00	2,750.00	2,750.00														
	T&M	T&M	T&M	T&M														
Sewer Tap	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00														

% increased based on February issue of CPIU Table Consumer Price Index" Commodity Service Group" for Water per City resolution 11-16

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 7/31/2017

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
DN: c=US, st=MI, l=City of Plainwell,
o=Internet Widgits Pty Ltd, cn=Brian
Kelley, email=bkelley@plainwell.org
Date: 2017.08.01 15:41:54 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$193,220	Michigan Class	Rich Garay - 734.604.1494	03/28/16		1.14%	
2	365-Day CD	N/A	\$252,154	Chemical Bank	Laree Waanders - 269.857.9002	06/30/17	06/30/18	1.30%	334
3	90-Day CD	N/A	\$100,420	Chemical Bank	Laree Waanders - 269.857.9002	11/26/16	08/26/17	0.50%	26
4	365-Day CD	N/A	\$150,000	Flagstar Bank	Lisa Powell - 616.285.2863	07/27/17	07/27/18	1.35%	361
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$695,793.68

Average Yield: 1.07%

Cash Activity for the Month

Cash, beginning of month: \$1,508,967.34

Cash, end of month: \$1,523,553.79

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Erik
Wilson, email=ewilson@plainwell.org
Date: 2017.08.02 09:10:45 -04'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **7/31/2017**

% OF FISCAL YEAR: **8.49%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMACE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	ACTUAL CASH BALANCES - END OF MONTH - RECONCILED	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	235,998	284,008	330,697	174,872	439,833	226,518	2,164,793	8.08%
Major Streets	162,690	99,825	21	16,926	82,920	70,723	336,931	5.02%
Local Streets	55,158	35,346	7,936	15,959	27,324	68,588	259,954	6.14%
Solid Waste	625	103	41,032	8,500	32,635	26,530	173,327	4.90%
Fire Reserve	133,816	133,816	18,333	23,029	129,120	26,424	72,525	31.75%
Airport	48,800	51,282	5,928	1,948	55,262	44,537	82,461	2.36%
Revolving Loan	10,988	60,740	1,096	-	61,836	19,883	10,000	0.00%
Capital Improvement	22,288	25,593	18,322	5,625	38,290	16,072	83,198	6.76%
Brownfield BRA	16,871	15,985	11,807	9,763	18,028	20,272	91,338	10.69%
Tax Increment TIFA	59,565	59,182	14	3,472	55,725	33,646	44,900	7.73%
Downtown DDA	20,311	19,419	31,254	4,174	46,499	37,758	44,887	9.30%
Sewer	694,724	821,024	112,960	66,716	867,268	585,219	1,437,729	4.64%
Water	261,041	298,496	49,912	31,381	317,028	178,597	621,553	5.05%
Equipment	154,203	147,016	21,249	16,699	151,566	137,137	271,699	6.15%
OPEB**	15,413	115,413	3,486	14,264	104,635	31,649	41,095	34.71%
	1,892,491	2,167,248	654,048	393,328	2,427,968	1,523,554	5,736,390	6.86%

* - Amounts taken from audited financial statements as of June 30, 2016

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager		Brian Kelley, City Treasurer	
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.		I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	
Insert Signature:	Erik Wilson <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2017.08.02 09:11:16 -04'00'</small>	Insert Signature:	Brian Kelley <small>Digitally signed by Brian Kelley DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org Date: 2017.08.01 15:42:48 -04'00'</small>



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager
FROM: Brian Kelley, City Clerk/Treasurer
DATE: August 10, 2017
SUBJECT: Accounts Payable Register

ACTION RECOMMENDED: The City Council should consider approving the Invoice Approval Register and the Off-Cycle Payment Authorization reports, as presented.

The City Council reviews and approves the Accounts Payable total at each Council Meeting, which includes an Invoice Approval Register and an Off-Cycle Payment Authorization report. The Invoice Approval Register lists the regular billings issued to the city and consists, primarily, of paper checks. The Off-Cycle Payment Authorization report includes automated clearing house (ACH) payments, paper checks and electronic funds transfer (EFT) payments.

The attached documents cover the period from July 24 through August 11, 2017 and includes the following breakdown:

Paper checks in regular bill listing:	\$ 60,534.31
Other paper checks issued off-cycle:	56,881.62
ACH payments for property taxes:	207,881.97
ACH payments for city business:	-
EFT payments (auto-pay payments):	<u>4,464.32</u>
Total Accounts Payable	<u><u>\$329,762.22</u></u>

08/10/2017 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 POST DATES 08/14/2017 - 08/14/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000176	ACE PARKING LOT STRIPING, INC. 822162	RENEW PAVEMENT MARKINGS ON MAJOR STREETS	9,122.40
TOTAL FOR: ACE PARKING LOT STRIPING, INC.			9,122.40
000624	AIS CONSTRUCTION-JOHNDEREER POWERPLN W44400	REPLACE WATER PUMP & THERMOSTAT IN JD BACKHOE	2,060.99
TOTAL FOR: AIS CONSTRUCTION-JOHNDEREER POWERPLN			2,060.99
001645	ALEXANDER CHEMICAL CORPORATION SLS 10061651	CHLORINE DPW	199.75
	SLS 10061652	FY 17/18 ANNUAL PURCHASE OF CHLORINE & SULFUR DI	1,534.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			1,733.75
000138	AMERICAN OFFICE SOLUTIONS IN128961	7/22/17 - 8/21/17 PD COPIER	61.39
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			61.39
000111	AMERICAN WATER WORK ASSN 7001403644	10/1/17 -9/30/18 MEMBERSHIP DUES FOR R. UPDIKE	300.00
TOTAL FOR: AMERICAN WATER WORK ASSN			300.00
000035	APPLIED IMAGING 962944	7/16/17 - 8/15/17 DPW/WR COPIER	20.42
TOTAL FOR: APPLIED IMAGING			20.42
000087	BILL G BOMAR 17/18 SHOE ALLOW	17/18 SHOE ALLOWANCE DUTY BELT PHONE HOLSTER	14.95
TOTAL FOR: BILL G BOMAR			14.95
000461	BOB'S HARDWARE 45388	MISC FOR COOK & SHERWOOD PARKS	25.96
	45539	KENYON & HICKS PARK IRRIGATION	21.18
	45777	MISC DPW	7.78
	45830	BOLTS	3.79
	45862	MISC DPW	8.99
	45968	WR	17.91
TOTAL FOR: BOB'S HARDWARE			85.61
000155	BRAVE INDUST FASTENERS 137848	PAINT MARKERS/MISC	24.43
TOTAL FOR: BRAVE INDUST FASTENERS			24.43
003024	BRIAN KELLEY 2017-08	BS&A TRAINING MILEAGE	97.91
TOTAL FOR: BRIAN KELLEY			97.91
001043	BS&A SOFTWARE 113770	8/1/17 - 8/1/18 HUMAN RESOURCE SUPPORT	344.00
TOTAL FOR: BS&A SOFTWARE			344.00
002527	C.O.P.S. TRUST INSURANCE 2017-08	AUGUST 2017 HEALTH INS	1,710.05
TOTAL FOR: C.O.P.S. TRUST INSURANCE			1,710.05
001925	CENTURYLINK 2017-07	JULY 2017 LONG DISTANCE	2.61

TOTAL FOR: CENTURYLINK		2.61
002116	CHARTER COMMUNICATIONS (SPECTRUM)	
	2017-08 AIRPORT 8/7/17 - 9/6/17 AIRPORT INTERNET	74.00
	2017-08 CITY HALL 8/5/17 - 9/4/17 CITY HALL INTERNET/PHONE	516.27
	2017-08 WR/DPW 8/1/17 - 8/31/17 WR/DPW INTERNET	109.98
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)		700.25
002890	CHEF CONTAINER LLC	
	410934 2017-2018 MONTHLY RECYCLE SERVICES	2,445.30
TOTAL FOR: CHEF CONTAINER LLC		2,445.30
002219	CLARK TECHNICAL SERVICES	
	214-2017 JULY 2017 COMPUTER SUPPORT	632.50
TOTAL FOR: CLARK TECHNICAL SERVICES		632.50
000009	CONSUMERS ENERGY	
	2017-07 6/27/17 - 7/26/17 ELECTRIC BILLS	5,666.33
TOTAL FOR: CONSUMERS ENERGY		5,666.33
002703	CONTINENTAL LINEN SERVICES INC	
	2017-07 .2017-07 CITY HALL RUGS	43.04
	2017-07 DPS/FIRE 2017-07 DPS/FIRE RUGS	38.74
	2017-07 DPW 2017-07 DPW RUGS/UNIFORM/MISC	130.80
	2017-07 WR 2017-07 WR RUGS/UNIFORMS/MISC	59.34
TOTAL FOR: CONTINENTAL LINEN SERVICES INC		271.92
000531	CUMMINS BRIDGEWAY, LLC	
	003-47317 9/1/15 - 8/31/18 126 FAIRLANE GENERATOR MAINTENAN	336.82
	003-47317A 9/1/15 - 8/31/18 140 FORBES GENERATOR MAINTENANC	701.26
TOTAL FOR: CUMMINS BRIDGEWAY, LLC		1,038.08
002391	CYBERMIND INC	
	NET-474093 8/1/17 - 9/1/17 WEBSITE FEES	49.95
TOTAL FOR: CYBERMIND INC		49.95
001610	DALE W. HUBBARD, INC (CLEAN EARTH)	
	2-11061 CLEAN #2 PRIMARY TOP REPAIR VALVE	2,749.50
TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH)		2,749.50
002889	EJ USA, INC (EAST JORDAN IRON WOR)	
	110170056948 HYDRANT REPAIR	827.82
	110170063631 TWO EJ FIRE HYDRANTS TO CITY SPECS	3,173.88
TOTAL FOR: EJ USA, INC (EAST JORDAN IRON WOR)		4,001.70
004798	ENDRESS + HAUSER	
	6001896403 NEW INLINE CHLORINE ANALYZER	1,857.39
	6001896726 NEW INLINE CHLORINE ANALYZER TO MONITOR EFFLUEN	1,631.38
	6001899230 NEW INLINE CHLORINE ANALYZER	596.16
TOTAL FOR: ENDRESS + HAUSER		4,084.93
000164	ETNA SUPPLY CO INC	
	S102287446.001 1.5 INCH METERS FOR THE MILL RACE APARTMENTS	3,600.00
TOTAL FOR: ETNA SUPPLY CO INC		3,600.00
000038	FARM N GARDEN INC/FENCE & GARDEN	
	507630 MAINTENANCE ON DPW GATE	95.00
TOTAL FOR: FARM N GARDEN INC/FENCE & GARDEN		95.00
001215	FLIER'S	
	113278 WR	275.52
TOTAL FOR: FLIER'S		275.52
001310	FOREMOST FIRE PROMOTIONS	

77541	BATTERIES FOR LIFE PAK FOR FIRE DEPT	157.41
TOTAL FOR: FOREMOST FIRE PROMOTIONS		157.41
002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID	
1719601	PD/FIRE 7/14/17	385.41
1721201	PD/FIRE GAS 8/15/17	521.61
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID		907.02
002763	GIVE EM A BRAKE SAFETY CORP	
49961	STACKER STANDS & 48 X 48 MEN WORKING SIGNS	1,239.60
TOTAL FOR: GIVE EM A BRAKE SAFETY CORP		1,239.60
002404	GREENMARK EQUIP FILLMORE EQUIPMENT	
P86576	RADIATOR/WATER PUMP DPW	470.46
TOTAL FOR: GREENMARK EQUIP FILLMORE EQUIPMENT		470.46
004842	HALSTEAD EMILY	
	17/18 SHOE ALLOWANCE 17/18 SHOE ALLOWANCE	70.00
TOTAL FOR: HALSTEAD EMILY		70.00
000104	HARDINGS MARKET 380	
2017-06 A	HANDSOAP FOR PARK RESTROOMS	4.50
TOTAL FOR: HARDINGS MARKET 380		4.50
000134	HAROLD ZEIGLER INC	
266786	PD CAR #4 REPAIRS	740.53
267352	PD CAR #4 OIL CHANGE	34.10
TOTAL FOR: HAROLD ZEIGLER INC		774.63
002281	HOME DEPOT	
2017-07	JULY 2017 STATEMENT	1,371.60
TOTAL FOR: HOME DEPOT		1,371.60
000352	JERRY LAWRENCE	
	17/18 SHOE ALLOWANCE 17/18 SHOE ALLOWANCE	155.03
TOTAL FOR: JERRY LAWRENCE		155.03
004244	JONS TO GO PORTABLE RESTROOMS	
103474	7/27/17 - 8/14/17 RESTROOMS FOR MOVIES	98.00
TOTAL FOR: JONS TO GO PORTABLE RESTROOMS		98.00
000079	KAECHELE PUBLICATIONS INC	
36913	SUMMARIES JUNE 2017	196.84
36914	DDA JULY 2017	70.00
TOTAL FOR: KAECHELE PUBLICATIONS INC		266.84
000113	KAR LAB INC	
709500	8 DRINKING H2O SAMPLES 7/11/17	112.00
709942	TTHM & HAA TESTING	300.00
710143	WR SAMPLES	310.00
TOTAL FOR: KAR LAB INC		722.00
001993	KERKSTRA PORTABLE RESTROOMS INC	
110174	EXTRA RESTROOM @ SHERWOOD PARK	70.00
110175	HANDI-CAP RESTROOM @ SHERWOOD PARK	95.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC		165.00
004206	MADISON NATIONAL LIFE INSURANCE CO	
2017-08	AUGUST 2017 LIFE INS	98.99
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO		98.99
000017	MASTERCARD	
2017-07 CITY HALL	JULY 2017 CITY HALL MASTERCARD	259.83
2017-07 DPS	JULY 2017 DPS MASTERCARD	143.44

TOTAL FOR: MASTERCARD		403.27
000077	MCMASTER- CAR SUPPLY 41721683 WR LAB SUPPLIES	29.98
TOTAL FOR: MCMASTER- CAR SUPPLY		29.98
000024	METTLER TOLEDO 641461181 ANNUAL CALIBRATION OF LAB SCALE WR	265.68
TOTAL FOR: METTLER TOLEDO		265.68
000014	MICHIGAN GAS UTILIITIES CORP. 2017/07 A GAS BILL FOR 130 FAIRLANE	466.74
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP.		466.74
000609	MIDWAY CHEVROLET 50400 PD CAR #2 OIL CHANGE	38.41
TOTAL FOR: MIDWAY CHEVROLET		38.41
001854	MODEL FIRST AID,SAFETY & TRAINING 118019 LENS TOWELETES FOR DPW	9.95
TOTAL FOR: MODEL FIRST AID,SAFETY & TRAINING		9.95
004195	NIEBOER HEATING & COOLING 66669 DPS REPAIR	140.00
TOTAL FOR: NIEBOER HEATING & COOLING		140.00
000004	PLAINWELL AUTO SUPPLY INC 2017-07 JULY 2017 STATEMENT	377.85
TOTAL FOR: PLAINWELL AUTO SUPPLY INC		377.85
002582	PLAINWELL REDI MIX - COSGROVE ENTER 6435 STORM DRAIN 354.00 6484 FIRST AVE SIDEWALK 354.00 6507 1ST AVE CURB REPAIR 354.00 6517 CHART STREET CURB & SIDEWALK 354.00	1,416.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER		1,416.00
002869	PLUMMER'S ENVIRONMENTAL SERVICES IN 366229 6/20/17 - 7/18/17 FARMERS MKT RESTROOM	80.00
TOTAL FOR: PLUMMER'S ENVIRONMENTAL SERVICES IN		80.00
001448	PROFESSIONAL CODE INSPECTIONS 5479 JULY 2017 PERMITS	1,484.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS		1,484.00
004221	R.W.LAPINE INC MECHANICAL CONTRACTO 50061081 WR BOILER RELIEF VALVE	267.00
TOTAL FOR: R.W.LAPINE INC MECHANICAL CONTRACTO		267.00
002371	RENEWED EARTH INC 25437 SOIL	51.30
TOTAL FOR: RENEWED EARTH INC		51.30
001748	REPUBLIC WASTE SERVICES 0249-005610321 8/1/17 - 8/31/17 CITY OFFICE RECYCLE/ 229.16 0249-005610840 8/1/17 - 8/31/17 CITY OFFICE GARBAGE 415.07	644.23
TOTAL FOR: REPUBLIC WASTE SERVICES		644.23
000991	SAFETY SERVICES INC 10230 GLOVES FOR DPS	125.69
TOTAL FOR: SAFETY SERVICES INC		125.69
001873	SCHANZ TIRE & AUTO SUPPLY INC. 136406 MISC	35.00

	136407	TUBE TIRE REPAIR	15.00
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.			50.00
002325	SEVERANCE ELECTRIC CO INC		
	8215	SCHOOL LIGHT STARR ROAD SERVICE CALL	91.50
TOTAL FOR: SEVERANCE ELECTRIC CO INC			91.50
000011	SHOPPERS GUIDE INC		
	2017-07	JULY 2017 FARMERST MKT	30.00
TOTAL FOR: SHOPPERS GUIDE INC			30.00
002127	SOUTHWEST MICH CITY MANAGERS' ASSOC		
	2017-07 E. WILSON	8/1/17 - 5/31/08 E.WILSON MEMBERSHIP	100.00
TOTAL FOR: SOUTHWEST MICH CITY MANAGERS' ASSOC			100.00
002740	STATE OF MICHIGAN		
	551-490714	SEX OFFENDER FEES GANSON/MIDDLESTADT/TRIPP	90.00
TOTAL FOR: STATE OF MICHIGAN			90.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	450928	MISC CHAIR	43.06
	451748	AIRPORT MOWER BLADES	196.85
	451918	MISC PARTS	99.95
	453667	WEED EATER REPAIR	24.62
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			364.48
003087	TOTAL PROPERTY MANAGEMENT		
	7515	TAKING TREES DOWN AT THE AIRPORT	860.00
TOTAL FOR: TOTAL PROPERTY MANAGEMENT			860.00
002653	VAN MANEN OIL COMPANY		
	2102693	DPW REGULAR GAS 7/13/17	552.44
	2102694	DPW DIESEL FUEL 7/13/17	543.30
TOTAL FOR: VAN MANEN OIL COMPANY			1,095.74
000034	VERIZON		
	978981211	6/24/17 - 7/23/17 PHONE/WIFI	112.14
	9789818212	6/24/17 -7/23/17 CELL PHONE BILLS	1,599.39
TOTAL FOR: VERIZON			1,711.53
002201	VOSS LIGHTING		
	20160192-00	STEELIGHT BULBS	251.88
TOTAL FOR: VOSS LIGHTING			251.88
004190	WATER SOLVE LLC		
	7154	POLYMER - WR	975.00
TOTAL FOR: WATER SOLVE LLC			975.00
002032	WEST MICHIGAN ASSOC. OF FIRE CHIEFS		
	375	2017 MEMBERSHIP FOR B. BOMAR	100.00
TOTAL FOR: WEST MICHIGAN ASSOC. OF FIRE CHIEFS			100.00
004814	WILLIAMS & WORKS		
	82615	SWEETWATERS SITE PLAN	846.50
TOTAL FOR: WILLIAMS & WORKS			846.50
000947	WYOMING ASPHALT & PAVING INC.		
	254	ASPHALT 6/30/17	361.74
	298	ASPHALT 7/15/17	68.20
	347	ASPHALT 7/29/17	47.07
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			477.01

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Cheryl Pickett

Digitally signed by Cheryl Pickett
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Cheryl
Pickett, email=cpickett@plainwell.org
Date: 2017.08.10 08:51:34 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
DN: c=US, st=MI, l=City of Plainwell,
o=Internet Widgits Pty Ltd, cn=Brian
Kelley, email=bkelley@plainwell.org
Date: 2017.08.10 10:14:00 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan Pond
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Bryan
Pond, email=bpond@plainwell.org
Date: 2017.08.10 13:37:38 -04'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar

Digitally signed by Bill
Bomar
Date: 2017.08.10
09:59:10 -04'00'

Rick Updike, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Rick Updike

Digitally signed by Rick Updike
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Rick Updike,
email=rupdike@plainwell.org
Date: 2017.08.10 10:39:54 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell,
o=City of Plainwell, ou=CoP, cn=Erik
Wilson, email=ewilson@plainwell.org
Date: 2017.08.10 16:03:39 -04'00'

Check Date	Bank	Check	Vendor Name	Description	Amount
------------	------	-------	-------------	-------------	--------

Bank APPNC PNC Accounts Payable Checking

Check Type: EFT Transfer

08/07/2017	APPNC	450 (E)	UNITED HEALTHCARE INSURANCE COMPANY	AUGUST 2017 RETIREE HEALTH PREMIUM	176.55
Total EFT Transfer:					176.55

APPNC TOTALS:

Total of 1 Checks:	176.55
Less 0 Void Checks:	0.00
Total of 1 Disbursements:	176.55

Bank CBGEN Chemical Bank - General AP Account

Check Type: ACH Transaction

07/28/2017	CBGEN	1111 (A)	ALLEGAN COUNTY TREASURER	2017 SUMMER TAX COLLECTED W/E 07/22/2017	55,943.18
07/28/2017	CBGEN	1112 (A)	RANSOM DISTRICT LIBRARY	2017 SUMMER TAX COLLECTED W/E 07/22/2017	8,243.43
08/04/2017	CBGEN	1113 (A)	ALLEGAN COUNTY TREASURER	2017 SUMMER TAXES COLLECTED W/E 07/29/20	68,600.96
08/04/2017	CBGEN	1114 (A)	RANSOM DISTRICT LIBRARY	2017 SUMMER TAXES COLLECTED W/E 07/29/20	9,871.25
08/11/2017	CBGEN	1117 (A)	ALLEGAN COUNTY TREASURER	2017 SUMMER TAX COLLECTED W/E 08/05/2017	56,587.09
08/11/2017	CBGEN	1118 (A)	RANSOM DISTRICT LIBRARY	2017 SUMMER TAX COLLECTED W/E 08/05/2017	8,636.06
Total ACH Transaction:					207,881.97

Check Type: EFT Transfer

08/01/2017	CBGEN	1115 (E)	STATE OF MICHIGAN	JULY 2017 AIRPORT FUEL SALES TAX	270.58
08/02/2017	CBGEN	1116 (E)	CITY OF PLAINWELL	AUGUST 2017 CITY UTILITY BILLS	3,687.97
08/07/2017	CBGEN	1119 (E)	UNITED HEALTHCARE INSURANCE COMPANY	AUGUST 2017 RETIREE HEALTH PREMIUM	164.49
08/07/2017	CBGEN	1120 (E)	CHEMICAL BANK	JULY 2017 CHEMICAL BANK FEES	139.73
08/07/2017	CBGEN	1121 (E)	TSYS - FARMER'S MARKET	TSYS SNAP PROCESSING FEES	25.00
Total EFT Transfer:					4,287.77

Check Type: Paper Check

07/24/2017	CBGEN	11174	SAFETY SERVICES INC	ALTAIR 4X 4-GAS DETECTOR	902.95
07/27/2017	CBGEN	11175	AT&T - SBC	6/14/17 - 7/13/17 DPW SECURITY GATE	1,938.33
07/27/2017	CBGEN	11176	PITNEY BOWES/PURCHASE POWER	POSTAGE ON METER 6/30/17	503.50
07/27/2017	CBGEN	11177	US BANK EQUIPMENT FINANCE (COPIER)	AUGUST 2017 CITY HALL COPIER	147.00
07/28/2017	CBGEN	11178	DICKINSON WRIGHT PLLC	JUNE 2017 LEGAL SERVICES	2,793.00
07/28/2017	CBGEN	11179	POSTMASTER	TO MAIL AUGUST UTILITY BILLS	556.74
07/31/2017	CBGEN	11180	GHD SERVICES INC	COMMON AREA MAINT/UTILITIES JUNE 2017	2,198.47
07/31/2017	CBGEN	11181	WILLIAMS & WORKS	SITE PLAN REVIEW WESCO	774.50
08/01/2017	CBGEN	11182	PRIORITY HEALTH	JUNE 2017 RETRO HEALTH INS PREMIUMS	33,922.33
08/04/2017	CBGEN	11183	ARROW ENERGY INC	AIRPORT FUEL 1901 GALLONS	6,614.99
08/08/2017	CBGEN	11185	CONSUMERS ENERGY	6/20/17 -7/19/17 WR PLANT ELECTRIC	6,416.81
08/08/2017	CBGEN	11186	US BANK EQUIPMENT FINANCE (COPIER)	JULY 2017 DPW COPIER	113.00
Total Paper Check:					56,881.62

CBGEN TOTALS:

Check Date	Bank	Check	Vendor Name	Description	Amount
Total of 23 Checks:					269,051.36
Less 0 Void Checks:					0.00
Total of 23 Disbursements:					<u>269,051.36</u>

REPORT TOTALS:

Total of 24 Checks:	269,227.91
Less 0 Void Checks:	0.00
Total of 24 Disbursements:	<u>269,227.91</u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
 DN: c=US, st=MI, l=City of Plainwell,
 o=Internet Widgits Pty Ltd, cn=Brian
 Kelley, email=bkelley@plainwell.org
 Date: 2017.08.10 11:23:04 -0400

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
 DN: c=US, st=Michigan, l=Plainwell,
 o=City of Plainwell, ou=CoP, cn=Erik
 Wilson, email=ewilson@plainwell.org
 Date: 2017.08.10 16:02:48 -0400

July 27, 2017

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Holland, September 13-15, 2017. The League's "Annual Meeting" is scheduled for 1:30 pm on Wednesday, September 13 in Ballroom I & II at the Haworth Inn and Conference Center. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) To vote on the Core Legislative Principles document.

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by August 14, 2017.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> no later than August 14, 2017.

Received

JUL 31 2017

City of Plainwell
Office of the City Clerk

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Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

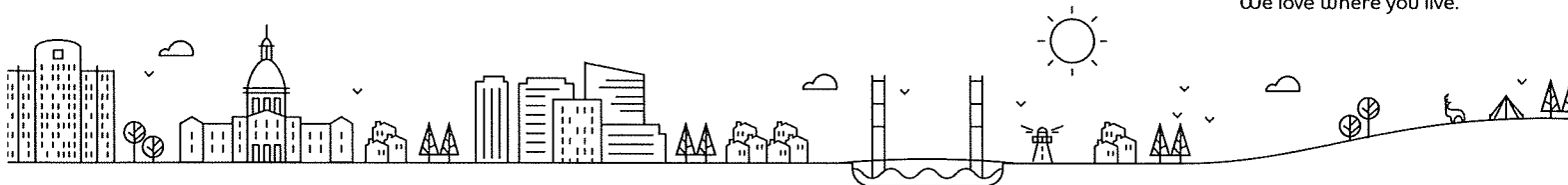
Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 14, 2017**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”

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3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 13 at CityVu Events located on the top floor of CityFlatsHotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Rosalynn Bliss

President

Mayor of Grand Rapids



Daniel P. Gilmartin

Executive Director & CEO



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Reports & Communications:

A. Resolution 17-20 – Approved Financial Institutions:

Section 7.8 of the City Charter requires Council to designate the banks for money belonging to the city. The Treasurer updates the listing as needed. For this year, two new banks and a credit union have been identified as allowable depositories.

Recommended action: Consider adopting Resolution 17-20 to update the listing of approved financial institutions as depositories.

B. 2017/2018 Budget Amendment – Encumbrance Rollover:

This is an annual housekeeping item to move purchases approved and budgeted for in the 2016/2017 fiscal year into the 2017/21018 budget because the purchases will be completed after July 1, 2017.

Recommended action: Consider approving the budget amendment as presented.

C. DPW – Skid Steer Purchase & Sell Existing Unit at Auction:

Superintendent Updike has priced a new Skid Steer through the MI-DEAL purchasing program. This new until will replace the existing machine, which will be traded in or sold at auction. This machine is used for DPW projects year-round included clearing snow from sidewalks, moving flower planters and landscaping/earth-moving work. The existing unit can be sold at auction greater than trade-in value.

Recommended action: Consider approving the purchase of a new 318G model Skid Steer from AIG Construction for \$34,177.37 and the sale of the existing unit at auction..

D. DPW – Upgrade Cartegraph Software:

The Public Works/Water Renewal departments have used the Cartegraph Equipment/Fleet Management/Work Order system for several years. The current version of the software is no longer supports and requires updating. This software will work with the city's GIS application to keep the most updated information available to all who need it. Superintendents Updike and Pond recommend continuing with Cartegraph as opposed to the BS&A Work Orders module.

Recommended action: Consider approving the upgrade of the Cartegraph software in an amount not to exceed \$9,400.

E. DPW – Purchase of John Deere 4x2 Gator:

Superintendent Updike recommends upgrading the current Gator utility vehicle to a newer model. The vehicle is used by Parks for watering flower, picking up leaves and salting. Its year-round use is vital for the department's goals. The current vehicle has a trade-in value of \$1,700.00. Steensma Lawn & Garden has quoted the new vehicle at \$8,225.71.

Recommended action: Consider approving the purchase of a new John Deere 4x2 Gator from Steensma Lawn & Garden, and trading in the existing model, for a net cost of \$6,525.71.

F. WR – Engineering Services Replacement of Influent Screw Pumps:

Superintendent Pond recommends replacement of influent screw pumps originally installed in 1980. The city's engineering firm, Fleis & Vandenbrink, has submitted a budget estimate for the first three component of this mulit-year project. This engineering phase is estimated at \$37,114.

Recommended action: Consider authorizing the \$37,114 project with Fleis & Vandenbrink to engineer the replacement of influent screw pumps.

G. WR – Annual Tank Cleaning Contract:

Superintendent Pond solicited bids for annual cleaning of the lift stations and the plant's primary clarifier. Clean Earth is the low-bid with an annual cost not to exceed \$27,400.

Recommended action: Consider authorizing a 3-year contract with Clean Earth for cleaning lift stations and the primary clarifier at an annual cost not to exceed \$27,400.

Reminder of Upcoming Meetings

- August 24, 2017 – Allegan County Board of Commissioners – 1pm
- September 12, 2017 – Plainwell DDA/BRA/TIFA Board – 7.30am
- August 16, 2017 – Plainwell Planning Commission – 7pm
- August 28, 2017 – Plainwell City Council – 7pm

Non-Agenda Items / Materials Transmitted

- Michigan Municipal League Annual Meeting Notice – September 13, 2017