

**MINUTES**  
**Plainwell City Council**  
**August 10, 2020**

1. Mayor Keeler called the regular meeting to order at 7:00 PM on the Zoom virtual meeting application.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was recited by Mayor Keeler.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney (arrived at 7:10pm) and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/27/2020 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. County Commissioner Report: None.
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
  - A. City Manager Wilson gave an update on the Mill Demolition Project. For cash flow purposes, the city's share is being funded through loan proceeds provided by the Michigan Department of Environment, Great Lakes and Energy (EGLE, formerly DEQ). Council previously adopted a resolution authorizing the City Manager to negotiate an agreement for the loan, which is now being recommended for approval. Council Member Overhuel asked if the city could pay down the loan before or during the 5-year grace period.  
**A motion by Overhuel, seconded by Steele, to approve an agreement with the Michigan Department of Environment, Great Lakes and Energy to provide funding up to \$600,000 for Mill Demolition work and to authorize the City Manager to execute all documents on behalf of the city. On a roll call vote, all voted in favor. Motion passed.**
  - B. City Manager Wilson reminded Council of a 2017 action to renew the city's lease agreement with AT&T for antenna space on the Thomas Street Water Tower. AT&T has been in negotiation with the city for some time to update the terms of that agreement, which is being recommended for approval.  
**A motion by Steele, seconded by Wisnaski, to approve updating the terms of the lease agreement with AT&T for antenna space rental on the Thomas Street Water Tower, and to authorize the City Manager to execute all documents on behalf of the city. On a roll call vote, all voted in favor. Motion passed.**
  - C. Director Bomar briefed Council about signal concerns with fire engine/pumper E-17, which is caused by a transmission control module unit that needs to be replaced.  
**A motion by Wisnaski, seconded by Keeney, to approve repairs to the transmission control module for fire engine/pumper E-17 with B&B Fire Division at a cost of \$3,794.69. On a roll call vote, all voted in**

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**favor. Motion passed.**

- D.** City Manager Wilson reported needs for ongoing structural engineering and monitoring during the demolition project related to Buildings 2 and 3. The recommended firm has been involved with the project for some time.  
**A motion by Wisnaski, seconded by Steele, to approve a structural engineering service contract with Robert Darvas Associates for site visits and consulting during demolition in an amount not to exceed \$14,000.00. On a roll call vote, all voted in favor. Motion passed.**
- E.** Personnel Manager Lamorandier reported a recommended purchase of the Timesheets software module through BS&A, the city's main financial software application. This module will help streamline the payroll process as well as provide substantial operational efficiencies with the Human Resources and Work Order modules, benefitting Public Works and Public Safety.  
**A motion by Keeney, seconded by Overhuel, to approve the purchase of the Timesheets Module of BS&A at a cost of \$5,145.00. On a roll call vote, all voted in favor. Motion passed.**
- F.** Superintendent Pond reported necessary repairs to blowers used continually in the biological process at the Treatment Plant.  
**A motion by Steele, seconded by Overhuel, to approve the repair for the #1 and #2 blowers at the treatment plan with Aerzen USA at a cost of \$11,520.00. On a roll call vote, all voted in favor. Motion passed.**
- G.** Superintendent Pond reported having solicited quotes for chemicals needed for plant operation. Alexander Chemical, as low-bidder, is the recommended vendor.  
**A motion by Wisnaski, seconded by Keeney, to approve the annual chlorine and sulfur dioxide purchases with Alexander Chemical at an estimated cost of \$7,237.58. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the July 2020 Investment and Fund Balance Reports and the draft August 5, 2020 Planning Commission Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

- A motion by Keeney, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$264,976.74 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier noted continued work on the retirement plan changeover.

Superintendent Nieuwenhuis reported ongoing infrared patching and sidewalk repairs.

Community Development Manager Siegel noted a Tuesday business opening ceremony at Beyond Staging at 126 E. Bridge. She also noted about ongoing business developments.

Superintendent Pond briefed Council about a gantry purchase to supplement the blower repairs, which will offer more mobility inside the treatment plant.

Director Bomar noted the Health Department is seeking to use Kenyon Park on September 10 and October 22 as Covid Testing Sites. He asked about event permits and Council agreed to continue the practice for staff to consider and approve event permits.

Clerk/Treasurer Kelley reported tabulating 733 ballots on Tuesday, August 4, 2020, including 470 absent voter ballots and 263 in-person voters, both records for an August Primary. The current focus is on the audit scheduled for next month.

City Manager Wilson noted focusing on the mill demolition.

15. Council Comments: None

16. Adjournment:

**A motion by Keeney, seconded by Steele, to adjourn the meeting at 7:30 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL  
August 24, 2020



Brian Kelley, City Clerk