

# City of Plainwell



Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## **AMENDED AGENDA** **Plainwell City Council** **Monday, April 23, 2018** **7:00 PM**

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 04/09/2018 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Employee Recognitions**
  - A. *DPW – Wade Keyzer – 10 years*
  - B. *DPW Superintendent - Rick Updike – Retirement (13 Years)*
9. **Agenda Amendments**
10. **Mayor's Report**
11. **Recommendations and Reports:**
  - A. **DPW – Dog Park Agility Equipment**

Council will considering approving a purchase for agility equipment for the Dog Park from The Park Catalog at a cost of \$4,501.70.
  - B. **Resolution 18-14 – Rehabilitate North Main and West Bridge Street Bridges**

Council will considering adopting Resolution 18-14 authorizing application for grant funding to rehabilitate the North Main and West Bridge Street bridges.
  - C. **Dog Park Fencing Project Changes**

Council will consider approving changes to the contract with Cedar Springs Fence Company for Dog Park Fencing at an updated project cost of \$12,025.00.
12. **Communications:** The March 2018 Water Renewal Report, the 01/30/2018 M-40/M-89 Corridor Committee Minutes and Parks & Trees Draft Meeting Minutes from March 15 and April 12, 2018.
13. **Accounts Payable - \$26,508.35**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City

*The City of Plainwell is an equal opportunity provider and employer*

**MINUTES**  
**Plainwell City Council**  
**April 9, 2018**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Smith from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Overhuel, and Councilman Keeney.  
Absent: Councilman Keeler.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 03/26/2018 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments: None.
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. A motion by Steele, seconded by Overhuel, to open a Public Hearing at 7:03pm. On a voice vote, all in favor. Motion passed.**  
Community Development Manager Siegel briefed Council on the proposed changes to the Zoning Ordinance to combine the existing M1 and M2 Districts into one "I" district. The changes are being introduced to bring the city in line with its Master Plan. The documents include many housekeeping changes updating references to the new district and eliminating references to the old district. The Planning Commission, together with City Council representation, has reviewed all the documents and recommends approval.  
**A motion by Steele, seconded by Overhuel, to close the Public Hearing at 7:07pm. On a voice vote, all in favor. Motion passed.**  
**A motion by Steele, seconded by Overhuel, to adopt Resolution 18-13 to approve Ordinance 379 amending the Code of Ordinances for changes to the Zoning Code. On a voice vote, all in favor. Motion passed.**
  - B. Superintendent Updike reported on a fountain at the Dog Park that can be used year-round for frost-free drinking so people can enjoy the Dog Park anytime. The funding for the item is available through grant and private donation proceeds already on deposit with the city.**  
**A motion by Steele, seconded by Keeney, to approve the purchase of a frost free drinking fountain from Pro Drinking Fountain for the Dog Park at a cost of \$4,187.00. On a roll-call vote, all in favor. Motion passed.**
11. Communications:
  - A. A motion by Steele, seconded by Overhuel, to accept and place on file the February 2018 Public Safety Report and the March 2018 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:  
**A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$122,315.55 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments None.

14. Staff Comments

Personnel Manager Lamorandier reported having received 10 applications for DPW seasonal help and 4 applications for the part-time clerical vacancy at Public Safety. She also reported five (5) interviews were setup for this week for the DPW Supervisor position.

Superintendent Updike reported issuing a bid for paving for the summer of 2018 to include Wedgewood, East Chart and Brighton, with the possibility of Starr Road, given additional state funding.

Community Development Manager Siegel reported taking applications for the Farmers Market, will be at the Adult Ed Community Center on East Bridge St beginning May 24. She also reported about an open house on April 26 from 4 to 7pm at the funeral home to meet the new owners. She also reported having sold 31 bricks at the Dog Park. Also, Ace Hardware will host a ribbon cutting ceremony on April 28 at 10am and an insurance business is relocating to Plainwell at 133 North Main Street.

Superintendent Pond reported that the new pumps at the plant were installed ahead of schedule and that he's working on prices for the Hill Street Lift Station upgrade.

Director Bomar gave an updating on recent drill trainings.

Clerk/Treasurer Kelley reported working on elections/records and budget.

City Manager Wilson updated Council about a November 2017 Notice of Violation issued to Martin and their response related to costs incurred. He also reported a discrepancy in reporting about the bulk trash pickup, which will be done the week of May 21, 2018. Finally, he also noted the 5 interviews for the DPW Supervisor.

15. Council Comments:

None.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:38 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**SUMMARY**  
**Plainwell City Council**  
**April 9, 2018**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Invocation given by Scott Smith from Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Steele, Overhuel and Keeney. Absent: Keeler.
5. Approved Minutes/Summary of the 03/26/2018 regular meeting.
6. Held a Public Hearing to consider amendments to the Zoning Code.
7. Adopted Resolution 18-13 to approve Ordinance 379 to Amend the Zoning Ordinance .
8. Approved purchase of a frost-free drinking fountain for the Dog Park from Pro Drinking Fountain at a cost of \$4,187.00.
9. Accepted and placed on file the February 2018 Public Safety Report and the March 2018 Investment and Fund Balance Reports.
10. Approved Accounts Payable for \$122,315.55.
11. Adjourned the meeting at 7:38 pm.

Submitted by,  
Brian Kelley  
City Clerk/Treasurer

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

**Dean Kapenga, Chairman**  
**Max Thiele, Vice Chairman**

## BOARD OF COMMISSIONERS MEETING – AGENDA

**\*REVISION #1 – 4/10/18**

Thursday, April 12, 2018 – 1PM  
Board Room – County Services Building

### **DISTRICT 1**

Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

9AM

### **DISCUSSION ITEMS:**

### **DISTRICT 2**

Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

1. CLOSED SESSION: Collective Bargaining
2. Senior Services Millage (166-079)
  - +presentation
  - charts
  - Boc resolution
  - Old resolution

### **DISTRICT 3**

Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

- Dan will update work order to Becky to post in packet. DUE by 4/9 5pm (*Moved to afternoon agenda; passed 6-1 Thiele*)
3. 2018 Board Planning (*Discuss special meeting in the future ; passed unanimously*)
  4. Administrative Update (*Discuss; passed unanimously*)

### **DISTRICT 4**

Mark DeYoung  
616-681-9413  
mdeyoung@  
allegancounty.org

1PM

### **CALL TO ORDER:**

**OPENING PRAYER:** Commissioner Jim Storey

### **PLEDGE OF ALLEGIANCE:**

**PUBLIC PARTICIPATION:** (*Becky from District 5 complaint about the Drain Commissioner requested info and denied and questioned Drain Commission legal actions and lack of and Becky has been advised by Attorney General to file an official complaint.*)

### **ADDITIONAL AGENDA ITEMS:**

### **APPROVAL OF AGENDA:**

### **PRESENTATIONS:**

Certificate of Recognition—Betty Blase, MSUE District Coordinator  
Certificate of Recognition—Michael J. Day, Circuit Court/Friend of the Court Administrator (*I will miss Mike and believe he will leave a big hole in court and other roles he'd volunteered to improve Allegan County.*)

### **PROCLAMATIONS:**

Child Abuse Prevention Month – April 2018 (*500 abused children each year in Allegan County*)

### **INFORMATIONAL SESSION:**

Linda Lenahan, Administrator—57<sup>th</sup> District Court

### **ADMINISTRATIVE REPORTS:**

### **DISTRICT 5**

Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

### **DISTRICT 6**

Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

### **DISTRICT 7**

Don Black  
269-792-6446  
dblack@  
allegancounty.org

### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

**CONSENT ITEMS:**

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/30/18 & 4/6/18 & 4/13/18) (***\$396,132.54, \$163,970.46, \$562,262.49; passed unanimously***)
- 

**ACTION ITEMS:**

1. Senior Millage Renewal 2018—approve Ballot Language (166-079) (***Millage from existing .436 to .493 will raise an estimated \$2,284,575 for services to senior citizens in the first calendar year of the levy based on taxable value. This renewal of previously voter authorized millage of .436 mills and a new additional millage of .057 milles; passed 6-1 Thiele***)
  2. Allegan County Millage Proposition Road Resurfacing and Reconstruction Renewal (167-197) (***August primary 2018 continue 1 mil for additional 6 years; passed unanimously***)
  3. \*Central Dispatch—approve Budget Adjustment for Uninterrupted Power Source (167-028) (***Immediate action, \$36,950; passed unanimously***)
- 

**DISCUSSION ITEMS:**

1. \*Sheriff's Office—FY2019 Community Corrections Advisory Grant Application (***Discussion; will be on the April 26, 2018 agenda***)
- 

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

- District-1-Dean Kapenga-***(Nothing)***
- District-2-Jim Storey-***(See the Allegan County Visitors Guide)***
- District-3-Max R. Thiele-***(Frustrated with Drain Commission getting work done, gaining information from this morning compliant. Expect more cooperation from Drain Office.)***
- District-4-Mark DeYoung-***(Nothing)***
- District-5-Tom Jessup-***(New Health Dept. inspection fees high, but additional employees are delivering turn around on requests in requested action.)***
- District-6-Gale Dugan-***(Nothing)***
- District-7-Don Black-***(Next Commission Meeting is evening April 26, 2018 at 7:00PM, DEQ required inspections)***

District #7 Commissioner (616) 920-2875 Don Black Synopsis-April 12, 2018  
*(Comments in italics are my opinions and interpretation of the Commission meeting and actions)*

***Discipline***

***"The first and best victory is to conquer self."~ Plato***

**ADJOURNMENT:** Next Meeting – Thursday, April 26, 2018, 7PM @ **BOARD ROOM – COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

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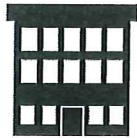
## Employee Recognition January - April 2018

**Congratulating 10 Years of Service**  
**Wade Keyzer**  
**Department of Public Works**  
*Equipment Operator - April 1, 2008 - current*

City of Plainwell  
211 N Main Street  
Plainwell, MI 49080  
269-685-6821



# Open House



What: Retirement Open House

Who: Rick Updike, DPW Superintendent

When: Friday, April 27, 2018 from 4:00pm to 6:00pm

Where: City Hall Council Chambers, 211 N Main Street

Please come and help us celebrate the years of service that our Public Works Superintendent, Rick Updike, has given to the City of Plainwell. Light snacks and cake available.

Rick is retiring after nearly 12 years to indulge his love of outdoor sports, hunting, fishing, exploring the wilderness and enjoying the beauty of nature and all its wildlife.



City of Plainwell

[www.plainwell.org](http://www.plainwell.org).

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## MEMO

To: Erik Wilson, City Manager  
From: Denise Siegel, Community Development Manager  
Subject: Dog Park Agility Equipment  
Date: April 19, 2018

Quotes were received from two companies for 6 pieces of agility equipment that will be placed in the Dog Park.

The Park Catalog - \$4,501.70  
Park Wareshouse - \$4,539.23

It is our recommendation to purchase the equipment from The Park Catalog, at \$4,501.70. The equipment quoted was for 2 dog crawls (barrels), 2 sets of weave posts, 1 small dog hoop and 1 large dog hoop. The lead time for the equipment is approximately 3 weeks. The funding for the equipment comes from the fundraising /Patronicity grant.

Billing:	Denise Siegel City of Plainwell 211 N Main Street Plainwell, Michigan, 49080 T: 269-685-6821	Shipping:	Denise Siegel City of Plainwell 126 Fairlane Street Plainwell, Michigan, 49080 T: 269-685-6821	Quote Proposal	Q10.28345
				Date of Proposal	Apr 17, 2018
				Proposal valid until	May 15, 2018 (29 days)
				Sales Rep	Terry O'Neill
				Customer Account#	113986

**THANK YOU FOR CHOOSING HIGHLAND PRODUCTS GROUP!**

**SALES QUOTE TOTAL: \$4501.70**

**THIS QUOTE COMES WITH A BEST PRICE GUARANTEE**

**IF YOU FIND A LOWER QUOTE FOR THIS PRODUCT, WE WILL NOT ONLY MATCH IT BUT BEAT IT!**

**TERMS & CONDITIONS**

**Shipping:** All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday.

**Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route;**the truck driver is under no obligation to help you unload.

If you are unable to accept a shipment via this method you must purchase additional services.

**Additional Services:** Residential Delivery, Limited Access Delivery, Liftgate Service, Inside Delivery, Construction Site Delivery, Notify Before Delivery.

**Service Discrepancies:** If there is a discrepancy in the services requested and the minimum services required to deliver the product, Highland reserves the right to charge the customer for any necessary additional services provided at the time of delivery.

**Inspection of Shipments:** It is the customer responsibility to verify the delivery is for the correct product, count the number of pieces being delivered, and inspect for damages PRIOR to signing the delivery receipt provided by the driver. All claims MUST be recorded on the delivery receipt and reported within 48 hours of delivery.

Highland Products does NOT GUARANTEE replacement parts or product FREE of charge due to concealed or unreported damages

**Assembly May Be Required.** Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

**CANCELLATIONS:** All cancellations must be done in writing prior to shipping. Made-to-Order items already in production may not be cancelled.

**RETURNS:** We will accept returns of unused products up to 30 days from shipping date subject to ALL of the following terms and conditions:

**Written approval :** and instructions must be issued by our Customer Service Department before any merchandise can be returned.

**Shipping Returns:** All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.

**Re-Stocking & Shipping Fees:** The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.

**Web-Orders:** For online orders, HPG is not responsible if the customer orders incorrect product or colors. All return and restock fees apply.

**Made-to-Order or Personalized** items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.

NOTES:

**\*Unless Otherwise noted shipping charges include standard delivery only.**

**Liftgate service, notify before delivery available at additional cost.**

To accept this proposal please sign here \_\_\_\_\_

Credit card holder name \_\_\_\_\_

Card No. \_\_\_\_\_

CVV2 code \_\_\_\_\_ Expiry Date \_\_\_\_\_

Card Billing Address \_\_\_\_\_





City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Customer agrees to inspect all deliveries for damage and correct quantities and to note any discrepancies on freight bill and report them to Highland within 48 Hours of receipt of goods or forfeit any right to freight damage claims or shortages.

# thepark AND FACILITIES C A T A L O G

The Park Catalog  
3350 NW Boca Raton Blvd, Suite #B2  
Boca Raton, FL 33431  
Phone : 561-620-7878  
Email : sales@theparkcatalog.com

<b>Billing:</b>	Denise Siegel City of Plainwell 211 N Main Street Plainwell, Michigan, 49080 T: 269-685-6821	<b>Shipping:</b>	Denise Siegel City of Plainwell 126 Fairlane Street Plainwell, Michigan, 49080 T: 269-685-6821	<b>Quote Proposal</b>	Q10.28345
				<b>Date of Proposal</b>	Apr 17, 2018
				<b>Proposal valid until</b>	May 15, 2018 (29 days)
				<b>Sales Rep</b>	Terry O'Neill
				<b>Customer Account#</b>	113986

Product Image	Product Name	SKU	QTY	Unit Price	Unit Discount	Extended Unit Price	Extended Line Subtotal
	Hoop Jump	439-1004-108834	1.0000	\$ 600.00	\$ 90.00	\$ 510.00	\$ 510.00
	<i>Color</i> Green						
	Doggie Crawl	439-1007-108843	2.0000	\$ 1,030.00	\$ 103.00	\$ 927.00	\$ 1,854.00
	<i>Color</i> Green						
	Weave Posts (Set of 6)	439-1008-108847	2.0000	\$ 818.00	\$ 81.80	\$ 736.20	\$ 1,472.40
	<i>Color</i> Blue						
	Small Dog Hoop Jump	439-1037	1.0000	\$ 307.00	\$ 30.70	\$ 276.30	\$ 276.30

ESTIMATED LEAD TIME IS 3 WEEKS

<b>Product Total</b>	\$	4,603.00
<b>Product Discount(s)</b>	\$	490.30
<b>Quote Subtotal</b>	\$	4,112.70
<b>Shipping</b>	\$	389.00
<b>Sales Tax</b>	\$	0.00
<b>TOTAL</b>	\$	4,501.70

THIS QUOTE COMES WITH A BEST PRICE GUARANTEE



**Park Warehouse LLC**  
 5301 N Federal Hwy, Suite 140  
 Boca Raton, FL 33487  
 888-321-5334

**Quality Commercial Site Furnishings for  
 Municipalities, Schools & Property Managers**

**Billing**

Denise Siegel  
 City of Plainwell  
 211 N. Main St  
 Plainwell, MI 49080  
 Phone: 269-685-6821

**Shipping**

Denise Siegel  
 City of Plainwell  
 Public Works Department  
 126 Fairlane Street  
 Plainwell, MI 49080

# Quote: Q127976

**Quote Date**                      **Quote Expiration**  
 April 16, 2018                      30 Days (05/16/2018)

**Sales Rep:** Anny x502  
**Ref#:**

**\$4,539.23**

**If you receive a lower quote, please remember our  
 best price guarantee!**

Description	SKU	Cost	Qty	Total
Doggie Crawl - Dog Park Equipment	622dp150-1	\$999.00 \$949.05	2	\$1,998.00 \$1,898.10
Weave Posts - BarkPark - Dog Park Equipment	622dp135-1	\$819.03 \$778.08	2	\$1,638.06 \$1,556.16
Hoop Jump - BarkPark - Dog Park Equipment <b>Mounting Type:</b> Inground Mount <b>Size:</b> Large	622dp115-1	\$596.60 \$566.77	1	\$596.60 \$566.77
Hoop Jump - BarkPark - Dog Park Equipment <b>Mounting Type:</b> Inground Mount <b>Size:</b> Small	622dp115-3	\$308.20 \$292.79	1	\$308.20 \$292.79

Discount	<b>\$227.04</b>
Subtotal	\$4,313.82
Shipping	\$225.41
<b>Total</b>	<b>\$4,539.23</b>



**Park Warehouse LLC**  
5301 N Federal Hwy, Suite 140  
Boca Raton, FL 33487  
888-321-5334

**Quality Commercial Site Furnishings for  
Municipalities, Schools & Property Managers**

**Quote Note:** Contact: Sheryl Gluchowski - (269) 685-9363 @ Dept of Public Works- for delivery Hours are Monday-Friday 7 a.m. – 3:30 p.m. so items need to be delivered by 3 p.m A 5% discount has been applied to this quote. Freight includes liftgate. Color scheme is Natural- Green/Beige for all products



**Park Warehouse LLC**  
 5301 N Federal Hwy, Suite 140  
 Boca Raton, FL 33487  
 888-321-5334

**Quality Commercial Site Furnishings for  
 Municipalities, Schools & Property Managers**

**SHIPPING:**

All merchandise is sold F.O.B. Deliveries are made during normal business hours, 8am - 4pm Monday - Friday.

• Standard shipping charges are for Tailgate delivery to any commercial location on a commercial truck route.

• The truck driver is under no obligation to help you unload.

• If you are unable to accept a shipment via this method you must purchase additional services.

**(Additional Services Available:** Residential Delivery, Limited Access Delivery, Liftgate Service, Inside Delivery, Construction Site Delivery, Notify Before Delivery)

\_\_\_\_\_  
**Customer Initials**

**SERVICE DISCREPENCIES:**

If there is a discrepancy in the services requested and the minimum services required to deliver the product (either before or after delivery of product), Park Warehouse reserves the right to charge the customer for any necessary additional services provided at the time of delivery.

\_\_\_\_\_  
**Customer Initials**

**INSPECTION OF SHIPMENTS (OR DAMAGED PRODUCT):**

It is the customers responsibility to verify the delivery is for the correct product, count the number of pieces being delivered, and inspect for damages

• All claims of damage MUST be recorded on the delivery receipt provided by the delivery driver at the time of delivery and reported to us within 48 hours of delivery.

• Park Warehouse does NOT GUARANTEE replacement parts or product FREE of charge due to concealed or unreported damages

\_\_\_\_\_  
**Customer Initials**

**CANCELLATIONS:**

All cancellations must be done in writing prior to shipping. Made-to-Order items already in production may not be cancelled. Any order placed by credit card in excess of \$1000 and cancelled after the close of business on the day the order was placed shall incur a fee of 5%.

\_\_\_\_\_  
**Customer Initials**

**RETURNS:**

• We will accept returns of unused products up to 30 days from shipping date subject to ALL of the following terms and conditions:

• Written approval: You must receive written approval and utilize the instructions issued by our Customer Service Department before any merchandise can be returned.

• Shipping Returns: All merchandise must be returned in its original packaging, freight Prepaid. No Collect shipments are accepted.

• Re-Stocking & Shipping Fees: The customer is responsible for a minimum 25% re-stocking fee and all related shipping charges on product returned for reasons other than damage or defect. Original shipping charges will not be refunded.

\_\_\_\_\_  
**Customer Initials**

\* Web-Orders: For online orders, Park Warehouse is not responsible if customer orders incorrect product or colors. All return and restock fees apply.

\* Assembly Usually Required. Many of our products are shipped unassembled in order to minimize damage and lower freight charges.

\* **Made-to-Order or Personalized items are not returnable unless a defect in manufacturing is presented to us with pictures prior to return.**

\* **Unless Otherwise noted, shipping charges include standard delivery only. Liftgate service, notify before delivery available at additional cost.**

To accept this proposal, please sign below and initial each section above.

\_\_\_\_\_  
 Signature of Cardholder or Authorized Person

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Print Name

**\* By signing you are placing a binding order and agree to the terms of the sale as stated herein.**

You may pay by credit card by:

• Filling out the information below and either faxing it to our sales fax (561-288-5279) or emailing a scanned copy to your sales rep.

• Giving the credit card to your sales rep over the phone, regardless of payment method this document must still be signed and sent by fax or email.

Card No. \_\_\_\_\_

**Quote#:** Q127976

CW2 code \_\_\_\_\_ Expiry Date \_\_\_\_\_

**Total:** \$4,539.23

Card Billing Address \_\_\_\_\_

**Terms:** Credit Card

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## **Resolution 18-14 City of Plainwell**

### **A RESOLUTION TO REHABILITATE BRIDGES ON NORTH MAIN STREET AND WEST BRIDGE STREET:**

**WHEREAS**, The State of Michigan is currently calling for Local Bridge projects to be completed in their 2021 fiscal year, and

**WHEREAS**, Scott Engineering of Grand Rapids, Michigan inspected City bridges in August 2017 and the present MDOT rating qualifies two bridge for State of Michigan funding for rehabilitation, and

**WHEREAS**, the State allows the two projects to be combined into one application, and

**WHEREAS**, The total estimated rehabilitation cost for the West Bridge Street Rehabilitation is \$262,000. The City's portion of this project would include a 5% match for construction costs to be coupled with a 95% contribution from the State. The City's 5% match would be approximately \$13,100. The City would also be responsible for all costs associated with design and construction engineering. Scott Engineering estimates those costs to the City to be \$7,860 for design engineering and \$26,200 for construction engineering. The total cost, if selected, for the West Bridge Street Rehabilitation at a 5% match is \$47,160, and

**WHEREAS**, The total estimated rehabilitation cost for the North Main Street Rehabilitation is \$297,000. The City's portion of this project would include a 5% match for construction costs to be coupled with a 95% contribution from the State. The City's 5% match would be approximately \$14,850. The City would also be responsible for all costs associated with design and construction engineering. Scott Engineering estimates those costs to the City to be \$8,919 for design engineering and \$29,700 for construction engineering. The total cost, if selected, for the North Main Street Rehabilitation at a 5% match is \$53,469, and

**WHEREAS**, The City of Plainwell Department of Public Works recommends that City Council, by resolution, apply for State of Michigan funding to rehabilitate a bridge over the Kalamazoo River Mill Race at West Bridge Street and the Kalamazoo River at North Main Street;

**NOW, THEREFORE, the Plainwell City Council gives authorization to apply for an MDOT grant with a 5% construction contribution and a 100% design and construction engineering cost to be budgeted in the 2021 fiscal year with the estimated total cost to the City of Plainwell to be \$100,629.**

**YES:**  
**NO:**  
**ABSENT:**

**DATED: April 23, 2018**

---

**Brian Kelley, City Clerk**

**I, Brian Kelley, City Clerk of the City of Plainwell, Allegan County Michigan, do hereby certify that I have completed the foregoing Resolution and the original is on file in my office and that this is a true and correct copy.**

---

**Brian Kelley, City Clerk**



Cedar Springs Fence LLC  
13645 West St.  
Cedar Springs, MI 49319  
Phone: 616-696-2736  
Fax: 616-696-4861  
Cell: 616-901-5275  
e-mail: john@cedarspringsfence.com

**Cedar Springs Fence  
LLC**

**To:** City of Plainwell

**From:** John Totten

Dog Park Fence

**Date:** April 20, 2018

**Phone:** 269-685-9363

**Pages:** 1

**Email:**

**Re:**

The following is the updated cost for the dog park fence – 2018

Base bid of \$ 7,665.00 for 600' of 4' high 9ga with 3 – 4' walk gates and 1 – 10' ddgate

365' of additional footage at \$ 10.32 = \$ 3766.80

Additional 10' ddgate at \$ 593.20

Total \$ 12,025.00

If you have any questions please feel free to contact me.

John Totten

# Water Renewal

Superintendent: Bryan Pond

March 2018



## Significant Department Actions and Results

The annual Mercury Report was submitted to the DEQ.

The annual IPP Report was submitted to the DEQ.

A DEQ Compliance inspection was done by both the IPP inspector and the treatment plant inspector from the Kalamazoo office, Split effluent samples were taken and half was given to the State of Michigan lab. No results as of April 12th 2018 from State.

Annual Effluent and Influent scans were done this month as part of our NPDES permit no abnormal results were found.

The annual Sara Tier II Report for chemical reporting was done this month as well.

## Pending Items (including CIP)

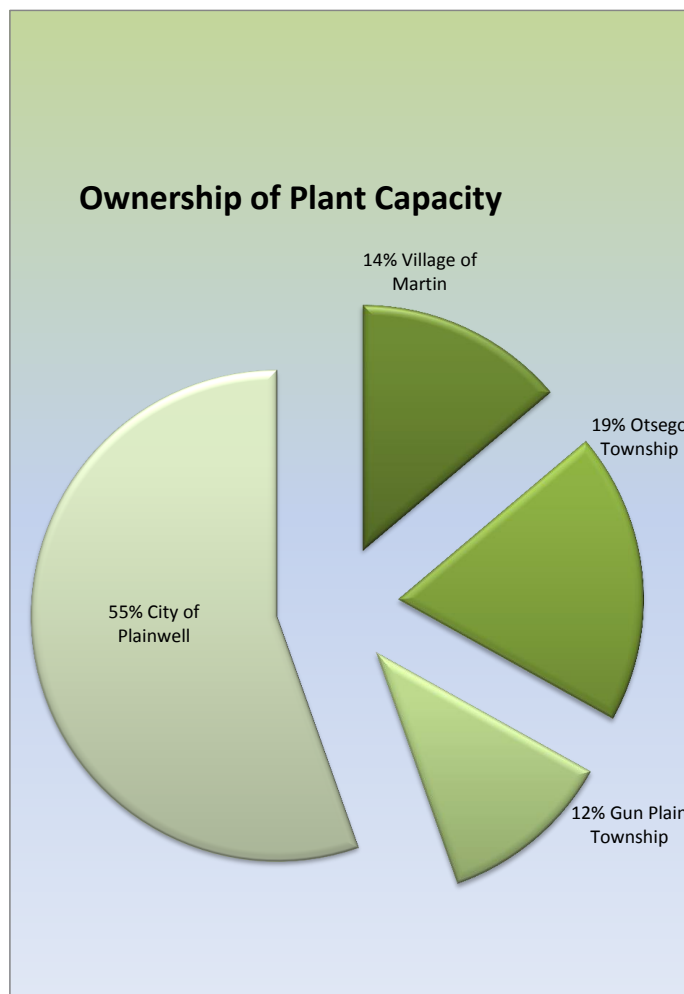
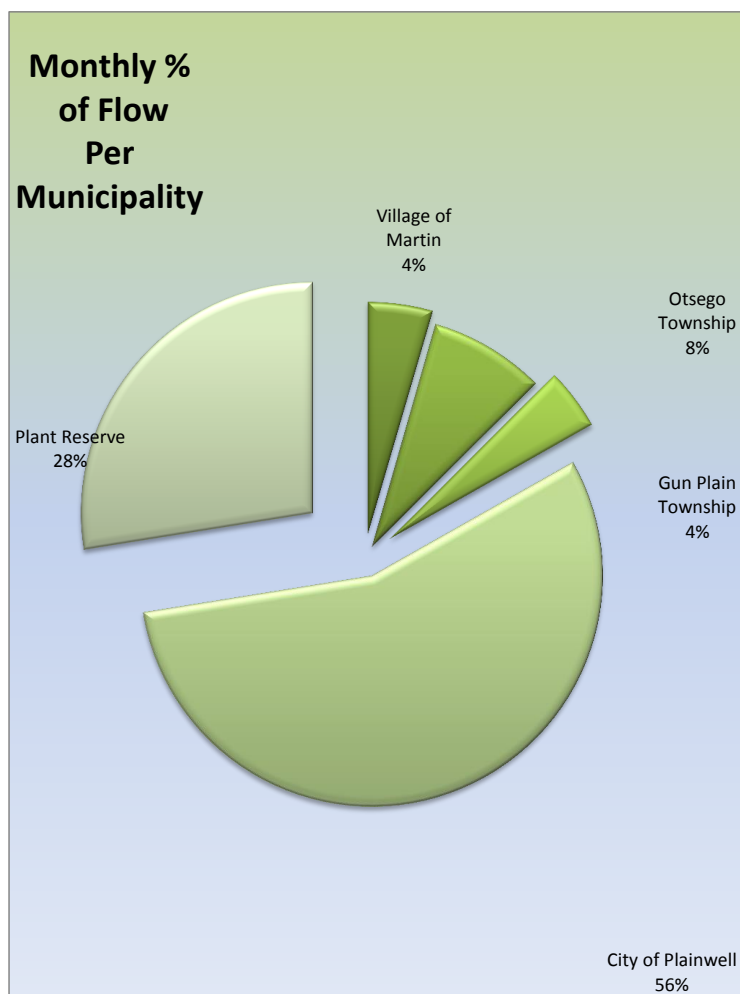
## Expenditure Summary/Issues

	<u>(budgeted)</u>		<u>(completed)</u>	
Replace Bio -Filter Media	\$30,000	100%		\$23,189
Replace Hill St lift Station	\$90,000	33%		\$31,000
Engineering to replace Srew Pumps	\$37,114	75%		\$27,835
Paint back Room and Chemical Room	\$28,000	100%		\$19,690
Six new Radios SRM 6230	<u>\$13,000</u>	0%		<u>\$0</u>
	\$198,114			\$101,714

## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
<b>Village of Martin</b>	1,022,830			
Gun River MH Park	766,000			
US 131 Motor Sports Park	0			
<b>Total:</b>	1,788,830			
<b>AVG. DAILY:</b>	63,887	180,000	65%	14%
<b>Otsego Township</b>	<b>Total:</b> 3,270,000			
	<b>AVG. DAILY:</b> 116,786	250,000	53%	19%
<b>Gun Plain Township</b>	<b>Total:</b> 966,000			
North 10th Street	581,200			
Gores Addition	174,000			
<b>AVG. DAILY</b>	61,471	150,000	59%	12%
<b>City of Plainwell</b>	<b>Total:</b> 22423119			
<b>AVG. DAILY:</b>	723326	720,000	0%	55%
<b>Avg. Daily Plant Flow from entire service district</b>	0.918			



## State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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**Carbonaceous Biochemical oxygen demand (CBOD-5):**

25 mg/l	15	14.26
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*This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.*

**TOTAL SUSPENDED SOLIDS (TSS):**

30 mg/l	15	14
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*Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.*

**PHOSPHORUS (P):**

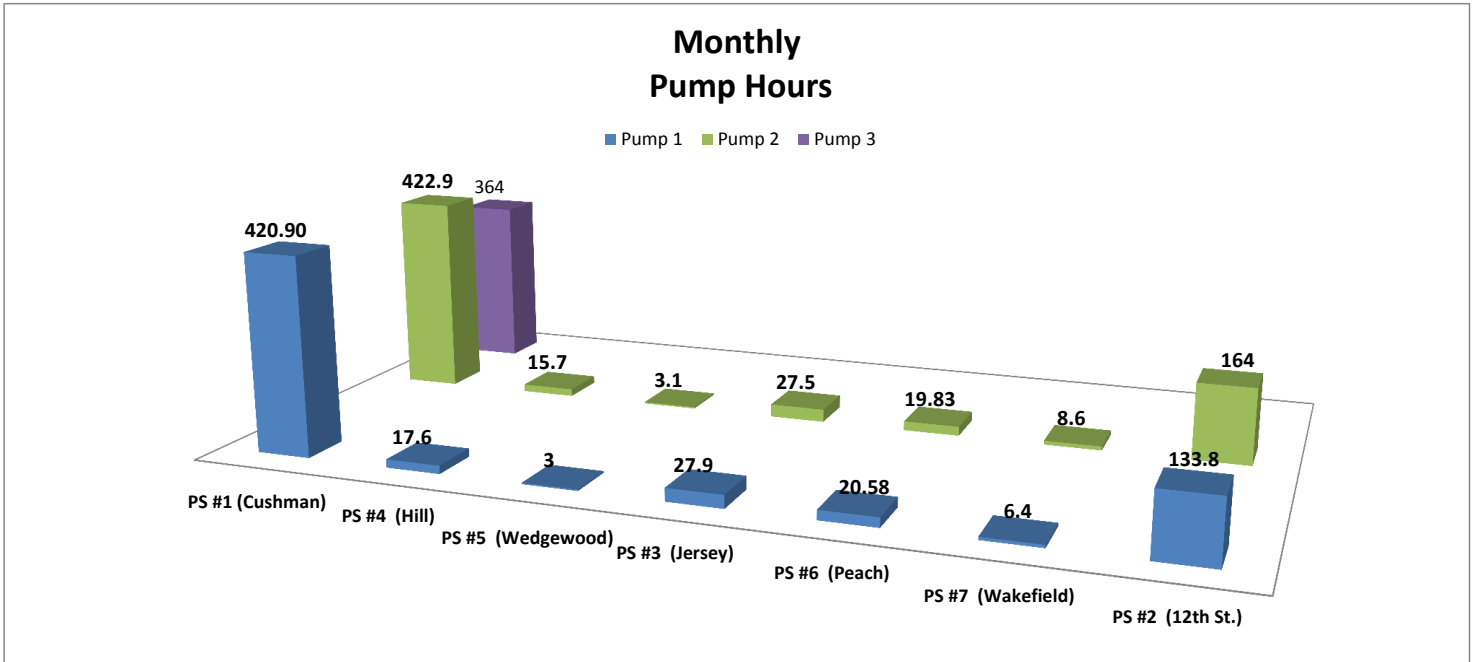
1.0 mg/l	0.45	0.38
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*Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.*

**Total Coliform (COLI):**

200counts/ml	50	6
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*A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.*



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

## **DRAFT**

**M-40/M-89 Corridor Committee Minutes  
January 30, 2018  
10:00 a.m.  
Allegan County Road Commission  
1308 Lincoln Road  
Allegan, Michigan 49010**

### **1. Welcome and Introductions**

Bob Kaarlie welcomed everyone and introductions occurred at 10:00 a.m. People in attendance included:

- Craig Atwood, Allegan County Road Commission
- Jason Cole, Michigan Department of Transportation
- J.P. Damveld, Allegan County Sheriff Department
- Linda Evans, Allegan Township
- Aaron Haskin, City of Allegan
- Elisa Hoekwater, Macatawa Area Coordinating Council
- Dean Kapenga, Allegan County Board of Commissioners
- Robert Kaarlie, Allegan County Road Commission
- Ron Remington, Valley Township
- Harry Smith, Valley Township
- Russ VanDam, Overisel Township
- Michael VanDenBerg, Gun Plain Charter Township
- Marv Voss, Cheshire Township
- Dave Bee, West Michigan Regional Planning Commission

### **2. Election of Officers for 2018**

Dave Bee served as Chair for the election of the Chair position.

**A MOTION WAS MADE BY** Dean Kapenga to nominate Robert Kaarlie for Chair of the M-40/M-89 Corridor Committee and Craig Atwood to serve as Vice Chair. **SUPPORTED BY** Linda Evans. **MOTION PASSED.**

The Chair was turned over to Robert Kaarlie.

Robert Kaarlie appointed Dave Bee to serve as Secretary of the Committee.

### **3. Review of Minutes**

**A MOTION WAS MADE BY** Michael VanDenBerg to accept the minutes of October 31, 2017. **SUPPORTED BY** Linda Evans. **MOTION PASSED.**

#### **4. MDOT Update**

Jason Cole described the M-40 project from 134th Avenue to 136th Avenue (with chip seal to 124th Avenue). The project will begin in March 2018 but will not have lane closures until after school is out on June 13. There will be some temporary widening and flagging to allow traffic through during construction. A public meeting will be held in April. There will be no change to the bridge. There will be some work on a bridge on M-89 towards Fennville. There will be joint repairs on US-131 around Plainwell after Labor Day. There was discussion about the 100th Street Bridge on US-131 which was recently damaged by oversized trucks. There are discussions ongoing related to the M-179/US-131 interchange. There was an unanswered question about M-40 South and its All-Season status. There was also some discussion about school access on M-40 at 48th Street. The discussion finished with information about potential for a signal at 136th Avenue.

#### **5. Allegan County Road Commission Update**

The Road Commission is busy preparing for construction season, starting with completing the 30th Street Bridge in spring. There was also discussion about a potential Natural Beauty Route in Watson Township and a Bicycle Meeting on February 27 sponsored by Jim Pitsch. Michael VanDenBerg mentioned a River-to-River Bicycle meeting in Gun Plain Charter Township. Harry Smith brought up gravel trucks on 42nd Street.

#### **6. West Michigan Regional Planning Commission Update**

D. Bee told the group about opportunities for communities to secure grants from the U.S. Economic Development Administration (EDA) and mentioned that Coopersville just received an EDA grant for \$2.1 million. He also mentioned the Rural Task Force process has completed its first cycle of 2018. Transportation Asset Management Program will begin training in spring.

#### **7. Macatawa Area Coordinating Council**

Elisa Hoekwater reported on four items: 1. New Federal planning regulations will influence project selection; 2. PASER ratings will occur in the MACC's Allegan County portion this year; 3. Air quality standards and discussion of MDEQ and US EPA non-attainment status and the potential for designating a partial area; and 4. March 12-13 series on site design.

#### **8. Local Businesses/Communities/Other Organizations – Updates, Issues, and Concerns**

There was no update.

#### **9. Update Long and Short Term Goals**

D. Bee led a discussion about the list of issues, goals, and actions. Changes will be reflected in a revised list of goals for the next meeting.

## **10. Review of Bylaws**

D. Bee led a discussion about the Bylaws. Proposed changes will be forwarded prior to the next meeting.

## **11. Round Table/ Corridor Issues**

Aaron Haskin discussed Allegan's Riverfront Project that will begin in the spring. Everybody likes the road diet on Marshall Street.

J.P. Damveld reported that in both 2016 and 2017 there were 500 property damage accidents. In 2016 there were 351 accidents involving injuries and in 2017 there were 339.

There was some discussion about the 142nd Avenue/US-131 interchange and the removal of a stop sign. Also discussion about M-40 and 102nd Street and why there are issues.

Linda Evans discussed the Township's efforts to clean up the corridor including the removal of a building that was formally a dry cleaner.

## **12. Future Meeting Dates and Locations**

Remaining meeting dates for 2018 include: April 24, July 31, and October 30 (last Tuesday quarterly). All meetings are scheduled for Allegan County Road Commission offices at 10:00 a.m.

## **13. Future Agenda Items**

West Side Park was mentioned.

## **14. Other Business**

There was no other business

## **15. Adjournment**

The meeting adjourned at 11:35 a.m.

**MINUTES  
CITY OF PLAINWELL  
PARKS & TREES COMMISSION  
March 15, 2018**

1. Matthew Bradley called the meeting to order at 5:08 PM.
2. Roll Call: Present: Matthew Bradley, Sandy Lamorandier, Gina Berry, Tom Belco. Absent: Todd Overhuel, Marsha Keeler, Bunny LaDuke. Also attending: Public Works Superintendent Rick Updike.
3. Approval of Minutes:  
  
***Tom Belco moved to accept and place on file the minutes and summary of February 15, 2018 as presented. Sandy Lamorandier supported the motion. On voice vote, motion carried unanimously.***
4. Parks:  
Sherwood Park Maintenance Report - Marsha Keeler  
Marsha was not present but commissioners noted that the Blue Star Memorial was damaged during the recent flooding.  
  
Pell Park Maintenance Report - Todd Overhuel, Sandra Lamorandier  
Sandy reported that Noreen Farmer's memorial post and plaque were uprooted by park flooding. DPW will reinstall it.  
  
Hicks Park Maintenance Report - Bunny LaDuke  
Sandy reported that she has assurance that the City will find the money to pay for the ferns, and Bunny will order them.  
  
Cook Park Maintenance Report  
Tom asked to meet Rick at the park to get an idea where the dog park will lie. They will set a time and date.  
  
Kenyon Park Maintenance Report – Matthew Bradley  
Matthew reported that Kenyon is in good shape. Rick noted that he has been asked to limit spending from the General Fund; therefore the DPW will not be putting up a shed or renovating the bathrooms in this budget year. The DPW removed several dead/dying trees and trimmed others.  
  
Darrow Park Maintenance Report - Sandy Lamorandier  
Sandra reported that half the park went underwater during the flooding but there appears to be no permanent damage.  
  
Riverwalk, Band Shell & CBD Maintenance Report  
Gina reported that she has been not out to check. Rick noted that the DPW cleaned the Riverwalk where it was flooded; there was no permanent damage.
5. New Business
  - A. Sherwood Park Playground Mulch  
Rick reported that the playground mulch that was not washed away by the river flooding is coated with river mud. It sticks to the children who play on it, and will cause the mulch to degrade and blacken. Commissioners' consensus was to have Rick approach Erik to see if it can be replaced this spring.



**B. Seasonal Help**

Sandy updated commissioners on the efforts being put forth to seek summer employees. She noted that, if possible, we are looking for persons over 18 because of legal restrictions on driving equipment.

**6. Open Business**

**A. Arbor Day Celebration April 27<sup>th</sup> 12:30 PM honoring Dale Harrington**

Sandy stated that she will call Plainwell Auto, and she asked the DPW to provide a 50' extension cord for the keyboard, and to barricade that section of the parking lot the morning of the event to prevent cars parking in the staging area or driving through while the choir is present. Denise is notifying the media and will promote the event online. Sheryl sent an ad to the Shoppers Guide and Union Enterprise, and will request a Council Resolution commemorating the day.

**B. Hicks Park Ferns**

This item was covered under the Hicks Park Discussion.

**7. Public Comments**

None.

**8. Staff Comments**

Rick reported that he is working on the necessary permitting for the Sherwood Park restroom. The site is in the 100-Year Flood Plain, so he will have to bring in 30 – 35 cubic yards of sand to satisfy requirements. The area was not flooded during the recent flooding. The building will be north of the basketball courts, toward the road. He will ask Denise to attend the next meeting to update everyone.

Rick reported that the contractor will begin installing 900 lineal feet of fencing in April or May for the dog park. He noted that some cities have imposed breed restrictions at their dog parks but he does not foresee Plainwell doing that.

Rick reported that he will not install rubber pads on the trestle, because they are slippery when wet, degrade in weather, and have a heavy edge that creates a tripping hazard. He believes a wood strip is the best choice, and outlined how he anticipates installing it.

Rick reported that he anticipates reroofing the Cook shelter this year, and that the restock of banner arms brackets and building clips for Christmas light are on order.

Commissioners asked that maps of the city parks be emailed to them.

Sheryl asked about the spring Parks & Trees Commission Newsletter. Commissioners' consensus was to trust Sheryl to write it. She will see that it goes out in the April water bills.

Sandy reported that Shirley Wilfinger is ready to send out letters on donations to the flower program. She reported those donations are no longer supporting the flower program in full; the city augments the funding needed.

Asked about the bricks for the dog park, Sandy stated that Bunny has the information but she does not believe that they have been ordered yet. The DPW will install the water lines as soon as weather allows.

Rick updated Commissioners on the bike trail committee's recent meeting. Things are moving forward.

**9. Chairman's Report**

None

10. Commissioners' Comments

None.

11. Next Meeting

The next meeting will be Thursday, April 12, 2018 at 5 PM.

12. Adjournment

***Tom Belco moved to adjourn the meeting. Gina Berry supported the motion. On voice vote, motion carried unanimously.***

There being no further business, the meeting adjourned at 5:57 PM.

Minutes Respectfully Submitted,  
Sheryl Gluchowski  
Deputy Clerk

DRAFT

**MINUTES  
CITY OF PLAINWELL  
PARKS & TREES COMMISSION  
April 12, 2018**

1. Matthew Bradley called the meeting to order at 5:19 PM in Council Chambers, due to a meeting conflict in the Conference Room that caused the location to be changed.
2. Roll Call: Present: Matthew Bradley, Sandy Lamorandier (entered late), Bunny LaDuke, Marsha Keeler, Tom Belco. Absent: Todd Overhuel, Gina Berry. Also attending: Public Works Superintendent Rick Updike (entered late).
3. Approval of Minutes:

***Tom Belco moved to accept and place on file the minutes and summary of March 15, 2017. Matthew Bradley supported the motion. On voice vote, motion carried unanimously.***

4. Parks:

Sherwood Park Maintenance Report - Marsha Keeler

Marsha reported that Sherwood Park is busy with lots of people out enjoying the sunshine. Bunny asked about the Blue Star Memorial; Sheryl noted that the components were disturbed during the flooding but the DPW crew restored it. Bunny noted that the Blue Star Mothers have considered relocating it to a place where it is more visible. They are considering the M-89/N. Acorn Street corner near the flower beds and sculpture. Tom asked if the memorial would be noticed there with the Industrial Park sign so close. Sheryl asked if a location near the new Sherwood Park building would be appropriate; the elevation was above the recent flood waters and will be made higher yet with fill before the building is erected. Bunny noted that it will not be an easy move, as it includes a giant rock. Consensus was to look at suggestions, at next month's meeting, of appropriate locations that they might consider.

Marsha noted that she feels there are too many small flower pots set out along the Sherwood park sidewalk in the summer.

Sheryl reported that Rick is working on obtaining a joint MDEQ/US Army Corps of Engineers Permit. Rick is delayed but will be here soon to answer other questions. The location will be north of the basketball courts and closer to the street.

Hicks Park Maintenance Report - Bunny LaDuke

Bunny reported that she has found a 3<sup>rd</sup> source for the ferns we want that offers them for \$0.59/each, sold by lots of 100. It's still too cold to plant them but she is targeting planting them the week after Memorial Day. With the reduced price, she recommended buying extras in case some die. She suggested planning on planting them the week after Memorial Day.

Pell Park Maintenance Report - Todd Overhuel, Sandra Lamorandier

Sandy entered the meeting, and asked what tree was chosen for the Arbor Day Tree this year; Sheryl reported that it is a redbud. Matthew noted that their life expectancy is 50-70 years.

Sandy noted that the park fence needs to be scraped and painted as soon as weather allows.

Rick entered late. Sandy noted that the sculpture bed is growing moss from excess moisture retained there; she asked that Rick have the drainage issue fixed before he retires, as the flowers will be here in May. Rick will remove the soil and either drill through, or remove, the concrete underneath. He noted that the entire pit sloped to the front, where the old pump pit sat and circulated water through the fountain, so they drilled two holes through the front side last year, thinking that would be enough to drain it. Sandy noted that it is still too wet.

Sandy noted that all the welcome signs and park signs need to be repainted. The young memorial trees in all the parks need their trunks mulched and their sign posts wrapped to protect them from weed trimmer damage. Rick will see to it.

Rick noted that the City received a SAW grant, which will be used to GIS-locate all the storm & sewer lines. He has directed them to begin at Sherwood Park and, at that location, also obtain exact elevations to be used in constructing the new building.

Responding to questions, Rick stated that he needs funds authorized to purchase playground safety mulch and matting to replace what was washed away by the flooding. Those expenditures are from the General Fund, for which there is a spending freeze at this time.

***Tom Belco moved to recommend that the City Manager be asked to find the funds to replace the lost playground mulch and matting in Sherwood Park. Matthew Bradley supported the motion. On voice vote, motion carried unanimously.***

Marsha asked if there are plans to put cameras on the bridges to deter vandals; Rick reported that Erik had it in the works for a while but he does not know where it stands right now.

#### Cook Park Maintenance Report

Tom reported that he has been over the area planned for the dog park, several times. He is concerned that the nearby pavilion needs painting and roof work. He feels that, as we move forward with the dog park, we need to spruce up that building. Bunny noted that it is possible to ask a grantor to modify a grant to expand its scope and suggested that perhaps Denise could try to have some grant funds redirected for that. Rick reported that the DPW has removed some small trees and trimmed others, moved the gravel road and covered the abandoned road with soil, placed rocks to block the old road, and put the water tap in. They will build a parking area at the pickle ball court. He showed them the design for the dog park entry. Bunny also noted that the City should be reimbursed from the grant for the labor and equipment expenditures that the DPW is putting into its construction. Sandy noted that 37 bricks are done and ready to be placed. Rick noted that the remaining available spaces will be filled with blanks. Rick reported that he left the bigger trees to shade both dog areas and people on benches outside the enclosures. Matthew asked about doggie waste bags; Rick noted that he has six dog waste stations that will be installed that have both bag dispenser and lined receptacles for the waste. Tom asked who decides whether dogs are large or small; Rick stated that MSU has published very well-researched guidelines for dog parks. The dog park will have very nice signs featuring the rules, usage directions, and its name.

#### Kenyon Park Maintenance Report – Matthew Bradley

Matthew reported that Kenyon looks great and he is looking forward to the new season.

#### Darrow Park Maintenance Report - Sandy Lamorandier

Sandra reported that the benches in Darrow need to be painted/stained. The posts need to be wrapped to protect them from being beat up by the string trimmers. Bunny asked if the park was flooded; it was not. The small memorial trees need to be mulched in all the parks.

#### Riverwalk, Band Shell & CBD Maintenance Report

Gina was not present. Rick noted that he walks the Riverwalk every day. The dog flooring across the trestle has not been installed yet, nor has the Debt Crew yet cleaned and refinished the Riverwalk boards. Marsha suggested using less flower pots on the downtown streets.

5. New Business

A. Planting Day is May 19th

Sandy noted that our next meeting is just a couple days before planting day. Matthew noted that he and his wife enjoyed themselves tremendously last year and will be back this year, possibly bringing their granddaughter.

6. Open Business

A. Arbor Day Celebration Update

Arbor Day in Plainwell will be on Friday, April 27<sup>th</sup>. Matthew noted that he cannot be present but asked if it would be possible to have someone video the event. Sandy will see if the city still owns a video camera but felt that someone could record it on a phone or tablet. Matthew suggested posting the video online. Tom noted that the SENIORS IN ACTION newsletter has a feature on our Arbor Day celebration. He also had a newspaper clipping from the Union Enterprise on the Plainwell dog park. Sheryl will scan copies into the record.

7. Public Comments

Rick Thomas, Plainwell resident and Master Gardener, noted that Master Gardeners are required to do volunteer hours and our Planting Day qualifies for that. He asked if the city has approached the Extension Service to have it put on their list of opportunities. Sheryl asked for contact information and will contact them tomorrow. Bunny noted that the Chula Vista members have their flower sale the same day as Plainwell planting day, but will be planting the bridge planters on the Wednesday following again this year.

8. Staff Comments

Rick stated that this is the most pleasant group of people that he has ever had the pleasure of working with, and he appreciates their goal-oriented attitudes and all the work they have accomplished. Commissioners noted that they have enjoyed working with Rick Updike and truly appreciate his service to the city.

Sheryl noted that Denise is asking commissioners for recommendations regarding agility equipment for the dog park, and has supplied information. Commissioner reviewed the equipment options.

**Sandy Lamorandier moved to allow Denise to use her own judgement to get the best value she can for the money available. Marsha Keeler supported the motion.** In discussion, Bunny asked if there will be instructions on how to use the equipment; Rick noted that the Kalamazoo Kennel Club on D Avenue has Agility lessons available. Tom asked if there will be cameras to help protect the equipment; there will not. Sandy noted that she is hoping that the dog park will bring many more people to the park and that they will take ownership and watch for any vandalism or theft that might be attempted. Tom asked if there is money to cover the Agility equipment; there is. Bunny noted that the labor and equipment that the city is putting into the project should be repaid by the grant; Commissioners noted that, if allowed, it would put money back into the General Fund that would allow the DPW to undertake park repairs that are on hold for lack of funds, such as the pavilion repairs, and asked that Denise check on the terms of the grant. Bunny asked if there would be lighting; none is planned but it could be added if it is discovered that it is needed. City parks close at 10 PM. **On voice vote, motion carried unanimously.**

9. Chairman's Report

Matthew thanked Commissioners for being willing to wait for him to arrive before starting the meeting. Commissioners discussed the problem of the door being locked when they arrived just after 5 PM. Sandy will talk to GHD to see if they have changed the programming; Sheryl will create a sign to put on the door to note that there is a meeting, so no one will remove the block that holds the door open.

**Sandra Lamorandier moved to adjourn the meeting. Marsha Keeler supported the motion.** Tom Belco noted that we have not had Commissioners Comments yet. **On voice vote, motion failed 4-1.**

10. Commissioners' Comments

Tom Belco thanked Rick Updike for his years of service as DPW Superintendent, and expressed the hope that he will enjoy his retirement.

11. Next Meeting

The next meeting will be Thursday, May 17, 2018 at 5 PM.

12. Adjournment

***Sandra Lamorandier moved to adjourn the meeting. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.***

There being no further business, the meeting adjourned at 6:37 PM.

Minutes Respectfully Submitted, Sheryl Gluchowski, Deputy Clerk

DRAFT

04/19/2018 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 EXP CHECK RUN DATES 04/24/2018 - 04/24/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
002160	AAA SLING INDUSTRIAL SUPPLY INC		
	0298988-IN	DPW	606.96
TOTAL FOR: AAA SLING INDUSTRIAL SUPPLY INC			606.96
000035	APPLIED IMAGING		
	1111308	4/13/18 - 5/12/18 CITY HALL COPIER	173.16
TOTAL FOR: APPLIED IMAGING			173.16
004167	B & B TRUCK FIRE DIVISION MASON DY		
	958	ENGINE 15 REPAIR	452.20
TOTAL FOR: B & B TRUCK FIRE DIVISION MASON DY			452.20
000007	BATTERIES PLUS BULBS		
	385-386476	BATTERIES DPW (OLD CORRECTED BILL)	83.80
TOTAL FOR: BATTERIES PLUS BULBS			83.80
002323	BELLE TIRE		
	31279392	PD CAR #4 SEASONAL TIRE CHANGE OVER	60.00
TOTAL FOR: BELLE TIRE			60.00
002018	CDW-G		
	MHS7242	WR HARD DRIVE	122.09
TOTAL FOR: CDW-G			122.09
002703	CONTINENTAL LINEN SERVICES INC		
	2018-03 CITY HALL	2018-03 CITY HALL RUGS	43.04
	2018-03 DPS/FIRE	2018-03 DPS/FIRE RUGS	38.74
	2018-03 DPW	2018-03 DPW UNIFORMS/RUGS/MISC	132.96
	2018-03 WR	2018-03 WR UNIFORMS/RUGS/MISC	59.34
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			274.08
000542	DAN MCCLELLAN		
	17/18 SHOE ALLOWANCE	17/18 SHOE ALLOWANCE	200.00
TOTAL FOR: DAN MCCLELLAN			200.00
002030	DRUG SCREEN PLUS INC		
	18 QTR 2.1339	DRUG SCREENING 4/3/18	56.00
TOTAL FOR: DRUG SCREEN PLUS INC			56.00
000164	ETNA SUPPLY CO INC		
	S102580549.001	BLANKET PO FOR WATER PARTS	3,104.44
TOTAL FOR: ETNA SUPPLY CO INC			3,104.44
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM		
	9034964565	FY 17-18 ANNUAL PURCHASE OF BIOXIDE REIMBURSABL	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM			300.00
000153	FLEIS & VANDENBRINK INC		
	48930	ENGINEING DESIGN AND BID PACKAGE FOR NEW SCREV	3,575.50
TOTAL FOR: FLEIS & VANDENBRINK INC			3,575.50
002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID		
	10430	PD/FIRE FUEL 4/15/18	478.27
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			478.27
004808	GARY'S LAWN AND GARDEN		

	6763	FIRE DEPT MISC	14.98
TOTAL FOR: GARY'S LAWN AND GARDEN			14.98
000059	GOIN POSTAL LLC 104197	PACKAGE MAILED FOR FIRE DEPT	8.95
TOTAL FOR: GOIN POSTAL LLC			8.95
003081	GRIFFIN PEST SOLUTIONS INC 2018-04	TERMITE PROTECTION	300.00
TOTAL FOR: GRIFFIN PEST SOLUTIONS INC			300.00
003067	HELPNET (BBC-HELPNET) 18521	4/1/18 - 6/1/18 EMPLOYEE ASSISTANCE PROGRAM	299.88
TOTAL FOR: HELPNET (BBC-HELPNET)			299.88
002442	HOPKINS PROPANE COMPANY 242920	PROPANE FOR THE AIRPORT	346.02
TOTAL FOR: HOPKINS PROPANE COMPANY			346.02
000082	ICMA 2018-2019	2018-2019 MEMBERSHIP E. WILSON	683.34
TOTAL FOR: ICMA			683.34
002301	JOYFUL CLEANING - LINDA TUBBS 980	APRIL 2018 CLEANING	964.00
TOTAL FOR: JOYFUL CLEANING - LINDA TUBBS			964.00
000079	KAECEHE PUBLICATIONS INC 39048	MARCH 2018 SUMMARIES/ZONING/SEASONAL/HYDRAN	337.90
	39049	MARCH 2018 DDA	35.00
TOTAL FOR: KAECEHE PUBLICATIONS INC			372.90
000077	MCMASTER- CAR SUPPLY 60386432	WR	171.81
TOTAL FOR: MCMASTER- CAR SUPPLY			171.81
004867	MICHIANA STONE DESIGN 1279	BRICKS FOR DOG PARK 2018	360.00
TOTAL FOR: MICHIANA STONE DESIGN			360.00
000014	MICHIGAN GAS UTILIITIES CORP. 2018-03	3/9/18 - 4/9/18 GAS BILLS	3,944.70
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP.			3,944.70
002622	MIDWEST CUSTOM EMBROIDERY 15980	2018 EMPLOYEE RECOG W. KEYZER	52.00
TOTAL FOR: MIDWEST CUSTOM EMBROIDERY			52.00
004837	MUNICIPAL WEB SERVICES 52982	APRIL 2018 WEBSITE HOSTING	200.00
TOTAL FOR: MUNICIPAL WEB SERVICES			200.00
002497	NANCY'S KITCHEN 2018-04	GOLDEN TICKET APRIL 2018	40.00
TOTAL FOR: NANCY'S KITCHEN			40.00
004852	PACE ANALYTICAL SERVICES LLC 1846207386	WATER SAMPLES 4/3/18	70.00
	1846207397	WR FOR NPDES PERMIT	575.00
	1846207506	DRINKING WATER SAMPLES 4/2/18	177.00
	1846207521	WR SAMPLES	120.00
	1846207549	WR SAMPLES	575.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			1,517.00



004855	PLAINWELL ACE HARDWARE		
	565	PELL PARK BATHROOM	13.77
	568	HISTORICAL PLAQUE @ ACE HARDWARE	4.99
	569	MISC FOR TOOL BOX TRUCK 5	14.58
	578	WR	33.96
	586	WR	47.95
	591	WR	23.42
	593	BATTERY FOR PD	9.18
	617	MISC FIRE DEPT	89.99
	621	WATER LINE TRACER	9.98
TOTAL FOR: PLAINWELL ACE HARDWARE			247.82
-----			
004826	PLAINWELL ARTS COUNCIL		
	2018 ARTS & EATS	2018 ARTS & EATS HOST SITE	250.00
TOTAL FOR: PLAINWELL ARTS COUNCIL			250.00
-----			
002371	RENEWED EARTH INC		
	23016	YARD BLEND	70.40
TOTAL FOR: RENEWED EARTH INC			70.40
-----			
002602	RICHLAND MACHINE & PUMP		
	19306	DIGESTER PUMPS WR	880.00
TOTAL FOR: RICHLAND MACHINE & PUMP			880.00
-----			
004830	RICHMOND, MICHAEL J		
	2018-05	5/1/18 - 5/31/18 ASSESSING SERVICES	1,400.00
TOTAL FOR: RICHMOND, MICHAEL J			1,400.00
-----			
000010	RIDDERMAN & SONS OIL CO INC		
	38126	GREASE FOR DPW	23.20
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			23.20
-----			
002402	STEENSMA LAWN & POWER EQUIPMENT		
	502625	MISC	22.14
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			22.14
-----			
004868	UNION STREET HYDRAULICS		
	UH-11452-1	MOTOR	297.03
TOTAL FOR: UNION STREET HYDRAULICS			297.03
-----			
004220	US BANK EQUIPMENT FINANCE (COPIER)		
	355101734	APRIL 2018 DPW COPIER LEASE PAYMENT	113.00
TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER)			113.00
-----			
002653	VAN MANEN OIL COMPANY		
	2159581	DIESEL FUEL 4/5/18	614.87
	2159582	REGULAR GAS 4/5/18	428.48
TOTAL FOR: VAN MANEN OIL COMPANY			1,043.35
-----			
004190	WATER SOLVE LLC		
	7479	WR	975.00
TOTAL FOR: WATER SOLVE LLC			975.00
-----			
004200	WIGHTMAN & ASSOCIATES INC		
	58530	ENGINEERING - NORTH PRINCE ST	510.00
TOTAL FOR: WIGHTMAN & ASSOCIATES INC			510.00
-----			
004814	WILLIAMS & WORKS		
	84621	MISC ORDINANCE/PLANNING PROFESSIONAL SERVICES	1,051.16
TOTAL FOR: WILLIAMS & WORKS			1,051.16
-----			
TOTAL - ALL VENDORS			25,645.18

## INVOICE AUTHORIZATION

### Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Cheryl  
Pickett**

Digitally signed by Cheryl Pickett  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Cheryl  
Pickett, email=cpickett@plainwell.org  
Date: 2018.04.19 10:41:59 -04'00'

### Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian  
Kelley  
Date: 2018.04.20  
11:58:50 -04'00'

### Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bryan Pond**

Digitally signed by Bryan  
Pond  
Date: 2018.04.20  
07:24:07 -04'00'

### Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bill Bomar**

Digitally signed by Bill  
Bomar  
Date: 2018.04.19  
15:30:20 -04'00'

### Rick Updike, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

### Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2018.04.20 13:14:26 -04'00'

04/20/2018

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 04/10/2018 - 04/18/2018

Check Date	Bank	Check	Vendor Name	Description	Amount
<b>Bank CBGEN Chemical Bank - General AP Account</b>					
Check Type: EFT Transfer					
04/10/2018	CBGEN	1297(E)	SILVERSCRIPT INSURANCE COMPANY	APRIL 2018 RETIREE PRESCRIPTION COVERAGE	28.50
04/11/2018	CBGEN	1298(E)	SILVERSCRIPT INSURANCE COMPANY	APRIL 2018 RETIREE PRESCRIPTION COVERAGE	29.10
04/17/2018	CBGEN	1299(E)	CENTURYLINK	MARCH 2018 LONG DISTANCE SERVICES	4.74
04/17/2018	CBGEN	1300(E)	CHEMICAL BANK	APRIL 2018 CHEMICAL BANK SERVICE FEES	302.07
Total EFT Transfer:					<u>364.41</u>
Check Type: Paper Check					
04/11/2018	CBGEN	12216	POSTMASTER	TO MAIL BULK TRASH PICKUP DATE CHANGE NO	498.76
Total Paper Check:					<u>498.76</u>
CBGEN TOTALS:					
Total of 5 Checks:					863.17
Less 0 Void Checks:					0.00
Total of 5 Disbursements:					<u><u>863.17</u></u>

## Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2018.04.20 09:08:27 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org  
Date: 2018.04.20 13:12:11 -04'00'

## **M-40/M-89 CORRIDOR COMMITTEE**

**April 24, 2018**

**10:00 a.m.**

**Allegan County Road Commission  
1308 Lincoln Road, Allegan, Michigan 49010.**

### **AGENDA**

1. Welcome and Introductions
2. Review of Minutes (Enclosed)
3. MDOT Update
4. Allegan County Road Commission Update
5. Allegan County Sheriff's Department Update
6. West Michigan Regional Planning Commission Update
7. Macatawa Area Coordinating Council
8. Local Businesses – Issues & Concerns
9. Amend/Adopt Long and Short-Term Goals (revised list enclosed)
10. Amend/Adopt Bylaws (Enclosed)
11. Round Table/Corridor Issues
12. Future Meeting Dates
  - July 31
  - October 30
13. Future Agenda Items
14. Other Business
15. Adjournment

To Plainwell Public Safety, first responders and EMS. (also Allegan County Dispatch). On March 29 at 217 Bridge St, my wife Faith had a sudden cardiac arrest. Miraculously, Faith is home and expects to make a full recovery. I would especially like to thank officer Lutha for his incredibly fast response to my 911 call. In addition to being fast, he brought with him everything we needed to begin a successful resuscitation, an AED, oxygen and a bag-mask device. (and also his excellent medical training). Officer Lutha also graciously drove my children and I to Bronson Hospital. As a medical professional, I knew the odds were against my wife that night, less than 5% of people who have this type of cardiac arrest recover without permanent brain damage. Thanks to the perfectly seamless response by the dispatcher, medically cross-trained police, first responders and EMS, we beat the odds, and my children still have a mother. Our prayers have been answered, God bless all of you!

The Bitely Family - Andy, Faith, Julia, Lydia

## **Reports & Communications:**

### **A. DPW – Dog Park Agility Equipment:**

Quotes were received for agility equipment to be installed at the Dog Park. The funds will come from our grant as well as what was raised through the community.

**Recommended action:** Consider approving the purchase of agility equipment for the Dog Park from The Park Catalog at a total cost of \$4,501.70.

### **B. Resolution 18-14 – Rehabilitate West Bridge and North Main Street Bridges:**

The State asked for local bridge projects for the 2021 construction year. Staff and engineers have inspected and qualified the West Bridge and North Main Street bridges for rehabilitation. The Resolution presented authorized the city to apply for grant funding to cover 95% of the cost of the projects.

**Recommended action:** Consider adopting Resolution 18-14 authorizing application for grant funding to rehabilitate the North Main and West Bridge Street bridges.

### **A. Dog Park Fencing:**

After Council's approval of dog park fencing on February 26, 2018, the scope of the project changed, adding gates and increasing overall park size. While the incremental prices did not change, the updated total project cost did increase, requiring Council approval.

**Recommended action:** Consider approving changes to the contact with Cedar Springs Fence Company for Dog Park Fencing with an updated project cost of \$12,025.00.

## **Reminder of Upcoming Meetings**

- April 26, 2018 – Allegan County Board of Commissioners – 7:00pm
- May 8, 2018 – Plainwell DDA/BRA/TIFA Board – 7.30am
- May 2, 2018 – Plainwell Planning Commission – 7:00pm
- May 14, 2018 – Plainwell City Council – 7:00pm

## **Non-Agenda Items / Materials Transmitted**

- Agenda for April 24, 2018 M-40/M-89 Corridor Committee Meeting – 10:00am
- Letter of appreciation for Plainwell Department of Public Safety