

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, July 26, 2021 - 7:00PM

PLAINWELL CITY HALL COUNCIL CHAMBERS

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – July 12, 2021 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. Resolution 2021-13 – Redevelopment Liquor License – 124 E. Bridge St. -**
Council will consider adopting Resolution 2021-13 for a Tavern Liquor License for Susan Luthy at 124 E. Bridge Street.
 - B. Jensen Lot Update – 134 S. Main St. – DDA Recommendation**
Council will consider a recommendation from the DDA/BRA/TIFA Board to split the Jensen Lot, North and South along the east side of the property and seek a Request for Proposal.
 - C. Public Safety – Copier Replacement**
Council will consider approving a 63-month lease with American Office Solutions for a Kyocera 2554ci copier at an estimated average annual cost of \$1,656.00
 - D. Sale of City Assets – Infrared Asphalt Repair Machine and Small Roller**
Council will consider selling to Bronco Asphalt the infrared & small roller for \$34,500 and \$1,750, respectively.
 - E. DPW – Purchase of New Asphalt Roller**
Council will consider the purchase of a Volvo Asphalt Roller from Alta Equipment Company for \$49,156.00.
 - F. DPW/WR – Purchase of New Pickup Truck for Wastewater Operations**
Council will consider the purchase of a 2021 Chevrolet Silverado 2500HD from Berger Chevy for \$41,823.00.
 - G. Revisions to the Section 125 Plan Document**
Council will consider authorizing upcoming changes to the Section 125 Plan Document.

The Island City

Plainwell is an equal opportunity provider and employer

11. **Communications:** The draft DDA/BRA/TIFA Meeting Minutes from July 13, 2021.
12. **Accounts Payable - \$162,490.39**
13. **Public Comments**
14. **Staff Comments**
 - A. Crispe House Engineering
 - B. 425 Agreement – Phase I
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

Reminder of Upcoming Meetings

- August 4, 2021 – Plainwell Planning Commission – 7.00pm
- **August 9, 2021 – Plainwell City Council – 7:00pm**
- August 10, 2021 – Plainwell DDA/BRA/TIFA Board– 7:30am
- August 12, 2021 – Allegan County Board of Commissioners – 4:00pm
- August 12, 2021 – Plainwell Parks & Trees Commission – 5:00pm

Non-Agenda Items / Materials Transmitted

- Notice of Public Hearing – Consumers Energy Electric – July 22, 2021, 10:00AM
- Notice of Public Hearing – Michigan Gas Utilities – August 12, 2021, 9:30AM
- Michigan Gas Utilities Pipeline Safety Brochure
- Notice of July 27, 2021 M40/M-89 Corridor Committee Meeting – Zoom – 10:00AM

MINUTES
Plainwell City Council
July 12, 2021

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Brian Warren from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele and Councilmember Wisnaski. Absent: Councilmember Overhuel and Councilmember Keeney.
A motion by Steele, seconded by Wisnaski, to excuse Councilmember Overhuel and Councilmember Wisnaski. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Wisnaski, to accept and place on file the Council Minutes and Summary of the 06/28/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report:
Commissioner Rick Cain reported that the County is once again meeting in person. They are discussing how to use the American Rescue Plan Funds received. He noted the County is considering countywide endeavors. He noted the courthouse project is coming along
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. City Manager Wilson reminded Council of an earlier request from Dean's Ice Cream to temporarily close North Sherwood on Monday evenings for a Car Cruise evening to allow more cars and less congestion. Council granted temporary approval on June 14, with reconsideration on July 12. Staff discussed costs associated with the street closures and Council deliberated a Special Event Permit.
A motion by Steele, seconded by Wisnaski, to approve the Special Event Permit for Dean's Ice Cream closing North Sherwood on Monday Evenings. On a voice vote, all voted in favor. Motion passed.
 - B. **A motion by Steele, seconded by Wisnaski, to open a Public Hearing at 7:16pm to consider a proposed Act 425 Conditional Land Transfer Agreement. On a voice vote, all voted in favor. Motion passed.**

Clerk Kelley reported that Notice had been posted at City Hall and in the Kalamazoo Gazette of this Public Hearing to consider a proposed Act 425 Conditional Land Transfer Agreement with Gun Plain Township. The subject property is located at the corner of Miller Road and 8th Street. The agreement allows the property to become City of Plainwell property with Gun Plain Township receiving one mil from the property tax levy for a 50-year period, with a 50-year renewal. The agreement has been approved by the Gun Plain Township Board and adoption of the proposed Resolution confirms the City's

approval of the agreement, subject to a 30-day window during which concerns may be submitted, by petition, to the Gun Plain Township Clerk. After 30 days, the agreement will be considered final.

Public Comments – questions were asked about land divisions inside the subject property, and whether tax abatements would be considered in the district. City Manager Wilson noted that no engineering has been done related to the project to-date, but it is estimated the land could be split into 5-acre lots, but that has yet to be determined. He also noted that City Council has historically considered tax abatement requests favorably.

A motion by Wisnaski, seconded by Steele, to close the Public Hearing at 7:27pm. On a voice vote, all voted in favor. Motion passed.

A motion by Wisnaski, seconded by Steele, to adopt Resolution 2021-12 approving the proposed Act 425 Conditional Land Transfer Agreement with Gun Plain Township. On a roll call vote, all voted in favor. Motion passed.

- C.** Treasurer Kelley reported the city's award of \$395,333 of American Rescue Plan Act Fiscal Recovery Fund Funding by the federal government, through the State of Michigan. The funds will be paid in two (2) annual installments and the city has until December 31, 2024 to incur eligible costs. The application names the City Treasurer as the contract person for the funds as approved by the City Manager. The recommended action is to authorize the City Manager to execute the documents on behalf of the city and to amend the budget to create Fund 285 – Stimulus Grant Fund – for the revenue and related future costs. **A motion by Steele, seconded by Wisnaski, to accept the American Rescue Plan Funding in the amount of \$395,333, authorizing the City Manager to execute all documents, and to amend the budget to add Fund 285 – Stimulus Grant Fund. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

- A. A motion by Steele, seconded by Wisnaski, to accept and place on file the June 2021 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Wisnaski, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$212,589.40 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier reported ongoing training.

Superintendent Nieuwenhuis reported the city has received a Drinking Water Asset Management (DWAM) Grant award of \$269,950 to identify, catalog and test drinking water assets, similar to the SAW Grant. He also reported that the road striping project is nearing completion. He noted that he is working on equipment sales and purchases to be presented to Council at the next meeting. Finally, he noted that the city spent two full days collecting leaves and brush last week.

Community Development Manager Siegel reported having submitted a grant application for painting restoration on some downtown buildings, and noted an upcoming River-to-River Trail meeting.

Superintendent Pond provided an update on the Morrow Dam Cleanup Project.

Director Bomar reported with sadness the resignation of Records Clerk Joy Sausaman, Full-Time Public Safety Officer Eric Luthy and Part-Time Public Safety Officer Jeff Glerum.

Clerk/Treasurer Kelley reported 2021 Summer Property Tax Statements were mailed on Wednesday, June 30 and are due August 16. Anyone needing a copy of their tax bill should contact City Hall or check the website.

City Manager Wilson reported a meeting with a contractor at Crispe House on July 13 to discuss ADA compliance upgrades. He noted a 90-day reporting period for the Clark Station on South Main will end mid-August. He reported that the contractor is waterproofing Mill Buildings 2, 3 and 10. He noted working with EPA on institutional controls relative to the mill cleanup, and that a Request for Qualifications for a mill developer is nearing completion.

15. Council Comments: None

16. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 8:00 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
July 26, 2021

Brian Kelley, City Clerk

**LOCAL GOVERNING BODY RESOLUTION FOR REDEVELOPMENT LIQUOR
LICENSES**
(Authorized by MCL 436.1501)

RESOLUTION 2021-13

At a regular meeting of the Plainwell City Council, called to order by _____ on July 26, 2021 at **7:00 p.m.**, the following resolution was offered:

Moved by Councilmember _____ and supported by Councilmember _____ that the application from Susan Luthy, for a new Tavern Liquor License, to be located at 124 E. Bridge St. Plainwell, MI. in Allegan County be ***recommended*** by this council to be considered for approval by the Michigan Liquor Control Commission.

Approval:

Denial:

Yeas:

Nays:

Absent:

I hereby certify that the foregoing is a true and complete copy of a resolution offered and approved by the City of Plainwell Council at a regular meeting held on July 26, 2021.

Signed:

Brian Kelley, City Clerk

211 N. Main St.

Plainwell, MI 49080



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Retailer License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website by [clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Susan M Luthy	
Address to be licensed: 124 E. Bridge Street	
City: Plainwell	Zip Code: 49080
City/township/village where license will be issued: Plainwell	County: Allegan
Federal Employer Identification Number (FEIN): [REDACTED]	

1. Are you requesting a new license? Yes No
2. Are you applying ONLY for a new permit or permission? Yes No
3. Are you buying an existing license? Yes No
4. Are you transferring the classification of an existing on premises license? Yes No
5. Are you modifying the size of the licensed premises?
If Yes, specify: Adding Space Dropping Space Redefining Licensed Premises Yes No
6. Are you transferring the location of an existing license? Yes No
7. Is this license being transferred as the result of a default or court action? Yes No
8. Do you intend to use this license actively? Yes No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s):	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Off Premises Licenses - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

On Premises Licenses - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	License & Permit Fees:	TOTAL FEES:
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Schedule A - Licenses, Permits, & Permissions

Applicant name: _____

- Off Premises License Type: Base Fee:** Fee Code MLCC Use Only
- New Transfer
- SDM License \$100.00
 - SDD License \$150.00
 - Resort SDD License Upon Licensure/\$150.00
Resort SDD Licenses may only be issued in governmental units having a population of 50,000 or less

- Off Premises Permits: Base Fee:**
- Sunday Sales Permit (AM)* \$160.00
 - Sunday Sales Permit (PM)** \$22.50
(Held with SDD License)
 - Catering Permit \$100.00
 - Secondary Location Permit - Complete Form LCC-201
 - Beer and Wine Tasting Permit No charge
 - Living Quarters Permit No charge

- On/Off Premises Permission Type: Base Fee:**
- Off-Premises Storage No charge
 - Direct Connection(s) No charge
 - Motor Vehicle Fuel Pumps No charge

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: 1 x \$70.00 Inspection Fee

Total Inspection Fee(s): 70.00

Total License Fee(s): 250.00

Total Permit Fee(s): _____

TOTAL FEES DUE: 320.00

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

- On Premises License Type: Base Fee:** Fee Code MLCC Use Only
- New Transfer
- B-Hotel License \$600.00
Number of guest rooms: _____
 - A-Hotel License \$250.00
Number of guest rooms: _____
 - Class C License \$600.00
 - Tavern License \$250.00
 - Resort License Upon Licensure
 - DDA/Redevelopment License Upon Licensure
 - Brewpub License \$100.00
 - G-1 License \$1,000.00
 - G-2 License \$500.00
 - Aircraft License \$600.00
 - Watercraft License \$100.00
 - Train License \$100.00
 - Continuing Care Retirement Center License \$600.00
 MCL 436.1545(1)(b)(i) MCL 436.1545(1)(b)(ii)
B-Hotel or Class C Licenses Only:
 - Additional Bar(s)
Number of Additional Bars: _____

B-Hotel or Class C licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

- On Premises Permits: Base Fee:**
- Sunday Sales Permit (AM)* \$160.00
 - Sunday Sales Permit (PM)**
 - Catering Permit \$100.00
 - Banquet Facility Permit - Complete Form LCC-200

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.

- Outdoor Service No charge
- Dance Permit No charge
- Entertainment Permit No charge
- Extended Hours Permit: No charge
- Dance Entertainment Days/Hours: _____
- Specific Purpose Permit: No charge
- Activity requested: _____
- Days/Hours requested: _____
- Living Quarters Permit No charge
- Topless Activity Permit No charge

Schedule B - New Specially Designated Merchant (SDM) License Supplemental Application - New SDM License Applications ONLY

Applicant name: _____

Effective January 4, 2017 pursuant to MCL 436.1533(5), Specially Designated Merchant (SDM) licenses are quota licenses based on one (1) SDM license for every 1,000 of population in a local governmental unit. MCL 436.1533 provides for several exemptions from the quota for qualified applicants. Please carefully read the requirements in the boxes below, selecting the applicable approved type of business option(s) from Section 1 and an applicable new SDM license quota option from Section 2.

Section 1 - Requirements to Qualify as Approved Type of Business for New SDM License Applicants

Applicant must meet one (1) or more of the following conditions (check those that apply to your business):

<input type="checkbox"/> a. Applicant holds and maintains retail food establishment license or extended retail food establishment license under the <u>Food Law of 2000, MCL 289.1101 to MCL 289.8111.</u>
<input type="checkbox"/> b. Applicant holds or has been approved for Specially Designated Distributor (SDD) license.
<input type="checkbox"/> c. Applicant holds or has been approved for an on-premises license, such as a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.

Section 2 - Quota Requirements for New SDM License Applicants

Applicant must qualify under one of the following sections of the Liquor Control Code regarding the SDM quota:

<input type="checkbox"/> a. Applicant is an applicant for or holds a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license. <i>MCL 436.1533(5)(a) - SDM license is exempt from SDM quota and license cannot be transferred to another location.</i>
<input type="checkbox"/> b. Applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food. <i>MCL 436.1533(5)(b)(i) - SDM license is exempt from SDM quota and license cannot be transferred to another location.</i>
<input type="checkbox"/> c. Applicant's establishment is a pharmacy as defined in the <u>Public Health Code, MCL 333.17707.</u> <i>MCL 436.1533(5)(b)(ii) - SDM license is exempt from SDM quota and license cannot be transferred to another location.</i>
d. Applicant's establishment qualifies as a marina under <u>MCL 436.1539.</u> <input type="checkbox"/> <i>MCL 436.1533(5)(e) - SDM license is exempt from SDM quota and license may be transferred to another location if the applicant complies with MCL 436.1539 at the new location.</i>
e. Applicant does not qualify under any of the quota exemptions or waiver listed above. <input type="checkbox"/> <i>MCL 436.1533(5) - Commission shall issue one (1) SDM for every 1,000 population in a local governmental unit and an unissued SDM must be available in the local governmental unit for the applicant to qualify. SDM license may be transferred to another location.</i>

Documents Required To Be Submitted with New SDM License Application

In addition to the documents listed on the application checklist, the new SDM license applicant must submit the documents listed below, as applicable, with its application to comply with the requirements described above. Select one or more of the following:

<input type="checkbox"/> Copy of retail food establishment license or extended retail food establishment license for a SDM license. The name on the food establishment license must match the applicant name in Part 1 of this application form. <i>A food establishment license is not required for a SDM license to be issued in conjunction with a SDD license or an on-premises license.</i>
<input type="checkbox"/> If applying under Section 2b above, documentary proof that applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
<input type="checkbox"/> If applying under Section 2c above, a copy of the pharmacy license issued under the Public Health Code.

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: Susan M Luthy		
Home address: 7949 Rolling Meadows Dr		
City: Kalamazoo	State: MI	Zip Code: 49009
Business Phone: 269-204-6479	Cell Phone: 269-512-4866	Email: susanmluthy@gmail.com
Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes , please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a retailer licensee <u>may not</u> hold interest in a manufacturer or wholesaler licensee. <input type="radio"/> Yes <input checked="" type="radio"/> No		
Do you hold 10% or more interest in the applicant entity? <input checked="" type="radio"/> Yes <input type="radio"/> No		
If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.		

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

Date of Birth: [redacted] 1978	Social Security Number: [redacted]	Driver's License Number: [redacted]	
Are you a citizen of the United States of America?		<input checked="" type="radio"/> Yes <input type="radio"/> No	
Have you ever legally changed your name?		<input checked="" type="radio"/> Yes <input type="radio"/> No	
If you answered "yes", please list your prior name(s) (including maiden): Maiden Name Studtman; other married name Runkel			
Spouse's full name (if currently married): Eric Scott Luthy			
Spouse's date of birth: 04/02/1971	Is your spouse a citizen of the United States of America? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? <input type="radio"/> Yes <input checked="" type="radio"/> No			
Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC? <input type="radio"/> Yes <input checked="" type="radio"/> No			
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): <input type="radio"/> Yes <input checked="" type="radio"/> No			
Date	City/State	Charge	Disposition
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary): <input type="radio"/> Yes <input checked="" type="radio"/> No			
Date	City/State	Charge	Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

Susan M Luthy

Print Name



Signature

7-8-21

Date

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?		<input type="radio"/> Phone	<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax
What is your preferred method for receiving a Commission Order?		<input checked="" type="radio"/> Mail	<input type="radio"/> Email	<input type="radio"/> Fax	
Contact name: Susan Luthy	Relationship: Secretary / Treasure				
Mailing address: 124 E. Bridge St					
City: Plainwell	State: MI	Zip Code: 49080			
Phone: 269-204-6479	Fax number:	Email: aroundtheboardgamecafe@gmail.com			

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: N/A	Member Number: P-	
Attorney address:		
Phone:	Fax number:	Email:
Would you prefer that we contact your attorney for all licensing matters related to this application?		<input type="radio"/> Yes <input type="radio"/> No
Would you prefer any notices or closing packages be sent directly to your attorney?		<input type="radio"/> Yes <input type="radio"/> No

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Susan M Luthy/ Secretary / Treasure

Print Name of Applicant & Title

Susan M Luthy
Signature of Applicant

7-8-21
Date

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-284-8557



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ regular _____ meeting of the _____ Plainwell City _____ council/board
(regular or special) (township, city, village)
called to order by _____ Mayor Brad Keeler on _____ 07/26/2021 _____ at _____ 7:00pm _____
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Susan Luthy
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Tavern License
(list specific licenses requested)

to be located at: 124 East Bridge Street, Plainwell, Michigan 49080

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ recommends _____ this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Plainwell City
council/board at a _____ regular _____ meeting held on _____ 07/26/2021 _____
(regular or special) (date) (township, city, village)

Brian Kelley _____ 07/27/2021
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Roger Keeney, Council Member
Todd Overhuel, Council member,
Randy Wisnaski, Council Member

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Address: www.plainwell.org

“The Island City”

MEMO

To: Erik Wilson, City Manager
From: Denise Siegel, Community Development Manager
Subject: Jenson Lot
Date: July 21, 2021

On behalf of the BRA DDA TIFA Board, they are asking City Council to consider a recommendation to allow for splitting the Jenson lot, north to south, and allowing an RFP to be put together for bids for the lot closest to the sidewalk (or the east side of the lot), keeping the parking lot in the city's possession.

It is the board's recommendation that the city have the ability to reject any and all offers that are not acceptable to the city.

Sec. 53-43. STATEMENT OF PURPOSE.

The CBD, Central Business District is intended to permit a variety of commercial, administrative, financial, civic, cultural, residential, entertainment, and recreational uses in an effort to provide the harmonious mix of activities necessary to further enhance the Central Business District as a commercial and service center.¹⁴¹

Sec. 53-44. PRINCIPAL PERMITTED USES.

In the CBD District, no uses shall be permitted unless otherwise provided in this Ordinance, except the following:

- A. All Principal Permitted Uses in the C-2 District, excluding bowling alleys, except that off-street parking shall not be required as specified in this Code.
- B. Hotels and motels.
- C. Theaters, assembly halls, concert halls, or similar places of assembly when conducted completely within enclosed buildings.
- D. Arcades, billiard parlors, and other indoor recreational facilities.
- E. Business and professional offices.
- F. Mixed uses, i.e., commercial and residential uses combined in one structure.
- G. Government buildings and facilities.
- H. Sidewalk and outdoor cafes.

I. Other uses which are similar to the above and subject to the following

restrictions:

1. All business establishments shall be retail or service establishments dealing directly with consumers. All goods produced on the premises shall be sold at retail from premises where produced.

2. All business, servicing or processing except for off-street parking or loading, shall be conducted within completely enclosed buildings.

3. Storage of commodities shall be within buildings and shall not be visible to the public from a street or thoroughfare.

J. Housing for the elderly.

K. Accessory buildings and uses customarily incidental to the above Principal Permitted Uses.

L. Reserved

M. Single Family Dwellings. 142

Sec. 53-45. PERMITTED USES AFTER SPECIAL APPROVAL.

Off street parking lots and structures the requirements of which shall be in accordance with the requirements of this Code.143

Sec. 53-46. SITE PLAN REVIEW.

For all uses permitted in the CBD District, a site plan shall be submitted, and no building permit shall be issued until the City Council has approved the site plan after a recommendation from the City Planning Commission in accordance with this Code.

Sec. 53-47. AREA, HEIGHT, BULK, AND PLACEMENT REQUIREMENTS.

Area, Height, Bulk, and Placement Requirements unless otherwise specified are as provided in the "Schedule of Regulations".



"The Island City"

MEMORANDUM

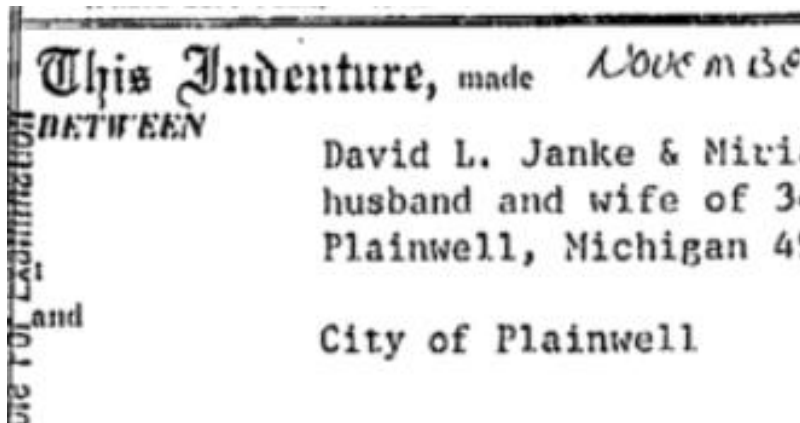
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

To: City Council
From: Erik J. Wilson, City Manager
Subject: Barbed Wire Café Request – 134 S. Main Street – Jensen Lot (Update)
Date: June 11, 2021

At a previous Council meeting, staff was directed to investigate two issues related to a potential sale of the Jensen lot. First, determine who owns the Jensen lot and secondly how could a potential split and sale work.

Ownership-

Staff believes the City owns the property, not the DDA. Clerk Kelly reviewed the minutes from the proceedings and believes the DDA was used to facilitate making the offer to purchase the property. Below is a portion of the deed:



If the Council wishes to sell all or a portion of the property, a courtesy could be given to the DDA to have them vote on any potential action.

Potential Split & Sale-

The City has the option to sell the entire Jensen lot as was discussed at our meeting. I think it is important to note that if the entire lot is held in private hands, there is potential for the parking to be eliminated as well as the dumpster corral that all the businesses use in that block.

If the City wishes to sell the lot or a portion, staff recommends we follow what is outlined in our City Ordinance:

Sec 3-11. SALE OF PROPERTY.

No interest in property, real or personal, in the possession or ownership of the city shall be sold or transferred without the prior approval of the City Council, which approval shall include the terms and conditions of the sale or transfer.
(Ord. 268, adopted 6-10-1991)

If a portion of the property was sold to Barbed Wire Café, the parcels would need to be combined.

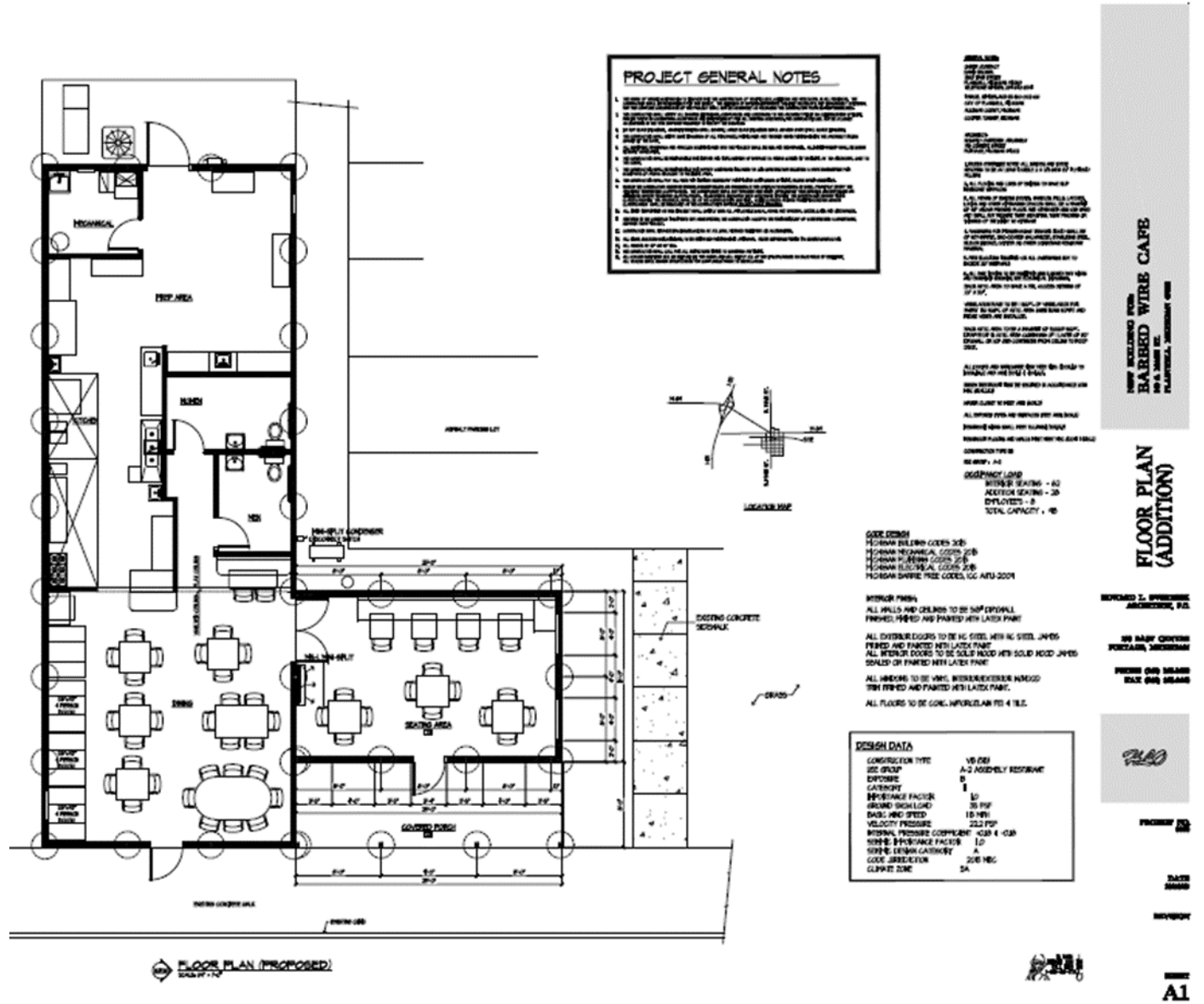
Barbed Wire Café submitted information to staff that she wished to be shared with Council. Barb Bechtel indicated that she had “cleaned” up the western portion of her property (antiques) and provided some photos:



“From Barb: Stuffed chickens gone 7 pots...front gets done tomorrow.”



Plan for Expansion:

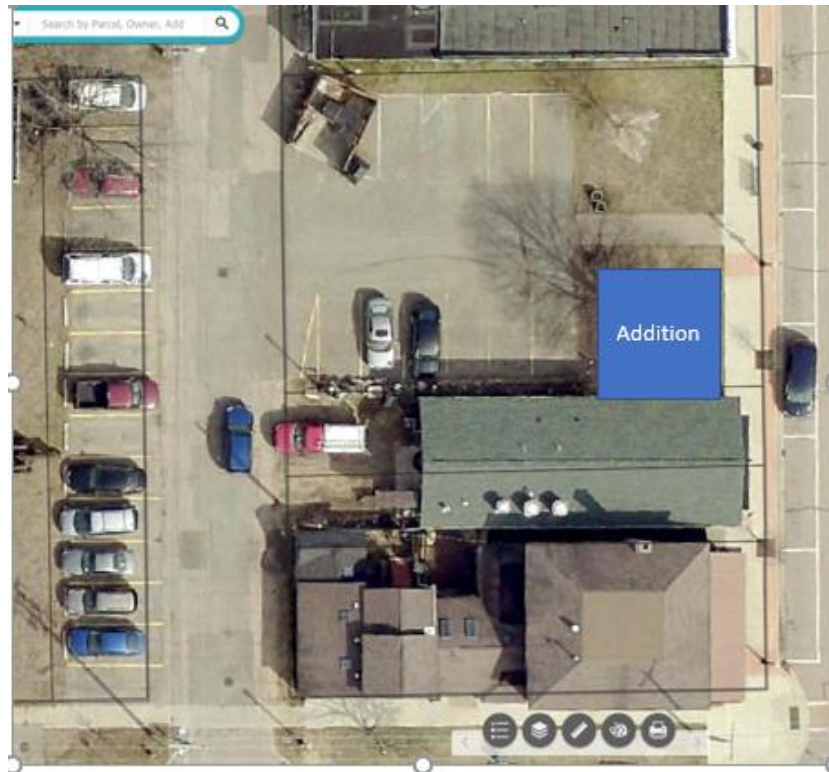


May 7, Memorandum to Council:

Barb Bechtel, owner of Barbed Wired Café, is inquiring if she could purchase a portion of what we call the "Jensen Lot." Her intentions are to expand indoor seating with a couple outdoor tables along the west side of S. Main Street (on her property).

I do not have a site plan or know exactly how much property she is looking to purchase. As you know, a couple years ago we discussed the concept of her expanding by putting a deck on this site through a license agreement. She has indicated now her plans have changed and would like the City to consider selling a portion.

I think before the time and expense of a site plan is generated, discussion at the Council level is warranted.



This is my depiction of what I believe she is looking to do.





"The Island City"

MEMORANDUM

119 Island Ave
Plainwell, Michigan 49080
Phone: 269-685-9858
Fax: 269-685-5460
Email: publicsafety@plainwell.org

To: Erik Wilson, City Manager
From: Bill Bomar, Director
CC: Brian Kelley, Clerk/Treasurer
Subject: Copier Lease Agreement
Date: July 15, 2021

The Department of Public Safety is requesting to lease a new copier from American Office Solutions (AOS). The current Sharp copier was leased in 2008. Recently it has had several service issues that required parts replacement, and those parts were unavailable to AOS. Due to parts being unavailable, and the copier beyond its useful life expectancy, AOS service technician is recommending replacing the Sharp copier.

Plainwell DPS current lease agreement with AOS, Sharp copier monthly cost range from \$119.00 - \$139.00. A new Kyocera 2554ci copier monthly cost will run in same range as the current copier. This cost includes the base rate (equipment payment) and a usage charge (which includes support agreement; parts, supplies, toner, labor, service call, preventative maintenance and training).

The actual cost to purchase the Kyocera 2554ci is \$5,402.00, but DPS prefers the lease option versus an outright purchase. This is not a planned purchase in the 2021-2022 budget year. A copier is essential to the operations of DPS, such as providing reports to the courts, prosecutor's office, fulfilling request for FOIA, crash reports to insurance companies and City Council monthly reports.

I'm recommending DPS enter into a lease agreement with American Office Solutions, 10326 Meridian Rd, Clarklake, MI 49234. AOS has provided 13 years of reliable service for the DPS current copier, and last week was a prime example of that service. An AOS service tech was here twice in one day and a third time in the same week to reassure our copier needs were met.

AOS

American Office Solutions

Prepared For:

Plainwell Department of Public Safety

Attention:

Joy Sausaman

Prepared By:

Kaitlyn Tracy

American Office Solutions

July 07, 2021

The contents of this proposal are confidential trade secret information and are intended for the use of Plainwell Department of Public Safety only. The contents herein may not be reproduced without the specific written permission of American Office Solutions. This is a proposal only and informative in nature. Actual contract terms and conditions, as well as final pricing, will be submitted upon request.

Proposed Pricing is effective for 30 days from 07/07/2021

10326 S. Meridian Road, Clarklake, MI 49234 | 517-783-2855 | getaos.com



07/07/2021

Plainwell Department of Public Safety
Joy Sausaman
119 Island Ave
Plainwell, MI 49080

Joy,

We are appreciative of the opportunity to craft a proposal for continued partnership between American Office Solutions and Plainwell Department of Public Safety. After carefully analyzing your needs, we have come up with the solutions included in this proposal. Since 1969, we have been committed to building a culture of care, which has earned us recognition for exceeding industry standards. Our hope is that we will be able to share our dedication with Plainwell Department of Public Safety firsthand.

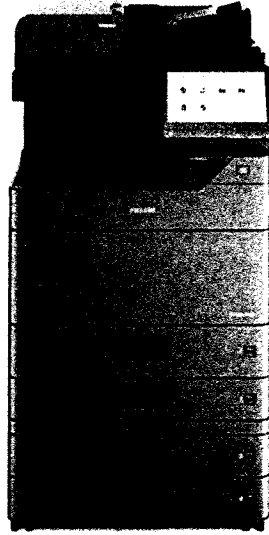
Your daily workflow is a vital part of your organization's productivity. We are committed to matching our nationally recognized service with the right equipment and technology solutions for your specific needs.

Please do not hesitate to reach out with any questions that you may have, or if I may be of any further assistance to you throughout your review of this proposal.

Sincerely,

Kaitlyn Tracy
Client Success Manager
(517) 783-2855
kaitlyn@getaos.com

Kyocera TASKalfa 2554ci - 3554ci DATASHEET



This product image may be configured with additional options/accessories not shown above.

Description

The versatile TASKalfa 3554ci Color Multifunctional System brings a new definition to efficiency, productivity and reliability. Vibrant, high-impact color, crisp elegant black text and detailed graphics combine with flexible scanning, input, and professional finishing options that exceed the needs of today's demanding office environments. Both user and eco-friendly, the expertly engineered TASKalfa 3554ci will keep your business moving forward.

Copier / Printer Features

- Vivid Color and Black and White Imaging up to 35 Pages per Minute
- Customizable 10.1" Color Touch Screen with Intuitive Tablet-Like Usability
- Standard USB Host Interface for On-the-Go Printing and Scanning
- Efficient Color Scanning up to 200 ipm
- Convenient Wireless Printing and Scanning
- Apple AirPrint, Google Cloud Print, Mopria, and KYOCERA Mobile Print Support



Proposed Solution

Based on our analysis of your organization's workflow and needs, we recommend the following solution. We would be happy to demonstrate the equipment in person and let you get hands on with the proposed equipment and technology.

Equipment

Qty	Manufacturer	Model	Description
1	Kyocera	TASKalfa 2554ci	25 PPM A3 Color MFP 2 x 500 Sheet Paper Trays 320 Sheet DSDP Fax Board Power Surge – 120v/15A

Equipment Payment: \$96.00 per month for 63 months.

Support Agreement: \$42.00 per month, includes everything listed below

Support Agreement includes parts, supplies, toner, labor, service calls, preventative maintenance, and training excludes paper and staples.

- This agreement includes 1,500 black prints
- All additional black prints to be billed @ 0.008 per page based on actual volumes
- This agreement includes 500 color prints
- All additional color prints to be billed @ 0.06 per page based on actual volumes

Pricing good for 30 days from date on Proposal

Bill Bomar

From: Kaitlyn Tracy <kaitlyn@getaos.com>
Sent: Tuesday, July 13, 2021 8:48 AM
To: Bill Bomar
Subject: FW: AOS Copier - Upgrade Options
Attachments: Plainwell Department of Safety Proposal 7.7.21.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: External Email!

Hi Bill,

I just left you a voicemail but wanted to follow up via email in case that is better for you. I know you've been having issues with the AOS device that is on contract and I wanted to provide a couple options to upgrade.

Can you give me a call to discuss your needs and how you'd like to move forward?

Thanks!

Kaitlyn Tracy

Client Success Manager, AOS

P: 800.346.6920 Ext. 133

E: kaitlyn@getaos.com

Online at getaos.com

For support related assistance email: support@getaos.com

From: Kaitlyn Tracy <kaitlyn@getaos.com>
Date: Wednesday, July 7, 2021 at 2:50 PM
To: "bbomar@plainwell.org" <bbomar@plainwell.org>
Subject: AOS Copier - Upgrade Options

Hi Bill,

I hope you are having a great vacation! I'm reaching out about the Sharp copier that you have on contract with AOS. We had a technician out there today to work on the device and we are having a terrible time getting parts for it. The copier is from 2008 and Sharp is no longer making parts for it. Our recommendation would be to upgrade the device.

It looks like on average your office spends between \$119-\$139 a month for the service contract on the device. The good news is that we have two upgrade options that include a new device and a service contract within that same price range.

The first option is a Kyocera 2554ci. This device can print up to 11x17, has fantastic scanning and is comparable to the current device you have. The second option is a Kyocera 6635cidn, this is a desktop option that we added a stand to. It can print letter and legal size paper and is a smaller device but faster than what you currently have. Based on the volume that you print, either option would be a great fit.

If you'd like to demo one of these devices, we'd be happy to install it in your office for your team to try for a week.

Let me know your thoughts, thanks!

Kaitlyn

Kaitlyn Tracy

Client Success Manager, AOS

P: 800.346.6920 Ext. 133

E: Kaitlyn@getaos.com

Online at getaos.com

For support related assistance email: support@getaos.com

City of Plainwell



“The Island City”

Brad Keeler, Mayor
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Todd Overhuel, Council Member
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Randy Wisnaski, Council Member

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Address: www.plainwell.org

To: Erik Wilson, Brian Kelley
From: Robert Nieuwenhuis
Subject: Equipment
Date: 7/21/2021

The City DPW is looking to sell some asphalt repair equipment. We have changed the process in which we are doing asphalt repairs and use different equipment now.

The City DPW has been collecting prices for outright sale, and trade in price on the asphalt equipment we are looking to upgrade.

The 2015 Ray-Tech infrared was purchased by the city for \$61,500.00. We have one outright sale price offer from Bronco Asphalt for \$34,500 and a trade in price at Alta equipment for \$18,500.

Our smaller asphalt roller we purchased for \$7500 used from Fadar equipment. Bronco Asphalt offered \$1,750.00.

Small tilt trailer for hauling the roller. No offers on the trailer.

I recommend we sell the infrared to Bronco asphalt instead of trade in or auction. This type of equipment is unique and has a small market of buyers compared to equipment like a lawn mower. I can try the roller and trailer at auction and put a minimum price?

DPW Superintendent
Robert Nieuwenhuis

www.plainwell.org.

The City of Plainwell is an equal opportunity provider, and employer

Brian Kelley

From: Chris Milani <chmilani@broncoasphalt.com>
Sent: Monday, June 14, 2021 7:32 AM
To: Robert Nieuwenhuis
Subject: Bronco Asphalt Maintenance - Infrared 2 Ton Mini Combo

CAUTION: External Email!

Hi Bob,

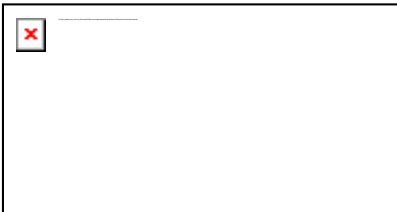
Hope you enjoyed your weekend.

Subject to a final inspection and a one day trial, we are prepared to offer \$34,500.00 for the Ray Tech infrared machine that the City of Plainwell may be interested in selling.

Thank you for considering our offer.

Best regards,

Chris Milani
O 269.459.8888
M 269.384.9816



We've Got It Covered!

www.broncoasphalt.com

Brian Kelley

From: Riley Click <riley.click@altaequipment.com>
Sent: Thursday, June 24, 2021 2:56 PM
To: Robert Nieuwenhuis
Subject: Trade in Value on Ray-Tech Mini Combo

CAUTION: External Email!

Robert,

The trade in value on the Ray-Tech Mini Combo that Alta Equipment will offer is going to be, \$18,500.

If you have any other questions, please feel free to give me a call.

Best regards,

Riley Click

Compact Equipment Specialist

Office: 616-878-7450

Cell: 616-283-3742

Fax: 616-878-7650

Email: riley.click@altaequipment.com

8840 Byron Commerce

Byron Center, MI 49315

Fostering Customers for Life.

ALTA EQUIPMENT
COMPANY



Brian Kelley

From: Chris Milani <chmilani@broncoasphalt.com>
Sent: Wednesday, July 21, 2021 10:28 AM
To: Robert Nieuwenhuis
Subject: Roller Offer

CAUTION: External Email!

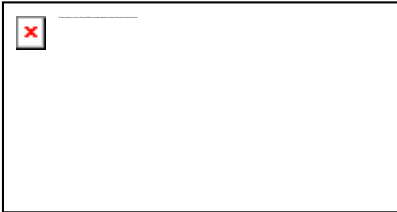
Hi Bob,

Per our discussion, we offer \$1,750.00 for the Wolf Pak Roller that was used in your infrared operation.

Thank you.

Best regards,

Chris Milani
O 269.459.8888
M 269.384.9816



We've Got It Covered!

www.broncoasphalt.com

City of Plainwell



“The Island City”

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Address: www.plainwell.org

To: Erik Wilson, Brian Kelley
From: Robert Nieuwenhuis
Subject: Equipment
Date: 7/21/2021

The City DPW is looking to purchase a new asphalt roller. We need to upgrade in size of rollers from the current roller the City has.

The City has a roller that is utilized for patches or small repairs we usually make with the inferred machine. This roller isn't wide or heavy enough for the large asphalt projects we are now performing inhouse. The small width and lighter weight does not pack the asphalt down evenly. Larger rollers with more weight and drum width give a smoother more uniformed finish to the top coat of asphalt.

I have collected three quotes for a new roller.

Alta Equipment – Volvo Roller \$45,826 or \$49,156 with warranty.
AIS – Hamm Roller \$45,839.00
Michigan Cat – Cat Roller \$50,478.40 with warranty.

The Cat roller had specs sent to compare with the Volvo and they were very similar, however the specs to the Hamm seemed to be a smaller machine than the other two. We have used the Volvo machine quoted on the projects we have done so far this year and think this is the correct size roller for what we are doing. The price listed for the Volvo roller is our rental price taken out. The roller has around 50 hours on the machine and have been mostly our rental hours. The other machines are brand new.

DPW Superintendent
Robert Nieuwenhuis

www.plainwell.org.

The City of Plainwell is an equal opportunity provider, and employer



Quote Valid for 90 days

Contract:
032119-
VCE

Date: 6/17/2021

Buying Agency:	CITY OF PLAINWELL	Dealership:	ALTA EQUIPMENT
Contact Person:		Prepared By:	RILEY CLICK
Phone:		Phone:	616-283-3742
Email:		Email:	riley.click@altaequipment.com

Sourcewell Product Code	J - Volvo Pricing Catalog: Tandem Drum Vibratory Rollers (Asphalt Compactors)
--------------------------------	---

A. Catalog / Price Sheet Items being purchased

Quan	Description	Unit Pr	Total
1	EQ0178703 - DD30B	\$50,326	\$50,326
	See next page for machine specs at List Price, Contract Discount, Machine Price		
	TOTAL Purchase Price at Bottom of this Page		
Sourcewell Machine Price:			\$50,326
Additional Discount:			-\$4,500
Subtotal A:			\$45,826

B. Sourced and/or Non-Contracted Items

Quan	Description	Unit Pr	Total
1	NONE		\$0
Subtotal B:			\$0

C. Freight / Installation / Ext Warranty / Trade-Ins / Other Allowances/ Miscellaneous Charges

Freight	\$0
PDI	\$250
3 YEAR/3,000 HOUR COMPREHENSIVE WARRANTY WITH TTM	\$3,080
Subtotal C:	\$3,330

Delivery Date:		D. TOTAL PURCHASE PRICE (A+B+C):	\$49,156
-----------------------	--	---	-----------------

Brian Kelley

From: Jeff Ely <JEly@aisequip.com>
Sent: Wednesday, July 7, 2021 9:15 AM
To: Robert Nieuwenhuis
Subject: Roller

CAUTION: External Email!

Bob,
Sorry for the late response I was told we had a used roller coming in that would meet your needs but the deal fell through.

We offer Hamm 12VV off the MIDEAL contract \$45839.00 This is a brand new unit.

Jeff Ely

Governmental Sales Manager

C 517-204-2127

F 517-321-6275

O 517-321-8000



Disclaimer: No agent, employee, or representative of AIS Construction Equipment Corporation has any authority to bind AIS to any affirmation, promise, representation, or warranty, unless it is expressly made and agreed to in a written and fully executed Sales Contract. No information in this communication shall become part of any contract for sale unless expressly agreed to by AIS in a fully executed Sales Contract.



June 29, 2021

City of Plainwell
126 FAIRLANE ST
Plainwell, Michigan 49080

Attention: Robert Nieuwenhuis

Thank you for this opportunity to quote a solution from Michigan CAT for your business needs. We are pleased to submit the following for your purchase consideration.

One (1) New CATERPILLAR Model: CB2.9-MB Compactor with the following factory and dealer options included below:

MACHINE

CB2.9 03A UTILITY COMPACTOR
POWERTRAIN
CAT inline three-cylinder diesel engine
with glow-plug heater
Fuel filter/water separator/electronic
priming pump and electronic water
indicator
Hydrostatic transmission
Backup alarm and front facing warning
horn
Gauge Cluster:
-Fuel level gauge
-Hour meter
-Engine Coolant Temperature Gauge
Emergency stop switch
Operator warning system indicators:
-Parking brake engaged
-Hydraulic oil temperature high
-Engine oil low pressure
-Electrical system voltage low
-Low fuel
-Engine preheat
-High/low vibrate frequency
-Beacon status
Lockable, vandalism guard for
instrument panel
Vibration reducing, diesel resistant
rubber floor mat
Two smooth drums: 1300 mm (51.2 inch)
wide x 720 mm (28.3 inch) diameter
Single amplitude with dual frequency
vibratory system
Sealed for life hitch bearings
Articulated frame with safety lock
3 point hitch

1-888-MICH CAT

www.michigancat.com

Novi • Shelby Twp. • Grand Rapids • Saginaw • Lansing
Kalamazoo • Brownstown Twp. • Kalamazoo

4 transport tie-down and 4 lift points
 Offset hitch with 50 mm (2") of
 manual adjustment

SELL PRICE	\$50,478.40
EXT WARRANTY	Included
CSA	Included
TOTAL NET PURCHASE PRICE	\$50,478.40

WARRANTY

Standard Warranty:	Michigan CAT 12 Month, Unlimited Hour Standard Full Machine Warranty Service Agreement with 6 Months Mileage
Extended Warranty:	CB32-36 MO/2000 HR PREMIER (Tier 4)
CSA	3 YR 1,500 HOUR PM CVA AGREEMENT PARTS/ NO LABOR/ NO TRAVEL/ NO FLUIDS

We believe the equipment as quoted will exceed your expectations. On behalf of Michigan CAT, thank you for the opportunity to supply Caterpillar machinery. This quotation is subject to machine availability and valid for 30 days, after which time we reserve the right to update the quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Wesley Holt
 Account Representative
 Wes.Holt@michigancat.com
 616-890-9205

1-888-MICH CAT

www.michigancat.com

Novi • Shelby Twp. • Grand Rapids • Saginaw • Lansing
 Kalkaska • Brownstown Twp. • Kalamazoo



Brad Keeler Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member
www.plainwell.org

Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

7/22/2021

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Purchase of Chevrolet 2500

The current truck in our department is a 2011 Ford 150 with 55,000 miles, snow plow package, caution lights, and tool box. Due to budgetary concerns and the equipment conditions of truck #4 used by the DPW, it will be necessary to transfer truck #2 to DPW facilitating a purchase of a new vehicle for the Water Renewal Department. Truck #4 with plow package will go to auction to defray expenditures to the Motor Pool

Pricing is available by means of the State of Mi purchasing program "MI Deal". All the latest makes and models of vehicles are very hard to find due to industry component shortages due to the pandemic. Therefore, comparison of other "2500" model vehicles through the program were not available.

The base price of the vehicle through the program is \$26,700. The base price of the vehicle purchased through dealers in Michigan not using the purchasing program is \$44,125.

The fully outfitted price of the vehicle with snow plow package, caution lights, and tool box generated a quote of \$41,823. The Motor Pool fund 661-970-971-000 has the necessary budget to purchase the vehicle and the monthly equipment rate for the Sewer Fund will be corrected.

With council's approval, I am looking to purchase the vehicle from Berger Chevrolet of Grand Rapids with a price not to exceed \$41,823.

Vehicle	\$ 32,132.00
Plow & tool box...	8,024.00
Led lights	<u>1,667.00</u>
Total	\$ 41,823.00

BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$41,823.00

Number of units 1

Total Bid Amount \$41,823.00

Vehicle Description:

Year 2021

Make Chevrolet

Model 2500 Silverado 4wd w/t
with plow, tool box and
LED lighting

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Bid Prepared For :

City of Plainwell

Price includes title fee and Delivery.
Pricing based off the State of Michigan
MIDEAL Contact # 071-B7700177

Signature *Robert Evans*

Printed Signature Robert M. Evans

Date 7/21/2021



Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

2021 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142 Work Truck (11) PLAINWELL (Complete)

Selected Model and Options

MODEL

CODE	MODEL
CK20903	2021 Chevrolet Silverado 2500HD 4WD Reg Cab 142" Work Truck

COLORS

CODE	DESCRIPTION
GAZ	Summit White

OPTIONS

(† Denotes a Custom Equipment Option)

CODE	DESCRIPTION
.01†	V BLADE PLOW†
.02†	GREEN HAZARD LIGHTS, TOP AND 4 CORNERS†
.03†	TOOL BOX†
1WT	Work Truck Preferred Equipment Group includes standard equipment
5H1	Key equipment, two additional keys for single key system Provides two additional spare keys for a total of (4). (Keys will be cut but not programmed) NOTE: programming of keys is at customer's expense. Programming keys is not a warranty expense. (Requires (SAF) spare tire lock. Not available with SEO (5Z4) spare wheel, carrier and lock delete or (ZW9) pickup bed delete.)
8S3	Back-up alarm, 97 decibels (Not available with SEO (SFW) back-up alarm calibration, (CMT) Gooseneck/5th Wheel Package or (UY2) trailer wiring provisions.)
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com
AE7	Seats, front 40/20/40 split-bench with upper covered armrest storage (STD)
AED	Window, power front, passenger express down (Standard on Crew Cab and Double Cab models. On Regular Cab model, included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)
AQQ	Remote Keyless Entry with 2 transmitters (Included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)
AU3	Door locks, power (Standard on Crew Cab and Double Cab models. On Regular Cab models, included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)
AXG	Window, power front, drivers express up/down (Standard on Crew Cab and Double Cab models. On Regular Cab model, included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)

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Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

2021 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142 Work Truck (11) PLAINWELL (Complete)

OPTIONS

(† Denotes a Custom Equipment Option)

CODE	DESCRIPTION
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)
DBG	Mirrors, outside power-adjustable vertical trailing with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm]) (Included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)
E63	Durabed, pickup bed (STD)
FE9	Emissions, Federal requirements
GAZ	Summit White
GT4	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)
H2G	Jet Black, Vinyl seat trim
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, wired Apple CarPlay and Android Auto capable. (STD)
JGB	GVWR, 10,250 lbs. (4649 kg) (STD) (Included and only available with CC20753 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels or CK20903 model and (L8T) 6.6L V8 gas engine with 17" wheels.)
JL1	Trailer brake controller, integrated (Requires (ZLQ) WT Fleet Convenience Package, (PCV) WT Convenience Package or (L5P) Duramax 6.6L Turbo-Diesel V8 engine. Included with (CMT) Gooseneck/5th Wheel Package.)
K34	Cruise control, electronic with set and resume speed, steering wheel-mounted (Included with (ZLQ) WT Fleet Convenience Package, (PCV) WT Convenience Package or (RGE) Safety Confidence Package.)
KC9	Power outlet, bed mounted, 120-volt (400 watts shared with (KI4) instrument panel mounted power outlet) (Included and only available with (KI4) Power outlet. Not available with (ZW9) pickup bed delete.)
KI4	Power outlet, instrument panel, 120-volt (400 watts shared with (KC9) bed mounted power outlet) (Requires (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.)
KW5	Alternator, 220 amps (Included with (L5P) Duramax 6.6L Turbo-Diesel V8 engine or (VYU) Snow Plow Prep/Camper Package. Free flow on (L8T) 6.6L V8 gas engine.)
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)
MYD	Transmission, 6-speed automatic, heavy-duty (STD) (Requires (L8T) 6.6L V8 gas engine.)
NQH	Transfer case, two-speed active electronic Autotrac with push button control (Requires 4WD models.)
NZZ	Skid Plates protect the oil pan, front axle and transfer case (Included with (Z71) Z71 Off-Road Package or (VYU) Snow Plow Prep/Camper Package.)

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2021 Chevrolet Silverado 2500HD (CK20903) 4WD Reg Cab 142 Work Truck (11) PLAINWELL (Complete)

OPTIONS

(† Denotes a Custom Equipment Option)

CODE	DESCRIPTION
PCV	WT Convenience Package includes (AQQ) Remote Keyless Entry, (QT5) EZ Lift power lock and release tailgate, (AKO) tinted windows, (C49) rear-window defogger, (K34) cruise control, (DBG) power trailer mirrors with heated upper glass and manual extending/folding, (AXG) power windows, express up/down driver, (AED) power windows, express down passenger and (AU3) power door locks (Not available with (ZLQ) WT Fleet Convenience Package. (DBG) trailering mirrors may be upgraded to (DWI) trailering mirrors or (DLF) mirrors.)
PYN	Wheels, 17" (43.2 cm) painted steel, Silver (STD)
QHJ	Tires, LT245/75R17E all-season, blackwall (STD)
QT5	Tailgate, gate function manual with EZ Lift includes power lock and release (Included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package.
R9Y	Fleet Free Maintenance Credit. This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR or FRC. Not available with FDR order type.) *CREDIT*
VQ2	Fleet Processing Option
VXJ	LPO, Assist steps - 4" chromed round (dealer-installed) (Not available with any other assist steps.)
VYU	Snow Plow Prep/Camper Package includes (KW5) 220-amp alternator, includes increased front GAWR on Heavy Duty models, (NZZ) skid plates (transfer case and oil pan), pass through dash grommet hole and roof emergency light provisions. Contact GM Upfitter Integration at www.gmupfitter.com for plow installation details and assistance. Note: if ordered for Camper usage, recommend ordering (UY2) Trailering wiring provisions (Requires 4WD model. Upgradeable to (KHF) Dual alternators (220-amp primary, 170-amp auxiliary). Included with (ANQ) Alaskan Snow Plow Special Edition. Not available with (F60) Heavy Duty Front Spring/Camper Package.)
ZHQ	Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHJ) LT245/75R17E all-season, blackwall tires with (E63) Durabed, pickup bed. Available to order when (ZW9) pickup bed delete and (QHJ) LT245/75R17E all-season, blackwall tires are ordered)

Options Total

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Standard Equipment

Package

Trailer Package includes trailer hitch, 7-pin connector and (CTT) Hitch Guidance (Deleted when (ZW9) pickup bed delete is ordered.)

Mechanical

Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)

Transmission, 6-speed automatic, heavy-duty (STD) (Requires (L8T) 6.6L V8 gas engine.)

Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)

Durabed, pickup bed (STD)

GVWR, 10,250 lbs. (4649 kg) (STD) (Included and only available with CC20753 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels or CK20903 model and (L8T) 6.6L V8 gas engine with 17" wheels.)

Air filter, heavy-duty

Air filtration monitoring

Transfer case, two-speed electronic shift with push button controls (Requires 4WD models.)

Auto-locking rear differential

Four wheel drive

Cooling, external engine oil cooler

Cooling, auxiliary external transmission oil cooler

Battery, heavy-duty 720 cold-cranking amps/80 Amp-hr maintenance-free with rundown protection and retained accessory power (Included and only available with (L8T) 6.6L V8 gas engine.)

Alternator, 170 amps (Requires (L8T) 6.6L V8 gas engine.)

Frame, fully-boxed, hydroformed front section and a fully-boxed stamped rear section

Recovery hooks, front, frame-mounted, Black

Suspension Package

Steering, Recirculating Ball with smart flow power steering system

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Brake lining wear indicator

Capless Fuel Fill (Requires (L8T) 6.6L V8 gas engine. Not available with (ZW9) pickup bed delete.)

Exterior

Wheels, 17" (43.2 cm) painted steel, Silver (STD)

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Exterior

Tires, LT245/75R17E all-season, blackwall (STD)

Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QH) LT245/75R17E all-season, blackwall tires with (E63) Durabed, pickup bed. Available to order when (ZW9) pickup bed delete and (QH) LT245/75R17E all-season, blackwall tires are ordered)

Tire carrier lock keyed cylinder lock that utilizes same key as ignition and door (Deleted with (ZW9) pickup bed delete.)

Bumpers, front, Black

Bumpers, rear, Black

CornerStep, rear bumper

BedStep, Black integrated on forward portion of bed on driver and passenger side (Deleted when (ZW9) pickup bed delete is ordered.)

Moldings, beltline, Black

Cargo tie downs (12), fixed rated at 500 lbs per corner (Deleted with (ZW9) pickup bed delete.)

Grille (Front grille bar with "CHEVROLET" molded in Black, includes Black mesh inserts with small Gold bowtie emblem.)

Headlamps, halogen reflector with halogen Daytime Running Lamps

Taillamps with incandescent tail, stop and reverse lights

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel.

Mirrors, outside high-visibility vertical trailering lower convex mirrors, manual-folding/extending (extends 3.31" [84.25mm]), molded in Black

Mirror caps, Black

Glass, solar absorbing, tinted

Tailgate and bed rail protection cap, top

Tailgate, locking, utilizes same key as ignition and door (Upgraded to (QT5) EZ Lift power lock and release tailgate when (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package is ordered. Not available with (ZW9) pickup bed delete.)

Tailgate, gate function manual, no EZ Lift (Deleted with (ZW9) pickup bed delete.)

Door handles, Black grained

Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal color touchscreen, AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, wired Apple CarPlay and Android Auto capable. (STD)

Audio system feature, 2-speakers (Requires Regular Cab model.)


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Entertainment

Bluetooth for phone connectivity to vehicle infotainment system

Interior

Seats, front 40/20/40 split-bench with upper covered armrest storage (STD)

Vinyl seat trim

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Instrument cluster 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display located in radio display

Windows, manual (Requires Regular Cab model.)

Door locks, manual (Requires Regular Cab model.)

USB ports, 2 (first row) located on instrument panel

Power outlet, front auxiliary, 12-volt

Air conditioning, single-zone

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Safety-Mechanical

StabiliTrak stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

Rear Vision Camera (Deleted with (ZW9) pickup bed delete.)

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Safety-Interior

Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Deleted with (ZW9) pickup bed delete.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Tire Pressure Monitoring System with Tire Fill Alert (does not apply to spare tire)

Processing-Other

Trailer Information Label provides max trailer ratings for tongue weight, conventional, gooseneck and 5th wheel trailering (Not available with (ZW9) pickup bed delete.)

WARRANTY

Warranty Note: <<< Preliminary 2021 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: HD Duramax Diesel: 5 Years/100,000 Miles; Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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City of Plainwell



“The Island City”

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Roger Keeney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member

Department of Administrative Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

To: Mayor and Council
From: Sandra Lamorandier, Personnel Manager
Subject: Amendments to the Section 125 Plan
Date: July 22, 2021

Over the past year several legislative changes have come through to assist employees with their balances that remain in their Flexible Spending Accounts due to the inability to keep appointments or the extra need for day care due to school closures.

American Fidelity is our record keeper for our Section 125 Plan and amendments are forthcoming relative to legislative options employers can choose to opt in on.

It is requested that Council approve amending the Section 125 Plan Document to include the final language changes which will be coming from American Fidelity relative to the below list of the options the City has selected to take advantage of for the employees.

- ER adopted the Unlimited Carryover for FSA for 2020 to 2022 plan years. Plan year 2022 will be limited to (\$550 or an inflation adjusted amount)
- ER adopted the DCA increase maximum contribution amount to \$10,500 (up from \$5,000) for married couples filing together, or \$5,250 (up from \$2,500) for single filers.
- ER adopted the DCA Spending Through Age 14.
- ER adopted the Mid-Year Election Changes for FSA -
- ER adopted the Mid-Year Election Changes for DCA –
- ER to adopt language to allow to support an employee’s mid-year move from a plan with an FSA to still be eligible to participate in an HSA.

Minutes
Plainwell DDA, BRA and TIFA:
July 13, 2021

1. Call to Order - Meeting called to order at 7:30 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, EJ Hart, Erik Wilson, Randy Wisnaski, David O'Bryant, Paul Rizzo, Adam Hopkins
Excused: Angela Ridgway
4. Approval of Minutes of 06/08/21: minutes were approved to place on file.
5. Special Guest: None
6. Chairman's Report: None
7. BRA Action Items
 - A. Mill Demolition updates: City Manager Wilson provide updates on the mill stating GHD Oversight reduced; waterproofing buildings now; Roof on building #2 completed. Wisnaski asked about the fence removal, City Manager Wilson said it will be removed when it is safe to do so.
 - B. Motion to accept accounts payable for June of \$90,090.38 was made by Hart and seconded by Rizzo. All in favor vote. Motion carried.**
8. DDA Action Items
 - A. **Board to consider a recommendation to City Council for splitting Jenson Lot and selling a portion of the lot.** Much discussion took place regarding splitting the property, making sure there was access to the parking lot, set backs on property, what is the value of the property. Should the property be leased or sold, plus questions regarding zoning, set backs and buildability on the site. Outcomes of discussion: everyone agreed that the city should maintain the parking lot. **A Motion was made by Hart and seconded by Wisnaski to recommend to City Council to split the property, North and South and consider the sale of the east side of the property and seek a request for proposal (RFP) for Jenson Lot. Noting that the city can reject any and all offers that are not acceptable to the city. All in favor vote. Motion passed.**
 - B. Lease of a parking spot to Plainwell Flowers for their delivery van. The board consider the request. **A motion was made by Hart and seconded by Wisnaski to lease a parking space in the Sun Theatre lot to Plainwell Flowers for \$12 a year. All in favor vote. Motion passed.**
 - C. Review of the Revolving Loan fund, everyone is in good standing.
 - D. **Motion to accept accounts payable for June of \$1,157.32 was made by Rizzo and seconded by Hopkins. All in favor vote. Motion carried.**
9. TIFA Action Items
 - A. 425 Conditional Land Transfer Agreement public hearing was held Monday, July 12 with the City Council passing the agreement with Gun Plain Township.

B. Proposal for performing Phase 1 Environmental Site Assessment. A motion to approve the survey and site assessment was made by Rizzo and seconded by Larabel. All in favor vote. Motion passed.

C. Motion to accept accounts payable for June of \$3,381.86 was made by Wilson and seconded by Wisnaski. All in favor vote. Motion carried.

10. Communications: 05/24 & 06/14/2021 Council Minutes. Also, the Financial Report/ Summary as of 06/30/2021 were approved and placed on file.

11. Public Comments: None

12. Staff Comments: Community Development Manager, Siegel reported:

Community Updates:

Dean's Ice Cream received an extension on their car show for another 13 weeks. Held on Monday nights between 4-8 p.m. closing down 1 block of Sherwood St. for that time period.

Otsego Plainwell Chamber agreement updates – provided by Community Development Manager, Siegel, who shared the spread sheet regarding what a city can and can't do when it comes to a donation vs contract. Discussion about how long these negotiations are taking and the lack of understanding our needs from the Chamber has put us at a standstill.

Businesses:

Dog & The Bank on target to open mid-September

Majestic Financial on target to open mid-September

13. Member Comments: Wisnaski updated the Board on reports given at the City Council meeting.

14. Adjournment: **A Motion to adjourn the meeting 9:17 a.m. was made by Hopkins and seconded by Larabel.**

Submitted by Denise Siegel, Community Development Manager

07/22/2021

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 07/26/2021 - 07/26/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: UBAP

Vendor Code	Vendor Name	Description	Amount
000011	SHOPPERS GUIDE INC		
	2021.06	JUNE 2021 ADS - FARMERS MARKET, PT POLICE OFFICER	121.98
TOTAL FOR: SHOPPERS GUIDE INC			121.98
000035	APPLIED IMAGING		
	1774230	DPW/WR COPIER CHARGES TO 07/15/2021	51.19
TOTAL FOR: APPLIED IMAGING			51.19
000047	M & K QUALITY TRUCK SALES OF GR LLC		
	64424	REPAIR OF TRUCK #12	7,567.58
TOTAL FOR: M & K QUALITY TRUCK SALES OF GR LLC			7,567.58
000096	NYE UNIFORM CO INC		
	780858	2 SHIRTS W/ EMBLEM - M BRUCE	97.00
TOTAL FOR: NYE UNIFORM CO INC			97.00
000140	HACH CO		
	12538860	WATER TESTING SUPPLIES	387.42
TOTAL FOR: HACH CO			387.42
000153	FLEIS & VANDENBRINK INC		
	59403	ATTEND INTERJURISDICTIONAL SEWER MEETING	330.00
TOTAL FOR: FLEIS & VANDENBRINK INC			330.00
000356	LOCK MASTER SECURITY LLC		
	10716	DPW - ELECTRIC STRIKE FOR BACK DOOR	276.25
	10727	CRISPE HOUSE - REKEY LOCKS, KNOB LOCK & LABOR	185.00
TOTAL FOR: LOCK MASTER SECURITY LLC			461.25
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	W89265	SKID STEER WARRANTY REPAIR (MILEAGE/DRIVE TIME N	482.05
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			482.05
000682	MAIN-TECH SERVICES INC		
	110622	12TH ST LIFT STATION - PUMP #2 REPAIR	372.00
TOTAL FOR: MAIN-TECH SERVICES INC			372.00
000714	WEBB CHEMICAL SERVICE CORP		
	524416	FERRIC CHLORIDE FOR WR TREATMENT	4,743.13
TOTAL FOR: WEBB CHEMICAL SERVICE CORP			4,743.13
000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2021.05	MAY 2021 DEBT CREW	192.00
	2021.06	DEBT CREW JUNE 2021	184.00

TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			376.00
000843	B & C TROPHY		
	15138	3 SHIRTS/EMBROIDERY - DPW SUP	105.00
TOTAL FOR: B & C TROPHY			105.00
000947	WYOMING ASPHALT PAVING INC.		
	2021-231	INFRA RED & COMMERCIAL TOP PURCHASED WEEK END	112.04
	2021-255	S SUNSET - MATERIALS PURCHASED WEEK ENDING 07/18	2,435.51
TOTAL FOR: WYOMING ASPHALT PAVING INC.			2,547.55
000951	MICHIGAN RURAL WATER ASSOC		
	2020-01754	TRAINING 08/18/2021 - KEYZER, LEONARD, NIEUWENHUIS	675.00
	2020-01755	TRAINING 08/26/2021 - BIRD, KEYZER, NIEUWENHUIS	360.00
TOTAL FOR: MICHIGAN RURAL WATER ASSOC			1,035.00
000991	SAFETY SERVICES INC		
	84573	DPW - GLOVES & SAFETY GLASSES	81.43
TOTAL FOR: SAFETY SERVICES INC			81.43
000995	HIGH GRADE MATERIALS INC		
	798979	MATERIALS 7/13/2021 S SUNSET ST	486.93
TOTAL FOR: HIGH GRADE MATERIALS INC			486.93
001043	BS&A SOFTWARE		
	136509	HUMAN RESOURCE SYSTEM ANNUAL SERVICE	371.00
TOTAL FOR: BS&A SOFTWARE			371.00
001215	FLIER'S		
	129875	LAB TANK DI EXCHANGE	511.00
TOTAL FOR: FLIER'S			511.00
001413	NCL OF WISCONSIN		
	457213	WR LAB SUPPLIES	481.69
	457214	WR LAB SUPPLIES	748.70
TOTAL FOR: NCL OF WISCONSIN			1,230.39
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	2898	DPS DRY CLEANING JUNE 2021	163.90
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			163.90
001610	DALE W. HUBBARD, INC (CLEAN EARTH)		
	337591	S SUNSET - VACTOR SERVICES CLEAN STORM BASIN	537.40
TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH)			537.40
001854	MODEL FIRST AID		
	00000128333	DPW - MEDICINE CABINET & STOCK SUPPLIES	71.10
TOTAL FOR: MODEL FIRST AID			71.10
001873	SCHANZ TIRE & AUTO SUPPLY INC.		
	154243	CLEANING PATCH - DPS	5.95
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.			5.95

002147	COFESSCO FIRE PROTECTION		
	INV-06371-C3N1	ANNUAL FIRE EXTINGUISHER INSPECTION - WELL HOUSE	84.75
	INV-06372-M8W7	ANNUAL FIRE EXTINGUISHER INSPECTION - WATER RENE	678.42
	INV-06373-X2J4	ANNUAL FIRE EXTINGUISHER INSPECTION - POLICE/FIRE	583.53
	INV-06374-R5K3	ANNUAL FIRE EXTINGUISHER INSPECTION - DPW BUILDIN	90.10
	INV-06375-G6L8	ANNUAL FIRE EXTINGUISHER INSPECTION - DPW VEHICL	492.90
	INV-06376-P8W2	ANNUAL FIRE EXTINGUISHER INSPECTION - AIRPORT	174.55
	INV06377-Z9D0	ANNUAL FIRE EXTINGUISHER INSPECTION - POLICE CARS	232.89
	INV-06385-V9S5	ANNUAL FIRE EXTINGUISHER INSPECTION - CITY HALL	376.28
TOTAL FOR: COFESSCO FIRE PROTECTION			2,713.42
002219	CLARK TECHNICAL SERVICES		
	169	JUNE 2021 CITY WIDE IT SERVICES	1,443.75
TOTAL FOR: CLARK TECHNICAL SERVICES			1,443.75
002365	C-COMM		
	20030	FCC LICENSING RENEWAL WNGG386	200.00
TOTAL FOR: C-COMM			200.00
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2021.06	LEGAL SERVICES JUNE 2021	437.50
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			437.50
002402	STEENSMA LAWN & POWER EQUIPMENT		
	840425	OIL & FILTER FOR EXMARK MOWER	42.05
	840429	PARTS FOR X-MARK MOWER	28.96
	840852	WEED WACKER - COVER & AUTOCUT SPOOL	45.72
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			116.73
002582	PLAINWELL REDI MIX - COSGROVE ENTER		
	11908	AIRPORT PILOT LOUNGE - 6 YDS DELIVERED 6/09/21	780.00
	11929	1.25 YDS - SHERWOOD PARK	202.50
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			982.50
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	131242	DPS FUEL 07/01/2021 - 07/15/2021	648.36
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			648.36
002740	STATE OF MICHIGAN		
	551-588102	SOR FEES - GRUBER, ROWAN	90.00
TOTAL FOR: STATE OF MICHIGAN			90.00
002813	GORDON WATER SYSTEMS		
	1989030	JULY COOLER RENTAL	8.00
TOTAL FOR: GORDON WATER SYSTEMS			8.00
002825	CHRISTIE FONTAINE		
	2021.07	GRAPHIC DESIGN - 112 N MAIN ST HISTORICAL PLAQUE	45.00
TOTAL FOR: CHRISTIE FONTAINE			45.00
003036	ALLSHRED SERVICES		

	0302506	SHREDDING SERVICES 07/07/2021	61.60
TOTAL FOR: ALLSHRED SERVICES			61.60
003087	TOTAL PROPERTY MANAGEMENT		
	16481	CODE ENFORCEMENT MOWING - 204 S MAIN ST	146.25
TOTAL FOR: TOTAL PROPERTY MANAGEMENT			146.25
004803	ARROW ENERGY INC		
	132336	AIRPORT FUEL 07/16/2021	6,322.77
TOTAL FOR: ARROW ENERGY INC			6,322.77
004832	QUALITY PRECAST INC		
	17771	S SUNSET - MANHOLE, CATCH BASIN, EMERGENCY REPA	1,359.28
TOTAL FOR: QUALITY PRECAST INC			1,359.28
004837	MUNIWEB		
	54309	JUNE 2021 WEBSITE CMS HOSTING	200.00
TOTAL FOR: MUNIWEB			200.00
004855	PLAINWELL ACE HARDWARE		
	7994	PROPANE FOR PAVER	17.00
	8058	WHEEL PLASTIC HUB - WR	19.18
	8122	GLOVES FOR PAINTING CURBS	51.98
	8177	DRILL BITS FOR WATER/TOUCH PAD INSTALL	19.18
	8178	ROLLERS - RIVERWALK PAINTING	0.98
	8200	TIDE LIQUID DETERGENT	18.99
	8206	ELBOWS & CLAMPS - WILLAIM CRISPE	6.76
	8207	MISC FASTENERS & SCREWS - CRISPE HOUSE	3.37
	8215	FERTILIZER, INSECT REPELLENT, WASP KILLER - WR	56.54
	8229	BUG REPELLENT SPRAY	5.98
	8235	BATTERY FOR LOCATOR (WATER/MISS DIGS)	8.99
	8237	PAINT SUPPLIES - PARK PICNIC TABLES	50.32
	8239	PARTS FOR FAUCETTS IN WELL #7	12.17
	8240	SOAP - PARK BATHROOMS	9.32
	8249	TOILET SEAT - PELL PARK BATHROOM	37.99
	8251	ECHO BACKPACK BLOWER	599.99
	8254	METAL PIECES FOR DDA SIGN HOLDER	18.17
	8257	BOLT AND MISC FASTENERS - DDA SIGN	2.58
	8262	PAINT SUPPLIES - DOG PARK/FAKE HYDRANT	25.11
TOTAL FOR: PLAINWELL ACE HARDWARE			964.60
004894	ASCENSION MICHIGAN AT WORK		
	432282	PAID ON CALL - NEW HIRE PHYSICAL/SCREEN 06/11/2021	93.00
TOTAL FOR: ASCENSION MICHIGAN AT WORK			93.00
004902	BLOOM SLUGGETT PC		
	21704	LEGAL SERVICES THROUGH 06/30/2021	1,926.50
	21705	LEGAL SERVICES THROUGH 06/30/2021	399.00
TOTAL FOR: BLOOM SLUGGETT PC			2,325.50
004919	TREMCO/WEATHERPROOFING TECH INC		
	96207640	PATCH & REPAIR SERVICES TO EPDM ROOFS	567.88

TOTAL FOR: TREMCO/WEATHERPROOFING TECH INC 567.88

005041 EVOQUA WATER TECHNOLOGIES
 904970530 JUNE 2021 - ODOR CONTROL 300.00

TOTAL FOR: EVOQUA WATER TECHNOLOGIES 300.00

005060 LDW 2.0
 1684 LANDSCAPE DESIGN FOR PELL PARK & SURROUNDING AI 1,015.00

TOTAL FOR: LDW 2.0 1,015.00

REFUND TAX 20/20 SETTLEMENT SERVICES LLC
 07/16/2021 2021 Sum Tax Refund 55-265-048-00 195.05
 07/21/2021 2021 Sum Tax Refund 55-029-048-00 1,179.63

TOTAL FOR: MAC DONALD STERLING 1,374.68

TOTAL - ALL VENDORS 43,552.07

INVOICE AUTHORIZATION	
Person Compiling Report	Brian Kelley, City Clerk/Treasurer
<p>I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.</p>	<p>I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.</p>
<p>Insert Signature:</p> <div style="display: flex; align-items: center; justify-content: center;"> <div style="font-size: 24pt; margin-right: 10px;">Amanda Kersten</div> <div style="font-size: 8pt; color: gray; text-align: left;"> Digitally signed by Amanda Kersten DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US Date: 2021.07.22 14:17:36 -04'00' </div> </div>	<p>Insert Signature:</p> <div style="display: flex; align-items: center; justify-content: center;"> <div style="font-size: 24pt; margin-right: 10px;">Brian Kelley</div> <div style="font-size: 8pt; color: gray; text-align: left;"> Digitally signed by Brian Kelley Date: 2021.07.23 15:00:07 -04'00' </div> </div>
Bryan Pond, Water Renewal Plant Supt.	Bill Bomar, Public Safety Director
<p>I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.</p>	<p>I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.</p>
<p>Insert Signature:</p> <div style="display: flex; align-items: center; justify-content: center;"> <div style="font-size: 24pt; margin-right: 10px;">Bryan Pond</div> <div style="font-size: 8pt; color: gray; text-align: left;"> Digitally signed by Bryan Pond Date: 2021.07.23 08:17:18 -04'00' </div> </div>	<p>Insert Signature:</p> <div style="display: flex; align-items: center; justify-content: center;"> <div style="font-size: 24pt; margin-right: 10px;">Bill Bomar</div> <div style="font-size: 8pt; color: gray; text-align: left;"> Digitally signed by Bill Bomar Date: 2021.07.22 16:33:39 -04'00' </div> </div>
Bob Nieuwenhuis, Public Works Supt.	Erik J. Wilson, City Manager
<p>I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.</p>	<p>I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.</p>
<p>Insert Signature:</p> <div style="display: flex; align-items: center; justify-content: center;"> <div style="font-size: 24pt; margin-right: 10px;">Robert Nieuwenhuis</div> <div style="font-size: 8pt; color: gray; text-align: left;"> Digitally signed by Robert Nieuwenhuis Date: 2021.07.23 07:47:30 -04'00' </div> </div>	<p>Insert Signature:</p> <div style="display: flex; align-items: center; justify-content: center;"> <div style="font-size: 24pt; margin-right: 10px;">Erik Wilson</div> <div style="font-size: 8pt; color: gray; text-align: left;"> Digitally signed by Erik Wilson Date: 2021.07.23 13:40:15 -04'00' </div> </div>

07/21/2021

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 07/09/2021 - 07/23/2021

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: EFT Transfer - <i>Electronic Manual Checks/Automatic Payments</i>				
07/13/2021	1854(E)	SILVERSCRIPT INSURANCE COMPANY	JULY 2021 RETIREE PRESCRIPTION COVERAGE	26.20
07/13/2021	1855(E)	SILVERSCRIPT INSURANCE COMPANY	JULY 2021 RETIREE PRESCRIPTION COVERAGE	26.20
07/09/2021	1856(E)	CHEMICAL BANK	JUNE 2021 TCF BANK FEES	66.72
Total EFT Transfer:				119.12
Bank UBAP United Bank - General Checking				
Check Type: ACH Transaction - <i>Property Tax Distributions</i>				
07/16/2021	383(A)	ALLEGAN COUNTY TREASURER	2021 TAX COLLECTIONS THROUGH 07/10/2021	39,823.42
07/16/2021	384(A)	RANSOM DISTRICT LIBRARY	2021 TAX COLLECTIONS THROUGH 07/10/2021	3,737.91
07/23/2021	385(A)	ALLEGAN COUNTY TREASURER	2021 TAX COLLECTIONS THROUGH 07/17/2021	63,192.07
07/23/2021	386(A)	RANSOM DISTRICT LIBRARY	2021 TAX COLLECTIONS THROUGH 07/17/2021	9,145.03
Total ACH Transaction:				115,898.43
Check Type: EFT Transfer - <i>Electronic Manual Checks/Automatic Payments</i>				
07/20/2021	387(E)	UNITED BANK	UNITED BANK ACH FEES	35.00
Check Type: Paper Check - <i>Manual Checks</i>				
07/14/2021	17560	STATE OF MICHIGAN	PFAS TESTING - WELL #4, 7 DONE ON 7/15/2	580.00
07/14/2021	17561	STATE OF MICHIGAN	VARIOUS WATER SAMPLE TESTING 07/15/2021	1,199.00
07/19/2021	17563	AT&T	AIRPORT FUEL PUMP THROUGH 07/13/2021	445.86
07/19/2021	17564	VERIZON	UTILITY MACHINE CELL SERVICE 06/11/21 -	45.24
07/19/2021	17565	CHARTER COMMUNICATIONS	AIRPORT INTERNET THROUGH 08/06/2021	571.67
07/19/2021	17566	RENEWED EARTH INC	TOP DIRT - SHERWOOD PARK	44.00
Total Paper Check:				2,885.77
REPORT TOTALS:				
Total of 14 Checks:				118,938.32
Less 0 Void Checks:				0.00
Total of 14 Disbursements:				<u>118,938.32</u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2021.07.21 14:39:28 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson
Digitally signed by Erik Wilson
Date: 2021.07.21 17:08:45 -04'00'

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-21090**

- Consumers Energy Company requests Michigan Public Service Commission's approval of an Integrated Resource Plan under MCL 460.6t, certain accounting approvals, and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Thursday, July 22, 2021 at 10:00 AM**

BEFORE: **Administrative Law Judge Sally Wallace**

LOCATION: **Video/Teleconferencing**

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscdoctors@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) June 30, 2021 application requesting the Commission to: 1) approve Consumers Energy's Integrated Resource Plan (IRP) by approving the proposed course of action; 2) approve Consumers Energy's acquisition and proposed purchase costs for the New Covert Generating Facility, Dearborn Industrial Generation, the Kalamazoo River Generating Station, and the Livingston Generating Station as proposed and the proposed Energy Waste Reduction, Demand Response, and Conservation Voltage Reduction costs which will be commenced by Consumers Energy Company within three years following the Commission's expected approval of Consumers Energy's IRP; 3) approval of the selection and proposed purchase of Dearborn Industrial Generation, the Kalamazoo River Generating Station, and the Livingston Generating Station, by Consumers Energy from its affiliate, CMS Enterprises Company. The transaction was a result of a competitive solicitation and is compliant with the Michigan Public Service Commission's Code of Conduct requirements. The competitive solicitation also complied with the Federal Energy Regulatory Commission's standards for determining that an acquisition involving an affiliate will not adversely affect competition and is consistent with the public interest as it satisfied the four principles – Transparency, Definition, Evaluation, and Oversight – of Federal Energy Regulatory Commission's solicitation guidelines. In the alternative, while complying with all other provisions of the Code of Conduct, Consumers Energy requests a waiver of the asset transfer provision of the Code of Conduct, Mich Admin Code R 460.10108(4), for the

acquisition of Dearborn Industrial Generation, the Kalamazoo River Generating Station, and the Livingston Generating Station, from CMS Enterprises Company; 4) approve Consumers Energy's proposal to recover the unrecovered book balances of D.E. Karn Units 3 and 4 and J.H. Campbell Units 1, 2, and 3, including decommissioning costs, through regulatory asset treatment, with full return, over the design lives of those units; 5) approve Consumers Energy's proposals to: (a) defer employee retention costs related to the proposed accelerated retirements of D.E. Karn Units 3 and 4 and J.H. Campbell Units 1, 2, and 3; and (b) recover retirement transition costs through a regulatory asset. 6) approve Consumers Energy's proposed competitive procurement process and the use of that competitive procurement process for: (a) determining avoided costs rates and (b) determining and addressing its capacity position pursuant to the Public Utility Regulatory Policies Act of 1978; 7) determine that the Consumers Energy has no Public Utility Regulatory Policies Act of 1978 capacity need so long as it is implementing the Proposed Course of Action, with the competitive procurement process proposed by Consumers Energy; 8) approve Consumers Energy's proposed Financial Compensation Mechanism for any new, or newly amended, Power Purchase Agreements entered by Consumers Energy; and 9) Grant Consumers Energy such other and further relief as is just and reasonable.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by July 19, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-21090**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy

Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY
CONSUMERS ENERGY.]**

2109-E

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
MICHIGAN GAS UTILITIES CORPORATION
CASE NO. U-20882**

- Michigan Gas Utilities Corporation requests Michigan Public Service Commission's approval to implement its biennial 2022-2023 EWR plan, including alternative compliance payments and approve revised EWR surcharges.
- The information below describes how a person may participate in this case.
- You may call or write Michigan Gas Utilities Corporation, 899 S. Telegraph Rd., Monroe, MI 48161, (734) 457-6137, for a free copy of its application. Any person may review the documents at the offices of Michigan Gas Utilities Corporation.
- A pre-hearing will be held:

DATE/TIME: **Thursday, August 12, 2021 at 9:30 AM**

BEFORE: **Administrative Law Judge Jonathan Thoits**

LOCATION: **Video/Teleconferencing**

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscdockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Michigan Gas Utilities Corporation's (MGUC) June 22, 2021 application requesting the Commission to: 1) determine that MGUC's proposed payments to the Administrator for 2022 and 2023 satisfy its obligations under PA 295, as amended by PA 342; 2) approve MGUC's proposed revised EWR surcharges effective January 1, 2022; 3) approve MGUC proposal of \$2,674,751 to be paid to the Administrator in 2022 and \$2,958,480 in 2023 and that these amounts constitute 2.00% of MGUC's gas retail revenues for 2020 and 2021 respectively; 4) approval for MGUC to roll in the 2020 EWR reconciled net cumulative over-recovery of \$133,953 as identified in Case No. U-20872; and 5) grant MGUC such other and additional relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by August 5, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Michigan Gas Utilities Corporation's attorney, Sherri A. Wellman, One Michigan Ave., Ste. 900, Lansing, MI 48933.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-20882**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Michigan Gas Utilities Corporation's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Michigan Gas Utilities Corporation. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, as amended, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

Received

JUL 19 2021

City of Plainwell
Clerk/Treasurer's Office

Michigan Gas Utilities Corporation
899 South Telegraph Road
Monroe, MI 48161
www.michigangasutilities.com



July 20, 2021

Dear Property Owner or Resident:

At Michigan Gas Utilities, your safety is our priority. We are committed to operating safe natural gas pipelines that meet local, state and federal regulations. Our integrity management programs provide a process for inspecting, assessing and maintaining natural gas pipelines based on industry best practices.

Many people live or work near buried natural gas pipelines and don't even know it. Because we own and operate a natural gas pipeline in your area, we want to be sure you receive some very important safety information regarding underground natural gas pipelines.

Safety information provided in this insert includes:

- Emergency contact information
- Pipeline delivery systems
- Safety and reliability measures
- High consequence areas and the integrity management program
- Pipeline location information
- Pipeline markers
- Call Before You Dig requirements
- Recognizing a natural gas leak
- Pipeline encroachments

Please take time to review and share this material with others.

Periodically, MGU employees or contractors may be on, or near, your property to inspect the pipeline and conduct maintenance work, which may include tree and/or bush trimming.

You can find more information regarding pipeline safety on our website at michigangasutilities.com.

If you have questions, please call 24-hour customer service at **800-401-6402**.

Sincerely,

Bill J. Parrish
Safety and Security Manager

Enclosure



Recognizing a natural gas leak

Leaks from a natural gas pipeline are rare, but you should know the warning signs. Use your eyes, ears and nose, and call us if you:

- Smell an odor similar to rotten eggs.
- Hear an unusual hissing, whistling or roaring sound.
- See dirt or debris blowing into the air.
- See unexplained dead or dying grass or other vegetation near a pipeline.
- See water bubbling in a puddle, river, pond or creek.

Natural gas is colorless, odorless and tasteless. That's why utilities add an odorant called mercaptan to natural gas distribution systems. Its unpleasant rotten-egg-like smell helps alert you in the event of a natural gas leak. However, larger transmission lines that operate at a higher pressure than the lines that distribute natural gas to homes may not be odorized. That's why it's important to look for and report any of the warning signs listed above.

If you smell natural gas or have a natural gas emergency, leave immediately and call us at 800-401-6451 from a safe location. The unintentional release of gas could be hazardous and even cause death.

We have highly trained employees on call 24 hours a day, seven days a week to respond to natural gas emergencies. Our on-call availability, training programs, and longstanding relationships with local emergency officials and emergency responders help keep our communities safe.

For more information

Keep these numbers handy for emergencies, digging or safety information.

Michigan Gas Utilities

Customer Service:

800-401-6402
michigangasutilities.com

Digging

Miss Dig
811 or 800-482-7171
missdig.org

National Pipeline Mapping System:

<https://www.npms.phmsa.dot.gov>

American Gas Association:

www.aga.org

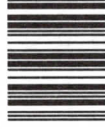
Common Ground Alliance:

commongroundalliance.com

If you smell natural gas or have a natural gas emergency, leave immediately and call us from a safe location.

24-hour natural gas emergency hotline: 800-401-6451

Este documento contiene información importante sobre seguridad de gas natural. Si necesita traducción llame al **800-401-6402** o visite **www.michigangasutilities.com/espanol**. Si sospecha una fuga de gas natural o tiene una emergencia de gas natural, llámenos inmediatamente desde un lugar seguro.



210171

MGU-210171-09-LD-GH-200M
T1571210

Natural gas pipeline safety

You are an important partner in preventing natural gas emergencies. Please read this brochure to understand the preventive and protective steps taken to ensure your safety and the safety of those living and working near natural gas facilities.



Energy you can depend on



Clean, efficient and safe natural gas

Natural gas is a clean-burning, low-cost source of energy used to heat homes, generate electricity and power industries. The underground pipes that distribute natural gas and the pipes that connect homes and businesses to the natural gas distribution system have outstanding safety records. In fact, nearly 63 million homes in America rely on clean, efficient and safe natural gas.

Keeping our system safe

Safety is our No. 1 priority. We construct, operate, maintain and inspect our natural gas system in accordance with state and federal pipeline safety regulations.

To protect our natural gas pipeline system integrity, we:

- Design pipelines to ensure the safe delivery of natural gas.
- Maintain pipeline integrity management programs.
- Regularly inspect our natural gas system including patrols, leak surveys and corrosion inspection.
- Keep our workforce properly trained and qualified.
- Mark and map pipeline facilities.
- Provide training and educational materials to contractors and related businesses on safe digging practices.
- Work with local emergency responders to help prevent and prepare for emergencies.
- Educate the public on how to prevent, recognize and respond to natural gas leaks.

If a potential problem is discovered, crews respond and resolve the problem, following current industry standards and best practices.



High-consequence areas

Pipeline operators must identify, prioritize, evaluate and validate the integrity of gas transmission pipelines that could, in the event of a leak or failure, affect high-consequence areas (HCAs). HCAs include certain populated and occupied areas near transmission pipelines. Some examples of HCAs include, but are not limited to, stadiums, recreational areas, religious facilities, office buildings, community centers, stores, hospitals, schools and daycare facilities.

Pipeline locations and markers

Because natural gas pipelines are buried underground, we install above-ground markers, such as the one shown here, to identify their location.

Transmission pipelines normally are located in cross-country corridors or right of ways. Transmission pipeline markers can be found at road right of ways, railway and stream crossings, or fence lines along cross-country pipeline routes.

Distribution pipelines are normally located along streets and town or country roads, and directly serve customers along the route. Distribution pipeline markers are normally located in rural areas outside of incorporated cities and villages.

Although the markers indicate the presence of natural gas pipelines, they do not show the exact location or depth. They only indicate that a pipeline is present, the type of product inside the pipeline, the pipeline owner and an emergency contact number. Report any unusual or



suspicious activity near these markers to Michigan Gas Utilities and your local police immediately.

We may not be the only pipeline operator in your area. To find out which pipeline operators have transmission facilities in your community, visit the National Pipeline Mapping System website at <https://www.npms.phmsa.dot.gov>.

To perform mandated pipeline safety inspections, we must have clear access to the pipeline right of way. The areas on either side of the pipeline must be kept clear of debris, trees, sheds and other structures.



**Know what's below.
Call before you dig.**

The leading cause of damage to our pipeline delivery system is third-party hits to our natural gas lines. Serious injury or death, property damage and service outages can occur if gas pipelines are struck.

To prevent a hazardous situation while digging, planting or landscaping on your property, you must call 811 or contact your local one-call system at least three business days before you plan to dig. Representatives will mark utility-owned underground facilities on your property for free. So, don't forget to call – it's the law.

M-40/M-89 CORRIDOR COMMITTEE

July 27, 2021

10:00 a.m.

VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/85802565834?pwd=Uk1qRXc4MldEdHNwb25ZVEhXcW9JUT09>

Meeting ID: 858 0256 5834

Passcode: 784165

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

AGENDA

1. Welcome and Introductions
2. Review of Minutes (Enclosed)
3. MDOT Update
4. Allegan County Road Commission Update
5. West Michigan Regional Planning Commission Update
6. Macatawa Area Coordinating Council
7. Local Businesses – Issues & Concerns
8. Round Table/Corridor Issues
9. Future Meeting Dates
 - October 26
10. Future Agenda Items
11. Other Business
12. Adjournment

Reports & Communications:

A. Resolution 2021-13 – Redevelopment Liquor License – 124 E. Bridge St.:

Application has been made for a Redevelopment Liquor License in Plainwell through the Michigan Economic Development Corporation. Before the application can be submitted to the State, the local unit of government must pass a resolution approving the applicant for an on-premise liquor license pursuant to PA 501 of 2006.

Recommended action: Consider adopting the Resolution as presented.

B. Jensen Lot Update - 134 S Main St. – DDA Recommendation:

City Council has previously discussed the options for the vacant Jensen Lot. At the June 14, 2021 Council Meeting, the Council referred the request to purchase a portion of the Jensen Lot to the DDA Board for a recommendation. On July 13, 2021, the DDA Board met to consider the request and motioned to recommend to Council to split the property, North and South along the east side of the property and seek a request for proposal for the Jensen Lot.

Recommended action: Consider the DDA Board's recommendation.

C. Public Safety – Copier Replacement

The Sharp copier used by Public Safety since 2008 has reached the end of its useful life and needs replacement. The copier is essential for department options for generating and copying reports. The service company, American Office Solutions, has quoted a Kyocera 2554ci model as an upgrade/replacement, for a 63-month lease agreement approximating \$140 per month to include the lease payment and a service agreement.

Recommended action: Council should consider approving a 63-month lease with American Office Solutions for a Kyocera 2554ci copier at an estimated average annual cost of \$1,656.00.

D. Sale of City Assets – Infrared Asphalt Repair Machine and Small Roller:

City Charter requires Council approval for the sale of all city assets. Superintendent Nieuwenhuis solicited offers to sell the city's infrared asphalt repair machine and the small pavement roller. These items are highly specialized and there is a narrow market of interested firms. The sale of these assets offers the city opportunity to upgrade its equipment to better maintain and repair the city's roadways.

Recommended action: Consider approving the sale of the infrared and the small roller to Bronco Asphalt for \$34,500 and \$1,750, respectively.

E. DPW – Purchase of New Asphalt Roller:

With the recent addition of the pavement machine, the city needs a larger, heavier asphalt roller. Superintendent Nieuwenhuis solicited quotes from three firms with rollers for sale. Recommended is a Volvo Asphalt Roller from Alta Equipment for \$49,156, which includes a warranty.

Recommended action: Consider approving a purchase of a Volvo Asphalt Roller from Alta Equipment for \$49,156.00.

F. DPW/WR – Purchase of New Pickup Truck for Wastewater Operations:

Included in the budget is the purchase of a new pickup truck for wastewater operations, which would free up the existing pickup truck for use by DPW for snowplowing and other operations. Superintendent Pond found a suitable vehicle at Berger Chevrolet to be purchased through the MiDeal Purchasing Plan.

Recommended action: Consider approving the purchase of a 2021 Chevrolet Silverado 2500HD from Berger Chevrolet for \$41,823 through the MiDeal Purchasing Plan.

G. Revisions to the Section 125 Plan Document:

Recent law changes make provisions for more allowances relative to Flexible Spending Accounts and will require revisions to the city's Section 125 Plan Document to allow for these benefits.

Recommended action: Consider authorizing the City Manager to finalize revisions to the Section 125 Plan Document.