

Minutes
Plainwell DDA, BRA and TIFA:
June 13, 2017

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Paul Rizzo, Zelda Schippers, & Tracee Dunlop, Mayor
Rick Brooks, Adam Hopkins, Nick Larabel
Excused: Erik Wilson, EJ Hart,
4. Approval of Minutes of 05/09/2017 minutes
5. General Public: Richard Graff, HyTech
6. Chairman's Report: Update on the Environmental Review process and the company hired to help look at the key points of the review on behalf of the City.
7. BRA Action Items
 - A. **Motion to accept accounts payable for May of \$853.45 was made by Schippers and seconded by Dunlop. Motion carried.**
 - B. **Motion to recommend the final 2017-2018 BRA budget to move forward for final approval by City Council was made by Larabel and seconded by Rizzo. Motion Carried.**
8. DDA Action Items
 - A. **Motion to accept accounts payable for the month of May of \$641.91 was made by Larabel and seconded by Turley. Motion carried.**
 - B. **Motion to recommend the final 2017-2018 DDA budget to move forward for final approval by City Council was made by Larabel and seconded by Dunlop. Motion Carried.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for the month of May of \$526.11 was made by Schippers and seconded by Turley. Motion carried.**
 - B. **Motion to recommend the final 2017-2018 TIFA budget to move forward for final approval by City Council was made by Rizzo and seconded by Turley. Motion Carried.**
 - C. Guest Richard Graff, from HyTech made a request to have a hiring now sign placed at the entrance of the Industrial Park. Turley and Rizzo both agreed and suggested a stainless steel sign; Schippers suggested a T shape stand with signs hanging on both sides. **A motion to allow Siegel, Community Development Manager to spend up to \$250 for the sign was made by Rizzo and seconded by Larabel. Motion Carried.**
10. Communications:
5/08/17 and 05/22/17 Council Minutes and Financial Report/summary as of 05/31/17 was approved and placed on file.
11. Public Comments: None
12. Staff Comments: Farmers Market update, Ace Hardware & SweetWater updates
Member Comments:

13. Adjournment: **A Motion by Rizzo supported by Larabel to adjourn the meeting at 8:07 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager