

# City of Plainwell



Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

---

## AGENDA

City Council – Monday March 27, 2017

7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary** – 03/13/2017 Regular Meeting.
6. **General Public / County Commissioner Reports**
7. **Presentations**
  - A. Employee Recognition – *Erik J. Wilson – 15 years*
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
  - A. **Site Plan Review – 201 E. Bridge Street**  
Council will consider a rezoning request for 201 E. Bridge Street.
  - B. **Demolition Plan – 138/140 S. Main St.**  
Council will consider a demolition plan for the Plainwell Diner/Bait Shop sites.
  - C. **Sale of City Owned Assets**  
Council will consider approving sale of two (2) DPW vehicles at auction.
  - D. **Fireworks Display Permit**  
Council will consider approving the annual July 4 fireworks display at the Airport.
  - E. **City Manager Contract**  
Council will consider the City Manager's contract.
11. **Communications:** The Planning Commission DRAFT March 15, 2017 Minutes, the February 2017 DPS Report and the February 2017 Water Renewal Report.
12. **Accounts Payable - \$33,268.54**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

**MINUTES**  
**Plainwell City Council**  
**March 13, 2017**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: None.
4. Approval of Minutes/Summary:  
**A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 02/27/2017 regular meeting. On voice vote, all voted in favor. Motion passed.**
5. Invocation was given by Peter Dams from Lighthouse Baptist Church
6. General Public:  
Nancy Morehouse thanked the community for a successful pancake breakfast on Sunday March 12 and presented Community Development Manager Siegel with donations for the Dog Park approximating \$600.
7. County Commissioner Report:  
Commissioner Black clarified that the county continues to seek input on funding for road patrols.
8. Presentations:  
Jennifer Quigley from GHD presented a brief overview of the cleanup project and the process of evaluating where to dig on the mill property. She noted two (2) areas where recent testing suggested those sites are not as bad as previously thought – one near where the Mill Race joins the River and the other near the Prince Street Extension. Remedial design reports are expected to be delivered to the EPA by January 2018 with EPA approval expected shortly thereafter which would allow for implementation of the work in the spring/summer of 2018. Council asked about the delays, as work was expected in 2017, and Ms. Quigley noted the process ongoing communications with EPA and responding to its comments, as well as statutory requirements, as the cause for delays in this complicated project. City Manager Wilson asked about deed restrictions, which are known for zoning and use issues. Ms. Quigley suggested that additional deed restrictions for water-use should be expected as the project continues. City Manager Wilson noted that Weyerhaeuser has been helpful regarding the Sweetwater project. Council thanked Ms. Quigley for her report.
9. Agenda Amendments: None
10. Mayor's Report: Mayor Brooks reported having attended the funeral service for former Mayor Joe Dorgan and celebrated Joe's life for his service to Plainwell. Joe Dorgan's was a "life well lived". Mayor Brooks believes that Joe was pleased with the recent action to sell the Harding's Building to Ace Hardware. Joe's appointment as Mayor came at just the right time for Plainwell. The Mayor expressed his condolences to the family.
11. Recommendations and Reports:
  - A. Clerk/Treasurer Kelley reminded Council of a 2016 action to grant the West Town Apartments special tax consideration upon funding for a large rehabilitation project. The developer noted at the February 27 meeting that the MSHDA funding had been secured and that project would begin soon. **A motion by Steele, supported by Overhuel, to approve the second reading and waive the actual reading of Ordinance 378 for West Town Apartments, thereby approving Ordinance 378. On a voice vote, all in favor. Motion passed.**

- B. Superintendent Updike reported on the grant to add brick-and-mortar restrooms to Sherwood Park. The city is required to match funds in the amount of \$15,000, which would be largely in-kind costs for the DPW staff to do some of the work in the next budget cycle for the facility which would be similar to the facilities in Pell Park. The Resolution before Council formalizes the matching funds. **A motion by Keeler, supported by Steele, to adopt Resolution 17-11, authorizing the appropriation of \$15,000 of matching funds for the Michigan DNR Grant for Sherwood Park Upgrades and Enhancements. On a voice vote, all in favor. Motion passed.**
- C. Nancy Moorehouse requested of Council a special event permit for the Plainwell Days Festival similar to last year's event. Director Bomar noted a possible different parade route, but everything was in order. **A motion by Keeler, supported by Overhuel, to approve Special Event Permit 2017-001 for the Plainwell Days Festival. On a voice vote, all in favor. Motion passed.**
- D. Lexanne Mastenbrook requested of Council a special event permit for the annual Easter Egg Hunt and noted that the event continues to add more features and may need additional items not included in the original permit application, such as electricity for a band and snow fencing along M-89. **A motion by Steele, supported by Keeler, to approve Special Event Permit 2017-002 for the Easter Egg Hunt, with administrative approval for the items not included in the original application. On a voice vote, all in favor. Motion passed.**
- E. Superintendent Updike noted ongoing discussions with citizen Tony Gless about converting a tennis court at Thurl Cook Park into two (2) pickleball courts. Mr. Gless has assured the city that funding is available for the entire project. Racquet Sport has submitted a proposal for the work approximating \$10,700. Superintendent Updike recommends letting the purchase order now to get on the contractor's calendar for a summer/fall project completion. **A motion by Steele, supported by Overhuel, to accept the proposal from Racquet Sports for the conversion of a tennis court at Thurl Cook Park to two (2) pickleball courts. On a voice vote, all in favor. Motion passed.**

12. Communications:

**A motion by Steele, seconded by Overhuel, to accept and place on file the January 2017 DPS Report, the February 2017 Investment Activity and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Keeler, supported by Steele, that the bills be allowed and orders drawn in the amount of \$155,520.39 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments

None.

15. Staff Comments

Personnel Manager Lamorandier expressed her condolences to the Dorgan Family.

Superintendent Pond noted continued work on capital projects.

Superintendent Updike reported working on the RFP for the grant restroom work and bidding for paving work.

Community Development Manager Siegel noted continued fundraising for the Dog Park, as well as working on a Pipp Foundation Grant. She also noted the Farmer's Market would open on May 19 in the new location near the Bandshell.

Director Bomar noted attending the medical marijuana summit and that there was good information given. He reported on several public safety events including an arrest Officer Rantz made in cooperation with the Kalamazoo County Sheriff's Department related to an alleged robbery at Meijer on West Main.

Clerk/Treasurer Kelley noted completion of the 2016 property tax settlement and that the city had issued n RFP for Assessing Services.

City Manager Wilson noted Joe Dorgan's involvement with the Rotary and his work in the community. He will be sorely missed.

16. Council Comments:

None.

17. Adjournment:

**A motion by Steele, supported by Keeler, to adjourn the meeting at 7:38 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

DRAFT

**SUMMARY**  
**Plainwell City Council**  
**February 27, 2017**

1. Mayor Brooks called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Brooks, Keeler, Overhuel, Keeney and Steele. Absent: None.
4. Approved Minutes/Summary of 02/272017 regular meeting.
5. Invocation was given by Peter Dams of Lighthouse Baptist Church.
6. Noted the passing of former Mayor Joe Dorgan, expressing condolences.
7. Approved the second reading, waived the actual reading of and adopted Ordinance 378 for West Town Apartments.
8. Adopted Resolution 17-11, Accepting the Terms of the Agreement from Michigan DNR for Sherwood Park Upgrades and Enhancements.
9. Approved Special Event Permit 2017-001 for Plainwell Days Festival.
10. Approved Special Event Permit 2017-002 for the Easter Egg Hunt.
11. Approved purchase order from Racquet Sports for conversion of one tennis court at Thurl Cook Park into two (2) pickleball courts.
12. Accepted and placed on file the January 2017 DPS report and the February 2017 Investment and Fund Balance Reports.
13. Approved Accounts Payable for \$155,520.39.
14. Adjourned the meeting at 7:38 pm.

Submitted by,  
Brian Kelley  
City Clerk/Treasurer

# Allegan County Board of Commissioners



County Services Building  
3283 – 122<sup>nd</sup> Avenue  
Allegan, MI 49010  
269-673-0203 Main Office  
269-686-5331 Main Fax  
<http://www.allegancounty.org>

**Dean Kapenga, Chairman**  
**Tom Jessup, Vice Chairman**

## BOARD OF COMMISSIONERS MEETING – AGENDA

Thursday, March 23, 2017 – 1PM  
Board Room – County Services Building  
9AM

**DISTRICT 1**  
Dean Kapenga  
616-218-2599  
dkapenga@  
allegancounty.org

**DISTRICT 2**  
Jim Storey  
616-848-9767  
jstorey@  
allegancounty.org

**DISTRICT 3**  
Max R. Thiele  
269-673-4514  
mthiele@  
allegancounty.org

**DISTRICT 4**  
Mark DeYoung  
616-681-9413  
mdeyoung@  
allegancounty.org

**DISTRICT 5**  
Tom Jessup  
269-637-3374  
tjessup@  
allegancounty.org

**DISTRICT 6**  
Gale Dugan  
269-694-5276  
gdugan@  
allegancounty.org

**DISTRICT 7**  
Don Black  
269-792-6446  
dblack@  
allegancounty.org

### DISCUSSION ITEMS:

1. Wellness Quarterly Report—Amy Doeden, Wellness Coordinator (*Bi-Annual Report-75% or more of our employees participate with purpose to reduce costs and performance*)
2. Budget (*Replace ; passed unanimously*)
  - a. MERS Plan (*Move to the PM agenda; passed 5-2 Jessup, Dugan*)
  - b. Road Patrol Funding (*Plan municipality input meeting to discuss potential millage at Allegan Township Hall April 27, 2017 5:00-9:00PM*)
  - c. Budget Policy (*Move to further agenda*)
3. 2017-18 Planning Continues Administrative Update (*Progress of commissioner projects*)
4. Radios to townships (*Moved to PM Agenda; passed unanimously*)

### Closed Session: Collective Bargaining

1PM

#### CALL TO ORDER:

**OPENING PRAYER:** Commissioner Mark DeYoung

#### PLEDGE OF ALLEGIANCE:

#### ROLL CALL:

**APPROVAL OF MINUTES:** Attached  
February 23, 2017

#### PUBLIC PARTICIPATION:

#### ADDITIONAL AGENDA ITEMS:

#### APPROVAL OF AGENDA:

#### PRESENTATIONS:

#### PROCLAMATIONS:

#### INFORMATIONAL SESSION:

Bob Genetski, County Clerk/Register

Nora Balgoyen-Williams, Economic Development (*Supported by 4-board members, Perrigo and Allegan Township Supervisor Steve Shultz*)

#### ADMINISTRATIVE REPORTS:

### CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/3/17 & 3/10/17 & 3/17/17 & 3/24/17) (*\$927,051.46, \$224,726.55, \$546,726.01, \$234,543.47; passed unanimously*)

#### Mission Statement

“The Allegan County Board of Commissioners shall plan, develop, and evaluate the necessary policies and resources to ensure our county continues to progress and prosper”

---

**ACTION ITEMS:**

1. Board of Commissioners-MERS Payment Plan (*Use various County resources to eliminate any further payment. The retirement system is a moving target and for now we are full Replace ; passed unanimously*)
2. County Clerk-Apply for Grant/New Voting System (*New equipment and cost not at this time selected and cost-more information and decision will come to commission on April 13, 2017.; passed unanimously*)
3. Radios to townships (*Provide Trowbridge 3-mobile and 9-portable and Casco 7-mobile and 10 portable because contract for fire coverage; passed unanimously*)

---

**DISCUSSION ITEMS:**

1. Parks Advisory Board—adopt revised By-Laws (152-497) (*Replace ; passed unanimously*)
2. Board of Commissioners—authorize Capital Purchase Ford Utility Vehicles (154-533) (*Replace 15 for \$352,500 plus equipment \$111,840 ; passed unanimously*)

---

**ELECTIONS:**

1. Commission on Aging: (*Larry Laudenberger*)
  - Senior Representative—term expires 12/31/16

**ROUND TABLE:**

- District-1-Dean Kapenga-*(Nothing)*
- District-2-Jim Storey-*(Future agenda to address phone revenue at jail)*
- District-3-Max R. Thiele-*(Request new application to serve on a sub-committee including education, professional experience commitment to)*
- District-4-Mark DeYoung-*(Nothing)*
- District-5-Tom Jessup-*(Nothing)*
- District-6-Gale Dugan-*(Working on a resolution in support of Kalamazoo River clean-up and recreation.)*
- District-7-Don Black-*(I requested new County Directory printed. Bob Genetski updates on line, but does not have money to print. Within 2 weeks Bob and staff will meet with vendor to estimate and develop resolution.)*

District #7 Commissioner (616) 920-2875 Don Black Synopsis-March 23, 2017

*(Comments in italics are my opinions and interpretation of the Commission meeting and actions)*

***Legacy***

*“There is a choice you make in everything you do. So keep in mind that in the end, the choice you make, makes you.” John Wooden*

**ADJOURNMENT:** Next Meeting - Thursday, April 13, 2017, 1PM @ **BOARD ROOM**  
– **COUNTY SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

# City of Plainwell



“The Island City”

Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Todd Overhuel, Council Member  
Roger Keeney, Council Member

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Address: [www.plainwell.org](http://www.plainwell.org)

---

## March 2017 Employee Recognition

### Congratulating 15 Years of Service

**Erik J. Wilson**

City Manager

March 25, 2002 – current



# CITY OF PLAINWELL



## PROJECT / SITE PLAN REVIEW FORM

Rev. 8/2005

Today's Date: 2/17/17

Parcel Number: **55-100-031-00**

Project Site Address: 201 E. Bridge St.

Owner(s) w/Contact Information: Gregory C. Hassel, 2477 103<sup>rd</sup> Ave. Otsego, MI 49078 (269)-685-5484

Contractor(s) w/Contact Information:

Current Zoning: **SB**

Wellhead Protection/Flood Hazard District?

Description of Proposed Project:

1. Is The Project a Permitted Use? **yes** If No, Is Proposed Use a Permitted Use After Special Approval?

2. Have All The Necessary Copies Of The Proposed Project Been Submitted (PDF Format)?

3. Zoning Permit has Been Completed? **yes**

4. Is the Site Plan Accompanied By:

- Legal description- Lot 31 O.P. sec 29 / 03-55-100-031-00
- Gross land area with north point
- Zoning classification- **SB requested to rezone to CBD**
- Zoning and land use of abutting lots, w/structures and improvements indicated-
- Name and address of person preparing the site plan- **Rob's Design, Plainwell**
- Scale-
- Structure location(s)-
- Dimensions of lot and property lines-
- Location of all structures on subject and abutting properties-
- Location of each proposed structure, w/use(s), w/number of stories, gross building area-?
- Distances between structures and lot lines, setback lines-
- Occupancy type
- Fire exits **Yes adequate**

5. Parking (and Paving) **Existing**

- Proper number of parking spots/handicap? yes
- Location of loading docks/zone?
- Adequate loading space?
- Asphalt or gravel requirement met?

6. Landscaping

- Location and volume meets requirement?

7. Lighting

- Exterior lighting kept substantially on property?

8. Traffic Flow (vehicular and pedestrian) **Existing**

- Driveway permit needed?
- Does traffic circulation provide safe vehicular and pedestrian flow **Yes**

- Public safety vehicle access? **Yes**
- Fire lanes needed? **No**

**9. Storm Water Retention**

- Location of proposed storm collection area shown?
- Adequate size?

**10. Dumpster Existing**

- Location and screening?

**11. Water and Sewer Lines (hookups)**

- Will permits be needed?
- Size and location of water connections/meter(s)?
- Is a backflow preventer required?
- Size and location of sewer connections?
- Hydrant location **#306 adjacent to building on N Anderson adjacent to building, #302 north of on N. Anderson north of Bannister, #305 Cushman east of N. Anderson**

**12. Noise, Odor, Particulate, Vibration, Combustible or Hazardous Material Concerns**

**13. Signage Plan Existing**

- Describe plan:

**14. Outside Storage**

- Will outside storage be required?
- Proper screenage and distances met?

**15. Is Minimum/Maximum Lot Width Requirement Met? **Yes****

**16. Is Minimum/Maximum Lot Area Requirement Met? **Yes****

**17. Is Minimum/Maximum Height Requirement Met? **Yes****

**18. Setback Requirements **CBD (To Line)****

- Front? **To Line**
- Back? **To Line**
- Side? **To Line**

**19. Phase Construction (if applicable)**

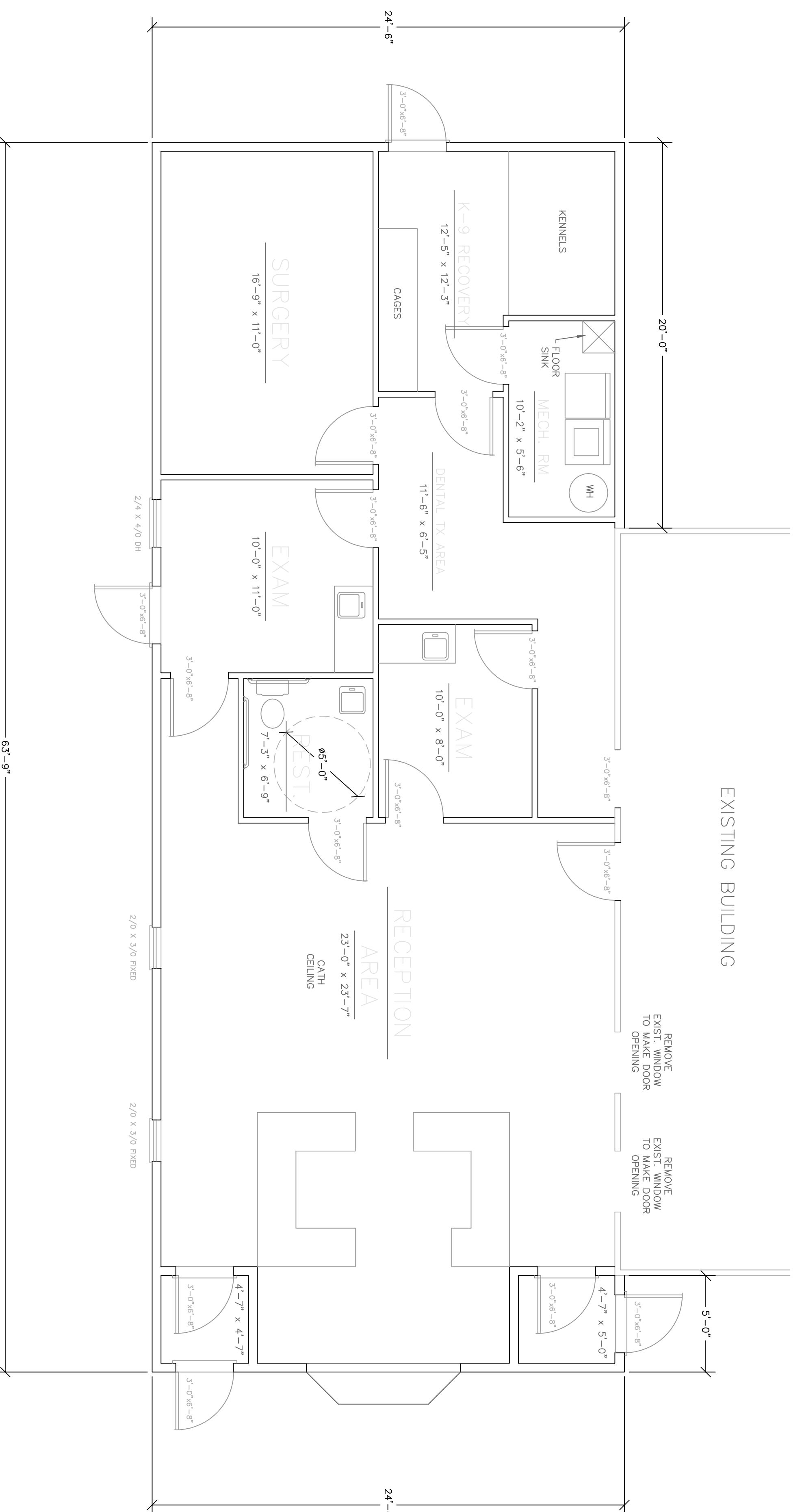
- Description of each phase:

**20. Fire Suppression Considerations (if applicable)**

- Is sprinkler needed or recommended **NR**
- Fire Pump needed ( 3 stories or more) **NR**

*Bill Bma*  
3/9/17

*Quinn Siegel*  
3/9/17



## FLOOR PLAN

— EXISTING  
 — NEW

Xref #: /handicap/habath

\*\*\* NOTE: All Federal, State and local codes, ordinances, regulations, etc. shall be considered as part of this design. The contractor shall verify all dimensions before proceeding with construction. \*\*\*  
 \*\*\*\*\* This drawing is the copyrighted property of ROB'S DESIGN \*\*\*\*\*

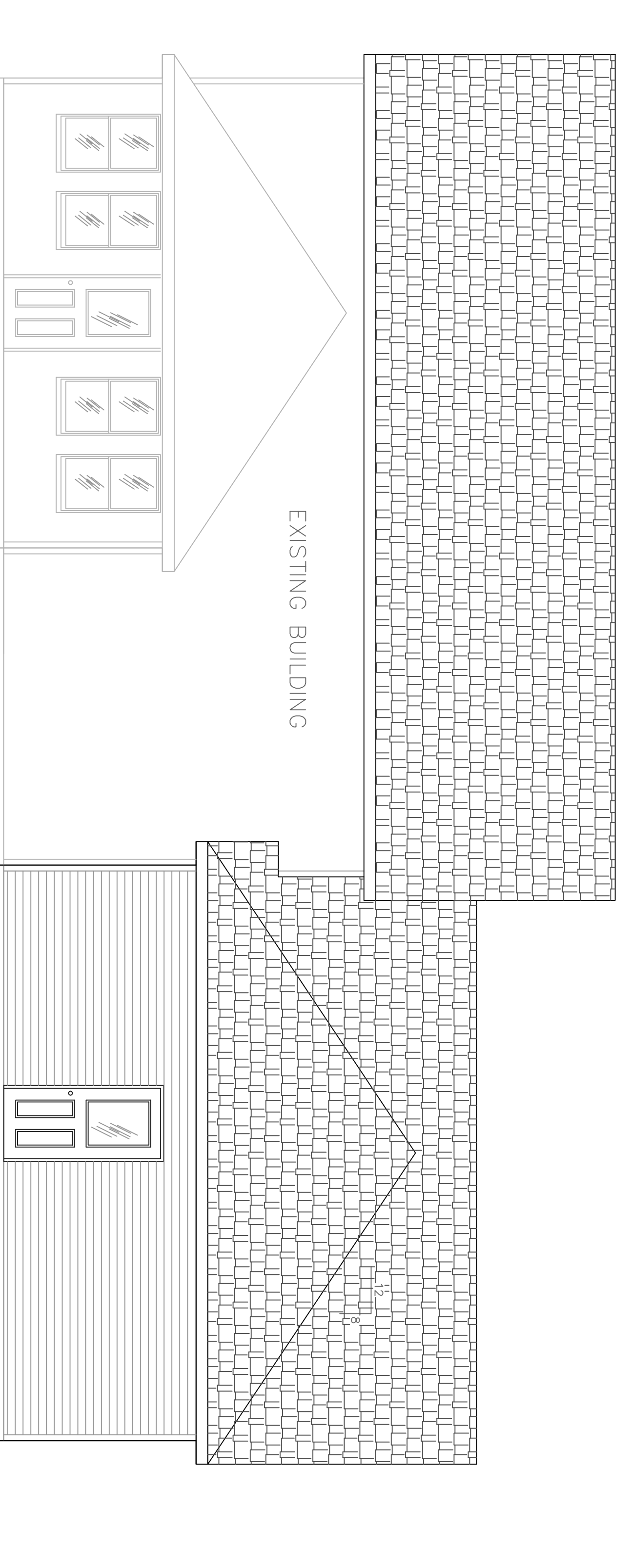
**ROB'S DESIGN'S**

PLANNING, INC.  
 (303) 660-1640

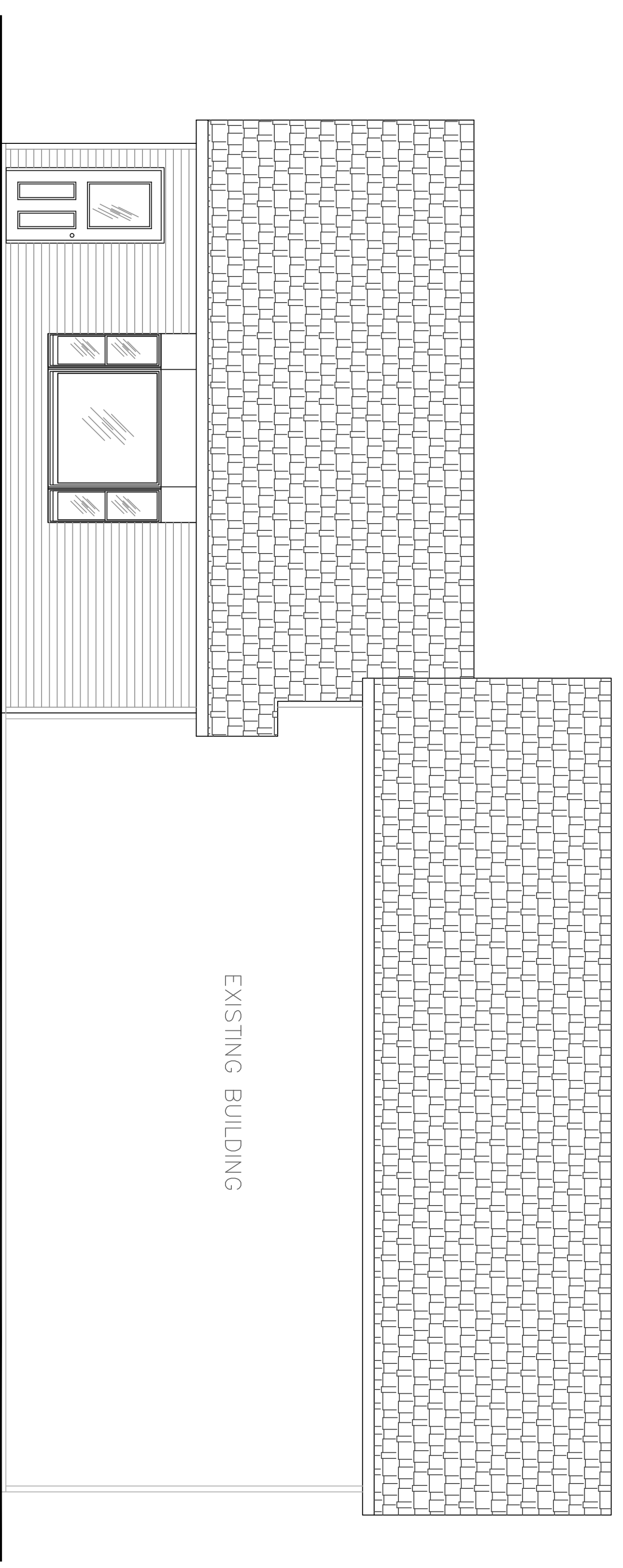
SCALE: 1/4" = 1'	DRAWN BY: ROB	DRAWING NUMBER:
DATE: 11/14/16	REVISED:	COMPANION 1

ADDITION TO EXIST. BUILDING

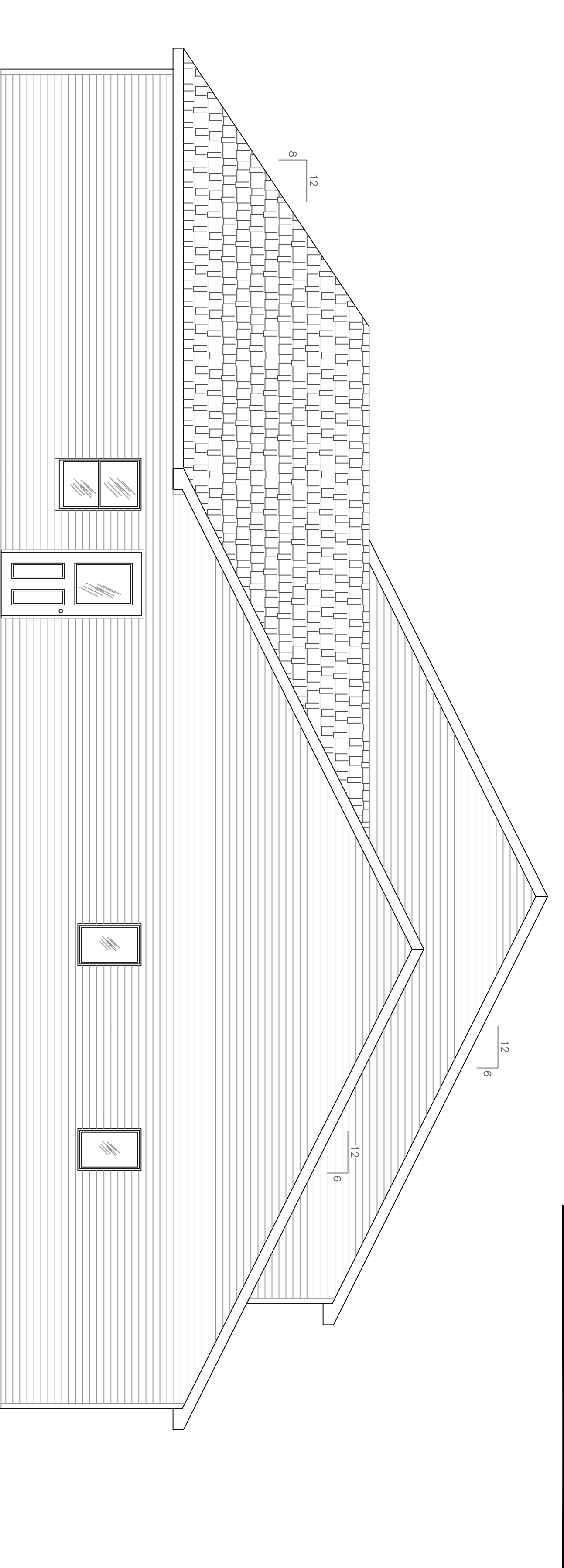
WROBLESKI-COMPANION SHT. 3 OF 3



**FRONT ELEVATION**



**REAR ELEVATION**



**RIGHT ELEVATION**

— EXISTING  
 — NEW

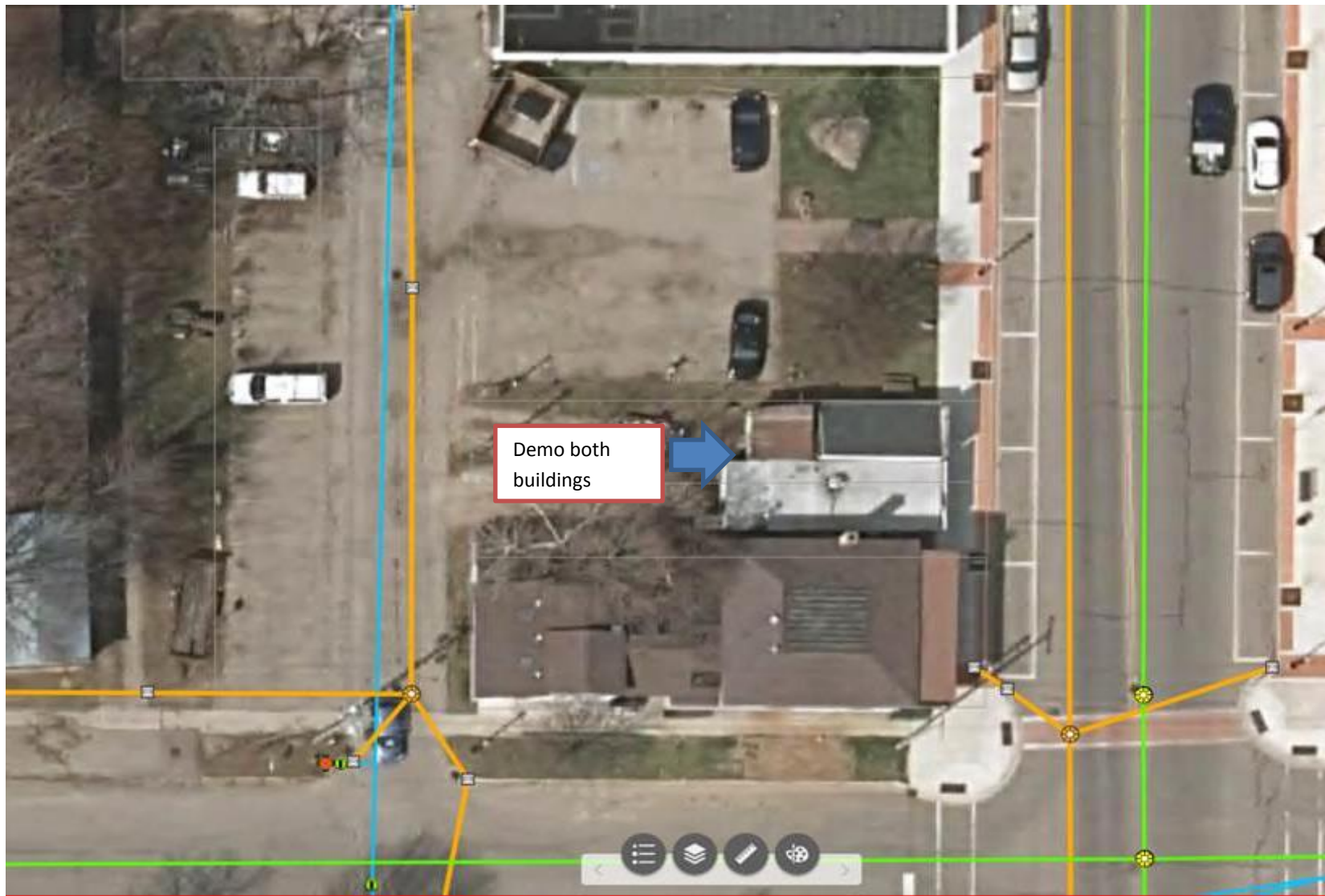
NOTE: All Federal, State and local codes, ordinances, regulations, etc. shall be considered as part of this design. The Contractor shall verify all dimensions before proceeding with construction. \*\*\*\*\*  
 \*\*\*\*\* The drawing and design is the copyrighted property of ROB'S DESIGN \*\*\*\*\*

**ROB'S DESIGNS**  
 PLANETTEL, WI 49880  
 (269)265-1149

SCALE 1/4" = 1'  
 DATE 11/14/16  
 DRAWN BY ROB  
 CHECKED BY COMPANIONF

ADDITION TO EXIST. BUILDING  
 WROBLESKI-COMPANION  
 SHEET 1 OF 3

Demolition site of the Plainwell Diner and (former) Bait Shop



# City of Plainwell



Rick Brooks, Mayor  
Lori Steele, Mayor Pro-Tem  
Brad Keeler, Council Member  
Roger Keeney, Council Member  
Todd Overhuel, Council Member

Department of Public Works  
126 Fairlane Street  
Plainwell, Michigan 49080  
Phone: 269-685-9363  
Fax: 269-685-7278  
Web: [www.plainwell.org](http://www.plainwell.org)

## **“The Island City”**

The City of Plainwell is an equal opportunity provider, and employer.

---

To: Erik J. Wilson, City Manager  
From: Rick Updike, Public Works Superintendent  
Subject: Sale of City Equipment  
Date: March 17, 2017

The Department of Public Works has several pieces of equipment that has been replaced of is not being used. The Department proposes to sell the equipment to the highest bidder through Rangerbid.com, an auction house.

The equipment the Department intends to sell is:

- 1986 GMC 5 YD Plow
- 1995 GMC 3500 one ton dump

The Department of Public Works requests Council approval for selling the above in the manner described.

## 2017 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

*This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.*

TYPE OF PERMIT(S) (Select all applicable boxes)		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY.
<input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION) <span style="font-size: 1.2em; color: blue;">7-10-2017</span>
NAME OF PERSON PERMIT ISSUED TO <b>Wolverine Fireworks Display, Inc</b>		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO <b>205 W Seidlers Rd., Kawkawlin, MI 48631</b>		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION <b>Gun Plain Charter Township</b>		
ADDRESS <b>PO Box 146, 381 8th Street, Plainwell, MI 49080</b>		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)  <div style="font-size: 1.5em; color: blue;">See Attached Proposal</div>		
*Rain Date(s):    7/8/2017		
EXACT LOCATION OF DISPLAY OR USE <b>Plainwell Municipal Airport, Plainwell MI 49080</b>		
CITY, VILLAGE, TOWNSHIP <b>City of Plainwell</b>	DATE * <b>7/4/2017</b>	TIME <b>10:00 PM</b>
BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		AMOUNT <b>\$10,000,000.00</b>

Issued by action of the Legislative Body of a	
<input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Township of <u>Gun Plain Charter</u> on the <u>2</u> day of <u>March 2017</u>	
<div style="font-size: 1.5em; color: blue;">Michael Van Du Beuy, Supervisor</div> <hr style="border: 0.5px solid black;"/> <small>(Signature and Title of Legislative Body Representative)</small>	

\*THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT\*



# **Wolverine** FIREWORKS

205 West Seidlers Rd. • Kawkawlin, MI 48631  
Phone: 989.662.0121 • Fax: 989.662.0122

**Display, Inc.**

— Visit us at [www.wolverinefireworks.com](http://www.wolverinefireworks.com) —

## **Plainwell**

Proposal includes Labor, Insurance and Taxes

### **Opening Show**

2	66 Shot	Reports w/ Splitting Stars 1.75" Finale
72	3"	9 Color and 3 Report Finale Chains (12/1)

### **Main Show**

72	3"	USD Chrysanthemum & Peony Shells (72/1)
72	3"	Lidu Assorted W/Tails (A) (36/2)
72	3"	Assorted Galastar Color Shells (36/2)
72	3"	Vulcan Assorted Shells (18/4)
24	3"	Lidu Assorted w/Tails (C)
24	3"	Titanium Salute Ball Shell

336

36	4"	Assorted Galastar Shells (18/2)
36	4"	Flower King Special Assortment (18/2)
36	4"	Assorted T-Sky Shells (18/2)
36	4"	Flower King Assorted Shells (18/2)
36	4"	Shenma Shells Assortment D (18/2)
36	4"	Assorted USD Chrysanthemums & Peonies(36/1)

216

### **Mid Show - False Finale**

2	300 Shot	Red, White & Blue Crossette (fan shape)
72	3"	Red White Blue Crossette Chain No Delay(12/1)
50	4"	Red White Blue Crossette Chain No Delay (10/1)
18	5"	Red White Blue Crossette Chain No Delay (6/1)

### **Main Show Continued**

18	5"	Sunny Assorted Shells w/ Tail(F) (9/2)
18	5"	Assorted Panda Shells -A (9/2)
18	5"	Lidu Assorted w/Tails (A) (18/1)
18	5"	GalaStar Shells Assortment A (18/1)
18	5"	Assorted Flower King Shells (18/1)





# **Wolverine** FIREWORKS

205 West Seidlers Rd. • Kawkawlin, MI 48631  
 Phone: 989.662.0121 • Fax: 989.662.0122

**Display, Inc.**

————— *Visit us at [www.wolverinefireworks.com](http://www.wolverinefireworks.com)* —————

## **Plainwell**

Proposal includes Labor, Insurance and Taxes

—————  
90

10	6"	USD Chrysanthemum & Peony Assortment B
9	6"	Flower Basket Special Assortment (9/1)
10	6"	Chrys & Peony Asst C 10/1
9	6"	Assorted Lidu Shells w/ Tails
10	6"	USD Assortment A (10/1)
2	6"	Golden Wave to Green Swimmin

—————  
50

## **Grand Finale**

2	360 Shot	Gatling Gun
144	3"	Titanium Salute Finale 12/1
144	3"	Lidu Color & Report Finale 12/1
100	4"	Color and Report Finale Chain (10/1)
30	5"	Assorted Color and Report Finale Chain (6/1)
12	6"	Flower King Assorted Finale Chains (3/1)



# Wolverine FIREWORKS

205 West Seidlers Rd. • Kawkawlin, MI 48631  
Phone: 989.662.0121 • Fax: 989.662.0122

Display, Inc.

— Visit us at [www.wolverinefireworks.com](http://www.wolverinefireworks.com) —

## Contract Agreement

This Contract will engage the services of Wolverine Fireworks Display Inc. as vendor and display operator. This agreement, between Gun Plain Charter Township, hereinafter called "Sponsor", and Wolverine Fireworks Display Inc., 205 W Seidlers Rd., Kawkawlin, MI 48631, Hereinafter called "Wolverine". The Sponsor and Wolverine, for mutual consideration hereinafter set forth, agree as follows:

A: Wolverine agrees to provide Sponsor with correct amount, size and description of Fireworks as specified in the proposal dated 2/16/2017.

B: Wolverine will provide Sponsor with Labor for the Fireworks Display(s) listed below at Plainwell Municipal Airport, Plainwell MI 49080.

Show Date	Inclement Weather Date	Show Amount
7/4/2017	7/8/2017	\$10,000.00

C: Wolverine agrees to provide Sponsor with Liability Insurance in the amount of \$10,000,000.00

D: Sponsor agrees that in case of inclement weather on the show date, that Sponsor will be charged for fixed costs in the amount of \$0.00 and not for the unused Fireworks Package.

E: Sponsor agrees to pay Wolverine a 25% deposit of \$2,500.00 by 5/1/2017, and the balance of \$7,500.00, which includes applicable sales taxes, within 10 days of the display on the above respective date(s).

F: Sponsor agrees to furnish a suitable place or platform to ignite the fireworks in accordance with all Local, State and National Display Fireworks Codes. Procure all Police, Fire, Local, State or National permits. Arrange for any security bonds as required by law in their community when necessary, and agrees to furnish all necessary Police, Fire and Sponsors protection for safety, proper crowd control, auto parking, and proper supervision in clearing of debris or any pyrotechnic material which remains at the site of the Display after a Display has taken place.

G: Sponsor agrees to indemnify Wolverine for any liability caused by other than employees or products supplied by Wolverine.

Michael Van Da Berg  
Sponsor Signature

3-6-2017  
Date

Jennifer Campau  
Wolverine Signature

3-6-17  
Date

## **ADDITIONAL INSURED – FIREWORKS**

This endorsement modifies insurance provided under the following:

### **COMMERCIAL GENERAL LIABILITY COVERAGE PART**

The policy is amended to include as an additional insured:

1. The fair or exhibition association, sponsoring organization or committee for the fireworks event covered under the policy;
2. The owner or lessee of any premises used by the Named Insured for the covered fireworks events;
3. The public authority municipality granting a permit to the Named Insured to operate the covered fireworks event; and
4. Any independent contractor who operates the fireworks display on behalf of the Named Insured;

but only as respects accidents arising out of the negligence of you or your employees while acting in the course and scope of their employment.

All other terms and conditions of the policy remain unchanged.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 11225 SE 6th St., Suite 110 Bellevue WA 98004	CONTACT NAME: Roxanna Jessen	FAX (A/C, No): 425-455-6727	
	PHONE (A/C, No, Ext): 425-467-3161	E-MAIL ADDRESS: rjessen@tpgrp.com	
INSURED 14347 Wolverine Fireworks Display, Inc. 205 West Seidlers Road Kawkawlin MI 48631	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: T.H.E. Insurance Company		12866
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

### COVERAGES

CERTIFICATE NUMBER: 97926400

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$2,000 Deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		CPP0104907-02	2/1/2017	2/1/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$Excluded PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$N/A PRODUCTS - COMP/OP AGG \$2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$N/A			ELP0011932-02	2/1/2017	2/1/2018	EACH OCCURRENCE \$9,000,000 AGGREGATE \$9,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are Additional Insured on General Liability as their interest may appear as respects to operations performed by or on behalf of the Named Insured, as required by written contract:

Gun Plain Township, JBS USA, Plainwell Municipal Airport  
Date of Event: 07/04/17 Rain Date: 07/08/17  
Display Location: Plainwell Municipal Airport

### CERTIFICATE HOLDER

Gun Plain Charter Township  
PO Box 146, 381 8th Street  
Plainwell MI 49080

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

# 2017 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

7-10-2017

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

TYPE OF PERMIT(S) (Select all applicable boxes)

<input type="checkbox"/> Agricultural or Wildlife Fireworks	<input type="checkbox"/> Articles Pyrotechnic	<input checked="" type="checkbox"/> Display Fireworks
<input type="checkbox"/> Public Display	<input type="checkbox"/> Private Display	
<input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		

NAME OF APPLICANT <b>Wolverine Fireworks Display, Inc</b>	ADDRESS OF APPLICANT 205 W. Seidlers Rd, Kawkawin MI 48631	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER <b>James Lambert, President</b>	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER 205 W. Seidlers Rd, Kawkawin MI 48631	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR <b>Brian Meert</b>	ADDRESS OF PYROTECHNIC OPERATOR  <b>MI</b>	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE <b>2</b>	NO. DISPLAYS <b>2</b>	WHERE <b>MI</b>
NAME OF ASSISTANT	ADDRESS OF ASSISTANT	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT	ADDRESS OF OTHER ASSISTANT	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO

EXACT LOCATION OF PROPOSED DISPLAY  
**Plainwell Municipal Airport, Plainwell MI 49080**

DATE OF PROPOSED DISPLAY  
**7/4/2017** Rain Date: **7/8/2017**


TIME OF PROPOSED DISPLAY  
**10:00 PM**

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

**ATF approved magazine. Fireworks will arrive on site with operator.**

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) <b>\$10,000,000.00</b>	NAME OF BONDING CORPORATION OR INSURANCE COMPANY <b>The Partners Group, Ltd</b>
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY <b>11225 SE 6th St., STE 110, Bellevue WA 98004</b>	

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED. (Please provide additional pages as needed)
	<b>Please see attached proposal</b>

SIGNATURE OF APPLICANT 	DATE <b>2/16/17</b>
---------------------------------------------------------------------------------------------------------------	------------------------



## "The Island City"

### MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

To: City Council  
From: Sandra Lamorandier, Personnel Manager  
Subject: City Manager Contract  
Date: March 24, 2017

---

Mayor Brooks has asked me to summarize the changes to the City Manager's contract. Changes are as follows:

- Contract is extended for five years with one year subsequent renewals
- Personal time will be set at 80 hours without ability to carry over to following year
- Severance is based off existing benefits
- City Manager will be required to provide 45 days notice (as opposed to current 30 days) if he submits resignation
- Any pay increases will mirror what other employees receive, per Council approval

**CITY OF PLAINWELL  
MINUTES  
Planning Commission  
March 15, 2017**

1. Call to Order at 7:02 p. m. by Chair Lubic
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Chris Haas, Jay Lawson, Lori Steele, Diana Lubic, Jim Higgs, Gary Sausaman  
Excused Absent: Chris Slinkman
4. Approval of Minutes – 2/01/17:  
Higgs moved to approve the minutes as presented and it was supported by Haas
5. Chairperson’s Report:  
None
6. New Business:
  - A. **Demolition of Plainwell Diner/Bait Shop** – Demolition plans were presented for the two buildings, this is different than what was presented at the November 2, 2016 meeting. Due to complications both buildings will be demolition and the original footprint presented 11/2/16 will be constructed on the property. **Higgs Moves to approve demolition plan to go before the City Commission supported by Haas. Motion carried**
  - B. **Rezoning of 201 E. Bridge Street – A motion by Steele, supported by Haas to open the public Hearing at 7:10 p.m. to hear comment on the request to rezone 201 E. Bridge St. from SB to CBD. On a voice vote, all in favor. Motion passed.**

Community Development Manager Siegel stated that the owner 201 E. Bridge St., Companion Animal Veterinary, is applying to rezone the properties from Service Business District (SB) to Central Business District (CBD). This property is currently zoned as SB and by rezoning it to CBD will remove the spot zoning. Plus allow for the Companion Animal Veterinary to expand to lines under the CBD zone. The property sits just on the corner of the CBD and directly across the street to the south is zoned CBD.

**A motion by Higgs, supported by Haas to close the Public Hearing at 7:28pm. On a voice vote, all in favor. Motion carried.**

**A motion by Higgs, supported by Steele to recommend rezoning 201 E. Bridge St. from Service Business District to Central Business District. On a voice vote, all in favor. Motion carried.**

**C. Site Plan review for 201 E. Bridge St.** – A review of the expansion for Companion Animal Veterinary was reviewed. **Steele moves to approve the site plans to go before the City Commission supported by Lawson.**

7. Old Business:
  - A. Marijuana law report – Steele and Siegel reported out on the new medical marijuana laws workshop they attended on Thursday, March 9, 2017. The Planning Commission wishes to do nothing regarding any ordinance change at this time.
8. Public Comment:

None
9. Reports and Communications:
  - A. Accepted the 1/23/17; 2/13/17 & 2/27/17 Council Minutes.
10. Staff Comments:

Siegel informed the commission about the USDA grant for the Prince Street Extension project.
11. Commissioner Comments:

Hass – complimented on how successful both the Art Hop and Senior Expo turned out.
12. Adjournment:

**The meeting was adjourned at 7:41 p.m.**

Minutes submitted by Denise Siegel, Community Development Manager





# Plainwell Department of Public Safety

## February 2017 Monthly Report



This is our fifth year in the Public Safety Building. It's working out fantastic for overall police and fire operations. We have received positive comments daily from our citizens. Right photo Officer Luthy on foot Patrol at Plainwell Flowers.

**Submitted By: Director Bill Bomar**

A handwritten signature in black ink, consisting of the letters "B" and "B" intertwined.



# February 2017 Report Summary

---

## Community Events:

This month the Public Safety Department has been working closely with Plainwell Community Schools performing lockdown drills and fire drills. In today's environment all parties involved take these drills serious, and it shows with the efficiency of the drills. The average lock down is in effect within one minute of announcement. The Public Safety department plays an essential role in training and evaluating the staff and students for these drills. We did have an actual lockdown in January when a shooting suspect out of Kalamazoo was on the run. We were concerned that the suspect was headed to Plainwell Schools to pick up his three children. We locked the schools down without incident or disruption of the school day.

## Training:

This month our fire training started with ropes and knots taught by D/Sgt. John Varley and David Rantz. We reviewed several different knots used in the fire service. We then tied the knots and used them in a practical manor such as hoisting tools and ladders. We also worked on power tools and general maintenance. Ron Farr presented a power point program from Underwriter's Laboratory titled "Reading Smoke". Also, this month Director Bomar, D/Sgt John Varley and David Rantz attended the Chiefs of Police conference in Grand Rapids. There were several classes offered, and all the newest and greatest police equipment was being offered by vendors.

## Foot Patrol

Erik Wilson and I were discussing strategies for enhancing public safety through community policing. During our conversation the subject of foot patrol came up. Historically, our department has encouraged foot patrol during every shift. The day shift walks the downtown sidewalks, goes into stores and makes contact with business owners and patrons. The night shift checks downtown business doors, walks into bars and makes citizen contacts. There has been an inconsistency with the day shift that focuses on traffic issues during down time. We will be making a slight transition to a mandatory 20 minutes of foot patrol for all officers. As an administrator, I have kept track of the time spent on foot patrol, but we have not reported it to Council. We find that foot patrol is a great tool for enhancing community partnerships and keeping officers in touch with local activity. Foot patrol also lessens the impact of high fuel cost.

From this discussion with Erik I have directed each shift to 20 minutes of foot patrol in the downtown business district. I will be keeping track of the time spent on foot patrol and the estimated number of citizen contacts the officer makes during this activity. I will also be reporting this information to Council once a month.

**For the month of February the total time spent on Foot Patrol is 875 minutes or 14.41 hours. During foot patrol the officers had contact with 252 citizens this month.**

## Miscellaneous:

To start the New Year our officers have used the drug Narcan on three overdose victims, saving their lives from heroin overdose. One of those victims was believed to have taken a mixture of fentanyl and heron. Fentanyl is often sought out for illicit purposes due to its powerful pain-relieving and relaxing effects. Fentanyl is sometimes **mixed with heroin or cocaine** to heighten their effects. Combining these drugs is **extremely dangerous**, as while the effects are heightened, so are the dangers. Our officers are trained in the handling of this drug and how to protect themselves while taking it into evidence. This drug has taken many lives, and our department was the first one in Allegan County to be trained in the administration of Narcan. To this day we are the only police agency in Allegan County that is trained as Medical First Responders.

## Traffic Issue:

We have been dealing with a traffic issue in the parking lot behind the old Police Department and City Hall. The Business owners have reported two close calls with pedestrians almost being hit by vehicles passing thru the parking lot. The City has placed speed bumps and has erected "No thru" traffic signs on both entrances. The Road Patrol has been stopping violators and giving verbal warnings at this time. We have issued 32 verbal warnings. In March we will be issuing traffic citations to the violators.

## Notable Incidents:

Officer Luthy was dispatched to the Comfort Inn on Feb 27th in reference to an intoxicated naked man swimming in the pool, with women and children present. Officer Luthy was able to coax the naked man out of the pool and get him dressed before he was taken jail.

## **Investigations:**

For the month of February Det/Sgt. John Varley is investigating 1 Criminal Sexual Conduct 1<sup>st</sup> degree. The suspect has been interviewed and will be charged soon. There were 5 larcenies, 1 breaking and entering, 1 child abuse, 3 frauds, 2 drug investigations, and 2 MDOP which are new investigations this month. At this time Det/Sgt Varley is working on 27 open investigations that are in different stages of the investigation process.

# Plainwell Department of Public Safety

## Scheduled Hours By Activity for February 2017

**The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.**

Total Hours

Percentage of Total Hours

### TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

929

Totals of all the below mentioned areas.

### HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

117

12.59%

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

### HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

266

28.59%

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

### HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

347

37.30%

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

### TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

200

21.54%

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

### TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

729

78.46%

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

# Plainwell Department of Public Safety

## Complaints/Activities for February 2017

### ARRESTS

<b>CUSTODIAL ARRESTS</b>	<b>9</b>	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
<b>ARREST COUNTS</b>	<b>17</b>	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

### TRAFFIC ENFORCEMENT & CITATIONS

<b>HAZARDOUS CITATIONS</b>	<b>4</b>	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations.(Drag racing, Speeding, etc.)</i>
<b>NON-HAZARDOUS CITATIONS</b>	<b>13</b>	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
<b>DRUNK DRIVING CITATIONS</b>	<b>2</b>	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
<b>PARKING CITATIONS</b>	<b>5</b>	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
<b>VERBAL WARNINGS</b>	<b>42</b>	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
<b>TOTAL TRAFFIC CITATIONS/WARNINGS</b>	<b>66</b>	

### COMPLAINTS

<b>ORIGINAL DISPATCH COMPLAINTS</b>	<b>188</b>	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
<b>PATROL INITIATED COMPLAINTS</b>	<b>10</b>	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
<b>TOTAL COMPLAINTS</b>	<b>198</b>	

### OTHER ACTIVITIES

<b>MOTORISTS ASSISTS</b>	<b>23</b>	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
<b>PROPERTY INSPECTIONS</b>	<b>15</b>	<i>Checks of homes or business specifically requested by a home or business owner.</i>
<b>MOTOR VEHICLE ACCIDENTS</b>	<b>9</b>	<i>Total motor vehicle accidents both on public roads or private property.</i>
<b>COMMERCIAL BUILDING SECURITY CHECK</b>	<b>4,756</b>	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
<b>FOUND UNSECURED</b>	<b>2</b>	<i>The number of business' found unlocked or unsecured.</i>

# Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	February	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	2
1200	Robbery	0	1
1300	Aggravated & Non-Aggravated Assault	3	8
<b>PROPERTY CRIMES</b>			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	4
2300	Larceny	1	11
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	2	5
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	3	5
3500	Violation of Controlled Substances Act	0	2
<b>MORALS/DECENCY CRIMES</b>			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	0
3800	Family Offenses	1	1
4100	Liquor Violations	1	1
<b>PUBLIC ORDER CRIMES</b>			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	0
5000	Obstructing Justice	2	7
5200	Weapons Offenses	1	2
5300	Public Peace	2	10
5400	Traffic Investigations - Any Criminal Traffic Complaints	6	11
5500	Health and Safety	5	7
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	0
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
<b>GENERAL NON-CRIMINAL</b>			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal ( Reports Only - Does not include Citations Issued)	9	23
9400	False Alarm Activation	4	7
9500	Fires (Other than Arson)	0	1
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	37	70
9900	General Assistance (All Except Other Police Agencies)	58	102
9911 & 9912	General Assistance (Other Police Agencies)	38	81
FIRS	Medical First Responder	23	53





## February Reports for Plainwell Department of Public Safety

### **PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION**

The Plainwell Department of Public Safety was dispatched to 38 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

\*\*\*\*\*

### **Fire Suppression/Call Out Incident Report**

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
02/02/17	1319	1320	200 Park Street	Missing person	Search	Patrol cars	5	4
02/05/17	1135	1140	320 Brigham Street	Medical	Medical	E-11, patrol	4	7
02/07/17	0307	0310	691 W. Bridge Street	Medical	Medical	Personal	2	2
02/11/17	2237	2339	341 Crossoaks Dr	Structure fire	Evacuate, shut down system	Patrol cars	2	0
02/12/17	1448	1501	Broad Street	Wire down	Investigate, safe area	E-11, E-63	2	4
02/25/17	12:19	12:21	203 W. Bridge Street	Medical	Medical	Patrol car	2	0

\*\*\*\*\*

### **Calls for Service at Plainwell Schools**

Plainwell High School: 6  
684 Starr Road

Gilkey School: 1  
707 S. Woodhams Street

Plainwell Middle School: 5  
720 Brigham Street

Starr Elementary: 1  
601 school Drive

Early Childhood Development: 0  
307 E. Plainwell Street

Renaissance School: 0  
422 Acorn Street

Admin, Maintenance & Bus Garage: 0  
600 School Drive

# Water Renewal

Superintendent: Bryan Pond

February 2017



## Significant Department Actions and Results

We held the quarterly intermunicipal sewer meeting. All parties attended, no significant issues are to report.

The shop review of the HVAC plan submittal work should be done by the end of next month. This will enable the air handling unit to be ordered to install in April.

Staff removed four dead blue spruce from the west fence line. They will be replanted with white pine.

## Pending Items (including CIP)

Replace 1989 Fiberglass Chemical Storage Bldgs.  
Replace Dystor SCADA PLC  
Replace 1980 Control Bldg.HVAC  
Replace Control Panel Wedgewood Lift Station  
Replace 1980 Waste Gas Flare  
Move Plant Powere Supply Pole  
Replace Hot Water Heating Loop

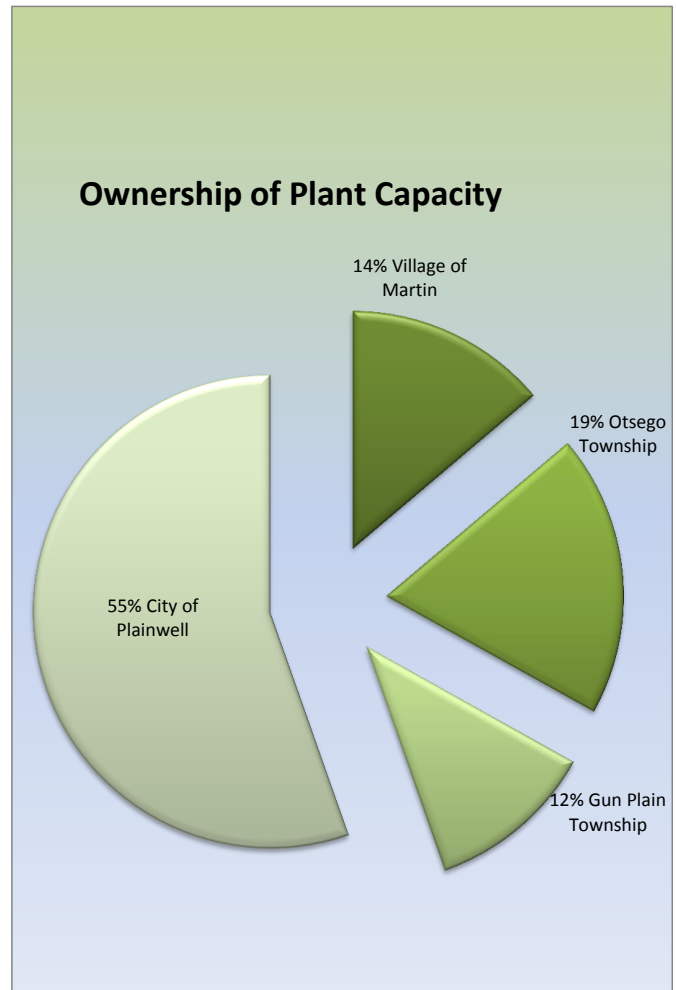
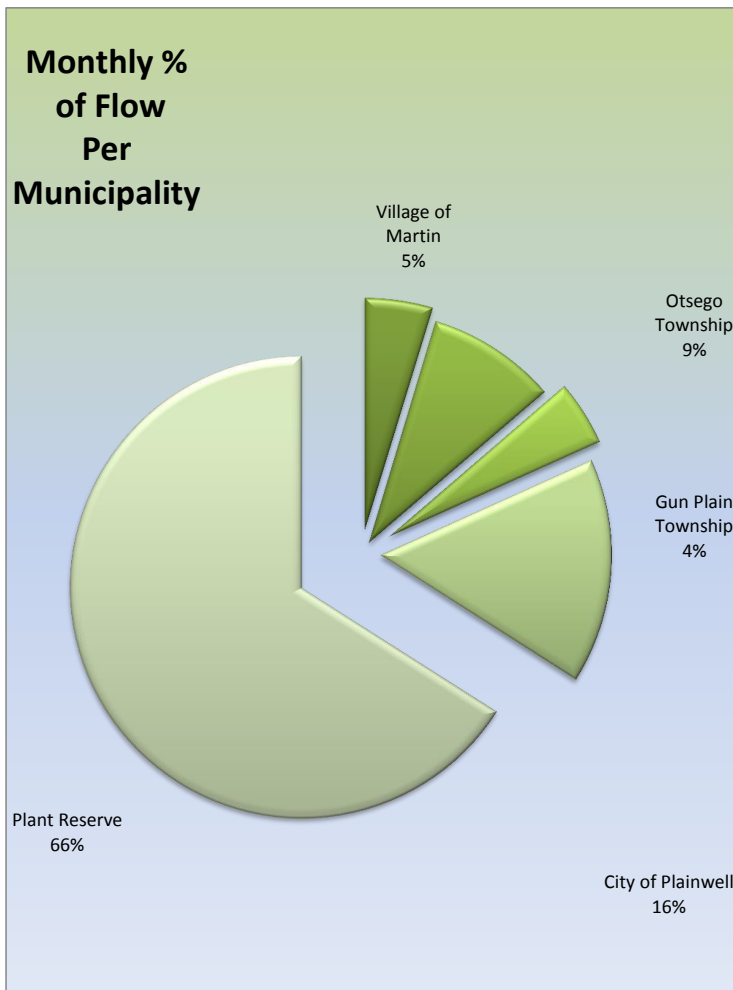
## Expenditure Summary/Issues

	<u>(budgeted)</u>	(completed)	
	22,000	\$25,269	
	6,000	\$12,000	
	55,000	\$72,000	Starts April 2107
	11,000	\$8,713	complete
	29,000	\$46,862	complete
	55,000	\$17,221	complete
	<u>90,000</u>	<b>bid compilation March 2017</b>	
	\$268,000	\$182,065	\$85,935 remaining

## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
<b>Village of Martin</b>	1,047,150			
Gun River MH Park	586,000			
US 131 Motor Sports Park	0			
<b>Total:</b>	1,633,150			
<b>AVG. DAILY:</b>	58,327	180,000	68%	14%
<b>Otsego Township</b>	<b>Total:</b> 3,180,000			
	<b>AVG. DAILY:</b> 113,571	250,000	55%	19%
<b>Gun Plain Township</b>	<b>Total:</b> 1,151,000			
North 10th Street	285,000			
Gores Addition	166,000			
<b>AVG. DAILY</b>	57,214	150,000	62%	12%
<b>City of Plainwell</b>	<b>Total:</b> 5520261			
<b>AVG. DAILY:</b>	204454	720,000	72%	55%
<b>Avg. Daily Plant Flow from entire service district</b>	0.410			



## State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
----------------------	----------------	----------------------------

**Carbonaceous Biochemical oxygen demand (CBOD-5):**

25 mg/l	15	18.11
---------	----	-------

*This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.*

**TOTAL SUSPENDED SOLIDS (TSS):**

30 mg/l	15	13
---------	----	----

*Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.*

**PHOSPHORUS (P):**

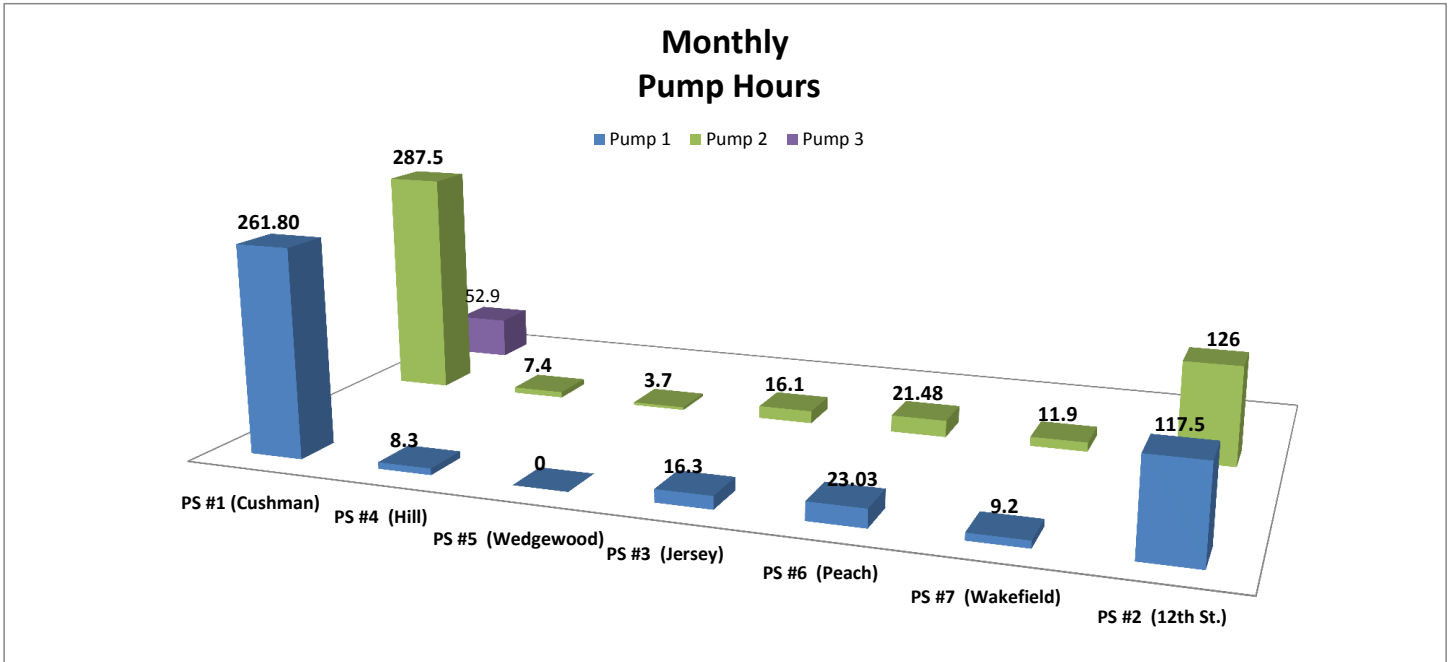
1.0 mg/l	0.45	0.29
----------	------	------

*Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.*

**Total Coliform (COLI):**

200counts/ml	50	3
--------------	----	---

*A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.*



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.



## "The Island City"

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager  
FROM: Brian Kelley, City Clerk/Treasurer  
DATE: March 24, 2017  
SUBJECT: Accounts Payable Register

---

**ACTION RECOMMENDED:** The City Council should consider approving the Invoice Approval Register and the Off-Cycle Payment Authorization reports, as presented.

The City Council reviews and approves the Accounts Payable total at each Council Meeting, which includes an Invoice Approval Register and an Off-Cycle Payment Authorization report. The Invoice Approval Register lists the regular billings issued to the city and consists, primarily, of paper checks. The Off-Cycle Payment Authorization report includes automated clearing house (ACH) payments, paper checks and electronic funds transfer (EFT) payments.

The attached documents cover the period from March 13 through March 27, 2017 and includes the following breakdown:

Paper checks in regular bill listing:	\$ 33,136.85
Other paper checks issued off-cycle:	131.69
ACH payments for property taxes:	-
ACH payments for city business:	-
EFT payments (auto-pay payments):	-
	<hr/>
Total Accounts Payable	<u><u>\$ 33,268.54</u></u>

03/23/2017 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 EXP CHECK RUN DATES 03/27/2017 - 03/28/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
001645	ALEXANDER CHEMICAL CORPORATION		
	SCL 10015978	CREDIT FOR TANK DEPOSIT DPW	(100.00)
	SCL 10015979	ANNUAL PURCHASE OF CHLORINE & SULFUR DIOXIDE	(700.00)
	SLS 10056310	CHLORINE GAS DPW	199.75
	SLS 10056311	ANNUAL PURCHASE OF CHLORINE & SULFUR DIOXIDE	1,534.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			933.75
000106	AMERICAN HOIST, AIR, LUBE EQUIPMENT		
	12222	HYDROTEST DPW	263.00
TOTAL FOR: AMERICAN HOIST, AIR, LUBE EQUIPMENT			263.00
004824	ANNETTE K.S.DESIGN& CONSULTATION		
	111	BUSINESS CARDS PD	19.00
TOTAL FOR: ANNETTE K.S.DESIGN& CONSULTATION			19.00
000035	APPLIED IMAGING		
	891640	1/13/17 - 2/12/17 CITY HALL COPIER MISSED INVOICE 1	52.76
	906792	1/16/17 - 2/15/17 DPW COPIER	25.34
	906793	1/13/17 - 2/12/17 CITY HALL COPIER	90.50
TOTAL FOR: APPLIED IMAGING			168.60
000002	AT&T - SBC		
	2017-03 AIRPORT FUEL	2/14/17 - 3/13/17 AIRPORT FUEL PUMP	103.97
	2017-03 CITY DATA	2/14/17 - 3/13/17 CITY DATA GATE	115.57
	2017-03 DPS	2/14/17 - 03/13/17 DPS NON-PUBLISHED	133.38
	2017-03 DPS TRAINING	2/14/17 - 3/13/17 DPS TRAINING ROOM	240.61
	2017-03 DPW CENTRAL	2/14/17 - 3/13/17 DPW CENTRAL DIALER	494.07
	2017-03 DPW SECURITY	2/14/16 - 3/13/17 DPW SECURITY GATE	121.56
	2017-03 WR PHONES	2/14/17 - 3/13/17 WR PHONES	468.77
TOTAL FOR: AT&T - SBC			1,677.93
000461	BOB'S HARDWARE		
	42040	HOSE FOR TRUCK	14.64
	42061	AIRPORT FLAG ROPE	8.99
	42091	REPAIR PARTS FOR PELL PARK RESTROOM	36.97
	42155	KENYON PARK IRRIGATION PARTS	117.86
	42164	CREDIT RETURNED PARTS	(6.99)
	42168	KENYON PARK IRRIGATION	27.14
TOTAL FOR: BOB'S HARDWARE			198.61
002527	C.O.P.S. TRUST INSURANCE		
	2017-04	APRIL 2017 HEALTH DEPT	1,725.80
TOTAL FOR: C.O.P.S. TRUST INSURANCE			1,725.80
002785	CATES FLY INN LLC		
	515	2016-2017 SNOWPLOWING@ THE AIRPORT	275.00
TOTAL FOR: CATES FLY INN LLC			275.00
002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	2017-03 DPS/FIRE	3/19/17 - 4/18/17 DPS/FIRE INTERNET/PHONE	507.72
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			507.72

002890	CHEF CONTAINER LLC		
	399365	4/1/17 - 4/30/17 RESIDENTIAL RECYCLE	2,691.00
TOTAL FOR: CHEF CONTAINER LLC			2,691.00
-----			
000867	DETROIT PUMP & MFG INC		
	1045015	VALVE ASSEMBLY/PIPE	87.24
TOTAL FOR: DETROIT PUMP & MFG INC			87.24
-----			
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM		
	902987603	ANNUAL PURCHASE OF BIOXIDE FOR MARTIN FORCE N	7,623.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM			7,623.00
-----			
000164	ETNA SUPPLY CO INC		
	S102134847.001	REPAIR SLEEVES - H2O PARTS	664.00
	S102134847.002	WATER PARTS	176.00
	S102134847.003	REPAIR CLAMP - WATER PARTS	224.00
TOTAL FOR: ETNA SUPPLY CO INC			1,064.00
-----			
000166	FISHER SCIENTIFIC		
	1611391	WR	32.59
	2800011	WR	26.59
TOTAL FOR: FISHER SCIENTIFIC			59.18
-----			
000153	FLEIS & VANDENBRINK INC		
	45737	1/28/17 - 2/24/17 WR GENERAL CONSULTATION	1,727.11
TOTAL FOR: FLEIS & VANDENBRINK INC			1,727.11
-----			
002650	FUEL MANAGEMENT SYSTEM PACIFIC PRID		
	1707401	PD GAS 3/15/17	433.22
TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID			433.22
-----			
000059	GOIN POSTAL LLC		
	95687	PD POSTAGE	12.31
TOTAL FOR: GOIN POSTAL LLC			12.31
-----			
000104	HARDINGS MARKET #380		
	2017-03	BATTERIES DPW	8.99
TOTAL FOR: HARDINGS MARKET #380			8.99
-----			
000995	HIGH GRADE MATERIALS INC		
	629485	NORTH MAIN ST	78.40
TOTAL FOR: HIGH GRADE MATERIALS INC			78.40
-----			
002301	JOYFUL CLEANING - SID TUBBS		
	827	MARCH 2017 CLEANING	964.00
TOTAL FOR: JOYFUL CLEANING - SID TUBBS			964.00
-----			
000113	KAR LAB INC		
	702495	DRINKING H2O SAMPLES 3/2/17 (754 JERSEY ST)	118.00
	702798	DRINKING H2O SAMPLES 3/8/17	112.00
TOTAL FOR: KAR LAB INC			230.00
-----			
001993	KERKSTRA PORTABLE RESTROOMS INC		
	103944	EXTRA RESTROOM @ SHERWOOD PARK	70.00
	103945	HANDI-CAP RESTROOM @ SHERWOOD PARK	95.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			165.00
-----			
004805	LAKELAND ASPHALT		
	30891	COLD PATCH 3/1/17	672.84
TOTAL FOR: LAKELAND ASPHALT			672.84
-----			

002819	ERIC LUTHY		
	15/16 SHOE ALLOWANC	15/16 SHOE ALLOWANCE	16.21
TOTAL FOR: ERIC LUTHY			16.21
-----			
004206	MADISON NATIONAL LIFE INSURANCE CO		
	1246920	APRIL 2017 LIFE INSURANCE	98.99
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			98.99
-----			
000014	MICHIGAN GAS UTILIITIES CORP.		
	2017-02 DPS/FIRE	2/8/17 - 3/8/17 GAS BILL DPS/FIRE DEPT	397.83
	2017-03	2/8/17 - 3/8/17 GAS BILLS	2,756.46
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP.			3,154.29
-----			
000962	STATE OF MICHIGAN		
	2017-2020 POND	2017 - 2020 LICENSE RENEWAL FOR B. POND	95.00
TOTAL FOR: STATE OF MICHIGAN			95.00
-----			
001854	MODEL FIRST AID,SAFETY & TRAINING		
	116809	DPW MEDICAL/SAFTEY SUPPLIES	71.18
TOTAL FOR: MODEL FIRST AID,SAFETY & TRAINING			71.18
-----			
002708	MORGAN BIRGE' & ASSOCIATES		
	25812	MARCH 2017 PHONE MAINTENANCE	130.00
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES			130.00
-----			
004822	MOTOROLA SOLUTIONS		
	2017-03	RADIO UPGRADES	360.00
TOTAL FOR: MOTOROLA SOLUTIONS			360.00
-----			
000295	DAN NEESON		
	2017-03	LUNCH FOR SEMINAR 3/14/17	15.30
TOTAL FOR: DAN NEESON			15.30
-----			
000096	NYE UNIFORM CO INC		
	591711	MISC PD UNIFORM	111.95
TOTAL FOR: NYE UNIFORM CO INC			111.95
-----			
000233	PEERLESS-MIDWEST INC		
	50013	ANNUAL WELL TESTING	1,360.00
TOTAL FOR: PEERLESS-MIDWEST INC			1,360.00
-----			
002582	PLAINWELL REDI MIX - COSGROVE ENTER		
	5957	N MAIN STREET	585.00
	5961	NORTH MAIN	476.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			1,061.00
-----			
000139	REEVES COMPANY INC		
	336575	ENGRAVED NAME TAGS	38.42
TOTAL FOR: REEVES COMPANY INC			38.42
-----			
002371	RENEWED EARTH INC		
	24821	YARD BLEND	85.50
TOTAL FOR: RENEWED EARTH INC			85.50
-----			
002433	STANDARD ELECTRIC, CO.		
	1649684-01	WR	238.19
TOTAL FOR: STANDARD ELECTRIC, CO.			238.19
-----			
002740	STATE OF MICHIGAN		



551-481553	SOR 2017 MIDDLESTADT/PRUITT/WUNSCH	90.00
551-482617	SOR 2017 JOHNSON/NISKALA	60.00
TOTAL FOR: STATE OF MICHIGAN		150.00

002402	STEENSMA LAWN & POWER EQUIPMENT	
412834	CHAIN SAW REPAIR	62.84
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT		62.84

004820	TELEDYNE ISCO	
S020166326	BLADE ANT KIT FOR WR	464.00
S020166987	SAMPLER & RELATED EQUIP LEASE FOR WR	3,062.78
TOTAL FOR: TELEDYNE ISCO		3,526.78

002002	USA BLUEBOOK-HD SUPPLY FACILITIES M	
197612	WR	168.50
TOTAL FOR: USA BLUEBOOK-HD SUPPLY FACILITIES M		168.50

000309	JOHN VARLEY	
16/17 CLOTHING ALLOW	16/17 CLOTHING ALLOWANCE	262.58
TOTAL FOR: JOHN VARLEY		262.58

002496	WAANDERS CONCRETE CO	
34198	PARK	253.13
34201	PARK	282.81
TOTAL FOR: WAANDERS CONCRETE CO		535.94

000134	HAROLD ZEIGLER INC	
262516	PD CAR #4	8.48
TOTAL FOR: HAROLD ZEIGLER INC		8.48

TOTAL - ALL VENDORS		33,136.85
---------------------	--	-----------

## INVOICE AUTHORIZATION

### Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org  
Date: 2017.03.23 10:17:55 -04'00'

### Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell, o=Internet Widgits Pty Ltd, cn=Brian Kelley, email=bkelley@plainwell.org  
Date: 2017.03.23 10:18:04 -04'00'

### Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bryan Pond**

Digitally signed by Bryan Pond  
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Bryan Pond, email=bpond@plainwell.org  
Date: 2017.03.23 10:40:21 -04'00'

### Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Bill Bomar**

Digitally signed by Bill Bomar  
Date: 2017.03.23 11:40:09 -04'00'

### Rick Updike, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Rick Updike**

Digitally signed by Rick Updike  
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, cn=Rick Updike, email=rupdike@plainwell.org  
Date: 2017.03.24 13:47:38 -04'00'

### Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org  
Date: 2017.03.24 13:29:01 -04'00'

03/23/2017

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 03/13/2017 - 03/27/2017

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: Paper Check				
03/22/2017	10660	GARY HERBERT, TREASURER	CRISPE TRUST INTEREST INCOME	131.69
			Total Paper Check:	131.69
CBGEN TOTALS:				
Total of 1 Checks:				131.69
Less 0 Void Checks:				0.00
Total of 1 Disbursements:				131.69

## Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**  
Digitally signed by Brian Kelley  
DN: c=US, st=MI, l=City of Plainwell,  
o=Internet Widgits Pty Ltd, cn=Brian  
Kelley, email=bkelley@plainwell.org  
Date: 2017.03.23 10:46:39 -04'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**  
Digitally signed by Erik Wilson  
DN: c=US, st=Michigan, l=Plainwell,  
o=City of Plainwell, ou=CoP, cn=Erik  
Wilson, email=ewilson@plainwell.org  
Date: 2017.03.24 13:27:33 -04'00'

## 7. Presentations

A. Employee Recognition – Erik J. Wilson – 15 years

## Reports & Communications:

### A. Site Plan Review – 201 E. Bridge Street:

The applicant is asking for a rezoning for their business for an expansion. The Planning Commission has reviewed the plans and recommends approval.

**Recommended action:** Consider approving the site plan and rezoning request for 201 E. Bridge.

### B. Demolition Plan – 138/140 South Main Street:

The applicant has plans to demolish part of the structures for a planned expansion of the restaurant. The Planning Commission has reviewed the plans and recommends approval.

**Recommended action:** Consider approving the demolition plan as presented.

### C. Sale of City Owned Assets:

Superintendent Updike has identified two (2) DPW vehicles which can be sold at auction.

**Recommended action:** Consider approving the plan to sell two (2) DPW vehicles at auction.

### D. Fireworks Display Permit:

Gun Plain Township is requesting approval of a fireworks display permit for the annual July 4 event at the Airport..

**Recommended action:** Consider approving the Fireworks Display Permit for July 4, 2017 at the city Airport.

### E. City Manager Contract

Please see memorandum from Personnel Manager Sandy Lamorandier

**Recommended action:** No recommendation is given