

# City of Plainwell



Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

City Council – Monday May 22, 2017

7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 05/08/2017 Regular Meeting.**
6. **General Public Comments**
7. **County Commissioner Report / Presentations**
  - A. County Clerk Bob Genetski
  - B. County Commissioner Don Black
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
  - A. **Resolution 17-14 – State Grant Authorization**

Council will consider authorizing the City Manager to make application to the State for grant funding for new voter equipment for the 2018 elections.
  - B. **Special Event Permit 2017-03 – 2017 Car/Truck Show**

Council will consider a request for a car/truck show in the Mill Parking Area on July 15, 2017 benefitting DC Strong.
  - C. **Special Event Permit 2017-06 – 2017 Memorial Day Parade**

Council will consider a special event permit for the annual Memorial Day Parade.
  - D. **Special Event Permit 2017-07 – Plainwell Education Foundation 5K**

Council will consider a request for a 5K race in downtown Plainwell benefitting the Plainwell Education Foundation.
  - E. **Traffic Control Order 463 – Walnut Woods Court**

Council will consider a new dead-end street sign on Walnut Woods Court.
11. **Communications:** The April 2017 Water Renewal Report.
12. **Accounts Payable - \$37,447.56**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

**MINUTES**  
**Plainwell City Council**  
**May 8, 2017**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Matt Hooper of Lighthouse Baptist Church gave the Invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Councilman Keeney, and Councilman Overhuel. Absent: Mayor Pro-Tem Steele and Councilman Keeler.
5. Approval of Minutes/Summary:  
**A motion by Overhuel, supported by Keeney, to accept and place on file the Council Minutes and Summary of the 04/24/2017 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public / County Commissioner Report:  
Commissioner Don Black reported that the circuit court probation office is in the process of moving.
7. Presentations: None.
8. Agenda Amendments: None.
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. Superintended Updike reminded Council of a new pavement striping machine purchase last year. The former machine is now redundant in the city's inventory and can be sold at auction.  
**A motion by Overhuel, supported by Keeney, to authorize the sale of the redundant pavement striper at auction. On a voice vote, all in favor. Motion passed.**
  - B. Community Development Manager Siegel reported on the planned Vacation Bible School sponsored by Lighthouse Baptist Church. This annual event is held in Thurl Cook Park on June 19 to 21, 2017.  
**A motion by Keeney, supported by Overhuel, to approve Special Event Permit 2017-04. On a voice vote, all in favor. Motion passed.**
  - C. Community Development Manager Siegel reported on a fundraising run/walk for the Dog Park to be held May 21, 2017 in Thurl Cook Park/Industrial Park. The event will host vendors as well as a dog obstacle course.  
**A motion by Overhuel, supported by Keeney, to approve Special Event Permit 2017-05. On a voice vote, all in favor. Motion passed.**
11. Communications:
  - A. **A motion by Keeney, seconded by Overhuel, to accept and place on file the April 2017 Fund Balance and Investment Reports. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:  
**A motion by Keeney, supported by Overhuel, that the bills be allowed and orders drawn in the amount of \$64,808.99 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments

None.

14. Staff Comments

Superintendent Pond reported the replacement of the air handling unit is underway.

Superintendent Updike reported submitting a grant with the Transportation Economic Fund for \$380,000 and expects a decision in November 2016. City Manager Wilson reported this grant may help provide consolidation and/or moving stormwater retention ponds which could create more available land in the Industrial Park.

Community Development Manager Siegel reported continued fundraising efforts for the Dog Park. So far, over \$3,000 has been raised, with a new goal of \$25,000, which would coincide with a recently approved MEDC Public Spaces, Community Places matching grant. There is \$20,000 in matching funds available with that grant. Also, she reminded Council of the Farmer's Market opening on May 19. She reported continued work with the Chamber of Commerce to find a new Director. Finally, she noted that Plainwell Kayak Company plans to open on Memorial Day weekend.

Clerk/Treasurer Kelley reported continued work on the budget.

15. Council Comments:

None.

16. Adjournment:

**A motion by Keeney, supported by Overhuel, to adjourn the meeting at 7:18 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

**SUMMARY**  
**Plainwell City Council**  
**May 08, 2017**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Invocation was given by Matt Hooper of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Keeney, and Overhuel. Absent: Steele and Keeler.
5. Approved Minutes/Summary of 04/24/2017 regular meeting.
6. Authorized the sale of a redundant pavement striping machine at auction.
7. Approved Special Event 2017-04 for a June 2017 Vacation Bible School.
8. Approved Special Event 2017-05 for a May 21 5 "K9" Run/Walk fundraiser.
9. Accepted and placed on file the April 2017 Fund Balance and Investment Reports.
10. Approved Accounts Payable for \$64,808.99.
11. Adjourned the meeting at 7:18 pm.

Submitted by,  
Brian Kelley  
City Clerk/Treasurer

The City of Plainwell is an equal opportunity provider and employer

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

**Dean Kapenga, Chairman**  
**Tom Jessup, Vice Chairman**

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## **BOARD OF COMMISSIONERS MEETING – AGENDA**

Thursday, May 11, 2017

Board Room – County Services Building

9AM

**CLOSED SESSION:** Collective Bargaining

### **DISCUSSION ITEMS:**

#### 1. Budget

- a. Budget Policy (*On going discussion*)
- b. Road Patrol/Law Enforcement Funding Update (*Shawn Sternberg-feed back of April 27, 2007 meeting. Motion for Sheriff Dept. provide monthly criminal report to commissioners; passed unanimously. Motion to publish the summary to all municipalities and seek feedback-where is the next step by June 8, 2017; Failed 3 to 3, Thiele, Jessup, Black-My vote no due to not allowing municipality represents perceived adequate time to talk to their respectful population for feed back.*)

#### 2. Administrative Update (*; passed unanimously*)

1PM

**CALL TO ORDER:**

**OPENING PRAYER:** Commissioner Tom Jessup

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF MINUTES:** Attached

April 27, 2017

**INFORMATIONAL SESSION:**

Sheriff's Office—Frank Baker, Sheriff

### **CONSENT ITEMS:**

Motion to approve of claims paid and to incorporate into proceedings of the Board (5/5/17 & 5/12/17) (*\$855,422.65, \$522,725.48; passed unanimously*)

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### **ACTION ITEMS:**

1. Board of Commissioners—Determination of Normal Lake Level/Gun Lake Dam (*To establish a special assessment district to fund the replacement of Gun Lake Dam approximately \$300,000; passed 6-1 Thiele*)

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### **DISCUSSION ITEMS:**

#### **Mission Statement**

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

#### **DISTRICT 1**

Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

#### **DISTRICT 2**

Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

#### **DISTRICT 3**

Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

#### **DISTRICT 4**

Mark DeYoung  
616-681-9413  
mdeyoung@  
allegancounty.org

#### **DISTRICT 5**

Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

#### **DISTRICT 6**

Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

#### **DISTRICT 7**

Don Black  
269-792-6446  
dblack@  
allegancounty.org

1. Civil & Criminal Court Records Scanning Project Update (*Clerk Genetski reported that will work Deputies a couple Saturdays to accomplish task and in the near future The State will contract with single vendor to electric file all records*)
  2. Road Commission Compensation (*Moved to May 25, 2017 agenda ; passed unanimously*)
- 

**NOTICE OF APPOINTMENTS & ELECTIONS:**

**APPOINTMENTS:**

**PUBLIC PARTICIPATION:**

**FUTURE AGENDA ITEMS:**

**REQUEST FOR PER DIEM/MILEAGE:**

**CLOSED SESSION:** Collective Bargaining

**BOARDS AND COMMISSIONS REPORTS:**

**ROUND TABLE:**

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(Nothing)*
- District-3-Max R. Thiele-*(Nothing)*
- District-4-Mark DeYoung-*(CMH Director position has been posted on the web site)*
- District-5-Tom Jessup-*(Nothing)*
- District-6-Gale Dugan-*(Nothing)*
- District-7-Don Black-*(Nothing)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-May 11, 2017  
*(Comments in italics are my opinions and interpretation of the Commission meeting and actions)*

***Whatever Comes***

*"You have to accept whatever comes, and the only important thing is that you meet it with the best you have to give."*

*-- Eleanor Roosevelt (U.S. humanitarian, writer, and wife of U.S. president Franklin Roosevelt, 1884-1962)*

**ADJOURNMENT:** Next Meeting - Thursday, May 25, 2017, 1PM @ **BOARD ROOM**  
– **COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

**Resolution 17-14  
City of Plainwell**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO  
MAKE GRANT APPLICATION WITH THE MICHIGAN  
SECRETARY OF STATE FOR NEW VOTING MACHINES**

**WHEREAS**, the Plainwell City Council wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

**WHEREAS**, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Dominion Voting quote.

**WHEREAS**, the City of Plainwell plans to begin implementation of the new voting system in 2017.

**WHEREAS**, the deadline for submitting the required State Grant Application is June 8, 2017.

**NOW, THEREFORE, BE IT RESOLVED** that the City Manager is authorized to submit this Grant Application on behalf of the City of Plainwell, Allegan County on this 22<sup>nd</sup> day of May, 2017.

The foregoing resolution offered by Council Member \_\_\_\_\_.

Second offered by Council Member \_\_\_\_\_.

Upon roll call vote the following voted "aye" \_\_\_\_\_  
(list names of members voting "aye")

"nay" \_\_\_\_\_  
(list names of members voting "nay")

The Mayor declared the resolution adopted.

\_\_\_\_\_  
Richard Brooks

City Clerk/Treasurer:

\_\_\_\_\_  
Brian Kelley

**QUOTATION**



**ALLEGAN**

Total Registered Voters:  
76,056

Date: **March 15, 2017**

**Base System Components - State Funded (Years 1-5)**

DESCRIPTION	QTY	UNIT PRICE	STATE FUNDED	NET PRICE	EXTENSION
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**Precinct Hardware (Shared Cost, State-Local)**

ICP Tabulator w/ Ballot Box	48	\$5,295	\$4,337.66	\$957.34	\$44,995
ICX-BMD-A Accessible Ballot Marking Device	37	\$3,515	\$2,879.49	\$635.51	\$23,514
<b>Sub-Total:</b>					<b>\$68,509</b>

**Election Management System Software (Shared Cost, State-Local)**

Accumulation Only EMS	1	\$41,650	\$34,119.68	\$7,530.32	\$7,530
<b>Sub-Total:</b>					<b>\$7,530</b>

**Base System Discounts**

Trade-in discount					included
System Discount - Price Match					(\$76,039)
<b>Sub-Total:</b>					<b>(\$76,039)</b>

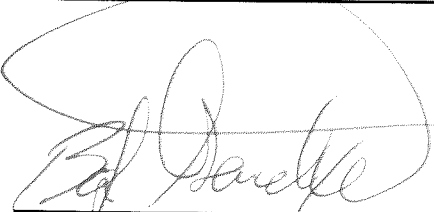
**Total Initial Purchase Price of Base System (Years 1-5):** **\$0**

**Base System Extended Service and Maintenance for Years 6-10**

**Extended Service and Maintenance**

ICP Tabulator w/ Ballot Box Annual Fee	47	\$375			\$17,625
ICX Accessible Ballot Marking Device Annual Fee	37	\$240			\$8,880
Accumulation Only EMS Annual Fee	1	\$5,400			\$5,400
<b>Sub-Total:</b>					<b>\$31,905</b>

**Years 6-10 Base System Annual Fees:** **\$31,905**

  
 \_\_\_\_\_  
 Authorizing Signature, Title

4/13/17  
 \_\_\_\_\_  
 Date





Permit No: 2017-03

Please complete this application to request a special event permit. Applications are processed in 21-30 days. If the application is approved, a permit will be mailed to the applicant. If the application is not approved, the applicant will be notified by phone. There is a \$5.00, non-refundable, administrative processing fee.

**Applicant Information:**

Sponsoring Organization:	
Contact Name: Will Nickerson	Email: <del>ptownmafia@gmail.com</del> <i>ptownfordmafia@gmail.com</i>
Address: 206 Praire St.	
Daytime Phone: 269-0579	Evening Phone:

**Event Information:**

Type of Event:  
2017 Car/Truck Show with proceeds benefiting DC Strong

Describe in Detail the Activities Planned:

Patrons, Sponsors, Vendors gathering around for a good cause

Location in Which Event will be Held:  
Mill Site Parking lot on M89

	Date	Time	Day of Week
Setup	7/15/17	8 a.m.	Saturday
Event Starts		10 a.m.	
Event Ends		6 p.m.	
Dismantle	7/15/17	6:45 p.m.	Saturday

Number of People Expected to Attend the Event:  
Unknown

**Event Details:**

- Is event sponsored by a nonprofit organization? YES  NO
- Will participants or spectators be charged an admission fee? YES  NO  - Small admission for show cars
- Will there be alcohol for sale? YES  NO  - Donations for spectators
- Will there be food for sale? YES  NO
- Will there be merchandise for sale? YES  NO
- Will there be a vendor participation fee? YES  NO
- Do you have insurance? YES  NO
- Will any items be distributed? YES  NO
- Will the event be advertised? If so, how? YES  NO
- Does the event require on-site security? YES  NO
- Does the event require on-site medical service? YES  NO
- Does the event require street closure? If so, indicate route YES  NO
- Do you plan to have sound amplification? YES  NO
- Is electrical power required (for sound amplification, lighting, etc)? YES  NO

If yes, please show items on a site plan and describe how power is to be provided.

- Portable generator
- PGE temporary power service
- Other, please describe Unknown

No need, apologies for confusion

D.J. music bring own power

**Tents or Structures**

Are you installing or constructing any structures, including buildings, climbing structures, stages, tents, canopies, etc.? YES  NO

If yes, please show structures on a site plan (attach). Also, please describe type, size and number of structures.

Tents assembled by the vendors.

Permittees shall be responsible for the procurement of and payment for any electrical energy used during the event.

Permittees are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of a permittee's failure to clean and/or restore the site following the event will be borne by the permittee.

Merchandise  
DC Strong t-shirts  
Decals

trash -

As the applicant, I hereby agree to abide by the terms set forth in this application and the ordinances of the City of Plainwell. I understand the failure to do so may lead to the cancellation of the event, or the denial of future permit applications.

X Yes, I agree to the above terms \_\_\_\_\_ No, I do not agree to the above

Send this application to: The City of Plainwell  
141 N. Main Street  
Plainwell, MI 49080

**HOLD HARMLESS AGREEMENT**

Title of Event: 2017 Car and Truck Show Date of Event: 07/15/17

Name of Applicant: Will Nickerson

Address: 206 Prairie St. Plainwell, MI 49080 Phone: 269-568-0579

Name of Event Sponsor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s) [Signature] Date: 4/3/17

\_\_\_\_\_  
Date: \_\_\_\_\_

Signature of Officer of Sponsoring Organizations: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

I declare under penalty of perjury that the information provided in this application is correct.

Signature of Applicant: [Signature] Date: 4/3/17

**AFFIDAVIT OF APPLICANT (TO BE COMPLETED BY ALL APPLICANTS)**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief and I have read, understand, and agree to abide by the rules and regulations and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager

**\*\*Office Use Only\*\***

**Permit Approved: YES NO**

**Name and Title:**

**Comments:**



Permit No: 2017-06

Please complete this application to request a special event permit. Applications are processed in 21-30 days. If the application is approved, a permit will be mailed to the applicant. If the application is not approved, the applicant will be notified by phone. There is a \$5.00, non-refundable, administrative processing fee.

**Applicant Information:**

<b>Sponsoring Organization:</b> VFW	
<b>Contact Name:</b> Chris Haas	<b>Email:</b> Haaschris@live.com
<b>Address:</b> 472 E. Bridge St.	
<b>Daytime Phone:</b> 685-3152	<b>Evening Phone:</b> same

**Event Information:**

Type of Event:

Memorial Day Parade

Describe in Detail the Activities Planned:

**Location in Which Event will be Held:**

Line up/Check in area will be on Bannister & Anderson, Parade staging area will utilize surrounding parking lots. Parade Route: parade will begin at 11:00 starting at Anderson and travel east on E. Bridge St. to Hillside Cemetery. At Cemetery there will be a ceremony.

	Date	Time	Day of Week
Setup	5/29/17	9 A.M.	Monday
Event Starts		11 A.M.	Monday
Event Ends			
Dismantle			

Number of People Expected to Attend the Event: Event is dependent on weather for turnouts. Numbers are hard to guess.

**Event Details:**

Is event sponsored by a nonprofit organization?	YES	<input checked="" type="radio"/> NO
Will participants or spectators be charged an admission fee?	YES	<input checked="" type="radio"/> NO
Will there be alcohol for sale?	YES	<input checked="" type="radio"/> NO
Will there be food for sale?	YES	<input checked="" type="radio"/> NO
Will there be merchandise for sale?	YES	<input checked="" type="radio"/> NO
Will there be a vendor participation fee?	YES	<input checked="" type="radio"/> NO
Do you have insurance?	YES	<input checked="" type="radio"/> NO
Will any items be distributed?	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Will the event be advertised? If so, how? Shoppers guide/flyers/posters	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Does the event require on-site security?	YES	<input checked="" type="radio"/> NO
Does the event require on-site medical service?	YES	<input checked="" type="radio"/> NO
Does the event require street closure? If so, indicate route See attached	<input checked="" type="radio"/> YES	<input checked="" type="radio"/> NO
Do you plan to have sound amplification?	YES	<input checked="" type="radio"/> NO
Is electrical power required (for sound amplification, lighting, etc)?	YES	<input checked="" type="radio"/> NO

If yes, please show items on a site plan and describe how power is to be provided.

- Portable generator
- PGE temporary power service
- Other, please describe

**Tents or Structures**

Are you installing or constructing any structures, including buildings, climbing structures, stages, tents, canopies, etc.? YES  NO

If yes, please show structures on a site plan (attach). Also, please describe type, size and number of structures.

Permittees shall be responsible for the procurement of and payment for any electrical energy used during the event.

Permittees are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of a permittee's failure to clean and/or restore the site following the event will be borne by the permittee.

As the applicant, I hereby agree to abide by the terms set forth in this application and the ordinances of the City of Plainwell, I understand the failure to do so may lead to the cancellation of the event, or the denial of future permit applications.

Yes, I agree to the above terms       No, I do not agree to the above

Send this application to:

The City of Plainwell  
141 N. Main Street  
Plainwell, MI 49080

## **Event Street Closures**

Anderson & Bannister for line up and check in.

East Bridge (M-89) between 4 corners downtown to  
Hillside Cemetery/8th Street.

**HOLD HARMLESS AGREEMENT**

Title of Event: Memorial Day Parade Date of Event: May 29, 2017

Name of Applicant: VFW/ Chris Haas

Address: 472 E Bridge St. Phone: 685-3152

Name of Event Sponsor: VFW

Address: P.O. 453 Phone: \_\_\_\_\_

**HOLD HARMLESS AGREEMENT**

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s) Christine R. Haas Date: 5-12-17  
\_\_\_\_\_  
Date: \_\_\_\_\_

Signature of Officer of Sponsoring Organizations: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

I declare under penalty of perjury that the information provided in this application is correct.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**AFFIDAVIT OF APPLICANT (TO BE COMPLETED BY ALL APPLICANTS)**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief and I have read, understand, and agree to abide by the rules and regulations and I understand that this application is made subject to the rules and regulations established by the City Council and/or the City Manager

**\*\*Office Use Only\*\***

**Permit Approved: YES NO**  
**Name and Title:**  
**Comments:**





Put on City calendar pending -

✓ gave to BK: DS-

EP 5/15/17

Permit No: 2017-07

Please complete this application to request a special event permit. Applications are processed in 21-30 days. If the application is approved, a permit will be mailed to the applicant. If the application is not approved, the applicant will be notified by phone. There is a \$5.00, non-refundable, administrative processing fee.

**Applicant Information:**

Sponsoring Organization:	
Contact Name: Beth Hampsten	Email: bhampsten@kpe
Address: 1140 Autumn Dr., Otsego, MI 490	
Daytime Phone: 269-998-8490	Evening Phone: 269-998-8490

**Event Information:**

Type of Event:

Plainwell Education Foundation 5k Race

Describe in Detail the Activities Planned:

5k Race in downtown Plainwell

Location in Which Event will be Held:

Start and finish at Hicks Park

	Date	Time	Day of Week
Setup	6/14/17	4:00 p.m.	Wednesday
Event Starts	6/14/17	5:00 p.m.	Wednesday
Event Ends	6/14/17	9:00 p.m.	Wednesday
Dismantle	6/14/17	9:00 p.m.	Wednesday

Number of People Expected to Attend the Event: 150-200

As the applicant, I hereby agree to abide by the terms set forth in this application and the ordinances of the City of Plainwell. I understand the failure to do so may lead to the cancellation of the event, or the denial of future permit applications.

Yes, I agree to the above terms       No, I do not agree to the above

Send this application to:                      The City of Plainwell  
141 N. Main Street  
Plainwell, MI 49080

### HOLD HARMLESS AGREEMENT

Title of Event: Racin'The Island City      Date of Event: 6/14/2017

Name of Applicant: Beth Hampsten

Address: 1140 Autumn Dr., Otsego      Phone: 269-998-8490

Name of Event Sponsor: Plainwell Education Foundation

Address: P.O. Box 463, Plainwell      Phone: 269-998-8490

### HOLD HARMLESS AGREEMENT

This special event applicant or designee of the sponsoring organization(s) (hereafter called "permittee") agrees to reimburse the City of Plainwell (hereafter called "City") for all loss incurred by it in repairing or replacing damage to City property proximately caused by the permittee, its officers, employee, agents, monitors, or any other persons attending or forming the special event who were, or should have been, under the permittee's control. Persons who merely attend or join in a special event are not considered by that reason alone to be "under the control" of the permittee.

The permittee further agrees to defend without costs, indemnify, and hold harmless the City, its officers, agents, and employees from any liability to any persons, damages, losses, or injuries arising out of or alleged to arise out of the permitted event, which was proximately caused by the actions of the permittee, its officers, employees, agents, including monitors, or any other persons attending or joining in the event who were, or reasonably should have been under the control of the permittee. Persons who merely attend or join in an event are not considered by that reason alone to be "under the control" of the permittee.

I understand and agree to comply with all the terms of the above Hold Harmless Agreement if my application has been approved and all special conditions and required advance payment have been met.

Signature of Permittee(s) \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of Officer of Sponsoring Organizations: Beth Hampsten Date: 5/12/17

Title: President

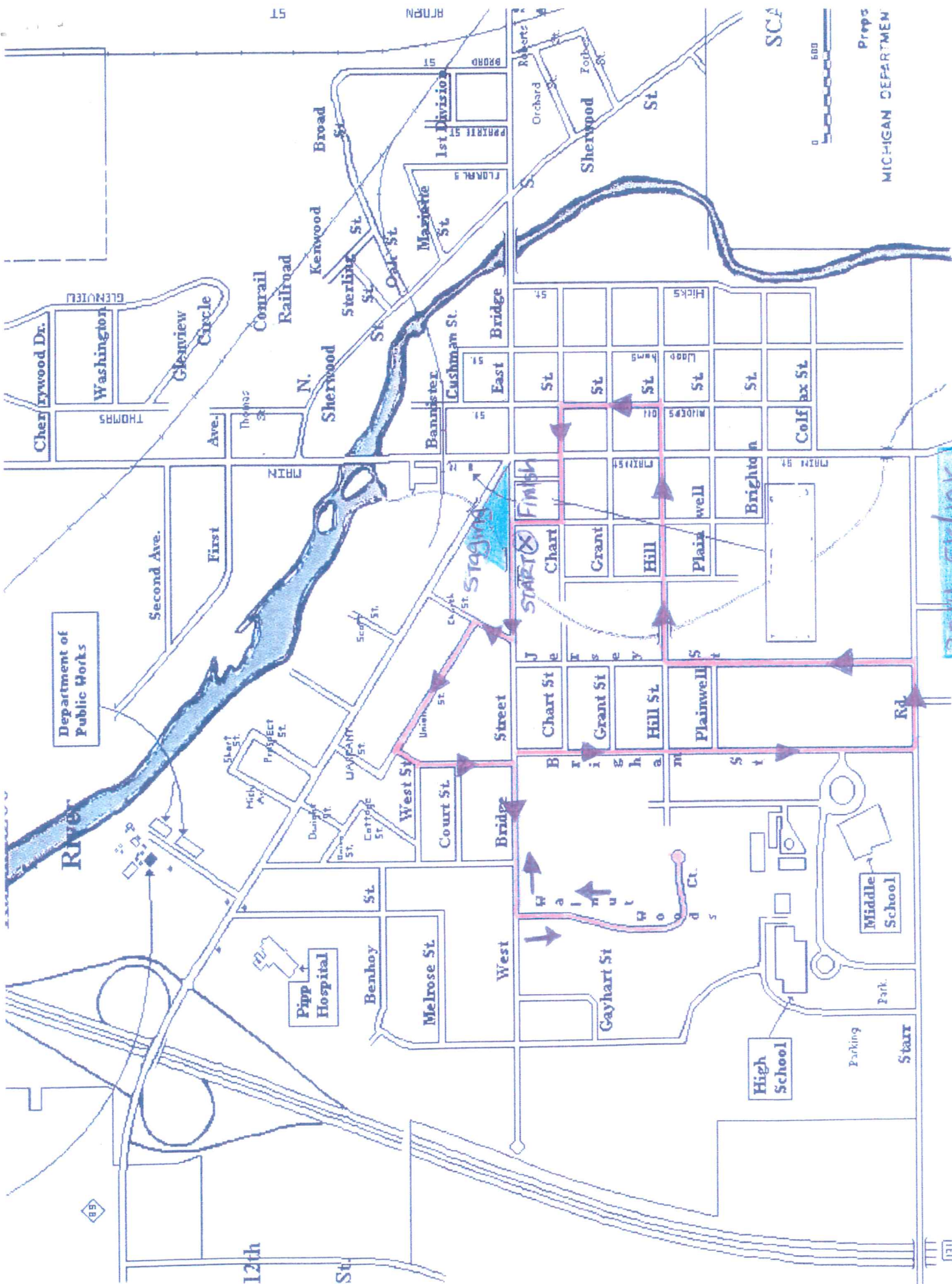
**I declare under penalty of perjury that the information provided in this application is correct.**

Signature of Applicant: Beth Hampsten Date: \_\_\_\_\_

**AFFIDAVIT OF APPLICANT (TO BE COMPLETED BY ALL APPLICANTS)**

Plainwell Education Foundation 5K  
Site Plan Description

The race will start and finish in Hicks Park in downtown Plainwell. At the conclusion of the race, we will have post-race refreshment and an awards ceremony. The awards ceremony will have music and emcee announcements which will require auxiliary power. If possible, we are requesting access to city electrical outlets available in the park, rather than renting a generator. This will help keep noise to a minimum.



SCA



Preps  
MICHIGAN DEPARTMENT

2014 5/8/10K

**Event Details:**

- Is event sponsored by a nonprofit organization? YES  NO
- Will participants or spectators be charged an admission fee? YES  NO
- Will there be alcohol for sale? YES  NO
- Will there be food for sale? YES  NO
- Will there be merchandise for sale? YES  NO
- Will there be a vendor participation fee? YES  NO
- Do you have insurance? YES  NO
- Will any items be distributed? YES  NO
- Will the event be advertised? If so, how? YES  NO
- Does the event require on-site security? YES  NO
- Does the event require on-site medical service? YES  NO
- Does the event require street closure? If so, indicate route YES  NO
- Do you plan to have sound amplification? YES  NO
- Is electrical power required (for sound amplification, lighting, etc)? YES  NO

If yes, please show items on a site plan and describe how power is to be provided.

- Portable generator
- PGE temporary power service
- Other, please describe

**Tents or Structures**

Are you installing or constructing any structures, including buildings, climbing structures, stages, tents, canopies, etc.? YES  NO

If yes, please show structures on a site plan (attach). Also, please describe type, size and number of structures.

Permittees shall be responsible for the procurement of and payment for any electrical energy used during the event.

Permittees are responsible for cleaning and restoring the site after the event. The cost of any employee overtime incurred because of a permittee's failure to clean and/or restore the site following the event will be borne by the permittee.



# City of Plainwell



“The Island City”

Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Roger Keeney, Council Member  
Brad Keeler, Council Member  
Todd Overhuel, Council Member

Department of Public Safety  
119 Island Ave  
Plainwell, Michigan 49080  
Phone: 269-685-9858  
Fax: 269-685-5460  
Email Address: [publicsafety@plainwell.org](mailto:publicsafety@plainwell.org)

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May 22, 2017

To: Erik Wilson, City Manager  
From: Bill Bomar, Director  
CC: Brian Kelley, Clerk/Treasurer  
CC: Rick Updike, Public Works Superintendent

Subject: Traffic Control Order

I'm requesting to place on the next council-meeting agenda a traffic control order for approval. TCO 463 will address the issues of motorists being notified that Walnut Woods Court is a dead end street.

Traffic Order 463 will be describing “Dead End Road”; the sign will be placed at the southwest corner of Walnut Woods Court at West Bridge Street.

This sign is cautionary in nature. It will be in place to notify motorist that Walnut Woods Court is a dead end street and will not require enforcement. See attached traffic control order.

# City of Plainwell, Michigan

## Traffic Control Order

**Traffic Control Order Number: 463**

**Date of Filing: 22-May-2017**

In accordance with Ordinance Number 299 as amended, we have made an investigation of traffic conditions on: **Walnut Woods Court**

at or near the intersection of: **West Bridge Street**

And as a result of said investigation, do hereby direct that:

**“DEAD END” Required on the west side of the roadway near the intersection for southbound traffic.**

Further that the following controls be placed at the following locations:

### **Dead End**

Facing **North**                      Sign(s) Location **Southwest corner**

The following Traffic Control Order(s) are hereby rescinded: \_\_\_\_\_

**This order shall expire 90 days from date of filing except that upon its approval by the Plainwell City Council, it shall not so expire.**

\_\_\_\_\_  
Date of Filing with City Clerk

Signed:

\_\_\_\_\_  
Traffic Engineer

\_\_\_\_\_  
Received for filing (date)

By:

\_\_\_\_\_  
City Clerk

**Approved by the Plainwell City Council on:**

Date:

\_\_\_\_\_

**The Traffic Control Order is effective upon posting of the required street signs.**

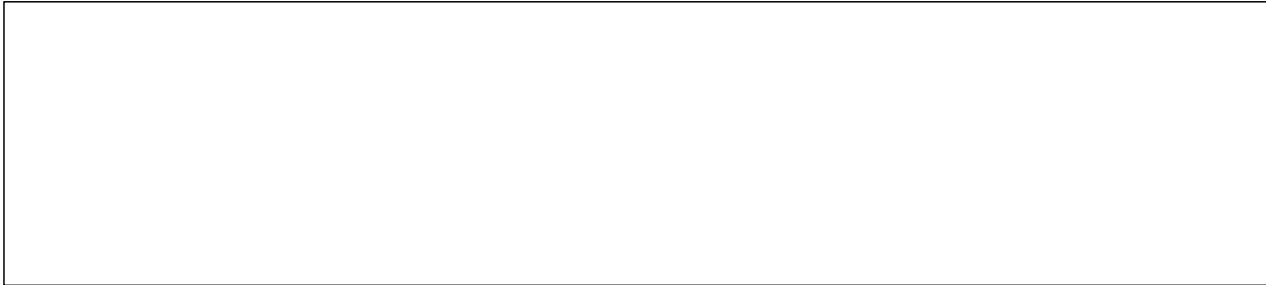
# Water Renewal

Superintendent: Bryan Pond

April 2017



## Significant Department Actions and Results



## Pending Items (including CIP)

- Replace 1989 Fiberglass Chemical Storage Bldgs.
- Replace Dystor SCADA PLC
- Replace 1980 Control Bldg.HVAC
- Replace Control Panel Wedgewood Lift Station
- Replace 1980 Waste Gas Flare
- Move Plant Powere Supply Pole
- Replace Hot Water Heating Loop

## Expenditure Summary/Issues

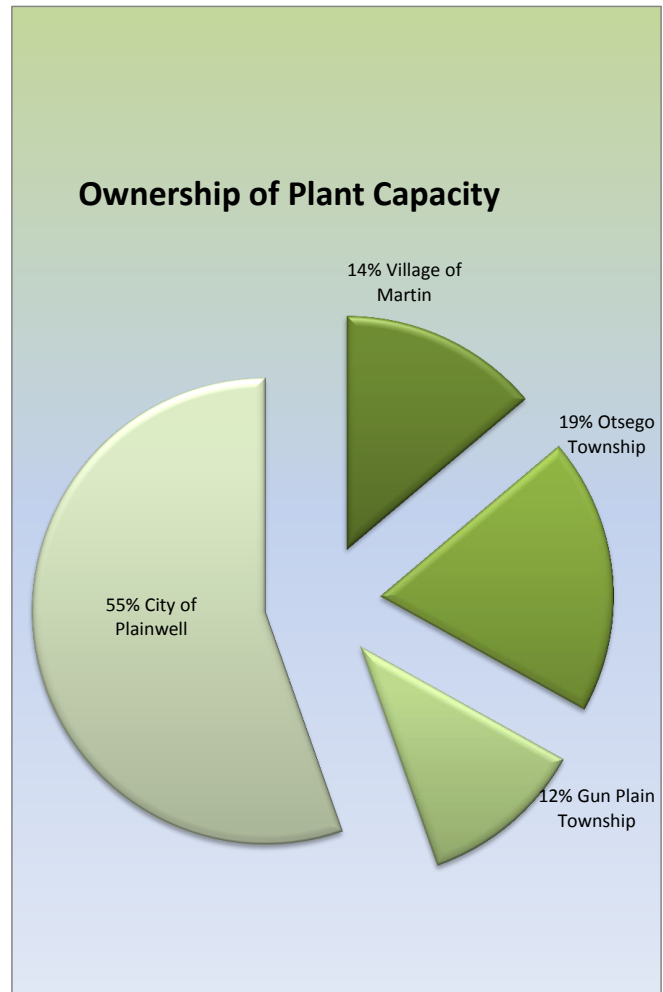
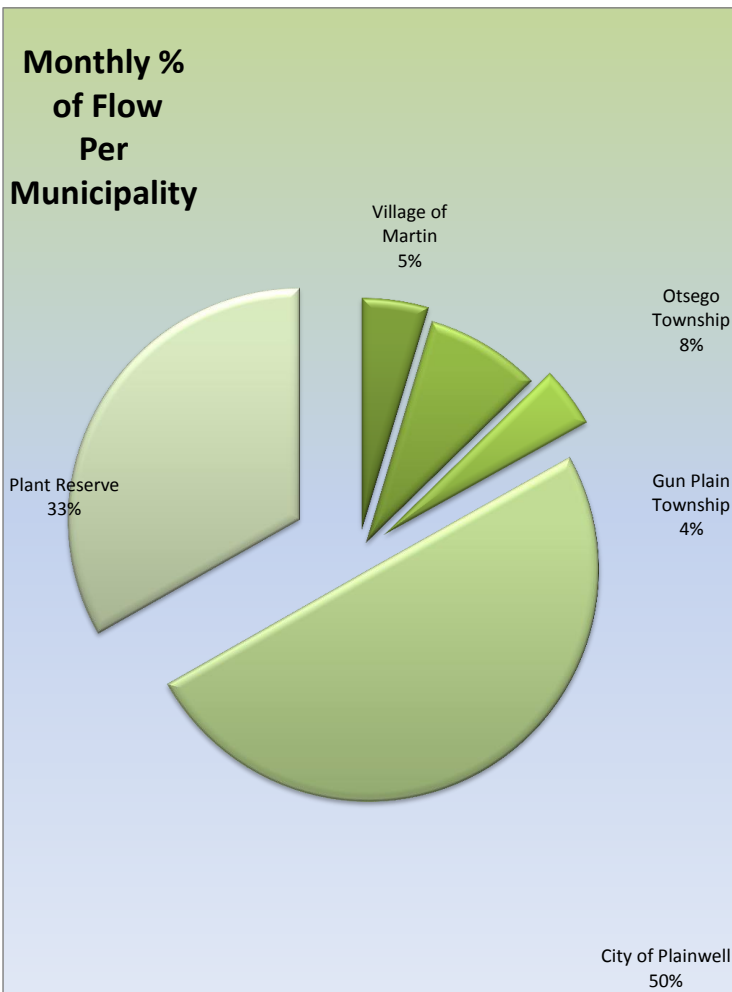
	<u>(budgeted)</u>	(completed)
	22,000	
	6,000	
	55,000	
	11,000	
	29,000	
	55,000	
	<u>90,000</u>	
	\$268,000	



## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
<b>Village of Martin</b>	1,113,180			
Gun River MH Park	586,000			
US 131 Motor Sports Park	90,390			
<b>Total:</b>	1,789,570			
<b>AVG. DAILY:</b>	63,913	180,000	64%	14%
<b>Otsego Township</b>	<b>Total:</b> 3,150,000			
	<b>AVG. DAILY:</b> 112,500	250,000	55%	19%
<b>Gun Plain Township</b>	<b>Total:</b> 1,053,000			
North 10th Street	440,300			
Gores Addition	166,000			
<b>AVG. DAILY</b>	59,261	150,000	60%	12%
<b>City of Plainwell</b>	<b>Total:</b> #####			
<b>AVG. DAILY:</b>	648506.846	720,000	10%	55%
<b>Avg. Daily Plant Flow from entire service district</b>	0.848			



## State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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**Carbonaceous Biochemical oxygen demand (CBOD-5):**

25 mg/l	15	14.34
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*This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.*

**TOTAL SUSPENDED SOLIDS (TSS):**

30 mg/l	15	18
---------	----	----

*Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.*

**PHOSPHORUS (P):**

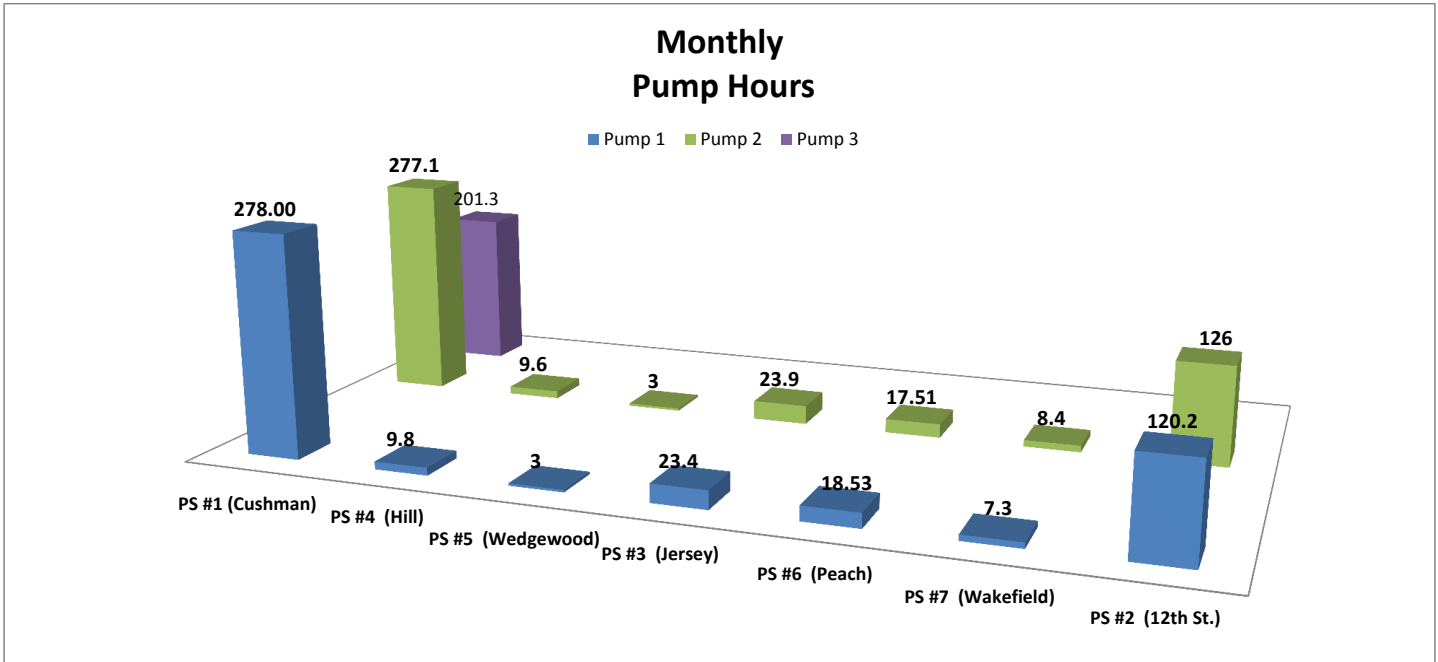
1.0 mg/l	0.45	0.47
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*Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.*

**Total Coliform (COLI):**

200counts/ml	50	14
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*A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.*



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

05/18/2017 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 POST DATES 05/22/2017 - 05/22/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000035	APPLIED IMAGING		
	933540	5/13/17 - 6/12/17 CITY HALL COPIER	131.24
	934398	5/16/17 - 6/15/17 DPW COPIER	16.62
TOTAL FOR: APPLIED IMAGING			147.86
004813	ASSIST PLUS LLC		
	PLW17002	WR REPAIR ACCESS LADDER	405.00
TOTAL FOR: ASSIST PLUS LLC			405.00
002323	BELLE TIRE		
	29643545	TIRES PD CAR #4	599.20
TOTAL FOR: BELLE TIRE			599.20
000461	BOB'S HARDWARE		
	43606	WELL #4 REPAIR	68.19
	43715	SHERWOOD PARK	25.33
	43718	SHERWOOD PARK	9.99
	43788	WATERING WAND	19.99
	43862	WR MISC	24.51
TOTAL FOR: BOB'S HARDWARE			148.01
001423	BORGESS MEDICAL CENTER		
	117401C10634	PHYSICAL 4/3/17	93.00
TOTAL FOR: BORGESS MEDICAL CENTER			93.00
000155	BRAVE INDUST FASTENERS		
	136687	PLOW BOLTS	270.20
TOTAL FOR: BRAVE INDUST FASTENERS			270.20
003090	BROCK TOWING & RECOVERY		
	20165	DPW TOW TRUCK #4	68.50
TOTAL FOR: BROCK TOWING & RECOVERY			68.50
001925	CENTURYLINK		
	2017-04	APRIL 2017 LONG DISTANCE	2.77
TOTAL FOR: CENTURYLINK			2.77
002219	CLARK TECHNICAL SERVICES		
	123 A	APRIL 2017 COMPUTER SUPPORT	1,045.00
TOTAL FOR: CLARK TECHNICAL SERVICES			1,045.00
000114	COLUMBIA PIPE & SUPPLY CO. INC		
	2371726	WR SUPPLIES	199.03
TOTAL FOR: COLUMBIA PIPE & SUPPLY CO. INC			199.03
000009	CONSUMERS ENERGY		
	2017-04A	4/1/17 - 4/30/17 ELEC BILLS	3,371.06
	9310001491	LAND LEASE 2ND DIVISION/M-89 STARTED 2013	100.00
TOTAL FOR: CONSUMERS ENERGY			3,471.06
001669	DR HOOKS SIGNS INC		
	139081	DOOR SIGN UPDATES CITY HALL	135.00
TOTAL FOR: DR HOOKS SIGNS INC			135.00
002478	ENGINEERED PROTECTION SYSTEMS INC		
	A723923	6/1/17 - 8/31/17 PUBLIC SAFETY	184.50

TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			184.50
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM 903083844	ANNUAL PURCHASE OF BIOXIDE FOR MARTIN FORCE MA	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM			300.00
002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID 1713501	PD/FIRE GAS 5/15/17	507.57
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			507.57
004241	GHD SERVICES INC 848615	UTILITIES/Common Area Maintenance FY 2017	2,238.39
TOTAL FOR: GHD SERVICES INC			2,238.39
000910	GRAINGER DIV OF W W 9436603204	WR	234.70
TOTAL FOR: GRAINGER DIV OF W W			234.70
000104	HARDINGS MARKET 380 2017-05	WR SUPPLIES	10.57
TOTAL FOR: HARDINGS MARKET 380			10.57
002566	HIEMSTRA OPTICAL PL-G1910-121	2017 GOLDEN TICKETS	245.00
TOTAL FOR: HIEMSTRA OPTICAL			245.00
002281	HOME DEPOT 2017-04	APRIL 2017 STATEMENT	947.37
TOTAL FOR: HOME DEPOT			947.37
002301	JOYFUL CLEANING - SID TUBBS 852	MAY 2017 CLEANING	964.00
TOTAL FOR: JOYFUL CLEANING - SID TUBBS			964.00
000079	KAECEHELE PUBLICATIONS INC 35931	3/27/17 SUMMARY	90.56
	35932	DDA ADS	35.00
TOTAL FOR: KAECEHELE PUBLICATIONS INC			125.56
000113	KAR LAB INC 704971	WR SAMPLES	130.00
	705139	WR SAMPLES	130.00
TOTAL FOR: KAR LAB INC			260.00
001993	KERKSTRA PORTABLE RESTROOMS INC 105974	EXTRA RESTROOM @ SHERWOOD PARK	70.00
	105975	HANDI-CAP RESTROOM @ SHERWOOD PARK	95.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			165.00
000014	MICHIGAN GAS UTILIITIES CORP. 2017-05	4/7/17 - 5/9/17 GAS BILLS	1,646.60
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP.			1,646.60
001455	MODERNISTIC CARPET CLEANING CO 117187	AIR DUCT CLEANING WR	350.00
	7284	CLEANING AND PAINTING OF SECONDARY CLARIFIER BLC	1,034.06
TOTAL FOR: MODERNISTIC CARPET CLEANING CO			1,384.06
002708	MORGAN BIRGE' & ASSOCIATES 27146	MAY 2017 PHONE MAINTENANCE	130.00
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES			130.00
000488	NATIONAL FLAG COMPANY 00194686	2017 PARADE/CEMETERY FLAGS	1,196.16

00194688	2017 US FLAGS FOR THE DOWNTOWN	277.45
TOTAL FOR: NATIONAL FLAG COMPANY		1,473.61
000096	NYE UNIFORM CO INC 603937 J. WELCHER	13.95
TOTAL FOR: NYE UNIFORM CO INC		13.95
000004	PLAINWELL AUTO SUPPLY INC 2017-04 APRIL 2017 STATEMENT	1,520.93
TOTAL FOR: PLAINWELL AUTO SUPPLY INC		1,520.93
002582	PLAINWELL REDI MIX - COSGROVE ENTER 6063 414 N MAIN ST	285.50
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER		285.50
001448	PROFESSIONAL CODE INSPECTIONS 5390 APRIL 2017 PERMITS	745.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS		745.00
004832	QUALITY PRECAST INC 11179 DPW	301.00
TOTAL FOR: QUALITY PRECAST INC		301.00
004239	RAY-TECH INFRARED CORP 568637 INFRARED ASPHALT HEATER REPAIR PARTS	1,836.12
TOTAL FOR: RAY-TECH INFRARED CORP		1,836.12
002371	RENEWED EARTH INC 25044 TOP SOIL FOR STUMPS 25132 WR 25133 WR 25134 YARD BLEND FOR DPS 25135 WR	85.50 136.80 136.80 51.30 136.80
TOTAL FOR: RENEWED EARTH INC		547.20
004151	RHINO SEED & LANDSCAPE SUPPLY LLC 17002018 WR	334.52
TOTAL FOR: RHINO SEED & LANDSCAPE SUPPLY LLC		334.52
002644	RIETH-RILEY CONSTRUCTION CO INC 7174951 ASPHALT	484.68
TOTAL FOR: RIETH-RILEY CONSTRUCTION CO INC		484.68
001873	SCHANZ TIRE & AUTO SUPPLY INC. 135042 TIRE DISPOSAL/LABOR	20.00
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.		20.00
002402	STEENSMA LAWN & POWER EQUIPMENT 428086 CHAIN SAW CHAIN & BAR 429388 WEED TRIMMER SUPPLIES	99.95 44.16
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT		144.11
000971	SUPERIOR SWEEPING SERVICE INC 26690 FY 2016-2017 SWEEPING CONTRACT	3,950.00
TOTAL FOR: SUPERIOR SWEEPING SERVICE INC		3,950.00
004771	THERMALTECH ENGINEERING 13308.020-0000002 ENG SHOP DRIVING REVIEW SITE VISITS HVAC	3,500.00
TOTAL FOR: THERMALTECH ENGINEERING		3,500.00
000269	TIME EMERGENCY EQUIPMENT 120591 FIRE TURN OUT GEAR	4,277.16
TOTAL FOR: TIME EMERGENCY EQUIPMENT		4,277.16

002002	USA BLUEBOOK-HD SUPPLY FACILITIES M		
	251012	WR	295.62
TOTAL FOR: USA BLUEBOOK-HD SUPPLY FACILITIES M			295.62
002653	VAN MANEN OIL COMPANY		
	2075215	REGULAR GAS 5/22/17	463.25
	2075221	DIESEL FUEL 5/9/17	449.54
TOTAL FOR: VAN MANEN OIL COMPANY			912.79
000941	WEST MICHIGAN CRIMINAL JUSTICE		
	3053	FALL 2016 - MCOLES	286.30
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			286.30
000947	WYOMING ASPHALT & PAVING INC.		
	034	ASPHALT 4/28/17	221.76
TOTAL FOR: WYOMING ASPHALT & PAVING INC.			221.76

TOTAL - ALL VENDORS 37,078.20

INVOICE AUTHORIZATION	
<b>Person Compiling Report</b>	<b>Brian Kelley, City Clerk/Treasurer</b>
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Cheryl Pickett</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Cheryl Pickett                DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Cheryl Pickett, email=cpickett@plainwell.org                Date: 2017.05.18 10:00:15 -04'00'             </div> </div>	Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Brian Kelley</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Brian Kelley                DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org                Date: 2017.05.19 09:08:16 -04'00'             </div> </div>
<b>Bryan Pond, Water Renewal Plant Supt.</b>	<b>Bill Bomar, Public Safety Director</b>
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Bryan Pond</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Bryan Pond                DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Bryan Pond, email=bpond@plainwell.org                Date: 2017.05.18 10:40:55 -04'00'             </div> </div>	Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Bill Bomar</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Bill Bomar                Date: 2017.05.18 12:05:14 -04'00'             </div> </div>
<b>Rick Updike, Public Works Supt.</b>	<b>Erik J. Wilson, City Manager</b>
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Rick Updike</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Rick Updike                DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, cn=Rick Updike, email=rupdike@plainwell.org                Date: 2017.05.18 13:19:19 -04'00'             </div> </div>	Insert Signature: <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 24pt; font-weight: bold;">Erik Wilson</div> <div style="font-size: 8pt; color: gray;">               Digitally signed by Erik Wilson                DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org                Date: 2017.05.19 12:03:15 -04'00'             </div> </div>

05/19/2017

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 05/08/2017 - 05/31/2017

Check Date	Check	Vendor Name	Description	Amount
Bank APPNC PNC Accounts Payable Checking				
Check Type: EFT Transfer				
05/31/2017	442(E)	PNC BANK (SERVICE CHARGE)	MAY 2017 PNC BANK FEES	<u>110.35</u>
			Total EFT Transfer:	<u>110.35</u>
APPNC TOTALS:				
Total of 1 Checks:				110.35
Less 0 Void Checks:				<u>0.00</u>
Total of 1 Disbursements:				<u>110.35</u>
Bank CBGEN Chemical Bank - General AP Account				
Check Type: EFT Transfer				
05/15/2017	1091(E)	CHEMICAL BANK	MAY 2017 CHEMICAL BANK FEES	<u>146.01</u>
			Total EFT Transfer:	<u>146.01</u>
Check Type: Paper Check				
05/08/2017	10864	US BANK EQUIPMENT FINANCE (COPIER)	MAY 2017 DPW COPIER	<u>113.00</u>
			Total Paper Check:	<u>113.00</u>
CBGEN TOTALS:				
Total of 2 Checks:				259.01
Less 0 Void Checks:				<u>0.00</u>
Total of 2 Disbursements:				<u>259.01</u>

REPORT TOTALS:

Total of 3 Checks:

369.36

Less 0 Void Checks:

0.00

Total of 3 Disbursements:

369.36

## Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, |s=City of Plainwell,  
o=Internet Widgits Pty Ltd, cn=Brian  
Kelley, email=bkelley@plainwell.org  
Date: 2017.05.19 09:07:41 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, |s=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2017.05.19 12:02:52 -04'00'



**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY CASE  
NO. U-17918-R**

- Consumers Energy Company requests that the Michigan Public Service Commission approve the reconciliation of Power Supply Cost Recovery (PSCR) costs and revenues for the calendar year 2016.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

**DATE/TIME:** **Tuesday, May 23, 2017, at 9:30 a.m.**  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge **Sharon Feldman**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) March 31, 2017 application, which seeks Commission's approval of the January 2016 through December 2016 PSCR Reconciliation. Consumers Energy has calculated a year-end underrecovery of approximately \$9.37 million, which is subject to the roll-in treatment as previously authorized by the Commission.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May, 16, 2017. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department – Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY  
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY  
CONSUMERS ENERGY.]**

**STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC AND GAS CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-18261**

- Consumers Energy Company requests that the Michigan Public Service Commission approve of its 2018-2021 Energy Waste Reduction plan.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

**DATE/TIME:** **Thursday, May 25, 2017, at 9:00 a.m.**  
This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge **Dennis Mack**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) March 31, 2017 application, which seeks Commission's approval of 1) the Company's proposed 2018-2021 Energy Waste Reduction Plan; 2) the requested 2018-2021 Energy Waste Reduction Plan natural gas and electric surcharges; 3) the requested accounting authority and the authority to roll-forward any unspent funds into future approved Energy Waste Reduction plans; 4) the issuance of tariff sheets; 5) the Energy Waste Reduction incentive proposal; and 6) other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 18, 2017. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department - Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE,  
REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]**

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE ELECTRIC CUSTOMERS OF  
CONSUMERS ENERGY COMPANY  
CASE NO. U-18252

RECEIVED  
MAY 19 2017

Plainwell City Clerk's Office

- Consumers Energy Company requests Michigan Public Service Commission approval of the divestment of its B.C. Cobb and J.R. Whiting electric generating plants.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, Michigan 49201, (800) 477-5050 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A public hearing will be held:

**DATE/TIME:** **Wednesday, May 31, 2017, at 9:00 a.m.**

This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

**BEFORE:** Administrative Law Judge **Dennis W. Mack**

**LOCATION:** Michigan Public Service Commission  
7109 West Saginaw Highway  
Lansing, Michigan

**PARTICIPATION:** Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Consumers Energy Company's (Consumers Energy) April 25, 2017 application, which seeks Commission's approval to the proposed divestment of Consumers Energy's B.C. Cobb and J.R. Whiting electric generating plants to Forsite.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 24, 2017. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy's Legal Department – Regulatory Group, One Energy Plaza, Jackson, Michigan 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy's application may be reviewed on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets), and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Michigan Administrative Hearing System's Administrative Hearing Rules, 2015 AC, R 792.10401 et seq.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE,  
REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]**

***PLEASE JOIN US!***

# **MEDICAL MARIJUANA DISPENSARY DISCUSSION**

***FOR TOWNSHIP OFFICIALS AND  
ELECTED COUNCIL/TOWNSHIP MEMBERS***

**June 20, 2017**

**1 pm to 5 pm**

**Pinnacle Center - Hudsonville**

## **Keynote speakers**

Dale D. Quigley, Deputy Coordinator  
*National Marijuana Initiative (NMI)*

Tony Coder, Director of State & Local Affairs  
*Smart Approaches to Marijuana (SAM)*

## **Panel Discussion**

Director Shelly Edgerton from LARA (invited)

Kenneth Stecker, Traffic Safety Resource Prosecutor  
*Prosecuting Attorneys Association of Michigan*

D/F/Lt Andrew Fias, WEMET Section Commander

Dale Hilson, Muskegon County Prosecutor

Roberts Kengis, Allegan County Prosecutor

Ronald Frantz, Ottawa County Prosecutor

**Free to attend but you must RSVP: [marijuanadispensariesupdate.eventbrite.com](http://marijuanadispensariesupdate.eventbrite.com)**

Questions? Contact Heidi Denton (269) 673-6617 #2217 or [hdenton@accmhs.org](mailto:hdenton@accmhs.org)



## Reports & Communications:

### **A. Resolution 17-14 – State Grant Authorization:**

The State is requiring new voting equipment statewide. Allegan County has chosen its preferred vendor of equipment, which will be funded by a State Grant for which the city needs to make application. This resolution authorized the City Manager to execute the documents related to the application for state funding for the new voting equipment.

**Recommended action:** Consider approving Resolution 17-14 as presented.

### **B. Special Event Permit 2017-03 – 2017 Car/Truck Show:**

This is a request for a car/truck show on the Mill Parking Lot to benefit DC Strong. The event is scheduled for July 15, 2017. A representative from DC Strong will be in attendance to answer questions.

**Recommended action:** Consider approving Special Event Permit 2017-03 as presented.

### **C. Special Event Permit 2017-06 – Memorial Day Parade:**

The VFW sponsors the annual Memorial Day Parade, this year on May 29. The permit requires the closure of streets and, therefore Council's approval is required.

**Recommended action:** Consider approving Special Event Permit 2017-06 as presented.

### **D. Special Event Permit 2017-07 – Plainwell Education Foundation 5K Race:**

The Plainwell Education Foundation is requesting to host a 5K race through Downtown Plainwell on June 14, 2017 from 4pm until 9pm. The race will start and end at Hicks Park.

**Recommended action:** Consider approving Special Event Permit 2017-07 as presented.

### **E. Traffic Control Order 463 – Walnut Woods Court:**

This new traffic order will place a "Dead End Road" sign at the southwest corner of Walnut Woods Court and West Bridge Street to notify motorists that Walnut Woods Court is a dead end street.

**Recommended action:** Consider approving Special Event Permit 2017-07 as presented

## Non-Agenda Items

- Notice of Hearing – Consumers Energy Company – May 23, 2017 9.30am
- Notice of Hearing – Consumers Energy Company – May 25, 2017 9am
- Invitation to Medical Marijuana Dispensary Discussion - June 20, 2017 1pm at Pinnacle Center in Hudsonville
- Notice of Hearing – Consumers Energy Company – May 31, 2017 9am

## Reminder of Upcoming Meetings

- May 25, 2017 – Allegan County Board of Commissioners – 9am
- June 7, 2017 – Plainwell Planning Commission – 7pm
- June 12, 2017 – Plainwell City Council – 7pm