

# City of Plainwell

Angela Ridgway  
EJ Hart  
David O'Bryant  
Adam Hopkins  
Nick Larabel  
Paul Rizzo  
Jim Turley  
Erik Wilson  
Randy Wisnaski



“The Island City”

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
www.plainwell.org

## AGENDA DDA/TIFA/BRA September 8, 2020 7:30 AM Zoom Meeting

Zoom Meeting Information:  
<https://us02web.zoom.us/j/89234747758?pwd=WnJRSDIHTDQVck1OeWR1MWIRNHRsZz09>  
Meeting ID: 892 3474 7758  
Passcode: 4b20qL

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 08/11/2020 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
  - A. Accounts Payable for August of \$42,545.66
  - B. Mill Demolition Update – City Manager Erik Wilson
8. **DDA Action Items**
  - A. Accounts Payable for August of \$985.66
9. **TIFA Action Items**
  - A. Accounts Payable for August of \$1,230.43
10. **Communications:** 07/27/2020 & 08/10/2020 Council Minutes. Also the Financial Report/ Summary as of 08/30/2020
11. **Public Comments**
12. **Staff Comments:**

**Community Updates:** Taking applications for the Chris Haas Volunteer of the Year Award, deadline is September 11, 2020 at 5 p.m.

**Business Updates:**

**Solitude of Fortress** 131 S. Main St. Suite #4 Now Opened – board games, collectibles and loose leaf teas.

**Perfect Image Salon** – 112 N. Main St. Now Open
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.*  
The City of Plainwell is an equal opportunity provider and employer

***The Island City***

## AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for August in the amount of \$42,545.66

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for August in the amount of \$985.66

B. Revolving Loan quarterly updates

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for August in the amount of \$1,230.43

**Reminder of Upcoming Meetings**

- September 14 – City Council Meeting 7 p.m.
- September 16 – Planning Meeting 7 p.m.
- September 17 – Parks and Trees 5 p.m.
- September 28– City Council Meeting at 7 p.m.

**Next Meeting is scheduled for October 13, 2020 will be held either via zoom or at City Hall Council Chambers**

Minutes  
Plainwell DDA, BRA and TIFA:  
**August 11, 2020**

1. Call to Order - Meeting called to order at 7:30 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Jim Turley, Nick Larabel, David O'Bryant, EJ Hart, Erik Wilson, Randy Wisnaski, Adam Hopkins and Angela Ridgeway, Paul Rizzo
4. Approval of Minutes of minutes were approved and accepted to place on file.
5. General Public: Sue Cramer, President of OP Chamber
6. Chairman's Report: None
7. BRA Action Items
  - A. **Motion to accept accounts payable for July of \$1,092.89 was made by Rizzo and seconded by Hart. Motion carried.**
8. Mill Update given by City Manager, Erik Wilson. Melching is on site and working inside, abatement and internal structural issues. Approx. 4 weeks before actual demolition begins. City Council approved a \$600,000 loan application from the DEQ for a match to the MEDC grant.
9. DDA Action Items
  - A. **Motion to accept accounts payable for July of \$813.05 was made by Rizzo and seconded by Larable. Motion carried.**
  - B. Ornaments for 2020 a decision was made to hold off on the ornaments for 2020. Due to low customer volume in stores; number of remaining ornaments from the previous years, budget constraints.
  - C. **Motion to approve a \$10,000 Revolving Loan for Design Street pending staff approval of all paperwork was made by Hart and supported by Turley. All in favor vote motion carried.**
10. TIFA Action Items
  - A. **Motion to accept accounts payable for July of \$1,001.99 was made by Larabel and seconded by Turley. Motion carried.**
11. Communications:

07/13/20 Council Minutes. Also Financial Report/Summary as of 7/31/2020 were accepted and placed on file.
12. Public Comments: Sue Cramer, President of the OP Chamber announced the Chamber Golf Outing and Creative Arts Festival coming up.
13. Staff Comments: Community Development Manager, Siegel reported:  
**Community Updates:** Taking applications for the Chris Haas Volunteer of the Year Award, deadline is September 4 at 5 p.m.  
**Business Updates:** Vacancies Filled at:
  - 131 S. Main St. Suite 1, Church group
  - 126 E. Bridge St. Beyond Staging/Welcome event happening today at 2 p.m.
  - 127 S. Main St. Vegan Restaurant moving forward
  - 119 W. Bridge St. Mark & Lisa Meszaros future distillery / bakery /restaurant etc.

712 E. Bridge St. movement on a craft brewery / parking issues to overcome

14. **Member Comments:** None

**Adjournment: A Motion to adjourn the meeting and end call at 8:01 a.m. was made by Hart and seconded by Turley**

Submitted by Denise Siegel, Community Development Manager

DRAFT

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 08/01/2020 - 08/31/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	AUGUST 2020 DENTAL & VISION	36.20	16259
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2020 HEALTH INSURANCE PREMIUM	704.28	16261
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	AUGUST 2020 LIFE INSURANCE COVERAGE	3.56	16260
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	JULY 2020 DPW UNIFORMS/RUGS/MISC.	1.65	16340
443-000-830.000	Contractual Reimbursement CRA Ac	CRA 200 ALLEGAN STREET LLC	2013 REIMBURSEMENT AGREEMENT - 2020 SUM	11,216.78	16343
443-000-910.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL LEAGUE	GENERAL LIABILITY INSURANCE - FISCAL 20	6,054.90	16293
443-000-930.000	Repair/Maintenance (Outside)	OTIS ELEVATOR COMPANY	MILL ELEVATOR MAINT SERVICE 09/01/20 -	140.22	16347
443-000-930.050	Computer Services	PAGE FREEZER SOFTWARE INC	PAGEFREEZER FOR SOCIAL MEDIA 2020/2021	5.94	16301
Total For Dept 000 OPERATIONS				18,163.53	
Dept 970 CAPITAL OUTLAY					
443-970-972.000-2020-00001	DEMOLITION PROJECT OVERSIGHT	GHD SERVICES INC	PROFESSIONAL SERVICES THROUGH 08/01/202	19,582.13	16346
443-970-972.000-2020-00001	AIR MONITORING - ABATEMENT WORK	ANALYTICAL TESTING & CONSULTANTS	ASBESTOS AIR MONITORING 08/10/20 - 08/2	4,800.00	
Total For Dept 970 CAPITAL OUTLAY				24,382.13	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				42,545.66	

09/03/2020 02:25 PM

User: JULIE

DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
POST DATES 08/01/2020 - 08/31/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Page: 2/2

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	42,545.66
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Total For All Funds:	<u>42,545.66</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 08/01/2020 - 08/31/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	AUGUST 2020 DENTAL & VISION	29.29	16259
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2020 HEALTH INSURANCE PREMIUM	320.88	16261
494-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURANCE	AUGUST 2020 LIFE INSURANCE COVERAGE	0.14	16260
494-000-910.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL LEAGUE	GENERAL LIABILITY INSURANCE - FISCAL 2020	619.41	16293
494-000-930.050	Computer Services	PAGE FREEZER SOFTWARE INC	PAGEFREEZER FOR SOCIAL MEDIA 2020/2021	5.94	16301
494-000-957.022	DDA Farmers Market Expense	WORLDPAY	TSYS FEES FARMERS MARKET	10.00	1777
Total For Dept 000 OPERATIONS				985.66	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				985.66	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
POST DATES 08/01/2020 - 08/31/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	985.66
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Total For All Funds:	<u>985.66</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
 POST DATES 08/01/2020 - 08/31/2020  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance Premiums	C.O.P.S. HEALTH TRUST	AUGUST 2020 DENTAL & VISION	47.68	16259
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2020 HEALTH INSURANCE PREMIUM	607.09	16261
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSURANCE	AUGUST 2020 LIFE INSURANCE COVERAGE	1.54	16260
450-000-910.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL LEAGUE	GENERAL LIABILITY INSURANCE - FISCAL 2020	485.18	16293
450-000-930.000	Outside Services (RMLB)	SIGNWRITER - SUNSET ENTERPRISES	LOGO DECAL/INSTALLATION FOR R FACTOR	83.00	16281
450-000-930.050	Computer Services	PAGE FREEZER SOFTWARE INC	PAGEFREEZER FOR SOCIAL MEDIA 2020/2021	5.94	16301
Total For Dept 000 OPERATIONS				1,230.43	
Total For Fund 450 INDUSTRIAL PARK TIFA				1,230.43	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	1,230.43
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Total For All Funds:	<u>1,230.43</u>
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MINUTES  
Plainwell City Council  
July 27, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/13/2020 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. County Commissioner Report: None.
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
  - A. City Manager Wilson reported current Executive Orders require water services not be turned off. Council had previously adopted a resolution waiving late fees for utility bills for April and May 2020. With the ongoing health crisis and the related financial struggles our residents are facing, it's recommended to continue waiving late fees so long as the Executive Order mandates water services not be turned off.  
**A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2020-19 to waive utility billing late fees while Executive Order 144 remains in effect. On a voice vote, all voted in favor. Motion passed.**
  - B. Director Bomar reported that the patrol vehicle ordered in January 2020 is scheduled for delivery in late-August 2020. Related to that delivery, the new patrol vehicle will need to be "upfitted" with the appropriate equipment and signaling. Three firms were approached for bids and two submitted them. Both companies have worked with the city in the past and the low-bid from C-Comm is recommended.  
**A motion by Overhuel, seconded by Steele, to approve a project with C-Comm of Allegan for the purchase and installation of new patrol vehicle equipment at a cost of \$8,235.89. On a roll call vote, all voted in favor. Motion passed.**
  - C. Superintendent Pond reported an ongoing requirement for chemicals needed to satisfy the state permit. Quotes were solicited for ferric chloride with the low-bidder offering \$552 per dry ton, which equates to an annual cost of \$19,717.44.  
**A motion by Keeney, seconded by Overhuel, to approved a 2-year contract with Webb Chemical for ferric chloride at \$552 per dry ton for an estimated cost of \$19,717.44. On a roll call vote, all voted in favor. Motion passed.**

D. Superintendent Pond reported three (3) generators, all purchased from Cummins Sales and Service, have been serviced as needed over the years. Cummins is offering a 3-year preventative maintenance agreement totaling \$5,551.48

**A motion by Wisnaski, seconded by Keeney, to approve a 3-year contract with Cummins Sales and Service, totaling \$5,551.48, for lift station and plant generator maintenance services. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

**A. A motion by Steele, seconded by Overhuel, to accept and place on file the June 2020 Public Safety Report, the June 9, 2020 DDA/BRA/TIFA Meeting Minutes and the June 2020 Water Renewal Report. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$313,251.66 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier noted reviewing the retirement plan and rearranging City Hall job duties.

Superintendent Nieuwenhuis reported patching roads, repairing two (2) water main breaks, trimming parks and sidewalk repairs.

Superintendent Pond briefed Council on needed repairs to a blower at the plant and will bring a formal request to Council at a future meeting.

Director Bomar reminded Council that it approved emergency repairs to the department's generator. The final quote was received at a cost of \$3,964.17, which was less than the \$5,000 authorized by Council. He also reported approximately 100 Covid-19 tests were administered at Plainwell Middle School.

Clerk/Treasurer Kelley reported having issued 546 absent voter ballots with 286 of those having already been returned. He reported that two (2) petitions for City Council had been received and that the County did not report any declared write-in filings. Lori Steele and Todd Overhuel will be on the November ballot. He noted continued work on year-end financials and that the August 4, 2020 election would take place in Council Chambers.

City Manager Wilson briefed Council that the Planning Commission will discuss mining operations at its next meeting. He also noted giving a tour of the Mill to Bill Povalla from the Michigan Economic Development Corporation. He also discussed property at 610 Allegan Street which has approached the city asking for access to North Prince Street. There was discussion that the city would work with the property owner to draft an agreement for Council's consideration. Next, there was discussion about the cost of publishing Council Meeting summaries in the Union Enterprise and Council agreed to suspend those notices to save the city some costs. Lastly, City Manager Wilson noted awaiting the performance bond from Melching before demolition could begin.

15. Council Comments:

Councilmember Wisnaski noted that Downtown looks great.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:35 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL  
August 10, 2020



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Brian Kelley, City Clerk

**MINUTES**  
**Plainwell City Council**  
**August 10, 2020**

1. Mayor Keeler called the regular meeting to order at 7:00 PM on the Zoom virtual meeting application.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was recited by Mayor Keeler.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney (arrived at 7:10pm) and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/27/2020 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. County Commissioner Report: None.
8. Agenda Amendments: None
9. Mayor's Report: None
10. Recommendations and Reports:
  - A. City Manager Wilson gave an update on the Mill Demolition Project. For cash flow purposes, the city's share is being funded through loan proceeds provided by the Michigan Department of Environment, Great Lakes and Energy (EGLE, formerly DEQ). Council previously adopted a resolution authorizing the City Manager to negotiate an agreement for the loan, which is now being recommended for approval. Council Member Overhuel asked if the city could pay down the loan before or during the 5-year grace period.  
**A motion by Overhuel, seconded by Steele, to approve an agreement with the Michigan Department of Environment, Great Lakes and Energy to provide funding up to \$600,000 for Mill Demolition work and to authorize the City Manager to execute all documents on behalf of the city. On a roll call vote, all voted in favor. Motion passed.**
  - B. City Manager Wilson reminded Council of a 2017 action to renew the city's lease agreement with AT&T for antenna space on the Thomas Street Water Tower. AT&T has been in negotiation with the city for some time to update the terms of that agreement, which is being recommended for approval.  
**A motion by Steele, seconded by Wisnaski, to approve updating the terms of the lease agreement with AT&T for antenna space rental on the Thomas Street Water Tower, and to authorize the City Manager to execute all documents on behalf of the city. On a roll call vote, all voted in favor. Motion passed.**
  - C. Director Bomar briefed Council about signal concerns with fire engine/pumper E-17, which is caused by a transmission control module unit that needs to be replaced.  
**A motion by Wisnaski, seconded by Keeney, to approve repairs to the transmission control module for fire engine/pumper E-17 with B&B Fire Division at a cost of \$3,794.69. On a roll call vote, all voted in**

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**favor. Motion passed.**

- D.** City Manager Wilson reported needs for ongoing structural engineering and monitoring during the demolition project related to Buildings 2 and 3. The recommended firm has been involved with the project for some time.  
**A motion by Wisnaski, seconded by Steele, to approve a structural engineering service contract with Robert Darvas Associates for site visits and consulting during demolition in an amount not to exceed \$14,000.00. On a roll call vote, all voted in favor. Motion passed.**
- E.** Personnel Manager Lamorandier reported a recommended purchase of the Timesheets software module through BS&A, the city's main financial software application. This module will help streamline the payroll process as well as provide substantial operational efficiencies with the Human Resources and Work Order modules, benefitting Public Works and Public Safety.  
**A motion by Keeney, seconded by Overhuel, to approve the purchase of the Timesheets Module of BS&A at a cost of \$5,145.00. On a roll call vote, all voted in favor. Motion passed.**
- F.** Superintendent Pond reported necessary repairs to blowers used continually in the biological process at the Treatment Plant.  
**A motion by Steele, seconded by Overhuel, to approve the repair for the #1 and #2 blowers at the treatment plan with Aerzen USA at a cost of \$11,520.00. On a roll call vote, all voted in favor. Motion passed.**
- G.** Superintendent Pond reported having solicited quotes for chemicals needed for plant operation. Alexander Chemical, as low-bidder, is the recommended vendor.  
**A motion by Wisnaski, seconded by Keeney, to approve the annual chlorine and sulfur dioxide purchases with Alexander Chemical at an estimated cost of \$7,237.58. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the July 2020 Investment and Fund Balance Reports and the draft August 5, 2020 Planning Commission Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

- A motion by Keeney, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$264,976.74 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier noted continued work on the retirement plan changeover.

Superintendent Nieuwenhuis reported ongoing infrared patching and sidewalk repairs.

Community Development Manager Siegel noted a Tuesday business opening ceremony at Beyond Staging at 126 E. Bridge. She also noted about ongoing business developments.

Superintendent Pond briefed Council about a gantry purchase to supplement the blower repairs, which will offer more mobility inside the treatment plant.

Director Bomar noted the Health Department is seeking to use Kenyon Park on September 10 and October 22 as Covid Testing Sites. He asked about event permits and Council agreed to continue the practice for staff to consider and approve event permits.

Clerk/Treasurer Kelley reported tabulating 733 ballots on Tuesday, August 4, 2020, including 470 absent voter ballots and 263 in-person voters, both records for an August Primary. The current focus is on the audit scheduled for next month.

City Manager Wilson noted focusing on the mill demolition.

15. Council Comments: None

16. Adjournment:

**A motion by Keeney, seconded by Steele, to adjourn the meeting at 7:30 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL  
August 24, 2020



Brian Kelley, City Clerk



PERIOD ENDING 08/31/2020

% Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,253.00	6,252.58	0.00	0.42	99.99
443-000-402.041	Captured Tax - AdVal Real - Library	1,132.00	750.79	0.00	381.21	66.32
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	500.00	499.55	0.00	0.45	99.91
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	500.00	499.55	0.00	0.45	99.91
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	649.00	649.42	0.00	(0.42)	100.06
443-000-402.047	Captured DDA-SCHOOL	12,443.00	3,224.20	0.00	9,218.80	25.91
443-000-402.048	Captured Tax - AdVal Real - County (All)	3,008.00	2,254.29	0.00	753.71	74.94
443-000-402.060	Captured Tax - AdVal Pers - City	473.00	473.21	0.00	(0.21)	100.04
443-000-402.061	Captured Tax - AdVal Pers - Library	85.00	56.80	0.00	28.20	66.82
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	38.00	37.80	0.00	0.20	99.47
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	38.00	37.80	0.00	0.20	99.47
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	49.00	49.14	0.00	(0.14)	100.29
443-000-402.065	Captured Tax - AdVal Pers - County (All)	228.00	170.57	0.00	57.43	74.81
443-000-505.000	Federal Grant	5,100,000.00	0.00	0.00	5,100,000.00	0.00
443-000-676.080	Interfund Transfer In - Capital Improve	80,000.00	13,333.34	6,666.67	66,666.66	16.67
443-000-697.000	Loan Proceeds	510,000.00	0.00	0.00	510,000.00	0.00
TOTAL REVENUES		5,715,396.00	28,289.04	6,666.67	5,687,106.96	0.49
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	38,185.00	4,724.94	2,407.30	33,460.06	12.37
443-000-706.000	Wages - Part Time Employees	539.00	130.27	29.08	408.73	24.17
443-000-713.000	Other Post Employment Benefits	313.00	52.14	26.07	260.86	16.66
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,797.00	341.60	169.22	2,455.40	12.21
443-000-715.010	Health Insurance Premiums	6,517.00	1,098.27	543.07	5,418.73	16.85
443-000-715.013	Health Insurance - HSA - Employer Paid	2,957.00	1,715.71	1,715.71	1,241.29	58.02
443-000-715.015	Life Insurance	43.00	7.12	3.56	35.88	16.56
443-000-718.000	Retirement Benefits	3,298.00	450.52	214.39	2,847.48	13.66
443-000-724.000	Medical Insurance Opt Out	203.00	33.70	16.86	169.30	16.60
443-000-730.000	Postage	300.00	0.00	0.00	300.00	0.00
443-000-743.000	Uniforms	65.00	1.65	1.65	63.35	2.54
443-000-775.000	Supplies - Repairs and Maintenance	100.00	16.45	0.00	83.55	16.45
443-000-801.000	Engineering Services	1,000.00	0.00	0.00	1,000.00	0.00
443-000-801.013	Professional Services - Attorney	2,000.00	0.00	0.00	2,000.00	0.00
443-000-801.030	Professional Services - Audit	353.00	0.00	0.00	353.00	0.00
443-000-830.000	Contractual Reimbursement CRA Activities	19,047.00	11,216.78	11,216.78	7,830.22	58.89
443-000-900.000	Printing and Publishing	600.00	0.00	0.00	600.00	0.00
443-000-910.000	Liability Insurance	5,089.00	6,054.90	6,054.90	(965.90)	118.98
443-000-910.010	Workers Comp Insurance	376.00	376.10	0.00	(0.10)	100.03
443-000-930.000	Outside Services (RMLB)	3,000.00	140.22	140.22	2,859.78	4.67
443-000-930.050	Computer Services	0.00	5.94	5.94	(5.94)	100.00
443-000-940.000	Rentals - Equipment	500.00	439.60	321.42	60.40	87.92
443-908-991.000	Principal Payment - Interfund Loans	15,079.00	2,513.16	1,256.58	12,565.84	16.67
443-908-995.000	Interest Payment - Interfund Loans	1,546.00	257.66	128.83	1,288.34	16.67
443-970-972.000	Contracted Services	5,618,281.82	24,382.13	24,382.13	5,593,899.69	0.43
TOTAL EXPENDITURES		5,722,188.82	53,958.86	48,633.71	5,668,229.96	0.94
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		5,715,396.00	28,289.04	6,666.67	5,687,106.96	0.49

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
 PERIOD ENDING 08/31/2020  
 % Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2020 (ABNORMAL)	MONTH 08/31/2020 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
TOTAL EXPENDITURES		<u>5,722,188.82</u>		<u>53,958.86</u>		<u>48,633.71</u>		<u>5,668,229.96</u>	<u>0.94</u>
NET OF REVENUES & EXPENDITURES		(6,792.82)		(25,669.82)		(41,967.04)		18,877.00	377.90

PERIOD ENDING 08/31/2020

% Fiscal Year Completed: 16.99

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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	80,583.00	0.00	0.00	80,583.00	0.00
450-000-664.020	Interest Earned - Investments	0.00	242.51	118.51	(242.51)	100.00
TOTAL REVENUES		80,583.00	242.51	118.51	80,340.49	0.30
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	41,580.00	6,593.37	3,303.02	34,986.63	15.86
450-000-706.000	Wages - Part Time Employees	1,616.00	59.25	28.76	1,556.75	3.67
450-000-713.000	Other Post Employment Benefits	19.00	3.22	1.61	15.78	16.95
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,173.00	471.92	234.46	2,701.08	14.87
450-000-715.010	Health Insurance Premiums	5,758.00	970.27	479.76	4,787.73	16.85
450-000-715.013	Health Insurance - HSA - Employer Paid	2,643.00	1,812.02	1,812.02	830.98	68.56
450-000-715.015	Life Insurance	20.00	3.08	1.54	16.92	15.40
450-000-718.000	Retirement Benefits	2,051.00	413.86	172.75	1,637.14	20.18
450-000-724.000	Medical Insurance Opt Out	385.00	64.07	32.03	320.93	16.64
450-000-801.030	Professional Services - Audit	67.00	0.00	0.00	67.00	0.00
450-000-910.000	Liability Insurance	408.00	485.18	485.18	(77.18)	118.92
450-000-910.010	Workers Comp Insurance	386.00	386.11	0.00	(0.11)	100.03
450-000-930.000	Outside Services (RMLB)	0.00	83.00	83.00	(83.00)	100.00
450-000-930.050	Computer Services	50.00	5.94	5.94	44.06	11.88
450-000-940.000	Rentals - Equipment	2,200.00	373.13	158.85	1,826.87	16.96
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		61,156.00	11,724.42	6,798.92	49,431.58	19.17
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		80,583.00	242.51	118.51	80,340.49	0.30
TOTAL EXPENDITURES		61,156.00	11,724.42	6,798.92	49,431.58	19.17
NET OF REVENUES & EXPENDITURES		19,427.00	(11,481.91)	(6,680.41)	30,908.91	59.10

PERIOD ENDING 08/31/2020

% Fiscal Year Completed: 16.99

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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020 (NORMAL (ABNORMAL))	MONTH 08/31/2020 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	26,174.00	26,174.25	0.00	(0.25)	100.00
494-000-402.031	Captured DDA-LIBRARY	4,740.00	3,142.46	0.00	1,597.54	66.30
494-000-402.032	Captured DDA-Capital Impr	2,091.00	2,090.92	0.00	0.08	100.00
494-000-402.033	Capture DDA-Fire Reserve	2,091.00	2,090.92	0.00	0.08	100.00
494-000-402.034	Capture-DDA-Solid Waste	2,718.00	2,718.30	0.00	(0.30)	100.01
494-000-402.045	Captured DDA-COUNTY	12,591.00	9,436.36	0.00	3,154.64	74.95
494-000-402.060	Captured Tax - AdVal Pers - City	2,044.00	2,044.42	0.00	(0.42)	100.02
494-000-402.061	Captured Tax - AdVal Pers - Library	370.00	245.41	0.00	124.59	66.33
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	163.00	163.35	0.00	(0.35)	100.21
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	163.00	163.35	0.00	(0.35)	100.21
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	212.00	212.35	0.00	(0.35)	100.17
494-000-402.065	Captured Tax - AdVal Pers - County (All)	983.00	737.04	0.00	245.96	74.98
494-000-569.000	Local Grants	5,305.00	0.00	0.00	5,305.00	0.00
494-000-664.020	Interest Earned - Investments	0.00	283.11	155.44	(283.11)	100.00
494-000-694.000	Miscellaneous Revenue	200.00	0.00	0.00	200.00	0.00
494-000-694.022	DDA - Farmers Market Entry Fee	1,250.00	505.00	120.00	745.00	40.40
494-000-694.025	DDA - Sale of Merchandise	0.00	28.30	28.30	(28.30)	100.00
494-000-694.026	DDA - Special Event Revenues	300.00	0.00	0.00	300.00	0.00
TOTAL REVENUES		61,395.00	50,035.54	303.74	11,359.46	81.50
Expenditures						
494-000-703.000	Salaries/Wages - Full Time Employees	19,405.00	2,476.94	1,264.60	16,928.06	12.76
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,401.00	168.46	85.27	1,232.54	12.02
494-000-715.010	Health Insurance Premiums	3,070.00	516.47	255.79	2,553.53	16.82
494-000-715.013	Health Insurance - HSA - Employer Paid	1,461.00	819.82	819.82	641.18	56.11
494-000-715.015	Life Insurance	2.00	0.28	0.14	1.72	14.00
494-000-718.000	Retirement Benefits	344.00	4.53	3.48	339.47	1.32
494-000-724.000	Medical Insurance Opt Out	47.00	7.89	3.95	39.11	16.79
494-000-775.000	Supplies - Repairs and Maintenance	100.00	20.00	0.00	80.00	20.00
494-000-801.030	Professional Services - Audit	67.00	0.00	0.00	67.00	0.00
494-000-900.000	Printing and Publishing	3,600.00	0.00	0.00	3,600.00	0.00
494-000-910.000	Liability Insurance	521.00	619.41	619.41	(98.41)	118.89
494-000-910.010	Workers Comp Insurance	166.00	165.85	0.00	0.15	99.91
494-000-930.000	Outside Services (RMLB)	500.00	0.00	0.00	500.00	0.00
494-000-930.050	Computer Services	50.00	5.94	5.94	44.06	11.88
494-000-940.000	Rentals - Equipment	200.00	0.00	0.00	200.00	0.00
494-000-956.000	Miscellaneous	800.00	0.00	0.00	800.00	0.00
494-000-956.021	Special Events	1,000.00	0.00	0.00	1,000.00	0.00
494-000-957.022	DDA Farmers Market Expense	425.00	69.95	10.00	355.05	16.46
494-000-957.025	DDA Christmas Ornament Costs	800.00	0.00	0.00	800.00	0.00
494-000-960.000	Education & Training - Professional	250.00	0.00	0.00	250.00	0.00
494-000-962.000	Memberships & Dues	3,100.00	0.00	0.00	3,100.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,783.00	1,963.84	981.92	9,819.16	16.67
494-908-995.000	Interest Payment - Interfund Loans	478.00	79.66	39.83	398.34	16.67
TOTAL EXPENDITURES		49,570.00	6,919.04	4,090.15	42,650.96	13.96
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		61,395.00	50,035.54	303.74	11,359.46	81.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 08/31/2020

% Fiscal Year Completed: 16.99

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
TOTAL EXPENDITURES		49,570.00	6,919.04	4,090.15	42,650.96	13.96
NET OF REVENUES & EXPENDITURES		11,825.00	43,116.50	(3,786.41)	(31,291.50)	364.62
TOTAL REVENUES - ALL FUNDS		5,857,374.00	78,567.09	7,088.92	5,778,806.91	1.34
TOTAL EXPENDITURES - ALL FUNDS		5,832,914.82	72,602.32	59,522.78	5,760,312.50	1.24
NET OF REVENUES & EXPENDITURES		24,459.18	5,964.77	(52,433.86)	18,494.41	24.39

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 08/31/2020

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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	25,396.00	14,955.70	0.00	10,440.30	58.89
GRANTS	STATE & FEDERAL GRANTS	5,100,000.00	0.00	0.00	5,100,000.00	0.00
TRANSFER	FUNDS TRANSFERS	80,000.00	13,333.34	6,666.67	66,666.66	16.67
OTHER	OTHER	510,000.00	0.00	0.00	510,000.00	0.00
TOTAL REVENUES		5,715,396.00	28,289.04	6,666.67	5,687,106.96	0.49
Expenditures						
000	OPERATIONS	87,282.00	26,805.91	22,866.17	60,476.09	30.71
908	DEBT SERVICE	16,625.00	2,770.82	1,385.41	13,854.18	16.67
970	CAPITAL OUTLAY	5,618,281.82	24,382.13	24,382.13	5,593,899.69	0.43
TOTAL EXPENDITURES		5,722,188.82	53,958.86	48,633.71	5,668,229.96	0.94
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		5,715,396.00	28,289.04	6,666.67	5,687,106.96	0.49
TOTAL EXPENDITURES		5,722,188.82	53,958.86	48,633.71	5,668,229.96	0.94
NET OF REVENUES & EXPENDITURES		(6,792.82)	(25,669.82)	(41,967.04)	18,877.00	377.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
OTHER	OTHER	80,583.00	0.00	0.00	80,583.00	0.00
INTEREST	INTEREST & RENTS	0.00	242.51	118.51	(242.51)	100.00
TOTAL REVENUES		80,583.00	242.51	118.51	80,340.49	0.30
Expenditures						
000	OPERATIONS	61,156.00	11,724.42	6,798.92	49,431.58	19.17
TOTAL EXPENDITURES		61,156.00	11,724.42	6,798.92	49,431.58	19.17
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		80,583.00	242.51	118.51	80,340.49	0.30
TOTAL EXPENDITURES		61,156.00	11,724.42	6,798.92	49,431.58	19.17
NET OF REVENUES & EXPENDITURES		19,427.00	(11,481.91)	(6,680.41)	30,908.91	59.10

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL  
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GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	54,340.00	49,219.13	0.00	5,120.87	90.58
OTHER	OTHER	7,055.00	533.30	148.30	6,521.70	7.56
INTEREST	INTEREST & RENTS	0.00	283.11	155.44	(283.11)	100.00
TOTAL REVENUES		61,395.00	50,035.54	303.74	11,359.46	81.50
Expenditures						
000	OPERATIONS	37,309.00	4,875.54	3,068.40	32,433.46	13.07
908	DEBT SERVICE	12,261.00	2,043.50	1,021.75	10,217.50	16.67
TOTAL EXPENDITURES		49,570.00	6,919.04	4,090.15	42,650.96	13.96
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		61,395.00	50,035.54	303.74	11,359.46	81.50
TOTAL EXPENDITURES		49,570.00	6,919.04	4,090.15	42,650.96	13.96
NET OF REVENUES & EXPENDITURES		11,825.00	43,116.50	(3,786.41)	(31,291.50)	364.62
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		5,857,374.00	78,567.09	7,088.92	5,778,806.91	1.34
TOTAL EXPENDITURES - ALL FUNDS		5,832,914.82	72,602.32	59,522.78	5,760,312.50	1.24
NET OF REVENUES & EXPENDITURES		24,459.18	5,964.77	(52,433.86)	18,494.41	24.39