

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AMENDED AGENDA
Plainwell City Council
Monday, December 10, 2018
7:00PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Canvass of Votes Cast Report and Affirm Election**
 - A. Receive Board of Canvassers Report from Recount of December 5, 2018
 - B. Swearing in Councilmember Roger Keeney
5. **Roll Call**
6. **Affirm and Ratify Election of Rick Brooks and Lori Steele as Mayor & Mayor Pro-Tem**
7. **Approval of Minutes/Summary – 11/26/2018 Regular Meeting**
8. **General Public Comments**
9. **County Commissioner Report**
10. **Presentations – *The Chris Haas Volunteer Award***
11. **Agenda Amendments**
12. **Mayor's Report**
13. **Recommendations and Reports:**
 - A. **Ordinance #380 – Zoning Change 712 N. Main St.**

Council will consider approving Ordinance 380 to amend the Zoning Map to re-zone the parcel at 712 North Main Street to R-1B – Single Family Residential.
 - B. **Community Engagement Strategy**

Council will consider approving the 2019 Community Engagement Statement.
 - C. **Ordinance #381 – Recreational Marihuana Opt Out**

Council will consider, for first reading, an ordinance to opt-out of allowing recreational marihuana dispensaries while the Planning Commission prepares a recommendation.
 - D. **Wellhead Protection Program – Information Only**

Council will consider accepting a press release for publication regarding the City's Wellhead Protection Program.
 - E. **Annual Audit Presentation**

Dan Veldhuizen from Siegfried Crandall PC will present the city's financial statement audit.
 - F. **Disposal of 2008 Crown Victoria**

Council will consider approving disposal of a 2008 Crown Victoria used by the airport.
14. **Communications:** The November 2018 Investment and Fund Balance Reports and the Planning Commission Draft 12/05/2018 Meeting Minutes.
15. **Accounts Payable - \$125,513.21**
16. **Public Comments**
17. **Staff Comments**
18. **Council Comments**
19. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City
The City of Plainwell is an equal opportunity provider and employer



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Honorable Mayor and City Council
FROM: Erik J. Wilson, City Manager
DATE: December 6, 2018
SUBJECT: 2018 City Election Recount Report

ACTION RECOMMENDED: That City Council receive the December 5, 2018 City General Election Report from the Allegan County Board of Canvassers as information only.

The Allegan County Board of Canvassers has completed the canvass of the December 5, 2018 General Election **recount**. The attached Board of Canvassers Report is provided to City Council as information only.

C: Brian Kelley, City Clerk

CANVASS OF VOTES CAST

AT THE GENERAL ELECTION

HELD ON

November 6, 2018

IN THE

City of Plainwell

AND CANVASSED BY THE BOARD OF CANVASSERS
Allegan County, Michigan



Bob Genetski
Allegan County Clerk-Register
113 Chestnut Street
Allegan, MI 49010

**November 6, 2018 General Election
City of Plainwell
Statement of Votes**

Office	Candidate	Pct 1	Total
City Commissioner Elect 3	Richard Brooks	800	800
	Brad Keeler	769	768
	Roger D. Keeney	608	609
	Stephen Bennett	608	607

Certificate of Determination

State of Michigan
County of Allegan

We the undersigned Board of Canvassers for the County of Allegan, from and examination of the Election returns received by said Board of Canvassers from the City of Plainwell, determine that the General Election held on the 6th day of November, 2018, we certify the following individuals were elected:

City Commissioner Term Expiring 2022	Richard Brooks Brad Keeler
City Commissioner Term Expiring 2022	Roger D. Keeney

In Witness Whereof, we have hereunto set our hands and affixed the seal of the County of Allegan this 5th day of December 2018

	<i>Carolyn Lidenburger</i>
	<i>Bob Jones</i>
	<i>Mary Decker</i>
	<i>3rd Joe Zielke</i>
<i>Ed Gault</i>	
Allegan County Clerk	Chairman of the Board of Canvassers

MINUTES
Plainwell City Council
November 26, 2018

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilman Keeler and Councilman Overhuel.
Absent: Councilman Keeney.
4. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 11/12/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
5. Clerk Kelley presented the Allegan County Board of Canvassers Report on the November 2018 election results
A motion by Keeler, seconded by Steele, to accept and place on file the Allegan County Board of Canvassers Report as information only. On a voice vote, all voted in favor. Motion passed.
6. Mayor Brooks adjourned the meeting *sine die* at 7:02pm.
7. City Clerk Kelley administered the Oath of Office to Stephen Bennett, Rick Brooks and Brad Keeler as Councilmembers.
8. Clerk Kelley called Roll Call: Present: Councilman Bennett, Councilman Brooks, Councilman Keeler, Councilman Overhuel and Councilwoman Steele. Absent: None.
9. Clerk Kelley distributed ballots for Office of Mayor. Each Councilmember was listed and the Council was asked to vote for not more than one person. City Council then completed and signed their respective ballot for Mayor. The City Clerk collected and read aloud the results of the selection. Councilmembers Brooks, Keeler, Overhuel and Steele selected Richard Brooks. Councilmember Bennett selected Lori Steele. Councilmember Brooks was selected by a vote of 4-1.
A motion by Steele, seconded by Overhuel, to accept the results of the ballot for Office of Mayor for Richard Brooks with a vote of 4-1. On a voice vote, all voted in favor. Motion passed.
10. Clerk Kelley distributed ballots for Office of Mayor Pro-Tem. Each Councilmember was listed and the Council was asked to vote for not more than one person. City Council then completed and signed their respective ballot for Mayor Pro-Tem. The City Clerk collected and read aloud the results of the selection. Councilmembers Bennett, Brooks, Keeler, Overhuel and Steele selected Lori Steele. Councilmember Steele was selected by a vote of 5-0.
A motion by Keeler, seconded by Overhuel, to accept the results of the ballot for Office of Mayor Pro-Tem for Lori Steele with a vote of 5-0. On a voice vote, all voted in favor. Motion passed.
11. Councilman Bennett noted his campaign started on a wing and a prayer. He reported being grateful for the opportunity and is looking forward to working with all the Council.
12. Clerk Kelley administered the Oath of Office to Mayor Brooks and to Mayor Pro-Tem Steele and turned the meeting back over to Mayor Brooks at 7.12pm.
13. County Commissioner Report: None.
14. Agenda Amendments: None.

15. Mayor's Report: Mayor Brooks welcomed Councilman Bennett.

16. Recommendations and Reports:

A. Community Development Manager Siegel presented the Special Event Permit application for the 2018 Holiday Parade. Because of street closures, the staff reviewed the application thoroughly and recommends approval.

A motion by Overhuel, seconded by Steele, to approve Special Event Permit 2018-10 for the December 1, 2018 Holiday Parade. On a voice vote, all in favor. Motion passed.

17. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the October 2018 Water Renewal Report. On a voice vote, all in favor. Motion passed.

18. Accounts Payable:

A motion by Keeler, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$58,215.76 for payment of same. On a roll call vote, all in favor. Motion passed.

19. Public Comments: None

20. Staff Comments

Personnel Manager Lamorandier reported having received 49 applications for the position of Utility Billing Specialist. The applications are being reviewed and paper questionnaires may be delivered next week after the close of applications.

Superintendent Nieuwenhuis reported being thankful for finishing the loose leaf collection last week prior to the snowstorm. The collection went very well.

Superintendent Pond reported the annual maintenance removal of bio-solids from the facility.

Community Development Manager Siegel listed several past events, including a successful Ladies Night Out and Shop Small Saturday. She reminded Council about the Holiday Walk from 4-7pm on 11/30/2018 and the Holiday Parade on 12/01/2018, as well as the Christmas Festival on 12/08/2018, which should include the grand opening of the Allstate Insurance Office. The Indoor Market continues to have a lot of traffic. Finally, she reported that the city has issued three (3) building permits this month.

Public Safety Director Bomar reported upcoming area-wide training sessions will be hosted by the DPS building on weekends over the next several months. He also noted the "Shop With a Cop/Hero" event coming up December 12 and should include over 100 youth.

Clerk/Treasurer Kelley reported a pending recount of the November 2018 election and continues to wait for a date from the County Clerk. He noted that the audit is near completion. The 2018 winter tax bills will be issued on November 30 and includes the new millage for the library, approved by voters in August 2018. The 2019 calendar will be sent under separate cover this year after December 10.

City Manager Wilson reported ongoing negotiations with the school and the union for a school resource officer. He also noted an upcoming draft lease agreement for rental space on the water tower from a telecommunications company.

21. Council Comments: None

22. Adjournment:

A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:28 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

DRAFT

SUMMARY
Plainwell City Council
November 26, 2018

1. Mayor Brooks called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Brooks, Steele, Keeler and Overhuel. Absent: Keeney.
4. Approved Minutes/Summary of the 11/12/2018 regular meeting.
5. Accepted and placed on file the November 2018 Allegan County Board of Canvassers Report.
6. Adjourned the retiring City Council *sine die*.
7. Administered the Oath of Office to the New City Council.
8. New Council Roll Call: Present: Bennett, Brooks, Keeler, Overhuel and Steele. Absent: None.
9. Council elected Richard Brooks as Mayor and Lori Steele as Mayor Pro-Tem.
10. Approved a Special Event Permit for the 2018 Holiday Parade on December 1, 2018.
11. Accepted and placed on file the October 2018 Water Renewal Report.
12. Approved Accounts Payable for \$58,215.76.
13. Adjourned the meeting at 7:28 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

The City of Plainwell fais an equal opportunity provider and employer



Proclamation

Honoring Christine Haas for
her years of community service

- WHEREAS,** Chris Haas has more than 25 years of service to the Plainwell Community, serving with several community organizations, boards, commissions and committees; and
- WHEREAS,** Chris has been an active member of the Plainwell Planning Commission since 2006; and
- WHEREAS,** her presence was known at many long-standing events, such as the Holiday and Memorial Day Parades, Island City Festival and the Labor Day Bridge Walk; and
- WHEREAS,** Chris has always demonstrated compassion and concern for all members of the community, especially those less fortunate; and
- WHEREAS,** Chris inspired and motivated other volunteers to help their fellow citizens to make this community a better place to live,

NOW, THEREFORE, BE IT RESOLVED that I, Richard Brooks, Mayor of the City of Plainwell, Michigan, in the County of Allegan, on behalf of the Plainwell City Council do hereby proclaim Christine Haas as the 2018 Plainwell Volunteer of the Year to honor her hard work and selfless dedication to help make the City of Plainwell a better place to live and work; and

BE IT FURTHER RESOLVED that this volunteer award will annually be given at the first Council Meeting of October and will be forever known as the Chris Haas Volunteer Award.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Plainwell to be affixed this 10th day of December, A.D., 2018.

Attest:

Richard Brooks, Mayor

Brian Kelley, City Clerk

ORDINANCE # 380
City of Plainwell

**AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF PLAINWELL
WITH THE RE-ZONING OF A PARCEL OF LAND TO BE USED FOR R1-B
SINGLE FAMILY RESIDENTIAL AS DESCRIBED BELOW:**

Section 1:

That the Zoning Map of the City of Plainwell designated in Section 301 of Article 3 of the Zoning Ordinance of the City of Plainwell, being Ordinance #188, be amended by re-zoning the property described below from its current R1-B/C-1, Single-Family Residence/Local Commercial to R1-B Single-Family Residential District.

COM AT SW SEC 20 TH N ON SEC LIN 157 FT TH E ON LIN PPL WITH S SEC LIN 330 FT TH S 157 FT TO S LIN OF SD SEC TH W TO POB SEC 20 T 1N R 11W (68).

Commonly known as 712 North Main Street

Section 2:

All ordinances or parts thereof in conflict with the provisions of this ordinance are to the extent of any such conflict hereby repealed.

Section 3:

This ordinance shall take effect TEN (10) DAYS after publication thereof.

Passed and approved on the 10th day of December 2018 with the following votes:

YES:
NO:
ABSENT:

Richard Brooks, Mayor

Brian Kelley, City Clerk/Treasurer

CERTIFICATE:

I hereby certify that the above ordinance known as Ordinance #380 was published in the Union Enterprise on the 20th day of December 2018.

Brian Kelley, City Clerk/Treasurer



RE-ZONING APPLICATION

Permit No.#
Parcel # 03-55-020-101-00
Fee: \$200.00

1. Owner/Applicant: Name: Pell Amy D
(Last) (First) (M.I.)
Address: 712 N. main Plainwell MI 49080
(Street & No.) (City) (State-Zip)
Phone: (249) 806 2463
(Home) (Work)

2. Describe Request: requesting the 40' of commercial frontage be changed to residential please.

3. Legal Description of Property: property # 03-55-020-010-00
Com at SW Sec 20 TH N on Sec LIN 157ft
TH E on LIN PPL with S. Sec LIN 330ft TH
S 157ft to S LIN of SD Sec TH W to P0B Sec 20 TH N
4. Address of Property: 712 N. main Plainwell MI 49080 (68)

5. Attach an accurate Drawing of the Site Showing:
a) Property Boundaries
b) Existing and proposed buildings
c) The distance from the lot line of each existing or proposed building.
d) Unusual physical features of the site.
e) Abutting streets

6. Names and Addresses of all other persons, firms or corporations having a legal interest in the property:
Ø

"I understand that if the zoning change is granted, I am in no way relieved from all other applicable requirements of the City of Plainwell Zoning Ordinance."

Applicant/Owner Signature: Date: 10/31/18

N. Main Street

40 ft to Convert to Res.

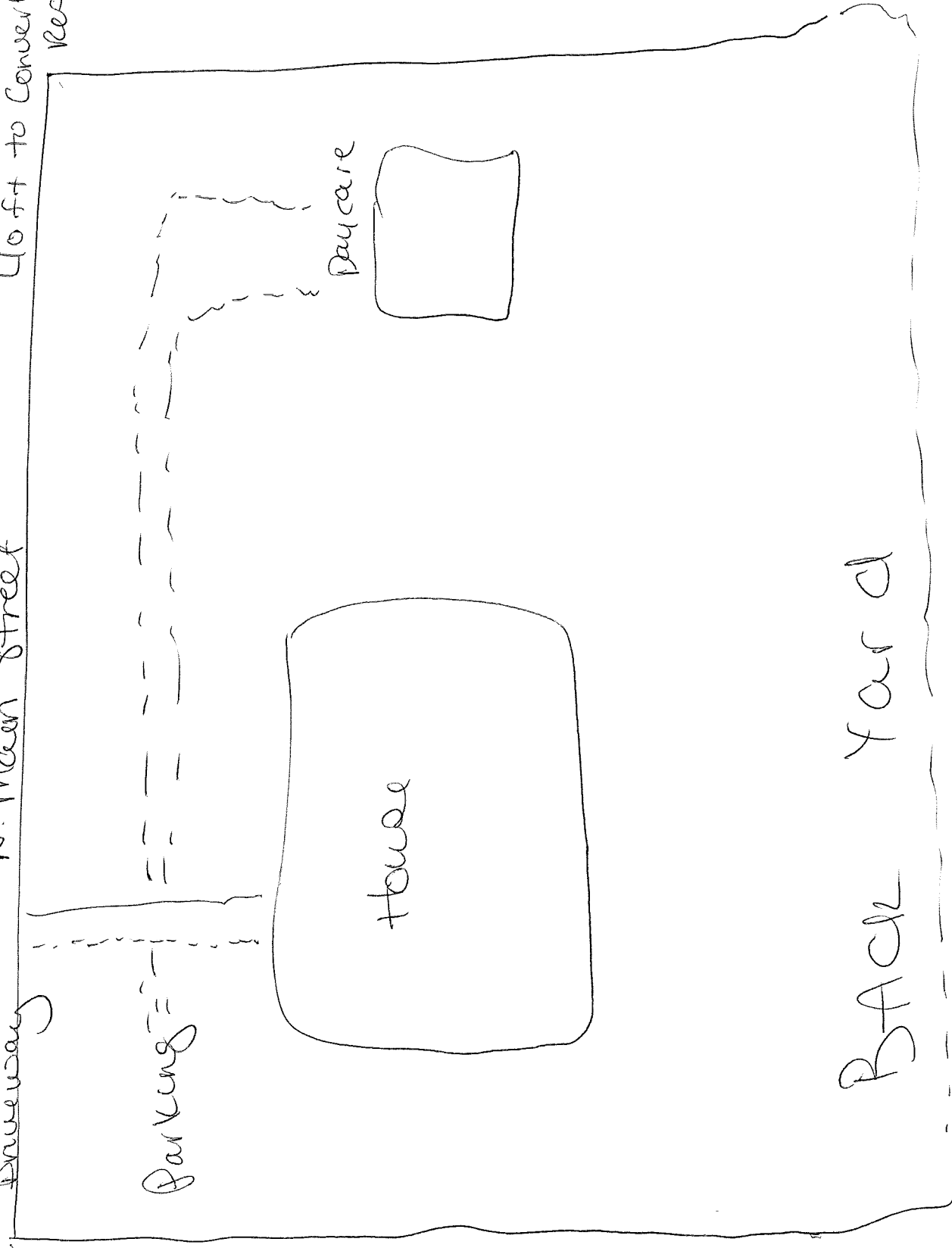
Driveway

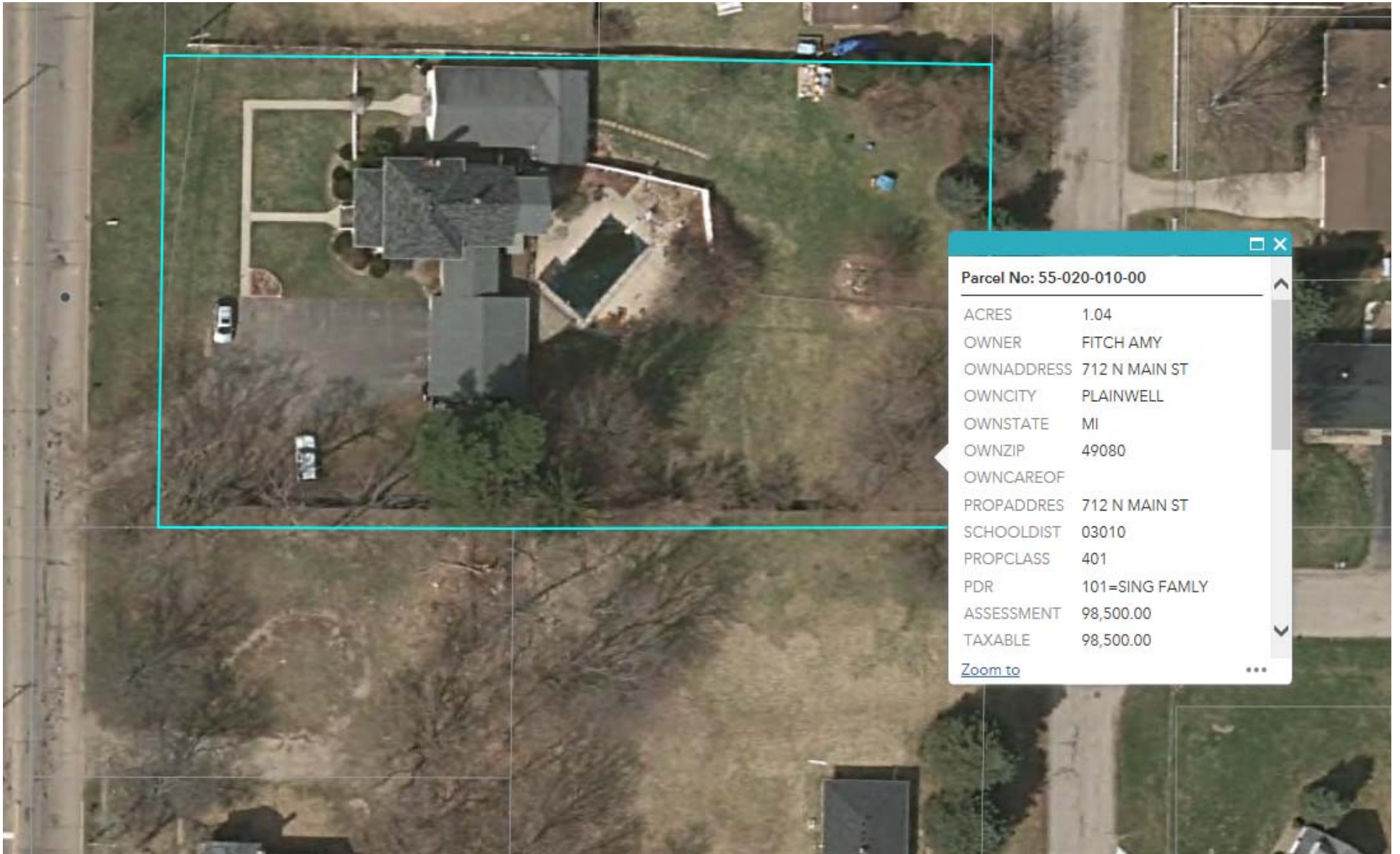
Parking

Daycare

House

Back Yard





Parcel No: 55-020-010-00

ACRES	1.04
OWNER	FITCH AMY
OWNADDRESS	712 N MAIN ST
OWNCITY	PLAINWELL
OWNSTATE	MI
OWNZIP	49080
OWNCAREOF	
PROPADDRESS	712 N MAIN ST
SCHOOLDIST	03010
PROPCLASS	401
PDR	101=SING FAMILY
ASSESSMENT	98,500.00
TAXABLE	98,500.00

[Zoom to](#)

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
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Roger Keeney, Council Member
Todd Overhuel, Council member

211 N. Main Street
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“The Island City”

MEMO

To: Erik Wilson, City Manager
From: Denise Siegel, Community Development Manager
Subject: Community Engagement Strategy
Date: December 6, 2018

As you know, the City of Plainwell is in the process of certification for the MEDC's *Redevelopment Ready Communities* program! As an RRC engaged community, Plainwell is a partner with the MEDC in building a place that is ready to attract talent and business investment

As part of the guidelines a Community Engagement Statement is one of the requirements needed to achieve the RRC final approval. This statement outlines how we as a city will continue to involve the community as “Key Stakeholders” in an future development of our City.

Like all documents, the City of Plainwell understands that the Community Engagment Statement/Plan will need to be reviewed and updated on a routine basis. This plan will be updated as needed, at a minimum of every 5 years, in conjunction with the Master Plan. Updates will be drafted by staff, recommened by the Planning Commission and approved through the City Council. At this time we are looking for approval of the Community Engagment Statement, presented at the December 10 Council meeting.

cc Brian Kelley, City Clerk/Treasure



2019

Community Engagement Statement



City of Plainwell

211 N. Main St. Plainwell, MI 49080

1/1/2019

Introduction:

The City of Plainwell will continue to involve the community as “Key Stakeholders” in the future development of our City.

Objectives:

- The City of Plainwell evaluates each project on an individual bases to determine project scope, stakeholders, project limitations, approving body, points of community impact during the decision making process, internal and external resources, and level of appropriate community involvement.
- The City of Plainwell makes information available in a timely manner to enable interested parties to be involved in decisions at various stages of the review and approval process.
- The City of Plainwell engages citizens in a transparent manner, making information easy to access for all interested members of the community.
- The City of Plainwell seeks public participation for matters involving future development of the City, such as the Master Plan, Parks and Recreation Master Plan and Zoning Ordinances updates process.
- The City of Plainwell seeks creative ways to involve a diverse set of community stakeholders in planning, land use and development decisions.
- The City of Plainwell uses comments and information received from interested members of the community to make decisions regarding planning, land use, and future development.
- The City of Plainwell tracks and analyzes the results of all public participation to the extent feasible and provides summaries back to the public.

State & Local Regulations

- Plainwell City Code of Ordinances
- Michigan Open Meetings Act (PA 267 of 1976)
- Michigan Planning Enabling Act (PA 33 of 2008)
- Brownfield Redevelopment Financing Act (PA 381 of 1996)
- Downtown Development Authority Act (PA 197 of 1975)
- Personal Property Exemption Act (PA 328 of 1998)
- Corridor Improvement Act (PA 280 of 2005)
- Other applicable local, state and federal regulations

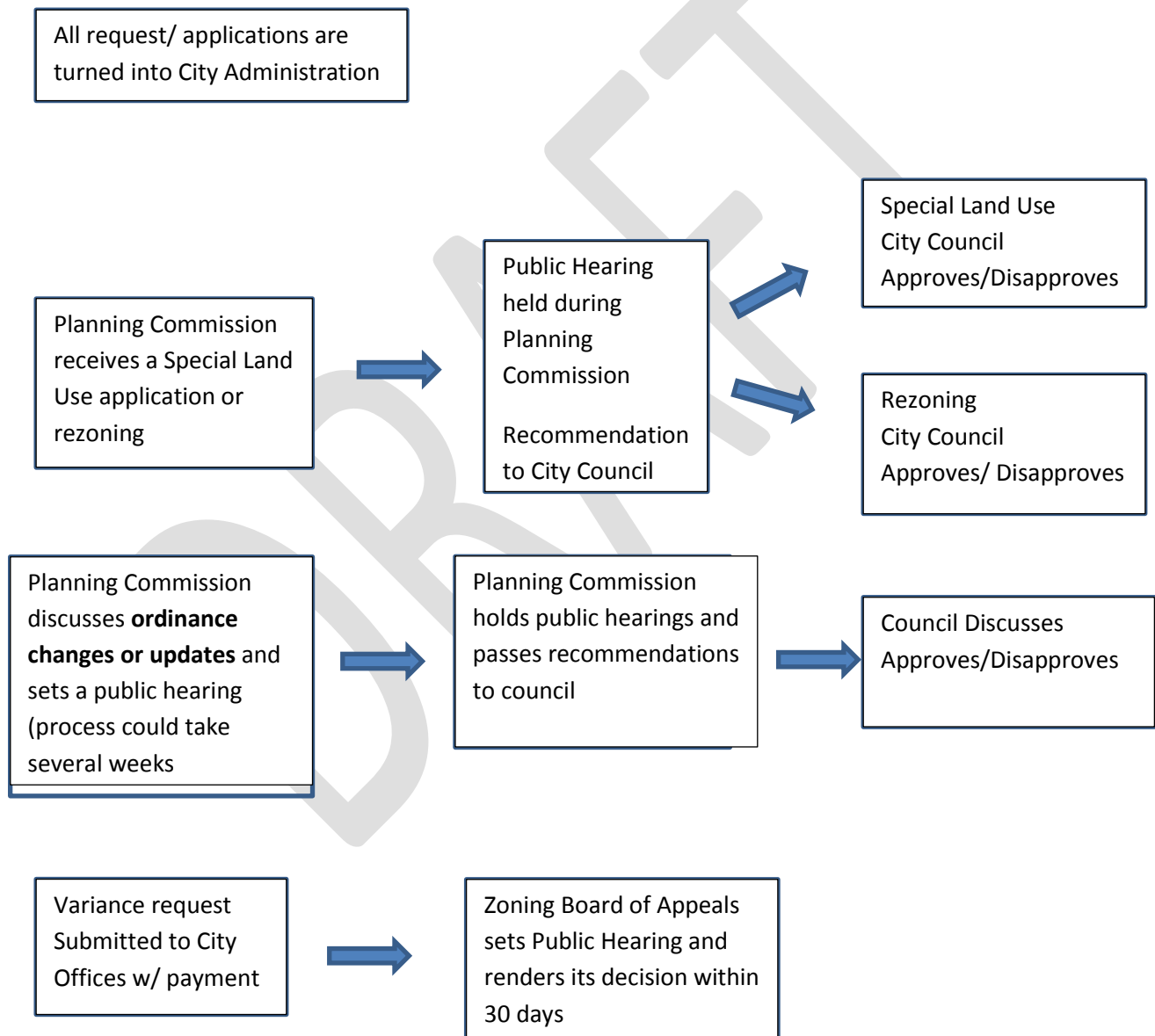
Key Stakeholders in the City of Plainwell

In the City of Plainwell, each project will be evaluated on an individual basis to ensure inclusion for all stakeholders in the community. Each will vary according to the project being reviewed. Possible key stakeholders include but are not limited to

- Local residents
- Michigan Department of Transportation
- Municipal Employees
- Emergency Response Personnel
- Commercial/Retail Business owners and their employees
- Ascension Borgess Pipp Hospital
- Industrial Businesses in the City limits
- Neighborhood groups
- Real Estate Professionals
- City boards and commissions
- Churches
- Schools
- Senior Groups
- Community visitors and Tourist
- Utility Providers

Process for Development

There are various times in the planning process when the City Council, the Planning Commission, and/or the Zoning Board of Appeals request public input. These processes include public hearings or rezoning of land use, development of the Zoning or Sign Ordinance, the Master Plan, requested variances and Special permit / Land Uses. The flow chart outlines the time limits for these processes:



Development Review Bodies

The City of Plainwell encourages citizen's participation in local government planning and policy decisions. All residents are invited to apply for appointments to City Council, Boards and Commissions. Vacant positions are advertised on the City website: www.plainwell.org

City Council

The City Council consists of five council members elected at large on a non-partisan basis. Mayor and Mayor Pro-Tem are elected by Council. All City Council members are voted in by the residents of Plainwell. The City Council meets every 2nd and 4th Monday of the month at 7:00pm in the City Hall Council Chambers.

Planning Commission

The City Planning consists of seven members appointed to three-year terms by the City Council. The Planning Commission meets every 1st and 3rd Wednesday at 7:00pm, when needed, in the City Hall. Planning Commissioners deal with development issues and involved in finding facts regarding zoning, special land use, site plan reviews and rezoning issues.

Zoning Board of Appeals

The Zoning Board of Appeals consists of three members along with the City Assessor. Each member is appointed by the Mayor for a three year term. ZBA meets 1st Tuesday after 1st Monday in March Public meetings commence on the 2nd Monday in March lasting not less than two (2) days.

There are many other boards and committee's throughout the City. Agenda's, minutes, dates and times of meetings are posted on our website at www.plainwell.org

Open Meetings

All meetings of the City Council, and its boards and commissions, shall be open to the public in accordance with the “Open Meetings Act,” PA 267 of 1976 as amended, except closed session meetings as provided for in the Act. Public Notices for these meetings are printed in the paper, hung at City Hall and posted on the City website, www.plainwell.org the following processes require that neighbors within 300 feet of a property are personally notified:

- Rezoning of property
- Special Land Use
- Variance requests

Statutes require these processes be noticed in a newspaper of general distribution in the City as well as mailed to neighbors within 300 feet at least 15 days prior to the meeting. All meetings are held in a facility accessible to persons with disabilities requiring reasonable accommodations or services. Should additional services be needed please contact the City Administration Office, 269-685-6821.

Interested persons are encouraged to contact the City Administration office or check the City’s Website, www.plainwell.org in order to be kept informed of any meeting schedule, agendas, variations, or location changes. Meeting agendas and packets are available on the website in advance of the meeting.

Methods of Community Participation

Each project's initial evaluation will determine the necessary level of involvement for the project. The following are methods that may be used to reach appropriate level of public participation when talking action on land use or development applications. The City of Plainwell will always attempt to use more than one tool or method, depending on the specific project and target audience. This list is flexible and can change based on each projects needs and circumstance.

Inform - provide information and assist public understanding

- **Website** – www.plainwell.org announces meetings, posts packets and agendas, minutes, public notices/hearings and sometime will contain pages or links for topics of major interest.
- **Newspaper** – Allegan County Union Enterprise is the City of Plainwell's newspaper for public notices/hearings.
- **Printed Postings** – Available for viewing at City Hall and on the Kiosk at the drop box.
- **Announcements** – During City Commission meetings, Planning Meetings and other boards and committee meetings.
- **Press Release/Articles** – At various times, the City will issue a press release and information for articles to various newspapers, TV stations and radio stations.
- **Email or postal mail** – Interested parties may request to City Administration they be notified personally of meetings/topics for discussion and postal mailings to neighbors within 300 feet according to statute.

Consult – obtain public feedback

- **Social Media:** The City currently uses Facebook to announce upcoming events, community happenings, press releases, etc.
- **Surveys:** Utilizing online and paper surveys allows for the collection of large amounts of data and opinions from the public
- **Public Hearings:** Public attendance at meetings is strongly supported and allows for an appropriate venue for public input.

Involve – work directly with public throughout the process

- **Open Houses:** In order to create two-way communication, the City will hold open house events for projects and initiatives as needed.

- **Community Workshops:** Issues that require community feedback can benefit from a noticed workshop.
- **Charrettes:** Multiple day designs charrettes and information gathering sessions allow a large group of people to participate in the community engagement activity.
- **Developers:** Work with developers to encourage feedback from the community by providing them with mailing labels, space for public meetings, sharing information on social media re: updates, public meetings etc.

Communicating the Results

- **Advisory Committees:** The City uses advisory committees for specialized aspects of our community to enhance collaboration between city staff and public.
- **Focus Groups:** Bringing together stakeholders to discuss and brainstorm decisions making options.
- **Meeting Minutes:** All meeting minutes are posted on our website at Plainwell.org
- **Incorporate Public Outreach:** The City will always incorporate public outreach into adopted plans.

Updating the Community Engagement Plan

Like all documents, the City of Plainwell understands that the Community Engagement Plan will need to be reviewed and updated on a routine basis. This plan will be updated as needed, at a minimum of every five years, in conjunction with the City's Master Plan. Updates to this plan will be drafted by staff, reviewed and recommended by the Planning Commission, and approved through the City Council. At least one public hearing will be held during the process to gather community input and to generate new ideas.

MEMORANDUM

TO: Erik J. Wilson, Plainwell City Manager
FROM: Jeff Sluggett, City Attorney
DATE: November 7, 2018
TOPIC: Ordinances Regarding Marihuana Establishments

ACTION REQUESTED: It is requested that the City Council consider and take action (if desired) on an amendment to the City Code to prohibit marihuana establishments in the City as that term is defined in the recently approved Michigan Regulation and Taxation of Marihuana Act.

BACKGROUND: As the City Commission is aware, on November 6 the voters approved the adoption of IL 1 of 2018, the Michigan Regulation and Taxation of Marihuana Act (MRTMA). In essence, the MRTMA legalizes at the state level (not federal) the recreational use and possession of marihuana. In addition, the MRTMA sets out a regulatory process to permit and license certain types of “marihuana establishments” (i.e., growers, safety compliance facilities, processors, microbusinesses, retailers and secure transporters). The MRTMA does not replace those laws and regulations already in place in Michigan involving the medical use of marihuana (including the establishment of marihuana facilities under the Medical Marihuana Facilities Licensing Act, Act 281 of 2016 “MMFLA”).

Under the MMFLA, in order to allow medical marihuana facilities to be established within a community, the community needs to affirmatively adopt an ordinance to this effect (i.e., it must “opt in”; recently, the City of Grand Rapids did precisely this). The MRTMA, however, is fundamentally different and requires that if a community wishes to prohibit the establishment and operation of (recreational) marihuana establishments within the community, the community must adopt an ordinance to this effect (i.e., it must “opt out”). In other words, if a community does not opt out then (recreational) marihuana establishments can be located and licensed by the state within that community.

Consistent with how the City has treated medical marihuana facilities, and at the direction of the Mayor’s office, we have prepared two proposed ordinance amendments (attached) that would prohibit marihuana establishments in the City. The first is a regulatory ordinance that would amend Chapter __ of the City Code (Business Regulations). Specifically, it would add a new article __ to define marihuana establishments and facilities as referred to above and to prohibit the establishment of either within the City. It would also preserve the rights of patients and caregivers under the Medical Marihuana Act from 2008. The second ordinance is a companion amendment to the Zoning Ordinance which would replace the current prohibition on medical marihuana dispensaries with a general prohibition on marihuana establishments and medical marihuana facilities. The proposed Zoning Ordinance amendment will need to go, initially, to the Planning Commission for a public hearing before it can be considered by the City Commission.

The regulatory ordinance, however, can be acted upon by the City Commission at any time. The MRTMA will become effective 10 days after the vote from the November 6 election is certified.

Unfortunately, it is unclear from the text of the MRTMA when precisely the state will begin accepting applications for licenses (it must do so within 12 months). This is an important “unknown” because our ability to enforce and rely on an ordinance prohibiting marijuana establishments must be “in effect” when the application is filed with the State of Michigan. Again, because we do not know precisely when the state will begin to accept applications, it is our recommendation that the regulatory ordinance be adopted as soon as possible now that we know the MRTMA was approved by the voters. The attached draft of that ordinance is formatted to be adopted as an emergency ordinance by the City Commission, which will allow it to go into effect immediately upon publication.

Thank you for your consideration of this request.

CITY OF PLAINWELL
ALLEGAN COUNTY, MICHIGAN

ORDINANCE NO. 381

**AN ORDINANCE TO ADD A NEW CHAPTER 57, ARTICLE I, TO THE
CITY OF PLAINWELL CODE OF ORDINANCES TO PROHIBIT
MARIHUANA ESTABLISHMENTS AND DIRECT THE PLANNING
COMMISSION TO STUDY OPTIONS IN THE FUTURE**

The City of Plainwell ordains:

Section 1. Addition. That a new Chapter 57, Article I, entitled “Marihuana Establishments,” is hereby added to the Plainwell Code of Ordinances to read as follows:

**Article I
Marihuana Establishments**

Sec. 57-1. Title.

This article shall be known as and may be cited as the City of Plainwell Marihuana Establishments Ordinance.

Sec. 57-2. Definitions.

Words used in this article shall have the same meanings as in Initiated Law 1 of 2018, also known as the Michigan Regulation and Taxation of Marihuana Act, unless the context clearly indicates otherwise. The remainder of this article refers to Initiated Law 1 of 2018 as the MRTMA.

Sec. 57-3. Marihuana establishments prohibited.

Marihuana establishments are prohibited in the City of Plainwell until such time as the City amends this article to allow one or more establishments.

Sec. 57-4. Study by the Planning Commission.

As of the adoption of this article, the legalization of recreational marihuana is a new phenomenon in Michigan that presents unique opportunities and challenges for local governments. The intent of this article is to prohibit marihuana establishments temporarily in order to allow further study of the issue. The Planning Commission is hereby directed to:

- (a) Study the City’s options for authorizing and regulating marihuana establishments under the MRTMA;
- (b) Hold at least one public hearing to seek input from the public; and
- (c) Prepare and submit a report to the City Council by December 1, 2019, with a recommendation as to whether the City should authorize one or more types of marihuana establishments. If the Planning Commission recommends authorization, the report shall outline, in general terms, recommended regulations.

Section 2. Publication and Effective Date. The City Clerk shall cause a notice of adoption of this ordinance to be published. This ordinance shall take effect 10 days after its adoption and publication.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

This true and complete copy of Ordinance No. 381 was declared adopted at a regular meeting of the Plainwell City Council held on December 26, 2018.

Rick Brooks, Mayor

Brian Kelley, City Clerk

DRAFT



CITY OF PLAINWELL

For Immediate Release:

December 10, 2018

For More Information Contact:

Robert Nieuwenhuis, DPW Superintendent
269-685-9363

Plainwell Wins State Award in Protecting our Groundwater

Plainwell city officials recently received the Exemplary Wellhead Protection Program Award from the Michigan Section of the American Water Works Association (AWWA).

The award was presented at AWWA's Michigan Section's annual conference in Kalamazoo. The award honors the City's wellhead protection efforts since 1994.

"The City is excited to receive this award because it recognizes the contributions many people put forth in protecting our community's water source," said Erik Wilson, Plainwell's city manager.

A Wellhead Protection Program (WHPP) safeguards a community's drinking water, offering best management practices to keep public groundwater supply systems from contamination. The guidelines help communities by identifying areas that contribute groundwater to public water supply systems wells, identifying sources of contamination within that area, and developing methods to minimize the threat.

Unlike many programs, wellhead protection is voluntary and implemented at the local level through the coordination of activities by local, county, regional, and state agencies.

The Exemplary WHPP Award is the first one awarded to the City, according to Bonnifer Ballard, AWWA's executive director.

"This is an important award and I applaud communities like Plainwell that really put an effort into this," Ballard said. "With all the water issues today in Michigan, source water and ground water protection are so important. Water is one of those out of sight, out of mind things and we all take for granted that our source water is going to be clean. It really takes work to make sure that is the case."

The City was recognized for having an innovative program that has included the development of an ordinance to address geothermal wells. The program was also instrumental in testing for PFAS (per- and polyfluoroalkyl substances) before the Michigan Department of Environmental Quality (DEQ) sponsored testing.

Plainwell's program is unique in that it was part of pilot study that led to the formation of the state's WHPP. Since 1994, the city has had three different Department of Public Works superintendents that have maintained and continued the program.

"The City staff, the Wellhead Committee and Fleis & VandenBrink (F&V) engineers have worked on this program for many years," Wilson noted. "And they've been fully dedicated to ensuring our time and resources are spent to continue this important program."

"Plainwell's efforts went beyond the requirements needed to be a diligent water utility," said Brian Rice, F&V's Environmental Group manager. "Their program is based on a sound vision, definable goals, a well-thought-out action plan, implementation of that plan, periodic evaluation and revisions of their source water protection efforts."

"I think the program provides a comprehensive view of our system and provides tools to help protect our most important resource – our water," Wilson added.

ISLAND CITY

211 N. Main Street | Plainwell, MI | 269-685-6821 | www.plainwell.org

The City of Plainwell is an equal opportunity provider and employer

Brian Kelley

From: Erik Wilson
Sent: Monday, December 10, 2018 4:05 PM
To: Brian Kelley
Subject: FW: Airport courtesy Car

For the record

Erik J. Wilson, Manager
City of Plainwell
211 N. Main Street
Plainwell, Michigan 49080
269-685-6821

CONFIDENTIALITY: Pursuant to the Electronic Communications Privacy Act of 1986, 18 U.S.C. Sec. 2510, et seq. (the "ECPA"), notice is given that the information or documents in this electronic message are legally privileged and confidential information, intended only for the use of the individual or entity to whom it is sent. If you are not the intended recipient, please be aware that any disclosure, distribution, use or copying of the contents of this message is prohibited. If you have received this message in error, notify the sender immediately by return mail. Thank you.

The City of Plainwell is an equal opportunity provider and employer

From: vwillfly@aol.com [<mailto:vwillfly@aol.com>]
Sent: Monday, December 10, 2018 4:01 PM
To: Erik Wilson
Subject: Airport courtesy Car

Erik, the Airport Courtesy Car is in the shop and is not worth repairing. The shop mechanic estimates over \$400 to get the motor running again and at least \$1500 or more, to fix the transmission. Paul Brindley ,the Airport Mechanic, & I have worked on it off & on for over 3 weeks & could not repair it. The Airport Car brings in considerable business to down town Plainwell as several Pilots fly in and use it to drive into town to restaurants & shop. Thanks, Virgil

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 11/30/2018

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2018.12.04 09:37:21 -05'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$131,015	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		2.31%	
2	270-Day CD	N/A	\$101,444	Chemical Bank	Aimee Kornowicz - 269.324.7096	05/26/2018	02/20/2019	2.00%	82
3	365-Day CD	N/A	\$152,060	Flagstar Bank	Patti Dueweke - 248.312.2468	07/27/2018	07/29/2019	2.15%	241
4	365-Day CD	N/A	\$152,839	Northstar Bank	Julie Smith - 810.329.7104	02/13/2018	02/13/2019	1.75%	75
5	240-Day CD	N/A	\$200,000	Grand River Bank	Christy Vierzen - 616.259.1322	10/12/2018	06/09/2019	2.60%	191
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$737,358.15

Average Yield: 2.16%

Cash Activity for the Month

Cash, beginning of month: \$2,015,321.24

Cash, end of month: \$1,738,561.01

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2018.12.07 12:31:03 -05'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **11/30/2018**

% OF FISCAL YEAR: **41.92%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	297,971	424,470	1,378,926	937,039	866,357	849,599	2,111,067	44.39%
Major Streets	72,892	134,679	101,153	182,230	53,602	74,233	337,673	53.97%
Local Streets	72,349	38,223	58,627	138,403	(41,553)	(97)	259,900	53.25%
Solid Waste	30,692	17,613	163,686	99,918	81,381	97,382	173,626	57.55%
Fire Reserve	66,773	71,834	82,775	29,705	124,904	124,903	81,413	36.49%
Airport	24,153	26,993	23,440	36,999	13,433	10,361	54,609	67.75%
Revolving Loan	25,184	61,782	3,786	-	65,568	28,970	10,000	0.00%
Capital Improvement	42,343	47,785	82,679	31,347	99,117	99,116	105,098	29.83%
Brownfield BRA	314	26,159	42,805	41,788	27,176	27,176	110,971	37.66%
Tax Increment TIFA	66,056	65,524	59,869	23,659	101,734	101,735	59,710	39.62%
Downtown DDA	12,711	10,247	50,336	20,504	40,079	42,256	60,098	34.12%
Sewer	810,000	792,920	614,801	746,337	661,385	639,511	1,565,903	47.66%
Water	192,725	136,619	232,700	271,795	97,524	141,736	533,800	50.92%
Equipment	150,797	125,912	124,820	77,292	173,441	174,741	233,155	33.15%
OPEB**	43,685	60,915	2,535	2,177	61,273	64,298	13,056	16.68%
	<u>1,908,645</u>	<u>2,041,675</u>	<u>3,022,937</u>	<u>2,639,193</u>	<u>2,425,419</u>	<u>2,475,919</u>	<u>5,710,079</u>	<u>46.22%</u>

* - Amounts taken from audited financial statements as of June 30, 2018

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager		Brian Kelley, City Treasurer	
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.		I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	
Insert Signature:	Erik Wilson <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2018.12.07 12:31:21-0500'</small>	Insert Signature:	Brian Kelley <small>Digitally signed by Brian Kelley Date: 2018.12.04 09:36:48 -05'00'</small>

**CITY OF PLAINWELL
MINUTES
Planning Commission
December 5, 2018**

1. Call to Order at 7:01 p. m. by Lubic
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Jay Lawson, Rachel Colingsworth, Jim Higgs, Lori Steele, Diana Lubic, Gary Sausaman
4. Approval of Minutes – 11/07/18
Sausaman motioned to approve minutes, as received seconded by Higgs. Minutes approved on an all in favor voice vote.
5. Chairperson’s Report: - None
6. New Business:
Close Regular meeting and Open Public Hearing at 7:10 p.m. Motioned by Sausaman and seconded by Higgs.
 - A. Rezoning 712 N. Main from an R1-B/C1 to all R1-B. Review of the future land use map and location of property. **Steele motioned to move the rezoning to City Council, seconded by Sausaman. Motion carried with an all in favor voice vote.**
Sausaman declared the Public hearing closed at 7:15 p.m. seconded by Higgs. Regular meeting was called back to order by Lubic.
 - B. Community Engagement Strategy Review Commission reviewed the packet and brought edits to the meeting. **Sausaman motioned to approve the document, with the edits and move it forward to City Council for final approval. Seconded by Lawson. Motion carried.**
7. Old Business: None
8. Public Comments – None
9. Reports and Communications:
 - A. 11/12/18 Council Minutes reviewed by Commission
10. Staff Comments:

Siegel reported out that in the month of November 3 building permits were issued and invited the Commission to attend the Ribbon Cutting of All State Insurance, 151 N. Main St. on Saturday, Dec. 8 at 10 a.m.
12. Commissioner Comments: Sausaman mentioned how nice the Tree Lighting and parade turned, despite the rainy weather during the parade.
13. Adjournment:

Lubic adjourned the meeting at 7:31 p.m.

Minutes submitted by Denise Siegel, Community Development Manager

12/06/2018 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 12/10/2018 - 12/10/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
002476	AARON BIRD	18-19 SHOE ALLOWANCE 18/19 SHOE ALLOWANCE	200.00
TOTAL FOR: AARON BIRD			200.00
000138	AMERICAN OFFICE SOLUTIONS	IN181982 11/22/18 - 12/21/18 DPS/FIRE COPIER	99.10
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			99.10
000035	APPLIED IMAGING	1237208 11/16/18 -12/15/18 DPW/WR COPIER	18.08
TOTAL FOR: APPLIED IMAGING			18.08
000843	B & C TROPHY	44001 NAME PLATE FOR NEW COUCIL MEMBER STEVE	20.00
TOTAL FOR: B & C TROPHY			20.00
004791	BIO TECH AGRONOMICS INC	2092 TRANSPORTING BIOSOLIDS FOR WR APRIL 2018 - NOVEN	16,559.70
TOTAL FOR: BIO TECH AGRONOMICS INC			16,559.70
004894	BORGESS CORPFIT OCCUPATIONAL HEALTH	331612 FARMERS MARKET MANAGER PHYSICAL/DOT PHYSICAL E	163.00
TOTAL FOR: BORGESS CORPFIT OCCUPATIONAL HEALTH			163.00
000155	BRAVE INDUST FASTENERS	143363 #63 TINK CLAW BOLTS	29.10
		143484 PARTS FOR MANLIFT	34.94
TOTAL FOR: BRAVE INDUST FASTENERS			64.04
003090	BROCK TOWING & RECOVERY	25640 AIRPORT CAR TOWING	128.00
TOTAL FOR: BROCK TOWING & RECOVERY			128.00
002116	CHARTER COMMUNICATIONS (SPECTRUM)	0036867112718 12/7/18 - 1/6/19 AIRPORT INTERNET	74.00
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			74.00
002219	CLARK TECHNICAL SERVICES	340-2018 NOVEMBER 2018 COMPUTER SUPPORT	1,581.25
TOTAL FOR: CLARK TECHNICAL SERVICES			1,581.25
000115	CMP DISTRUBUTORS INC	57154 ID TAG	13.95
TOTAL FOR: CMP DISTRUBUTORS INC			13.95
004884	CNA SURETY	64430577N NOTARY BOND FOR JOY SAUSAMAN	55.00
TOTAL FOR: CNA SURETY			55.00
000009	CONSUMERS ENERGY	2018-11 10/24/18 - 11/26/18 ELECTRIC	6,803.76
TOTAL FOR: CONSUMERS ENERGY			6,803.76
000531	CUMMINS BRIDGEWAY, LLC	S3-13207 BATTERY FOR DPS	636.01
TOTAL FOR: CUMMINS BRIDGEWAY, LLC			636.01

002651	GBS GOVERNMENTAL BUSINESS INC		
	18-35447	SMART TEST DECK FOR ELECTIONS	390.00
TOTAL FOR: GBS GOVERNMENTAL BUSINESS INC			390.00

000140	HACH CO		
	11230988	REPLACEMENT KIT WR	148.00
TOTAL FOR: HACH CO			148.00

000104	HARDINGS MARKET 380		
	2018-11	FOAM CUPS	5.37
TOTAL FOR: HARDINGS MARKET 380			5.37

000243	JIFFY PRINT		
	20832	LEAF RAKE OUT DOOR HANGERS	50.00
TOTAL FOR: JIFFY PRINT			50.00

002618	KIM BROWN		
	18/19 SHOE ALLOW	18/19 SHOE ALLOWANCE	150.00
TOTAL FOR: KIM BROWN			150.00

000356	LOCK MASTER SECURITY LLC		
	8886	GATE REMOTE SYSTEM FOR DPW	770.00
	8922	WIRELESS REMOTE CONTROLS FOR DPW GATE	350.00
TOTAL FOR: LOCK MASTER SECURITY LLC			1,120.00

004206	MADISON NATIONAL LIFE INSURANCE CO		
	1321867	DECEMBER 2018 LIFE INSURANCE	99.88
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			99.88

000682	MAIN-TECH SERVICES INC		
	81118	12TH STREET LIFT STATION REPAIR	392.00
TOTAL FOR: MAIN-TECH SERVICES INC			392.00

002208	MIELE INC		
	5049189	LAB GLASSWEAR WASHER FOR WR	253.88
TOTAL FOR: MIELE INC			253.88

004769	MOORE ELECTRICAL SERVICES INC		
	107220	ELECTRICAL WORK PD BUILDING FLAGPOLE LIGHT	549.27
TOTAL FOR: MOORE ELECTRICAL SERVICES INC			549.27

002536	NORMAN BUILDERS		
	2018-11	NOV 2018 SNOWPLOWING @ THE AIRPORT	280.00
TOTAL FOR: NORMAN BUILDERS			280.00

004256	OLD DOMINION BRUSH COMPANY		
	6417216	LINER SET/MISC	428.90
TOTAL FOR: OLD DOMINION BRUSH COMPANY			428.90

004807	OTIS ELEVATOR COMPANY		
	CVK65023C18	2/28/19 REAR ELEVATOR MAINT CONTRACT	131.43
TOTAL FOR: OTIS ELEVATOR COMPANY			131.43

002254	PARKWAY ELECTRIC LLC		
	106103	ELECTRICAL WORK SCREW PUMPS WR	632.00
TOTAL FOR: PARKWAY ELECTRIC LLC			632.00

004855	PLAINWELL ACE HARDWARE		
	1826	12TH STREET HEADLIGHT SCREWS	1.49
	1832	DUMPSTER FENCE SAW BLADE	11.98
	1861	BLUE PAINT FOR WATER DEPT	11.98
	1865	SALT BARN	0.40
	1866	SALT BARN	1.92

1875	OIL DRI ABSORBENT	47.96
1885	WINDSHIELD WASH	13.34
1889	FLASHLIGHT BATTERIES	31.96
1894	CAROUSEL	9.49
1899	CHRISTMAS MISC FOR STREETS	34.95
1902	CHRISTMAS	50.66
1903	CHRISTMAS	16.99
1905	CHRISTMAS	43.98
1907	CAROUSEL PLUG PROTECTION	14.99
1908	CHRISTMAS	10.77
1910	CHRISTMAS	21.77
1912	CHRISTMAS	3.99
1926	CHRISTMAS PLUGS FOR THE PARKS	10.38
1928	CHRISTMAS PARKS	4.97
1941	WR LAB SUPPLIES	16.91
2018-12	GOLDEN TICKET PAYOUT 2018	110.00
TOTAL FOR: PLAINWELL ACE HARDWARE		470.88

000004	PLAINWELL AUTO SUPPLY INC	
2018-11	NOV 2018 STATEMENT	717.66
TOTAL FOR: PLAINWELL AUTO SUPPLY INC		717.66

001448	PROFESSIONAL CODE INSPECTIONS	
5888	NOV 2018 PERMITS	1,905.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS		1,905.00

003019	PROFESSIONAL PUMP INC	
5092615	TUBING CONNECTORS KIT FOR CHEM PUMPS	88.18
TOTAL FOR: PROFESSIONAL PUMP INC		88.18

003084	QUALITY AIR SERVICE INC	
QAS 20182222	CAL OF LAB FUME HOOD WR	238.00
TOTAL FOR: QUALITY AIR SERVICE INC		238.00

001748	REPUBLIC WASTE SERVICES	
0249-006182408	12/1/18 - 12/31/18 CITY OFFICE RECYCLE	229.16
0249-006182878	12/1/18 - 12/31/18 OFFICE GARBAGE	247.33
TOTAL FOR: REPUBLIC WASTE SERVICES		476.49

001873	SCHANZ TIRE & AUTO SUPPLY INC.	
143441	AMMO FOR RANGE TRAINING	109.50
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.		109.50

000011	SHOPPERS GUIDE INC	
153	LOOSE LEAF/PUBLIC HEARING/HOLIDAY	407.04
TOTAL FOR: SHOPPERS GUIDE INC		407.04

002402	STEENSMA LAWN & POWER EQUIPMENT	
563140	OIL FOR SNOW BLOWERS	66.42
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT		66.42

REFUND UB	WAKEFIELD, CHARLES	
12/06/2018	UB refund for account: 02-00026700-01	16.22
TOTAL FOR: WAKEFIELD, CHARLES		16.22

001536	WASHWELL-STADIUM DRIVE GROUP-SOAP	
2183	PD DRYCLEANING	74.80
2217	NOVEMBER 2018 PD DRYCLEANING	74.30
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP		149.10

004190	WATER SOLVE LLC	
7870	WR SOLVE137 1-465LB DRUM	975.00
TOTAL FOR: WATER SOLVE LLC		975.00

000947

WYOMING ASPHALT & PAVING INC.

2018-677

ASPHALT 11/17/18





340.20

TOTAL FOR: WYOMING ASPHALT & PAVING INC.

340.20

TOTAL - ALL VENDORS

37,006.31

INVOICE AUTHORIZATION	
Person Compiling Report	Brian Kelley, City Clerk/Treasurer
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="text-align: center;">  Cheryl Pickett </div> <small>Digitally signed by Cheryl Pickett DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Cheryl Pickett, email=cpickett@plainwell.org Date: 2018.12.08 11:49:21 -05'00'</small>	Insert Signature: <div style="text-align: center;">  Brian Kelley </div> <small>Digitally signed by Brian Kelley Date: 2018.12.07 08:30:30 -05'00'</small>
Bryan Pond, Water Renewal Plant Supt.	Bill Bomar, Public Safety Director
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature:	Insert Signature:
Bob Nieuwenhuis, Public Works Supt.	Erik J. Wilson, City Manager
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="text-align: center;">  Robert Nieuwenhuis </div> <small>Digitally signed by Robert Nieuwenhuis Date: 2018.12.06 13:55:44 -05'00'</small>	Insert Signature: <div style="text-align: center;">  Erik Wilson </div> <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2018.12.07 12:30:45 -05'00'</small>

12/07/2018

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 11/28/2018 - 12/14/2018

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: ACH Transaction - Property Tax Distributions				
11/30/2018	1421(A)	ALLEGAN COUNTY TREASURER	2018 SUMMER TAX/INT COLLECTED W/E 11/24/2018	928.08
11/30/2018	1422(A)	RANSOM DISTRICT LIBRARY	2018 SUMMER TAX/INT COLLECTED W/E 11/24/2018	132.22
12/07/2018	1427(A)	ALLEGAN COUNTY TREASURER	2018 SUMMER TAX/INT COLLECTED W/E 12/01/2018	200.50
12/07/2018	1428(A)	RANSOM DISTRICT LIBRARY	2018 SUMMER TAX/INT COLLECTED W/E 12/01/2018	28.57
Total ACH Transaction:				1,289.37
Check Type: EFT Transfer - Automatic Payments				
11/28/2018	1423(E)	FIRST NATIONAL BANK (CREDIT CARD)	CHEMICAL BANK CREDIT CARD 11/23/2018	6,242.34
12/04/2018	1425(E)	STATE OF MICHIGAN	NOVEMBER 2018 AIRPORT FUEL SALES TAX	58.75
12/14/2018	1426(E)	CITY OF PLAINWELL	DECEMBER 2018 CITY UTILITY BILLS	310.54
12/03/2018	1429(E)	VERIZON	DPW/WR CELL ALARMS 10/11 - 11/10/2018	47.58
12/03/2018	1430(E)	VERIZON	DPW/WR ONE TALK PHONES 10/18 - 11/17/201	219.31
12/05/2018	1431(E)	CENTURYLINK	NOVEMBER 2018 LONG DISTANCE	1.03
12/04/2018	1432(E)	CITY OF PLAINWELL	WARNEMENTS LOT WINTER 2018 TAX	94.95
12/05/2018	1433(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE DECEMBER 2018	186.76
12/05/2018	1434(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE DECEMBER 2018	180.32
Total EFT Transfer:				7,341.58
Check Type: Paper Check - Manual Checks				
12/01/2018	13172	PRIORITY HEALTH	DECEMBER 2018 HEALTH INSURNACE PREMIUM	27,129.87
11/28/2018	13173	EVOQUA WATER TECHNOLOGIES LLC (SIEM	BIOXIDE FOR MARTIN TREATMENT	300.00
11/28/2018	13175	US BANK EQUIPMENT FINANCE (COPIER)	OCT 2018 DPW COPIER	260.00
11/30/2018	13176	POSTMASTER	TO MAIL DECEMBER UTILITY BILLS	564.26
11/30/2018	13177	POSTMASTER	TO MAIL WINTER TAX BILLS	502.88
12/05/2018	13179	AT&T - SBC	10/14/18 - 11/13/18 DPW SECURITY GATE	1,059.78
12/05/2018	13180	CONSUMERS ENERGY	10/17/18 - 11/15/18 WR PLANT ELECTRIC	6,861.05
12/05/2018	13181	VERIZON	10/24/18 - 11/23/18 CELL PHONE BILLS	890.86
12/05/2018	13182	CHARTER COMMUNICATIONS (SPECTRUM)	12/5/18 - 1/4/18 CITY HALL PHONE/INTERNE	443.10
12/05/2018	13183	STATE OF MICHIGAN MDOT	2019 AIRPORT LECENSE FEE	50.00

12/05/2018	13184	PITNEY BOWES/PURCHASE POWER	POSTAGE ON METER 11/13/18	503.50
12/05/2018	13185	US BANK EQUIPMENT FINANCE (COPIER)	DEC 2018 CITY HALL COPIER	147.00
12/10/2018	13229	FLEIS & VANDENBRINK INC	PFAS/DIOXIN CONSULTION/SAMPLING & PILOT STUDY	<u>41,163.65</u>
			Total Paper Check:	<u>79,875.95</u>
CBGEN TOTALS:				
Total of 26 Checks:				88,506.90
Less 0 Void Checks:				0.00
Total of 26 Disbursements:				<u><u>88,506.90</u></u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2018.12.07 07:43:26 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2018.12.07 12:30:21 -05'00'



Allegan County

Retirement Open House

Date: December 11, 2018

Time: 4:00 p.m.—6:00 p.m.

Location: Human Services Building,
Karl Zimmerman Training Room
3255 122nd Avenue, Allegan MI 49010

Commissioner

Don Black

The County cordially invites you to attend this open house to express appreciation for his years of service.

Cake & light refreshment will be served.



Reports & Communications:

A. Ordinance 380 – Zoning Change 712 N. Main Street:

The property owner made application to rezone this property from R-1B/C-1, Single Family Residence/Local Commercial to R-1B, Single-Family Residential District. The adjacent property owners were notified and a Public Hearing was held on December 5, 2018, at which the Planning Commission accepted this application and recommends approval by City Council.

Recommended action: Consider approving Ordinance 380 to amend the Zoning Map to re-zone the parcel at 712 North Main Street to R-1B, Single Family Residential.

B. Community Engagement Strategy:

As part of the city's commitment to the MEDC's Redevelopment Ready Communities program, the Planning Commission drafted a 2019 Community Engagement Statement, which outlines how the city will continue to involve the community as "key stakeholders" in the future development of the city. The Planning Commission finalized the document at its December 5, 2018 meeting and recommends approval.

Recommended action: Consider approving the 2019 Community Engagement Statement.

C. Ordinance #381 – Recreational Marijuana Opt Out:

Ordinance 381 has been drafted for first reading, which would prohibit marijuana establishments in the city and would direct the Planning Commission to study the city's options, hold a public hearing and prepare a report for consideration by Council in December 2019..

Recommended action: Consider approving the first reading of Ordinance 381 and set the second reading and adoption for December 26, 2018.

D. Wellhead Protection Program:

The City was awarded the Exemplary Wellhead Protection Program Award from the Michigan Section of the American Water Works Association (AWWA)

Recommended action: Consider accepting the document as information only and place on file.

E. Annual Audit Presentation

Dan Veldhuizen and Josh Gabrielse from Siegfried Crandall will present the city's audited financial statements to Council.

Recommended action: Consider accepting and placing on file the city's audited financial statements for the year ended June 30, 2018.

F. Disposal of 2008 Crown Victoria

The courtesy vehicle used by the airport has fallen into disrepair and the cost to repair exceeds the value of the vehicle. The Administration recommends disposing the vehicle for scrap value.

Recommended action: Consider approving the disposal of the 2008 Crown Victoria for scrap value.

Reminder of Upcoming Meetings

- December 13, 2018 – Allegan County Board of Commissioners – 1:00pm
- December 11, 2018 – Plainwell DDA/BRA/TIFA Board – 7.30am
- December 19, 2018 – Plainwell Planning Commission – 7:00pm
- December 26, 2018 (**Wednesday**) – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Retirement Open House for Don Black – Allegan County Human Services Building – December 11, 2018 4pm

The Island City

The City of Plainwell is an equal opportunity provider and employer