

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, March 22 2021 - 7:00PM

PLAINWELL CITY HALL COUNCIL CHAMBERS

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – March 8, 2021 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **DPW – Emerald Ash Borer Treatment**
Council will consider approving a one-year contact with Honeytree Nursery to provide Emerald Ash Borer treatments in the Spring of 2021 at a cost of \$3,600.00.
 - B. **Resolution 2021-07 – Redevelopment Liquor License – 200 E. Bridge St.**
Council will consider adopting Resolution 2021-07 for a Class C Redevelopment Liquor License for Dog and the Bank LLC at 200 E. Bridge Street.
 - C. **DPW – Citywide Roof Repairs – Hail Damage**
Council will consider approving citywide roof repairs related to April 2020 storm damage with Hoekstra Roofing Company at a cost of \$264,250.00.
 - D. **WR – Sale of City Assets**
Council will consider authorizing the sale of a used transformer to Martin Village for \$75.00.
 - E. **Modification of 2021 Parks Reservation Fees.**
Council will consider approving modifications to Parks Reservation Fees for 2021.
 - F. **Paper Mill Demolition Project – Change Order #11**
Council will consider confirming a change order for \$6,580.00 to Melching, Inc. for Building 2.
11. **Communications:** The February 2021 Water Renewal Report.
12. **Accounts Payable - \$759,120.87**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
March 8, 2021

1. Mayor Keeler called the regular meeting to order at 7:00 PM in Plainwell City Hall Council Chambers.
2. Steve Smail of Lighthouse Baptist Church and Dave Alderman from Encounter Church gave the invocation.
3. Pledge of Allegiance was recited.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 02/22/2021 regular meeting. On voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. Circuit Court Judge Margaret Bakker and Sheriff Frank Baker gave Council a report on the Allegan County Legal Assistance Center and Michigan Legal Help available to Allegan County residents. The Center helps to give access to justice to those who may not otherwise afford representation. The Center doesn't represent people, but assists them in representing themselves. They have served over 18,000 residents and are eager to serve more as they spread the word of their service.
8. County Commissioner Report: None
9. Agenda Amendments: None
10. Mayor's Report:
Mayor Keeler thanked Mr. Smail and Mr. Alderman for their prayers for the City, and encouraged Council to tour the Mill Demolition to see the work first hand.
11. Recommendations and Reports:
 - A. City Manager Wilson provided an update on the mill demolition, and discussed Pay Request #4 detailing costs for demolition, oversight, engineering and air quality monitoring. He noted there have been so safety issues, and reported foundational cracks on Building 2 and roof repairs needed on Buildings 2 and 3, while maintaining compliance with grant provisions.
A motion by Keeney, seconded by Wisnaski, to approve Pay Application #4 for expenses incurred totaling \$684,970.00. On a roll call vote, all in favor. Motion passed.
 - B. City Manager Wilson reported an additional change order for structural engineering for Building 3 masonry work, related to previously approved change orders.
A motion by Overhuel, seconded by Wisnaski, to confirm a change order for \$3,800.00 to Robert Darvas associates for structural engineering for Building 3 masonry work. On a roll call vote, all in favor. Motion passed.

12. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the February 2021 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

13. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$466,729.47 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments: None

15. Staff Comments:

Personnel Manager Lamorandier reported working on the budget.

Superintendent Nieuwenhuis reported wrapping up winter maintenance and preparing for pothole repairs and other road maintenance.

Community Development Manager Siegel reminded Council about Art Hop March 12.

Superintendent Pond reported ongoing boiler maintenance issues at the Treatment Plant.

Director Bomar reported an upcoming "reverse parade" event on March 20 at the school. He also reported applying for an \$8,500 grant with AAA for a portable alert messaging board.

Clerk/Treasurer Kelley reported having successfully settled the 2020 property tax roll with County on March 2, 2021. Budget compilation continues.

City Manager Wilson reporting investigating projects for inclusion on an upcoming bond project.

16. Council Comments:

Councilmember Keeney reported that the Library is open and that parking lot paving should happen once the weather breaks. Tours are being offered.

Councilmember Wisnaski inquired further about Superintendent Pond's boiler issues.

Mayor Pro Tem Steele thanked Judge Bakker and Sheriff Baker for their report.

17. Adjournment:

A motion by Steele seconded by Overhuel, to adjourn the meeting at 7:53 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
March 22, 2021

Brian Kelley, City Clerk

DRAFT

City of Plainwell



“The Island City”

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211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
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Web Address: www.plainwell.org

To: Erik Wilson, Brian Kelley
From: Robert Nieuwenhuis
Subject: Emerald Ash Borer Treatment
Date: March 8, 2021

In 2009 the City hired Mike Conner of Honeytree Arborist Services to conduct a study on ash trees in the City pertaining to (EAB) Emerald Ash Borer infestation. Based on the results from the study the City decided to have the trees treated and have done every year since.

The trees we have treated are on a three year rotation; Mike treats approximately 26 trees a year. The treatments seem to be working to keep the Ash trees alive.

I have spoken with Mike about the treatment and the program and recommend we continue the treatments for \$3600 per year. I have attached the estimate from Honeytree.

DPW Superintendent
Robert Nieuwenhuis

www.plainwell.org.

The City of Plainwell is an equal opportunity provider, and employer

Honeytree Arborist Services
 934 129th Ave
 Shelbyville, MI 49344
 (616) 293-5318
 honeytreenursery@yahoo.com
 honeytreenursery.com



ADDRESS

City of Plainwell
 211 North Main
 Plainwell, MI 49080

Estimate 1096

DATE 03/07/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/01/2021	Arbor Care:Injections An estimate to continue treating your ash trees for the prevention of Emerald Ash Borer. We currently have 79 ash trees in the program on a three-year rotation and have excellent control. In 2021 we propose treating 27 trees.	1	3,600.00	3,600.00T

Thank you for giving us the opportunity to provide an estimated cost for your Arborist Service Project.

SUBTOTAL 3,600.00
 TAX (0%) 0.00

Your Estimate is attached, please sign and return.

We appreciate your business, and look forward to serving you in the near future.

Mike Connor
 Honeytree Arborist Services
 616.293.5318

TOTAL \$3,600.00

Accepted By

Accepted Date



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Retail License & Permit Application

For more information on retail licenses and permits, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Before you begin filling out the attached application, please review this checklist for the applicable forms and documents you will need to submit with your completed application form.

The attached LCC-100 form will automatically calculate fees when opened using Adobe Acrobat Reader. The form's functionality may not work with third-party PDF readers. You may download a free copy of Adobe Acrobat Reader on the Adobe website: <https://get.adobe.com/reader/>

- Completed Retail License & Permit Application (Form LCC-100, attached)
- [Livescan Fingerprint Form*](#) (attached)
- Inspection, License, and Permit Fees
- [Local Government Authorization \(Form LCC-106\)](#) - **For a new on-premises license only**
- Purchase agreement - **For the transfer of ownership of a license**
- Property document (lease, deed, land contract, etc.)
- New Specially Designated Merchant license documents - **For a new Specially Designated Merchant license only** (see page 3)
- [New On-Premises Resort License Questionnaire \(LCC-109a\)](#) or [New On-Premises Redevelopment or Development District License Questionnaire \(LCC-109b\)](#) - **For a new on-premises Resort, Redevelopment, or Development District license only**

Are you transferring stock or membership interest? If yes, use the [License Interest Transfer Application \(LCC-101\)](#).

If applicant is a corporation also include (pursuant to R 436.1109):

- [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)
- Copy of Articles of Incorporation filed with the Corporations Division of the Department of Licensing & Regulatory Affairs
- Current Certificate of Good Standing from the state where incorporated and Certificate of Authority to Do Business in Michigan, if incorporated outside of Michigan.
- Certified copy of the minutes of a meeting of its board of directors or a statement signed by an officer of the corporation naming the persons authorized by corporate resolution to sign the application and other documents required by the Commission or [Part 3 of Form LCC-301](#).

If applicant is a limited liability company also include (pursuant to R 436.1110):

- [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)
- Copy of Articles of Organization filed with the Corporations Division of the Department of Licensing & Regulatory Affairs
- Copy of the operating agreement or bylaws of the applicant company
- Current Certificate of Authority to Do Business in Michigan, if the LLC is a non-Michigan LLC.
- Statement signed by a manager of the limited liability company or by at least 1 member if management is reserved to the members naming the person authorized to sign the application and other documents required by the Commission or [Part 3 of Form LCC-301](#).

If applicant is a limited partnership also include (pursuant to R 436.1111):

- [Report of Stockholders/Member/Partners \(Form LCC-301\)](#)
- Copy of the partnership agreement of the applicant limited partnership
- Each general partner of a partnership shall sign the application, bond, and other papers filed in connection with securing a new license or transferring an existing license. This requirement may be waived by the Commission upon showing of good cause, which must be submitted in writing.

*Fingerprints are required for applicants that are not currently licensed by the MLCC and will hold 10% or more interest in a license or applicant entity.



Retailer License & Permit Application

For information on retail licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Dog and the Bank, LLC	
Address to be licensed: 200 E Bridge Street	
City: Plainwell	Zip Code: 49080
City/township/village where license will be issued: City of Plainwell	County: Allegan County
Federal Employer Identification Number (FEIN): XXXXXXXXXX	

1. Are you requesting a new license? Yes No
2. Are you applying ONLY for a new permit or permission? Yes No
3. Are you buying an existing license? Yes No
4. Are you transferring the classification of an existing on premises license? Yes No
5. Are you modifying the size of the licensed premises?
If Yes, specify: Adding Space Dropping Space Redefining Licensed Premises
6. Are you transferring the location of an existing license? Yes No
7. Is this license being transferred as the result of a default or court action? Yes No
8. Do you intend to use this license actively? Yes No

Leave Blank - MLCC Use Only

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s):	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Off Premises Licenses - Applicants for off premises licenses, permits, and permissions (e.g. convenience, grocery, specialty food stores, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

On Premises Licenses - Applicants for on premises licenses, permits, and permissions (e.g. restaurants, hotels, bars, etc.) must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, a request to increase or decrease the size of the licensed premises, or a request to add a bar. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	License & Permit Fees:	TOTAL FEES:
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Schedule A - Licenses, Permits, & Permissions

Applicant name: **Dog and the Bank, LLC**

Off Premises License Type:	Base Fee:	<i>Fee Code MLCC Use Only</i>
New Transfer		
<input type="checkbox"/> <input type="checkbox"/> SDM License	\$100.00	
<input type="checkbox"/> <input type="checkbox"/> SDD License	\$150.00	
<input type="checkbox"/> <input type="checkbox"/> Resort SDD License	Upon Licensure/\$150.00	
<i>Resort SDD Licenses may only be issued in governmental units having a population of 50,000 or less</i>		

Off Premises Permits:	Base Fee:
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00
<input type="checkbox"/> Sunday Sales Permit (PM)** <i>(Held with SDD License)</i>	\$22.50
<input type="checkbox"/> Catering Permit	\$100.00
<input type="checkbox"/> Secondary Location Permit - Complete Form LCC-201	
<input type="checkbox"/> Beer and Wine Tasting Permit	No charge
<input type="checkbox"/> Living Quarters Permit	No charge

On/Off Premises Permission Type:	Base Fee:
<input type="checkbox"/> Off-Premises Storage	No charge
<input type="checkbox"/> Direct Connection(s)	No charge
<input type="checkbox"/> Motor Vehicle Fuel Pumps	No charge

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: _____ x \$70.00 Inspection Fee

Total Inspection Fee(s): _____

Total License Fee(s): _____

Total Permit Fee(s): _____

TOTAL FEES DUE: _____

Please note that requests to transfer SDD licenses will require the payment of additional fees based on the seller's previous calendar year's sales. These fees will be determined prior to issuance of the license to the applicant.

Make checks payable to **State of Michigan**

On Premises License Type:	Base Fee:	<i>Fee Code MLCC Use Only</i>
New Transfer		
<input type="checkbox"/> <input type="checkbox"/> B-Hotel License	\$600.00	
Number of guest rooms: _____		
<input type="checkbox"/> <input type="checkbox"/> A-Hotel License	\$250.00	
Number of guest rooms: _____		
<input checked="" type="checkbox"/> <input type="checkbox"/> Class C License	\$600.00	
<input type="checkbox"/> <input type="checkbox"/> Tavern License	\$250.00	
<input type="checkbox"/> <input type="checkbox"/> Resort License	Upon Licensure	
<input type="checkbox"/> <input type="checkbox"/> DDA/Redevelopment License	Upon Licensure	
<input type="checkbox"/> <input type="checkbox"/> Brewpub License	\$100.00	
<input type="checkbox"/> <input type="checkbox"/> G-1 License	\$1,000.00	
<input type="checkbox"/> <input type="checkbox"/> G-2 License	\$500.00	
<input type="checkbox"/> <input type="checkbox"/> Aircraft License	\$600.00	
<input type="checkbox"/> <input type="checkbox"/> Watercraft License	\$100.00	
<input type="checkbox"/> <input type="checkbox"/> Train License	\$100.00	
<input type="checkbox"/> <input type="checkbox"/> Continuing Care Retirement Center License	\$600.00	
<input type="checkbox"/> MCL 436.1545(1)(b)(i) <input type="checkbox"/> MCL 436.1545(1)(b)(ii)		

B-Hotel or Class C Licenses Only:

<input type="checkbox"/> <input type="checkbox"/> Additional Bar(s)	
Number of Additional Bars: _____	

B-Hotel or Class C licenses allow licensees to have one (1) bar within the licensed premises. A \$350.00 licensing fee is required for each additional bar over the one (1) bar initially issued with the license.

On Premises Permits:	Base Fee:
<input checked="" type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00
<input checked="" type="checkbox"/> Sunday Sales Permit (PM)**	15%**
<input checked="" type="checkbox"/> Catering Permit	\$100.00
<input type="checkbox"/> Banquet Facility Permit - Complete Form LCC-200	

A Banquet Facility Permit is an extension of the license at a different location. It may have its own permits and permissions. It is not a banquet room on the licensed premises.

<input checked="" type="checkbox"/> Outdoor Service	No charge
<input type="checkbox"/> Dance Permit	No charge
<input checked="" type="checkbox"/> Entertainment Permit	No charge
<input type="checkbox"/> Extended Hours Permit:	No charge
<input type="radio"/> Dance <input type="radio"/> Entertainment Days/Hours: _____	
<input type="checkbox"/> Specific Purpose Permit:	No charge

Activity requested: _____

Days/Hours requested: _____

<input type="checkbox"/> Living Quarters Permit	No charge
<input type="checkbox"/> Topless Activity Permit	No charge

Schedule B - New Specially Designated Merchant (SDM) License Supplemental Application - New SDM License Applications ONLY

Applicant name:

Effective January 4, 2017 pursuant to MCL 436.1533(5), Specially Designated Merchant (SDM) licenses are quota licenses based on one (1) SDM license for every 1,000 of population in a local governmental unit. MCL 436.1533 provides for several exemptions from the quota for qualified applicants. Please carefully read the requirements in the boxes below, selecting the applicable approved type of business option(s) from Section 1 and an applicable new SDM license quota option from Section 2.

Section 1 - Requirements to Qualify as Approved Type of Business for New SDM License Applicants

Applicant must meet one (1) or more of the following conditions (check those that apply to your business):

- a. Applicant holds and maintains retail food establishment license or extended retail food establishment license under the [Food Law of 2000, MCL 289.1101 to MCL 289.8111](#).
- b. Applicant holds or has been approved for Specially Designated Distributor (SDD) license.
- c. Applicant holds or has been approved for an on-premises license, such as a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.

Section 2 - Quota Requirements for New SDM License Applicants

Applicant must qualify under one of the following sections of the Liquor Control Code regarding the SDM quota:

- a. Applicant is an applicant for or holds a Class C, A-Hotel, B-Hotel, Tavern, Club, G-1, or G-2 license.
MCL 436.1533(5)(a) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- b. Applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
MCL 436.1533(5)(b)(i) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- c. Applicant's establishment is a pharmacy as defined in the [Public Health Code, MCL 333.17707](#).
MCL 436.1533(5)(b)(ii) - SDM license is exempt from SDM quota and license cannot be transferred to another location.
- d. Applicant's establishment qualifies as a marina under [MCL 436.1539](#).
MCL 436.1533(5)(e) - SDM license is exempt from SDM quota and license may be transferred to another location if the applicant complies with MCL 436.1539 at the new location.
- e. Applicant does not qualify under any of the quota exemptions or waiver listed above.
MCL 436.1533(5) - Commission shall issue one (1) SDM for every 1,000 population in a local governmental unit and an unissued SDM must be available in the local governmental unit for the applicant to qualify. SDM license may be transferred to another location.

Documents Required To Be Submitted with New SDM License Application

In addition to the documents listed on the application checklist, the new SDM license applicant must submit the documents listed below, as applicable, with its application to comply with the requirements described above. Select one or more of the following:

- Copy of retail food establishment license or extended retail food establishment license for a SDM license. The name on the food establishment license must match the applicant name in Part 1 of this application form. *A food establishment license is not required for a SDM license to be issued in conjunction with a SDD license or an on-premises license.*
- If applying under Section 2b above, documentary proof that applicant's establishment is at least 20,000 square feet and at least 20% of gross receipts are derived from the sale of food.
- If applying under Section 2c above, a copy of the pharmacy license issued under the Public Health Code.

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed [Form LCC-301](#).

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: Matthew Bush		
Home address: [REDACTED]		
City: Paw Paw	State: MI	Zip Code: 49079
Business Phone:	Cell Phone: [REDACTED]	Email: [REDACTED]
Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If Yes , please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write "chain" below. Pursuant to MCL 436.1603, a retailer licensee <u>may not</u> hold interest in a manufacturer or wholesaler licensee. <input checked="" type="radio"/> Yes <input type="radio"/> No		
Bird Dog Restaurants, LLC [REDACTED]		
Do you hold 10% or more interest in the applicant entity? <input checked="" type="radio"/> Yes <input type="radio"/> No		
If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed " Livescan Fingerprint Background Request " with your application.		

Part 5b - Personal Information (Individuals) - Must be at least 21 years of age, pursuant to administrative rule R 436.1105(1)(a).

Date of Birth: [REDACTED]	Social Security Number: [REDACTED]	Driver's License Number: [REDACTED]
Are you a citizen of the United States of America?		<input checked="" type="radio"/> Yes <input type="radio"/> No
Have you ever legally changed your name?		<input type="radio"/> Yes <input checked="" type="radio"/> No
If you answered "yes", please list your prior name(s) (including maiden):		
Spouse's full name (if currently married): Allison Maxwell		
Spouse's date of birth: [REDACTED]	Is your spouse a citizen of the United States of America? <input checked="" type="radio"/> Yes <input type="radio"/> No	
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? <input type="radio"/> Yes <input checked="" type="radio"/> No		
Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC?		<input type="radio"/> Yes <input checked="" type="radio"/> No
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary):		<input checked="" type="radio"/> Yes <input type="radio"/> No
Date	City/State	Charge
[REDACTED]	[REDACTED]	[REDACTED]
Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If Yes , list below (attach additional pages if necessary):		<input type="radio"/> Yes <input checked="" type="radio"/> No
Date	City/State	Charge
		Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

Matthew Bush

03/19/2021

Print Name

Signature

Date

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?				<input type="radio"/> Phone	<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax
What is your preferred method for receiving a Commission Order?				<input type="radio"/> Mail	<input checked="" type="radio"/> Email	<input type="radio"/> Fax	
Contact name:	Matthew Bush		Relationship:				
Mailing address:	[REDACTED]						
City:	Paw Paw	State:	MI	Zip Code:	49079		
Phone:	[REDACTED]	Fax number:		Email:	[REDACTED]		

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name:				Member Number:	P-	
Attorney address:						
Phone:		Fax number:		Email:		
Would you prefer that we contact your attorney for all licensing matters related to this application?				<input type="radio"/> Yes	<input type="radio"/> No	
Would you prefer any notices or closing packages be sent directly to your attorney?				<input type="radio"/> Yes	<input type="radio"/> No	

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Print Name of Applicant & Title

Signature of Applicant

Date

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933

Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906

Fax to: 517-284-8557



Livescan Fingerprint Background Request Instructions for Michigan & Out-of-State Applicants

APPLICANTS THAT LIVE IN MICHIGAN

Applicants for a Michigan liquor license must have their fingerprints a law enforcement agency in Michigan that offers digital fingerprinting or a private Livescan vendor approved by the Michigan State Police. You may access a list of approved vendors on the Michigan State Police website (contains vendors' websites and contact information):
http://www.michigan.gov/msp/0,4643,7-123-1878_8311-237662--,00.html.

On the attached Livescan Fingerprint Background Request form, you must use the correct Code (LL), Agency ID Number (1479J), and Agency Name (MI DEPT OF LICENSING AND REGULATORY AFFAIRS - LIQUOR CONTROL) in order for the fingerprint report to be sent to the Michigan Liquor Control Commission. Payment receipts **should not** be mailed to the office, but kept for your own records.

You must bring the Livescan Fingerprint Background Request form with a driver's license or other state or federal-issued picture identification to your fingerprint appointment. You will also be required to pay a separate fee to the fingerprint agency when registering and/or scheduling your appointment. A copy of the Livescan Fingerprint Background Request form, which is signed by the Livescan Operator and returned to you, must be submitted with your application in order for your request to be investigated.

When your fingerprints are taken, a technician will perform a scan of your fingerprints and submit the data electronically to the Michigan State Police.

APPLICANTS THAT LIVE OUTSIDE OF MICHIGAN

Applicants for a Michigan liquor license that live outside of Michigan must submit fingerprints through one of the private Livescan vendors approved by Michigan State Police that offer fingerprinting for residents that live outside of Michigan. You may access a list of approved vendors that process finger print cards for non-Michigan residents on the Michigan State Police website (contains vendors' websites and contact information): http://www.michigan.gov/msp/0,4643,7-123-1878_8311-237662--,00.html.

The applicant must contact a local law enforcement agency, governmental agency, or private fingerprint agency to perform ink fingerprinting on a FBI fingerprint card (FD-258) or fingerprint cards from any other state or local agency (fingerprint cards must be on card stock). These fingerprint cards must be submitted for processing to one of vendors on the Michigan State Police's list of approved vendors. Contact the vendor directly regarding its process and the fee for submitting the fingerprint cards for processing.

Make a copy of the completed and signed Livescan Fingerprint Background Request form and submit that copy with the license application.

WHAT HAPPENS AFTER FINGERPRINTS ARE SUBMITTED

The law enforcement agency or private vendor will submit your fingerprints to the Michigan State Police for analysis.

If no criminal history is found, the Michigan Liquor Control Commission will be notified.

If criminal history is found, the Michigan State Police will send the record directly to the Michigan Liquor Control Commission for review.

QUESTIONS AND ADDITIONAL INFORMATION

For questions about the Livescan fingerprinting process, call the Michigan State Police at 517-241-0606.

An applicant may request a copy of his or her Criminal History Record Information (CHRI) response and may challenge the accuracy or completeness of any entry on the CHRI. The [CHRI Appeal Information & Request Form \(LCC-105a\)](#) contains information on how to request a copy of a CHRI and for the appeal process for challenging or correcting a CHRI response entry.

Please note: Fingerprints taken for any other agency will not fulfill fingerprint requirements for a liquor license in Michigan.

AUTHORITY: MCL 28.162, MCL 28.214, MCL 28.248, & MCL 28.273
COMPLIANCE: Voluntary. However, failure to complete this form will result in denial of request.

LIVE SCAN FINGERPRINT BACKGROUND CHECK REQUEST

Purpose: To conduct a civil fingerprint-based background check for employment, to volunteer, or for licensing purposes as authorized by law.

Instructions: See page two.

I. Authorizing Information			
1. Fingerprint Reason Code LL	2. Requestor/Agency ID 1479J	3. Agency Name MI Dept of Licensing & Regulatory Affairs - Liquor Control	4. Individual ID (MNU-OA)
II. Applicant Information: Type or clearly print answers in all fields before going to be fingerprinted.			
1a. Last Name		1b. First Name	1c. Middle Initial
1d. Suffix		3. Social Security Number (Optional)	
2. Any Alternative Names, Last Names, or Aliases		3. Social Security Number (Optional)	
4. Place of Birth (State or Country)	5. Date of Birth	6. Phone Number	7. Driver's License / State ID Number
8. Issuing State		9. Home Address	
10. City		11. State	12. ZIP Code
13. Sex	14. Race	15. Height	16. Weight
17. Eye Color		18. Hair Color	
III. Live Scan Information			
1. Date Printed	2. Picture ID Type Presented	3. Transaction Control Number (TCN)	4. Live Scan Operator*
* When an individual ID is provided, please enter the ID into the Miscellaneous Number (MNU) field on the Live Scan device. Select OA - Originating Agency Identifier and then enter the unique identifier in the Identification Code field.			
IV. Privacy Act Statement			
<p>Authority: Acquisition, preservation, and exchange of fingerprints and associated information by the Federal Bureau of Investigation (FBI) is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.</p> <p>Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.</p> <p>Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine Uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.</p>			
V. Procedure to Obtain a Change, Correction, or Update of Identification Records			
<p>If, after reviewing his/her identification record, the subject thereof believes that it is incorrect or incomplete in any respect and wishes changes, corrections, or updating of the alleged deficiency; he/she should make application directly to the agency which contributed the questioned information. The subject of a record may also direct his/her challenge as to the accuracy or completeness of any entry on his/her record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency. (28 CFR § 16.34)</p>			
VI. Consent			
<p>I understand that my personal information and biometric data being submitted by Live Scan, will be used to search against identification records from both the Michigan State Police (MSP) and the FBI for the purpose listed above. I hereby authorize the release of my personal information for such purposes and release of any records found to the authorized requesting agency listed above.</p>			
Signature:			Date:



LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 **

** DO NOT EMAIL OR MAIL THIS FORM **

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

MasterCard

Visa

Discover

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Table with 3 columns: Fee Type, Fee Amount, MLCC Fee Code. Includes items like Inspection Fee(s), Special License Fee(s), Temporary Authorization Fee, License Renewal Fee(s), Manufacturer License(s), Wholesaler License(s), New Retailer License(s), Transfer Retailer License(s), Conditional License, New Add Bar, Transfer Add Bar, Sunday Sales Permit (AM/PM), and Catering Permit.

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services. For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.

City of Plainwell



“The Island City”

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Address: www.plainwell.org

To: City Council
From: Robert Nieuwenhuis
Subject: Insurance claim
Date: March/16/2021

As you all are aware the City experienced a severe hail storm last year. Since this hail storm we have been working with our insurance company and adjuster to make sure any damages the City experienced are repaired.

The City has been working with Tremco a roofing material supply company that has a vast knowledge of roofing systems and the overall roofing market. They were able to help the City get into a Co-Op to get best pricing and labor available. Tremco will also be working as a general for the City throughout this process. I would like to thank Nick Hixon from Tremco for all his help throughout this process.

Hoekstra Roofing Company has submitted a bid for all the roof repairs required from the Hail damage. There total bid is \$264,250.00.

The City's insurance has agreed to pay in full for these repairs. The insurance company has paid \$181,566.00 and will pay the remaining portion at completion.

I recommend we approve Hoekstra Roofing Company to complete all the roofing repairs with Tremco as the general for these projects.

Listed below are all the facilities being repaired.

DPW main building shingled roofs	DPW salt barn
Well houses 4 and 7	Band shell
Cook park restroom and pavilion	Kenyon park restroom and pavilion
Airport office and hanger	Hicks park gazebo
City Hall (2) flat roofs	Few miscellaneous sections

DPW Superintendent
Robert Nieuwenhuis

www.plainwell.org.

The City of Plainwell is an equal opportunity provider, and employer



Brad Keeler Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member
www.plainwell.org

Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

3/15/21

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Sale of Used Control Power Transformer to Village of Martin

The Village of Martin lift stations are scheduled to be replaced this fall. On Sunday the lift station control power transformer failed.

Their contract operating service called me to see if we had any spare electrical parts. We found one used transformer and the part was given to them as it was an emergency repair.

I would like to sell our used transformer and invoice the Village for \$75.00, a brand new the transformer is approximately \$200.00.

I am requesting council's approval for the sale of one used electrical part.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager
FROM: Julie Saukas, Utility Billing Clerk
DATE: March 17, 2020
SUBJECT: Proposed Changes to Reservation and Event Fees

Last year at the February 24, 2020 City Council meeting, Council approved a new policy and charging of fees for reserving City of Plainwell park structures for private events. Since that time, we have received a lot of positive feedback and interest in these reservations, even generating \$550 in income during a year when most events had to be cancelled due to COVID-19.

City Hall staff members have worked together to review the current forms and fees, and are proposing several changes:

- Modifications to the park reservation form to make it more informative and clearer, with slight modifications to the reservation rates and time limits.
- The creation of a separate Sports Team Field Rental form for the fields at Kenyon Park, with specific rates for tournaments and leagues. We often receive phone calls inquiring about field rentals and have never had a clear rate structure in place, making it very challenging to help interested organizations.
- Slight modifications to improve the Special Event Permit application form, increasing the permit fee from \$5 to \$50, as this is the only income the City generates from special events held on City property.

All three of these forms and a list detailing the proposed rates have been included with this memo for Council's review. We believe these changes and forms will help us better meet the high demand we have for park structure and field rentals, especially at a time when outdoor activities and events have been growing in popularity.



City of Plainwell

Fee Schedule for reservations, rentals, and events

(updated Spring 2021)

Park Reservations (for private events)

Facility	4-hour rental* City of Plainwell Resident	4-hour rental* Non-City resident
Band Shell	\$25	\$50
Thurl Cook Park Pavilion	\$25	\$50
Kenyon Park Pavilion	\$25	\$50

*Prices can be doubled for a full-day (8 hour) rental

Facility	2-hour rental City of Plainwell Resident	2-hour rental Non-City Resident
Fannie Pell Park Gazebo	\$50	\$100

Sports Team Field Rentals

Leagues (ongoing)

Fields	Max 2-hour rental* City of Plainwell Resident	Max 2-hour rental* Non-City Resident
Open Field	\$25 per day	\$50 per day
1 softball field	\$25 per day	\$50 per day
2 softball fields	\$50 per day	\$100 per day
3 softball fields	\$75 per day	\$150 per day

*Rental prices are per fields, per day. For ongoing teams/leagues, rates are multiplied by the number of days per week needed, by the number of weeks needed. (Ex: City of Plainwell resident, 1 field needed, twice a week, for 6 weeks= \$300 total rental cost)

Tournaments (single day/weekend events)

Fields	Full day tournament rental City of Plainwell Resident	Full day tournament rental Non-City Resident
Open Field	\$75 per day	\$150 per day
Softball Fields	\$100 per day	\$200 per day

Special Events

\$50 permit fee for special events (public events held in a City of Plainwell park or on City property)



Permit # _____

City of Plainwell Park Structure Reservation Application

For private events held in a City of Plainwell park structure

If you would like to rent one of the City of Plainwell park structures, please complete the application form below. Your rental will not be secured until the following items are received and approved by the City:

1. A completed and signed Park Structure Reservation application form
2. Acknowledgement of City of Plainwell park rules and reservation policies
3. Completed hold harmless agreement
4. All rental fees paid in full
5. Liability insurance coverage with City of Plainwell listed as additionally assured, if required for your event

Date of application: _____

Applicant Information: City Resident/Business Non-city Resident

Contact Name: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

Sponsoring Organization/Business: _____

Address: _____

Phone: _____

Nonprofit Profit

Event Information: Date of Event _____

Reservation Start Time: _____ Reservation End Time: _____

Type of Event: _____ Number of People Expected to Attend: _____

Location of reservation:

Thurl Cook Park Pavilion (Access from Oak St.)

Kenyon Park Pavilion (929 Lincoln Parkway)

Fannie Pell Park Gazebo (211 N. Main Street)

Band Shell (205 Anderson Street)

Please check the boxes below if your event will include any of the following items:

Food/catering Canopies/tents Sound amplifying equipment

Port-a-johns Inflatables*

*If your group is interested in having an inflatable, you must provide a Certificate of Insurance listing the City of Plainwell as additionally insured.

Amenities

The following items are included in your rental. Additional items may be available for an extra fee.

Facility	Recommended Capacity (for structure/ surrounding area)	Restrooms	Trash Cans*	Picnic Tables	Park Amenities
Fannie Pell Park Gazebo	25	Yes	4	1	Electric available, in same park as popular kayak launch, Kalamazoo River view
Band Shell	75	No	2	3	Electric available, on the bank of the Kalamazoo River
Thurl Cook Park Pavilion	50	Yes	1	6	Near pickleball courts, dog park, and playground
Kenyon Park Pavilion	50	Yes, need key from City Hall	2	6	Small play structure, near softball fields, large green space near pavilion

*Trash cans are available for use; however, the City requests that any trash beyond what easily fits in the trash cans is bagged and removed at the end of the event to help keep the park clean for other residents.

Fee Schedule

Facility	4-hour rental* City of Plainwell Resident	4-hour rental* Non-City resident
Band Shell	\$25	\$50
Thurl Cook Park Pavilion	\$25	\$50
Kenyon Park Pavilion	\$25	\$50

*Prices can be doubled for a full-day (8 hour) rental

Facility	2-hour rental City of Plainwell Resident	2-hour rental Non-City Resident
Fannie Pell Park Gazebo	\$50	\$100

Reservation Policies and Park Rules

- Reservations must be made at least one week prior to the event, and will be approved on a first come, first serve basis.
- In the event of a cancellation, a full refund will be granted if requested at least seven days prior to the date of the event. Refunds will be issues via a paper check mailed within 30 days.
- The City will post a notice at the reservation site prior to the event to indicate that the area has been reserved, but you should also **bring a copy of your permit to the event** as well. Please note that the reservation only applies to the requested area, i.e. the pavilion, and the rest of **the park must remain open to the public**. If there are any conflicts regarding a reserved space, contact Public Safety at 269-685-9858.
- Permittees are responsible for cleaning and restoring the site after the event.** This includes removing all extra trash bags from the reservation site upon completion of the event. The cost of any employee overtime incurred because of a permittee's failure to clean and/or restore the site following the event will be invoiced to the applicant on the park reservation.
- Everyone in the park or facility, including the applicant and those attending the function, shall comply with all city rules, City Ordinances and all other laws.
- Alcohol is not permitted in City parks.
- If music is to be a part of an event, noise levels must be maintained at an acceptable level so as to minimize disturbance to residents and other users of the park, and must be turned off by 10:00 p.m.

City of Plainwell Hold Harmless Agreement

This reservation applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Applicant: _____ Date: _____

- I understand that the park is a public area and will remain open to the public during my gathering.
- I have read and agree to comply with the City of Plainwell reservation policies and park rules.
- I understand that it is my responsibility to clean the site after the event, including removing extra trash from the area. Failure to comply with this rule may result in being billed for any employee overtime required to clean the park.

Signature of Applicant: _____ Date: _____

Please Send Completed Applications To:

City of Plainwell
211 N. Main Street
Plainwell, MI 49080
269-685-6821
Or email to: contactus@plainwell.org

Administrative Use Only:

Received by: _____ Date: _____ Amount paid: _____ cash/CC/check # _____

- | | | |
|---|--|---|
| <input type="checkbox"/> Application approved | <input type="checkbox"/> Permit # assigned | <input type="checkbox"/> Event on calendar |
| <input type="checkbox"/> Application scanned and logged | <input type="checkbox"/> Email DPW/DPS | <input type="checkbox"/> Notice posted before event |



Permit # _____

City of Plainwell Sports Team Field Rental Application

For rental of a sports field in Kenyon Park: 929 Lincoln Pkwy

If you would like to rent one of the Kenyon Park sports fields, please complete the application form below. Your rental will not be secured until the following items are received and approved by the City:

1. A completed and signed sports team field rental application form
2. Acknowledgement of City of Plainwell park rules and reservation policies
3. Completed hold harmless agreement
4. All rental fees paid in full

Date of application: _____

Applicant Information: City Resident/Business Non-city Resident

Contact Name: _____

Organization Name (if applicable): _____

Profit Nonprofit

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

Rental Information:

One day event- Date requested: _____ Start Time: _____ End Time: _____

OR

Multiple day rental- Starting Date: _____ Ending date: _____ # of weeks: _____

Day(s) of field use: Sun Mon Tues Wed Thurs Fri Sat

Start time: _____ End time: _____

Type of team/sport: _____

Number of People Expected to Attend (per session if multiple dates): _____

Location of reservation:

Kenyon Park Open Field

Kenyon Park Softball Fields- # of fields requested: 1 2 3

Fee Schedule

Fields	Max 2-hour rental* City of Plainwell Resident	Max 2-hour rental* Non-City Resident
Open Field	\$25 per day	\$50 per day
1 softball field	\$25 per day	\$50 per day
2 softball fields	\$50 per day	\$100 per day
3 softball fields	\$75 per day	\$150 per day

*Rental prices are per fields, per day. For ongoing teams/leagues, rates are multiplied by the number of days per week needed, by the number of weeks needed. (Ex: City of Plainwell resident, 1 field needed, twice a week, for 6 weeks= \$300 total rental cost)

Fields	Full day tournament rental City of Plainwell Resident	Full day tournament rental Non-City Resident
Open Field	\$75 per day	\$150 per day
Softball Fields	\$100 per day	\$200 per day

Rental Policies and Park Rules

1. Reservations must be made at least one week in advance, and will be approved on a first come, first serve basis upon completion of all application requirements.
2. In the event of a cancellation, a full refund will be granted if requested at least seven days prior to the date of the event. Refunds will be issues via a paper check mailed within 30 days.
3. The City will post a notice at the reservation site prior to the rental to indicate that the area has been reserved, but you should also **bring a copy of your permit** as well. Please note that the reservation only applies to the requested area, i.e. the sports field, and the rest of **the park must remain open to the public**. If there are any conflicts regarding a reserved space, contact Public Safety at 269-685-9858.
4. **Renters are responsible for cleaning and restoring the site after the rental.** This includes removing all extra trash bags from the reservation site upon completion of the event. The cost of any employee overtime incurred because of a permittee's failure to clean and/or restore the site following the event will be invoiced to the applicant on the park reservation.
5. Everyone in the park or facility, including the applicant and those attending, shall comply with all city rules, City Ordinances and all other laws.
6. Alcohol is not permitted in City parks.

City of Plainwell Hold Harmless Agreement

This reservation applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Applicant: _____ Date: _____

- I understand that the park is a public area and will remain open to the public during my gathering.
- I have read and agree to comply with the City of Plainwell reservation policies and park rules.
- I understand that it is my responsibility to clean the site after the event, including removing extra trash from the area. Failure to comply with this rule may result in being billed for any employee overtime required to clean the park.

Signature of Applicant: _____ Date: _____

Please Send Completed Applications To:

City of Plainwell
211 N. Main Street
Plainwell, MI 49080
269-685-6821
Or email to: contactus@plainwell.org

Administrative Use Only:				
Cost: _____	(field cost) X _____	(# of times per week) X _____	(# of weeks)= _____	total fee
Received by: _____	Date: _____	Amount paid: _____	cash/CC/check # _____	
<input type="checkbox"/> Application approved	<input type="checkbox"/> Permit # assigned	<input type="checkbox"/> Event on calendar		
<input type="checkbox"/> Application scanned and logged	<input type="checkbox"/> Email DPW/DPS	<input type="checkbox"/> Notice posted before event		



City of Plainwell Special Event Permit Application

Permit # _____

For public events held in a City of Plainwell park or property

If you would like to host a special event, please complete the application form below. Applications must be submitted at least 21 days before the event. Your event will not be approved until the following items are received and approved by the City:

1. A completed and signed Special Event Permit application form
2. Completed hold harmless agreement
3. \$50 Special Event Permit Application fee has been paid
4. Liability insurance coverage with City of Plainwell listed as additionally assured, if required for your event

Date of application: _____

Applicant Information:

Contact Name: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

Sponsoring Organization/Business: _____

Address: _____

Phone: _____

Nonprofit Profit

Event Information: Date of Event _____

Event Start Time: _____ Event End Time: _____

Type of Event: _____ Name of Event: _____

Number of People Expected to Attend the Event: _____

Location of event:

- Thurl Cook Park
- Kenyon Park
- Fannie Pell Park
- Band Shell
- Sherwood Park
- Hicks Park
- Other (please describe): _____

Please describe which areas of the park will be used: _____

Event Details:

Please describe in detail the activities planned:

Is this a fund-raising event? If yes, what is it for? _____

Will participants or spectators be charged an admission fee? YES NO

Will there be alcohol for sale? YES NO

Will there be food for sale? YES NO

Will there be merchandise for sale? YES NO

Will there be a vendor participation fee? YES NO

Do you have insurance? YES NO

Will any items be distributed? YES NO

Will the event be advertised? If so, how? YES NO

Does the event require on-site security? YES NO

Does the event require on-site medical service? YES NO

Does the event require street closure? If so, indicate route YES NO

Do you plan to have sound amplification? YES NO

Is electrical power required (for sound amplification, lighting, etc)? YES NO

If yes, please show items on a site plan and describe how power is to be provided

Portable generator

PGE temporary power service

Other, please describe _____

Are you using local businesses? YES NO

Special Services:

I am requesting permission to provide the following special services* at my event:

Canopy/Tent

Inflatables (please describe): _____

Tables and chairs

Caterer

Alcohol

Other (please specify): _____

*Groups providing special services must complete this form and provide a Certificate of Insurance two months prior to event date. Tents/canopies or inflatables must list the City of Plainwell as additionally insured and a copy of the insurance must be attached with this request.

*Tents/Structures: If you are installing or constructing any structures (tents, stages, etc.) please include a site plan showing these structures. Please describe type, size, and number of structures.

City of Plainwell Hold Harmless Agreement

Title of Event: _____ Date of Event: _____

Name of Applicant: _____

Address: _____ Phone: _____

Name of Event Sponsor: _____

Address: _____ Phone: _____

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s): _____ Date: _____

Signature of Officer of Sponsoring Organizations: _____ Date: _____

Title: _____

I declare under penalty of perjury that the information provided in this application is correct.

We agree to remove all props and items brought into the public areas and clean up all litter and debris that result from our event the same day as the event. I understand that a permit is required before this event can be held.

Signature of Applicant: _____ Date: _____

Please Send Completed Applications To:

City of Plainwell
211 N. Main Street
Plainwell, MI 49080
269-685-6821

Or email to: contactus@plainwell.org

Administrative Use Only:

Received by: _____ Date: _____ \$50 paid: cash/CC/check # _____

- Application approved Permit # assigned Event on calendar
 Application scanned and logged Email DPW/DPS



Date: 2/16/21 Invoice/Proposal Number: CO#11 Request – B2 West Wall Repairs

To: City of Plainwell Project: Plainwell Paper

Attn: Erik Wilson

Phone: _____ Fax: _____

The following is a change order request for repair work required for bulging west wall area of Building #2:

- **Locations:** Building Restoration, Inc. crews will locate the areas of bulging wall on the second floor. Currently, it appears to be 16 ft. x 16 ft.
- **Repair Area:** Repairs will include the entire area located plus 16 in. further around the perimeter.
- **Helical Ties:** We will install 10 in., 8mm stainless steel helical ties at 16 in. centers. Type ~~S~~³ grout will be inserted into the drilled voids prior to insertion of helical anchors.
- **Void Filling:** As per the engineer's direction, we will fill the void with a self-leveling grout in 12 in. lifts. Grout will be the same as utilized for anchor insertion.
- **Testing:** Testing will be pull out testing only. Of the anticipated 28 pins, 3 will be tested.

Building Restoration Lump Sum \$5,162.00

Material: Masonry Mortar, ties, grout

Labor: Deliver materials to site, clear area for installation, repairs/installation

Melching

Materials: Supply rental lift as needed \$320

Labor: Oversight, Safety and Support \$500

Subtotal \$5,982

OH&P 10%

Total \$6,580



Proposal / Invoice Total: \$6,580 (Six Thousand Five Hundred and Eighty Dollars)

Authorized By: Eric J. White, City Manager

Submitted By: Brandon Murphy / Vice President

TERMS: PAYMENT DUE UPON RECEIPT OF INVOICE FOR COMPLETED WORK OR PHASE OF COMPLETED WORK A SERVICE CHARGE OF 1.5% WILL BE ADDED TO PAST DUE ACCOUNTS. FAILURE TO PAY PAST DUE AMOUNTS WILL RESULT IN YOUR BEING LIABLE FOR ALL OF MELCHING INC'S. COLLECTION FEES, ATTORNEY FEES AND/OR COURT COSTS REQUIRED TO COLLECT PAST DUE AMOUNTS AND AS RELATED TO THE CONSTRUCTION LIEN ACT. CHANGES TO THESE TERMS MUST BE IN WRITING.



February 22, 2021

Brandon Murphy
Melching Inc.
3662 Airline Rd.
Norton Shores, MI 49444

Mr. Murphy,

1. Where will the "K" type grout be prepared? Is this a material that will be purchased pre-mixed or will it be mixed on Site?
 - a. Injection grout shall be prepared at Building Restorations Shop. Mix design shall utilize lime putty ASTM-8419-14 (Minimum of 48 hours aged), Masons sand (ASTM C-144) and casein. Ratio will be 3:1.
 - b. If so desired by the architect or engineer, we can utilize St. Asters Lime Works manufactured grouts 1 thru 5.
2. Can you provide additional details regarding how the grout will be applied behind the bricks?
 - a. Grout shall be applied from the base upward after a pre wet application of lime water.
 - b. Application devices shall include (depending on the void size) Animal husbandry syringe, Bulk gun and or Squeeze bag.
3. At what increments will the grout be installed (e.g., every 12 inches or at what frequency)?
 - a. All voids other than the injection sites shall be tuck-pointed.
 - b. Grout shall be injected at 16" OC. Spacing shall be off set. These are the helical anchor holes. If desired flow distancing is not achieved closer spacing shall be drilled.
 - c. Adjacent drilled holes shall be used as observation ports.
4. Can you provide details regarding how the grout will be inserted/extruded into the holes for the helical pins/ties?
 - a. Ties inserted will be Simson strong ties. Length will be determined once the holes have been drilled. This is due to the variable void size which is anticipated to be up to 2 inches.
 - b. Ties will be inserted into the grout injection holes after initial set.
 - c. Tie holes shall be repointed with the previously approved tuck-pointing mortar.
5. Can you illustrate the area covered in this Change Order? (photograph of the west wall of Building 2 attached for your use) This is the area reviewed with both the Architect and Engineer.



**BUILDING
RESTORATION
INC.**
EST. 1982



Respectfully submitted,



Blair E. Bates
President
Building Restoration, Inc.

Heli-Tie™ Helical Wall Tie

The Heli-Tie helical wall tie is a stainless-steel tie used to anchor building façades to structural members or to stabilize brick walls.

The helical design allows the tie to be driven quickly and easily into a predrilled pilot hole for embedded into mortar joints in new construction to provide a mechanical connection between a masonry façade and its backup material. As it is driven, the fins of the tie undercut the masonry to provide an expansion-free anchorage that will withstand tension and compression loads.

The Heli-Tie wall tie is installed into a predrilled hole using a proprietary setting tool with an SDS-plus® shank rotohammer to drive and countersink the tie. Heli-Tie ties perform in concrete and masonry as well as wood and steel studs.

Features

- Installs quickly and easily — with the rotohammer in hammer mode, the tie installs faster than competitive products.
- Provides an inconspicuous repair that preserves the appearance of the building. After installation, the tie is countersunk up to 1/2" below the surface, allowing the tie location to be patched.
- Larger core diameter provides higher torsional capacity, resulting in less deflection due to "unloading" under load.
- Fractionally sized anchor — no metric drill bits required.
- Patented manufacturing process results in a more uniform helix along the entire tie, allowing easier driving and better interlock with the substrate.

Material: Type 304 stainless steel (Type 316 available by special order — contact Simpson Strong-Tie for details)

Test Criteria: CSA A307

Installation

- Drill pilot hole through the façade material and into the backup material to the specified embedment depth + 1" using appropriate drill bit(s) in the chart below. Drill should be in rotation-only mode when drilling into soft masonry or into hollow backing material.
- Position blue end of the Heli-Tie fastener in the installation tool and insert the tie into the pilot hole.
- With the SDS-plus rotohammer in hammer mode, drive the tie until the tip of the installation tool enters the exterior surface of the masonry and countersinks the tie below the surface. Patch the hole in the façade with a matching masonry mortar.

Heli-Tie Helical Wall Tie Product Data

Size (in.)	Model No.	Drill Bit Diameter (in.)	Quantity	
			Box	Carton
3/8 x 7	HEL3770CA	3/8"	50	400
3/8 x 8	HEL3780CA		50	400
3/8 x 9	HEL3790CA	5/8"	50	400
3/8 x 10	HEL37100CA		50	200
3/8 x 11	HEL37110CA	5/8" or 1"	50	200
3/8 x 12	HEL37120CA		50	200
3/8 x 14	HEL37140CA	1"	50	200
3/8 x 16	HEL37160CA		50	200
3/8 x 18	HEL37180CA	1 1/4"	50	200
3/8 x 20	HEL37200CA		50	200

Special-order lengths are also available; contact Simpson Strong-Tie for details.

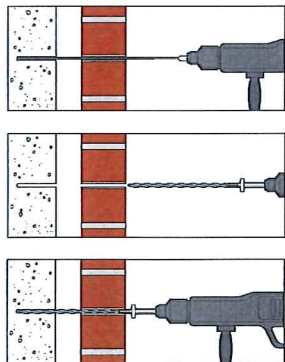


Heli-Tie Helical Wall Tie



Watch how to install Heli-Tie helical wall tie at strongtie.com/helitie.

Installation Sequence



Heli-Tie™ Design Information

Guide Tension Loads in Various Base Materials

Size (in.)	Base Material	Anchor Location	Drill Bit Diameter (in.)	Min. Embed. Depth (in.)	Tension Load ¹		
					Ultimate ² (lb.)	Load at Max. Permitted Displ. ³ (lb.)	Standard Deviation (lb.)
3/8 (9.5)	Solid brick ⁴	Mortar bed joint	3/8	3 (76)	570 (2.5)	240 (1.1)	79 (0.4)
			1/2		365 (1.6)	130 (0.6)	46 (0.2)
		Brick face	3/8		1,310 (5.8)	565 (2.5)	84 (0.4)
			1/2		815 (3.6)	350 (1.6)	60 (0.3)
	Hollow brick ⁵	Mortar bed joint	3/8	530 (2.4)	285 (1.3)	79 (0.4)	
			1/2	775 (3.4)	405 (1.8)	47 (0.2)	
	GROUT-FILLED CMU ⁶	Center of face shell	3/8	1,170 (5.2)	405 (1.8)	79 (0.4)	
			1/2	830 (3.7)	350 (1.6)	60 (0.3)	
		Web	3/8	1,160 (5.2)	440 (2.0)	56 (0.2)	
			1/2	810 (3.6)	330 (1.5)	100 (0.4)	
		Mortar bed joint	3/8	720 (3.2)	320 (1.4)	71 (0.3)	
			1/2	630 (2.8)	205 (0.9)	88 (0.3)	
Hollow CMU ⁷		Center of face shell	3/8	790 (3.5)	305 (1.4)	56 (0.2)	
			1/2	595 (2.7)	255 (1.1)	48 (0.2)	
		Web	3/8	1,200 (5.3)	445 (2.0)	50 (0.2)	
			1/2	675 (3.0)	385 (1.7)	96 (0.4)	
Normal-weight concrete ⁸	—	1 1/4 (44)	680 (3.0)	410 (1.8)	76 (0.3)		
		2 (79)	980 (4.4)	380 (1.7)	95 (0.4)		
2x4 wood stud ¹¹	Center of rim edge	3/8	580 (2.6)	370 (1.6)	24 (0.1)		
		1/2	450 (2.0)	260 (1.2)	6 (0.0)		
Metal stud ¹²	Center of flange	3/8	200 (0.9)	120 (0.5)	8 (0.0)		
		1/2	155 (0.7)	85 (0.4)	2 (0.0)		

¹ Ultimate Loads are guide values based on laboratory testing. On-site testing shall be performed for verification of capacity since base material quality can vary widely.

² Ultimate load is average load at failure of the base material. Heli-Tie fastener average ultimate steel strength is 3,835 lb. and does not govern.

³ Load at maximum permitted displacement is average load at displacement of 0.157 inches (4 mm). The designer shall apply a suitable factor of safety to these numbers to derive allowable service loads.

⁴ Solid brick values for nominal 4-inch-wide solid brick conforming to ASTM C216/C216.2, Grade SW. Type N mortar is prepared in accordance with EBC Section 2103.2.

⁵ Hollow brick values for nominal 4-inch-wide hollow brick conforming to ASTM C216/C216.2, Grade SW. Type N mortar is prepared in accordance with EBC Section 2103.2.

⁶ GROUT-FILLED CMU values for nominal 8-inch-wide lightweight, medium-weight and normal-weight concrete masonry units. The masonry units must be fully grouted. Values for nominal 8-inch-wide concrete masonry units (CMU) with a minimum specified compressive strength of masonry, f_m , at 28 days is 1,500 psi.

⁷ Hollow CMU values for 8-inch-wide lightweight, medium-weight and normal-weight concrete masonry units.

⁸ Normal-weight concrete values for concrete with minimum specified compressive strength of 2,500 psi.

⁹ 2x4 wood stud values for nominal 2x4 Spruce-Pine-Fir.

¹⁰ Metal stud values for 20-gauge C-shaped metal stud.

¹¹ For retrofits, due to difficulty of locating center of 2x4 or metal stud flange, install Heli-Tie from interior of building.

¹² For new construction, anchor one end of tie into backup material. Embed other end into veneer mortar joint.

From: [Steve Rudner](#)
To: [Jodie Dembowski](#); [Greg Jones](#)
Cc: [Erik Wilson](#)
Subject: FW: Former Plainwell Inc - Change Order 11 Request for additional information
Date: Tuesday, February 23, 2021 11:09:22 AM
Attachments: [image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)
[Grout Injection.pdf](#)
[20210219_152620.pdf](#)

Jodie and Greg The answers appear satisfactory to me assuming the Simpson Product they are referring to is the Simpson Heli-Tie shown in the second attachment to this email and that the embedment into the back-up wythe is approximately 6" (assuming it is only the 4" face wythe that has bowed out.). Steve Rudner

Stephen M. Rudner P.E.
Robert Darvas Associates P.C.
Consulting Structural Engineers
440 South Main Street
Ann Arbor, Michigan 48104
Cell 734-646-9285

From: Jodie Dembowski <Jodie.Dembowski@ghd.com>
Sent: Tuesday, February 23, 2021 10:14 AM
To: Steve Rudner <srudner@robertdarvas.com>; Greg Jones <greg.jones@hopkinsburns.com>
Cc: Erik Wilson <EWilson@plainwell.org>; Bradley Jent <Bradley.Jent@ghd.com>; Tamara Burns <tamara.burns@hopkinsburns.com>
Subject: FW: Former Plainwell Inc - Change Order 11 Request for additional information

Good morning

Attached is Building Restoration's answers to the questions specific to the proposed repairs to the buckling portion of the west wall of Building 2. Please review and let me know if this information is satisfactory and how this area may be incorporated into the revised information Greg is preparing for Building 2 restoration work.

Thank you,

Jodie

From: Brandon Murphy <brandonmurphy@melchingdemo.com>
Sent: Tuesday, February 23, 2021 9:53 AM
To: Jodie Dembowski <Jodie.Dembowski@ghd.com>
Cc: Bradley Jent <Bradley.Jent@ghd.com>; Erik Wilson <EWilson@plainwell.org>; Steve Rudner

<srudner@robertdarvas.com>; Greg Jones <greg.jones@hopkinsburns.com>; Blair Bates <blairbates@gobri.com>

Subject: RE: Former Plainwell Inc - Change Order 11 Request for additional information

Jodie,

Please see attached document from Building Restoration to address your questions.

Let me know if you need anything else.

Thank You,

Brandon Murphy
Vice President
Melching Inc.
Phone: (616) 837-1214
Fax: (616) 837-0109
E-mail: brandonmurphy@melchingdemo.com
Website: www.melchingdemolition.com



From: Jodie Dembowski <Jodie.Dembowski@ghd.com>

Sent: Friday, February 19, 2021 6:29 PM

To: Brandon Murphy <brandonmurphy@melchingdemo.com>

Cc: Bradley Jent <Bradley.Jent@ghd.com>; Erik Wilson <EWilson@plainwell.org>; Steve Rudner <srudner@robertdarvas.com>; Greg Jones <greg.jones@hopkinsburns.com>; Blair Bates <blairbates@gobri.com>

Subject: Former Plainwell Inc - Change Order 11 Request for additional information

Good evening Brandon,

Additional information is required to fully understand the Melching Change Order #11 – related to addressing the portion of the west wall of Building 2 where the outer wythe of bricks are “buckling”. Could you please provide a response to the following?

1. Where will the “K” type grout be prepared? Is this a material that will be purchased pre-mixed or will it be mixed on Site?
2. Can you provide additional details regarding how the grout will be applied behind the bricks? At what increments will the grout be installed (e.g. every 12 inches or at what frequency)?
3. Can you provide details regarding how the grout will be inserted/extruded into the holes for

the helical pins/ties?

4. Can you illustrate the area covered in this Change Order? (photograph of the west wall of Building 2 attached for your use)

Thank you,

Jodie Dembowski
Team Leader | Project Manager

GHD
Proudly employee-owned | ghd.com
200 W Allegan Street Suite 300 Plainwell Michigan 49080 USA
D 269 685 2733 M 269 217 1171 E Jodie.dembowski@ghd.com

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From: [Steve Rudner](#)
To: [Blair Bates](#); [Brandon Murphy](#); [Jodie Dembowski](#)
Cc: [Bradley Jent](#); [Erik Wilson](#); [Greg Jones](#); [Jeff Day](#); [Myron Sparrow](#)
Subject: RE: Former Plainwell Inc - Change Order 11 Request for additional information
Date: Tuesday, February 23, 2021 12:33:32 PM
Attachments: [image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)

Blair OK Steve Rudner

Stephen M. Rudner P.E.
Robert Darvas Associates P.C.
Consulting Structural Engineers
440 South Main Street
Ann Arbor, Michigan 48104
Cell 734-646-9285

From: Blair Bates <blairbates@gobri.com>
Sent: Tuesday, February 23, 2021 11:58 AM
To: Brandon Murphy <brandonmurphy@melchingdemo.com>; Jodie Dembowski <Jodie.Dembowski@ghd.com>
Cc: Bradley Jent <Bradley.Jent@ghd.com>; Erik Wilson <EWilson@plainwell.org>; Steve Rudner <srudner@robertdarvas.com>; Greg Jones <greg.jones@hopkinsburns.com>; Jeff Day <jeffday@gobri.com>; Myron Sparrow <mssparrow@gobri.com>
Subject: RE: Former Plainwell Inc - Change Order 11 Request for additional information

Our Simpson anchor will be "Simpson Strong Tie Helical 3/8" tie # HELI37__A This is 303SS material"
The __ are for the length which is unknown.

Blair Bates
President
Cell: (269) 207-1494

-
-
**BUILDING
RESTORATION,
INC.
Est. 1982**

[2423 Ravine Road - Kalamazoo, MI. 49009](#) - Phone: [\(269\) 345-0567](tel:(269)345-0567) - Fax: [\(269\) 345-9357](tel:(269)345-9357)-
Website: gobri.com

Building Restoration, Inc. is a service company dedicated to solving the restoration problems of our

customers using the latest technology, quality materials properly applied and a highly trained labor force--all designed to **exceed the expectations** of our customers.

From: Brandon Murphy <brandonmurphy@melchingdemo.com>
Sent: Tuesday, February 23, 2021 9:53 AM
To: Jodie Dembowski <Jodie.Dembowski@ghd.com>
Cc: Bradley Jent <Bradley.Jent@ghd.com>; Erik Wilson <EWilson@plainwell.org>; Steve Rudner <srudner@robertdarvas.com>; Greg Jones <greg.jones@hopkinsburns.com>; Blair Bates <blairbates@gobri.com>
Subject: RE: Former Plainwell Inc - Change Order 11 Request for additional information

Jodie,

Please see attached document from Building Restoration to address your questions.

Let me know if you need anything else.

Thank You,

Brandon Murphy
Vice President
Melching Inc.
Phone: (616) 837-1214
Fax: (616) 837-0109
E-mail: brandonmurphy@melchingdemo.com
Website: www.melchingdemolition.com



From: Jodie Dembowski <Jodie.Dembowski@ghd.com>
Sent: Friday, February 19, 2021 6:29 PM
To: Brandon Murphy <brandonmurphy@melchingdemo.com>
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Subject: Former Plainwell Inc - Change Order 11 Request for additional information

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Could you please provide a response to the following?

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2. Can you provide additional details regarding how the grout will be applied behind the bricks? At what increments will the grout be installed (e.g. every 12 inches or at what frequency)?
3. Can you provide details regarding how the grout will be inserted/extruded into the holes for the helical pins/ties?
4. Can you illustrate the area covered in this Change Order? (photograph of the west wall of Building 2 attached for your use)

Thank you,

Jodie Dembowski
Team Leader | Project Manager

GHD
Proudly employee-owned | ghd.com
200 W Allegan Street Suite 300 Plainwell Michigan 49080 USA
D 269 685 2733 M 269 217 1171 E Jodie.dembowski@ghd.com

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Water Renewal

Superintendent: Bryan Pond

February 2021



Significant Department Actions and Results

Bolier flame fail alarms continued through month suggested spare parts were installed with no significant improvement. Maxon (burner) will be inspected next month.

The second blower returned from repair and was installed.

SARA tier II chemical inventory reports were filed as required.

The new VFD for our W. mixing pump was installed.

Pending Items (including CIP)

No Capital projects approved this FY

Expenditure Summary/Issues

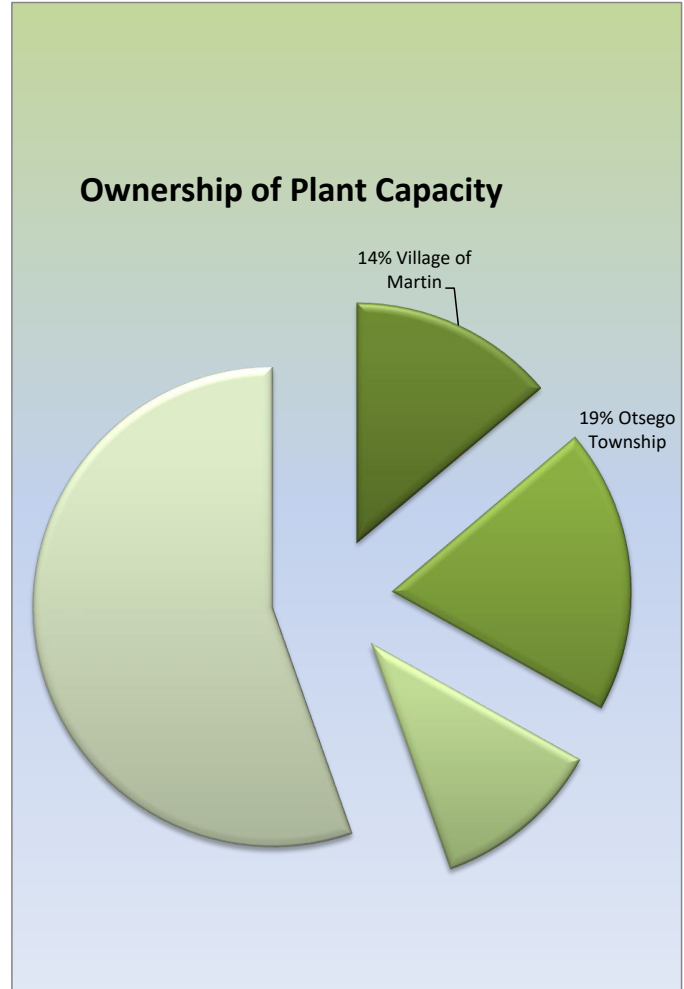
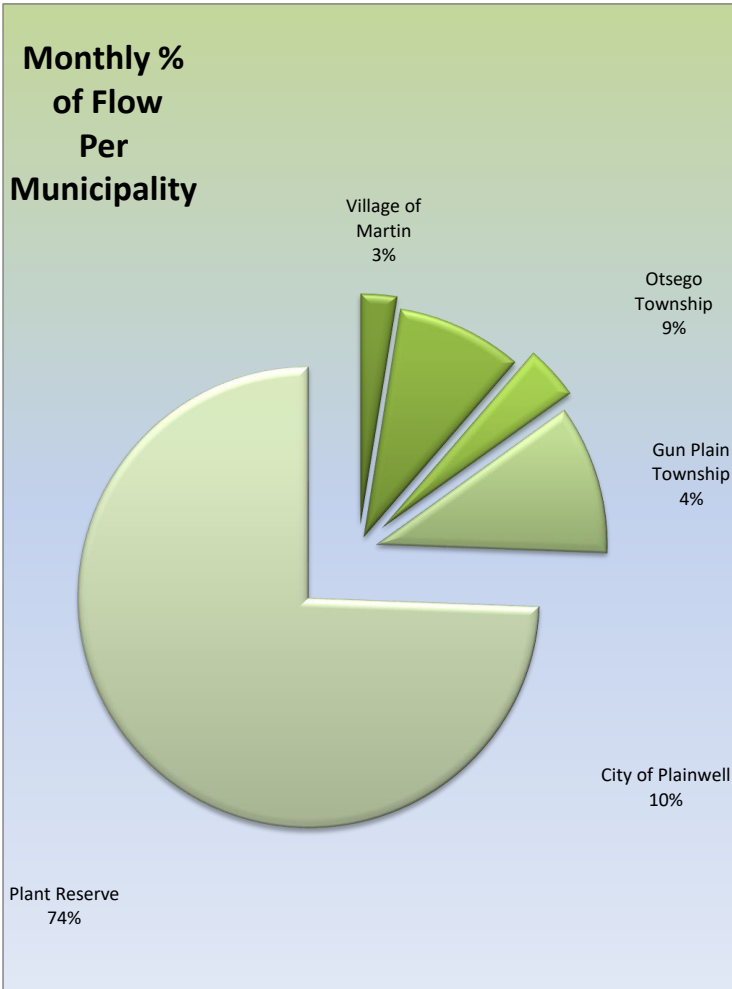
(budgeted)

(completed)

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	777,685			
Gun River MH Park	142,000			
US 131 Motor Sports Park	0			
Total:	919,685			
AVG. DAILY:	32,846	180,000	82%	14%
<hr/>				
Otsego Township	Total: 3,209,092			
AVG. DAILY:	114,610	250,000	54%	19%
<hr/>				
Gun Plain Township	Total: 1,073,000			
North Point Church	1,000			
North 10th Street	258,536			
Gores Addition	47,000			
AVG. DAILY	49,269	150,000	67%	12%
<hr/>				
City of Plainwell	Total: 3803839			
AVG. DAILY:	135851.38	720,000	81%	55%
<hr/>				
Avg. Daily Plant Flow from entire service district	0.32			



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
----------------------	----------------	----------------------------

Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	16.14
---------	----	-------

This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	17
---------	----	----

Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

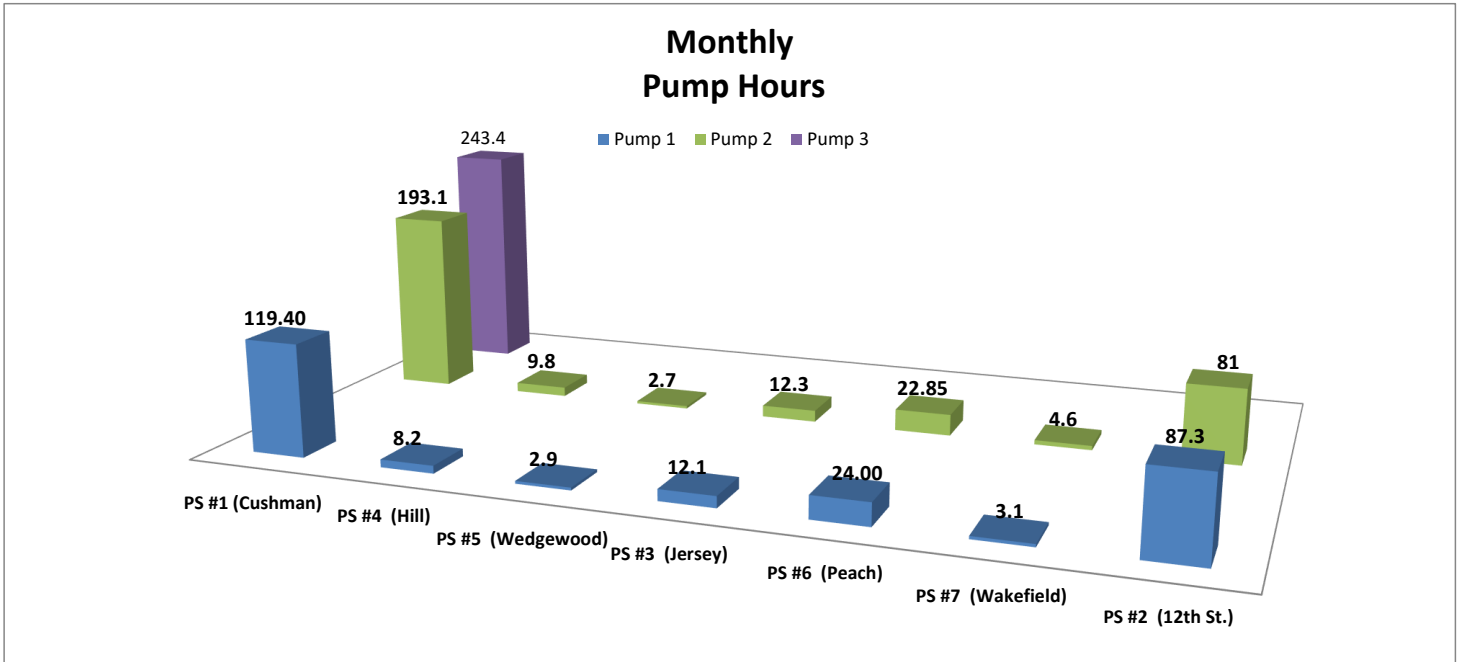
1.0 mg/l	0.45	0.37
----------	------	------

Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	1
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

03/17/2021

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 03/22/2021 - 03/22/2021
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: UBAP

Vendor Code	Vendor Name	Description	Amount
000011	SHOPPERS GUIDE INC		
	2021.02	FEBRUARY 2021 ADS - ART HOP	220.00
TOTAL FOR: SHOPPERS GUIDE INC			220.00
000014	MICHIGAN GAS UTILITIES CORP		
	FEB-21	GAS UTILITY THROUGH 03/06/2021	7,763.31
TOTAL FOR: MICHIGAN GAS UTILITIES CORP			7,763.31
000035	APPLIED IMAGING		
	1705212	CITY HALL COPIER BASE & USAGE TO 03/12/2021	270.10
	1706974	DPW/WR COPIER BASE & USAGE THROUGH 3/15/2021	18.83
TOTAL FOR: APPLIED IMAGING			288.93
000079	ALLEGAN COUNTY NEWS		
	4438	BOR NOTICES 2/25/21, 03/04/21	440.00
TOTAL FOR: ALLEGAN COUNTY NEWS			440.00
000134	HAROLD ZIEGLER FORD		
	309299	CAR #1 - REAR BRAKE PADS/ROTORS, SERPENTINE BELT,	718.97
TOTAL FOR: HAROLD ZIEGLER FORD			718.97
000153	FLEIS & VANDENBRINK INC		
	58251	SERVICES THROUGH 2/27/21 -SURCHARGE SPREADSHEET	310.00
TOTAL FOR: FLEIS & VANDENBRINK INC			310.00
000166	FISHER SCIENTIFIC		
	6231929	WR SUPPLIES - BUFFER SOL BIPHATLATE	62.06
	6231937	PROBE	262.65
TOTAL FOR: FISHER SCIENTIFIC			324.71
000682	MAIN-TECH SERVICES INC		
	110220	WAKEFIELD LIFT STATION - PULLED PUMP#1, REMOVED	312.00
TOTAL FOR: MAIN-TECH SERVICES INC			312.00
002018	CDW-G		
	8621309	DOCKING STATION FOR S LAMORANDIER	221.74
	8745311	EATON 9PX 1500VA - WR RACK	1,462.17
TOTAL FOR: CDW-G			1,683.91
002116	CHARTER COMMUNICATIONS		
	0036867030721	AIRPORT INTERNET THROUGH 04/06/2021	84.00
TOTAL FOR: CHARTER COMMUNICATIONS			84.00
002281	HOME DEPOT		

	2021.02	FEBRUARY 2021 STATEMENT	153.71
TOTAL FOR: HOME DEPOT			153.71
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2021.02	FEBRUARY 2021 LEGAL SERVICES	225.00
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			225.00
002371	RENEWED EARTH INC		
	29004	MARCH 2021 YARD WASTE CONTRACT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	793222	CHAIN SAW MAINT	71.56
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			71.56
002404	GREENMARK EQUIPMENT		
	P65596	SHOES - SNOWBLOWER #62	218.60
TOTAL FOR: GREENMARK EQUIPMENT			218.60
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	118946	DPS FUEL 03/01/2021 -03/15/2021	471.39
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			471.39
002703	CONTINENTAL LINEN SERVICES INC		
	2021.02CH	FEBRUARY 2021 CH RUGS	48.88
	2021.02DPS	FEBRUARY 2021 DPS RUGS	23.05
	2021.02DPW	FEBRUARY 2021 DPW UNIFORMS	148.85
	2021.02WR	FEBRUARY 2021 WR UNIFORMS/RUGS	68.92
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			289.70
002740	STATE OF MICHIGAN		
	55-575573	SOR FEES - GRUBER, VANDYK, WUNSCH	90.00
TOTAL FOR: STATE OF MICHIGAN			90.00
002778	MORTON INTERNATIONAL - MORTON SALT		
	5402285399	SEASONAL ROAD SALT 03/05/2021 DELIVERY	7,741.44
TOTAL FOR: MORTON INTERNATIONAL - MORTON SALT			7,741.44
002787	ESPER ELECTRIC		
	22791	REPLACE FAILED VARIABLE FREQUENCY DRIVE	4,600.00
TOTAL FOR: ESPER ELECTRIC			4,600.00
002813	GORDON WATER SYSTEMS		
	1957788	COOLER RENTAL	8.00
TOTAL FOR: GORDON WATER SYSTEMS			8.00
004190	WATERSOLVE LLC		
	8882	SOLVE 137 - 465LB DRUM	975.00
TOTAL FOR: WATERSOLVE LLC			975.00
004241	GHD SERVICES INC		
	1102343	UTILITIES/Common Area Maint. January 2021	1,628.31

TOTAL FOR: GHD SERVICES INC			1,628.31
004261	OTSEGO-PLAINWELL CHAMBER OF COMMERC		
	20/21DUES	CHAMBER ANNUAL DUES AUG 2020 - AUG 2021	2,500.00
TOTAL FOR: OTSEGO-PLAINWELL CHAMBER OF COMMERC			2,500.00
004812	FISH WINDOW CLEANING		
	2647-94076	WINDOW CLEANING @ CITY HALL - INSIDE ONLY, COUNC	200.00
TOTAL FOR: FISH WINDOW CLEANING			200.00
004855	PLAINWELL ACE HARDWARE		
	7227	DPW OFFICE BATTERIES	2.99
	7229	#19 - MISC FASTENERS & DRILL BITS	17.97
	7249	CHRISTMAS LIGHTS - RIVER WALK	88.00
	7255	RAIN-X WASH (2)	9.18
	7257	NUTS, BOLTS, WASHERS - STREET SIGNS	38.47
	7266	PRIMER - DPW	19.96
	7268	BATHROOM SINK REPAIR - DPW	12.77
	7269	DPW MISC SUPPLY	3.99
	7272	TRASH BAGS, LIGHT FOR BANDSHELL FLAG	214.94
	7277	MISC FASTENERS - PARK REPAIRS	6.14
	7290	PICKLEBALL KEYS (15)	29.85
	7291	PICKUP TOOL - PARKS	22.99
	7294	FASTENERS & NUMBERS - STREET SIGNS	3.75
	7310	PARK REPAIRS - MISC PARTS	39.95
	7318	HEX BUSHINGS - BACKFLOW PREVENTER	9.98
	7319	LETTERS/NUMBERS - HYDRANT SIGNS & ETC	7.18
TOTAL FOR: PLAINWELL ACE HARDWARE			528.11
004902	BLOOM SLUGGETT PC		
	21352	LEGAL SERVICES FEBRUARY 2021	2,993.00
TOTAL FOR: BLOOM SLUGGETT PC			2,993.00
005015	CHECKALT-KLIK		
	172197	E-LOCKBOX FEES FEBRUARY 2021	133.63
TOTAL FOR: CHECKALT-KLIK			133.63
005026	NIEUWENHUIS, BOB		
	20/21SHOE	20/21 SHOE ALLOWANCE	169.59
TOTAL FOR: NIEUWENHUIS, BOB			169.59
005038	BARNES & THORNBURG LLP		
	2445047	LEGAL SERVICES JANUARY 2021	142.50
TOTAL FOR: BARNES & THORNBURG LLP			142.50
005040	US INTERNET		
	2638221	SECURENCE EMAIL FILTERING SERVICE 03/14/21 - 04/13,	70.00
TOTAL FOR: US INTERNET			70.00
005041	EVOQUA WATER TECHNOLOGIES		
	904812490	FEBRUARY 2021 ODOR CONTROL	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			300.00

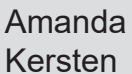

005047	STAPLES, INC.		
	3471449261	BINDERS, PENS, PAPER TOWEL	36.94
	3471449262	PAPER CUTTER	56.09
TOTAL FOR: STAPLES, INC.			93.03


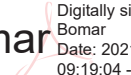
999999	FAIR FOOD NETWORK		
	282021	REPAYMENT OF UNUSED DOUBLE UP FOOD BUCKS	530.00
TOTAL FOR: FAIR FOOD NETWORK			530.00

REFUND UB	WITT, DYLAN		
	03/12/2021	UB refund for account: 05-00073700-03	9.10
TOTAL FOR: WITT, DYLAN			9.10

TOTAL - ALL VENDORS			37,537.50

INVOICE AUTHORIZATION

Person Compiling Report	Brian Kelley, City Clerk/Treasurer
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div align="center">  <p>Amanda Kersten</p> <small>Digitally signed by Amanda Kersten DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US Date: 2021.03.17 16:29:25 -04'00'</small> </div>	Insert Signature: <div align="center">  <p>Brian Kelley</p> <small>Digitally signed by Brian Kelley Date: 2021.03.19 12:41:29 -04'00'</small> </div>

Bryan Pond, Water Renewal Plant Supt.	Bill Bomar, Public Safety Director
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div align="center">  <p>Bryan Pond</p> <small>Digitally signed by Bryan Pond Date: 2021.03.18 11:00:39 -04'00'</small> </div>	Insert Signature: <div align="center">  <p>Bill Bomar</p> <small>Digitally signed by Bill Bomar Date: 2021.03.18 09:19:04 -04'00'</small> </div>

Bob Nieuwenhuis, Public Works Supt.	Erik J. Wilson, City Manager
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div align="center">  <p>Bob Nieuwenhuis</p> <small>Digitally signed by Bob Nieuwenhuis Date: 2021.03.18 07:35:47 -04'00'</small> </div>	Insert Signature: <div align="center">  <p>Erik Wilson</p> <small>Digitally signed by Erik Wilson Date: 2021.03.19 11:21:58 -04'00'</small> </div>

03/19/2021

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 03/05/2021 - 03/18/2021

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: EFT Transfer - Automatic Payments				
03/05/2021	1829(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MARCH 2021 - WH	222.66
03/05/2021	1830(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MARCH 2021 - TO	215.49
03/11/2021	1831(E)	SILVERSCRIPT INSURANCE COMPANY	MARCH 2021 RETIREE PRESCRIPTION COVERAGE	26.20
03/11/2021	1832(E)	SILVERSCRIPT INSURANCE COMPANY	MARCH 2021 RETIREE PRESCRIPTION COVERAGE	26.20
03/16/2021	1833(E)	CHEMICAL BANK	FEBRIARY 2021 ANALYSIS FEES TCF	134.38
Total EFT Transfer:				<u>624.93</u>
Bank UBAP United Bank - General Checking				
Check Type: EFT Transfer - Automatic Payments				
03/10/2021	331(E)	SAFEGUARD BUSINESS SYSTEMS	PAYROLL CHECK STOCK - UNTIED BANK	222.81
03/18/2021	332(E)	UNITED BANK	UNITED BANK FEES THROUGH 03/18/2021	22.00
Total EFT Transfer:				<u>244.81</u>
Check Type: Paper Check - Manual Checks				
03/09/2021	17153	REPUBLIC WASTE SERVICES	DPW/CITY GARBAGE/RECYCLE MARCH 2021	420.00
03/09/2021	17154	CLARK TECHNICAL SERVICES	JANUARY 2021 CITY WIDE IT SERVICES	930.00
03/09/2021	17155	GHD SERVICES INC	MILL DEMO PHASE III THROUGH 02/27/2021	63,231.10
03/09/2021	17156	REPUBLIC SERVICES #249	MARCH 2021 RECYCLING SERVICE	2,667.60
03/09/2021	17157	MELCHING, INC.	PHASE III MILL DECOMMISSIONING & DEMO TH	578,858.40
03/15/2021	17159	CHARTER COMMUNICATIONS	CH PHONES/INTERNET/TV THROUGH 04/04/2021	592.64
03/17/2021	17160	FLEIS & VANDENBRINK INC	SAW GRANT SERVICES THROUGH 12/31/2020	59,613.89
03/17/2021	17161	UTILITY FINANCIAL SOLUTIONS, LLC	SEWER RATE STUDY - SAW GRANT SERVICES TH	14,400.00
Total Paper Check:				<u>720,713.63</u>
REPORT TOTALS:				
Total of 15 Checks:				721,583.37
Less 0 Void Checks:				0.00
Total of 15 Disbursements:				<u><u>721,583.37</u></u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2021.03.19 11:10:57 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson
Digitally signed by Erik Wilson
Date: 2021.03.19 11:21:29 -04'00'

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20963

- Consumers Energy Company requests Michigan Public Service Commission's approval for authority to increase its rates for the generation and distribution of electricity and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550, for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Monday, March 29, 2021, at 9:00 AM**

BEFORE: **Administrative Law Judge Sharon Feldman**

LOCATION: **Video/Teleconferencing**

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscdockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) March 1, 2021 application requesting the Commission to approve: 1) Consumers Energy to adjust its retail electric rates so as to provide additional revenue of \$225 million annually above levels established in Case No. U-20697 based on a projected 12-month test year ending December 31, 2022; 2) Consumers Energy to adjust its existing retail electric rates so as to produce a rate of return on common equity of not less than 10.50%; 3) the proposed Demand Response surcharge; 4) Consumers Energy's pilot proposals, including the Demand Response-related pilots, the Home Battery Pilot, and the adjustments to the Electric Vehicle pilots; 5) the proposed modifications to the rates, rules, and regulations; 6) Consumers Energy's accounting requests and use of regulatory assets or regulatory liabilities, as needed, related to (i) the continued deferral of certain distribution capital spending; (ii) the deferred Service Restoration cost proposal; and (iii) the Home Battery Pilot proposal; and 7) further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscdockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscdockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by March 22, 2021. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-20963**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

[CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUESTED.]



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 11, 2021

Noel Gembe
(noelgembe@gmail.com)

RID #2012-15896 **Reference/Transaction: CONDITIONAL LICENSE**, Transfer Ownership escrowed 2020 Resort Class C issued under MCL 436.1531(2) & SDM licensed business with Sunday Sales Permit (AM & PM), Outdoor Service (1 area), Specific Purpose Permit (food) and Entertainment Permit from Plainwell Capital, LLC; new Dance Permit.

Please let this letter serve as notice the Michigan Liquor Control Commission has referred your application to our Enforcement Division for investigation of your request.

Applicant/Licensee: Noel Gembe

Business address and phone number: 618 Allegan St, Plainwell 49080

Home address and phone number of partner(s)/subordinates:

1. Noel Gembe: [REDACTED]

As part of the licensing process, an investigation is required by the Michigan Liquor Control Commission Enforcement Division. The Enforcement investigation will be conducted from the following designated District Office:

Grand Rapids District Office (616) 447-2647

You may contact your designated District Office regarding any appointments or questions on documentation requested by the Investigator. **Failure to provide requested information or to keep scheduled appointments will cause the application to be returned to the Lansing office for cancellation.**

Since this request is a transfer under MCL 436.1529(1), approval of the local unit of government is **not required**. However, a copy of this notice is also being provided to **Local Governmental Unit** should they wish to submit an opinion on the application or advise of any local non-compliance issues.

Under administrative rule R 436.1105, the Commission shall consider the opinions of the local residents, local legislative body, or local law enforcement agency with regard to the proposed business when determining whether an applicant may be issued a license or permit.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor. Approval of this license by the Michigan Liquor Control Commission does not waive any of these requirements.

MICHIGAN LIQUOR CONTROL COMMISSION
Retail Licensing Division
(866) 813-0011

cc: Plainwell City clerk (bkelly@plainwell.org)

Reports & Communications:

A. DPW – Emerald Ash Borer Treatment:

For several years, the city has contracted with Honeytree Nursery to provide Emerald Ash Borer treatments throughout the city. The cost has not increased over the years and Superintendent Nieuwenhuis recommends contracting again with Honeytree Nursery for the 2021 Spring Emerald Ash Borer treatment.

Recommended action: Consider approving a one-year contract with Honeytree Nursery to provide Emerald Ash Borer treatments in the Spring of 2021 at a cost of \$3,600.00.

B. Resolution 2021-07 – Redevelopment Liquor License – 200 E. Bridge St.:

Application has been made for a Redevelopment Liquor License in Plainwell through the Michigan Economic Development Corporation. Before the application can be submitted to the State, the local unit of government must pass a resolution approving the applicant for an on-premise liquor license pursuant to PA 501 of 2006.

Recommended action: Consider adopting the Resolution as presented.

C. DPW – Citywide Roof Repairs – Hail Damage:

In April 2020, the city suffered a severe hailstorm with substantial damage to city roofs. In December 2020, the city worked with Tremco to facilitate cooperative purchasing to obtain the best pricing for the required roof repairs. Tremco has identified Hoekstra Roofing Company as the recommended bid for the roof repairs for buildings citywide at a cost of \$264,250. Tremco would act as the general contractor for this project. The city's liability insurance and already paid \$181,566 for these repairs and has agreed to reimburse the rest of the cost upon completion of the project.

Recommended action: Consider approving citywide roof repairs related to April 2020 storm damage with Hoekstra Roofing Company at a cost of \$264,250.00.

D. WR – Sale of City Assets – Used Transformer:

City Charter requires Council approval for all dispositions and sale of city-owned assets. Martin Village needs parts to continue lift station operations until their lift stations are replaced later this year. Superintendent Pond identified a used transformer which will satisfy Martin's current need and recommends a selling price of \$75.00.

Recommended action: Consider authorizing the sale of a used transformer to Martin Village for \$75.00.

E. Modification of 2021 Parks Reservation Fees:

In February 2020, the Administration presented an updated and consolidated park reservation/special events forms and fees policy. This policy sets forth fees, a refund policy, park rules and a reservation system, including a system for updating fees. The policy has been reviewed by several staff members for 2021 with recommended modified fees based on a review of costs involved.

Recommended action: Consider approving modifications to Parks Reservation Fees for 2021.

F. Paper Mill Demolition Project – Change Order #11:

On March 16, 2021, an additional change order was approved for approved for repair work required for the bulging west wall area of Building #2, which now need confirmation from Council.

Recommended action: Consider confirming change order #11 with Melching, Inc. for \$6,580 for Building 2.

Reminder of Upcoming Meetings

- March 25, 2021 – Allegan County Board of Commissioners – 1:00pm
- April 7, 2021 – Plainwell Planning Commission – 7:00pm
- **April 12, 2021 – Plainwell City Council – 7:00pm**
- April 13, 2021 – Plainwell DDA/BRA/TIFA Board– 7:30am
- April 15, 2021 – Plainwell Parks & Trees Commission – 5:00pm

Non-Agenda Items / Materials Transmitted

- Notice of Public Hearing – Consumers Energy March 29, 2021 9am