

Minutes  
Plainwell DDA, BRA and TIFA:  
**August 10, 2021**

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Jim Turley, Nick Larabel, EJ Hart, Erik Wilson, Randy Wisnaski, David O'Bryant, Adam Hopkins, Angela Ridgway  
**Excused:** Paul Rizzo
4. Approval of Minutes of 07/13/21: minutes were approved to place on file.
5. Special Guest: Unfortunately, our guest could not make it today.
6. Chairman's Report: None
7. BRA Action Items
  - A. Mill Demolition updates – City Manager Wilson stated that the mill demolition was complete. Melching had moved trucks off site, waterproofing completed and a few adjustments needed to be made on oversight with GHD.
  - B. Motion to recommend the mill pay out of \$320,199.30 to Council was made by Wilson and seconded by Larabel. All in favor vote. Motion Carried.**
  - C. Motion was made by Hart to recommend the change order of Asbestos Encapsulation on Building \$3 and seconded by Wisnaski. All in favor Vote. Motion Carried**
  - D. Motion to accept accounts payable for July of \$7,043.98 was made by Hart and seconded by Hopkins. All in favor vote. Motion carried.**
8. DDA Action Items
  - A. Ornaments – discussion regarding ornaments for 2020-2021 to wrap up 10 years of this annual holiday ornament series. **A motion to purchase ornaments, with the dates 2020-2021 was made by Hart and seconded by Ridgway. 7 Aye's and 1 Nye. Motion Carried.**
  - B. Merchant Group updates were given by Ridgway. She mentioned Ladies Night Event happening in October, Holiday events planning, and new Christmas Light Displays that have been chosen.
  - C. Motion to accept accounts payable for July of \$2,261.03 was made by Larabel and seconded by Wilson. All in favor vote. Motion carried.**
9. TIFA Action Items
  - A. A motion to recommend the Phase 1 review at \$3,000 was made by Hart and seconded by Larabel. All in Favor Vote. Motion Carried.**
  - B. A Motion to recommend moving forward with the land survey at \$2,300 was made by Hart and seconded by Larabel. All in favor vote. Motion Carried.**
  - C. Motion to accept accounts payable for July of \$1,325.22 was made by Turley and seconded by Larabel. All in favor vote. Motion carried.**
- 10: Communications: 06/21 & 06/28/2021 Council Minutes. Also, the Financial Report/ Summary as of 07/31/2021 were approved and placed on file.

11. Public Comments: None

12. Staff Comments: Community Development Manager, Siegel reported:

*Community Updates:*

Movies in the Park updates, great turn out for the 1<sup>st</sup> movie, 2<sup>nd</sup> had to move inside due to weather.

*Marketing Opportunities:* Discussion regarding advertising on West Michigan Travel

Association at a cost of \$270 per year. Board asked for more information and table the discussion until next meeting.

*Businesses:*

Fortress of Solitude moved into their new location, 116 E. Bridge St. (Elle Salon)

Thrivent Financial closed and Havel moved into their location at the Sun Theatre

*Jenson Lot:*

The draft RFP was shared with the board, changes were discussed and will be made to bring back to board and then recommended to City Council for approval.

13. Member Comments: City Manager, Wilson mentioned that William Crispe RFP would be coming out soon. There is an interested party and the city's goal is to keep it as a senior assisted living home.

14. Adjournment: **A Motion to adjourn the meeting 8:50 a.m. was made by Ridgway and seconded by Hopkins.**

Submitted by Denise Siegel, Community Development Manager