

City of Plainwell

Richard Brooks, Mayor
Zelda Schippers
EJ Hart
Tracee Dunlop
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson



“The Island City”

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

AGENDA DDA/TIFA/BRA City Hall Council Chambers April 11, 2017 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary** – 03/14/17 Meeting Minutes
5. **General Public**
6. **Chairman’s Reports**

7. **BRA Action Items**
 - A. Accounts Payable for March of \$ 619.95
8. **DDA Action Items**
 - A. Accounts Payable for March of \$1050.12
 - B. Business Proposal – Plainwell Kayak from Lois Heuchert
 - C. Downtown Brochure/Business Directory
9. **TIFA Action Items**
 - A. Accounts Payable March of \$568.37
 - B. Round Table discussions with Industrial Park Businesses
 - C. Acquiring additional acreage for Industrial Park

10. **Communications:** 02/27/17 and 03/13/17 Council Minutes. Also the Financial Report/Summary as of 03/31/17.
11. **Public Comments**
12. **Staff Comments**
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The City of Plainwell is an equal opportunity provider and employer

The Island City

Minutes
Plainwell DDA, BRA and TIFA:
March 14, 2017

1. Call to Order - Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Erik Wilson, EJ Hart, Paul Rizzo, Mayor Rick Brooks, Adam Hopkins, Nick Larabel & Tracee Dunlop
Excused: Zelda Schippers
4. Approval of Minutes of 02/14/2017 minutes
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for February of \$64.02 was made by Hart and seconded by Dunlop. Motion carried.**
 - B. Update on the clean up the Mill site was given by Wilson. EPA clean up won't begin now until spring of 2018. Endless paperwork required by EPA and GHD is working on providing all the reports needed.
8. DDA Action Items -
 - A. **Motion to accept accounts payable for the month of February of \$2,161.81 was made by Rizzo and seconded by Wilson. Motion carried.**
 - B. Discussion of the northeast parking lot regarding repaving, restriping and Ace Hardware taking 4 spots along the south side of the building, to be utilized for storing products outside. The City is looking into a grant to restructure the parking lot.
 - C. **Motion for the City to be a host site for the Arts and Eats Tour in October, at a cost of \$300 was made by Wilson and seconded by Hart.** Discussion regarding logistics of parking and traffic to be ongoing with Public Safety for Saturday, Oct. 14, the day of the Arts and Eats Tour which falls on the same day as Pumpkins in the Park.
9. TIFA Action Items
 - A. **Motion to accept accounts payable for the month of February of \$56.00 was made by Hart and seconded by Rizzo. Motion carried.**
 - B. Discussion regarding an Industrial park picnic was brought up at the last meeting. Rizzo suggested instead of a picnic for the employee's that hosting round table discussions would be beneficial for connecting all the businesses together and provide networking opportunities.
 - C. Discussion on the need for more property in the Industrial Park and how we can acquire more land.
10. Communications:
1/23/17 and 02/13/17 Council Minutes and Financial Report/summary as of 02/28/17 was approved and placed on file.
11. Public Comments: None
12. Staff Comments: Event Updates – Siegel reported out on:
 - A. Art hop was successful

- B. Downtown Directory/trifold brochure is being developed but need funds for graphic layout and printing, approximately \$1,000.
- C. Update on the Dog Park fundraising, Pancake fundraiser brought in \$667.00
- D. Provided information on the new Medical Marihuana laws.

Member Comments: None

13. Adjournment: **A Motion by Rizzo supported by Turley to adjourn the meeting at 8:26 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

03/30/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 03/01/2017 - 03/30/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTH - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance	PRIORITY HEALTH	MARCH 2017 HEALTH INSURANCE	548.55	10606
443-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	APRIL 2017 HEALTH DEPT	42.01	10692
443-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURANCE	APRIL 2017 LIFE INSURANCE	2.78	10700
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES INC	2017-02 DPW UNIFORM/RUGS/MISC	3.80	10650
443-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	FEB 2017 COMPUTER SUPPORT	2.82	10643
443-000-956.000	Miscellaneous	PNC BANK (CREDIT CARD)	MARCH 2017 STATEMENT	19.99	1085
		Total For Dept 000 OPERATIONS		619.95	
		Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTH - BRA		619.95	
Fund Totals:					
			Fund 443 - BRA	619.95	
			Total For All Funds:	619.95	

03/30/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 03/01/2017 - 03/30/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DDA FUND					
Dept 000 OPERATIONS					
494-000-715.010	Health Insurance	PRIORITY HEALTH	MARCH 2017 HEALTH INSURANCE	245.81	10606
494-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	APRIL 2017 HEALTH DEPT	21.56	10692
494-000-900.000	Printing & Publishing	SHOPPERS GUIDE INC	2016 WATER RPT/ART HOP 2017/SEAS. WRKRS	79.44	10614
494-000-900.000	Printing & Publishing	KAECHELE PUBLICATIONS INC	ART HOP 2017	65.60	10617
494-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	FEB 2017 COMPUTER SUPPORT	2.82	10643
494-000-956.000	Miscellaneous	PNC BANK (CREDIT CARD)	FEB 2017 STATEMENT	44.91	1084
494-000-956.000	Miscellaneous	OTSEGO-PLAINWELL CHAMBER OF	KEENEY, STEELE, BROOKS, SIEGEL 2017 DINNER	120.00	10707
494-000-956.021	Special Events	PNC BANK (CREDIT CARD)	MARCH 2017 STATEMENT	39.98	1085
494-000-957.022	DDA Farmers Mkt Exp	PNC BANK (CREDIT CARD)	FEB 2017 STATEMENT	150.00	1084
494-000-962.000	Assoc. Memberships	PNC BANK (CREDIT CARD)	FEB 2017 STATEMENT	280.00	1084
		Total For Dept 000 OPERATIONS		<u>1,050.12</u>	
		Total For Fund 494 DDA FUND		<u><u>1,050.12</u></u>	
Fund Totals:					
			Fund 494 DDA FUND	1,050.12	
			Total For All Funds:	<u><u>1,050.12</u></u>	



PLAINVIEW KAYAK CO.

Lois Heuchert

269.352.4725

loisheuchert@live.com

My name is Lois Heuchert and I am asking for your approval to open a kayak rental business in Plainwell. Your consideration would allow me to utilize the “kayak barn” that is on city property. This letter is to give you a bit of my background and business intent.

I began my career with The Upjohn Company over 35 years ago upon graduation from Kansas State University. I had a robust career in sales, sales training, sales management, U.S. & International marketing; these experiences have served me well and I believe have prepared me to be able to develop my own business. I moved to Kalamazoo over 20 years ago as a National Sales Trainer and have been here since. I have been retired for over two years.

I expect to be moved to Plainwell no later than spring pending the sale of my home in Portage. This allows me to be “local” which I believe will be important to properly manage the business.

The first time I kayaked the Kalamazoo River I couldn't believe what a beautiful clean river it was and the 3 hour ride seemed perfect to relax and enjoy the scenery. Later that year I took a shorter trip from Plainwell to Otsego. I was again amazed at the beauty of the river yet it had a much different look of grasslands vs. the tree lined river banks from D Avenue! My biggest question is why aren't more people using this natural resource?

My vision is to provide a kayak rental service that will allow more folks to enjoy a trip to & from Plainwell on the river. The service would be open Monday, Wednesday, Friday, Saturday, & Sunday from Memorial Day – Labor Day. The hours would be 10 AM – 6 PM pending needed adjustments due to business demand. We would utilize the docks on both sides of the dam in front of city hall. This would bring people to downtown Plainwell as they would park by the kayak barn and the service would take them to D Avenue to begin the trip to Plainwell or launch at City Hall and pick them up in Otsego.

I have a business plan that I would be happy to review with anyone who is interested. Upon approval to conduct business in the kayak barn I would begin the process to develop & launch the business. I believe that this business would bring people to Plainwell from at least a 30 mile radius. It is my intent to ensure it is additive to the vision and goals of the City of Plainwell. If I could provide any additional information please don't hesitate to contact me.

The opportunity to develop a kayak rental company in Plainwell Michigan is attractive for three reasons:

- 1 The location on the beautiful Kalamazoo River & Mill Race allows the offering of a 3 hours (D Ave. Launch) & 1 1/2 hr trip from PW City Hall to Otsego) that will allow a fun time with family & friends.
- 2 The City of Plainwell has a structure to accommodate the business base also providing parking, restrooms, and two docks available at the City Hall location.
- 3 Provide an economic return for the owner, employees, and create additional commerce for the City

The following pages will show estimated start up cost & projected revenue based on the following assumptions for year one

- 1 The business would be open M,W,F,S from Memorial Day - Labor Day from 10 - 6 PM with special trips available outside of those times and dates by appointment
- 2 One employee is paid an estimated \$15/hour (taxes and other fees figured in if necessary) each hour the business is open. I will also work with the employee creating 2 people at all times the business is Figuring 25% of the available days would be rain days (43 = 32 weekdays) & the business would operate (18 = 13 weekends)
- 3 Start up costs & inventory is minimum to keep costs reasonable
- 4 September weekends only in addition to seasonal weekly schedule 5 total
- 6 Fees for year 1 are low to attract business

Estimated Start Up Costs

10 Single Kayaks @ \$450	\$	4,500
2 Tandem Kayaks @ \$600	\$	1,200
15 Paddles @ \$25	\$	375
Coast Guard Certified Life Vests @ \$20 per		
Adult S/M	3 \$	60
Adult M/L	3 \$	60
Adult XL	3 \$	60
Adult XXL	3 \$	60
	\$	-
hourse collar Childs S	1 \$	20
hourse collar Child M	1 \$	20
hourse collar Child L	2 \$	40
horse collar infant	1 \$	20
Trailer	\$	2,000
GMC Jimmy to pull trailer	N/C	
iPad & square software	\$	1,500
LLC application & fees	\$	1,000
Boat Registration w/ County	\$	160
Liabilty Insurance	\$	500
Trailer Licenses	\$	200
Logo development & Social Media	\$	1,500
Web development & management	\$	1,000
Total	\$	14,275

Estimated Revenues based on the assumptions on page 1

Kayak Rental Fees - Includes Paddles & Life Vests

1 1/2 Hour Trip

Single Boat	\$	20
Tandem	\$	35

3 Hour Trip

Single Boat	\$	35
Tandem Boat	\$	65

We would charge a \$10 fee to trailer boats of individuals who want to be dropped off or picked up only

Weekday Average (average \$ of short & long trips)

6 single boats/day @ \$30	\$	180
3 tandem runs/day @ \$50	\$	150
	\$	330

32 weekdays \$ 10,560

Weekend Average (average \$ of short & long trips)

20 single boat runs @ \$30	\$	600
8 tandem boat runs @ \$50	\$	400
	\$	1,000

13 weekends \$ 13,000

Total Est. Revenue (Yr 1) \$ 23,560

Year 1 Gross Revenue \$ 23,560

Expenses

Labor
8 hrs @ 15/hr. \$ 120
32 weekdays \$ 3,840
13 weekends \$ 3,120

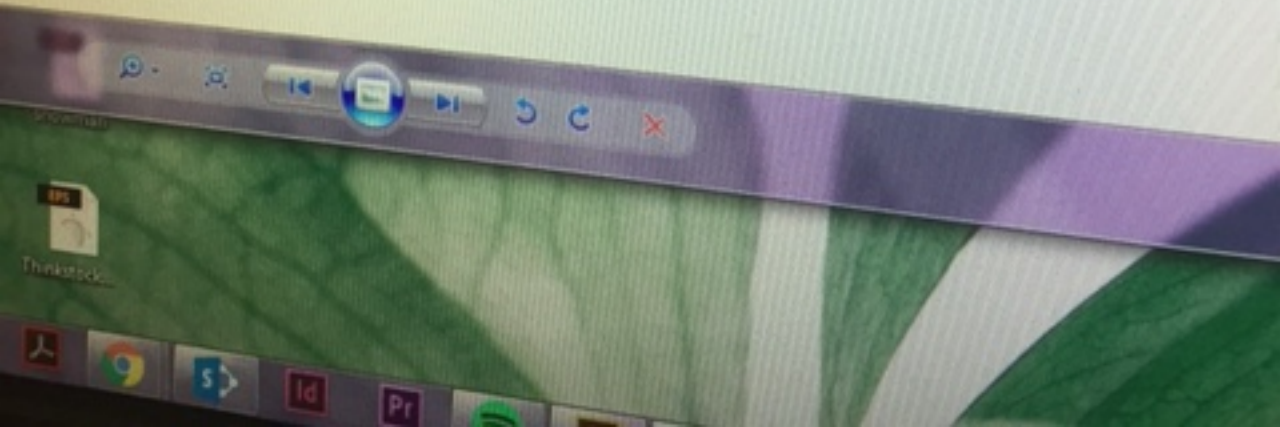
Gas - \$100/week \$ 1,300

Adjusted Gross \$ 15,300

Investment repayment \$ 3,600

Net Profit \$ 11,700

* Start up expenses to be paid back yearly over 4 years





CITY OF PLAINWELL DESIGN QUOTE



Rate structure

Downtown Map Brochure

Tri-Fold Brochure with updated map and placement of businesses, revisions, and finalization of file for print **\$400**

Client to provide content for brochure, quote does not include print costs

75 S 20th STREET / STUDIO SUITE
battle creek MI 49015
P 269.963.9922 F 269.963.7831

244 E MICHIGAN AVE
kalamazoo MI 49007
P 269.250.8343 F 269.963.7831

This quote is for estimation purposes and is not a guarantee of cost for services. Quote is based on current information from client about the project requirements. Actual cost may vary +/- 10% once project elements are finalized or negotiated. Client will ALWAYS be notified of any changes in estimate prior to them being incurred.

greenstreetmkg.com

Estimate



Customer:	City of Plainwell
Contact:	Denise Siegel
Date:	3-27-17
Estimate No.	58540
Prepared By:	Josh Hannapel
Job Description:	Family Fun Brochure
Size:	11" x 8.5" flat finished 3.67" x 8.5"
Stock:	100# Gloss Text
Prepress:	Files Furnished
Proof:	Full Color Proof
Presswork:	4 Color Process, 2 sides
Letterpress:	Score
Bindery:	Trim, Tri-Fold, Wrap, Carton
Shipping:	Plainwell Delivery
Delivery Date:	As Required
Cost:	1,000: \$388 1,500: \$503
Miscellaneous:	

03/30/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 03/01/2017 - 03/30/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUST PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance	PRIORITY HEALTH	MARCH 2017 HEALTH INSURANCE	525.01	10606
450-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	APRIL 2017 HEALTH DEPT	39.74	10692
450-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURANC	APRIL 2017 LIFE INSURANCE	0.80	10700
450-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	FEB 2017 COMPUTER SUPPORT	2.82	10643
Total For Dept 000 OPERATIONS				568.37	
Total For Fund 450 INDUST PARK TIFA				568.37	
Fund Totals:					
Fund 450 INDUST PARK TIFA				568.37	
Total For All Funds:				568.37	

MINUTES
Plainwell City Council
February 27, 2017

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: None.
4. Approval of Minutes/Summary:
A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 02/13/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
5. General Public / County Commissioner:
Commissioner Black updated Council about a county-wide committee considering a new road funding millage and that the County continues to seek input and feedback on the issue.
6. Agenda Amendments: None
7. Mayor's Report: None
8. Recommendations and Reports:
 - A. Clerk/Treasurer Kelley reminded Council of a 2016 action to grant the West Town Apartments special tax consideration upon funding for a large rehabilitation project. The developer approached the city about extending the one-year requirement for the project to commence. The city attorney drafted an Ordinance to amend the ordinances to allow for the project to begin before March 10, 2018. Nate Rykse, representing West Town Apartments, noted that the funding had been secured and that many closings were happening to finish that part of the project.
A motion by Keeler, supported by Steele, to approve the first reading and waive the actual reading of Ordinance 378 for West Town Apartments. On a voice vote, all in favor. Motion passed.
 - B. City Manager Wilson briefed Council about having received a Letter of Intent from Steve Tyre to purchase the former Harding's building for an ACE Hardware Store. The city attorney drafted a resolution to approve the sale of property.
A motion by Keeler, supported by Overhuel, to adopt Resolution 17-10, approving the sale of property for an ACE Hardware Store and to authorize the City Manager to execute all documents on behalf of the city. On a voice vote, all in favor. Motion passed.
 - C. Director Bomar noted that as part of ongoing replacement of turn-out gear, he had identified two staff who needed new gear. The project is included in the current year operating budget.
A motion by Keeney, supported by Keeler, to approve the purchase of fire turn-out gear from Time Emergency Equipment for \$4,250. On a voice vote, all in favor. Motion passed.
9. Communications:
A motion by Steele, seconded by Overhuel, to accept and place on file the February 9, 2017 Allegan County Commission Minutes and the January 2017 Water Renewal Report. On a voice vote, all in favor. Motion passed.
10. Accounts Payable:
A motion by Keeler, supported by Steele, that the bills be allowed and orders drawn in the amount of \$706,428.28 for payment of same. On a roll call vote, all in favor. Motion passed.

11. Public Comments

None.

12. Staff Comments

Personnel Manager Lamorandier reported having received ten (10) applications for seasonal employment in Parks.

Community Development Manager Siegel noted several items:

- The Dog Park fundraising is underway at many locations around the city;
- Two (2) grants have been submitted to the USDA, one for road funding for the Prince Street extension and the other for a Farmer's Market Manager;
- RFPs are in the works for the restroom project in Sherwood Park for which the city recently received a grant award;
- The MEDC has received the city's RRC application and will be reviewing that over the next 4-5 months;
- On March 8, the city will host a meeting of the Interurban Trail committee; and
- On Friday March 10, the Art Hop has many activities planned.

Superintendent Updike reported that the dump truck auction was successful and the city is happy to have gotten the vehicle for under budget.

Superintendent Pond noted continued work on capital projects, specifically the hot water loop project.

Director Bomar noted working on updating the Mutual Aid Agreement with the County and the new Sheriff.

Clerk/Treasurer Kelley noted working on property tax settlements, budget and election-related training followup.

13. Council Comments:

None.

14. Adjournment:

A motion by Steele, supported by Overhuel, to adjourn the meeting at 7:23 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES
Plainwell City Council
March 13, 2017

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: None.
4. Approval of Minutes/Summary:
A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 02/27/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
5. Invocation was given by Peter Dams from Lighthouse Baptist Church
6. General Public:
Nancy Morehouse thanked the community for a successful pancake breakfast on Sunday March 12 and presented Community Development Manager Siegel with donations for the Dog Park approximating \$600.
7. County Commissioner Report:
Commissioner Black clarified that the county continues to seek input on funding for road patrols.
8. Presentations:
Jennifer Quigley from GHD presented a brief overview of the cleanup project and the process of evaluating where to dig on the mill property. She noted two (2) areas where recent testing suggested those sites are not as bad as previously thought – one near where the Mill Race joins the River and the other near the Prince Street Extension. Remedial design reports are expected to be delivered to the EPA by January 2018 with EPA approval expected shortly thereafter which would allow for implementation of the work in the spring/summer of 2018. Council asked about the delays, as work was expected in 2017, and Ms. Quigley noted the process ongoing communications with EPA and responding to its comments, as well as statutory requirements, as the cause for delays in this complicated project. City Manager Wilson asked about deed restrictions, which are known for zoning and use issues. Ms. Quigley suggested that additional deed restrictions for water-use should be expected as the project continues. City Manager Wilson noted that Weyerhaeuser has been helpful regarding the Sweetwater project. Council thanked Ms. Quigley for her report.
9. Agenda Amendments: None
10. Mayor's Report: Mayor Brooks reported having attended the funeral service for former Mayor Joe Dorgan and celebrated Joe's life for his service to Plainwell. Joe Dorgan's was a "life well lived". Mayor Brooks believes that Joe was pleased with the recent action to sell the Harding's Building to Ace Hardware. Joe's appointment as Mayor came at just the right time for Plainwell. The Mayor expressed his condolences to the family.
11. Recommendations and Reports:
 - A. Clerk/Treasurer Kelley reminded Council of a 2016 action to grant the West Town Apartments special tax consideration upon funding for a large rehabilitation project. The developer noted at the February 27 meeting that the MSHDA funding had been secured and that project would begin soon. **A motion by Steele, supported by Overhuel, to approve the second reading and waive the actual reading of Ordinance 378 for West Town Apartments, thereby approving Ordinance 378. On a voice vote, all in favor. Motion passed.**

- B.** Superintendent Updike reported on the grant to add brick-and-mortar restrooms to Sherwood Park. The city is required to match funds in the amount of \$15,000, which would be largely in-kind costs for the DPW staff to do some of the work in the next budget cycle for the facility which would be similar to the facilities in Pell Park. The Resolution before Council formalizes the matching funds.
A motion by Keeler, supported by Steele, to adopt Resolution 17-11, authorizing the appropriation of \$15,000 of matching funds for the Michigan DNR Grant for Sherwood Park Upgrades and Enhancements. On a voice vote, all in favor. Motion passed.
- C.** Nancy Moorehouse requested of Council a special event permit for the Plainwell Days Festival similar to last year's event. Director Bomar noted a possible different parade route, but everything was in order.
A motion by Keeler, supported by Overhuel, to approve Special Event Permit 2017-001 for the Plainwell Days Festival. On a voice vote, all in favor. Motion passed.
- D.** Lexanne Mastenbrook requested of Council a special event permit for the annual Easter Egg Hunt and noted that the event continues to add more features and may need additional items not included in the original permit application, such as electricity for a band and snow fencing along M-89.
A motion by Steele, supported by Keeler, to approve Special Event Permit 2017-002 for the Easter Egg Hunt, with administrative approval for the items not included in the original application. On a voice vote, all in favor. Motion passed.
- E.** Superintendent Updike noted ongoing discussions with citizen Tony Gless about converting a tennis court at Thurl Cook Park into two (2) pickleball courts. Mr. Gless has assured the city that funding is available for the entire project. Racquet Sport has submitted a proposal for the work approximating \$10,700. Superintendent Updike recommends letting the purchase order now to get on the contractor's calendar for a summer/fall project completion
A motion by Steele, supported by Overhuel, to accept the proposal from Racquet Sports for the conversion of a tennis court at Thurl Cook Park to two (2) pickleball courts. On a voice vote, all in favor. Motion passed.

12. Communications:

A motion by Steele, seconded by Overhuel, to accept and place on file the January 2017 DPS Report, the February 2017 Investment Activity and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

13. Accounts Payable:

A motion by Keeler, supported by Steele, that the bills be allowed and orders drawn in the amount of \$155,520.39 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments

None.

15. Staff Comments

Personnel Manager Lamorandier expressed her condolences to the Dorgan Family.

Superintendent Pond noted continued work on capital projects.

Superintendent Updike reported working on the RFP for the grant restroom work and bidding for paving work.

Community Development Manager Siegel noted continued fundraising for the Dog Park, as well as working on a Pipp Foundation Grant. She also noted the Farmer's Market would open on May 19 in the new location near the Bandshell.

Director Bomar noted attending the medical marijuana summit and that there was good information given. He reported on several public safety events including an arrest Officer Rantz made in cooperation with the Kalamazoo County Sheriff's Department related to an alleged robbery at Meijer on West Main.

Clerk/Treasurer Kelley noted completion of the 2016 property tax settlement and that the city had issued n RFP for Assessing Services.

City Manager Wilson noted Joe Dorgan's involvement with the Rotary and his work in the community. He will be sorely missed.

16. Council Comments:

None.

17. Adjournment:

A motion by Steele, supported by Keeler, to adjourn the meeting at 7:38 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 03/31/2017
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA						
Revenues						
443-000-402.040	Captured - City	2,185.00	2,185.31	0.00	(0.31)	100.01
443-000-402.041	Captured - Library	262.00	261.20	0.00	0.80	99.69
443-000-402.042	Captured - Cap Improvement	172.00	172.43	0.00	(0.43)	100.25
443-000-402.043	Captured - Fire Reserve	172.00	172.43	0.00	(0.43)	100.25
443-000-402.044	Captured - Solid Waste	224.00	224.16	0.00	(0.16)	100.07
443-000-402.047	Captured DDA-SCHOOL	4,750.00	4,750.54	0.00	(0.54)	100.01
443-000-402.048	Captured - County	1,051.00	1,049.08	0.00	1.92	99.82
443-000-402.060	Captured - AV - Personal - CITY	646.00	646.31	0.00	(0.31)	100.05
443-000-402.061	Captured - AV - Personal - LIBRARY	77.00	77.25	0.00	(0.25)	100.32
443-000-402.062	Captured - AV - Personal - CAP IMP	51.00	51.00	0.00	0.00	100.00
443-000-402.063	Captured - AV - Personal - FIRE RES	51.00	51.00	0.00	0.00	100.00
443-000-402.064	Captured - AV - Personal - S WASTE	66.00	66.30	0.00	(0.30)	100.45
443-000-402.065	Captured - AV - Personal - COUNTY	311.00	310.27	0.00	0.73	99.77
443-000-664.020	Interest Inc-Investments	0.00	33.02	6.49	(33.02)	100.00
443-000-673.000	Rev-Sale Fixed Assets-Lan	0.00	1,000.00	0.00	(1,000.00)	100.00
443-000-676.080	Rev-Transfer from Cap Improvement	60,000.00	45,000.00	5,000.00	15,000.00	75.00
TOTAL REVENUES		70,018.00	56,050.30	5,006.49	13,967.70	80.05
Expenditures						
443-000-703.000	Full Time Wages	32,099.00	19,224.61	2,064.06	12,874.39	59.89
443-000-706.000	Part Time Wages	1,037.00	52.71	0.62	984.29	5.08
443-000-713.000	Other Post Employment Benefits	762.00	571.50	63.50	190.50	75.00
443-000-715.000	Social Security (FICA)	2,406.00	1,380.52	147.79	1,025.48	57.38
443-000-715.010	Health Insurance	7,190.00	6,798.57	433.03	391.43	94.56
443-000-715.012	FSA - Employer Paid	0.00	7.52	2.14	(7.52)	100.00
443-000-715.015	Life Insurance	34.00	28.01	2.78	5.99	82.38
443-000-718.000	Retirement Benefits	2,776.00	1,708.64	182.05	1,067.36	61.55
443-000-724.000	Med Insurance Buyouts	108.00	78.26	8.97	29.74	72.46
443-000-743.000	Uniforms	0.00	40.40	3.80	(40.40)	100.00
443-000-775.000	Rep & Maint Supplies	0.00	22.70	0.00	(22.70)	100.00
443-000-801.013	Prof Services/Attorney	0.00	19.00	0.00	(19.00)	100.00
443-000-801.030	Profess Service-Audit	488.00	487.83	0.00	0.17	99.97
443-000-830.000	Contractual Reimbursement CRA Activities	7,514.00	7,512.96	0.00	1.04	99.99
443-000-850.000	Communications	0.00	20.55	0.00	(20.55)	100.00
443-000-910.000	Liability Insurance	4,679.00	4,475.30	0.00	203.70	95.65
443-000-910.010	Workers Comp Insurance	298.00	285.69	0.00	12.31	95.87
443-000-930.000	Repair/Maintenance (Outside)	7,000.00	148.12	0.00	6,851.88	2.12
443-000-930.050	Computer Services	0.00	50.47	2.82	(50.47)	100.00
443-000-940.000	Equipment Rental	1,000.00	314.85	0.00	685.15	31.49
443-000-956.000	Miscellaneous	0.00	46.03	19.99	(46.03)	100.00
TOTAL EXPENDITURES		67,391.00	43,274.24	2,931.55	24,116.76	64.21
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA:						
TOTAL REVENUES		70,018.00	56,050.30	5,006.49	13,967.70	80.05
TOTAL EXPENDITURES		67,391.00	43,274.24	2,931.55	24,116.76	64.21
NET OF REVENUES & EXPENDITURES		2,627.00	12,776.06	2,074.94	(10,149.06)	486.34

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 450 - INDUST PARK TIFA								
Revenues								
450-000-402.040	Captured - AV - Real - CITY	14,874.00		14,863.42	0.00		10.58	99.93
450-000-402.041	Captured - AV - Real - LIBRARY	1,841.00		1,776.24	0.00		64.76	96.48
450-000-402.042	Captured - AV - Real - CAP IMP	1,173.00		1,172.56	0.00		0.44	99.96
450-000-402.043	Captured - AV - Real - FIRE RES	1,173.00		1,172.56	0.00		0.44	99.96
450-000-402.044	Captured - AV - Real - S WASTE	1,525.00		1,524.38	0.00		0.62	99.96
450-000-402.048	Captured - AV - Real - COUNTY	7,151.00		7,135.54	0.00		15.46	99.78
450-000-402.060	Captured - AV - Personal - CITY	6,839.00		8,038.26	0.00		(1,199.26)	117.54
450-000-402.061	Captured - AV - Personal - LIBRARY	819.00		960.67	0.00		(141.67)	117.30
450-000-402.062	Captured - AV - Personal - CAP IMP	540.00		634.30	0.00		(94.30)	117.46
450-000-402.063	Captured - AV - Personal - FIRE RES	540.00		634.30	0.00		(94.30)	117.46
450-000-402.064	Captured - AV - Personal - S WASTE	701.00		824.53	0.00		(123.53)	117.62
450-000-402.065	Captured - AV - Personal - COUNTY	3,288.00		3,857.43	0.00		(569.43)	117.32
450-000-664.020	Interest Inc-Investments	0.00		242.64	28.41		(242.64)	100.00
450-000-694.000	Revenue-Miscellaneous	0.00		1,000.00	0.00		(1,000.00)	100.00
TOTAL REVENUES		40,464.00		43,836.83	28.41		(3,372.83)	108.34
Expenditures								
450-000-703.000	Full Time Wages	28,203.00		19,696.05	2,218.01		8,506.95	69.84
450-000-706.000	Part Time Wages	0.00		496.76	0.00		(496.76)	100.00
450-000-713.000	Other Post Employment Benefits	28.00		20.97	2.33		7.03	74.89
450-000-715.000	Social Security (FICA)	2,101.00		1,412.82	154.16		688.18	67.25
450-000-715.010	Health Insurance	3,039.00		6,330.50	412.94		(3,291.50)	208.31
450-000-715.012	FSA - Employer Paid	0.00		22.32	6.38		(22.32)	100.00
450-000-715.015	Life Insurance	11.00		8.57	0.80		2.43	77.91
450-000-718.000	Retirement Benefits	1,135.00		811.08	86.38		323.92	71.46
450-000-724.000	Med Insurance Buyouts	20.00		14.65	1.69		5.35	73.25
450-000-801.013	Prof Services/Attorney	1,000.00		0.00	0.00		1,000.00	0.00
450-000-801.030	Profess Service-Audit	92.00		92.41	0.00		(0.41)	100.45
450-000-850.000	Communications	0.00		0.56	0.00		(0.56)	100.00
450-000-910.000	Liability Insurance	372.00		355.81	0.00		16.19	95.65
450-000-910.010	Workers Comp Insurance	179.00		171.60	0.00		7.40	95.87
450-000-930.000	Rep & Maint Outside Servi	1,000.00		1,950.00	0.00		(950.00)	195.00
450-000-930.050	Computer Services	0.00		50.47	2.82		(50.47)	100.00
450-000-940.000	Equipment Rental	1,500.00		1,198.86	0.00		301.14	79.92
450-000-956.000	Miscellaneous	600.00		0.00	0.00		600.00	0.00
TOTAL EXPENDITURES		39,280.00		32,633.43	2,885.51		6,646.57	83.08
Fund 450 - INDUST PARK TIFA:								
TOTAL REVENUES		40,464.00		43,836.83	28.41		(3,372.83)	108.34
TOTAL EXPENDITURES		39,280.00		32,633.43	2,885.51		6,646.57	83.08
NET OF REVENUES & EXPENDITURES		1,184.00		11,203.40	(2,857.10)		(10,019.40)	946.23

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 494 - DDA FUND								
Revenues								
494-000-402.030	Captured - AV - Real - CITY	13,349.00		13,348.68	0.00		0.32	100.00
494-000-402.031	Captured - AV - Real - LIBRARY	1,598.00		1,595.18	0.00		2.82	99.82
494-000-402.032	Captured - AV - Real - CAP IMP	1,053.00		1,053.02	0.00		(0.02)	100.00
494-000-402.033	Captured - AV - Real - FIRE RES	1,053.00		1,053.02	0.00		(0.02)	100.00
494-000-402.034	Captured - AV - Real - S WASTE	1,369.00		1,368.99	0.00		0.01	100.00
494-000-402.045	Captured - AV - Real - COUNTY	6,418.00		6,407.10	0.00		10.90	99.83
494-000-402.060	Captured - AV - Personal - CITY	2,502.00		2,502.14	0.00		(0.14)	100.01
494-000-402.061	Captured - AV - Personal - LIBRARY	300.00		298.99	0.00		1.01	99.66
494-000-402.062	Captured - AV - Personal - CAP IMP	197.00		197.45	0.00		(0.45)	100.23
494-000-402.063	Captured - AV - Personal - FIRE RES	197.00		197.45	0.00		(0.45)	100.23
494-000-402.064	Captured - AV - Personal - S WASTE	257.00		256.68	0.00		0.32	99.88
494-000-402.065	Captured - AV - Personal - COUNTY	1,203.00		1,200.91	0.00		2.09	99.83
494-000-664.020	Interest Inc-Investments	0.00		46.47	5.37		(46.47)	100.00
494-000-694.000	Revenue-Miscellaneous	1,500.00		1,257.00	0.00		243.00	83.80
494-000-694.022	DDA - Farmers Market Entry Fee	4,000.00		2,115.00	620.00		1,885.00	52.88
494-000-694.025	DDA - Sale of Merchandise	1,000.00		900.00	0.00		100.00	90.00
494-000-694.026	DDA - Special Event Revenues	0.00		1,616.00	0.00		(1,616.00)	100.00
494-000-694.036	DDA Donations - Movies in the Park	500.00		0.00	0.00		500.00	0.00
TOTAL REVENUES		36,496.00		35,414.08	625.37		1,081.92	97.04
Expenditures								
494-000-703.000	Full Time Wages	13,022.00		9,178.00	1,066.87		3,844.00	70.48
494-000-706.000	Part Time Wages	700.00		1,827.24	24.00		(1,127.24)	261.03
494-000-715.000	Social Security (FICA)	1,050.00		780.90	76.02		269.10	74.37
494-000-715.010	Health Insurance	0.00		2,917.58	190.70		(2,917.58)	100.00
494-000-727.000	Office Supplies	25.00		0.00	0.00		25.00	0.00
494-000-775.000	Rep & Maint Supplies	1,000.00		0.00	0.00		1,000.00	0.00
494-000-801.030	Profess Service-Audit	92.00		92.41	0.00		(0.41)	100.45
494-000-900.000	Printing & Publishing	2,500.00		2,120.86	145.04		379.14	84.83
494-000-910.000	Liability Insurance	479.00		458.15	0.00		20.85	95.65
494-000-910.010	Workers Comp Insurance	55.00		52.73	0.00		2.27	95.87
494-000-930.000	Rep & Maint Outside Servi	3,000.00		1,402.84	500.00		1,597.16	46.76
494-000-930.050	Computer Services	0.00		50.47	2.82		(50.47)	100.00
494-000-940.000	Equipment Rental	500.00		0.00	0.00		500.00	0.00
494-000-956.000	Miscellaneous	1,000.00		823.69	164.91		176.31	82.37
494-000-956.021	Special Events	1,300.00		738.80	39.98		561.20	56.83
494-000-957.022	DDA Farmers Market Expense	700.00		614.08	151.25		85.92	87.73
494-000-957.025	DDA Christmas Ornament Costs	800.00		778.70	0.00		21.30	97.34
494-000-957.036	DDA Movies in the Park	2,200.00		2,492.93	0.00		(292.93)	113.32
494-000-960.000	Education & Training	0.00		275.00	0.00		(275.00)	100.00
494-000-962.000	Association Memberships	0.00		1,530.00	280.00		(1,530.00)	100.00
494-908-991.000	Principal Payment - Interfund Loans	11,323.00		8,492.22	943.58		2,830.78	75.00
494-908-995.000	Interest Payment - Interfund Loans	938.00		703.53	78.17		234.47	75.00
494-970-971.000	Capital Purchase	0.00		0.00	(500.00)		0.00	0.00
TOTAL EXPENDITURES		40,684.00		35,330.13	3,163.34		5,353.87	86.84
Fund 494 - DDA FUND:								
TOTAL REVENUES		36,496.00		35,414.08	625.37		1,081.92	97.04
TOTAL EXPENDITURES		40,684.00		35,330.13	3,163.34		5,353.87	86.84
NET OF REVENUES & EXPENDITURES		(4,188.00)		83.95	(2,537.97)		(4,271.95)	2.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 03/31/2017
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	03/31/2017	MONTH 03/31/2017	BALANCE	
			(ABNORMAL)	(DECREASE)	(ABNORMAL)	USED
TOTAL REVENUES - ALL FUNDS		146,978.00	135,301.21	5,660.27	11,676.79	92.06
TOTAL EXPENDITURES - ALL FUNDS		147,355.00	111,237.80	8,980.40	36,117.20	75.49
NET OF REVENUES & EXPENDITURES		(377.00)	24,063.41	(3,320.13)	(24,440.41)	6,382.87

GL NUMBER	DESCRIPTION	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2017	MONTH 03/31/2017	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA						
Revenues						
443-000-402.040	Captured - City	2,185.00	2,185.31	0.00	(0.31)	100.01
443-000-402.041	Captured - Library	262.00	261.20	0.00	0.80	99.69
443-000-402.042	Captured - Cap Improvement	172.00	172.43	0.00	(0.43)	100.25
443-000-402.043	Captured - Fire Reserve	172.00	172.43	0.00	(0.43)	100.25
443-000-402.044	Captured - Solid Waste	224.00	224.16	0.00	(0.16)	100.07
443-000-402.047	Captured DDA-SCHOOL	4,750.00	4,750.54	0.00	(0.54)	100.01
443-000-402.048	Captured - County	1,051.00	1,049.08	0.00	1.92	99.82
443-000-402.060	Captured - AV - Personal - CITY	646.00	646.31	0.00	(0.31)	100.05
443-000-402.061	Captured - AV - Personal - LIBRARY	77.00	77.25	0.00	(0.25)	100.32
443-000-402.062	Captured - AV - Personal - CAP IMP	51.00	51.00	0.00	0.00	100.00
443-000-402.063	Captured - AV - Personal - FIRE RES	51.00	51.00	0.00	0.00	100.00
443-000-402.064	Captured - AV - Personal - S WASTE	66.00	66.30	0.00	(0.30)	100.45
443-000-402.065	Captured - AV - Personal - COUNTY	311.00	310.27	0.00	0.73	99.77
443-000-664.020	Interest Inc-Investments	0.00	33.02	6.49	(33.02)	100.00
443-000-673.000	Rev-Sale Fixed Assets-Lan	0.00	1,000.00	0.00	(1,000.00)	100.00
443-000-676.080	Rev-Transfer from Cap Improvement	60,000.00	45,000.00	5,000.00	15,000.00	75.00
TOTAL REVENUES		70,018.00	56,050.30	5,006.49	13,967.70	80.05
Expenditures						
000	OPERATIONS	67,391.00	43,274.24	2,931.55	24,116.76	64.21
TOTAL EXPENDITURES		67,391.00	43,274.24	2,931.55	24,116.76	64.21
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA:						
TOTAL REVENUES		70,018.00	56,050.30	5,006.49	13,967.70	80.05
TOTAL EXPENDITURES		67,391.00	43,274.24	2,931.55	24,116.76	64.21
NET OF REVENUES & EXPENDITURES		2,627.00	12,776.06	2,074.94	(10,149.06)	486.34

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2017	MONTH 03/31/2017	NORMAL	(ABNORMAL)	
Fund 450 - INDUST PARK TIFA								
Revenues								
450-000-402.040	Captured - AV - Real - CITY	14,874.00		14,863.42	0.00		10.58	99.93
450-000-402.041	Captured - AV - Real - LIBRARY	1,841.00		1,776.24	0.00		64.76	96.48
450-000-402.042	Captured - AV - Real - CAP IMP	1,173.00		1,172.56	0.00		0.44	99.96
450-000-402.043	Captured - AV - Real - FIRE RES	1,173.00		1,172.56	0.00		0.44	99.96
450-000-402.044	Captured - AV - Real - S WASTE	1,525.00		1,524.38	0.00		0.62	99.96
450-000-402.048	Captured - AV - Real - COUNTY	7,151.00		7,135.54	0.00		15.46	99.78
450-000-402.060	Captured - AV - Personal - CITY	6,839.00		8,038.26	0.00		(1,199.26)	117.54
450-000-402.061	Captured - AV - Personal - LIBRARY	819.00		960.67	0.00		(141.67)	117.30
450-000-402.062	Captured - AV - Personal - CAP IMP	540.00		634.30	0.00		(94.30)	117.46
450-000-402.063	Captured - AV - Personal - FIRE RES	540.00		634.30	0.00		(94.30)	117.46
450-000-402.064	Captured - AV - Personal - S WASTE	701.00		824.53	0.00		(123.53)	117.62
450-000-402.065	Captured - AV - Personal - COUNTY	3,288.00		3,857.43	0.00		(569.43)	117.32
450-000-664.020	Interest Inc-Investments	0.00		242.64	28.41		(242.64)	100.00
450-000-694.000	Revenue-Miscellaneous	0.00		1,000.00	0.00		(1,000.00)	100.00
TOTAL REVENUES		40,464.00		43,836.83	28.41		(3,372.83)	108.34
Expenditures								
000	OPERATIONS	39,280.00		32,633.43	2,885.51		6,646.57	83.08
TOTAL EXPENDITURES		39,280.00		32,633.43	2,885.51		6,646.57	83.08
Fund 450 - INDUST PARK TIFA:								
TOTAL REVENUES		40,464.00		43,836.83	28.41		(3,372.83)	108.34
TOTAL EXPENDITURES		39,280.00		32,633.43	2,885.51		6,646.57	83.08
NET OF REVENUES & EXPENDITURES		1,184.00		11,203.40	(2,857.10)		(10,019.40)	946.23

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 03/31/2017
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2017 (ABNORMAL)	MONTH 03/31/2017 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 494 - DDA FUND								
Revenues								
494-000-402.030	Captured - AV - Real - CITY	13,349.00		13,348.68	0.00		0.32	100.00
494-000-402.031	Captured - AV - Real - LIBRARY	1,598.00		1,595.18	0.00		2.82	99.82
494-000-402.032	Captured - AV - Real - CAP IMP	1,053.00		1,053.02	0.00		(0.02)	100.00
494-000-402.033	Captured - AV - Real - FIRE RES	1,053.00		1,053.02	0.00		(0.02)	100.00
494-000-402.034	Captured - AV - Real - S WASTE	1,369.00		1,368.99	0.00		0.01	100.00
494-000-402.045	Captured - AV - Real - COUNTY	6,418.00		6,407.10	0.00		10.90	99.83
494-000-402.060	Captured - AV - Personal - CITY	2,502.00		2,502.14	0.00		(0.14)	100.01
494-000-402.061	Captured - AV - Personal - LIBRARY	300.00		298.99	0.00		1.01	99.66
494-000-402.062	Captured - AV - Personal - CAP IMP	197.00		197.45	0.00		(0.45)	100.23
494-000-402.063	Captured - AV - Personal - FIRE RES	197.00		197.45	0.00		(0.45)	100.23
494-000-402.064	Captured - AV - Personal - S WASTE	257.00		256.68	0.00		0.32	99.88
494-000-402.065	Captured - AV - Personal - COUNTY	1,203.00		1,200.91	0.00		2.09	99.83
494-000-664.020	Interest Inc-Investments	0.00		46.47	5.37		(46.47)	100.00
494-000-694.000	Revenue-Miscellaneous	1,500.00		1,257.00	0.00		243.00	83.80
494-000-694.022	DDA - Farmers Market Entry Fee	4,000.00		2,115.00	620.00		1,885.00	52.88
494-000-694.025	DDA - Sale of Merchandise	1,000.00		900.00	0.00		100.00	90.00
494-000-694.026	DDA - Special Event Revenues	0.00		1,616.00	0.00		(1,616.00)	100.00
494-000-694.036	DDA Donations - Movies in the Park	500.00		0.00	0.00		500.00	0.00
TOTAL REVENUES		36,496.00		35,414.08	625.37		1,081.92	97.04
Expenditures								
000	OPERATIONS	28,423.00		26,134.38	2,641.59		2,288.62	91.95
908	DEBT SERVICE	12,261.00		9,195.75	1,021.75		3,065.25	75.00
970	CAPITAL OUTLAY	0.00		0.00	(500.00)		0.00	0.00
TOTAL EXPENDITURES		40,684.00		35,330.13	3,163.34		5,353.87	86.84
Fund 494 - DDA FUND:								
TOTAL REVENUES		36,496.00		35,414.08	625.37		1,081.92	97.04
TOTAL EXPENDITURES		40,684.00		35,330.13	3,163.34		5,353.87	86.84
NET OF REVENUES & EXPENDITURES		(4,188.00)		83.95	(2,537.97)		(4,271.95)	2.00
TOTAL REVENUES - ALL FUNDS								
		146,978.00		135,301.21	5,660.27		11,676.79	92.06
TOTAL EXPENDITURES - ALL FUNDS								
		147,355.00		111,237.80	8,980.40		36,117.20	75.49
NET OF REVENUES & EXPENDITURES		(377.00)		24,063.41	(3,320.13)		(24,440.41)	6,382.87

AGENDA ITEMS

7. BRA Action Items:

A. Accounts Payable:

Recommended Action: Consider approving the BRA payables for March in the amount of \$619.95

8. DDA Action Items:

A. Accounts Payable:

Recommended Action: Consider approving the DDA payables for March in the amount of \$1050.12

B. Recommended Action: Discussion regarding the Plainwell Kayak Business to begin in May and operate out of Fannie Pell Park.

C. Recommended Action: approval to spend up to \$800 for the design and printing of the a Downtown Brochure/directory

9. TIFA Action Items:

A. Accounts Payable:

Recommended Action: Consider approving the TIFA payables for March in the amount of \$568.37

D. Discussion regarding roundtable forums for the Industrial park businesses

E. Discussion about acquiring additional land