

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council
Monday, September 23, 2024 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 09/09/2024 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. Resolution 2024-20 – Updated 2024-2025 Fines and Fees**

Council will consider adopting Resolution 2024-20 as presented, updating the Fines and Fees Resolution to include backyard chicken permit.
 - B. Resolution 2024-21 – Social District Permit for J&T Stuart Enterprises, LLC (DBA 1871 Taproom)**

Council will consider approving Resolution 2024-21, recommending approval of a Social District Permit for J&T Stuart Enterprises, LLC by the Michigan Liquor Control Commission.
 - C. DPS – Purchase of new Department of Public Safety Building video surveillance system**

Council will consider approving the purchase and installation of a new Public Safety video surveillance system by Lockmaster Security for \$5,590.00.
 - D. DPW– Old Orchard project – cleaning/televising of existing sewer lines**

Council will consider approving the cleaning and televising of the existing sewer in the Old Orchard by Plummer’s Environmental for \$5,610.00.
 - E. DPS – Purchase of new firefighting helmets and particulate hoods**

Council will consider approving the purchase of 22 new fire-fighting helmets and fire-resistant particulate hoods from Dinges Fire for \$10,360.90.
 - F. DPW – Truck 19 Replacement**

Council will consider approving the purchase the purchase of a 2010 Ford F450 Super Duty truck at a cost not to exceed \$30,250.00 to replace Truck 19.
11. **Communications:** The August Department of Public Safety and Water Renewal Reports
12. **Accounts Payable - \$481,656.92**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
September 9, 2024

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: None.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 08/26/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda approval:
A motion by Steele, seconded by Overhuel, to approve the Agenda for the September 9, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. City Manager Lakamper discussed Pay Application #5 from USA Earthworks LLC for work performed on the Old Orchard project.
A motion by Wisnaski, seconded by Keeney, approving USA Earthworks LLC Pay Application #5 in the amount of \$357,824.70. On a roll call vote, all voted in favor. Motion passed.
 - B. Community Development Manager Siegel discussed Ordinance 398, which would amend the Code of Ordinances to allow for the keeping of backyard chickens.
A motion by Steele, seconded by Wisnaski, to adopt Ordinance 398, amending Chapter 53 'Zoning' and Article XVI 'General Provisions' by adding Sec. 53-132D to the City of Plainwell's Code of Ordinances as presented. On a roll call vote, Steele, Wisnaski and Keeler were in favor. Keeney and Overhuel abstained. Motion passed.
 - C. Finance Director/Treasurer Kelley discussed the 2024-2025 budget encumbrance rollover.
A motion by Keeney, seconded by Wisnaski, to approve the 2023/2024 budget amendment, as presented, in order to appropriate prior year encumbrances into the current fiscal year. On a roll call vote, all voted in favor. Motion passed.
 - D. Superintendent Nieuwenhuis discussed the purchase and installation of six large water meters- three for use in Plainwell Community Schools, one for use at Preferred Plastics and two for use at Ascension Borgess Hospital.
A motion by Keeney, seconded by Wisnaski, to approve the purchase and installation of six large water meters by Matt Rodgers Plumbing for \$10,800.00. On a roll call vote, all voted in favor. Motion passed.
 - E. Superintendent Nieuwenhuis discussed the emergency purchase and installation of two line stops in the Old Orchard.
A motion by Overhuel, seconded by Steele, to approve the emergency purchase and installation of two line stops by City Services for \$9,600.00. On a roll call vote, all voted in favor. Motion passed.
11. Communications:

MINUTES
Plainwell City Council
September 9, 2024

A motion by Steele, seconded by Overhuel, to accept and place on file the August 2024 Investment and Fund Balance Reports. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$445,648.01 for payment of the same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer/Finance Director Kelley stated that he continues to work on audit papers, and that the auditors will be here October 7, 2024.

Personnel Coordinator Kersten wished Councilmember Steele and Finance Director/Treasurer Kelley happy birthdays. She is working on policy and procedures, and thanked Plainwell staff Joe Culver and Denise Siegel for 10 years of service, and Jeff Gilliland for 25 years of service to the City.

Superintendent Nieuwenhuis gave a brief update on the Old Orchard project. He reminded everyone that hydrant flushing will take place on September 20th.

Community Development Manager Siegel reminded everyone about the All Board meeting happening September 23rd at 6:30pm, prior to the Council Meeting. She shared that there are only three Farmer's Markets left before the season ends. She stated that the Jim Higgs Industrial Park dedication ceremony is next Wednesday, September 18th at 7pm at the corner of Acorn and M89 and encouraged all to attend.

Assistant Superintendent Keyser shared that he has been performing industrial pretreatment inspections and fats, oil and grease inspections with Superintendent Pond.

Superintendent Pond shared that the plant has experienced higher than normal zinc levels, and he is looking into the cause.

Director Callahan shared that both Gilkey and Starr have arranged to bring students to tour the Department of Public Safety building. He continues to work toward accreditation, which is a six-month process.

Clerk Leonard shared that absentee ballot applications for the November election have been mailed.

City Manager Lakamper provided an update the Old Orchard project, sharing that paving will begin soon. The Mill Committee membership has been established, though no meeting dates have been set yet. Young's Environmental cashed the lead abatement check from the City. GHD is unsure whether they will sell the building. There is a developer interested in potentially building condos along the riverfront.

15. Council Comments:

Mayor Pro Tem Steele thanked staff for the birthday well wishes, and expressed concern about the bus stop at Russet in the Old Orchard.

16. Adjournment:

A motion by Overhuel, seconded by Wisnaski, to adjourn the meeting at 7:43pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
September 23, 2024

JoAnn Leonard, City Clerk

City of Plainwell
Allegan County, Michigan
Resolution No. 2024-20

WHEREAS, the Plainwell City Council has reviewed the various fees and fines currently levied by the City;

IT IS HEREBY RESOLVED THAT effective July 1, 2024 the following fees and fines shall be in effect:

Basic Reports (UD10) (NFRS 1)	\$5.00 per request
Other Reports	Based on Search and Copy Time
Preliminary Alcohol Breath Test	\$10.00 per request
Bail / Bond Administration Fee	\$10.00 per request
Fingerprints (Ink only)	\$10.00 per request
Sex Offender Registration Fee	per current State of Michigan rates levied
Right of Way Permit (Contractor / Street Opening)	\$25.00 per request
Parking Permit	\$25.00 per request
Special Event Permit Application Fee	\$50.00 per application
Parks Facility Reservations	depending on facility and amenities on application

Subpoena and/or Witness Compensation: per current State of Michigan rates

Parking Fines:

Lots	\$10.00 per violation
Prohibited	\$10.00 per violation
Wrong Side	\$10.00 per violation
Double	\$10.00 per violation
30' Stop Sign	\$10.00 per violation
15' Hydrant	\$15.00 per violation
On Street – 2am - 5am	\$10.00 per violation
Other:	\$10.00 per violation

Parking Fines shall triple if fine not paid within ten (10) calendar days.

Door-Door Sales:

less than 1 month	\$20.00 per week
one month	\$50.00 per application
three months	\$100.00 per application
six months	\$175.00 per application
annual	\$350.00 per application

Returned Payment Fee (check/ACH/credit card) \$25.00 per payment

Vehicle Mileage Reimbursement per current IRS standard mileage rate

Absent Voter Listing	\$25.00 for each listing for any election
Notary Services	
Residents	No charge
Non-residents	\$5.00 per stamp/seal
Copies	
	\$0.25 per page
CD's or DVD's	\$40.00
Digital Photos	\$5.00 (3 x 5) or \$10.00 (8 x 10)
Faxed/Mailed Information Request	\$1.00 per page
Marriages:	\$25.00
Applications:	
Zoning Permit Application	\$20.00 per application
Back Yard Chicken Application (adopted 09/09/2024)	\$35.00 per application
Tax Exemption Applications (eg Act 198 or CRD)	\$300.00 per application
Re-zoning Application	\$250.00 per application
Variance Application	\$150.00 per application
Special Use Application	\$100.00 per application
Site Plan Review:	
Change of Use	\$20.00 per review
Minor Review	\$50.00 per review
Major Review	\$50.00 plus cost of staff and consults per review
ZBA Appeals	\$100.00 per application
Water Turn-On Turn-Off Fee:	
Turn On/ Turn Off – non-emergency (snowbirds)	\$8.00 per turn
Delinquency Fee for past-due accounts on shut-off list	\$50.00
Call Out Fee for Turn On After Hours	\$150.00
Water Connection Fees:	
1"	\$1,950.00
1 ½"	\$2,500.00
2"	\$2,750.00
Over 2"	\$2,750.00 plus time and materials
Fire Suppression Fee	Regular connection fee plus \$2,500.00
Meter Fees:	
	Based on meter size plus setup
¾", 1", 1 ½", 2", 3", 4"	per vendor pricing at time of purchase
IPP Fees	
Permit Fees	As Set by Ordinance #274 to be charged annually
	\$700.00 Significant Industrial Users
	\$350.00 Non-significant Users

Sewer Connection Fees:

\$2,500.00

All other fees and costs will be handled in accordance with the Freedom of Information Act Policy as adopted by the City of Plainwell.

YES: Steele, Overhuel, Keeney, Wisnaski, Keeler

NO: None

ABSENT: None

Resolution Declared Adopted – September 23rd, 2024

JoAnn Leonard, City Clerk

CERTIFICATE:

I the undersigned being the duly qualified Clerk of the City of Plainwell, Allegan County Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell, Michigan, at a regular meeting of the City Council held on the 23rd day of September 2024.

JoAnn Leonard, City Clerk



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: September 12, 2024
SUBJECT: Social District Liquor License

SUGGESTED MOTION: I motion to approve this resolution for J&T Enterprises, LLC DBA 1871 Tap Room, to apply for a liquor license to serve in the Island City Social District.

BACKGROUND INFORMATION: Michigan Public Act 124 of 2020 was signed into law on July 1, 2020; and the law allows Michigan municipalities to establish Social Districts that allow for Commons Areas where two or more contiguous licensed establishments could sell alcoholic beverages in special cups to be taken into the Commons Areas for consumption. The City of Plainwell submitted a Social District Application along with the Management Plan, which was accepted and placed on file with the Michigan Liquor Control Commission in December of 2023.

ANALYSIS: Benefits of a Social District increase consumer traffic, help with retention and attraction of businesses, and help build tourism.

BUDGET IMPACT: There is no budget impact to the City for approving this resolution.

**City of Plainwell
Resolution 2024-21**

**A RESOLUTION DECLARING LOCAL GOVERNMENTAL UNIT APPROVAL FOR
A SOCIAL DISTRICT PERMIT**

Present: _____

Absent: _____

At a regular meeting of the Plainwell City Council called to order by Mayor Keeler on September 23rd, 2024 at 7:00pm, the following resolution was offered:

Moved by Councilmember _____ and supported by Councilmember _____, that the application from J&T Stuart Enterprises, LLC for a Social District Permit is recommended by this body for consideration and approval by the Michigan Liquor Control Commission.

AYES: _____

NAYS: _____

ABSENT: _____

I hereby certify that the forgoing is true and is a complete copy of the resolution offered and adopted by the Plainwell City Council at a regular meeting held on September 23rd, 2024.

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the City Council as part of a Social District pursuant to MCL 436.1551.

Adopted: September 23rd, 2024

JoAnn Leonard, City Clerk



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, Director of Public Safety
DATE: September 19, 2024
SUBJECT: Purchase of new Public Safety video surveillance system

ACTION ITEM: The City Council should consider approving the purchase of a new Public Safety Video Surveillance System in the amount of \$5,590,000.

BACKGROUND INFORMATION: I am writing to formally request approval for the purchase of new IP-based surveillance cameras, which are essential for enhancing the security and operational efficiency of our facility. This acquisition will also allow us to meet important accreditation requirements that are critical for maintaining our standing and compliance.

Two of the new cameras are required as part of our efforts to meet accreditation standards under the Michigan Law Enforcement Accreditation Commission. These requirements stipulate that we must maintain high-quality video surveillance in certain areas of the evidence processing and evidence storage rooms, ensuring that we can provide the necessary footage for any audits or compliance inspections. By upgrading to IP-based cameras, we will meet these standards and avoid potential penalties or delays in achieving our accreditation.

Our current camera system has one non-functioning camera, and while still mostly functional, has limitations in terms of resolution, storage capacity, and remote accessibility and a lack of ability to add new cameras. Upgrading to IP-based cameras offers several key advantages:

Enhanced Image Quality: The higher resolution of IP cameras will provide clearer, more detailed footage, improving our ability to monitor activity and respond to incidents.

Scalability: The new system will allow us to easily add additional cameras and expand coverage as needed without significant infrastructure changes.

Remote Monitoring: With IP-based systems, authorized personnel can monitor the facility remotely, providing better oversight and quicker response times, particularly for after-hours operations.

In attempting to add new cameras to our existing system we discovered that we are at maximum capacity with our current set-up. With accreditation requiring cameras in areas they are currently not set up this would require an expansion and replacement of our current system.

In the process of analyzing our current needs we also discovered a lack of coverage on the exterior of our building. Given that the Public Safety station parking lot frequently "hosts" the facilitation of online sales meetups and child custody exchanges it would be wise to install cameras on the exterior of the facility as well during the installation of other required cameras in the event they were ever needed for court purposes and to save money from future installation costs.

ANALYSIS: The camera system and installation will be purchased from Lock Master Security as they are a local vendor that has installed and serviced our current system and are familiar with it.

By purchasing the new system we are ensuring compliance with security and accreditation standards which is essential for reducing organizational risk. The new IP cameras will help safeguard our facility, staff, and visitors, while minimizing liability by providing documented footage of areas in and around the station.

BUDGET IMPACT: This is an item that was not budgeted for but there appears to be sufficient room to allow for purchase in the Buildings and Grounds – Equipment Repair and Maintenance line item 101-265-931.000.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 9/19/2024
SUBJECT: Old Orchard Project

SUGGESTED MOTION: I motion to approve Plummer's Environmental to complete Televising and Cleaning of the existing sewer in the Old Orchard for \$5,610.00.

BACKGROUND INFORMATION: Plummer's televised this section prior to the project and we want to compare to make sure no damage was done to the clay line prior to top coat of asphalt. If we find issues now we can make the proper repairs prior to the final road installation.

ANALYSIS: Plummer's has always done quality work for us in the past.

BUDGET IMPACT: This was in the project budget for \$10,000.



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MEMORANDUM

211 N. Main Street
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Phone: 269-685-6821
Fax: 269-685-7282

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, Director of Public Safety
DATE: September 19, 2024
SUBJECT: Purchase of new fire-fighting helmets and particulate hoods

ACTION ITEM: The City Council should consider approving the purchase of 22 new fire-fighting helmets and fire resistant particulate hoods in an amount of \$10,360.90.

BACKGROUND INFORMATION: The helmets currently in use by our firefighters, while reliable, are outdated. Newer helmet designs incorporate advanced technology that offers improved impact resistance, comfort, and compatibility with other personal protective equipment (PPE). Investing in this equipment ensures that our department stays compliant with National Fire Protection Association (NFPA) standards, particularly NFPA 1971, which governs structural firefighting protective gear. NFPA guidance recommending replacement at 10 years due to degradation of protective gear over time when exposed to the high heat environments in structural firefighting with interior attack temperatures commonly reaching 500 degrees Fahrenheit. Most of our helmets currently in use were manufactured in 2006.

Particulate hoods are equally critical in reducing long-term health risks. Modern particulate hoods are specifically designed to filter out toxic particles, including those found in smoke and fire environments. These toxins have been linked to a variety of health issues, particularly cancer, which is a growing concern in the firefighting community. By equipping our firefighters with particulate hoods, we provide an essential barrier against dangerous contaminants.

Providing our firefighters with the best possible equipment boosts morale and shows that the department is committed to their safety and well-being. This not only encourages a higher level of performance but also aids in retention and recruitment efforts, ensuring that our department remains a competitive and attractive place for both current and future personnel.

ANALYSIS: The firefighting gear will be purchased from Dinges Fire as they are a local Bullard dealer which is the current brand of helmet in use for this agency. Dinges Fire is also a preferred vendor for this equipment.

BUDGET IMPACT: This is a budgeted item and comes from the Public Safety-Fire Division Clothing-Uniforms line item 101-336-775.000.



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: September 20, 2024
SUBJECT: DPW Truck 19 Replacement

SUGGESTED MOTION: I motion to approve the purchase of 2010 Ford F450 Super Duty truck at a cost not to exceed \$30,250.00 to replace Truck 19.

BACKGROUND INFORMATION: DPW Truck 19 is a 2013 Ford F350 Chassis with a work bed. This truck was damaged when a driver struck the parked vehicle on North Main. Due to the damage incurred, the insurance company totaled out Truck 19 at an estimated replacement value of \$39,000.

ANALYSIS: The DPW staff and Superintendent Nieuwenhuis identified a 2010 Ford F450 Chassis with a work bed for sale on Facebook. The truck is reported to have 2,166 actual miles on it. Superintendent Nieuwenhuis has verified, by phone, the claims made on the sales offer and recommends purchasing this unit to replace Truck 19.

It is recommended that City Council authorize the purchase of a 2010 Ford F450 Super Duty Truck with work bed at a cost not to exceed \$30,250.00.

BUDGET IMPACT: There is no impact on the current year budget for this purchase because the estimated proceeds from the insurance company covers the purchase price.

RC



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

August 2024

Prepared by Director Kevin Callahan

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	August	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	9
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	8	27
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	4
2300	Larceny	4	33
2400	Motor Vehicle Theft	1	3
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	2	25
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	1	5
3500	Violation of Controlled Substances Act	1	3
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	3
3800	Family Offenses	1	2
4100	Liquor Violations	1	0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	1	1
5000	Obstructing Justice	2	10
5200	Weapons Offenses	0	3
5300	Public Peace	6	40
5400	Traffic Investigations - Any Criminal Traffic Complaints	3	12
5500	Health and Safety	81	146
5600	Civil Rights	15	0
5700	Invasion of Privacy	1	11
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	19
9200	Civil Custody	0	11
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	0	9
9400	False Alarm Activation	0	28
9500	Fires (Other than Arson)	0	7
9700	Accidents, All Other	3	20
9800	Inspections, Unfounded FIRS	1	0
9900	General Assistance (All Except Other Police Agencies)	114	636
9911 & 9912	General Assistance (Other Police Agencies)	94	541
FIRS	Medical First Responder	25	202

Plainwell Department of Public Safety

Complaints/Activities for August 2024

ARRESTS

CUSTODIAL ARRESTS	1	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	1	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	8	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	11	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	1	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	10	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	30	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	360	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	14	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	374	

OTHER ACTIVITIES

MOTORISTS ASSISTS	16	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	9	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	3,790	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	1	<i>The number of business' found unlocked or unsecured.</i>

Plainwell Department of Public Safety

Scheduled Hours By Activity for August 2024

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
1,160

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

47 4.06%

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

254 21.91%

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

381 32.84%

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

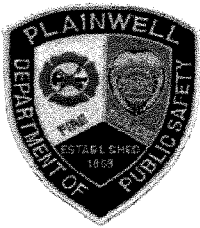
*Examples include: General Preventive Patrol, Building Security Checks, Etc.
Note: This also includes any break time the officers take during their shift.*

478 41.20%

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

682 58.80%



August Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 97 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as Priority 1 Assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
08/01/2024	10:41	10:51	998 Templeton St	Assist	Cancelled En Route	0	2	2
08/02/2024	23:39	23:43	514 W. Hill St	Power Line Down	Established Safe Area, Standby	C5, E11, T63	1	2
08/10/2024	15:28	15:37	US 131 Ramp 005A	Vehicle Accident	Assist EMS, Control Traffic	C2, E11, S62, T63	3	5
08/11/2024	14:02	14:10	Kalamazoo River/Riverview Dr	Water Rescue	Rescue	C2, T63, Boat	3	5
08/11/2024	19:17	19:22	Allegan St./Main St	Motorcycle Accident	Disregarded upon arrival.	C2, C4, E11	3	7
08/14/2024	06:20	06:35	Southbound US 131 48mm	Vehicle Accident	Provide Apparatus, Control Traffic	E17, S62, T63	3	5
08/15/2024	21:44	21:51	US 131 SB 48mm	Vehicle Accident	Cancelled En Route	C5	1	0
08/17/2024	22:36	22:39	Acorn / Industrial Parkway	iPhone Crash Notification	Cancelled En Route	C4, C5	2	0
08/20/2024	15:09	15:12	621 E. Bridge St / Broad St	Motorcycle Accident	Cancelled En Route	C6	1	0
08/22/2024	14:01	14:10	669 Glenview Circle	Natural Gas Leak	Evacuate Area, Establish Safe Area, Control Traffic	C1, C3, E17, E11, T63	6	5
08/29/2024	12:13	12:24	882 N. Riverview Dr	Power Line Down	Notified other Agencies, Control Traffic.	C2, C6, E11, T63		
08/30/2024	08:51	08:57	US 131 at 106 th	Vehicle Crash	Cancelled En Route	C2, C4, C6,	4	5

Calls for Service at Plainwell Schools

Plainwell High School: 1
684 Starr Road

Gilkey School: 1
707 S. Woodhams Street

Plainwell Middle School: 2
720 Brigham Street

Starr Elementary: 1
601 School Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Ordinance Report

There were a total of 74 Ordinance Complaints for the month of August.

The breakdown is as follows:

- 27 Complaints of brush or debris at curbside outside of allowed collection dates.
- 42 Complaints regarding lawns or shrubs that were overgrown or beyond acceptable length.
- 1 Camper parked illegally.
- 1 Car parked illegally.
- 1 Fencing complaint (No permit).
- 1 Garage sale complaint (Commercial Enterprise).
- 1 Grease waste complaint for failure to dispose of waste as required.
- 1 Failure to maintain property as required.

All complaints have been addressed and resolved except the property maintenance issue. That matter is being addressed and a contractor has been scheduled by the homeowner. I have spoken to the contractor and he plans to schedule the work for some time in October when his business schedule allows.

Additional Information:

The matter on N. Sherwood has been turned over to the City Attorney after a Citation was issued for failing to mow the property and also maintaining piles of asphalt millings (contaminants) on the property for an extended period.

This matter was initiated in the July report and is part of a series of ongoing issues with the property. It appears that a resolution of the matter may be in the works, however, no completion date for the resolution has been established yet pending a meeting on 09/19/2024. The matter is ongoing and more information will be available in the September report.

Water Renewal

Superintendent: Bryan Pond

August 2024



Significant Department Actions and Results

We purchased and started running phosphorus analysis with our new equipment this month. The new method removes additional steps which could effect the accuracy of analysis.

Our methane production slowed down to the point where we could not use it to co-burn it to run the boiler. We tested the bio-solids and found that one of the digesters was high in zinc, We started random sampling but found no positive sources of zinc to date.

Pending Items (including CIP) FY 23/24

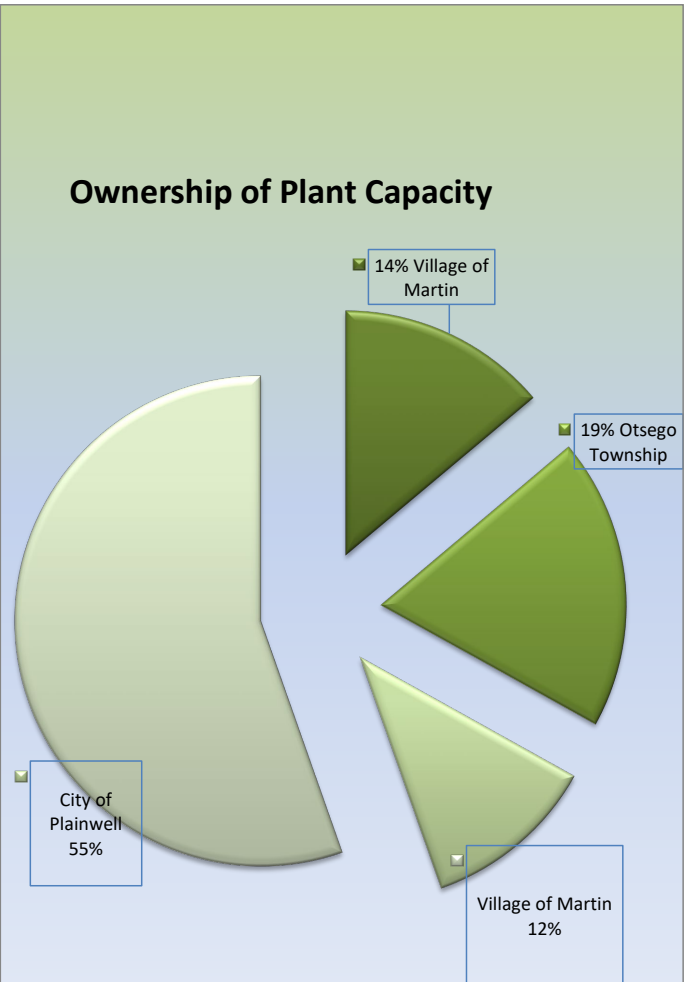
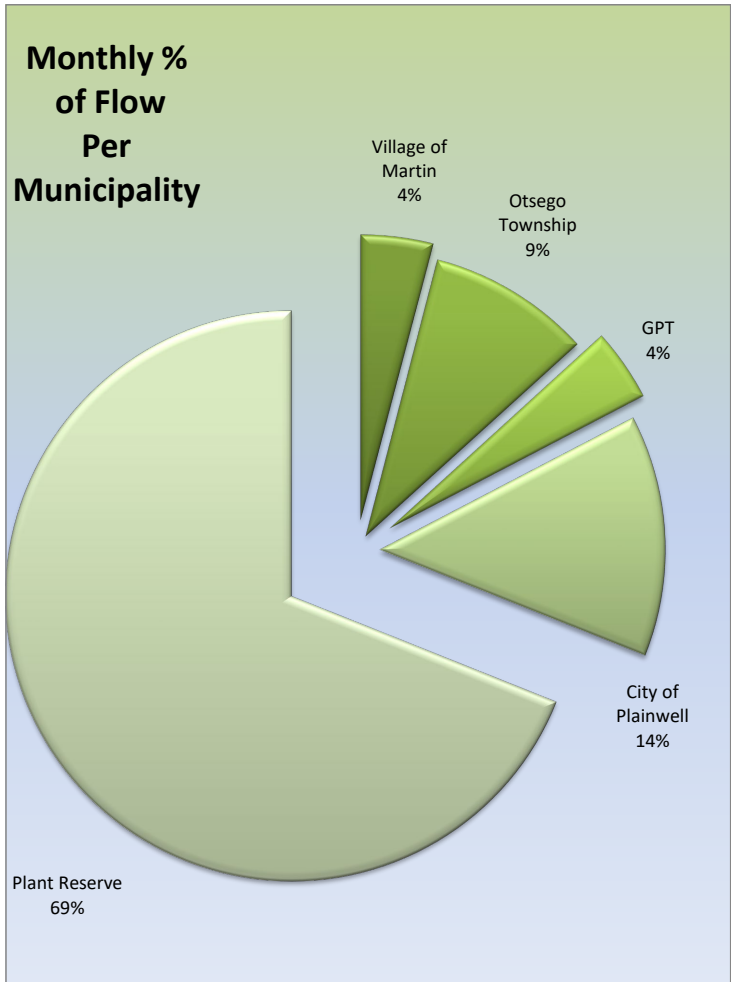
Expenditure Summary/Issues

	<u>(budgeted)</u>	(completed)
Hydronic Loop Addition	\$10,000	
Odor Control Study	\$30,000	
Repair Sewer Manhole Michigan St	\$20,000	
CIP Sewers Washington, Kester, Glenview	62,000	
HACH DR 3900 Phosphorus test equipment	<u>\$10,000</u>	completed
	\$112,000	

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	1,148,988			
Gun River MH Park	404,000			
US 131 Motor Sports Park	75,000			
Total:	1,627,988			
AVG. DAILY:	56,138	180,000	69%	14%
Otsego Township	Total: 3,718,615			
AVG. DAILY:	128,228	250,000	49%	19%
Gun Plain Township	1,095,000			
Ridderman Gas Station	26			
USA Earthworks	2,000			
North Point Church	32,000			
North 10th Street	286,262			
Gores Addition	234,000			
TOTAL	1,649,288			
AVG. DAILY	8,069	150,000	95%	12%
City of Plainwell	Total: 5512648			
AVG. DAILY:	177827.36	720,000	75%	55%
Avg. Daily Plant Flow from entire service district	0.39			





State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	10.48
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	14
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

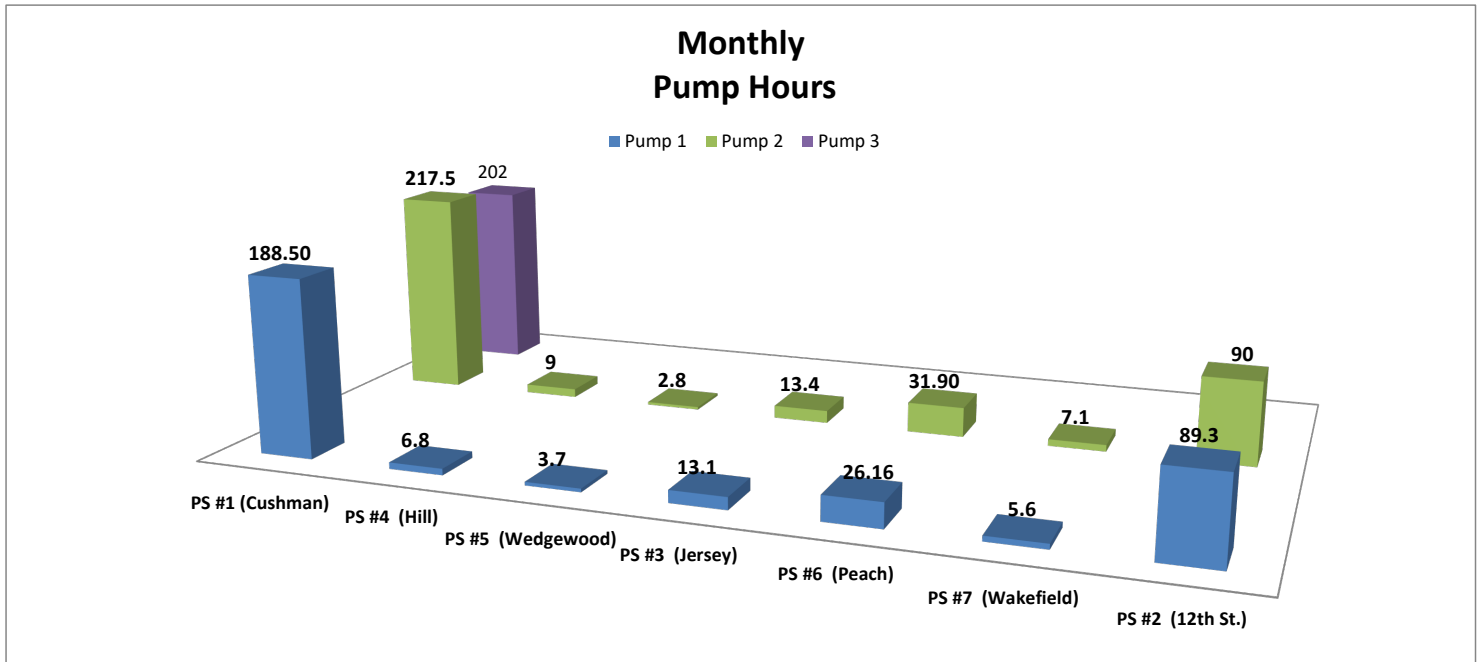
1.0 mg/l	0.45	0.47
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Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	4
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

09/19/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 09/06/2024 - 09/19/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	722546	DPS - MIRROR ADHESIVE KC	5.29
	723280	DPW - CHAINSAW SPARK PLUG DR	6.59
	723509	DPW - HEATER HOSE CONNECTOR TRUCK #17	11.49
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			23.37
000006	APEX SOFTWARE		
	327946	ASSESSING - SKETCHING SOFTWARE MAINTENANCE 10/1	260.00
TOTAL FOR: APEX SOFTWARE			260.00
000009	CONSUMERS ENERGY		
	2024.8.3	AUGUST 2024 CITY WIDE ELECTRIC	4,453.21
TOTAL FOR: CONSUMERS ENERGY			4,453.21
000010	RIDDERMAN & SONS OIL CO INC		
	180569	DPW - 397GL 5-87 REG 10% ETHANOL	925.67
	180570	DPW - 400GL 30-#2 DYED DIESEL	990.22
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,915.89
000014	MICHIGAN GAS UTILIITIES CORP		
	5174585098	WR PLANT AUGUST 2024	1,191.10
	5175731155	DPW BUILDING AUGUST 2024	65.59
	5175761624	CITY HALL SERVICE AUGUST 2024	38.84
	5175766409	WR - CUSHMAN LIFT STATION AUGUST 2024	41.99
	5175883614	DPS BUILDING AUGUST 2024	30.99
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			1,368.51
000034	VERIZON		
	9973504843	DPW/WR - ALARM SERVICE AUG 11 TO SEPT 10, 2024 - B	50.76
TOTAL FOR: VERIZON			50.76
000035	APPLIED INNOVATION		
	2609858	CITY HALL COPIER CHARGES 8/13 - 9/12/2024	253.50
	2612237	DPW - COPIER CHARGES 8/16 - 9/15/2024	154.20
TOTAL FOR: APPLIED INNOVATION			407.70
000104	HARDINGS MARKET 380		
	2024.8.23	DPW - BOTTLES WATER FOR MAIN BREAK OLD ORCHARD	119.70
TOTAL FOR: HARDINGS MARKET 380			119.70

000134	HAROLD ZEIGLER FORD		
	345043.1	DPS - OIL CHANGE/SERVICE 2020 FORD CAR #6 *9807 KC	82.86
TOTAL FOR: HAROLD ZEIGLER FORD			82.86

000153	FLEIS & VANDENBRINK INC		
	70810	AUGUST 2024 PROFESSIONAL SERVICES WRP AND IPP/ZII	300.00
	71026	AUGUST 2024 PROFESSIONAL SERVICES OLD ORCHARD J	54,655.81
	71035	AUGUST 2024 PROFESSIONAL SERVICES S MAIN ST LAP D	1,354.98
	71061	FINAL BRIDGE ENGINEERING SEPTEMBER 2024	580.00
TOTAL FOR: FLEIS & VANDENBRINK INC			56,890.79

000155	BRAVE INDUSTRIAL FASTENER		
	170610	DPW - NORTH MAIN H2O STOP AB	92.60
TOTAL FOR: BRAVE INDUSTRIAL FASTENER			92.60

000164	ETNA SUPPLY CO INC		
	S105802430.001	CLAMP FOR OLD ORCHARD CP	515.69
TOTAL FOR: ETNA SUPPLY CO INC			515.69

000356	LOCK MASTER SECURITY LLC		
	12616	PICKLEBALL COURT MASTER PADLOCK REKEY TO ORIGINAL	52.00
TOTAL FOR: LOCK MASTER SECURITY LLC			52.00

000500	TRUCK & TRAILER SPECIALTIES, INC.		
	DSO015012	DPW - MESH TARP/COVER TRUCK #10 DR/CP	179.90
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			179.90

000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2024.7	DPW - SHERIFFS CREW ASSIST JULY 2024	207.00
	2024.8	DPW - SHERIFF CREW ASSIST AUGUST 2024	330.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			537.00

000897	SHERWIN WILLIAMS CO		
	6143-6	DPW - REPAIR KIT FOR PAINT SPRAYER JF/CP	110.99
TOTAL FOR: SHERWIN WILLIAMS CO			110.99

000947	WYOMING ASPHALT PAVING INC.		
	2024-527	DPW - ASPHALT REPAIRS DPS/LOCAL CP	1,873.18
	2024-527A	DPW - PARK ASPHALT REPAIRS CP	340.58
TOTAL FOR: WYOMING ASPHALT PAVING INC.			2,213.76

000964	RAPA ELECTRIC INC		
	R138323	WR - FINAL CLARIFIER GEAR DRIVE MOTOR BP	809.11
TOTAL FOR: RAPA ELECTRIC INC			809.11

001069	CITY SERVICES INC		

	S105827125.003	DPW - VALVE INSERT PCS	2,800.00
TOTAL FOR: CITY SERVICES INC			2,800.00

001413	NCL OF WISCONSIN		
	508684	WR - LAB SUPPLIES BUFFER SOLS/AMMONIA BP/LK	203.88
TOTAL FOR: NCL OF WISCONSIN			203.88

001854	MODEL FIRST AID		
	00000135813	DPS - FIRST AID/SAFETY SUPPLIES	82.26
	00000135814	DPW - SAFETY SUPPLIES CP	79.65
	00000135815	WR - SAFETY SUPPLIES LK	141.91
TOTAL FOR: MODEL FIRST AID			303.82

001921	MICHIGAN MUNICIPAL LEAGUE		
	0003406	ADMIN - ANNUAL MEMBERSHIP NOV 2024 - OCT 2025 JL	3,209.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			3,209.00

002002	USABLUEBOOK		
	INV00457655	DPW - HACH DR300 COLORIMETER/FLOURIDE REAGENT	961.42
	INV00478317	WR - PHOSPHATE STN SOLUTION LK	94.16
TOTAL FOR: USABLUEBOOK			1,055.58

002030	DRUG SCREEN PLUS INC		
	24AUG1339	ADMIN - RANDOM TESTING AS/AK	47.00
TOTAL FOR: DRUG SCREEN PLUS INC			47.00

002098	BOUND TREE MEDICAL LLC		
	85471873	DPS - MEDICAL SUPPLIES KC	463.03
TOTAL FOR: BOUND TREE MEDICAL LLC			463.03

002116	CHARTER COMMUNICATIONS		
	005582801090124	CITY HALL PHONE/INTERNET/TV AUGUST 2024	392.54
	005583601090124	DPW/WR INTERNET SEPTEMBER 2024	149.98
TOTAL FOR: CHARTER COMMUNICATIONS			542.52

002246	ELHORN ENGINEERING CO.		
	303525	DPW - CHEMICALS FOR WELLS 4 & 7 CP	635.00
TOTAL FOR: ELHORN ENGINEERING CO.			635.00

002323	BELLE TIRE		
	43963022	DPS - FLAT REPAIR 2014 FORD *4482 KC	80.00
TOTAL FOR: BELLE TIRE			80.00

002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2024.8	DPS - AUGUST 2024 PROFESSIONAL SERVICES KC	725.00
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			725.00

002371	RENEWED EARTH INC		
	33262	DPW - WOOD CHIPS (5) DOG PARK CP	85.00
TOTAL FOR: RENEWED EARTH INC			85.00

002478	ENGINEERED PROTECTION SYSTEMS INC		
	S505075	DPS - SERVICE CALL/REPLACE BATTERIES KC	374.40
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			374.40

002539	BELDEN SAND & GRAVEL		
	7681	DPW - 13.52T SAND BEHIND MILL AB/CP	54.08
TOTAL FOR: BELDEN SAND & GRAVEL			54.08

002668	ASCENSION BORGESS FOUNDATION		
	549428	ADMIN - CHAIN OF CUSTODY AS/AK	28.00
TOTAL FOR: ASCENSION BORGESS FOUNDATION			28.00

002673	STATE OF MICHIGAN MDOT		
	2024.6	ADMIN - FINAL BILLING NORTH MAIN BRIDGE WORK 202	1,124.61
TOTAL FOR: STATE OF MICHIGAN MDOT			1,124.61

002703	CONTINENTAL LINEN SERVICES INC		
	4011276	CITY HALL RUGS	46.79
	4011278	DPW RUGS	66.99
	4011279	WR RUGS	29.92
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			143.70

003090	BROCK TOWING & RECOVERY		
	47721	DPW - RESIDENT STUCK OLD ORCHARD PROJECT	75.00
TOTAL FOR: BROCK TOWING & RECOVERY			75.00

004221	R.W. LAPINE INC		
	61648	WR - REPLACED 2 BACKFLOW PREVENTERS LK	3,795.00
TOTAL FOR: R.W. LAPINE INC			3,795.00

004241	GHD SERVICES INC		
	340-0121171	ADMIN - UTILITIES/COMMON AREA MAINTENANCE JULY	2,388.54
TOTAL FOR: GHD SERVICES INC			2,388.54

004814	WILLIAMS & WORKS		
	98983	AUGUST 2024 PROFESSIONAL SERVICES PLANNING/ZONII	514.50
TOTAL FOR: WILLIAMS & WORKS			514.50

004837	MUNIWEB		
	55630	AUGUST 2024 WEBSITE HOSTING/RES SCHEDULING	250.00
TOTAL FOR: MUNIWEB			250.00

004855	PLAINWELL ACE HARDWARE		

	17665	DPW - CAULK/EPOXY 1079 WEDGEWOOD SERVICE METE	11.98
	17673	DPW - HEX BUSHING/COUPLING USA EARTHWORKS AB	7.18
	17686	ADMIN - PICKLE BALL KEYS (15)	53.85
	17708	DPW - SOCKET/ADAPTER SHOP AB	18.98
	17712	DPW - MOWER MULCH BLADE #151 RL	22.99
	17724	DPW - PAINT TAPE/ROLLER PICKLEBALL RL	50.30
	17725	DPW - FAUCET SUPPLY LINE/DRAIN WELL 7 SINK WK	16.98
	17728	DPW - FLAT BRUSH (3) FIRE HYDRANT PAINTING AB	20.97
	17746	DPW - BOLT CUTTER SHOP RL	32.99
	17753	DPW - MOUNTING TAPE/SUPPLIES DROPBOX FIX WK	12.56
	17765	DPW - MISC FASTENERS (4)/DRILL BIT 1/4X6" WELL 7 WI	14.75
	17775	WR - MISC FASTENERS (14) LK	33.46
TOTAL FOR: PLAINWELL ACE HARDWARE			296.99
004877	MATT ROGERS PLUMBING		
	7585	DPW - REPLACE 3 WATER METERS STARR ELEM RN/BK	5,400.00
TOTAL FOR: MATT ROGERS PLUMBING			5,400.00
004886	REPUBLIC SERVICES		
	0249-008322245	AUGUST 2024 CITY WIDE RECYCLING	4,799.06
TOTAL FOR: REPUBLIC SERVICES			4,799.06
004894	ASCENSION MI EMPLOYER SOLUTIONS		
	548883	ADMIN - DOT PHYSICAL EXAM KB/AK	88.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			88.00
004902	BLOOM SLUGGETT PC		
	25486	AUGUST 2024 PROFESSIONAL SERVICES	382.00
TOTAL FOR: BLOOM SLUGGETT PC			382.00
005012	UNITED BANK		
	2024.09.09	ADMIN - ACH FEES (2) - TAX DISTRIBUTION 09/13 & UB PI	14.00
	2024.09.10	ACH FEE - OLD ORCHARD PAYMENT 09/11/2024 - BK	7.00
	2024.09.11	ADMIN - ACH FEE - PAYROLL DIRECT DEPOSIT - AK	7.00
	2024.09.12	ADMIN - ACH FEE - UTILITY PAYMENTS DUE 09/16/2024 -	7.00
	2024.09.16	ADMIN - ACH FEE - TAX DISTRIBUTION 09/20/2024 - BK	7.00
	2024.09.17	ADMIN - PAYMENT REVERSAL FEE UB ACH - BK	7.50
	2024.09.18	ADMIN - RETURN PAYMENT FEE ACH - BK	7.50
TOTAL FOR: UNITED BANK			57.00
005015	CHECKALT-KLIK		
	220579	AUGUST 2024 ELOCKBOX FEES	144.19
TOTAL FOR: CHECKALT-KLIK			144.19
005041	EVOQUA WATER TECHNOLOGIES		
	906656485	WR - ODOR CONTROL AUGUST 2024	200.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			200.00

005047	STAPLES, INC.		
	6009690353	DPW - TP/COPY PAPER/POST ITS CP	217.68
	6009744325	DPW - REPLACE INCORRECT PAPER CP	42.88
	6011361736	DPW - CREDIT FOR PAPER RETURN CP	(46.07)
TOTAL FOR: STAPLES, INC.			214.49
005072	LEXIPOL		
	INVPR11241055	DPS - POLICEONE ACADEMY ANNUAL 10/1/2024 - 9/30/2	324.63
TOTAL FOR: LEXIPOL			324.63
005085	TRACE ANALYTICAL LABORATORIES, INC.		
	4090117	WR - 2ND WET TEST/OILS & GREASE TEST BP/LK	627.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES, INC.			627.00
005128	PLAINWELL REDI MIX		
	091324-3PU	DPW - RE BAR (4) TONY GLESSS FOR PICKLE BALL CT'S CF	40.00
TOTAL FOR: PLAINWELL REDI MIX			40.00
005170	PERCEPTIVE SERVICE & OPERATIONS		
	9025	WR - PATCH FLOW CHANNEL/ MANHOLE 2ND AVE BP	1,043.05
	9026	WR - 12TH ST STATION SERVICE BP	780.00
	9031	WR - 12TH ST LIFT STATION RAGGED LK/BP	780.00
TOTAL FOR: PERCEPTIVE SERVICE & OPERATIONS			2,603.05
005171	FLYERS ENERGY LLC		
	CFS-4003816	DPS - FUEL FOR POLICE/FIRE VEHICLES	838.32
TOTAL FOR: FLYERS ENERGY LLC			838.32
005193	USA EARTHWORKS LLC		
	5	OLD ORCHARD PAY APPLICATION #5 - JULY 22 TO AUGUS	357,824.70
TOTAL FOR: USA EARTHWORKS LLC			357,824.70
999999	SOUTHWRIGHT PROPERTIES LLC		
	2024.9.11	ADMIN - REIMBURSE GRANT PROCEEDS AT LOAN CLOSEC	7,538.95
TOTAL FOR: SOUTHWRIGHT PROPERTIES LLC			7,538.95
ACACH	ALLEGAN COUNTY TREASURER		
	2024.09.07	DISTRIBUTE 2024 TAX COLLECTIONS W/E 09/07/2024	1,441.06
	2024.09.14	DISTRIBUTE 2024 TAX COLLECTIONS W/E 09/14/2024	8,514.37
TOTAL FOR: ALLEGAN COUNTY TREASURER			9,955.43
RDLACH	RANSOM DISTRICT LIBRARY		
	2024.09.07	DISTRIBUTE 2024 TAX COLLECTIONS W/E 09/07/2024	187.96
	2024.09.14	DISTRIBUTE 2024 TAX COLLECTIONS W/E 09/14/2024	1,110.58
TOTAL FOR: RANSOM DISTRICT LIBRARY			1,298.54

REFUND UB	EHINGER, LAWRENCE		
	09/11/2024	UB refund for account: 07-00000051-07	22.01
	09/12/2024	UB refund for account: 01-00007800-10	5.14
	09/18/2024	UB refund for account: 03-00028400-09	15.92
TOTAL FOR: SMITH, IRENE			<u>43.07</u>

TOTAL - ALL VENDORS 481,656.92

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Roxanne
Branch**

Digitally signed by Roxanne Branch
Date: 2024.09.19
11:13:36 -04'00'

Brian Kelley, Finance Director/Treasurer

I verify that I have reviewed the expenditures and to the best of my knowledge the attached invoice listing is accurate and matches invoices physically authorized by Department Heads.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2024.09.19
13:38:56 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Luke Keyzer

Digitally signed by Luke Keyzer
Date: 2024.09.19
15:00:12 -04'00'

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Kevin A
Callahan**

Digitally signed by Kevin A Callahan
Date: 2024.09.19
11:31:57 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert
Nieuwenhuis**

Digitally signed by Robert Nieuwenhuis
Date: 2024.09.19
12:32:08 -04'00'

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Reports & Communications:

A. Resolution 2024-20 – Updated 2024-2025 Fines and Fees

On September 9, 2024 Council passed Ordinance 398, amending the City of Plainwell Code of Ordinances to allow the raising of three backyard chickens in single family, owner occupied residences. A chicken permit is required. The permit will list the specific requirements regarding the number of chickens allowed, the coop size, the property line set back requirements and details regarding the maintenance of the enclosure and proper feed storage. Resolution 2024-20 contains a new Chicken Permit, in accordance with the requirements set forth by Ordinance 398.

Recommended action: Consider adopting Resolution 2024-20 as presented.

B. Resolution 2024-21 – Social District Permit for J&T Stuart Enterprises, LLC

Michigan Public Act 124 of 2020 was signed into law on July 1, 2020, allowing Michigan municipalities to establish Social Districts that allow for Commons Areas where two or more contiguous licensed establishments can sell alcoholic beverages in special cups to be taken into the Commons Areas for consumption. The City of Plainwell submitted a Social District Application along with a Management Plan, which was accepted and placed on file with the Michigan Liquor Control Commission in December of 2023.

Recommended action: Consider adopting Resolution 2024-21, which states that the application from J&T Stuart Enterprises, LLC (DBA 1871 Taproom) for a Social District Permit is recommended by City Council for consideration and approval by the Michigan Liquor Control Commission.

C. DPS – Purchase of new Department of Public Safety Building video surveillance system

Lockmaster Security currently handles the City's cameras and door access programs. By purchasing the new camera system, we are ensuring compliance with security and accreditation standards which are essential for reducing organizational risk. The new IP cameras will help safeguard our facility, staff, and visitors, while minimizing liability by providing documented footage of areas in and around the station. The new cameras also meet accreditation standards under the Michigan Law Enforcement Accreditation Commission.

Recommended action: Consider approving the purchase and installation of a new Public Safety video surveillance system by Lockmaster Security for \$5,590.00.

D. DPW– Old Orchard project – cleaning/televising of existing sewer lines

Plummer's televised this section prior to the project and we want to compare to make sure no damage was done to the clay line prior to the top coat of asphalt. If we find issues now, we can make the proper repairs prior to the final road installation. This is a budgeted item.

Recommended action: Consider approving the cleaning and televising of the existing sewer in the Old Orchard by Plummer's Environmental for \$5,610.00.

E. DPS – Purchase of new firefighting helmets and particulate hoods

The helmets currently in use by our firefighters, while reliable, are outdated. Newer helmet designs incorporate advanced technology that offers improved impact resistance, comfort, and compatibility with other personal protective equipment (PPE). Investing in this equipment ensures that our department stays compliant with National Fire Protection Association (NFPA) standards, particularly NFPA 1971, which governs structural firefighting protective gear. NFPA guidance recommending replacement at 10 years due to degradation of protective gear over time when exposed to the high heat environments in structural firefighting with interior attack temperatures commonly reaching 500 degrees Fahrenheit. Most of the helmets currently in use were manufactured in 2006. This is a budgeted item.

Recommended action: Consider approving the purchase of 22 new fire-fighting helmets and fire-resistant particulate hoods from Dinges Fire for \$10,360.90.

F. DPW – Truck 19 Replacement

DPW Truck 19 is a 2013 Ford F350 Chassis with a work bed. This truck was damaged when a driver struck the parked vehicle on North Main. Due to the damage incurred, the insurance company totaled out Truck 19 at an estimated replacement value of \$39,000. The DPW staff and Superintendent Nieuwenhuis identified a 2010 Ford F450 Chassis with a work bed for sale on Facebook. The truck is reported to have 2,166 actual miles on it. Superintendent Nieuwenhuis has verified, by phone, the claims made on the sales offer and recommends purchasing this unit to replace Truck 19.

Recommended action: Consider approving the purchase the purchase of a 2010 Ford F450 Super Duty truck at a cost not to exceed \$30,250.00 to replace Truck 19.

Reminder of Upcoming Meetings:

- October 02, 2024 – Plainwell Planning – 6:30pm
- October 08, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- **October 14, 2024 – Plainwell City Council – 7:00pm**
- October 17, 2024 – Plainwell Parks & Trees – 5:00pm

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer