

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, July 27, 2020

7:00PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary** – July 13, 2020 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Resolution 2020-19 – Utility Billing Fees**
Council will consider adopting a resolution regarding utility billing late fees charged under Executive Order 144.
 - B. **Public Safety – Upfitting Patrol Vehicle**
Council will consider approving a project with C-Comm of Allegan for purchase and installation of new patrol vehicle equipment at a cost of \$8,235.89.
 - C. **WR – Ferric Chloride Purchasing Contract**
Council will consider approving a 2-year contract with Webb Chemical for ferric chloride at \$552 per dry ton for an estimated annual cost of \$19,717.44.
 - D. **WR – Generator Maintenance Service Contract**
Council will consider approving a 3-year contract totaling \$5,551.48 with Cummins Sales and Service for lift station and plant generator maintenance services.
11. **Communications:** The June 2020 Public Safety Report, the June 9, 2020 DDA/BRA/TIFA Meeting Minutes and the June 2020 Water Renewal Report.
12. **Accounts Payable - \$313,251.66**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
July 13, 2020

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
4. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 06/22/2020 regular meeting and the Council Minutes of the 07/06/2020 special meeting. On voice vote, all voted in favor. Motion passed.
5. Public Comment: None
6. County Commissioner Report:
Commissioner Rick Cain provided an update about the County evaluating budgetary limitations of between \$700,000 and \$1,000,000. He also noted that the County is considering permitting quad-style housing, which Wayland, Martin and Gun Plain Townships all oppose.
7. Agenda Amendments: None
8. Mayor's Report: None
9. Recommendations and Reports:
 - A. City Manager Wilson noted that the July 6, 2020 Council Meeting presentation did not include the full proposal from GHD for construction oversight for the Mill Demolition Project. It was noted that the cost of the proposal is includable in the grant, for which the city is 10% responsible. There are lots of "moving parts" in this project, so the oversight is necessary. The abatement process is underway and actual demolition should start in around six (6) weeks.
A motion by Overhuel, seconded by Steele, to approve a professional services contract with GHD for construction oversight and project support for the Mill Demolition Project in the amount of \$505,780.00. On a roll call vote, all voted in favor. Motion passed.
 - B. City Manager Wilson noted that the July 6, 2020 Council Meeting did not include the full proposal from Analytical Testing & Consulting Services for independent third-party air monitoring during the abatement process. Protocols were discussed if the samples test positive for asbestos. This firm did similar work during the 2012 demolition and their work will supplement the monitoring being done by Melching and GHD.
A motion by Keeney, seconded by Wisnaski, to approve a professional services contract with Analytical Testing & Consulting Services Inc. for air monitoring and sampling during the Mill Demolition Project at an estimated cost of \$39,000.00. On a roll call vote, all voted in favor. Motion passed.

C. Treasurer Kelley reported the opportunity to apply for grant funding through the CARES Act to reimburse public safety wages during the health pandemic. The application, due July 17, 2020, through Michigan Department of Treasury requires designation of an authorized agent which is noted in the proposed resolution under consideration. Personnel Manager Lamorandier and Public Safety Director Bomar have attending training and are working to compile the data to be included with the application. The funds, if granted, would be a reimbursement to the General Fund.

A motion by Keeney, seconded by Wisanski, to adopt Resolution 2020-18 designating City Manager Wilson as the city's agent for applying for Public Safety Grant Funding as presented. On a voice vote, all voted in favor. Motion passed.

10. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the June 2020 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

11. Accounts Payable:

A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$180,768.48 for payment of same. On a roll call vote, all in favor. Motion passed.

12. Public Comments: None

13. Staff Comments

Personnel Manager Lamorandier noted working through a new online process for open enrollment.

Director Bomar reported the failure of the department's generator. Necessary repairs are being quoted with the first quote coming in at \$4,000. He reported there are still no updates on delivery of the patrol vehicle ordered in January 2020. Finally, he reported COVID testing at Plainwell Middle School on Thursday, July 16, 2020.

Superintendent Nieuwenhuis reported working on mowing, flowers and potholes.

Community Development Manager Siegel reported 17 zoning permits having been issued and noted training for an emergency preparedness and marketing opportunity for small businesses. She also noted the donation of a framed photograph of the mill from Heather Burd.

Clerk/Treasurer Kelley reported having issued 497 absent voter ballots with 186 of those having already been returned. He noted working on year-end financials and preparing for the election. He reminded everyone that the nominating petitions for City Council are due July 21.

City Manager Wilson briefed Council on a developing sewer connection issue at 934/936 E Bridge, noting that the property was vacant when M-89 was reconstructed, so the sewer lateral was not connected at that time.

City Manager Wilson followed up on Director Bomar's report about the failed generator, noting that a working generator is critical to continuing city operations during a power outage. Knowing that time is of the essence and that one quote had already been received, he asked for authority for making the repairs in advance of the next Council Meeting.

A motion by Wisnaski, seconded by Overhuel, to authorize the City Manager to negotiate an emergency repair of the Public Safety generators in an amount not to exceed \$5,000.00 after having received two (2) additional quotes. On a roll call vote, all in favor. Motion passed.

14. Council Comments:

Mayor Pro Tem Steele thanked Community Development Manager Siegel for communication support related to the postponement of the All School Reunion.

15. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:54 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
July 27, 2020

Brian Kelley, City Clerk

DRAFT

SUMMARY
Plainwell City Council
July 13, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM in Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Keeler, Steele, Overhuel, Keeney and Wisnaski. Absent: None.
4. Approved Minutes/Summary of the 06/22/2020 regular meeting, as well as the Minutes from the 07/06/2020 special meeting.
5. Approved a professional services contract with GHD for \$505,780.00 for construction oversight and project support for the Mill Demolition Project.
6. Approved a professional services contact with Analytical Testing & Consulting Services Inc. for air monitoring and sampling during the Mill Demolition Project at an estimated cost of \$39,000.00.
7. Adopted Resolution 2020-18 for Public Safety Grant Funding.
8. Accepted and placed on file the June 2020 Investment and Fund Balance Reports.
9. Approved Accounts Payable for \$180,768.48.
10. Authorized the City Manager to negotiate emergency repairs to the Public Safety generator in an amount not to exceed \$5,000.00
11. Adjourned the meeting at 7:54 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

**CITY OF PLAINWELL
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. # 2020-19

**RESOLUTION TO TEMPORARY SUSPEND WATER AND SEWER BILL PENALTIES FOR
NON-PAYMENT DUE TO THE COVID-19 PANDEMIC**

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. Older adults and those with chronic health conditions are at particular risk, and there is an increased risk of rapid spread of COVID-19 among persons in close proximity to one another. There is currently no approved vaccine or antiviral treatment for this disease; and

WHEREAS, in response to protecting human life and the prevention of the spread of COVID-19 within the State of Michigan, Governor Whitmer signed Executive Order No. 2020-21 “Temporary requirement to suspend activities that are not necessary to sustain or protect life” on March 23, 2020, which created a great unprecedented interruption to almost every employer in the state. Putting paychecks and jobs in substantial jeopardy, thus potentially putting city water and sewer customers in a difficult position to make timely payments under these temporary unique circumstances; and

WHEREAS, Governor Whitmer signed Executive Order 2020-144 “Restoring water services to occupied residences during COVID-19 pandemic” on July 8, 2020, demonstrating the importance of having running water readily available to participate in proper hygiene techniques during the COVID-19 pandemic; and

WHEREAS, the City of Plainwell Code of Ordinances Section 35-141 and Sections 36-16 and 36-17 provide that rates, fees and charges for public water and sewer are to be set by resolution of the City Council; and

WHEREAS, the City of Plainwell Code of Ordinances further provides for the imposition of a 10% penalty to be applied for the non-payment of due water and sewer accounts after a stated period of time; and

WHEREAS, the temporary forgiveness of penalties is a recognition of the financial difficulties customers of the systems are facing during these difficult financial times and a temporary moratorium on the collection of such penalties will benefit the City’s administrative resources; and

WHEREAS, the billing cycle for the City of Plainwell is monthly and in efforts of treating all accounts equally all accounts would have to be offered the same opportunities. Making any penalty forgiveness granted would have to be granted to all accounts, not just those due in the midst of this immediate crisis;

THEREFORE, BE IT RESOLVED:

1. The recitals set forth above are affirmed as accurate and acknowledged as if fully restated herein.
2. For the reasons set forth herein the City Council hereby forgives and waives delinquent payment penalties on public water or sewer accounts so long as Executive Order 2020-144 remains in effect. The City Council hereby further imposes a moratorium on the collection or implementation of penalties for such accounts so long as Executive Order 2020-144 remains in effect.
3. All resolutions and parts of resolutions in conflict herewith are, to the extent of such conflict, repealed.

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

Date: July 27, 2020

Brian Kelley, Clerk/Treasurer

CERTIFICATION

I, Brian Kelley, the duly appointed Clerk of the City of Plainwell, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Plainwell City Council at a regular meeting held July 27, 2020 in compliance with the Open Meeting Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

City of Plainwell

By: _____

MEMORANDUM



“The Island City”

119 Island Ave
Plainwell, Michigan 49080
Phone: 269-685-9858
Fax: 269-685-5460
Email: publicsafety@plainwell.org

To: Erik J. Wilson, City Manager
From: Bill Bomar, Director
CC: Brian Kelley, Treasurer
Subject: New Police Vehicle Equipment Purchase Request
Date: July 17, 2020

The Plainwell Department of Public Safety is requesting the purchase of new patrol vehicle equipment and up-fitting labor cost for the already-approved purchase of a 2020 Ford Utility Police Service Package. This purchase was approved in the amount of \$46,000.00 from the 2019-2020 budget year, and will expense to the City “Capital Purchase Fund” account # 661.970.971.000. The installation of this equipment will make the new vehicle functional police-service vehicle.

The purchase of the new 2020 Ford Utility will be the 4th marked patrol vehicle in the public-safety fleet and will require all new equipment.

Three police vehicle up-fitter companies were contacted to provide quotes to supply and install equipment in the new patrol vehicle, i.e. partitions, radar, center council and etc. Two of the three companies provided quotes, and the third company did not. C-Comm and Tele-Rad provided comparable quotes for equipment and labor cost which are available upon request.

The two vendors providing quotes are:

Tele-Rad, Holland, MI	\$8,879.43
EVC Kalamazoo, MI	No Bid
C-Comm, Allegan, MI	\$8,235.89

I am recommending City council approve C-Comm of Allegan bid for **\$8,235.89** this is for the purchase and installation of new patrol vehicle equipment. This vendor currently provides ongoing servicing for the City with regard to patrol and fire vehicle electronics, as well as other emergency-equipment needs. Copies of the bids are available upon request.

This vehicle was ordered January 2020, but delivery date has been delayed due to COVID-19. Purchase of the vehicle and equipment is still planned to expense from the 2019-2020 budget year.

Brad Keeler Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member
www.plainwell.org



Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

7/22/2020

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Ferric Chloride pricing for Water Renewal Plant

The current contract for ferric chloride ended in June, I have requested pricing for the next two years from two vendors. The quoted prices are as presented by the vendor without negotiation or a change in pricing from the original email, attached.

Their pricing returned via e-mail revealed prices that were above our sealed bid required amount of \$17,500. This increase was not anticipated to rise costs above past averages of \$16,800 per year.

The new pricing is:

Alexander Chemical \$556 /dry ton or \$5,072.24 /shipment, an average use of four shipments /yr. \$20,288.96
Webb Chemical \$552/dry ton or \$4,929.36 / shipment, an average use of four shipments /yr. \$19,717.44

I am recommending awarding the contract to Webb Chemical with the option for the second year if pricing remains near market value for that time. Funding is available in budget line item 590-540-740. Future solicitations for this type of chemical will be requested as sealed bids only.

Bryan D. Pond

From: Kari Maciag <kmaciag@webbchemical.com>
Sent: Tuesday, June 9, 2020 2:16 PM
To: Bryan D. Pond
Subject: July 2020 - June 2022 Ferric Pricing
Attachments: Webb Chemicals 2018-2019.pdf

Bryan:

Good afternoon, I hope you are doing well and everyone is healthy down in Plainwell. Your ferric chloride contact is due to expire at the end of June. We held \$471/DT on the **FULL** two years of the last contract and would like to propose a similar terms offer for July 2020 to June 2022.

"Year one with the increase as quoted effective 7/1 at \$552/DT. Year 2 with a possible increase based on market conditions. A cap of \$30/DT for year 2 increase."

Does this sound agreeable? While I was hoping to come in to chat with you in person, I guess a virtual meeting will have to do for now.

I look forward to hearing from you and continuing to service your facility.

Thank you,

Kari Maciag
Account Manager
Webb Chemical Service Corp.
Cell: 231-740-7006



Bryan D. Pond

From: Dunlap, John <John.Dunlap@alexanderchemical.com>
Sent: Tuesday, July 7, 2020 10:43 AM
To: Bryan D. Pond
Subject: RE: City of Plainwell Ferric Pricing 6-2020 thru6-2022

CAUTION: External Email!

Bryan, per your request we can offer ferric chloride 38%, we can offer \$568/dry ton for full 45,000 lb. loads. I am putting together an email which will explain the cylinder return policy and will forward ASAP. Let me know if you need any additional information, thanks.

Best Regards

John Dunlap

ALEXANDER
ALEXANDER CHEMICAL CORPORATION

Account Manager

Office: 219-402-0403

Mobile: 773-875-5140

Website: www.alexanderchemical.com

Ordering: orders@alexanderchemical.com



From: Bryan D. Pond <BPond@plainwell.org>
Sent: Wednesday, July 1, 2020 9:43 AM
To: Dunlap, John <John.Dunlap@alexanderchemical.com>
Subject: City of Plainwell Ferric Pricing 6-2020 thru6-2022

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click links or open attachments unless you know the content is safe.

John Bryan at the City of Plainwell can you provide me with pricing on our ferric chloride. We use 16,000 to 20,000 gallons /yr of the DWG 38% ferric chloride.

Also have do you any more information on the tank return/rental; of our chlorine and sulfur dioxide tanks; an example of the agreement and pricing and how it works is what I need. Thanks Bryan

Bryan D. Pond
Superintendent
City of Plainwell Water Renewal
129 Fairlane St

Brad Keeler Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member
www.plainwell.org



Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

7/23/2020

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Preventive Maintenance Service 3yr. Contract Water Renewal Plant

The Water Renewal department owns three Onan Cummings generators. Cummins Sales and Service of Grand Rapids is the primary service representative in our area for Cummins "large industrial" generators. They also provide crucial services to the City during emergency conditions as a service contract customer.

The agreement is \$1850.48/year for all three generators, and a three-year contract total of \$5541.48

My recommendation to City Council is to allow the City to enter into the agreement with Cummins Sales and Service of Grand Rapids for the fiscal years 20-21 thru 23-24.



Sales and Service

GRAND RAPIDS MI BRANCH
3715 CLAY S.W.
GRAND RAPIDS, MI 49548
Phone: 616-538-2250

PLANNED MAINTENANCE AGREEMENT

Customer Address	Customer Contact	Quote Information
CITY OF PLAINWELL ACCOUNTS PAYABLE 211 N MAIN ST Plainwell, MI 49080	Contact: Bryan Pond Phone: 269 685-5153 Fax: 269 685-7278 Cust Id: 3099255	Quote Date: 20-JUL-20 Quote Expires: 30-NOV-20 Quote Num: 106606 Quoted By: James Sweeney Quote Term: 3 Year(s)

Site Information

1	WATER RENEWAL PLANT	129 FAIRLANE ST	PLAINWELL	MI	49080
2	CUSHMAN LIFT STATION	225 CUSHMAN ST	PLAINWELL	MI	49080
3	12TH ST LIFT STATION	355 12TH ST	PLAINWELL	MI	49080

Site	Unit Number	Manufacturer	Model	Prod Model	Serial Number	Type
1	H120376937	ONAN	GEN SET	DSGAE-1210575	H120376937	ST
2	E010242671	ONAN	GEN SET	GGHH-4959898	E010242671	ST
3	C090236984	ONAN	GEN SET	GGFD-7640144	C090236984	ST

Site	Unit Number	Service Event	Qty	Sell Price	Extended Price
1	H120376937	FULL PM SERVICE (FS)	3	752.53	2,257.59
2	E010242671	FULL PM SERVICE (FS)	3	525.45	1,576.35
3	C090236984	FULL PM SERVICE (FS)	3	572.50	1,717.50

Generator Planned Equipment Maintenance Quote

#1850.48/yr.

Annual Full Services / August

Payment Info

Please indicate whether you wish to pre-pay annually, or pay per event on a billable agreement.

- Send Pre-Pay Invoice
 *Pay As You Go (Billable)

*For billable services, you must establish a line of credit with Cummins Sales and Service. A credit application is available upon request. Credit application is subject to approval by the credit department.

We accept all major credit cards, please call 248-573-1925

Auto Renewal Option

Planned Equipment Maintenance Agreements are designed with an automatic renewal provision. If you do not wish to participate in the auto renew option, please check below to opt out. If you do not opt out, this Agreement will automatically renew at the end of the initial term for a period equal to the initial term (the Renewal Term). In such event, cost increases for the Renewal Term will not exceed 3%. Either party has the right to terminate this Agreement with thirty (30) days prior written notice, unless the work has already been performed.

- Opt out of Automatic Renewal



Sales and Service

PLANNED MAINTENANCE AGREEMENT

<u>Customer Address</u>	<u>Customer Contact</u>	<u>Quote Information</u>
CITY OF PLAINWELL ACCOUNTS PAYABLE 211 N MAIN ST Plainwell, MI 49080	Contact: Bryan Pond Phone: 269 685-5153 Fax: 269 685-7278 Cust Id: 3099255	Quote Date: 20-JUL-20 Quote Expires: 30-NOV-20 Quote Num: 106606 Quoted By: James Sweeney Quote Term: 3 Year(s)

*Auto Renewal Option is only available for prepaid contracts.

To continue your services without interruption, please sign the quote and return via email, fax or mail to:

Cummins Sales and Service
Attn: PEM Administration Group
21810 Clessie Court
New Hudson, MI 48165

Email: pm.service@cummins.com

Standard Agreement Amount	\$5,551.44
Proposal Total	\$5,551.44

\$1850.48/yr.

THERE ARE ADDITIONAL CONTRACT TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATIONS OF WARRANTIES AND LIABILITY, WHICH ARE EXPRESSLY INCORPORATED HEREIN. CUSTOMER ACKNOWLEDGES THAT THE CONTRACT TERMS AND CONDITIONS HAVE BEEN READ, FULLY UNDERSTOOD, AND ACCEPTED.

Customer Approval

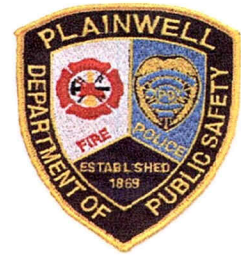
CUMMINS INC

Signature: _____

Signature: _____

Date: _____

Date: _____



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

June 2020

Prepared by Director Bill G. Bomar

A handwritten signature in black ink, consisting of the letters "B" and "G" intertwined.

Plainwell Department of Public Safety

Scheduled Hours By Activity for June 2020

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
872

Percentage of Total Hours
5.30%

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

46 5.30%

203 23.31%

304 34.86%

319 36.53%

553 63.47%

Plainwell Department of Public Safety

Complaints/Activities for June 2020

ARRESTS

CUSTODIAL ARRESTS	3	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	3	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	3	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	1	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	1	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	2	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	7	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	211	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	9	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	220	

OTHER ACTIVITIES

MOTORISTS ASSISTS	0	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	6	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	115	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>
FOOT PATROL	20	

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	June	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	0	4
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	3	30
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	1	4
2300	Larceny	8	31
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	2
2600	Fraudulent Activities	1	11
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	3	8
3500	Violation of Controlled Substances Act	0	3
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	3
3700	Obscenity	1	1
3800	Family Offenses	1	6
4100	Liquor Violations	0	0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	2
5000	Obstructing Justice	4	11
5200	Weapons Offenses	0	1
5300	Public Peace	9	40
5400	Traffic Investigations - Any Criminal Traffic Complaints	2	12
5500	Health and Safety	5	36
5600	Civil Rights	0	0
5700	Invasion of Privacy	1	6
6200	Conservation Law Violation	0	2
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	11	54
9400	False Alarm Activation	1	13
9500	Fires (Other than Arson)	1	12
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	4	211
9900	General Assistance (All Except Other Police Agencies)	63	359
9911 & 9912	General Assistance (Other Police Agencies)	45	287
FIRS	Medical First Responder	21	148



June Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 45 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
06/01/20	1703	1706	411 Naomi Street	Alarm	Investigate	Patrol, personal	5	5
06/05/20	12:55	12:59	320 Brigham Street	Accident	Medical	T-63	5	7
06/27/20	10:34	10:37	403 N. Main Street	Medical	Medical	S-62	1	3

Calls for Service at Plainwell Schools

Plainwell High School: 0
684 Starr Road

Gilkey School: 1
707 S. Woodhams Street

Plainwell Middle School: 0
720 Brigham Street

Starr Elementary: 0
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
422 Acorn Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Community Center: 0
798 E. Bridge Street

Minutes
Plainwell DDA, BRA and TIFA:
Zoom Virtual Meeting – **June 9, 2020**

1. Call to Order - Meeting called to order at 7:32 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, David O’Bryant, EJ Hart, Erik Wilson, Randy Wisnaski
Excused: Adam Hopkins, Paul Rizzo
4. Approval of Minutes of minutes were approved and accepted to place on file.
5. General Public: None
6. Chairman’s Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for May of \$3,715.04 was made by Hart and seconded by O’Bryant. Motion carried.**
 - B. **Motion to accept the 2020-2021 Budget was made by Hart and seconded by Wilson**
8. DDA Action Items
 - A. **Motion to accept accounts payable for May of \$1,293.95 was made by Larabel and seconded by O’Bryant. Motion carried.**
 - B. **Motion to accept the 2020-2021 budget was made by Larabel and seconded by Wilson**
 - C. **Motion to accept Zelda Schippers registration from the DDA Board was made by Hart and seconded by Wilson**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for May of \$582.83 was made by Larabel and seconded by Wilson. Motion carried.**
 - B. **Motion to accept the 2020-2021 Larabel and seconded by Wisnaski**
10. Communications:

05/11/20 Council Minutes. Also Financial Report/Summary as of 5/31/2020 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Farmers’ Market; restaurants opening up; 200 E. Bridge St. sale is still going through;
13. **Member Comments:**

Larabel commented on the power poles and what was the final outcome. Wilson, City Manager said they would be moved for cleaning and put back.
Wisnaski – requested to have his personal email added to the email list
O’Bryant- Asked about permits for protests are permits needed.

Adjournment: **A Motion to adjourn the meeting and end call at 8:17 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

Water Renewal

Superintendent: Bryan Pond

June 2020



Significant Department Actions and Results

Pending Items (including CIP)

Sherwood street sewer improvements
Replace plant handrails from 1980

Primary Tanks
Final Tanks
W. stair case

Expenditure Summary/Issues

\$21,460
\$15,985
\$8,525
\$45,970

(budgeted)

\$277,259

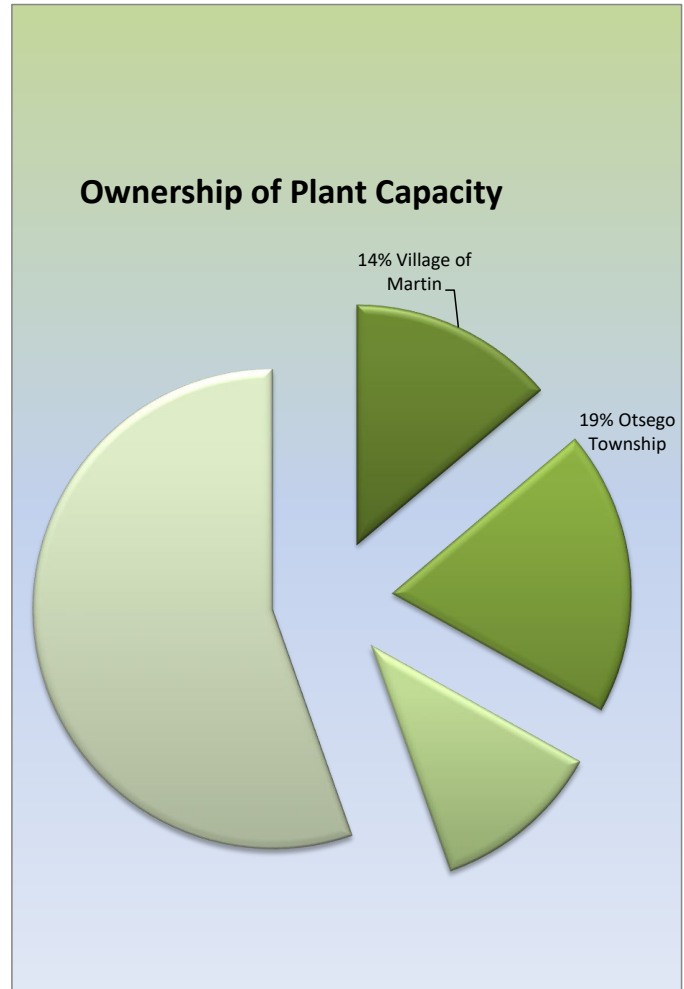
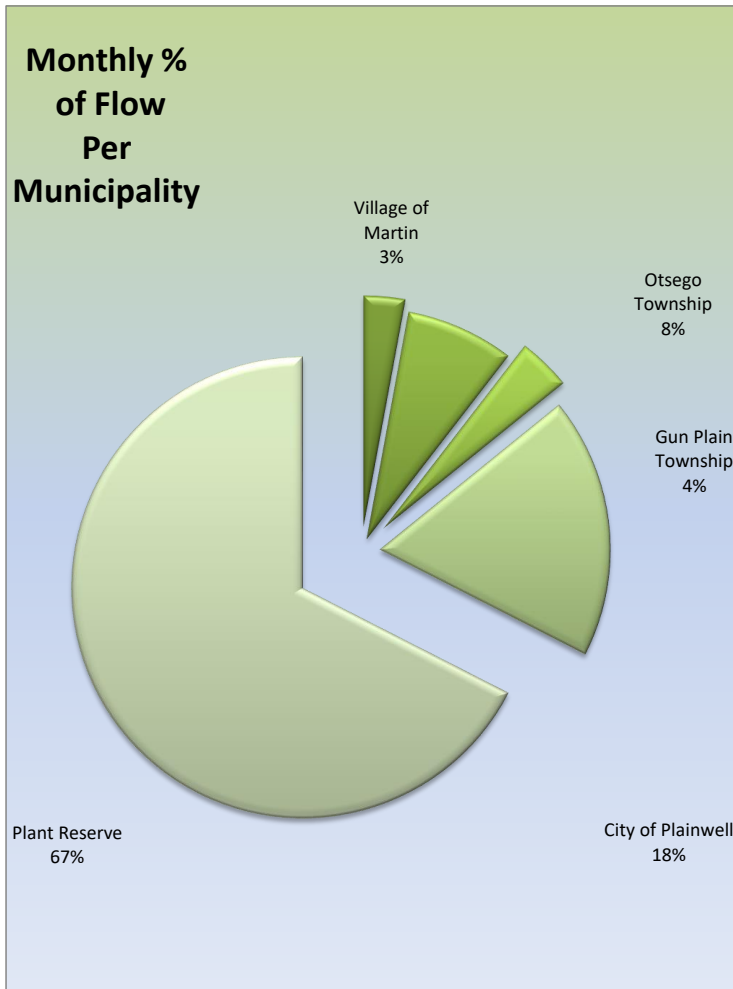
(completed)

\$0

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	692,924			
Gun River MH Park	435,000			
US 131 Motor Sports Park	586			
Total:	1,128,510			
AVG. DAILY:	40,304	180,000	78%	14%
Otsego Township	Total: 2,946,185			
AVG. DAILY:	105,221	250,000	58%	19%
Gun Plain Township	Total: 1,129,000			
North Point Church	0			
North 10th Street	296,734			
Gores Addition	22,000			
AVG. DAILY	51,705	150,000	66%	12%
City of Plainwell	Total: 7160077			
AVG. DAILY:	238669.24	720,000	67%	55%
Avg. Daily Plant Flow from entire service district	0.41			



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
----------------------	----------------	----------------------------

Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	10.35
---------	----	-------

This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	13
---------	----	----

Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

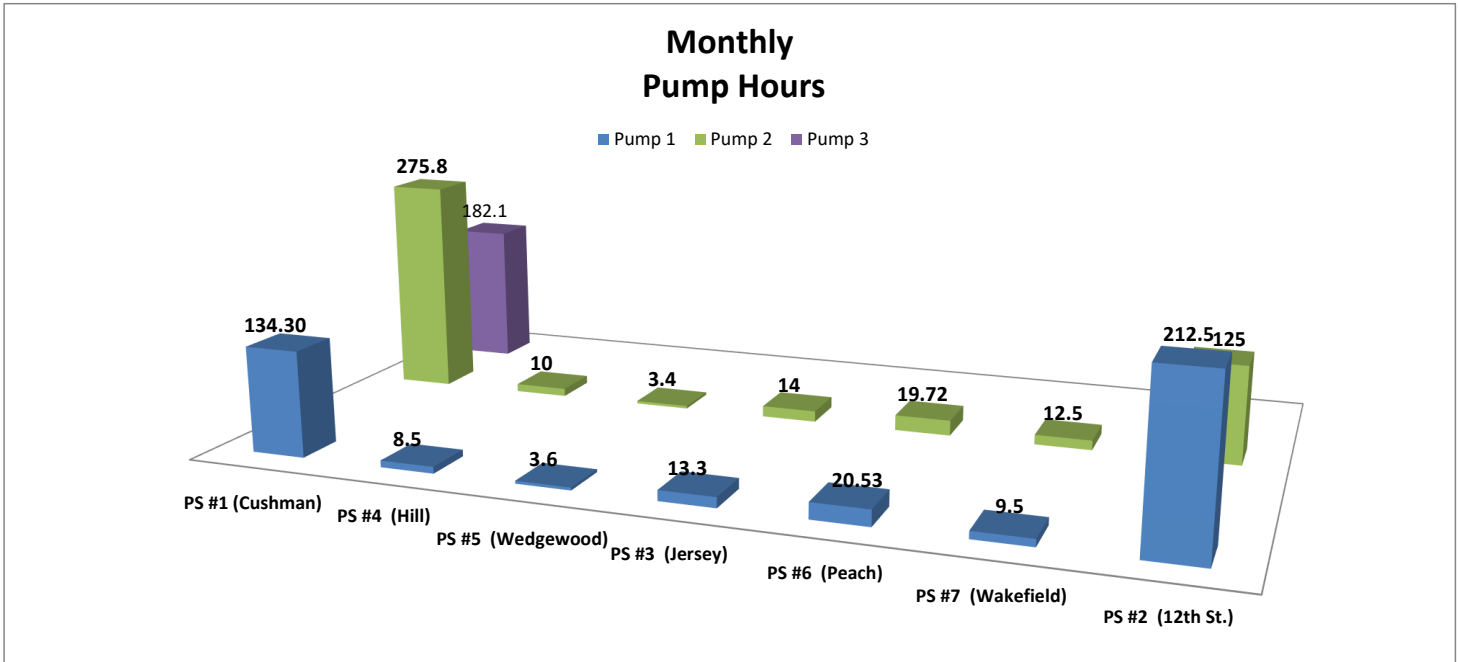
1.0 mg/l	0.45	0.45
----------	------	------

Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	8
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

07/23/2020

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 07/27/2020 - 07/27/2020
JOURNALIZED OPEN AND PAID
BANK CODE: UBAP

Vendor Code	Vendor Name	Description	Amount
000002	AT&T - SBC		
	JUL-20	PHONES THROUGH 08/12/2020	1,018.62
TOTAL FOR: AT&T - SBC			1,018.62

000010	RIDDERMAN & SONS OIL CO INC		
	134278	DPW GAS/DIESEL FUEL 07/15/2020	842.54
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			842.54

000034	VERIZON		
	9858365756	UTILITY MACHINE CELL SERVICE 06/11/20 -07/11/2020	48.78
TOTAL FOR: VERIZON			48.78

000035	APPLIED IMAGING		
	1568339	CH COPIER + COPY CHARGES TO 7/12/2020	174.90
	1570651	DPW/WR COPY CHARGES TO 07/15/202	71.45
TOTAL FOR: APPLIED IMAGING			246.35

000037	LIFELOC TECHNOLOGIES, INC		
	337867	MOUTHPIECE, EASY TAB (250 PKG)	35.00
TOTAL FOR: LIFELOC TECHNOLOGIES, INC			35.00

000059	GOIN POSTAL LLC		
	118664-118685	SHIPPING FEES - RIFLE SLINGS	48.63
TOTAL FOR: GOIN POSTAL LLC			48.63

000104	HARDINGS MARKET 380		
	2020.07	ICE FOR FIRE TRAINING	8.98
TOTAL FOR: HARDINGS MARKET 380			8.98

000153	FLEIS & VANDENBRINK INC		
	56196	FINAL EDITS TO SURCHARGE POLICY	232.50
TOTAL FOR: FLEIS & VANDENBRINK INC			232.50

000164	ETNA SUPPLY CO INC		
	S103598147.001	8" CLAMP REPLACEMENT - DPW STOCK	293.00
TOTAL FOR: ETNA SUPPLY CO INC			293.00

000203	HONEYTREE ARBORIST SERVICES		
	898	TREES ON WR PLANT FENCE LINE	400.00
TOTAL FOR: HONEYTREE ARBORIST SERVICES			400.00

000276	WEST SHORE FIRE, INC		
	22319	FIRE-DEX 200 LEATHER BOOT	270.50
TOTAL FOR: WEST SHORE FIRE, INC			270.50

000461	BOB'S HARDWARE		
	69311	AIRPORT - WHT BB NET (4)	15.96
	69325	THREAD PIPE FOR WINDSOCK SUPPORT	5.00
	69429	20X25X2 PREPLEAT FILTER (4)	31.96
	69480	12X20X1 PLEAT NAT FILTER (2)	19.98
TOTAL FOR: BOB'S HARDWARE			72.90
000609	MIDWAY CHEVROLET		
	78856	2012 TAHOE - REPLACE RH MIRROR	280.55
TOTAL FOR: MIDWAY CHEVROLET			280.55
000893	STEVE'S EXCAVATION		
	15045	ROAD GRAVEL (40YD)	680.00
TOTAL FOR: STEVE'S EXCAVATION			680.00
000947	WYOMING ASPHALT PAVING INC.		
	2020-132	MATERIALS PURCHASED 6/22/20	165.32
	2020-157	MATERIALS PURCHASED 6/30/2020	104.55
TOTAL FOR: WYOMING ASPHALT PAVING INC.			269.87
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	2658	JUNE 2020 DRY CLEANING	40.25
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			40.25
001829	PERCEPTIVE CONTROLS INC		
	14538	WATER TOWER EMERGENCY CALL, SERVICE, REPAIR, PAF	764.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			764.00
002116	CHARTER COMMUNICATIONS (SPECTRUM)		
	0014163071920	DPS PHONES/INTERNET/TV THROUGH 08/18/2020	435.94
TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM)			435.94
002123	H & H AUTO BODY LLC		
	2020.07	CAR #5 HAIL STORM DAMAGE REPAIRS	7,095.25
TOTAL FOR: H & H AUTO BODY LLC			7,095.25
002147	COFESSCO FIRE PROTECTION		
	420637	ANNUAL FIRE EXT INSP - AIRPORT	71.05
	420638	ANNUAL FIRE EXT INSP - CITY HALL	168.22
	420639	ANNUAL FIRE EXT INSP - DPW BUILDINGS	190.07
	420640	ANNUAL FIRE EXT INS - DPW VEHICLES	204.57
	420641	ANNUAL FIRE EXT INSP - POLICE/FIRE DEPT	846.44
	420642	ANNUAL FIRE EXT INSP - POLICE CARS	200.99
	420643	ANNUAL FIRE EXT INSP - WR	188.52
	420644	ANNUAL FIRE EXT INSP - WELL HOUSES	81.75
TOTAL FOR: COFESSCO FIRE PROTECTION			1,951.61
002149	DONNIE'S AUTO REPAIR		
	2020.07	TRUCK #17 REPLACE IGNITION LOCK CYLINDER	137.38
TOTAL FOR: DONNIE'S AUTO REPAIR			137.38

002246	ELHORN ENGINEERING CO.		
	283791	CHEMICALS FOR WELLHOUSES	472.00
TOTAL FOR: ELHORN ENGINEERING CO.			472.00

002323	BELLE TIRE		
	35013415	4 TIRES - CAR #5	874.00
TOTAL FOR: BELLE TIRE			874.00

002365	C-COMM		
	19323	LIGHTBAR REPAIR - UNIT 63	67.50
	19335	ENGINE #17 REPAIRS	169.60
TOTAL FOR: C-COMM			237.10

002402	STEENSMA LAWN & POWER EQUIPMENT		
	725439	KNOB FOR MOWER	35.92
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			35.92

002582	PLAINWELL REDI MIX - COSGROVE ENTER		
	10283	CAMPBELL PHARMACY	396.50
	10301	W BRIDGE & KESTER	366.00
	10345	CAMPBELL PHARMACY	549.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			1,311.50

002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	92048	POLICE/FIRE FUEL THROUGH 7/15/2020	471.28
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			471.28

002708	MORGAN BIRGE' & ASSOCIATES		
	2020.07	SERVICE FEE REFUND (18MON)	(2,340.00)
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES			(2,340.00)

002740	STATE OF MICHIGAN		
	551-562568	SOR FEES - GANSON	30.00
TOTAL FOR: STATE OF MICHIGAN			30.00

004220	US BANK EQUIPMENT FINANCE (COPIER)		
	418999694	AUG 2020 DPW/WR COPIER	113.00
TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER)			113.00

004837	MUNICIPAL WEB SERVICES		
	53848	JUNE 2020 WEBSITE HOSTING	200.00
TOTAL FOR: MUNICIPAL WEB SERVICES			200.00

004852	PACE ANALYTICAL SERVICES LLC		
	2050144450	PERMIT HG TEST	270.00
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			270.00

004855	PLAINWELL ACE HARDWARE		
	5409	RECIP BLADE CARB12" 6T	27.98
	5415	SCREW HX SFSL SLV 9X2	8.99
	5417	BOARD COMMON 1"X4"X8' (6)	47.94
	5631	PAINT & BRUSH FOR LAMP POST	36.98

Credit Only - no
check issued

5668	DPS - TERRATRAY TRCOT 20"	17.18
5675	AIRPORT WIND SOCK	31.74
5676	MISC FASTENERS (8), JUMBO MAG KY CASE	5.59
5678	BULK PROPANE	125.80
5685	KEYS - COOK PARK BATHROOM	5.97
5700	GHD KEY TO MILL	1.99
5701	SOAP - PARK BATHROOMS	4.59
5702	KENYON PARK - GROUNDCLR VEG RTU	26.99
5703	CITY HALL CLEANING SUPPLIES	51.52
5704	AIRPORT - SCREW, DRILL BIT, OUTLET BOX, WIRE ROPE E	129.29
5706	MISC FASTENERS - BROKEN HYDRANT ALLEGAN ST	12.24
5708	GRASS SEED - SHOP	89.99
5709	AIRPORT - CONDUIT HANGER, COUPLE SETSCREW, ETC	35.05
5718	BREAKROOM CLEANING SUPPLIES, PICNIC TABLE HARDW	44.44
5724	AIR FILTERS, VARIOUS SIZES (5)	26.75
TOTAL FOR: PLAINWELL ACE HARDWARE		731.02

004858	FERGUSON WATERWORKS	
	0106251	REPAIR WESCO HYDRANT, 1 FOR STOCK
		268.38
TOTAL FOR: FERGUSON WATERWORKS		268.38

004902	BLOOM SLUGGETT PC	
	20524	JUNE 2020 ATTORNEY FEES
		1,637.50
TOTAL FOR: BLOOM SLUGGETT PC		1,637.50

005014	SAUKAS, JULIE	
	2020.07	DISINFECANT SPRAY (2), HAND SANITIZER (2) - CITY HALL
		18.49
TOTAL FOR: SAUKAS, JULIE		18.49

005041	EVOQUA WATER TECHNOLOGIES	
	904527499	CALCIUM NITRATE 3402 GALLONS - ODOR CHEM MARTII
		10,035.90
TOTAL FOR: EVOQUA WATER TECHNOLOGIES		10,035.90

TOTAL - ALL VENDORS 29,538.74

2,340.00

31,878.74 - paid

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Amanda
Kersten**

Digitally signed by Amanda Kersten
DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US
Date: 2020.07.23 14:13:35 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.07.24 13:17:28 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan Pond
Date: 2020.07.24 08:41:09 -04'00'

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar

Digitally signed by Bill Bomar
Date: 2020.07.23 16:10:53 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Robert
Nieuwenhuis**

Digitally signed by Robert Nieuwenhuis
Date: 2020.07.23 14:27:15 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

07/24/2020

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 07/13/2020 - 08/01/2020

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: EFT Transfer - Automatic Payments					
07/13/2020	CBGEN	1769(E)	SILVERSCRIPT INSURANCE COMPANY	JULY 2020 RETIREE PRESCRIPTION COVERAGE	30.20
07/13/2020	CBGEN	1770(E)	SILVERSCRIPT INSURANCE COMPANY	JULY 2020 RETIREE PRESCRIPTION COVERAGE	30.20
07/16/2020	CBGEN	1771(E)	CHEMICAL BANK	JUNE 2020 CHEMICAL BANK FEES	141.80
08/01/2020	CBGEN	1772(E)	USDA RURAL DEVELOPMENT	DEBT SERVICE 2020 - USDA LOAN - PUBLIC S	21,126.74
07/24/2020	CBGEN	1773(E)	FIRST NATIONAL BANK (CREDIT CARD)	JULY 23 2020 CITY CREDIT CARDS	2,377.49
Total EFT Transfer:					23,706.43
Check Type: Paper Check - Manual Checks					
07/23/2020	CBGEN	14244	FLEIS & VANDENBRINK INC	SAW GRANT WORK THROUGH FEBRUARY 28, 2020	87,205.94
Total Paper Check:					87,205.94
Bank UBAP United Bank - General Checking					
Check Type: ACH Transaction - Property Tax Distributions					
07/17/2020	UBAP	145(A)	ALLEGAN COUNTY TREASURER	2020 SUMMER TAX COLLECTIONS W/E 07/11/20	56,949.94
07/17/2020	UBAP	146(A)	RANSOM DISTRICT LIBRARY	2020 SUMMER TAX COLLECTIONS W/E 07/11/20	6,207.77
07/24/2020	UBAP	147(A)	ALLEGAN COUNTY TREASURER	2020 SUMMER TAX COLLECTIONS W/E 07/18/20	29,997.83
07/24/2020	UBAP	148(A)	RANSOM DISTRICT LIBRARY	2020 SUMMER TAX COLLECTIONS W/E 07/18/20	4,288.35
Total ACH Transaction:					97,443.89
Check Type: EFT Transfer - Automatic Payments					
07/21/2020	UBAP	149(E)	CITY OF PLAINWELL	WARNEMENTS LOT SUMMER 2020 TAX	84.77
07/23/2020	UBAP	150(E)	UNITED BANK	JULY 2020 UNITED BANK FEES	21.00
Total EFT Transfer:					105.77

Check Type: Paper Check - Manual Checks

07/14/2020	UBAP	16210	CHARTER COMMUNICATIONS (SPECTRUM CH PHONES/INTERNET/TV THROUGH 8/04/2020	474.64
07/14/2020	UBAP	16211	HOPKINS BURNS DESIGN STUDIO ARCHITECTURAL SERVICES - DEMO OF BLIGHTE	45,270.82
07/14/2020	UBAP	16212	GHD SERVICES INC CHANGE ENGINEERING PHASE III MILL DEMO	26,211.38
07/20/2020	UBAP	16213	MICHIGAN GAS UTILIITIES CORP GAS UTILITY THROUGH 07/09/2020	854.95
07/20/2020	UBAP	16214	CHARTER COMMUNICATIONS (SPECTRUM AIRORT INTERNET 07/07/2020 - 08/06/2020	84.00
07/24/2020	UBAP	16258	WILLIAM CRISPE COMMUNITY HOUSE CRISPE CD INTEREST THROUGH 7/21/2020	15.10

Total Paper Check: 72,910.89

REPORT TOTALS:

Total of 18 Checks: 281,372.92

Less 0 Void Checks: 0.00

Total of 18 Disbursements: 281,372.92

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
 Date: 2020.07.24 11:27:35 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:



EMERGENCY NUMBER: 616-355-1200

About Holland Board of Public Works (HBPW)

The Holland Board of Public Works' pipeline, headquartered in Holland, MI, is a natural gas transmission system spanning over 12 miles in the MIDCENTRAL regions of the United States.

HBPW's 175 employees and its pipeline system and facilities are located throughout Holland, MI.

What does the HBPW do if a leak occurs?

To prepare for the event of a leak, pipeline companies regularly communicate, plan and train with local emergency responders. Upon the notification of an incident or leak the pipeline company will immediately dispatch trained personnel to assist emergency responders.

Pipeline operators and emergency responders are trained to protect life, property and facilities in the case of an emergency.

Pipeline operators will also take steps to minimize the amount of product that leaks out and to isolate the pipeline emergency.

Maintaining safety and integrity of pipelines

The Holland Board of Public Works invests significant time and capital maintaining the quality and integrity of their pipeline systems. Most active pipelines are monitored 24 hours a day via manned control centers. The Holland Board of Public Works also utilizes aerial surveillance and/or on-ground observers to identify potential dangers. Control center personnel continually monitor the pipeline system and assess changes in pressure and flow. They notify field personnel if there is a possibility of a leak. Automatic shut-off valves are sometimes utilized to isolate a leak.

Gas transmission and hazardous liquid pipeline operators have developed supplemental hazard and assessment programs known as Integrity Management Programs (IMPs). Specific information about the Holland Board of Public Work's program may be found by contacting us directly.

How to get additional information

For an overview of the Holland Board of Public Work's IMP, contact us at 616-355-1203.

PRODUCTS TRANSPORTED

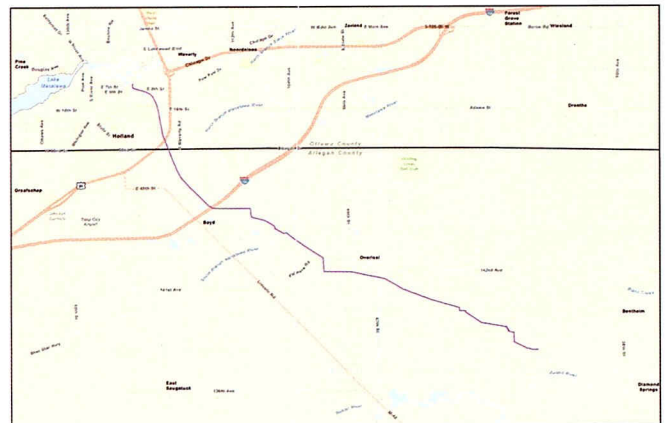
PRODUCTS TRANSPORTED IN YOUR AREA

PRODUCT	LEAK TYPE	VAPORS
NATURAL GAS	Gas	Lighter than air and will generally rise and dissipate. May gather in a confined space and travel to a source of ignition.
HEALTH HAZARDS	Will be easily ignited by heat, sparks or flames and will form explosive mixtures with air. Vapors may cause dizziness or asphyxiation without warning and may be toxic if inhaled at high concentrations. Contact with gas or liquefied gas may cause burns, severe injury and/or frostbite.	

PIPELINE MARKER



SYSTEM MAP



NÚMERO DE EMERGENCIA: 616-355-1200

Acerca de la compañía Holland Board of Public Works ("HBPW" por sus siglas en inglés)

La línea de tuberías de Holland Board of Public Works, con sede en Holland, MI, es un sistema de transmisión de gas natural que abarca más de 12 millas en las regiones CENTRALES de los Estados Unidos.

Los 175 empleados de HBPW y su sistema de línea de tuberías e instalaciones están ubicados a lo largo de Holland, MI.

¿Qué hace HBPW si ocurre una fuga?

Para estar preparados en caso de una fuga, las compañías de líneas de tuberías se comunican, planifican y entrenan regularmente con los respondedores locales de emergencias. Al recibir una notificación de un incidente o de una fuga, la compañía de la línea de tuberías enviará inmediatamente a un personal entrenado para asistir a los respondedores de emergencias.

Los operadores de líneas de tuberías y los respondedores de emergencias están entrenados para proteger vidas, propiedades e instalaciones en caso de una emergencia.

Los operadores de líneas de tuberías también tomarán medidas para minimizar la cantidad de producto que se esté escapando y para aislar la emergencia en la línea de tuberías.

Manteniendo la seguridad y la integridad de las líneas de tuberías

Holland Board of Public Works invierte una cantidad considerable de tiempo y capital para conservar la calidad e integridad de sus sistemas de líneas de tuberías. La mayoría de las líneas de tuberías activas son monitoreadas las 24 horas del día a través de centros de control con personal. Holland Board of Public Works también utiliza vigilancia aérea y/o observadores en la tierra para identificar daños potenciales. El personal del centro de control monitorea continuamente el sistema de líneas de tuberías y evalúa cambios en presión y flujo. Ellos le notifican al personal de campo si hay una posibilidad de una fuga. Las válvulas de cierre automático a veces son utilizadas para aislar una fuga.

Los operadores de líneas de tuberías de transmisión de gas y de líquidos peligrosos han desarrollado un programa suplementario de evaluación de peligros conocido como el Programa de Manejo de Integridad ("IMP" por sus siglas en inglés). Usted puede obtener información específica acerca del programa de Holland Board of Public Works contactándonos directamente.

Como obtener información adicional

Para obtener un resumen del IMP de Holland Board of Public Works, póngase en contacto con nosotros llamando al 616-355-1203.

PRODUCTOS TRANSPORTADOS

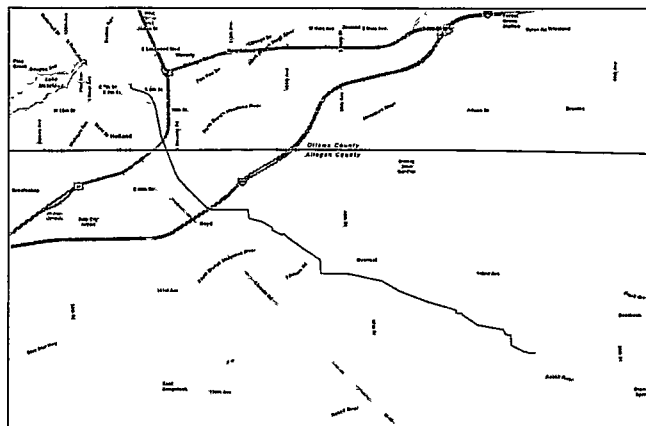
PRODUCTOS TRANSPORTADOS EN SU AREA

PRODUCTO	TIPO DE FUGA	VAPORES
GAS NATURAL	Gas	Es más liviano que el aire y generalmente se eleva y se disipa. Se puede acumular en espacios confinados y viajar hasta fuentes de encendido.
PELIGROS PARA LA SALUD	Son muy fáciles de incendiarse con el calor, chispas o llamas y forman una mezcla explosiva con el aire. Los vapores pueden causar mareos o asfixia sin dar ningún aviso y pueden ser tóxicos si se inhalan en concentraciones grandes. El contacto con gas o con gas líquido puede causar quemaduras, heridas graves y/o congelamiento.	

MARCADORES DE DUCTO



MAPA DE SISTEMA



1. Within the past three years, do you recall receiving information from a pipeline company?

Yes No
2. How well informed are you regarding pipelines in your community?

Very well informed Somewhat informed Not too informed Not at all informed
3. Do you know how to recognize a pipeline leak?

Yes No
4. How would you know if there is a pipeline near you? (check all that apply)

Pipeline marker Received mailing

Line runs through property Other:
5. Are you aware of the National Pipeline Mapping System (NPMS)?

Yes No
6. Are you familiar with the one-call system/811?

Yes No
7. If you are planning on digging, which of the following actions would you be likely to take? (check all that apply)

Call 811 Call the one-call

Call pipeline company Call pipeline company Don't know
8. What will you do if you see suspicious activity on or near a pipeline right-of-way? (check all that apply)

Call 911 Call pipeline company
9. What will you do if you see construction-related activity on or near a pipeline right-of-way? (check all that apply)

Call 911 Call pipeline company

Call the one-call/811 Nothing
10. Which of the following is the safest way for transporting oil or natural gas?

Tanker truck Rail car

Pipeline Barge
11. Are you aware of the prevention measures pipeline companies take to maintain safe operations?

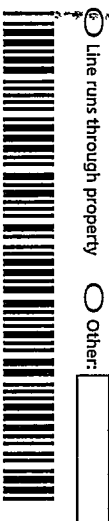
Yes No
12. Does your community have an emergency response plan in the event of a pipeline incident?

Yes No

PO: HINDPW

03-05-005 *****AVTO**MIXED AADC 500
 PLAINWELL CITY HALL
 CURRENT CITY COUNCIL
 211 N MAIN ST
 PLAINWELL MI 49080-1370

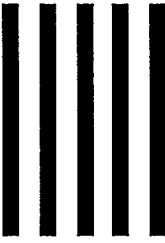
03-05-005
 T1 P1
 41



COMPANY NAME			
NAME		TITLE	
-	-	Ext.	
PHONE: (XXX)	XXX	XXXX	
EMAIL			
COMMENTS:			
<div style="border: 1px solid black; height: 40px;"></div>			



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



BUSINESS REPLY MAIL
FIRST-CLASS MAIL PERMIT NO. 5411 WICHITA, KS

POSTAGE WILL BE PAID BY ADDRESSEE
COLLABORATIVE PROGRAM
PO BOX 9123
WICHITA KS 67277-9908



**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
MICHIGAN GAS UTILITIES CORPORATION
CASE NO. U-20709**

- Michigan Gas Utilities Corporation requests Michigan Public Service Commission's approval of the reconciliation of its Energy Waste Reduction costs and revenues for the period ended December 31, 2019
- The information below describes how a person may participate in this case.
- You may call or write Michigan Gas Utilities Corporation, 899 S. Telegraph Rd., Monroe, MI 48161, 734-457-6137 for a free copy of its application. Any person may review the documents at the offices of Michigan Gas Utilities Corporation.
- A pre-hearing will be held:

DATE/TIME: Wednesday, August 12, 2020 at 9:30 AM

BEFORE: Administrative Law Judge Sharon Feldman

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscdockets@michigan.gov in advance of the hearing. Instructions regarding participation will be filed in the docket.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Michigan Gas Utilities Corporation's (MGUC) June 30, 2020 application requesting the Commission to: 1) approve the reconciliation of the 12-month Energy Waste Reduction (EWR) surcharge revenues and expenses for the period ending December 31, 2019; 2) determine that MGUC's EWR surcharge revenues for the 12-month period ending December 31, 2019 were properly recovered; 3) authorize MGUC to roll-in the net cumulative over-recovery of \$155,639 into the beginning balance of the 2020 EWR reconciliation; and 4) grant other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by August 5, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Michigan Gas Utilities Corporation's attorney, Sherri A. Wellman, One Michigan Ave., Ste. 900, Lansing, MI 48933.

The prehearing is currently scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing. However, the Commission will continue to evaluate whether the prehearing can be safely converted to an in-person hearing. Thus, all interested persons should monitor this docket prior to the prehearing for any potential changes to the format of the prehearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-20709. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of MGUC's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of MGUC. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 2008 PA 295, as amended, MCL 460.1001 et seq., and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

Reports & Communications:

A. Resolution 2020-19 – Utility Billing Fees

In light of the ongoing COVID-19 emergency restrictions, the city recognizes financial difficulties that utility system customers may be facing. In efforts to treat all accounts equally, penalty forgiveness for all accounts would minimize the financial impact for the customers and would save city resources in assessing and collecting those fees. Most recently, Executive Order 144 requires all occupied residences remain with water services on.

Recommended action: Consider adopting Resolution 2020-19 to waive utility billing late fees while Executive Order 144 remains in effect.

B. Public Safety – Upfitting Patrol Vehicle

In January 2020, Council approved the purchase of a new patrol vehicle. While this vehicle has yet to be delivered, quotes were solicited for the up-fitting of the new vehicle with the necessary equipment. The low-bid from C-Comm of Allegan is being recommended.

Recommended action: Consider approving a project with C-Comm of Allegan for the purchase an installation of new patrol vehicle equipment at a cost of \$8,235.89.

C. WR – Ferric Chloride Purchasing Contract:

This is a request from Superintendent Pond to enter into a 2-year contract for the purchase of Ferric Chloride for use at the Water Reclamation Plant. Quotes were solicited from two companies and presented in the Council Packet. The low-bid from Webb Chemical is being recommended for a price of \$552/dry-ton.

Recommended action: Consider approving a 2-year contact with Webb Chemical for ferric chloride at \$552 per dry ton for an estimated cost of \$19,717.44.

D. WR – Generator Maintenance Service Contract:

This is a request from Superintendent Pond to enter into a 3-year contract for the maintenance of generators at the Plant and at the lift stations on Cushman and 12th Street. The annual cost is built into the operating budget.

Recommended action: Consider approving a 3-year contact, totaling \$5,551.44, with Cummins Sales and Service for lift station and plant generator maintenance services.

Reminder of Upcoming Meetings

- August 13, 2020 – Allegan County Board of Commissioners – 1:00pm
- August 5, 2020 – Plainwell Planning Commission – 7:00pm
- August 11, 2020 – Plainwell DDA/BRA/TIFA Board – 7.30am
- August 10, 2020 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Information related to Holland Board of Public Works' Pipeline
- Notice of Public Hearing – Consumers Energy – July 16, 2020, 9:00am