

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, September 27, 2021 - 7:00PM

PLAINWELL CITY HALL COUNCIL CHAMBERS

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – September 13, 2021 Special and Regular Meetings
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**

A. Public Works – Equipment Purchase and Sale

Council will consider approving the purchase of a 2007 IHC Dump Truck from Midwest Trailer and Equipment for \$42,515.00, and auctioning for sale DPW Trucks 4 and 11.

B. 204 S. Main – Clark Gas Station

Council will discuss enforcement action options.

11. **Communications:** None.
12. **Accounts Payable - \$190,052.74**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
September 13, 2021

1. Mayor Keeler called a special meeting to order at 6:00 PM in City Hall Council Chambers.
2. Those in attendance: Mayor Keeler, Mayor Pro Tem Steele, Councilmembers Overhuel, Keeney and Wisnaski, City Staff Members Denise Siegel and Brian Kelley, Planning Commission Members Rachel Collingsworth, Stephen Bennett, Dale Burnham and Jay Lawson, Parks & Trees Board Members Rosemary LaDuke, Marsha Keeler, Shirley DeYoung and Matthew Bradley, DDA/BRA/TIFA Board Members EJ Hart and Angela Ridgeway
3. Mayor Keeler turned the meeting over to Community Development Manager Denise Siegel.
4. Community Development Manager Siegel thanked everyone for attending a special Annual Board Meeting to provide opportunity for all of the city boards to meet, network and exchange information.

Each of the boards were introduced along with a brief synopsis. The discussion included some of the 2020 and 2021 accomplishments for each board.
5. Councilmember Wisnaski thanked all the volunteers on every board for their service to the community. The sentiment was shared by each of the Councilmembers.
6. There were no public questions or comments.
7. The meeting was adjourned at 6:45pm.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
September 27, 2021

Brian Kelley, City Clerk

MINUTES
Plainwell City Council
September 13, 2021

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Matt Hooper from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 08/23/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report:
Commissioner Cain reported that the County has been very busy discussing American Rescue Plan Act funding, and Covid-related issues. He gave an update on handling of health department mandates and the challenges related to conflicting statutes.
8. Agenda Amendments: None
9. Mayor's Report:
Mayor Keeler expressed the city's and his personal condolences to the friends and family of former City Treasurer Karen Koehn who passed away September 13, 2021.
10. Recommendations and Reports:
 - A. Clerk Kelley reported that Parks & Trees Commissioner Tom Belco moved out of the city in August 2021, creating a vacancy of his seat. Volunteer and city retiree Shirley DeYoung applied to serve on the Parks & Trees Commission to complete Belco's term at the Mayor's appointment, subject to Council confirmation.
A motion by Keeney, seconded by Wisnaski, to confirm the Mayor's appointment of Shirley DeYoung to the Parks & Trees Commission to complete the term surrendered by Tom Belco's move. On a voice vote, all voted in favor. Motion passed.
 - B. Clerk Kelley noted receipt of an application for Industrial Facilities Tax (IFT) Abatement from Darby Metal Treating, Inc. for a building addition. As required, the City Council must allow each of the taxing authorities to have opportunity to comment on the application at a public hearing. The resolution before Council recommends holding a public hearing on October 11, 2021.
A motion by Wisnaski, seconded by Keeney, to adopt Resolution 2021-15 to set a Public Hearing for Monday, October 11, 2021, to consider an IFT Tax Abatement Application from Darby Metal Treating, Inc. On a voice vote, all voted in favor. Motion passed.

- C. Director Bomar reported streamlining the process of policy and procedure updating. The Department has reviewed the Lexipol system and believes the updated policies will enhance department operations. The program is web-based and offers a mobile application for quick access to updated policies.
A motion by Overhuel, seconded by Steele, to approve the purchase of a subscription for updated law enforcement manuals, plus a cross reference, from Lexipol in the amount of \$8,677.70. On a roll call vote, all voted in favor. Motion passed.
- D. Superintendent Pond reporting annual chlorine and sulfur gas purchases. Until this year, there has been only one vendor option. This year a second, local, vendor offers similar pricing with no container rental charges, offering an overall cost reduction. Quotes were provided in the Council packet.
A motion by Keeney, seconded by Steele, to approve the purchase of chlorine and sulfur dioxide gas purchases with Haviland Chemical at an estimated cost of \$8,405.22. On a roll call vote, all voted in favor. Motion passed.
- E. Superintendent Pond reported a necessary update to a scientific and measurable study to determine the levels that users can discharge into the water renewal system without a surcharge. These limits were last updated in 2013. It was discussed that the Village of Martin may seek a portion of this study (specifically the “special alternative limits” study) from a different vendor, which would reduce the city’s overall cost of this project.
A motion by Keeney, seconded by Wisnaski, to approve the project with Fleis & Vandenbrink to complete the Maximum Allowable Headworks Loading Study for \$54,400.00. On a roll call vote, all voted in favor. Motion passed.
- F. Community Development Manager Siegel reminded Council of planned upgrades to the Christmas lighting downtown. Based on recommendations from downtown merchants and the DDA Board, the displays are coming from Christmas Done Bright.
A motion by Overhuel, seconded by Wisnaski, to approve the purchase of five (5) new holiday displays from Christmas Done Bright in the amount of \$6,087.90. On a roll call vote, all voted in favor. Motion passed.
- G. City Manager Wilson reported that Building 2 originally used the east wall of Building 1 for its west wall. With the demolition of Building 1, the building was “peeled off” the east wall, so as to leave a west wall for Building 2, which now needs to be modified to mitigate future deterioration. This change is a structural requirement for the remaining structure.
A motion by Keeney, seconded by Steele, to confirm the Change Order #11 with Melching, Inc. in the amount of \$33,825.00. On a roll call vote, all voted in favor. Motion passed.
- H. City Manager Wilson reporting having received three (3) proposals for future use of the Crispe House. He noted that none of the proposals provided enough details to make a recommendation to Council. He noted that none of them specifically offered to keep the William Crispe name, which was important to the City. He also noted that only the Stanford Lodge proposal indicated the future use as a Home for the Aged, which was the preferred use by the city. He asked for Council direction on how to proceed. Council all desired to leave the Request for Proposal available until a final decision is made.
A motion by Steele, seconded by Wisnaski, to authorize the City Manager to negotiate and draft a lease agreement with Stanford Lodge for consideration by Council. On a voice vote, all voted in favor. Motion passed.

- I. Superintendent Pond Nieuwenhuis reported necessary repairs to the 2006 GMC salt truck before winter. **A motion by Keeney, seconded by Steele, to approve repairs to the 2006 GMC salt truck from M&K Truck Centers in an estimated amount of \$3,768.79. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the August 2021 Investment and Fund Balance Reports, and the August 2021 Public Safety Report. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$750,788.77 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier reported going through 40 applications for the Deputy Clerk position and also reported three (3) upcoming interviews for the full-time Public Safety Officer position.

Superintendent Nieuwenhuis reported Water Operator Dan Neeson's last day due to retirement. Wade Keyzer will take over the duties of Water Operator for the City on September 14, 2021.

Community Development Manager Siegel gave Council an overview of zoning applications, RRC certificate updates and upcoming fall events.

Superintendent Pond reported purchase of a new truck for water renewal operations, which just needs a new radio and a bed liner.

Director Bomar gave an update on theft activity and a recent decline after recent arrests in the City of Kalamazoo. He reported a Cub Scout event the week of September 20, 2021.

Clerk/Treasurer Kelley reporting ongoing work on utility billing, property tax, and audit projects.

15. Council Comments:

Councilmember Overhuel again asked about notification to residents who put out brush long before the monthly pickup.

Mayor Pro Tem Steele expressed condolences for Karen Koehn and wished Sandy Lamorandier and Jeff Welcher a happy birthday.

16. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 7:47 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
September 27, 2021

Brian Kelley, City Clerk

DRAFT

City of Plainwell



“The Island City”

Brad Keeler, Mayor
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211 N. Main Street
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Phone: 269-685-6821
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Web Address: www.plainwell.org

To: Erik Wilson, Brian Kelley
From: Robert Nieuwenhuis
Subject: Equipment
Date: 9/23/2021

The City DPW is looking to purchase a 2007 IHC S/A Dump Truck from Midwest Tractor and Equipment.

This is a used Municipal truck from Midland Michigan. This truck was a brush truck and a backup plow truck. I spoke with the City Fleet manager and he said this was a great truck. He listed the items that had been changed on the truck. There is little to know rust on this truck frame. The truck has been painted and looks brand new. This will be the newest truck in our plow and large dump truck fleet. This truck will be replacing the 1994 Ford single axle dump truck that we currently use for plowing and hauling leaves.

Midwest Tractor and Equipment is selling this truck to us for \$42,515. There is no warranty on this truck.

There were no exact comparable trucks since this is a used piece of equipment. Truck City in Wayland has a 2003 Sterling for \$42,000 and a 2001 Sterling for \$39,995. There are lots of Sterling trucks for sale right now, but we have been told to not buy them. Sterling went out of business and parts are getting hard to find. The truck we are looking to purchase is an International not a Sterling.

I recommend the purchase of this truck and send truck number 11 the 1994 Ford single axle 5-yard dump truck to auction after loose leaf pickup.

Truck #2 is now in the DPW fleet, this truck is replacing truck #4. I recommend we send truck #4 to auction with the front plow.

DPW Superintendent
Robert Nieuwenhuis

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"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

To: City Council
From: Erik J. Wilson, City Manager
Subject: 204 S. Main – Clark Gas Station
Date: 9-24-21

As you know, the owner of the Clark Gas station agreed to a court order mandating him correct several issues with the facility or the City could complete the work and issue a special assessment.

The deadline for the order has past and I have been getting estimates to complete some of the work. It looks like painting and general landscaping clean-up is estimated to exceed \$20,000. This does not address the interior of the building or the functionality of the gas pumps.

At this point I am not convinced the owner will reimburse the City for these costs. The next step would be a special assessment, however, that process could take a long time to recover our funds not to mention the complication of bankruptcy (if that would occur) or other factors.

One approach I think the Council could take is allow the City to take initial low-cost steps to address obvious landscaping and litter issues pursuant to the court order while we work with our attorneys for a long-term solution. I have pressed our attorneys for options centered around demolition.

If Council wishes to pursue this option, it does not make sense for us to invest \$20k plus (at a minimum) only to demolish what we have invested. I want to stress I do not have all the answers yet regarding this process but will by next Council meeting.

09/23/2021

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 09/27/2021 - 09/27/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: UBAP

Vendor Code	Vendor Name	Description	Amount
000006	APEX SOFTWARE		
	314635	ASSESSOR SKETCHING SOFTWARE 10/01/2021	235.00
TOTAL FOR: APEX SOFTWARE			235.00
000009	CONSUMERS ENERGY		
	204299714243	612 ALLEGAN ST - ELECTRIC SEPT 2021	7,015.07
TOTAL FOR: CONSUMERS ENERGY			7,015.07
000010	RIDDERMAN & SONS OIL CO INC		
	145315	DPW DIESEL FUEL 09/17/2021	925.99
	145316	DPW - GAS DELIVERED 09/17/2021	614.26
	35007	GASOLINE FOR AIRPORT	51.78
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,592.03
000035	APPLIED IMAGING		
	1807036	DPW/WR COPIER CHARGES	16.08
TOTAL FOR: APPLIED IMAGING			16.08
000044	ALL-PHASE ELECTRIC		
	3505-1032998	LIGHTS FOR MAIN BUILDING	219.60
TOTAL FOR: ALL-PHASE ELECTRIC			219.60
000104	HARDINGS MARKET 380		
	2021.09	CAKE FOR D. NEESON RETIREMENT OPEN HOL	29.99
TOTAL FOR: HARDINGS MARKET 380			29.99
000140	HACH CO		
	12635651	PUMP TUBING	469.95
TOTAL FOR: HACH CO			469.95
000153	FLEIS & VANDENBRINK INC		
	59851	PRELIM SURVEY/DESIGN WORK FOR CITY BRID	3,230.00
	59851.A	2021 BRIDGE INSPECTIONS	1,200.00
TOTAL FOR: FLEIS & VANDENBRINK INC			4,430.00
000164	ETNA SUPPLY CO INC		
	S104157476.001	WATER PARTS	554.00
	S104157476.002	WATER SUPPLIES - 3/4" METERS (3)	420.00
TOTAL FOR: ETNA SUPPLY CO INC			974.00

000531	CUMMINS SALES AND SERVICE		
	S3-20009	CUSHMAN LIFT STATION - PM SERVICE	525.45
	S3-20010	WR PLANT PM SERVICE	752.53
TOTAL FOR: CUMMINS SALES AND SERVICE			1,277.98
000684	BRONNER'S		
	INV12754	LIGHTS/CONNECTORS/CORDS - FROG DISPLAY	740.38
TOTAL FOR: BRONNER'S			740.38
000744	OVERHEAD DOOR CO INC		
	INVOHD000173385	REPAIR TO FIRE DEPT OVERHEAD DOOR	285.00
TOTAL FOR: OVERHEAD DOOR CO INC			285.00
000867	DETROIT PUMP & MFG CO		
	1068134	REPLACEMENT OF 1978 PUMP AT WEDGEWOOD	7,972.06
TOTAL FOR: DETROIT PUMP & MFG CO			7,972.06
000947	WYOMING ASPHALT PAVING INC.		
	2021-396	MATERIALS PURCHASED WEEK ENDING 08/29	113.52
	2021-416	MATERIALS PURCHASED WEEK ENDING 09/02	176.38
TOTAL FOR: WYOMING ASPHALT PAVING INC.			289.90
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	2954	DPS DRY CLEANING AUGUST 2021	176.40
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			176.40
001829	PERCEPTIVE CONTROLS INC		
	6029	EMERGENCY CALL IN - SERVICE LEAK BEHIND J	1,537.50
TOTAL FOR: PERCEPTIVE CONTROLS INC			1,537.50
002281	HOME DEPOT		
	2021.08	AUGUST 2021 STATEMENT	41.70
TOTAL FOR: HOME DEPOT			41.70
002331	FIVE ALARM FIRE & SAFETY EQUIP INC		
	209544-1	ANNUAL SCBA AIR PACK & FACE PIECE INSPEC	1,437.49
TOTAL FOR: FIVE ALARM FIRE & SAFETY EQUIP INC			1,437.49
002402	STEENSMA LAWN & POWER EQUIPMENT		
	860870	#73 EXMARK MOWER PART	26.17
	862350	SPOOL LINE & COVER - WEED EATER	47.80
	863096	OIL & FILTER #153	57.13
	863134	BLADES (3) #153	65.64
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			196.74
002439	AMERICAN LEGAL PUBLISHING CORPORATI		

	10573	2021 S-8 SUPPLEMENT EDITING PAGES	511.04
TOTAL FOR: AMERICAN LEGAL PUBLISHING CORPORATI			511.04
002582	PLAINWELL REDI MIX - COSGROVE ENTER		
	12318	2.25 YDS - FIRST AVE SIDEWALK	292.50
	12387	3.5 YDS - W BRIDGE SIDEWALK	455.00
	12449	1 YD - S. MAIN & CHART	205.00
	12473	3 YDS - WATER SERVICE BREAK BEHIND JOE'S F	390.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			1,342.50
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	138841	DPS FUEL 09/01/2021 - 09/15/2021	745.91
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			745.91
002661	JIM KOESTNER INC		
	6031197	CAR #1 - OIL CHANGE, WIPER BLADES, AIR FILT	82.39
TOTAL FOR: JIM KOESTNER INC			82.39
002703	CONTINENTAL LINEN SERVICES INC		
	2021.08CH	AUGUST 2021 CITY HALL RUGS	51.80
	2021.08DPS	AUGUST 2021 DPS RUGS	48.88
	2021.08DPW	AUGUST 2021 DPW UNIFORMS/RUGS	189.98
	2021.08WR	AUGUST 2021 WR RUGS/UNIFORMS	83.08
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			373.74
002813	GORDON WATER SYSTEMS		
	2004978	COOLER RENTAL - AUGUST 2021	8.00
TOTAL FOR: GORDON WATER SYSTEMS			8.00
004200	WIGHTMAN & ASSOCIATES INC		
	72290	PHASE 1 TRAFFIC STUDY	2,250.00
TOTAL FOR: WIGHTMAN & ASSOCIATES INC			2,250.00
004241	GHD SERVICES INC		
	340-0001811	MILL DEMO PHASE III THROUGH 07/31/2021	21,672.35
	340-0004601	MILL DEMO PHASE III THROUGH 08/28/2021	7,458.75
	340-0005093	UTILITIES/COMMON AREA MAINT. JUNE 2021	1,631.88
	340-0005132	UTILITIES/COMMON AREA MAINT. JULY 2021	1,098.66
TOTAL FOR: GHD SERVICES INC			31,861.64
004855	PLAINWELL ACE HARDWARE		
	8586	MISC PARTS FOR SHOP	63.98
	8592	PICKLEBALL KEYS (10)	19.90
	8593	PARTS/SUPPLIES TO REPAIR PICNIC TABLES	30.92
	8596	STAIN & SEALER - PICNIC TABLES	16.98
	8597	PRESSURE WASHER SURFACE CLEANER	69.99
	8598	PRUNING SEAL - TREE TRIMMING	6.99

8608		ADHESIVE - MISC REPAIRS AT CITY HALL	5.99
8611		MISC FASTENERS FOR #73 EXMARK	0.99
8613		GLASSES & BATTERIES FOR WELLHOUSE	8.98
8618		MISC PARTS FOR SHOP	13.97
8623		PAINT BRUSH/ROLLERS - BAND SHELL	23.95
8628		PAINT SUPPLIES - BAND SHELL	13.57
8638		FLAGS, PAINT, CAUTION TAPE - MISSDIGS & E1	37.95
8641		MISC FASTENERS - PLAYGROUND EQUIP KENYI	0.34
8642		WR - CLEANING SUPPLIES	72.48
8643		SOAP, CLEANER, WASTEBASKET - RESTOCK BA	26.97
8654		MISC FASTENERS & DRILL BIT - SPEED SIGNS	34.67
8655		BATTERIES	13.99
8662		WASP & HORNET KILLER - WELLHOUSE #4	12.58
8664		REPAIR PARTS	44.91
8667		PLUMBING SUPPLIES - WR	24.96
TOTAL FOR: PLAINWELL ACE HARDWARE			545.06

004902	BLOOM SLUGGETT PC		
	21906	LEGAL SERVICES THROUGH 08/31/2021	1,408.50
	21907	LEGAL SERVICES THROUGH 08/31/2021 - MEE	3,864.00
TOTAL FOR: BLOOM SLUGGETT PC			5,272.50

005017	DOUBLEDEE MECHANICAL LLC		
	5797	REPLACED BELT & FILTERS FOR ERV UNIT @ CI	482.57
TOTAL FOR: DOUBLEDEE MECHANICAL LLC			482.57

005021	ROBERT DARVAS ASSOCIATES PC		
	16199	MILL DEMO SERVICES ON 06/24/2021	444.12
TOTAL FOR: ROBERT DARVAS ASSOCIATES PC			444.12

005038	BARNES & THORNBURG LLP		
	2517377	LEGAL SERVICES THROUGH AUGUST 2021	57.00
TOTAL FOR: BARNES & THORNBURG LLP			57.00

005071	CHRISTMAS DONE BRIGHT		
	IN-061137	NEW HOLIDAY DISPLAYS 2021	6,087.90
TOTAL FOR: CHRISTMAS DONE BRIGHT			6,087.90

REFUND UB	FENNEMA, BRUCE		
	09/17/2021	UB refund for account: 03-00039800-00	4.97
	09/22/2021	UB refund for account: 05-00078350-00	17.11
	09/22/2021	UB refund for account: 06-00084301-00	56.74
	09/22/2021	UB refund for account: 06-00088107-02	66.33
	09/22/2021	UB refund for account: 02-00023202-02	34.09
	09/22/2021	UB refund for account: 03-00043400-04	21.53
TOTAL FOR: WILLIAMS, NATHAN			200.77

09/23/2021

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 09/13/2021 - 09/24/2021

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: EFT Transfer - <i>Electronic Automatic Payments</i>				
09/13/2021	1864(E)	SILVERSCRIPT INSURANCE COMPANY	SEPTEMBER 2021 RETIREE PRESCRIPTION COVE	26.20
09/14/2021	1865(E)	SILVERSCRIPT INSURANCE COMPANY	SEPTEMBER 2021 RETIREE PRESCRIPTION COVE	26.20
09/16/2021	1866(E)	CHEMICAL BANK	AUGUST 2021 TCF/CHEMICAL BANK FEES	73.98
Total EFT Transfer:				126.38
Bank UBAP United Bank - General Checking				
Check Type: ACH Transaction - <i>Property Tax Distributions</i>				
09/17/2021	425(A)	ALLEGAN COUNTY TREASURER	2021 TAX COLLECTIONS W/E 09/11/2021	5,767.48
09/17/2021	426(A)	RANSOM DISTRICT LIBRARY	2021 TAX COLLECTIONS W/E 09/11/2021	822.27
09/24/2021	428(A)	ALLEGAN COUNTY TREASURER	2021 TAX COLLECTIONS W/E 09/18/2021	6,593.58
09/24/2021	429(A)	RANSOM DISTRICT LIBRARY	2021 TAX COLLECTIONS W/E 09/18/2021	1,058.59
Total ACH Transaction:				14,241.92
Check Type: EFT Transfer - <i>Electronic Automatic Payments</i>				
09/23/2021	430(E)	UNITED BANK	UNITED BANK ACH FEES THROUGH 09/23/2021	35.50
Check Type: Paper Check - <i>Manual Checks</i>				
09/16/2021	17793	CHARTER COMMUNICATIONS	CITY HALL PHONES/INTERNET/TV THROUGH 10/	686.65
09/16/2021	17794	SCHIBLE LAND MGMT LLC	2021 SUM TAX REFUND 55-019-005-10	199.45
09/16/2021	17795	CHICAGO TITLE OF MICHIGAN INC	UB refund for account: 06-00082300-04	6.58
09/20/2021	17796	RIDDERMAN & SONS OIL CO INC	DPW GAS DELIVERED 08/11/2021	430.83
09/20/2021	17797	MICHIGAN GAS UTILIITIES CORP	GAS UTILITY THROUGH 09/09/2021	972.69
09/20/2021	17798	VERIZON	UTILITY MACHINE CELL SERVICE 08/11/2021	50.25
09/20/2021	17799	AMERICAN OFFICE SOLUTIONS	DPS COPIER SEPTEMBER 2021	139.26
09/20/2021	17800	MLIVE MEDIA GROUP	07/02/2021 PUBLIC HEARING NOTICE - MILLE	174.30
09/22/2021	17801	MELCHING, INC.	ROOF ENCAPSULATION - MILL BUILDINGS #2,	93,786.92
Total Paper Check:				96,446.93
REPORT TOTALS:				
Total of 17 Checks:				110,850.73
Less 0 Void Checks:				0.00
Total of 17 Disbursements:				110,850.73

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2021.09.23 17:38:54 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson
Digitally signed by Erik Wilson
Date: 2021.09.24 11:26:05 -04'00'

Reports & Communications:

A. Public Works – Equipment Purchase and Sale:

Superintendent Nieuwenhuis recommends purchase of a 2007 IHC S/A Dump Truck from Midwest Tractor and Equipment. This is part of a planned upgrade of the city's fleet. In addition, the 1994 Ford dump truck (#11) and the 2011 Ford F-250 pickup truck (#4) have been identified for sale at auction, having been replaced by newer vehicles.

Recommended action: Consider approving the purchase of a 2007 IHC Dump Truck from Midwest Trailer and Equipment for \$42,515.00 and auctioning for sale DPW Trucks 4 and 11.

B. 204 S. Main – Clark Gas Station

Council will discuss enforcement action options. Please see enclosed memorandum.

Recommended action: Discussion

Reminder of Upcoming Meetings

- September 30, 2021 – Allegan County Board of Commissioners – 9:00am (Special Meeting)
- October 6, 2021 – Plainwell Planning Commission – 7:00pm
- **October 11, 2021 – Plainwell City Council – 7:00pm**
- October 12, 2021 – Plainwell DDA/BRA/TIFA Board– 7:30am
- October 14, 2021 – Plainwell Parks & Trees Commission – 5:00pm
- October 14, 2021 – Allegan County Board of Commissioners – 7:00pm

Non-Agenda Items / Materials Transmitted

- None