

MINUTES
Plainwell City Council
June 27, 2022

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Peter Dams of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Overhuel, and Councilmember Wisnaski.
Absent: Mayor Keeler and Councilmember Keeney.
A motion by Overhuel, seconded by Wisnaski, to excuse Mayor Keeler and Councilmember Keeney. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Overhuel, seconded by Wisnaski, to accept and place on file the Council Minutes of the 06/13/2022 regular meeting and the 6/16/2022 special meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: David O'Bryant, DDA/BRA/TIFA Board member, spoke regarding the Farmers' Market and the lack of space for expansion of the market. He asked the Council to consider finding a different location in order to expand the number of vendors that can participate in the market.
7. County Commissioner Report: Gale Dugan reported that City Manager Wilson had done an excellent job presenting at the Kalamazoo River Citizens' Advisory Committee meeting. He also provided an update about the 25 monitoring wells going in across the county, the broadband project funding discussion and expansion of funding to include water and sewer project, and the approval of the 2022 millage levy to fund promised positions in the Sheriff's Office.
8. Agenda Amendments: None.
9. Mayor's Report: Mayor Pro Tem Steele reported that the Plainwell Days Festival Parade was wonderful, and had an excellent turnout.
10. Recommendations and Reports:
 - A. Clerk Fenger reported on the reappointments of several citizens to various Boards and Commissions. She noted that all three citizens had served previously and wished to be reappointed to their respective boards, and noted there were still 2 vacancies on the Compensation Board.
A motion by Overhuel, seconded by Wisnaski, to confirm the Mayor's appointment of three (3) citizens to various Boards and Commissions effective July 1, 2022. On a voice vote, all voted in favor. Motion passed.
 - B. Ryan Darnton, NOAA, reported on the engineering proposals received and the overall scope and length of the proposed project. Manager Wilson clarified that the Mill Raceway would always have

water flowing and would not be substantially changed due to this project, however the dam would be removed and the surrounding area would be repaired or restored.

A motion by Steele, seconded by Keeney, to approve a contract, with grant funding, with GHD for engineering services related to Plainwell Dam #2 in the amount of \$478,000.00 and authorize the City Manager to execute the contract. On a roll call vote, all voted in favor. Motion passed.

- C. Superintendent Nieuwenhuis reported that during a recent test the generator that backs up the water system failed and was inoperable due to the failure. He had already scheduled the repair with Wolverine Power Systems due to how many weeks out they were booking repairs because without the generator the water system can't run during a power outage. He asked for approval of the repair by Wolverine Power Systems in an amount not to exceed \$9,500.00.

A motion by Wisnaski, seconded by Overhuel, to approve a contract with Wolverine Power Systems to repair the generator in an amount not the exceed \$9,500.00. On a roll call vote, all voted in favor. Motion passed.

- D. Superintendent Nieuwenhuis reported that Truck 12 needed the transmission replaced, and that M&C Repair was able to complete the repair for \$9,433.13. He recommended repairing the truck rather than selling because the city had already invested in the truck, and would not be able to replace it for less than the cost of the repair.

A motion by Overhuel, seconded by Wisnaski, to approve a contract with M&C Repair for repairing Truck 12 in the amount of \$9,433.13. On a roll call vote, all voted in favor. Motion passed.

- E. Manager Wilson presented the changes made to the Service Employees International Union Local 517M (SEIU) contract. He noted that the process was collaborative and he felt that the changes made were good for both the workers and the city.

A motion by Overhuel, seconded by Wisnaski, to approve a 4-year contract with the Service Employees International Union Local 517M. On a roll call vote, all voted in favor. Motion passed.

- F. Manager Wilson presented the Capital Improvement Plan and discussed the completed projects from the previous year. He noted the projects that were anticipated for the upcoming year and discussed grant funding received for various projects.

A motion by Wisnaski, seconded by Overhuel, to approve the 2022-2027 Capital Improvement Plan. On a roll call vote, all voted in favor. Motion passed.

- G. Treasurer Kelley presented the proposed general fines and fees for the upcoming year taking effect July 1, 2022.

A motion by Overhuel, seconded by Wisnaski, to approve Resolution 2022-11 Fines and Fees Fiscal Year 2023. On a roll call vote, all voted in favor. Motion passed.

- H. **A motion by Wisnaski, seconded by Overhuel, to open a Public Hearing at 7:48pm for consideration of the 2022-2023 Plainwell City Budget. On a voice vote, all in favor. Motion passed.**

Manager Wilson reported on the budget.

Judy Shumaker, Plainwell resident, asked about the sewer project for the Old Orchard neighborhood.

A motion by Overhuel, seconded by Wisnaski, to close the Public Hearing at 8:02pm. On a voice vote, all voted in favor. Motion passed.

A motion by Overhuel, seconded by Wisnaski, to approve the 2022-2023 Plainwell City Budget and adopt Resolution 2022-12 General Appropriations and Resolution 2022-13 Special & Operating Funds Appropriations for the 2022-2023 Plainwell City Budget. On a roll call vote, all voted in favor. Motion passed.

I. Treasurer Kelley reported on various purchase orders for work or purchases scheduled for the upcoming year.

A motion by Wisnaski, seconded by Overhuel, to approve 20 purchase orders for approved contract work and preferred vendors. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A. **A motion by Overhuel, seconded by Wisnaski, to accept and place on file the DRAFT 6/15/2022 Planning meeting minutes. On a voice vote, all voted in favor. Motion passed.**

12. Accounts Payable:

A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$182,5506.39 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Personnel Manager Lamorandier reported continuing work on training and preparing for retirement, as well as updating the Section 125 and 401(a) plans.

Superintendent Pond reported that during the unexpected power outage the previous week, the entire substation behind the DPW building had gone down. He noted the repair had taken longer than expected because the part had to be brought in from Jackson. He reported that the capital improvement project replacing the handrails was 90% completed.

Community Development Manager Siegel reported that the grant application for developing the Industrial Park expansion had not been selected, so she and Manager Wilson were exploring other funding options. She also reported the rental rehab grant packet had been submitted with a Letter of Intent set for July 21st. She noted both the Plainwell Days Festival and parade had a large turnout and ran smoothly. She also reported gathering quotes for a permanent sound system in Hicks Park.

Deputy Director Varley reported the Plainwell Days Festival was a great family event and there were no complaints or accidents for any part of the event and parade. He also thanked Superintendent Nieuwenhuis and his staff for their help with set up and tear down of the street closure and detour signs. He reported that another catalytic converter theft had been reported in the city, and reminded everyone to call and report any suspicious behavior immediately.

Treasurer Kelley reported working on revamping the budget and Capital Improvement Plan process. He noted that property tax bills were going out this week, along with utility bills.

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Clerk Fenger thanked Treasurer Kelley and Deputy Clerk Saukas for their help with absent voter ballots while she attended a conference last week. She reported that 269 absent voter ballots had been sent out so far.

15. Council Comments:

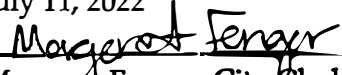
Councilmember Overhuel thanked everyone for their work on the budget and the Capital Improvement Plan. He also asked for a timeframe for the Dam #2 project.

Ryan Darnton, NOAA, stated there was an estimated 18-month timeline for the engineering portion of the project. He stated that overall, 5 years to complete the entire project would be a reasonable estimate.

16. Adjournment:

A motion by Overhuel, seconded by Wisnaski, to adjourn the meeting at 8:15 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL
July 11, 2022


Margaret Fenger, City Clerk