

MINUTES
Plainwell City Council
January 13, 2020

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Don Mejeur from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 12/23/2019 regular and special meetings. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report:
On behalf of the City, the Council and the Staff, Mayor Keeler offered condolences to the family and friends of the Post Office employee from last week's accident on 10th Street.
10. Recommendations and Reports:
 - A. Clerk Kelley reported the city currently does not have a set fee for members of the public who request absent voter listings. Various groups use such listings for various purposes and the generation of the listing requires some customization of the data so as to protect the private parts of the voter records. The County provides such listings for a fee and recommends the local units adopt a policy to charge for these requests, which are expected to increase over time.
A motion by Overhuel, seconded by Steele, to adopt Resolution 2020-06 establishing a \$25.00 fee per request for an absent voter listing. On a voice vote, all in favor. Motion passed.
 - B. Director Bomar reported having identified two (2) sets of fire turn-out gear and firefighter boots in need of repair, as identified during the department's annual inspection. The purchase is included in the budget and bids were received from vendors authorized to sell the equipment.
A motion by Wisnaski, seconded by Keeney, to approve the purchase of two (2) sets of fire turn-out gear and firefighter boots from West Shore Fire Inc. in the amount of \$5,972.00. On a roll call vote, all in favor. Motion passed.
 - C. WR Superintendent Pond reported having to replace a chlorine pump, used to disinfect effluent water. The department routinely keeps a spare on hand for such replacements and, accordingly, needs to purchase a new spare pump.

A motion by Keeney, seconded by Overhuel, to approve the purchase of a spare chlorine pump from Kerr Pump Inc. in the amount of \$4,555.00. On a roll call vote, all in favor. Motion passed.

- D. Personnel Manager Lamorandier, City Manager Wilson and Director Bomar reported an agreement between the City and Clark Technical Services for ongoing computer maintenance, formalizing the service levels already provided. The agreement is a requirement from the recent LEIN audit due to Clark Technical's access to the Criminal Justice Information Network, and the related restrictions.**

A motion by Overhuel, seconded by Steele, to approve a one-year contract with Clark Technical Services for information technology services and authorize the City Manager to execute all documents related to the approved action. On a roll call vote, all in favor. Motion passed.

11. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the December 2019 Investment and Fund Balance Reports and the December 5, 2019 Inter-Municipal Sewer Meeting Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$792,090.53 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Personnel Manager Lamorandier reported completion of year-end payroll reports and ongoing implementation of training software.

Superintendent Nieuwenhuis warned about the upcoming pothole season being a challenge due to the recent freezing and thawing, which makes potholes worse.

Community Development Manager Siegel reported that she's updating the website and that Abundant Living recently celebrated their grand opening. She also briefed Council on the city's certification as a Redevelopment Ready Community, giving an overview of the process involved and how it will benefit the economic development within the city.

Superintendent Pond gave a detailed report about tank cleanings and biosolids removal.

Director Bomar noted that a received inspection by the Insurance Service Office for ISO Certification resulted in improved ratings for all four (4) categories. The city's Public Protection Classification had been a "5" and is now a "4" as a result of the improved ratings, which should result in slightly lower property insurance for homeowners and businesses as those policies renew. Director Bomar thanked his staff for their hard work on that inspection.

Clerk/Treasurer Kelley reported processing Absent Voter applications for the March 10, 2020 election and drafting the budget documents.

City Manager Wilson thanked the Department of Public Safety for the great work on the ISO inspection.

15. Council Comments:

Council thanked DPS for their hard work.

Council Member Wisnaski also thanked the Department of Public Works for their professionalism and hard work on a December 24, 2019 water leak.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:39PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

January 27, 2020



Brian Kelley, City Clerk