

# City of Plainwell



Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

### City Council – Monday July 10, 2017

### 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 06/26/2017 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report / Presentations**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
  - A. **WR – Purchase of Inline Chlorine Analyzer**  
Council will consider purchasing a replacement inline chlorine analyzer from the low-quote of Forberg Scientific for \$4,027.60.
  - B. **DPW – Pavement Castings**  
Council will consider approving a pavement castings purchase from East Jordan Iron Works for \$8,290.54.
  - C. **DPW – Emerald Ash Borer Treatment**  
Council will consider contracting with Honeytree Arborist for \$3,600 for emerald ash borer treatment.
  - D. **DPW – Paving Anderson Street**  
Council will consider modifying the existing paving contract to include Anderson Street for \$19,000.
11. **Communications:** The June 2017 Investment and Fund Balance Reports.
12. **Accounts Payable - \$234,175.54**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

**MINUTES**  
**Plainwell City Council**  
**June 26, 2017**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Peter Dams of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele and Councilman Overhuel. Absent: Councilman Keeler and Councilman Keeney.
5. Approval of Minutes/Summary:  
**A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 06/12/2017 regular meeting and the Minutes of the 06/14/2017 Budget Workshop. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments:  
State Representative Mary Whiteford gave the Council an update on legislative matters including the State Budget (which includes revenue sharing increases for the city), school pensions and a county-wide recreation study. She also reported working on broadband access and auto insurance reforms. City Council thanked Representative Whiteford for the update. City Manager Wilson asked about state funding for the Department of Environmental Quality (DEQ) to which Representative Whiteford noted there have been ongoing discussions in Lansing.
7. County Commissioner Report:  
Commissioner Don Black reported to Council that he will not be seeking re-election when his term expires in 2018 and is looking forward to retirement.
8. Presentations:  
Public Works Superintendent Updike presented Sheryl Gluchowski with a plaque and gift for her 25 years of full-time service to the City of Plainwell. Superintendent Updike noted several of Sheryl's accomplishments including her proficiency with the department's software and her work in tracking labor and equipment, as well as procurement and preventative maintenance. Sheryl commented that she appreciates all the people with whom she works for keeping her job fun.  
  
Superintendent Updike also reported that Laborer Don Reeves has reached his 20 years of service and noted that Don is very versatile and willing to step in wherever needed around the department.
9. Agenda Amendments: None.
10. Mayor's Report: None.
11. Recommendations and Reports:
  - A. Superintendent Updike presented City Council with a bid tabulation for the 2017 Local Streets Paving program. He noted that a requirement of the city for paving projects is that the bidders provide a "Bid Bond", which demonstrates the company's commitment to do satisfactory work for the project. Upon the opening of bids for this project, two firms, including the low bidder, did not submit a bid bond, which the city considers a material omission so those bids were not considered. It was also noted that the bids were lower because of having received favorable pricing due to bidding the project earlier. The city's recommendation is the lowest compliant bidder, Michigan Paving.  
**A motion by Steele, supported by Overhuel, to award the 2017 Local Street Paving project**

to Michigan Paving for \$102,425.00 as presented. On a roll-call vote, all in favor. Motion passed.

- B. Clerk/Treasurer Kelley reminded Council that the current contract for citywide curbside recycling and bulk trash services expires on June 30. On June 15, 2017, the city received proposals from two firms for this service. Upon review of the proposal, the administration recommends the low-bidder, Chef Container, to provide these services for the next five years.  
**A motion by Overhuel, supported by Steele, to accept the low-bid from Chef Container LLC to provide city-wide monthly curbside recycling & semi-annual bulk-trash pickup services for a 5-year period beginning July 1, 2017, pursuant to the Contractor's Proposal and to authorize the City Manager to execute all documents on behalf of the city. On a roll-call vote, all in favor. Motion passed.**
- C. Clerk/Treasurer reported an application to renew eligibility for participation in a Federal Surplus Assistance Program is due to the State of Michigan. This related to the static display of a T-38 aircraft at the Airport. The newest application requires the governing board to designate an authorized coordinator for this program and it's being recommended to designate the City Manager as that coordinator.  
**A motion by Steele, supported by Overhuel, to adopt Resolution 17-16 designating the City Manager as the city's authorized coordinator for the Federal Surplus Assistance Program. On a voice vote, all in favor. Motion passed.**
- D. Clerk/Treasurer Kelley reported that four members of various board and commissions have terms that expire on June 30, 2017. Each has confirmed their willingness to continue serving and, accordingly, are being recommended for re-appointment.  
**A motion by Overhuel, supported by Steele, to confirm the Mayor's re-appointment of William Parsons to the Library Board, Adam Hopkins to the DDA-BRA-TIFA Board, Jennifer Loftus to the Board of Review and Matthew Bradley to the Parks & Trees Commission. On a voice vote, all in favor. Motion passed.**
- E. Clerk/Treasurer Kelley presented Council with budget amendments for the 2016/2017 budget year to capture re-allocations of appropriations and to capture several known projects affecting use of fund balance.  
**A motion by Steele, supported by Overhuel, to approve the budget amendments as presented. On a voice vote, all in favor. Motion passed.**
- F. Clerk/Treasurer Kelley presented Council with an updated schedule of fines & fees for the upcoming fiscal year. The only changes noted were the frequency of one fee in the police department, the name of the returned check fee and the changing of meter fees to the actual costs at the time of purchase.  
**A motion by Steele, supported by Overhuel, to adopt Resolution 17-17 Fines & Fees as presented. On a voice vote, all in favor. Motion passed.**
- G. **A motion by Steel, supported by Overhuel, to open a public hearing for the 2017/2018 Budget at 7:41pm. On a voice vote, all in favor. Motion passed.**  
City Manager Wilson presented Council and the public an overview of the 2017/2018, including capital projects.

*No public comment.*

**A motion by Steele, supported by Overhuel, to close the public hearing at 8:09pm. On a voice vote, all in favor. Motion approved.**

**A motion by Steele, supported by Overhuel, to adopt Resolution 17-18, General Appropriations Act for Fiscal Year 2017-2018. On a voice vote, all in favor. Motion passed.**

**A motion by Steele, supported by Overhuel, to adopt Resolution 17-19, Special & Operating**

**Funds Appropriations Act for Fiscal Year 2017-2018. On a voice vote, all in favor. Motion passed.**

12. Communications:

**A. A motion by Steele, seconded by Overhuel, to accept and place on file the May 2017 Water Renewal and DPS Reports, and the DRAFT 06/13/2017 DDA-BRA-TIFA Minutes. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Overhuel, supported by Steele, that the bills be allowed and orders drawn in the amount of \$125,489.93 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments

None.

15. Staff Comments

Personnel Manager Lamorandier congratulated Sheryl Gluchowski for all her hard work.

Superintendent Updike noted preliminary work on paving projects, mowing grass and finishing up projects.

Superintendent Pond reported completion and near-completion of several capital projects.

Community Development Manager Siegel reported ongoing fundraising efforts for the Dog Park, including a \$750 grant from the Anna Pipp Foundation. She reminded Council of a July 14 golf outing for the Chamber at Shamrock Hills. Finally, she reported a successful ribbon cutting for the Plainwell Kayak Company and construction progress at Barbed Wire Café.

Clerk/Treasurer Kelley reported having attended clerk training last week and preparing for audit work.

City Manager Wilson congratulated Sheryl Gluchowski and Don Reeves for their continued great service.

16. Council Comments:

Councilman Overhuel and Mayor Pro-Tem Steele congratulated Sheryl Gluchowski and Don Reeves.

17. Adjournment:

**A motion by Steele, supported by Overhuel, to adjourn the meeting at 8:19 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**SUMMARY**  
**Plainwell City Council**  
**June 26, 2017**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Invocation given by Peter Dams of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Steele, and Overhuel. Absent: Keeler and Keeney.
5. Approved Minutes/Summary of 06/12/2017 regular meeting and the Minutes of the 06/14/2017 Budget Workshop.
6. Approved 2017 Local Streets Paving project with Michigan Paving for \$102,425.
7. Approved Citywide Monthly Recycling & Semi-Annual Bulk Trash Pickup contract with Chef Container LLC through June 30, 2022.
8. Adopted Resolution 17-16 designating the City Manager as the authorized coordinator for the Federal Surplus Assistance Program.
9. Confirmed the Mayor's re-appointment of members to four (4) Boards & Commissions.
10. Approved 2016/2017 budget amendments.
11. Adopted Resolution 17-17 updating Fines & Fees charged.
12. Held Public Hearing for the 2017/2018 City Budget and adopted Resolutions 17-18 and 17-19 to adopt the budget.
13. Accepted and placed on file the May 2017 Water Renewal and DPS Reports, and the DRAFT 06/13/2017 DDA-BRA-TIFA Minutes.
14. Approved Accounts Payable for \$125,489.93.
15. Adjourned the meeting at 8:19 pm.

Submitted by,  
Brian Kelley  
City Clerk/Treasurer

The City of Plainwell is an equal opportunity provider and employer



Rick Brooks, Mayor  
Lori Steel Mayor Pro-Tem  
Roger Kenney, Council Member  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
[www.plainwell.org](http://www.plainwell.org)

Bryan D. Pond, Superintendent  
129 Fairlane Street  
Plainwell, Michigan 49080  
Phone: 269-685-5153  
Fax: 269-685-1994  
Email: [BPond@plainwell.org](mailto:BPond@plainwell.org)

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6/28/2017 for July 10<sup>th</sup> 2017 council meeting

To: Erik Wilson, City Administrator  
From: Bryan Pond, Superintendent WR  
Cc: Brian Kelly City Treasurer  
RE: Purchase of inline Chlorine Analyzer:

As part of our NPDES permit it is required to monitor the level of chlorine in our discharge. The current analyzer is currently very erratic during our weekly calibrations.

I would like to have approval to purchase a new analyzer which would not use chemicals which currently cost us approximately \$600-\$700 annually.

Forberg Scientific	\$4027.60
USA Bluebook	\$4940.20

With councils approval I would recommend the purchase is made from Forberg Scientific. The funds are available from line item 590-540-775.

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Brad Keeler, Council Member  
Roger Keeney, Council Member

Department of Public Works  
126 Fairlane Street  
Plainwell, Michigan 49080  
Phone: 269-685-9363  
Fax: 269-685-7278  
Web: [www.plainwell.org](http://www.plainwell.org)

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Date: July 5, 2017

To: Erik Wilson, City Manager  
City of Plainwell  
211 N. Main Street  
Plainwell, MI 49080

From: Rick Updike, Public Works Superintendent  
City of Plainwell  
126 Fairlane  
Plainwell, MI 49080

Re: Castings for Storm and Sanitary Sewer Structure on Paving Project

The City of Plainwell has specified cast iron rings, covers frames and grates from East Jordan Iron Works (EJUSA). There are 7 sanitary manhole rings and covers, 12 storm manhole rings and covers and 4 curb type frames and grates that need replacing on Plainwell's 2017 Paving Project. Both sanitary and storm rings and covers are \$338.16 each. Curb type frames and grates are \$466.37 each. Total cost to Sewer fund 590-550-775.000 is \$2,367.12. Total cost to Street fund 203-463-780.000 is \$5923.40. Total cost for all storm and sanitary rings, covers, frames and grates is \$8290.54.

I recommend Council approve the purchase of storm and sanitary manhole rings, covers, frames and grates from EJUSA for \$8290.54.

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Date: July 5, 2017

To: Erik Wilson, City Manager  
City of Plainwell  
211 N. Main Street  
Plainwell, MI 49080

From: Rick Updike, Public Works Superintendent  
City of Plainwell  
126 Fairlane  
Plainwell, MI 49080

Re: Emerald Ash Borer Treatment

In 2009 the City hired Mike Connor of Honey Tree Nursery to conduct a study on ash trees on City property, including rights-of-way, to judge the impact of Emerald Ash Borer (EAB) infestation. Based on the results of the study the City and with Council approval, the City entered into an agreement with Honey Tree to treat some of those trees. Some ash trees were removed by the City and by City hired contractors. Honey Tree has treated the remaining trees annually since 2009.

The City originally treated 91 trees and cut 62. Most of the 91 trees originally treated remain in relatively good condition. The City currently treats half of the trees one year and half the next at a cost of \$3600 per year.

When Honey Tree began treatment the goal was to preserve the City's trees until a “natural” control could be established. The United States Department of Agriculture has successfully implemented several biological controls in Michigan. If those controls prove effective statewide the City may be able to end treatment. Therefore, I recommend Council again approve EAB treatment by Honey Tree Nursery for the cost of \$3600.



## Investment Activity Report



“The Island City”

### City of Plainwell

Investment Portfolio Detail - Unaudited

at: 6/30/2017

**Brian Kelley, City Treasurer**

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell,  
o=Internet Widgits Pty Ltd, cn=Brian  
Kelley, email=bkelley@plainwell.org  
Date: 2017.07.03 16:58:31 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$193,037	Michigan Class	Rich Garay - 734.604.1494	03/28/16		1.10%	
2	365-Day CD	N/A	\$252,154	Chemical Bank	Laree Waanders - 269.857.9002	06/30/17	06/30/18	1.30%	365
3	90-Day CD	N/A	\$100,379	Chemical Bank	Laree Waanders - 269.857.9002	11/26/16	08/26/17	0.50%	57
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$545,569.40

Average Yield: 0.97%

### Cash Activity for the Month

Cash, beginning of month: \$1,480,703.10

\_\_\_\_\_

Cash, end of month: \$1,508,967.34

**Erik J. Wilson, City Manager**

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2017.07.07 12:29:23 -04'00'

\*\* Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

**ESTIMATED CASH BALANCE/FUND BALANCE REPORT**

MONTH ENDED: **6/30/2017**

% OF FISCAL YEAR: **100.00%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMACE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	ACTUAL CASH BALANCES - END OF MONTH - RECONCILED	CURRENT YEAR AMENDED BUDGET EXPENSE BUDGET USED		ESTIMATED NET CURRENT ASSET BALANCES AT JUNE 30, 2017
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS			EXP	USED	
General	235,998	284,008	2,111,719	1,948,457	447,269	136,064	2,130,350	91.46%	375,000
Major Streets	162,690	99,825	216,311	273,245	42,891	67,748	300,670	90.88%	85,000
Local Streets	55,158	35,346	238,948	249,286	25,008	73,526	257,633	96.76%	75,000
Solid Waste	625	103	192,946	177,386	15,663	9,156	190,390	93.17%	500
Fire Reserve	133,816	133,816	86,523	159,163	61,176	31,134	159,162	100.00%	61,100
Airport	48,800	51,282	64,683	73,457	42,509	40,371	64,821	113.32%	40,400
Revolving Loan	10,988	60,740	17,799	10,000	68,539	18,787	30,000	33.33%	18,750
Capital Improvement	22,288	25,593	86,316	73,582	38,327	33,380	77,396	95.07%	38,200
Brownfield BRA	16,871	15,985	71,071	66,522	20,535	20,534	67,391	98.71%	20,500
Tax Increment TIFA	59,565	59,182	43,924	45,143	57,964	57,964	44,830	100.70%	57,900
Downtown DDA	20,311	19,419	37,029	45,176	11,272	12,146	46,684	96.77%	12,100
Sewer	694,724	821,024	1,337,381	1,335,123	823,282	550,778	1,478,146	90.32%	701,800
Water	261,041	298,496	496,428	479,986	314,938	237,069	543,090	88.38%	287,500
Equipment	154,203	147,016	256,928	247,732	156,213	157,883	261,996	94.56%	157,000
OPEB**	15,413	115,413	25,544	78,529	62,427	62,427	32,980	238.11%	62,400
	<b>1,892,491</b>	<b>2,167,248</b>	<b>5,283,549</b>	<b>5,262,785</b>	<b>2,188,012</b>	<b>1,508,967</b>	<b>5,685,539</b>	<b>92.56%</b>	<b>1,993,150</b>

\* - Amounts taken from audited financial statements as of June 30, 2016

\*\* - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

\*\*\* - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager		Brian Kelley, City Treasurer	
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.		I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	
Insert Signature:	<b>Erik Wilson</b> <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2017.07.07 12:30:04 -04'00'</small>	Insert Signature:	<b>Brian Kelley</b> <small>Digitally signed by Brian Kelley DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org Date: 2017.07.03 16:57:39 -04'00'</small>

07/06/2017 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 EXP CHECK RUN DATES 07/11/2017 - 07/11/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000470	AARON CHAPMAN	16/17 SHOE ALLOWANCE 16/17 SHOE ALLOWANCE	175.00
TOTAL FOR: AARON CHAPMAN			175.00
002439	AMERICAN LEGAL PUBLISHING CORPORATI	0117134 PAGES FOR ORDINANCES	19.50
TOTAL FOR: AMERICAN LEGAL PUBLISHING CORPORATI			19.50
000138	AMERICAN OFFICE SOLUTIONS	IN126328 6/22/17 - 7/21/17 COPIER PD	77.93
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			77.93
000035	APPLIED IMAGING	950885 6/16/17 - 7/15/17 DPW COPIER	16.38
TOTAL FOR: APPLIED IMAGING			16.38
004776	AVFUEL CORPORATION	009727075 FEE	21.66
TOTAL FOR: AVFUEL CORPORATION			21.66
REFUND UB	BERLIN, THOMAS	07/06/2017 UB refund for account: 03-00035400-00	25.93
TOTAL FOR: BERLIN, THOMAS			25.93
000461	BOB'S HARDWARE	44859 BALL VALVE	7.49
		44885 MOWER TRAILER	15.78
		44888 WR FERTILIZER	50.98
TOTAL FOR: BOB'S HARDWARE			74.25
003097	CAPITAL EQUIPMENT & SUPPLY	168599 BLADES DPW	368.31
TOTAL FOR: CAPITAL EQUIPMENT & SUPPLY			368.31
002018	CDW-G	JCC4371 PD	189.00
TOTAL FOR: CDW-G			189.00
002890	CHEF CONTAINER LLC	407563 SPRING 2017 BULK PICKUP	11,555.05
		408785 2017/2018 MONTHLY RECYCLING SERVICES	2,445.30
TOTAL FOR: CHEF CONTAINER LLC			14,000.35
000009	CONSUMERS ENERGY	2017-06 5/19/17 - 6/19/17 ELECTRIC BILLS	12,414.56
TOTAL FOR: CONSUMERS ENERGY			12,414.56
002703	CONTINENTAL LINEN SERVICES INC	2017-06 CITY HALL 2017-06 CITY HALL RUGS	43.04
		2017-06 DPS/FIRE 2017/16 DPS/FIRE RUGS	38.74
		2017-06 DPW 2017-06 DPW RUGS/UNIFORM/MISC	130.80
		2017-06 WR 2017-06 WR RUGS/UNIFORMS/MISC	59.34
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			271.92
002391	CYBERMIND INC	NET-473883 /6/1/17 - 7/1/17 DOMAIN REGISTRATION/MONTHLY FEE	69.90

TOTAL FOR: CYBERMIND INC		69.90
001610	DALE W. HUBBARD, INC (CLEAN EARTH) 2-10343	PO 5065 CLOSED? CLEAN AND TV SEWER LINES
		7,001.46
TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH)		7,001.46
001415	DAN'S TREE SERVICE 002085	REMOVAL OF ASH TREE 514 PARK ST
		750.00
TOTAL FOR: DAN'S TREE SERVICE		750.00
004136	DICKINSON WRIGHT PLLC 1172326	MAY 2017 LEGAL SERVICES
		1,026.00
TOTAL FOR: DICKINSON WRIGHT PLLC		1,026.00
002246	ELHORN ENGINEERING CO. 269667	DPW
		505.00
TOTAL FOR: ELHORN ENGINEERING CO.		505.00
002651	GBS GOVERNMENTAL BUSINESS INC 17-30058	ABSENTEE ENVELOPES
		79.10
TOTAL FOR: GBS GOVERNMENTAL BUSINESS INC		79.10
004840	GREENSTREET MARKETING & DESIGN 00626174	2017 DOWNTOWN BUSINESS MAP/BROCHURE
		400.00
TOTAL FOR: GREENSTREET MARKETING & DESIGN		400.00
000140	HACH CO 10521406	WR
		118.79
TOTAL FOR: HACH CO		118.79
004825	HARBOR STEEL GROUP INC 02296708	CITY HALL MESSAGE BOX IN PARKING LOT
		43.85
TOTAL FOR: HARBOR STEEL GROUP INC		43.85
001183	JAMES PELL 16/17 SHOE ALLOW	16/17 SHOE ALLOWANCE
		63.59
TOTAL FOR: JAMES PELL		63.59
000079	KAECHELE PUBLICATIONS INC 36595	SUMMARIES/BUDGET
		234.08
	36596	DDA ADS
		70.00
TOTAL FOR: KAECHELE PUBLICATIONS INC		304.08
000017	MASTERCARD 2017-06 CITY HALL	MAY 2017 MASTERCARD
		166.13
TOTAL FOR: MASTERCARD		166.13
002133	MICHIGAN ECONOMIC DEVELOPERS ASSOC. 11674	2017 CERTIFIED BUSINESS PARK FEE
		275.00
TOTAL FOR: MICHIGAN ECONOMIC DEVELOPERS ASSOC.		275.00
002286	MICHIGAN ELECTION RESOURCES LLC 38975	QVF VOTER CARDS/APPLICATIONS
		82.36
TOTAL FOR: MICHIGAN ELECTION RESOURCES LLC		82.36
000609	MIDWAY CHEVROLET 49298	PD CAR #3 OIL CHANGE
		38.41
	49433	PD CAR # 3 REPAIRS
		213.39
TOTAL FOR: MIDWAY CHEVROLET		251.80
004769	MOORE ELECTRICAL SERVICES INC 102247	PUBLIC SAFETY LIGHT FIXTURES
		195.00
	102248	WELL PUMP ISSUE
		130.00
TOTAL FOR: MOORE ELECTRICAL SERVICES INC		325.00

002023	NAPPS GREENHOUS 17439	2017 ANNUAL FLOWER PURCHASE	4,796.00
TOTAL FOR: NAPPS GREENHOUS			4,796.00
000096	NYE UNIFORM CO INC 609736	J. WELCHER PD	103.64
TOTAL FOR: NYE UNIFORM CO INC			103.64
001829	PERCEPTIVE CONTROLS INC 12505	LOG IN SUBSCRIPTION 2/9/17 - 2/8/18	200.00
	12522	PERFORM HARDWARE & SOFTWARE UPGRADES TO ALAF	3,500.00
	12523	WR	89.60
	12743	WELL SITES CHEMICAL INJECTION ALARMS	1,986.30
TOTAL FOR: PERCEPTIVE CONTROLS INC			5,775.90
000004	PLAINWELL AUTO SUPPLY INC 2017-06	JUNE 2017 STATEMENT	218.10
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			218.10
002582	PLAINWELL REDI MIX - COSGROVE ENTER 6266	HILL & MORRELL	207.00
	6272	HILL & MORRELL	207.00
	6295	WR SIDEWALK	767.00
	6298	WOODHAMS & HILL	383.50
	6300	WOODHAMS & HILL	383.50
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			1,948.00
002247	PLUMBER'S PORTABLE TOILETS 365550	5/23/17 - 6/20/17 FARMERS MKT RESTROOM	80.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			80.00
000372	PREMIERE PRINTING CORP. 230694	2017 BUSINESS BROCHURES	460.00
TOTAL FOR: PREMIERE PRINTING CORP.			460.00
001448	PROFESSIONAL CODE INSPECTIONS 5449	JUNE 2017 BUILDING PERMITS	5,233.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			5,233.00
002371	RENEWED EARTH INC 25325	WR NEW SIDEWALD	153.90
	25326	DPS LAWN	51.30
TOTAL FOR: RENEWED EARTH INC			205.20
000042	RS TECHNICAL SERVICES 20029	DPW	453.58
TOTAL FOR: RS TECHNICAL SERVICES			453.58
001281	SENSUS METERING SYSTEMS ZA17017990	SENSUS SUPPORT 6/11/17 - 6/10/18	1,715.95
TOTAL FOR: SENSUS METERING SYSTEMS			1,715.95
002540	SEWER EQUIPMENT CO PF AMERICA 158306	SEWER ROOT CUTTER	2,547.46
TOTAL FOR: SEWER EQUIPMENT CO PF AMERICA			2,547.46
000011	SHOPPERS GUIDE INC 2017-06	JUNE 2017 FARMERS MARKET	30.00
TOTAL FOR: SHOPPERS GUIDE INC			30.00
002402	STEENSMA LAWN & POWER EQUIPMENT 443532	MOWER OIL	44.28
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			44.28

004836	TOP GRADE AGGREGATES LLC		
	21966	635 LINCOLN PARKWAY	966.33
TOTAL FOR: TOP GRADE AGGREGATES LLC			966.33
-----			
002334	TOUGH COAT CUSTOM POWDER COATING LL		
	460377	POSTING BOARD PAINT	50.00
TOTAL FOR: TOUGH COAT CUSTOM POWDER COATING LL			50.00
-----			
002653	VAN MANEN OIL COMPANY		
	2090506	DPW DIESEL FUEL 6/15/17	184.10
	2090507	DPW REGULAR GAS 6/15/17	309.51
TOTAL FOR: VAN MANEN OIL COMPANY			493.61
-----			
000034	VERIZON		
	9788076821	5/24/17 - 6/23/17 PHONE/WIFI	112.07
	9788076822	5/24/17 - 6/23/17 CELL PHONE BILLS	1,260.19
TOTAL FOR: VERIZON			1,372.26
-----			
000947	WYOMING ASPHALT & PAVING INC.		
	205	ASPHALT 6/17/17	135.88
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			135.88
-----			

TOTAL - ALL VENDORS

65,746.04

**INVOICE AUTHORIZATION**

**Person Compiling Report**

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Cheryl Pickett**

Digitally signed by Cheryl Pickett  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Cheryl  
Pickett, email=cpickett@plainwell.org  
Date: 2017.07.06 12:15:55 -04'00'

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell,  
o=Internet Widgits Pty Ltd, cn=Brian  
Kelley, email=bkelley@plainwell.org  
Date: 2017.07.06 14:55:19 -04'00'

**Bryan Pond, Water Renewal Plant Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bill Bomar, Public Safety Director**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bill Bomar**

Digitally signed by Bill  
Bomar  
Date: 2017.07.06  
14:28:11 -04'00'

**Rick Updike, Public Works Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Rick Updike**

Digitally signed by Rick Updike  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, cn=Rick Updike,  
email=rupdike@plainwell.org  
Date: 2017.07.06 15:24:14 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2017.07.07 12:28:24 -04'00'

07/06/2017 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 POST DATES 07/10/2017 - 07/10/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
002527	C.O.P.S. TRUST INSURANCE		
	2017-07	JULY 2017 HEALTH INSURANCE	3,266.34
TOTAL FOR: C.O.P.S. TRUST INSURANCE			3,266.34
002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	2017-07 AIRPORT	7/17/17 - 8/6/17 AIRPORT INTERNET	74.00
	2017-07 CITY HALL	7/5/17 - 8/4/17 CITY HALL INTERNET/PHONE	516.39
	2017-07 WR/DPW	7/1/17 - 7/31/17 WR/DPW INTERNET	109.98
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			700.37
001993	KERKSTRA PORTABLE RESTROOMS INC		
	108663	EXTRA RESTROOM @ SHERWOOD PARK	70.00
	108664	HANDI CAP RESTROOM @ SHERWOOD PARK	95.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			165.00
004839	KEYZER LEAH		
	16/17 SHOE ALLOW	16/17 SHOE ALLOWANCE	70.00
TOTAL FOR: KEYZER LEAH			70.00
004206	MADISON NATIONAL LIFE INSURANCE CO		
	2017-07	JULY 2017 LIFE INSURANCE	98.99
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			98.99
001748	REPUBLIC WASTE SERVICES		
	0249-005577896	7/1/17 - 7/31/17 WR CITY OFFICE GARBAGE	215.07
	0249-0055877371	7/1/17 - 7/31/17 DPW OFFICE RECYCLE	229.16
TOTAL FOR: REPUBLIC WASTE SERVICES			444.23
004220	US BANK EQUIPMENT FINANCE (COPIER)		
	333320919	JULY 2017 CITY HALL COPIER	147.00
	333577294	DPW/WR COPIER	113.00
TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER)			260.00
TOTAL - ALL VENDORS			5,004.93

## INVOICE AUTHORIZATION

### Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Cheryl  
Pickett**

Digitally signed by Cheryl Pickett  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Cheryl  
Pickett, email=cpickett@plainwell.org  
Date: 2017.07.06 13:21:02 -04'00'

### Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell,  
o=Internet Widgits Pty Ltd, cn=Brian  
Kelley, email=bkelley@plainwell.org  
Date: 2017.07.06 14:56:26 -04'00'

### Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

### Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bill Bomar**

Digitally signed by Bill  
Bomar  
Date: 2017.07.06  
14:26:16 -04'00'

### Rick Updike, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Rick Updike**

Digitally signed by Rick Updike  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, cn=Rick Updike,  
email=rupdike@plainwell.org  
Date: 2017.07.07 07:22:05 -04'00'

### Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2017.07.07 12:28:51 -04'00'



07/06/2017

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 06/23/2017 - 07/17/2017

Check Date	Bank	Check	Vendor Name	Description	Amount
<b>Bank APPNC PNC Accounts Payable Checking</b>					
Check Type: EFT Transfer					
07/17/2017	APPNC	447(E)	CITY OF PLAINWELL	JULY 2017 CITY UTILITY BILLS	2,565.56
07/05/2017	APPNC	448(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH PREM JULY 2017 WHITNEY	176.65
Total EFT Transfer:					2,742.21
APPNC TOTALS:					
Total of 2 Checks:					2,742.21
Less 0 Void Checks:					0.00
Total of 2 Disbursements:					2,742.21
<b>Bank CBGEN Chemical Bank - General AP Account</b>					
Check Type: EFT Transfer					
07/01/2017	CBGEN	1097(E)	CITY OF PLAINWELL	WARNEMENTS LOT SUMMER 2017 TAX	2,327.76
07/03/2017	CBGEN	1098(E)	STATE OF MICHIGAN	JUNE 2017 AIRPORT FUEL SALES TAX	9.69
07/03/2017	CBGEN	1099(E)	TSYS - FARMER'S MARKET	SHIPPING COSTS FOR NEW EQUIPMENT - SNAP	41.76
07/05/2017	CBGEN	1100(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH PREMIUM JULY 2017 TOWN	164.49
Total EFT Transfer:					2,543.70
Check Type: Paper Check					
06/23/2017	CBGEN	11049	GARY HERBERT, TREASURER	INTEREST INCOME CD INVESTMENT	134.67
06/23/2017	CBGEN	11050	ALLEGAN AREA EDUCATION SVC AGENCY	PILOT DISTRIBUTION TAX YEAR 2016	1,635.88
06/23/2017	CBGEN	11051	ALLEGAN COUNTY TREASURER	PILOT DISTRIBUTION TAX YEAR 2016	2,012.89
06/23/2017	CBGEN	11052	PLAINWELL COMMUNITY SCHOOLS	PILOT DISTRIBUTION TAX YEAR 2016	2,407.99
06/23/2017	CBGEN	11053	RANSOM DISTRICT LIBRARY	PILOT DISTRIBUTION TAX YEAR 2016	501.05
06/23/2017	CBGEN	11054	STATE OF MICHIGAN	PILOT DISTRIBUTION TAX YEAR 2016	11,902.55
06/28/2017	CBGEN	11055	PETTY CASH	PETTY CASH REIMBURSEMENT JUNE 2017	56.25
06/28/2017	CBGEN	11056	GHD SERVICES INC	CITY HALL UTILITIES & COMMON AREA MAINT	2,110.61
06/28/2017	CBGEN	11057	ALLEGAN AREA EDUCATION SVC AGENCY	2016 DELQ PP TAX/INTEREST	7.46

06/28/2017	CBGEN	11058	ALLEGAN COUNTY TREASURER	2016 DELQ PP TAX/INTEREST	16.70
06/28/2017	CBGEN	11059	PLAINWELL COMMUNITY SCHOOLS	2016 DELQ PP TAX DISTRIBUTION	20.05
06/28/2017	CBGEN	11060	RANSOM DISTRICT LIBRARY	2016 DELQ PP TAX/INTEREST	2.67
06/28/2017	CBGEN	11061	SYLVIA'S PLACE	MEMORIAL - PATRICIA HART	22.67
06/29/2017	CBGEN	11062	POSTMASTER	2017 SUMMER TAX MAILING (1096)	496.49
06/29/2017	CBGEN	11063	POSTMASTER	TO MAIL 07/01/17 UTILITY BILLS	563.08
07/01/2017	CBGEN	11064	MML WORKERS COMP FUND	2017/2018 WORKERS COMP POLICY	34,942.00
07/01/2017	CBGEN	11065	MEADOWBROOK INSURANCE GROUP	2017/2018 LIABILITY INSURANCE	64,482.00
07/01/2017	CBGEN	11066	BORGESS FOUNDATION	2017/2018 AMBULANCE SERVICE AGREEMENT	8,285.00
07/01/2017	CBGEN	11067	SWANK MOTION PICTURES INC	2017 MOVIES IN THE PARK	1,139.00
07/01/2017	CBGEN	11068	WIN-911 SOFTWARE	ANNUAL SOFTWARE RENEWAL AUG-17 TO JUL-18	495.00
07/01/2017	CBGEN	11069	PRIORITY HEALTH	JULY 2017 HEALTH INSURANCE PREMIUMS	26,823.65
07/01/2017	CBGEN	11070	PITNEY BOWES (RENTAL ON METER)	JULY 2017 POSTAGE METER RENTAL	81.00

Total Paper Check: 158,138.66

**CBGEN TOTALS:**

Total of 26 Checks:	160,682.36
Less 0 Void Checks:	0.00
Total of 26 Disbursements:	<u>160,682.36</u>

**REPORT TOTALS:**

Total of 28 Checks:	163,424.57
Less 0 Void Checks:	0.00
Total of 28 Disbursements:	<u><u>163,424.57</u></u>

# Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell,  
o=Internet Widgits Pty Ltd, cn=Brian  
Kelley, email=bkelley@plainwell.org  
Date: 2017.07.06 14:48:47 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2017.07.07 12:27:57 -04'00'

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# Lighthouse Baptist Church *of Plainwell*



Welcomes you to  
“Public Servants Day”  
Sunday, July 16<sup>th</sup> @ 10:00 a.m.



Dear Public Servant,

First we would like to say “THANK YOU” for your service to our community. We at Lighthouse Baptist Church appreciate very much the sacrifice made by you and your family to make this part of the world a great place to live. That is why we have scheduled July 16<sup>th</sup> to be “Public Servants Day”. In our 10:00 a.m. Service. We will have a time in the service to recognize each public servant present and present them with a gift of appreciation. If you are able to attend please respond by July 1<sup>st</sup>, by either phone – [\(269\)-664-3229](tel:(269)664-3229) or email – [lighthousebaptistchurch12220@gmail.com](mailto:lighthousebaptistchurch12220@gmail.com)

Sincerely,

*Pastor Steve Smail*

Pastor Steve Smail

12220 CRESSEY ROAD  
PLAINWELL, MICHIGAN 49080  
(269) 664-3229 ~ [lbcplainwell.com](http://lbcplainwell.com)

**RECEIVED**  
JUN 29 2017

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE NATURAL GAS AND ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-18331

Plainwell City Clerk's Office

- Consumers Energy Company requests that the Michigan Public Service Commission review and approve the Company's reconciliation of a 2016 Energy Optimization ("EO") Plan and find that the Company has complied with the energy savings targets imposed by 2008 Public Act 295; MCL 460.1001 et seq. ("Act 295").
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

**DATE/TIME:** **Wednesday, July 12, 2017, at 9:00 a.m.**  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge **Suzanne D. Sonneborn**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Company's) May 31, 2017 application, which seeks Commission's approval that 1) the Company's 2016 EO Plan reconciliation is reasonable and prudent and meets all relevant requirements under Act 295; 2) the collection of a performance incentive payment for both the gas and electric EO Plan, the collection of which to be completed by December 31, 2018 in order to comply with the requirements of ASC 980-605-25; 3) the conversion of 67,696 EO Credits into Renewable Energy Credits in 2016 for use in meeting the Company's renewable energy requirements under Act 295; and 4) other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 5, 2017. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department – Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE,  
REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]**

## **M-40/M-89 CORRIDOR COMMITTEE**

**July 25, 2017**

**10:00 a.m.**

**Allegan County Road Commission  
1308 Lincoln Road, Allegan, Michigan 49010.**

### **AGENDA**

1. Welcome and Introductions
2. Review of Minutes (Enclosed)
3. Guest Speaker – Nora Balgoyen-Williams, Director of Economic Development, Allegan County
4. Michigan Department of Transportation Update
5. Allegan County Road Commission Update
6. West Michigan Regional Planning Commission Update
7. Macatawa Area Coordinating Council
8. Local Businesses – Issues & Concerns
9. Discussion of long and short-term projects (Current list enclosed)
10. Round Table/Corridor Issues
11. Future Meeting Dates
12. Future Agenda Items
13. Other Business
14. Adjournment

# EPA Proposes Cleanup for Area 2 of Kalamazoo River

Allied Paper/Portage Creek/Kalamazoo River Site  
Kalamazoo, Michigan

June 2017

## You are invited

EPA invites you to discuss the proposed cleanup plan for Area 2 of the Kalamazoo River site.

EPA will hold a public meeting **Tuesday, July 25, at 6 p.m.**, at Otsego District Public Library, 401 Dix St. EPA representatives will present details of the plan and accept written comments while oral comments will be recorded by a court reporter.

## Public comment period

You may comment on the proposed plan from July 1 through Aug. 30, 2017.

There are several ways to offer comments:

- Fill out and mail the enclosed comment form to the following address:  
**1300 Bluff St., Suite 140  
Flint, MI 48504**
- Attend the public meeting on **Tuesday, July 25, 6-8 p.m.**, at **Otsego District Public Library**, and submit a written or oral statement.
- Go to:  
[www.epa.gov/superfund/allied-paper-kalamazoo](http://www.epa.gov/superfund/allied-paper-kalamazoo).

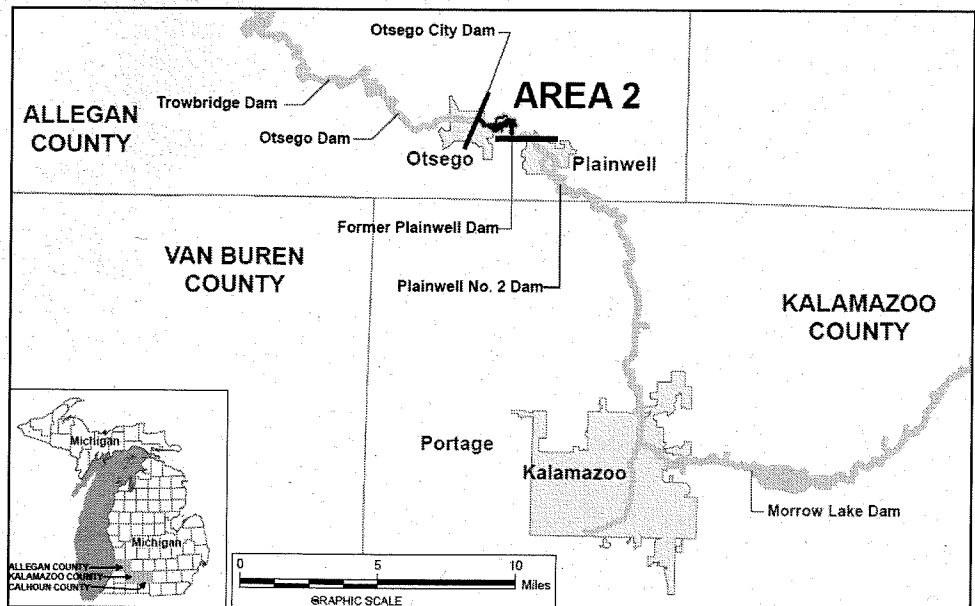
EPA may modify the plan or select another solution based on new information or public comments, so your opinion is important.

U.S. Environmental Protection Agency, with the Michigan Department of Environmental Quality, plans to clean up PCB contamination in the part of the Kalamazoo River known as Area 2 (see map, below and on Page 3). Area 2 is a 1.9-mile stretch of the Kalamazoo River between the former Plainwell Dam to the Otsego City Dam.

## Your comments are needed

EPA will accept comments on the proposed cleanup plan from July 1 through Aug. 30, 2017 (see box, left). This fact sheet provides background information, describes cleanup options and explains EPA's recommendations.<sup>1</sup> You can find more details at [www.epa.gov/superfund/allied-paper-kalamazoo](http://www.epa.gov/superfund/allied-paper-kalamazoo) and at the information repositories listed on Page 2.

EPA will review all comments before making a final decision on a cleanup plan and will respond to comments in a document called a responsiveness summary. This will be part of the final cleanup plan called the record of decision.



Map showing Area 2 of the Kalamazoo River.

<sup>1</sup>Section 117(a) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA, known as the Superfund law) requires public notice about this proposed cleanup plan through a meeting, comment period and newspaper announcement. This fact sheet summarizes information contained in the feasibility study and other documents that can be reviewed at the information repositories listed on Page 2.



## Background

Starting in the 1950s, several paper mills along the Kalamazoo River and Portage Creek recycled various types of paper stock. This included carbonless paper that contained polychlorinated biphenyls, or PCBs, that were released into the mills' waste streams and eventually to the Kalamazoo River.

In 1990, the site was added to the National Priorities List, or NPL, due to the presence of PCBs in the sediment, fish, and surface water of the Kalamazoo River. Since then, the paper mill companies have completed several investigations of the Kalamazoo River. The NPL is a roster of the nation's most contaminated waste sites eligible for cleanup under EPA's Superfund program.

In 2007, Georgia-Pacific and Millennium Holdings LLC agreed with EPA to conduct additional studies to

## Contact EPA

### Jim Saric

Remedial Project Manager  
312-886-0992  
saric.james@epa.gov

### Diane Russell

Community Involvement Coordinator  
989-395-3493  
russell.diane@epa.gov

determine the nature and extent of contamination and determine potential cleanup options for the site.

## Current conditions

Since 1998, EPA has conducted several cleanups at the site to control the PCB sources. So far, the Agency has removed nearly 450,000 cubic yards of contaminated material and cleaned up and restored nearly 7 miles of the river and its banks.

EPA conducted a study of potential risks to public health and the environment. The study evaluated potential current and future risks to people who live nearby or engage in recreational activities near the Kalamazoo River and its floodplains in Area 2. PCBs are the primary contaminant of concern. The study determined that PCB contamination may pose unacceptable risks to people who may eat fish caught from the Kalamazoo River.

Also, potential exposure to high levels of PCBs, dioxin and furans in soil may pose unacceptable risks to residents and those who partake in recreational activities along the river; however, these risks are lower than those for people who eat fish from the river.

## Why is a cleanup needed?

EPA has studied the risks to human health and the environment. Based on its studies, the Agency determined PCB contamination might pose unacceptable hazards and risks to people who may eat fish caught from the Kalamazoo River. Fish advisories are currently in place to warn residents and anglers about the risks associated with eating fish from the river. There are currently no restrictions in place to control human exposure to sediment, soil, or surface water.

## For more information

You can read documents related to the Allied Paper/Portage Creek/Kalamazoo River site at [www.epa.gov/superfund/allied-paper-kalamazoo](http://www.epa.gov/superfund/allied-paper-kalamazoo), or at these information repositories:

U.S. EPA Record Center  
77 W. Jackson Blvd., 7<sup>th</sup> Floor  
Chicago

Charles Ransom Library  
180 S. Sherwood  
Plainwell

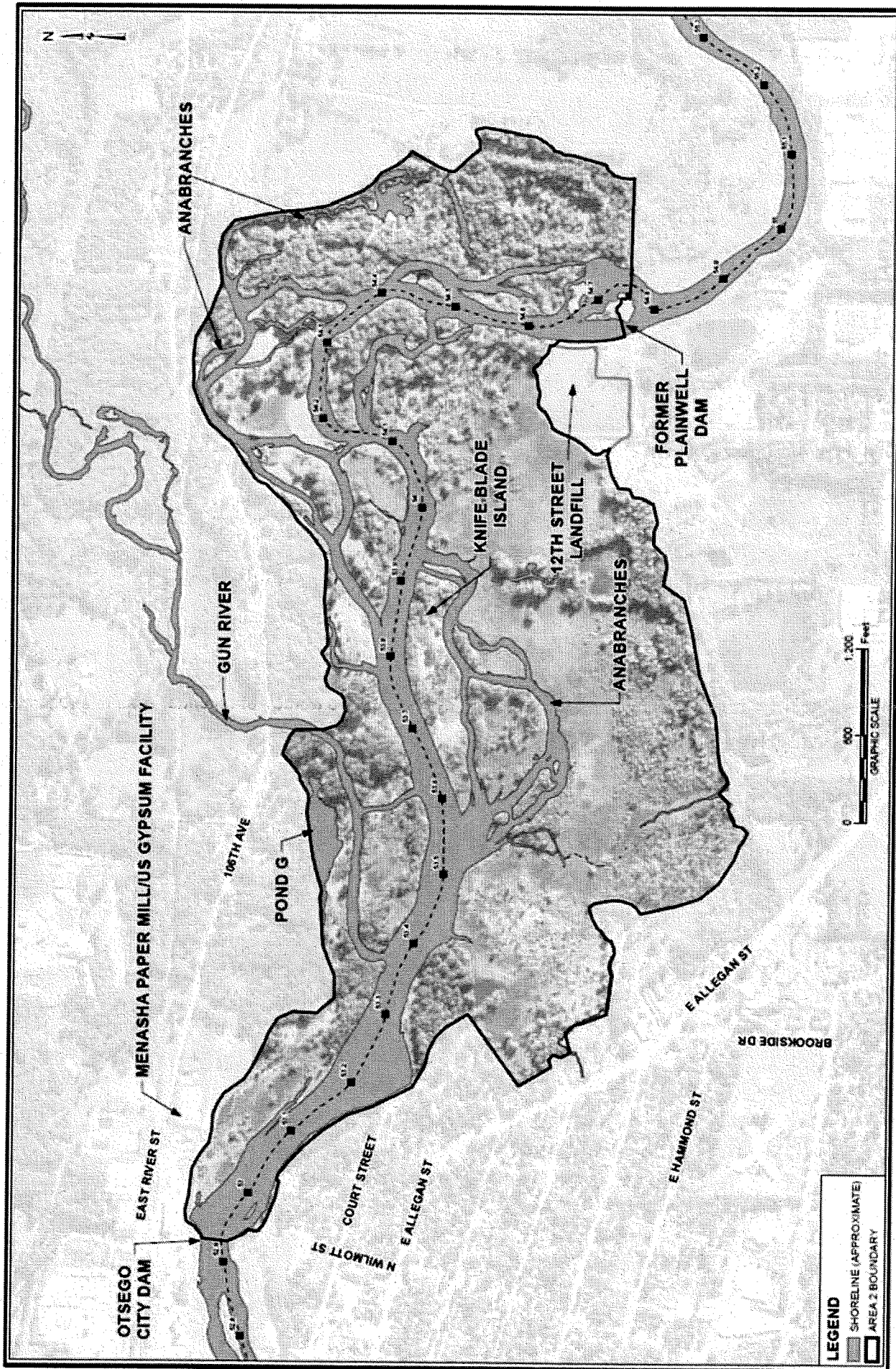
Kalamazoo Public Library  
315 S. Rose  
Kalamazoo

Allegan Public Library  
331 Hubbard St.  
Allegan

Otsego District Library  
219 S. Farmer St.  
Otsego

Saugatuck-Douglas Library  
10 Mixer St.  
Douglas

Waldo Library  
Western Michigan University  
1903 W. Michigan Ave.  
Kalamazoo



Map Showing Area 2

# EPA's Evaluation Criteria

These criteria guide EPA as it weighs different cleanup alternatives. These criteria are separated into three categories: Threshold, Balancing, and Modifying Criteria. **Threshold Criteria** determine if a cleanup alternative protects human and environmental health and complies with all Applicable or Relevant and Appropriate Requirements (**ARARs**). More generally, ARARs are the federal and

state regulations that EPA has to follow during a cleanup. In cases where the federal and state regulations are slightly different, EPA will follow the stricter regulations. **Balancing Criteria** are used to identify trade-offs between cleanup alternatives. **Modifying Criteria** are based on public comments, and can prompt modifications to the preferred cleanup alternative (*see Page 7*).

**Threshold Criteria**  
*must be met for an alternative to be eligible.*

**Balancing Criteria**  
*determines relative strengths and weaknesses among the criteria that meet threshold.*

**Modifying Criteria**  
*implemented once all public comments are evaluated. They may prompt modifications to the preferred alternative to achieve the end result of a preferred alternative for cleanup in which EPA and the community can be confident.*



## 1. Overall protection of human health and the environment.

- Is it protective?
- How are risks eliminated, reduced, or controlled?



## 2. Compliance with ARARs.

- Does it meet environmental laws or provide grounds for a waiver?



## 3. Long-term effectiveness and permanence.

- Does it provide reliable protection over time?



## 4. Reduction of toxicity, mobility, or volume through treatment.

- Does it use a treatment technology?
- This is preferred, if possible.



## 5. Short-term effectiveness.

- Will the remedy be implemented fast enough to address short-term risks, and will there be adverse effects (human health or environmental) during construction/ implementation?



## 6. Implementability.

- How difficult will it be to implement (e.g. availability of materials or coordination of Federal, State, and local agencies)?



## 7. Cost effectiveness.

- What are the estimated capital and operation and maintenance costs in comparison to other, equally-protective alternatives?



## 8. State acceptance.

- Does the State agree with, oppose, or have no comment on it?



## 9. Community acceptance.

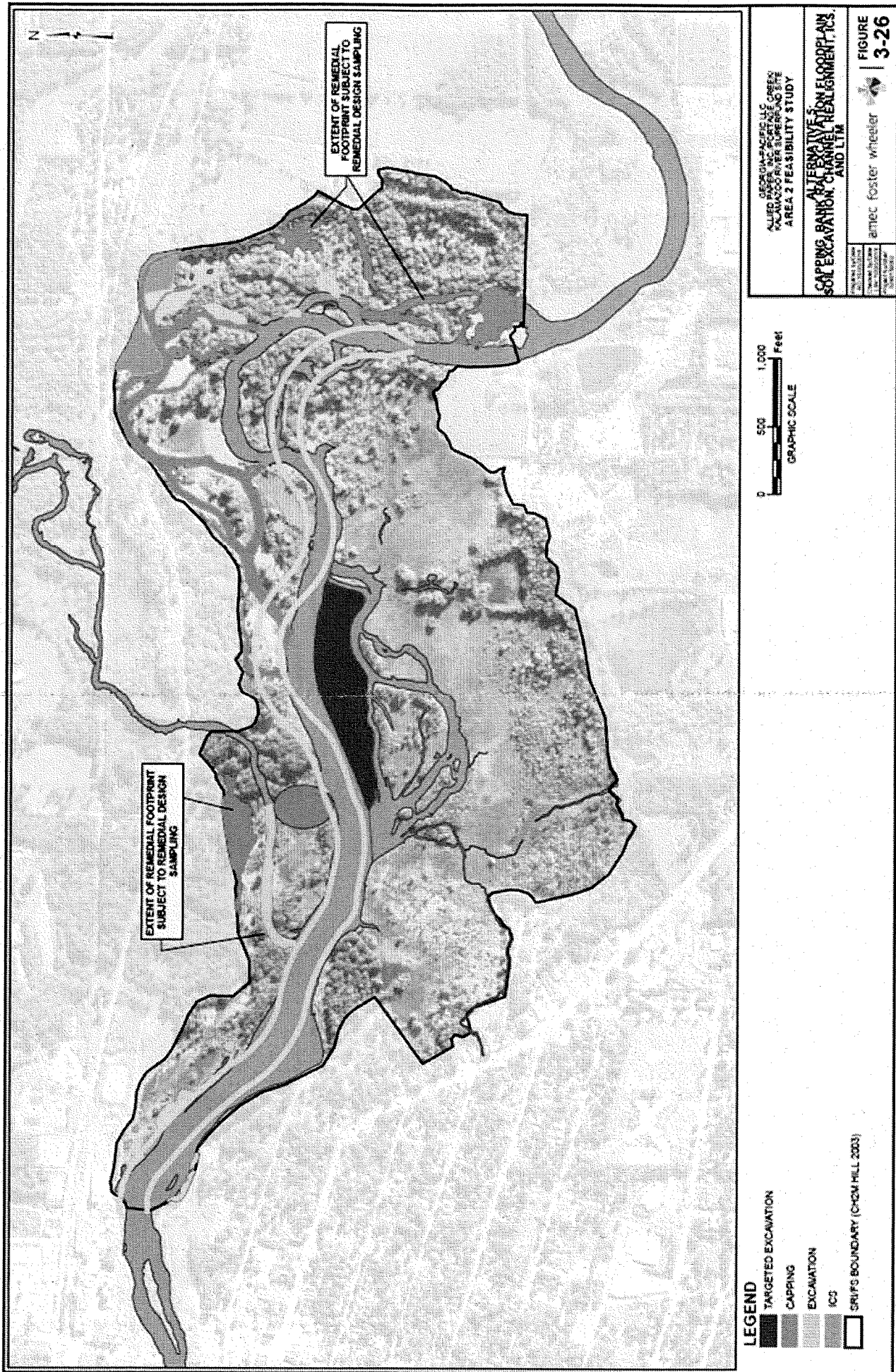
- Does the community support, have reservations about, or oppose it?

Cleanup Alternatives Comparison Table

Cleanup Alternatives	Description	Protection	Years to reach cleanup goals	Short-term Impacts	Total Cost (in millions)
A-1: No Action	Natural processes. Required by EPA to compare with other alternatives.	No	35	N/A	\$0
A-2: Monitored Natural Recovery, or MNR; Institutional Controls, or ICs; and Long-term Monitoring, or LTM	No physical cleanup; relies on natural processes and site restrictions.	No	35	Bed and bank erosion following dam removal	\$12.5
A-3: Capping; Channel Realignment; Gun River Excavation; Knife Blade Island, or KBI, Targeted Excavation; ICs; and LTM	Capping, channel protection in the northeast anabranches, Pond G, and floodplain soil exceeding RAL of 20 mg/kg PCBs; main river channel realignment to stabilize channel and protect floodplains.	Yes	32	Erosion prevention, temporary impact to habitat areas	\$43.8
A-4: Capping; Channel Realignment; Bank Remedial Action Level, or RAL/Gun River Excavation; KBI Targeted Excavation; ICs; and LTM	Same as A-3 with addition of bank soil excavation above a RAL.	Yes	32	Erosion prevention, temporary impact to habitat areas	\$44.4 - \$45.2
A-5: Anabranch Capping, Channel Realignment, Bank RAL/Floodplain Soil/Gun River Excavation, KBI Targeted Excavation, ICs, and LTM	Same as A-4 except floodplain soils above RAL 20 mg/kg will be excavated.	Yes	32	Erosion prevention, temporary impact to habitat areas	\$45.6 - \$46.4
A-6: Floodplain Capping, Channel Realignment, Bank RAL/Floodplain Soil/Anabranch/Gun River Excavation, KBI Targeted Excavation, ICs, and LTM	Same as A-4 except anabranch areas will be excavated.	Yes	32	Increase frequency of flooding and erosion; more extensive impact to habitat and wildlife	\$66.9 - \$67.7
A-7: Floodplain, Anabranch, Bank RAL Excavation, Channel Realignment, Gun River Excavation, KBI Targeted Excavation, ICs, and LTM	Excavation with backfilling to restore grade and riparian habitat restoration in: former anabranches, Pond G, floodplain soil > RAL 20 outside channel realignment footprint, and soil > 2.5 mg/kg on the private parcel in the northeast portion of the area.	Yes	32	Same as A1-A6, plus more difficult to implement	\$74.5 - \$75.3
A-8: Area-Wide Aggressive Excavation, ECs, ICs, and LTM	Area-wide removal of sediment and floodplain soil exceeding 0.33 mg/kg, achieving the sediment PRG throughout the floodplain and without channel realignment.	Yes	40	Substantial impact and lengthy recovery time to habitat and wildlife	\$325

Definitions:

ECs - Engineering Controls    LTM - Long-term Monitoring    ICs - Institutional Controls    KBI - Knife Blade Island  
 RAL - Remedial Action Level    mg/kg - milligram per kilogram    MNR - Monitored Natural Recovery



Graphic showing EPA's preferred cleanup Alternat ve A-5.

## Cleanup alternatives evaluation criteria comparison

Options	Overall protection of human health and the environment	Compliance with ARARs	Long-term effectiveness and permanence	Reduction of toxicity, mobility, or volume through treatment	Short-term effectiveness	Implementability
A-1	Undocumented	Undocumented	Undocumented	○	○	NA
A-2	○	●	●	○	○	●
A-3	●	●	●	○	●	●
A-4	●	●	●	○	●	●
*A-5	●	●	●	○	●	●
A-6	●	●	●	○	●	●
A-7	●	●	●	○	●	●
A-8	●	⊙	○	○	○	●

● = fully meets criteria    ⊙ = partially meets criteria    ○ = Does not meet criteria    NA = Not applicable

\* = EPA's recommended alternative    ARARs = Applicable or Relevant and Appropriate Requirements.

### Cleanup alternatives

EPA considered eight options for cleaning up Area 2. They are summarized in the table on Page 5. EPA developed these alternatives using combinations of different technologies and evaluated each option in detail against criteria established by federal law (*see Page 4*).

The last two criteria, state and community acceptance, will not be evaluated until after the comment period and public meeting.

### EPA's recommended alternative

Based on the criteria, EPA recommends Alternative A-5. A-5 includes capping, bank excavation, floodplain soil excavation, channel realignment, Gun River excavation, targeted excavation on Knife Blade Island, institutional controls, and long-term monitoring. This alternative has less impact to habitat and surrounding properties than other options, protects against erosion and would help maintain flow in the river channel. It is less costly than alternatives A-6, A-7 and A-8, protects human health and the environment, and provides short- and long-term effectiveness while complying with applicable or relevant and appropriate requirements, known as ARARs.

### Next steps

EPA, with input from Michigan Department of Environmental Quality and the community, will make the final decision on what cleanup alternative will be implemented. Public comments are important and could encourage EPA to modify or change its preliminary cleanup decision. EPA will review and compile responses to public comments in a document called a responsiveness summary. The final cleanup plan will be published in a document called "record of decision" or ROD, and available for public review in the site's administrative record. The responsiveness summary and administrative record will be available for review at [www.epa.gov/superfund/allied-paper-kalamazoo](http://www.epa.gov/superfund/allied-paper-kalamazoo) and at the information repositories shown on Page 2.

# EPA Proposes Cleanup Plan for Area 2; Seeks Public Comments

Public Meeting  
Tuesday, July 25  
6 p.m.

Otsego District Public Library  
401 Dix St.

If you will need special accommodations at the meeting, contact:  
Diane Russell, Community Involvement Coordinator, 989-395-3493, russell.diane@epa.gov



**ALLIED PAPER/PORTRAGE CREEK/KALAMAZOO  
RIVER SITE: Proposed Cleanup Plan for Area 2**

BRIAN KELLEY CLERK  
CITY OF PLAINWELL  
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PLAINWELL MI 49080

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## Reports & Communications:

### A. WR – Purchase of Inline Chlorine Analyzer:

Superintendent Pond recommends replacement of the current chlorine analyzer due to its erratic calibrations. He solicited quotes and recommends the low-bidder, Forberg Scientific, for \$4,027.60.

**Recommended action:** Consider approving the purchase of a replacement inline chlorine analyzer from Forberg Scientific for \$4,027.60.

### B. DPW – Pavement Castings

Superintendent Updike reports that in conjunction with the approved 2017 Local Street Paving Project, certain cast iron rings, cover frames and grates are needed to prepare the areas for paving. The project will be funded by the street and sewer funds.

**Recommended action:** Consider approving the purchase of castings for storm and sanitary sewer structure on the 2017 Paving Project from East Jordan Iron Works for \$8,290.54.

### C. DPW – Emerald Ash Borer Treatment:

Superintendent Updike recommends continuing the Emerald Ash Borer Treatment project with Honeytree Nursery for the 91 trees contained in the project. This is an annual treatment.

**Recommended action:** Consider approving the Emerald Ash Borer Treatment project with Honeytree Nursery for \$3,600.

### D. DPW – Paving Anderson Street:

Council recently approved the 2017 Local Street Paving Project with Michigan Paving. With the contractor already being on-site, there is a possibility to add Anderson Street to the contract. Staff estimates \$19,000 for the paving work on Anderson Street from M89 to Bannister.

The funding for this project would come from the sale of the former Harding's building to Ace Hardware.

**Recommended action:** Consider amending the contract with Michigan Paving to include paving Anderson Street at an additional cost of \$19,000.

## Reminder of Upcoming Meetings

- July 13, 2017 – Allegan County Board of Commissioners – 1pm
- July 12, 2017 – Plainwell DDA/BRA/TIFA Board – 7.30am
- July 19, 2017 – Plainwell Planning Commission – 7pm
- July 24, 2017 – Plainwell City Council – 7pm

## Non-Agenda Items / Materials Transmitted

- Notice of Hearing – Consumers Energy Company – July 12, 2017 9am
- Lighthouse Baptist Church “Public Servants Day” – July 16, 2017 10am
- M-40/M89 Corridor Committee – Allegan County Road Commission – July 25, 2017 10am
- EPA Public Comment Meeting – Otsego District Library – July 25, 2017 6pm