

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA
Plainwell City Council
Monday, April 8, 2024 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 03/25/2024 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **DPW – Building and Grounds maintenance**

Council will consider approving a contract with Petersen Sons Painting to pressure wash and paint the front building at the Department of Public Works for \$7,010.00.
 - B. **DPW – Auction of fencing**

Council will consider approving the Department of Public Works to sell old fencing, poles and gates at auction.
 - C. **Sale price of remaining Industrial lots**

Council will consider amending the listing agreement for the remaining properties at 830 Miller Road to \$40,000 per acre, or \$35,000 if all remaining 24.86 acres are purchased.
11. **Communications:** The March Investment and Fund Balance reports
12. **Accounts Payable - \$150,285.22**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The Island City
Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
March 25, 2024

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Ken Fritz of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 03/11/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment:
Emily Jipp announced her candidacy for Circuit Court Judge. She gave a brief resume and was available for questions.
7. County Commissioner Report: Commission Dugan shared an overview of the March 18, 2024 Board of Commissioners meeting at which they discussed the County Clerk's Office, household hazardous waste and recycling/landfill options. He also passed out and discussed a report from the Michigan PFAS Action Response Team, which is included with these Minutes.
8. Presentation: City Manager Lakamper offered to discuss the Old Orchard Project. With no neighborhood residents in attendance, nor any other requests, the presentation was not given.
9. Agenda approval:
A motion by Steele, seconded by Overhuel, to approve the Agenda for the March 25, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.
10. Mayor's Report: None.
11. Recommendations and Reports:
 1. Director Callahan discussed a budget amendment for \$8,807.08 to cover the cost of repairs to the 1997 HME Firetruck and gave an overview of the truck's operation. Councilmember Overhuel asked how long the repairs would extend the usefulness of the truck. Callahan responded five (5) years.
A motion by Keeney, seconded by Wisnaski, approving a budget amendment to cover repairs to the 1997 HME Firetruck in the amount of \$8,807.08. On a roll call vote, all voted in favor. Motion passed.
12. Communications:
A motion by Steele, seconded by Overhuel, to accept and place on file the February 2024 DPS report, the draft 3/12/24 DDA/BRA/TIFA meeting minutes and the draft 3/14/24 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.

13. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$178,623.42 for payment of same. On a roll call vote, all voted in favor. Motion passed.

14. Public Comments: None

15. Staff Comments:

Treasurer/Finance Director Kelley reported the April utility bills calculated as expected, a little lower than usual. He thanked Penny Soper for her great work getting through the hiccups of the project. He noted gathering budget information for the upcoming year and working with Clerk Leonard to prepare for the May 7, 2024 election.

Superintendent Nieuwenhuis reported on recent auction sales, which brought in funds from the sale of the leaf vac and a DPW truck.

Community Development Manager Siegel reported working on the upcoming Farmers Markets and grant requests for a Darrow Park Boat Launch. She also gave a brief overview of the Dam Restoration Project.

Superintendent Pond reported filing annual reports with the State of Michigan with no significant findings.

Manager Lakamper reported that, if approved, the first billing for the Old Orchard special assessment will be in the summer of 2025. He reported that the homeowners would be responsible for filling in the old septic tanks. He noted that the city has received four (4) applications for the Assistant Water Renewal Superintendent position and that interviews are scheduled the week of April 8. He also reported progress is being made relative to the restrictive covenants for the mill property.

16. Council Comments:

Mayor Pro Tem Steele wished everyone a Happy and safe Easter.

Council member Overhuel appreciated all that the staff has done

17. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:32 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
Deputy City Clerk

MINUTES APPROVED BY CITY COUNCIL
April 22, 2024

Brian Kelley, Deputy City Clerk



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 3/3/2024
SUBJECT: Buildings and Grounds

SUGGESTED MOTION: I motion to approve Petersen Sons Painting to pressure wash and paint the front building (barn) at the DPW for \$7,010.00.

BACKGROUND INFORMATION: The DPW is in need of a major facelift. We have three quotes to pressure wash and paint the front building (barn).

Petersen Sons Painting – Pressure wash and Paint \$7,010.00
Siege Painting – Painting only \$15,400
Ron’s Painting – Painting only \$7,550.00

Analysis: All three companies come with good recommendations. Petersen Sons Painting has pressure washing included in there bid and the other two do not.

BUDGET IMPACT: The impact would be in buildings and grounds and funds are available.



View Estimate

Print

PDF

Decline

Accept

Petersen Sons Painting
203 13th St.
Plainwell, MI
49080
(269)806-6164

email: Toddpetersenfor3@yahoo.com



Plainwell Department of Public Works co Aaron Bird
126 Fairlane St.
Plainwell, Mi
49080

ESTIMATE

Estimate # 0000298

Estimate Date 03/03/2024

Item	Description	Unit Price	Quantity	Amount
Service	Paint exterior of Public Works building using Benjamin Moore Exterior latex paint. Including Soffit, Fascia, 1 service door, 2 overhead doors and trim.	5900.00	1.00	5,900.00
Service	Powerwash and clean exterior using Simple Green siding cleaner.	1110.00	1.00	1,110.00

NOTES: I hereby propose to provide all labor and material necessary for the completion of the above listed project.

All work will be completed to the highest of Industry standards.

I carry all necessary insurance.

To schedule this project or if you have any questions please call or email.

Thank you.

Subtotal	7,010.00
Total	7,010.00
Amount Paid	0.00

PROPOSAL

Ron's Painting
790 Miller Rd
Plainwell, MI 49080
269-685-9671
2173825

No.	
Date	2-20-24
Sheet No.	

Proposal Submitted To:

Work To Be Performed At:

Name: PLAINWELL PUBLIC WORKS DEPT
 Street: 126 FAIRLANE ST.
 City: PLAINWELL
 State: MI
 Phone: 685-9363

Street: _____
 City: _____ State: _____
 Date of Plans: _____
 Architect: _____

We hereby propose to furnish the materials and perform the labor necessary for the completion of

PAINTING OF EXTERIOR BUILDING
SAND IN AREAS GRABEE PEEL AND RUNS FROM PREVIOUS
PAINTING ON BUILDING
OVERHANGS, FACIAs, OVERHEAD 2 DOORS 2-3 COATS
COLOR WHITE
WALLS 2-3 COATS, WEST SOUTH SIDES 4 COATS BECAUSE
LOTS OF SUN EXPOSURE FOR A LONGER LASTING FROM FADING
COLOR GREY
COVER LAND SCAPING WITH DROP CLOTS
WE WOULD USE A AIRLESS SPRAYER FOR A VERY FINE FINISH
PAINT WE WOULD USE SHEKWIN WILLIAMS SUPER SATIN
LIFE TIME GUARANTEE

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of

with payments to be made as follows: NO MONEY DOWN PAID UPON COMPLETION Dollars (\$ 7550.00)

IF CONTRACTED FOR JOB WILL DO START TO FINISH WEATHER PERMIT

Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by

Respectfully submitted R. Wheaton
Per _____

Note—This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date _____

Siege Painting

Estimate

Plainwell Public Works Department

126 fairlane St.

Plainwell, MI 49080

269.685.93363

Pole Barn - Full Paint

Job description:

*Paint the trim, 2 over head doors, and 1 service door white.

*Paint the body of the pole barn gray.

*Sanding runs from previous painter as needed.

We have 4400 square feet of wall, were coming in at \$3.50 a square foot, Materials included.

Grand Total = \$15,400.

C.J. Hillstead :: 188 11th Street Plainwell, MI 49080 :: 269.207.9714

Make all checks payable to Siege Paintng.If Bill is not piad within 30 days a \$25.00 late fee will be assessed



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 3/3/2024
SUBJECT: General

SUGGESTED MOTION: I motion to approve the DPW to auction of gates, fence and poles.

BACKGROUND INFORMATION: The DPW has removed some fencing that we are not in need of. There has been quit a few residents asking about the fencing so auction seems fair for everyone to have a chance to get the fencing.

Analysis: RangerBid auction is who the City has had good luck with the last few items we have auctioned.

BUDGET IMPACT: No negative impact to the budget.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Mayor and City Council
FROM: Justin Lakamper, City Manager
DATE: April 8th, 2024
SUBJECT: Consideration to amend the sales price of the remaining industrial lots

SUGGESTED MOTION: I motion to approve amending the listing agreement for the remaining properties at 830 Miller Road to \$40,000 per acre, or \$35,000 if all remaining 24.86 acres are purchased.

BACKGROUND INFORMATION: The remaining lots of the industrial park expansion are priced lower than those that sold because of their lack of access to utilities. In anticipation for the City being able to install utilities based on probably grant money, our realtors are suggesting that we raise the prices to reflect that future access to utilities.

ANALYSIS: Attached is the contract amendment which would set the listing price at \$40,000 per acre or at \$35,000 and acre for purchasing the remaining 24.86 acres. The realtors believe that these are in line with the market for industrial land currently. I would agree that the land is more valuable with utilities present and would follow their pricing recommendation

BUDGET IMPACT: None

ATTACHMENTS: Contract Amendment



AMENDMENT TO LISTING AGREEMENT OR BUYER AGENCY CONTRACT

SECTION 1: AMENDMENT TO LISTING AGREEMENT

MLS# _____

Property Address (or description) 830 Miller Road, Plainwell, Michigan 49080

Change sale price from See attached Exhibit to _____

Change lease price from \$ _____ per sq ft (\$ _____ per mo) to \$ _____ per sq ft (\$ _____ per mo)

Change square footage from _____ to _____

Change expiration date from 5/1/2024 to 5/1/2025

Other: Broker will advertise 5 to 15 acres at \$40,000 per acre; the entire parcel will be advertised at \$35,000 per acre. Subject to utility installation by the City of Plainwell and to future confirmation once the road location has been identified and confirmed by the City of Plainwell.

SECTION 2: AMENDMENT TO BUYER AGENCY CONTRACT

Name of Buyer on Buyer Agency Contract _____

Change expiration date from _____ to _____

Other:

SECTION 3: PAYMENTS UPON TERMINATION

If this amendment is to effect a termination of the listing agreement, Broker shall receive payment upon execution of this Agreement for:

Any expenses (including advertising costs and other out-of-pocket expenses) that Broker may have incurred as a result of said listing. The amount of those expenses is \$ _____.

A fee calculated by multiplying the number of hours that Broker reasonably believes have been spent relating to the listing by the sum of \$ _____ per hour.

The number of hours is _____ and the total fee is \$ _____.

A flat fee in lieu of hourly compensation in the amount of \$ _____.

The undersigned agree that the present Listing Agreement Buyer Agency Contract is amended as described above.

Effective Date: 3/19/2024

The undersigned hereby acknowledge receipt of a copy of this amendment to the contract.

Witness

 Buyer Seller Landlord Tenant

Witness




 Buyer Seller Landlord Tenant

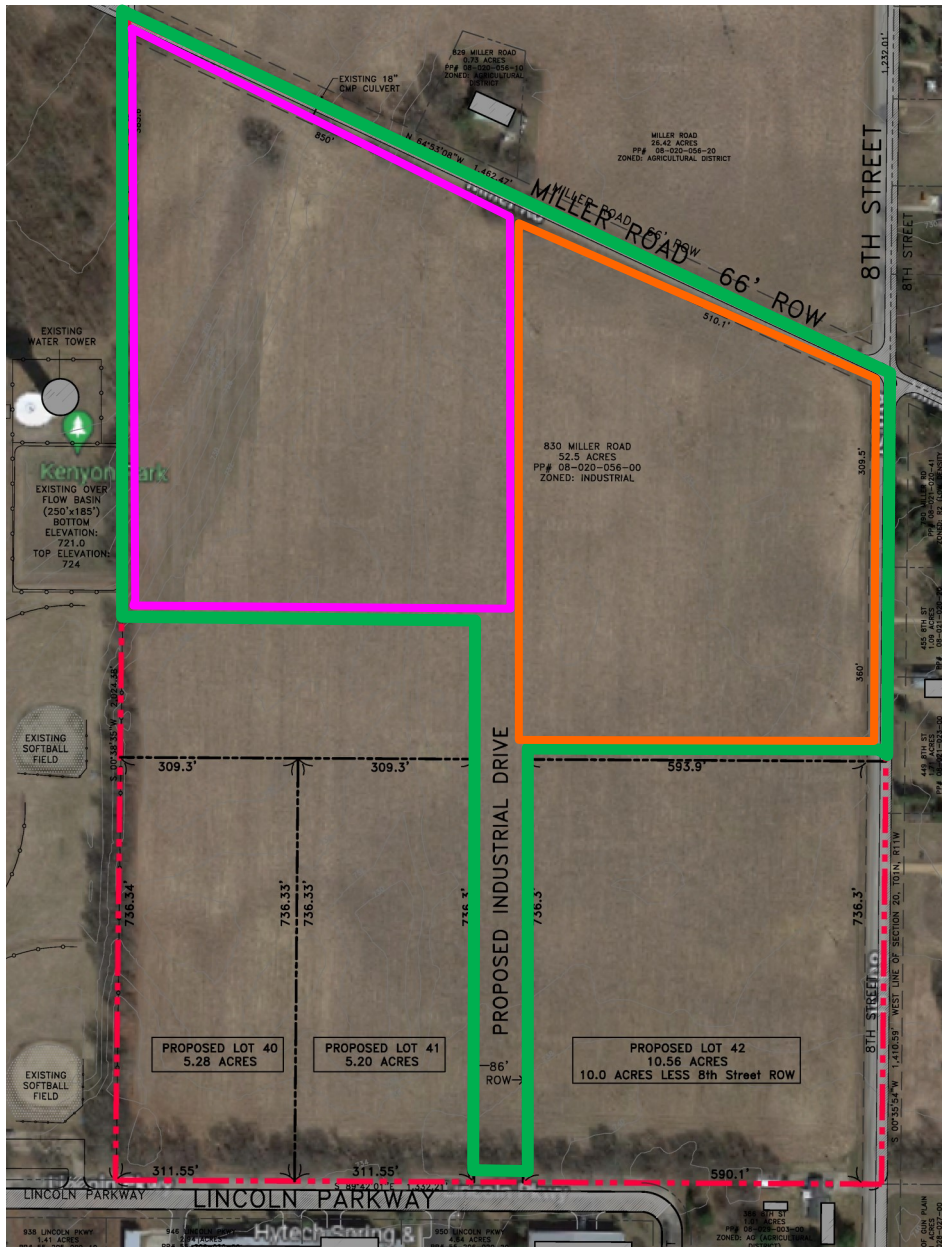
Kara Schroer, CCIM & Bailey Aivars
Agent

NAI Wisinski of West Michigan

Broker (required for amendments related to commission fee or acceleration of expiration date)

Availabilities

Site	Acres	Price Per Acre	Price
 Lot A	9.86	\$40,000	\$394,400
 Lot B	5 to 15	\$40,000	\$200,00 to \$600,000
 Lot A & B	24.86	\$35,000	\$870,100



Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 03/31/2024

Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2024.04.01 17:59:27 -04'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$1,480,877	\$6,792.93	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		5.41%	
2	365-Day CD	N/A	\$89,160	\$0.00	First National Bank	Doug Johnson - 616.538.6040	11/16/2023	11/16/2024	5.05%	230
3	12-month CD	N/A	\$52,838	\$213.82	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	236
4	12-month CD	N/A	\$52,838	\$213.82	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	236
5	100-Day CD	N/A	\$26,130	\$0.00	Horizon Bank	Karen Poff 833.729.0887	01/10/2024	04/19/2024	5.13%	19
6	180-Day CD	N/A	\$255,910	\$1,929.67	Northstar Bank	Julie Smith - 810.329.7104	10/03/2023	03/31/2024	4.55%	0
7	730-Day CD	N/A	\$259,730	\$560.09	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2022	06/09/2024	2.75%	70
8	435-Day CD	N/A	\$65,612	\$0.00	First National Bank	Doug Johnson - 616.538.6040	04/05/2023	06/13/2024	4.33%	74
9	13-month CD	N/A	\$171,119	\$635.50	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	213
10	13-month CD	N/A	\$10,224	\$38.00	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	213
11	6-month CD	N/A	\$152,551	\$610.48	Horizon Bank	Tammy Kerr 616.214.3754	11/22/2023	05/21/2024	5.18%	51
12										
13										
14										
15										

Total Investments: \$2,616,989.84 \$10,994.31 = Monthly investment interest

Average Yield: 4.73%

Cash Activity for the Month

Cash, beginning of month: \$1,641,551.85

\$1,708.84 = Monthly bank account interest

Cash, end of month: \$4,300,125.88

Cash and Investments, end of month: \$6,917,115.72 \$12,703.15 = Total monthly interest earned

Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Justin Lakamper

Digitally signed by Justin Lakamper
Date: 2024.04.04 16:53:01 -04'00'

** Funds 701 and 703 not included - Trust & Agency

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **3/31/2024**
 % OF FISCAL YEAR: **75.14%**

*** - Amounts taken from audited financial statements as of June 30, 2023**
 ** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes
 *** - These amounts are taken directly from the End of Month Financial Statement provided to Council

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	466,673	538,616	2,811,357				
Major Streets	287,707	183,988	240,956	300,856	124,087	131,610	448,259	67.12%
Local Streets	343,961	338,397	166,292	85,979	418,710	441,884	518,875	16.57%
Solid Waste	22,000	18,626	231,227	157,624	92,229	92,230	224,256	70.29%
Brownfield BRA	141,700	68,836	100,552	161,900	7,488	7,488	146,493	110.52%
Tax Increment TIFA	149,891	147,581	117,666	48,459	216,788	216,788	74,424	65.11%
Downtown DDA	102,223	100,155	89,576	31,939	157,792	158,672	41,476	77.01%
Stimulus Fund ARPA	410,964	14,044	10,359	219,450	(195,047)	201,873	415,469	52.82%
Revolving Loan	30,592	62,655	19,994	10,000	72,649	40,587	10,000	100.00%
Capital Improvement	62,735	62,735	102,310	65,032	100,014	100,014	116,423	55.86%
Fire Reserve	76,887	76,887	101,681	132,454	46,114	46,113	97,995	135.16%
Airport	43,387	50,958	58,143	72,724	36,377	30,971	78,927	92.14%
Sewer	811,289	783,145	2,437,814	1,231,686	1,989,272	2,045,204	2,597,357	47.42%
Water	264,455	94,318	2,360,178	614,060	1,840,436	1,878,337	3,589,816	17.11%
Motor Pool / Equipment	39,502	32,573	240,491	265,245	7,818	5,117	273,325	97.04%
OPEB**	76,408	76,659	41,054	34,190	83,523	88,357	58,434	58.51%
	3,330,374	2,650,173	9,129,649	5,363,175	6,416,647	6,917,116	11,693,304	45.87%

Justin Lakamper, City Manager	Brian Kelley, Finance Director/Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: <div style="text-align: right;"> <p>Justin Lakamper <small>Digitally signed by Justin Lakamper Date: 2024.04.04 16:52:46 -04'00'</small></p> </div>	Insert Signature: <div style="text-align: right;"> <p>Brian Kelley <small>Digitally signed by Brian Kelley Date: 2024.04.01 18:06:59 -04'00'</small></p> </div>

04/04/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 03/22/2024 - 04/04/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	2696851957.3	AIRPORT LANDLINE MARCH 2024	131.54
	2696856824.3	DPS LANDLINE MARCH 2024	131.79
TOTAL FOR: AT&T			263.33
000004	PLAINWELL AUTO SUPPLY INC		
	709935	DPS - CLEANING WIPES/MIST DETAILER KC	22.08
	710238	DPW - TRAILER WIRE #17 AB	35.45
	710342	DPW - WINDSHIELD WASHER RESEVOIR #17 AB	65.00
	710343	DPW - POWER STR GEAR BOX/TIE ROD END/PITMAN ARN	371.37
	710346	DPW - WINDSHIELD WASHER PUMP #17 AB	18.79
	710383	WR - WORK CART BP	200.00
	710593	DPW - BRAKE CLEAN (12) SHOP SUPPLIES AS	39.48
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			752.17
000009	CONSUMERS ENERGY		
	2024.3	CITY WIDE ELECTRIC MARCH 2024	6,613.75
	2024.3.2	MARCH 2024 CITY WIDE SERVICE	3,983.79
	202699215411	WR MARCH 2024 SERVICE	6,270.80
TOTAL FOR: CONSUMERS ENERGY			16,868.34
000011	SHOPPERS GUIDE INC		
	01297936	DDA - ART HOP PUBLICATION DS	67.68
TOTAL FOR: SHOPPERS GUIDE INC			67.68
000014	MICHIGAN GAS UTILIITIES CORP		
	4956657299	WR PLANT FEBRUARY 2024	2,471.77
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			2,471.77
000034	VERIZON		
	9958759873	WR/DPW - ALARM SERVICE THROUGH MARCH 10, 2024	36.28
	9959932242	EOC/DPS PHONE SERVICE 2/24 - 3/23/2024	153.36
TOTAL FOR: VERIZON			189.64
000046	EMERGENCY VEHICLE PRODUCTS		
	S0018646	DPS - UPDATED CONTROLLER/REPLACE PRESSURE SENSO	8,807.08
	S0018647	DPS - REWIRED CHARGES/REAR TANK FILL SWITCH/FIX W	1,579.50
TOTAL FOR: EMERGENCY VEHICLE PRODUCTS			10,386.58

000087	BILL G BOMAR		
	2024.4	RETIREE HEALTH PREMIUM APRIL 2024 BOMAR	500.00
TOTAL FOR: BILL G BOMAR			500.00

000105	DEVON TITLE AGENCY		
	20104427	ADMIN - TITLE SEARCH 615 E BRIDGE REVOLVING LOAN	425.00
TOTAL FOR: DEVON TITLE AGENCY			425.00

000131	KEVIN CHRISTENSEN		
	2024.4	RETIREE PREMIUMS APRIL 2024 CHRISTENSEN	207.70
TOTAL FOR: KEVIN CHRISTENSEN			207.70

000372	PREMIERE PRINTING CORP.		
	234519	DDA - MAP BROCHURES (1001)/KIOSK MAP (1) DS	387.00
TOTAL FOR: PREMIERE PRINTING CORP.			387.00

000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	W20799	DPW - REPAIRS TO OLD LOADER RN	9,345.36
	W21162	DPW - REPLACE EGR VALVE #62 LOADER RN	1,730.99
	W21514	DPW - EGR VAVLE CORE DREDIT FROM W21162	(100.00)
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			10,976.35

000910	GRAINGER		
	9067320805	WR - BUSHING/STRAP/TEST LEAD KIT BP	117.33
TOTAL FOR: GRAINGER			117.33

000951	MICHIGAN RURAL WATER ASSOC		
	03/11/2024	WWTP Assistant job posting	49.00
TOTAL FOR: MICHIGAN RURAL WATER ASSOC			49.00

000991	SAFETY SERVICES INC		
	122717	DPW - SAFETY SUPPLIES RN	374.17
TOTAL FOR: SAFETY SERVICES INC			374.17

001043	BS&A SOFTWARE		
	152579	ADMIN - SPECIAL ASSESSMENT PROGRAM BS&A BK	1,780.00
TOTAL FOR: BS&A SOFTWARE			1,780.00

001448	PROFESSIONAL CODE INSPECTIONS		
	24003	MARCH 2024 PERMITS	2,592.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			2,592.00

001645	ALEXANDER CHEMICAL CORPORATION		
	79378	WR - CYLINDER RENTAL2/26 - 3/18/2024	58.50
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			58.50

001748	REPUBLIC SERVICES		

	0249-008169025	WR - TWO CONTAINERS APRIL 2024	333.67
	0249-008169331	DPW TWO CONTAINERS APRIL 2024	316.37
TOTAL FOR: REPUBLIC SERVICES			650.04

001888	MICHIGAN ASSOC. OF MUNICIPAL CLERKS		
	03/01/2024	2024 Member education day	50.00
TOTAL FOR: MICHIGAN ASSOC. OF MUNICIPAL CLERKS			50.00

001920	MARANA GROUP		
	03/01/2024	Feb 2024 Assessment notices	1,298.40
TOTAL FOR: MARANA GROUP			1,298.40

001921	MICHIGAN MUNICIPAL LEAGUE		
	03/11/2024	MML Ad for WWTP job	150.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			150.00

002116	CHARTER COMMUNICATIONS		
	005584501031424	DPS INTERNET/PHONE/TV APRIL 2024	297.71
TOTAL FOR: CHARTER COMMUNICATIONS			297.71

002246	ELHORN ENGINEERING CO.		
	301487	DPW - CHEMICALS FOR WELLS 4 & 7	1,137.00
TOTAL FOR: ELHORN ENGINEERING CO.			1,137.00

002247	PLUMBER'S PORTABLE TOILETS		
	403725	DDA - PORTABLE TOILET FOR EGG HUNT DS	120.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			120.00

002313	ALLEGAN COUNTY INFORMATION SERVICES		
	1024	ADMIN - 2023 IMAGERY PROJECT	1,149.00
TOTAL FOR: ALLEGAN COUNTY INFORMATION SERVICES			1,149.00

002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2024.3	DPS - MARCH 2024 PROFESSIONAL SERVICES	37.50
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			37.50

002371	RENEWED EARTH INC		
	32416	DPW - APRIL 2024 COMPOST SITE MANAGEMENT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00

002402	STEENSMA LAWN & POWER EQUIPMENT		
	1106918	DPW - STIHL 14" ABRASIVE WHEELS (10)	146.90
	1107685	DPW - O RING #60	5.34
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			152.24

002476	AARON BIRD		
	2024.3.11	DPW - WORK PANTS AB	30.00

	2024.3.4	DPW - WORK PANTS AB	30.00
TOTAL FOR: AARON BIRD			60.00

002527	COPS HEALTH TRUST		
	2024.4	APRIL 2024 DENTAL/VISION PREMIUMS	1,493.21
TOTAL FOR: COPS HEALTH TRUST			1,493.21

002591	WADE KEYZER		
	2024.3.11	DPW - WORK PANTS/SHOES REIMBURSEMENT WK	183.69
TOTAL FOR: WADE KEYZER			183.69

002618	KIM BROWN		
	2024.2.27	WR - MILEAGE REIMBURSEMENT RANDOM TESTING KB	18.83
TOTAL FOR: KIM BROWN			18.83

002703	CONTINENTAL LINEN SERVICES INC		
	3855183	DPS RUGS	32.52
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			32.52

002719	STATE OF MICHIGAN - D.N.R.E./DEQ		
	11204679	2024 FISCAL YEAR HAZARDOUS WASTE USER CHARGE RN	100.00
TOTAL FOR: STATE OF MICHIGAN - D.N.R.E./DEQ			100.00

004136	DICKINSON WRIGHT PLLC		
	57657-17	ADMIN - OLD ORCHARD BOND ISSUE COSTS	22,500.00
TOTAL FOR: DICKINSON WRIGHT PLLC			22,500.00

004168	SBF ENTERPRISES		
	0138865	UB PRINTING/SUPPLIES APRIL 2024	406.08
	0138875	ADMIN - ENVELOPES UB/AP/CH	2,496.00
	2023.03.24	ADMIN - UTILITY BILL POSTAGE FOR 3/29/2024 BILLS	587.34
TOTAL FOR: SBF ENTERPRISES			3,489.42

004193	COMPASS MINERALS		
	1317182	DPW - 2023/2024 SEASONAL SALT 107.11T	7,250.28
	1317764	DPW - 2023/2024 SEASONAL SALT 54.56T	3,693.17
TOTAL FOR: COMPASS MINERALS			10,943.45

004206	MADISON NATIONAL LIFE INSURANCE CO		
	1615862	APRIL 2024 LIFE INSURANCE PREMIUMS	99.80
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			99.80

004785	PRIORITY HEALTH		
	240760001349	APRIL 2024 HEALTH PREMIUMS	22,023.46
TOTAL FOR: PRIORITY HEALTH			22,023.46

004794	UNITED HEALTHCARE INSURANCE COMPANY		

	2024.04.05TOWN	RETIREE HEALTH INSURANCE APRIL 2024 - TOWN	268.75
	2024.04WHIT	RETIREE HEALTH INSURANCE APRIL 2024 - WHITNEY	268.75
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			537.50

004796	SILVERSCRIPT INSURANCE COMPANY		
	2024.04TOWN	RETIREE PRESCRIPTION COVERAGE APRIL 2024 - TOWN	40.40
	2024.04WHIT	RETIREE PRESCRIPTION COVERAGE APRIL 2024 - WHITNE'	40.40
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			80.80

004852	PACE ANALYTICAL SERVICES LLC		
	2450237548	WR - PERMIT REQUIRED MERCURY SAMPLING BP	836.44
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			836.44

004855	PLAINWELL ACE HARDWARE		
	15994	WR - SPRAY INSULATION TO FILL HOLES BP	23.97
	15995	ADMIN - CLEANER/LETTER STICKERS GL	0.00
	16105	DPS - TIRE REPAIR KIT KC	16.99
	16165	DPS - GOO GONE/VELCRO JW	77.97
	16220	DPW - MISS DIG PAINT/LIGHT BULB/LIGHT CONTROL WA'	59.95
	16223	DPW - MISC FASTENERS #17 AS	2.28
	16262	DPW - SPRAY PAINT FOR PARK TABLES DR	20.97
	16267	DPW - PAINT BRUSH 4PK PICNIC TABLES RL	31.98
	16273	DPW - SPRAY PAINT FOR SHOP AS	6.99
	16274	WR - CLEANING SUPPLIES BP	36.74
	16278	DPW - MISS DIG PAINT ORCHARD WK	9.98
	16319	DPW - STREET ELBOW/HEX BUSHING 220 HICKS SERVICE	27.98
TOTAL FOR: PLAINWELL ACE HARDWARE			315.80

004913	JOSEPH CULVER		
	2024.3.20	DPS - MEAL REIMBURSEMENT TRAINING JC	70.65
TOTAL FOR: JOSEPH CULVER			70.65

005012	UNITED BANK		
	2024.03.26	ACH FEE - UB POSTAGE	7.00
	2024.03.27	ACH FEES (2) - PAYROLL DIRECT DEPOSIT/UNION DUES 03	14.00
	2024.03.28	WIRE FEE - BOND PROCEEDS	12.00
	2024.03.28.	ACH FEE - A/P "FIRST" PAYABLES FOR APRIL	7.00
	2024.04.01	ACH FEE - ANNUAL SERVICE FEE	25.00
	2024.04.03	ACH FEE - UB PRENOTES PS	7.00
TOTAL FOR: UNITED BANK			72.00

005023	VAIRKKO TECHNOLOGIES, LLC		
	26235	MARCH 2024 EMPLOYEE TRAINING SOFTWARE	97.80
	26236	MARCH 2024 TRAINING COURSE CONTENT	67.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60

005029 SPECTRUM PRINTERS

	79348	ADMIN - AV APP RETURN ENVELOPES GL/BK	449.24
TOTAL FOR: SPECTRUM PRINTERS			449.24

005040	US INTERNET		
	4396559	SECURANCE EMAIL FILTERING 4/14 - 5/13/2024	70.00
TOTAL FOR: US INTERNET			70.00

005041	EVOQUA WATER TECHNOLOGIES		
	906394359	WR - ODOR CONTROL MARCH 2024	200.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			200.00

005049	QUADIENT FINANCE USA		
	2024.3	CITY HALL POSTAGE	1,004.28
TOTAL FOR: QUADIENT FINANCE USA			1,004.28

005064	R & R ASSESSING INC		
	2024.4	APRIL 2024 ASSESSING SERVICES	1,625.00
TOTAL FOR: R & R ASSESSING INC			1,625.00

005109	MFCI LLC		
	1289	ADMIN - OLD ORCHARD BOND ISSUE COSTS BK	17,913.00
TOTAL FOR: MFCI LLC			17,913.00

005145	COUNTY OF KENT		
	36535	DPW - DISPOSAL OF FANNIE PELL PARK DOCK RN	291.01
TOTAL FOR: COUNTY OF KENT			291.01

005154	GINGER LEONARD		
	2024.4	ADMIN - MILEAGE REIMBURSEMENT (242) FOR TRAINING	162.14
	2024.4.1	ADMIN - TAINING MEAL REIMBRUSEMENTS	504.00
TOTAL FOR: GINGER LEONARD			666.14

005171	FLYERS ENERGY LLC		
	CFS-3796755	DPS - FUEL FOR POLICE VEHICLES 3/31/2024	977.49
TOTAL FOR: FLYERS ENERGY LLC			977.49

005186	TREE FELLAS LLC		
	1088	DPW - CRANE SERVICE RIVER TREE REMOVAL RN	3,100.00
	1088.1	DPW - CRANE SERVICE TREE REMOVAL CHURCH/UNION	3,200.00
TOTAL FOR: TREE FELLAS LLC			6,300.00

005189	JUSTIN LAKAMPER		
	2024.3.27	ADMIN - OFFICE COUCH REIMBURSEMENT JL	74.20
TOTAL FOR: JUSTIN LAKAMPER			74.20

005190	CITY OF WAYLAND		
	0000001603	ADMIN - ACCURACY TEST NOTICE BK	14.00
			14.00

TOTAL FOR: CITY OF WAYLAND 14.00

CBEFT HUNTINGTON NATIONAL BANK
2024.03 MARCH 2024 HUNTINGTON BANK SERVICE FEES 30.00

TOTAL FOR: HUNTINGTON NATIONAL BANK 30.00

CC9999 MISC CC VENDOR
03/01/2024 Unreceipt charge - Election workers dinner 114.20
03/01/2024 Election workers lunch 178.82
03/01/2024 Watering wands (2) Flowers 55.98
03/01/2024 Gas for rescue boat 36.17
03/06/2024 Constant Contact monthly subscription - email service 52.00
03/07/2024 In vehicle power adapter 104.90
03/08/2024 City Hall shredding 57.00
03/08/2024 Farmers market banner 104.46
03/08/2024 DPS office supplies 44.86
03/12/2024 Closing docs 2024 LTGO bonds 52.70
03/15/2024 Tab dividers for election 11.48
03/19/2024 Publications/storage 199.00
03/19/2024 External hard drives CH (3)/council chambers mics (6) 662.55
03/19/2024 Duo Essentials monthly 30.00
03/19/2024 Spring Soiree banner 75.57
03/20/2024 Cashback savings (39.80)
03/20/2024 DPS Furnace filters 55.26
03/21/2024 Bat repelling system 59.99

TOTAL FOR: MISC VENDOR 1,855.14

COPEFT CITY OF PLAINWELL
2024.04 APRIL 2024 CITY UTILITY BILLS FOR MARCH 2024 USAGE 811.92

TOTAL FOR: CITY OF PLAINWELL 811.92

REFUND UB COLLARD, REBECKA
04/03/2024 UB refund for account: 06-00091800-02 35.77

TOTAL FOR: COLLARD, REBECKA 35.77

SOMEFT STATE OF MICHIGAN
2024.03 MARCH 2023 SALES TAX RETURN 186.41

TOTAL FOR: STATE OF MICHIGAN 186.41

TOTAL - ALL VENDORS 150,285.22

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, Finance Director/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2024.04.04 13:38:16 -04'00'

Brian Kelley
Digitally signed by Brian Kelley
Date: 2024.04.04 14:17:19 -04'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2024.04.05 08:31:30 -04'00'

Bob Nieuwenhuis, Public Works Supt.

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2024.04.04 13:45:22 -04'00'

Justin Lakamper
Digitally signed by Justin Lakamper
Date: 2024.04.04 16:53:23 -04'00'

Reports & Communications:

A. DPW – Building and Grounds maintenance

The front building (barn) at the Department of Public Works needs to be repainted. Quotes were received from three companies. The quote from Petersen Sons Painting included pressure washing, and the other two quotes did not.

Recommended action: Consider approving a contract with Petersen Sons Painting to pressure wash and paint the front building at the DPW for \$7,010.00.

B. DPW – Auction of fencing

The DPW has removed fencing that was no longer needed. Several residents have shown interest in the old fencing. Selling the fencing, poles and gates at auction provides an equal purchase opportunity for those interested.

Recommended action: Consider approving the sale of old fencing, poles and gates at auction.

C. Sale of remaining Industrial lots

The remaining lots of the industrial park expansion are priced lower than those that sold because of their lack of access to utilities. In anticipation of the City being able to install utilities based on probably grant money, our realtors are suggesting that the price be raised to reflect future access to utilities. The realtors believe these prices are in line with the current market value for industrial land.

Recommended action: Consider amending the listing agreement for the remaining properties at 830 Miller Road to \$40,000 per acre, or \$35,000 if all remaining 24.86 acres are purchased.

Reminder of Upcoming Meetings

- April 09, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- April 11, 2024 – Plainwell Parks & Trees – 5:00pm
- April 17, 2024 – Plainwell Planning – 6:30pm
- **April 22, 2024 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- None