

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council
Monday, January 08, 2024 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 12/27/2023 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **L.E.D. Interior Lighting Upgrade Plant Buildings**
Council will consider approving the contract with Michigan Energy Business Solutions for removal of the remaining fluorescent bulbs and to replace them with L.E.D. tube or strip lights for \$6,324.35.
 - B. **Repair of Seven On-Site Rotork Valve Actuators**
Council will consider approving the contract with System Specialties for required maintenance and repair of seven Rotork Actuators for \$7,941.00.
 - C. **Repair of West Clarifier Scum Arm**
Council will consider approving the contract with W Soule to remove the scum and center well arms and to fabricate and install new arms for \$6,562.00.
 - D. **Authorization to sell Evidence/Firearms/Duty Weapons**
Council will consider authorizing the sale of firearms from evidence at auction and the sale of department issued SigSauer P320 firearms.
11. **New Business:**
 - A. **Discussion of Creating Old Orchard Special Assessment District**
12. **Communications:** The December 2023 Investment and Fund Balance reports.
13. **Accounts Payable - \$1,036,697.46**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

MINUTES
Plainwell City Council
December 27, 2023

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Brian Warren of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 12/11/2023 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: Commissioner Dugan updated Council on the budget, the Allegan County Courthouse remodel, and the Allegan County Animal Shelter.
8. Agenda Amendments: None.
A motion by Steele, seconded by Overhuel, to approve the Agenda for the December 27, 2023 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: Mayor Keeler hoped everyone had a nice Christmas, and wished everyone a Happy New Year.
10. Recommendations and Reports:
 - A. Several board members' terms end on December 31, 2023. Clerk Leonard confirmed with each candidate their willingness to serve another term. Appointments are made by the Mayor, and subject to confirmation from Council.
A motion by Overhuel, seconded by Wisnaski, confirming the Mayor's reappointment of several community members to various boards and commissions. On a roll call vote, all voted in favor. Motion passed.
 - B. City Manager Lakamper and Finance Director Kelley discussed the Old Orchard Project Bid. Information was provided on the three bids received, the properties and area affected, and ways to fund the project.
A motion by Keeney, seconded by Wisnaski, to award the Old Orchard Project Bid to USA Earthworks LLC for a total cost of \$3,130,358.00 contingent upon the successful sale of general obligation bonds. On a roll call vote, all voted in favor. Motion passed.
 - C. Clerk Leonard discussed Resolutions 2024-01 through 2024-04. These annual Resolutions are updated at the end of each year.
A motion by Steele, seconded by Overhuel, to adopt Resolutions 2024-01 through 2024-04 as presented. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A motion by Steele, seconded by Overhuel, to accept and place on file the November 2023 DPS and WR reports, the 12/12/2022 DDA/BRA/TIFA meeting minutes and the draft 12/14/23 Parks & Trees meeting minutes. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$345,630.37 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Finance Director Kelley reported continuing to work on the budget. He thanked Commissioner Dugan for his updates.

Personnel Coordinator Kersten had nothing to report.

Superintendent Nieuwenhuis stated that the Christmas lights looked great this year, and will be taken down after the New Year.

Clerk Leonard shared that many of the election supplies that were ordered have arrived. She stated that she has three new Election Inspectors heading to training. Applications for Absentee Voters are ready and will be mailed this week.

Manager Lakamper reported that the fire inspection for the Crispe property will be performed by the State, and should answer any questions that remain about the sale of the building. He stated that he has received the Restrictive Covenant for the Old Mill property.

15. Council Comments:

Councilmember Overhuel wished everyone a Happy New Year.

Councilmember Steele thanked DPW for the holiday decorations, with special thanks for the frog display.

Councilmember Keeney wished everyone a Happy New Year.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:42 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by:
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
January 08, 2024

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Bryan Pond, Superintendent Water Renewal Plant
DATE: 1/3/2024
SUBJECT: L.E.D. Interior Lighting Upgrade Plant Buildings

SUGGESTED MOTION: I motion to approve the contract with Michigan Energy Business Solutions, for the removal of the remaining fluorescent bulbs to L.E.D tube or strip lights. This purchase is for parts and labor for \$6,324.35

BACKGROUND INFORMATION: This upgrade for lighting comes with \$2,362.29 rebate from Consumers Energy, and a three-year return on investment in which the energy savings will total our purchase cost to upgrade the lights.

ANALYSIS: This is a sole source contractor which holds the contract with Consumers Energy for our area.

Michigan Energy Business Solutions: *quote attached* \$6,324.35

BUDGET IMPACT: There is budget available for this project in line item 590-540-931-000. This purchase is an un-budgeted item. The line item it will come from has a balance of \$50,000 with six months remaining in the fiscal year.

City of Plainwell

126 Fairline Street

Energy Efficiency Recommendations

December 11, 2023

Energy Solution	QTY	Product Cost	% Product Sales Tax	Installation Cost	Product + Installation Total Cost	2023 Consumers Energy Incentives	Net Money/After Incentives	Annual Energy Waste Reduction	ROI (In Years)
LED Overhead Lighting - 4' T5 LED Tubes - Larger Back Building Outside	16	\$ 208.00	\$ 12.48	\$ 152.00	\$ 372.48	\$ 126.36	\$ 246.12	\$ 194.47	1.27
LED Overhead Lighting - 4' Color/Wattage Selectable LED Tubes - Main Larger Back & Back Side Area	76	\$ 722.00	\$ 43.32	\$ 684.00	\$ 1,449.32	\$ 675.03	\$ 774.29	\$ 499.32	1.55
LED Overhead Lighting - 4' Color/Wattage Selectable LED Tubes - Exterior Buildings (2 Smaller Back, Medium Back & 1 Larger Back buildings)	32	\$ 304.00	\$ 18.24	\$ 288.00	\$ 610.24	\$ 175.81	\$ 434.43	\$ 192.50	2.26
LED Overhead Lighting - HO A21 LED Bulbs - Installing into Existing Jelly Jar Fixtures - Smaller White Buildings & Brick Building Up Stairs Outside	7	\$ 119.00	\$ 7.14	\$ 84.00	\$ 210.14	\$ -	\$ 210.14	\$ 76.87	2.73
LED Overhead Lighting - 2x4 Color/Wattage Selectable LED Flat Panels - Entry, Office, Testing Area, Bathroom & Janitor Area - Water Building	27	\$ 2,106.00	\$ 126.36	\$ 1,485.00	\$ 3,717.36	\$ 1,089.87	\$ 2,627.49	\$ 847.75	3.10
LED Overhead Lighting - 8' LED Downlight - Bathroom Area Within Office	1	\$ 30.00	\$ 1.80	\$ 20.00	\$ 51.80	\$ -	\$ 51.80	\$ 13.36	3.88
LED Overhead Lighting - 2x6 Color/Wattage Selectable LED High Bay Fixtures W/ Diffused Lens - Vehicle Bay & Tool Areas	5	\$ 605.00	\$ 36.30	\$ 415.00	\$ 1,056.30	\$ 203.90	\$ 852.40	\$ 215.17	3.96
LED Overhead Lighting - 4' Color/Wattage Selectable LED Strip Lights - Storage/Utility Area - Main Office	5	\$ 270.00	\$ 16.20	\$ 225.00	\$ 511.20	\$ 76.92	\$ 434.28	\$ 55.85	7.78
LED Overhead Lighting - 4' Color/Wattage Selectable LED Vapor Tight Fixtures - Small Brown Brick Building - Matching Other Fixtures	2	\$ 130.00	\$ 7.80	\$ 90.00	\$ 227.80	\$ 14.40	\$ 213.40	\$ 19.05	11.20
Estimated Electrical Construction Permit		\$ -	\$ -	\$ 180.00	\$ 180.00	\$ -	\$ 180.00	\$ -	-
Disposal Fee - May Be Waived if Client Disposes Themselves		\$ -	\$ -	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	\$ -	-
Totals		\$ 4,494.00	\$ 269.64	\$ 3,923.00	\$ 8,686.64	\$ 2,362.29	\$ 6,324.35	\$ 2,114.34	2.99

Monthly Energy Waste Reduction \$ 176.19

Consumers Energy Incentives (Check To MIEBS) \$ 2,362.29

3 Year Total Energy Waste Reduction \$ 6,343.01

Initial Investment (After Rebates) \$ 6,324.35

3 Year Return On Investment 100.29%

- Requirements:
- Standard Payment Option - Net Money After Incentives due within 15 days of completed installation - NET 15
- Any late payments are subject to a 7.5% monthly late fee based on the remaining balance due
- Savings calculated at \$0.15 kWh
- Energy savings based upon annual usage
- Client would agree to have all necessary forms signed within 24 hours of request
- Installation cost assumes facility and equipment are at industry specs and standards
- Any work outside the immediate scope will be charged on a time and materials basis
- Incentive amounts are based on all equipment in operating condition.
- MIEBS is not held liable for incentive differentials due to equipment malfunctions.



Printed Name

Signature

*I authorize Michigan Energy Business Solutions to order and install the above products



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Bryan Pond, Superintendent Water Renewal Plant
DATE: 1/3/2024
SUBJECT: Repair of Seven Rotork Valve Actuators on Site

SUGGESTED MOTION: I motion to approve the quote with System Specialties for the required maintenance to repair seven of our "Rotork" actuators. This purchase is for parts, labor and travel for \$7,941.00.

BACKGROUND INFORMATION: These valves were installed in 2005 and had maintenance performed on them before. Comparing costs for on-site service of about \$1,100 per valve will provide repairs, as well as preventive maintenance. These repairs will aid in the prevention of full failures which could alter plant operations in the future. We recently had to have a full rebuild done on one valve at a cost \$3,500.

ANALYSIS: This is a sole source contractor for the Michigan sales representative who holds the contract with ROTORK Factory Service located in Milwaukee.

System Specialties: *quote attached* \$6,324.35

BUDGET IMPACT: There is budget available for this work in line item 590-540-931-000. This purchase is an un-budgeted item. The line item this expenditure will come from has enough funding to complete the repairs as well as other non-budgeted items that may arise.



390 Enterprise Ct. Suite 200 Bloomfield Hills, MI 48302 www.sysspec.com Phone 800-686-9341 or 248-332-0099 Fax 248-849-0222

Date: December 1, 2023

Quote #: RT1305JMP

Bryan Pond
City of Plainwell
 129 Fairlane St | Plainwell | MI 49080
 P: 269.685.5153 x 11 Work
 P: 269.207.7321 Mobile
 E: bpond@plainwell.org

Reference: Rotork IQT500 MK2 Actuator Repairs | Plainwell WWTP

Systems Specialties is pleased to offer this firm quotation for the following products.

LINE	PRODUCT DETAILS	QTY	UNIT PRICE	LINE TOTAL
01	Rotork Actuator Repairs For serial numbers: MD06850101, B366050103, B366050106, B366050105, B366050108, B366050102, B366050101 Includes: FEKIT81680 (2) IQT 500 RSS Enhanced Maintenance Kit WIT82574 (1) IQT MOD5 IQT500 Motor (BERG) WIT81638 (1) IQT MOD 6C Motor and Power PCB Standard-AC WIT81736 (6) IQT MOD 20H Open/Close & Local/Stop/Remote Knob Assy Labor Per Diem Mileage	1	\$7,941.00	\$7,941.00
Total				\$7,941.00

LEAD TIME	PAYMENT TERMS	PRICING	SHIPPING
8 - 10 WEEKS*	NET 30 DAYS	VALID UNTIL 12/31/23	ADD TO INVOICE OR PROVIDE CARRIER ACCOUNT NUMBER

*Due to unprecedented operational and production challenges, quoted lead times and ship dates are only estimates.

Should we be favored with an order, please address your purchase order to the following:

Systems Specialties
 390 Enterprise Ct
 Bloomfield Hills, MI 48302

We appreciate the opportunity to review our quotation with you in detail, and should you have additional questions, please do not hesitate to call.

Sincerely,

Rick Turchetti
rturchetti@syspec.com
 Mobile (616) 291-3040

We are best known by the quality of the products we represent and the service we render these quality products.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Bryan Pond, Superintendent Water Renewal Plant
DATE: 1/3/2024
SUBJECT: Repair of West Clarifier Scum Arm

SUGGESTED MOTION: I motion to approve the quote with W Soule, for the removal of scum arm, center well arm, fabrication and installation of the new arms. This purchase is for parts and labor for \$6,562

BACKGROUND INFORMATION: This repair is necessary due to fire hose falling and getting caught in the sweep during cleaning of the tank. The tank is our back-up should something happen to the east tank. The tank could be operated in an emergency, but permanent repairs should be made.

ANALYSIS: Two mechanical contractors were on site, reviewed the necessary items, and one returned their quote.

W Soule: *quote attached* \$6,562.00

BUDGET IMPACT: There is budget available for this project in line item 590-540-931-000. This purchase is an un-budgeted item. The line item this expense will come from currently has a sufficient balance to fund any non-budgeted items that may occur.



Process Solutions • Fabrication Innovation

December 15, 2023

Bryan Pond
City of Plainwell Water Renewal
129 Fairlane St
Plainwell, MI 49080

Re: Clarifier Steel Repair

Dear Bryan,
We are pleased to provide a quote for the clarifier repair per below:

Scope of Work:

- Demo existing damaged steel
- Measure and prefabricate new steel
- Install new steel, test function, and paint
- Includes materials, tools, work platforms, air monitors and hardware

Total Cost \$6,562.00

Exclusions:

- Repair of additional steel
- Weekend or holiday hours

Thank you for the opportunity to quote this project. If you should have any questions and/or comments, please contact me at your convenience.

Sincerely

A handwritten signature in black ink, appearing to read 'Justin Hoikka'.

Justin Hoikka
W. Soule & Company

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

“The Island City”

Department of Public Safety

119 Island Ave
Plainwell, Michigan 49080
Phone: 269-685-9858
Fax: 269-685-5460
Email Address: publicsafety@plainwell.org

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, DPS Director
DATE: August 21, 2023
SUBJECT: Authorization to Sell Evidence/Firearms/Duty Weapons

ACTION RECOMMENDED: The City Council should consider approving the sale of the numerous firearms from evidence at public auction (online) and the sale of department issued SigSauer P320 firearms.

1 Russian Mosin 91/30
1 Ruger Mini-14
1 Remington 870
1 Browning BDA
1 American Tactical AR-15
1 Nornico SKS
1 Kel-Tec SU-16
1 Marlin T-95
1 Kel-Tec P-11
1 Smith & Wesson SD40
1 Mauser 98
1 Winchester 30-30
1 Mossberg 835 12 Gauge
1 Glock 21 45 caliber
1 Winchester 9422
1 Remington 22LR
1 Winchester Model 100
1 T/C Custom 410 pistol
1 Remington 870 28 Gauge
1 Remington 700 30-06
1 Remington 870 .410 Gauge
1 Savage 24 Series 20 Gauge
1 Winchester 1917
1 Springfield M1
1 Ruger LC9
1 Smith & Wesson Model 15 .38

Web Page Address: www.plainwell.org

The City of Plainwell is an equal opportunity provider and employer.

1 Phoenix Arms 25 Auto
1 New England Firearms single shot .410
1 Indian Sales Model 4 Colt 25
1 Davis Industries .380
1 H & R Revolver .22LR
1 CVA Buckhorn .50
1 Baikal 12 Gauge shotgun
1 Hi-Point JCP .40
1 Iver Johnson Arm .38
1 ASFA ANKARA Mauser 8mm
1 Ruger 10/22
1 Lorcin L380
1 EIG E1 .22LR
1 FEI Corp 25 auto
1 H & R 732 .32
1 Ithaca 37 20 Gauge
1 Ithaca 37 16 Gauge
1 Ithaca 37 12 Gauge
14 SigSauer P320 duty pistols

The firearms in yellow will be sold at auction. Weapons of lower market value and duty firearms will be turned over to a local police supply company for trade-in credit of fair market value. The funds will be used for purchase of the new Glock duty weapons as well as red dot sights, weapons mounted lights, holsters, and less lethal tools such as new Tasers depending on the funds generated from the sales.

OLD ORCHARD PROJECT
 FINANCIAL ANALYSIS
 ANALYSIS OF A 20-YEAR LOAN PAYMENT / ASSESSMENT BILLING

	STREET PROJECT - LOCAL	SEWER - INSTALL NEW LINES	SEWER - MAINTAIN EXISTING LINES	WATER - INSTALL NEW WATER MAIN	TOTAL PROJECT
Bid Cost for Old Orchard Project					\$3,130,358.00
Estimated engineering Cost for Fleis & Vandenbrink					\$300,000.00
Estimated Allocated Costs for entire project	\$344,244.95	\$1,162,853.93	\$23,107.20	\$1,900,151.91	\$3,430,358.00
Cash payments from reserves	\$344,244.95		\$23,107.20		\$367,352.16
Discretionary cash allocated to project		\$0.00		\$0.00	\$0.00
Cash payments from County ARPA Funds				\$395,333.00	\$395,333.00
Project Costs to be bonded out	\$0.00	\$1,162,853.93	\$0.00	\$1,504,818.91	\$2,667,672.84

Estimated Annual Debt Service at 3.461% (20-year bond)	\$0.00	\$77,155.32	\$0.00	\$99,844.68	\$177,000.00
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Average Change in Fund Balance (Surplus) - prior 5 years		\$27,979.00		\$47,139.00	\$75,118.00
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Possible Annual Funding from a Special Assessment of \$2,000 per parcel

Total base revenue from assessment - 54 parcels	\$108,000.00				
Percent of total project cost of new sewer installation		9.29%			
Annual amount to be billed to each parcel with interest at 5%	\$160.49				
Annual funding provided by assessment billing	\$8,666.46				
<i>Debt Service requirement to be funded rate payers</i>	\$68,488.86				- needs to be included in sewer rate study

Possible Annual Funding from a Special Assessment of \$3,000 per parcel

Total base revenue from assessment - 54 parcels	\$168,000.00				
Percent of total project cost of new sewer installation		14.45%			
Annual amount to be billed to each parcel with interest at 5%	\$240.73				
Annual funding provided by assessment billing	\$12,999.42				
<i>Debt Service requirement to be funded rate payers</i>	\$64,155.90				- needs to be included in sewer rate study

Possible Annual Funding from a Special Assessment of \$5,000 per parcel

Total base revenue from assessment - 54 parcels	\$280,000.00				
Percent of total project cost of new sewer installation		24.08%			
Annual amount to be billed to each parcel with interest at 5%	\$401.21				
Annual funding provided by assessment billing	\$21,665.34				
<i>Debt Service requirement to be funded rate payers</i>	\$55,489.98				- needs to be included in sewer rate study

Possible Annual Funding from a Special Assessment of \$7,000 per parcel

Total base revenue from assessment - 54 parcels	\$378,000.00				
Percent of total project cost of new sewer installation		32.51%			
Annual amount to be billed to each parcel with interest at 5%	\$561.70				
Annual funding provided by assessment billing	\$30,331.80				
<i>Debt Service requirement to be funded rate payers</i>	\$46,823.52				- needs to be included in sewer rate study

Possible Annual Funding from a Special Assessment of \$10,000 per parcel

Total base revenue from assessment - 54 parcels	\$540,000.00				
Percent of total project cost of new sewer installation		46.44%			
Annual amount to be billed to each parcel with interest at 5%	\$802.43				
Annual funding provided by assessment billing	\$43,331.22				
<i>Debt Service requirement to be funded rate payers</i>	\$33,824.10				- needs to be included in sewer rate study

**City of Plainwell
Allegan County, Michigan**

Resolution No. 2024-05

At a regular meeting of the City Council for the City of Plainwell held at City Hall on _____, 2024, and commencing at 7:00 p.m., the following Resolution was offered for adoption by Council Member _____ and was seconded by Council Member _____:

A RESOLUTION DIRECTING THE CITY CLERK TO CAUSE TO BE PREPARED PRELIMINARY PLANS AND SPECIFICATIONS REGARDING CERTAIN PUBLIC IMPROVEMENTS CONSISTING OF INSTALLATION OF SEWER INFRASTRUCTURE FOR THE CITY OF PLAINWELL SPECIAL ASSESSMENT DISTRICT NO. 24-01.

WHEREAS,

- A. Section 4d of the Home Rule Cities Act PA 279 of 1909 (MCL 117.1 *et seq.*) as amended, Chapter X of the City Charter, and Chapter 16 of the City Code of Ordinances authorize the City to defray the costs of public improvements via special assessment upon the properties especially benefited by the public improvements.
- B. Section 16-3 of the City Code provides that the City Council may proceed with the making of public improvements and special assessment on its own initiative.
- C. The City Council tentatively desires to proceed with certain public improvements, to wit: installation of sewer infrastructure to designated residential units within the City (the "Public Improvements").
- D. If the nature of the Public Improvements to be made is such that a periodic redetermination of the cost will be necessary without a change in the special assessment district boundaries and, at any time during the term of the special assessment district, an actual incremental cost increase exceeds the estimated cost by more than 10%, notice shall be given a hearing afforded to the record owners of property to be assessed. If the actual cost of the Public improvements exceeds the original estimate by 10% or more, whether fixed or periodic, the City Council may determine to assess up to 10% of the cost above the original estimate and to pay any additional cost increase from city funds available for that purpose. In such case, neither notice nor a hearing shall be required.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

- 1. The City Council tentatively desires to proceed with the Public Improvements.
- 2. The City Council tentatively desires to defray the costs of the Public Improvements via a special assessment upon the properties especially benefited by the Public Improvements.

3. The City Clerk shall cause to be prepared preliminary plans and specifications describing the Public Improvements, the location of the Public Improvement, and an estimate of the cost of the Public Improvements on a fixed or periodic basis, as appropriate.
4. If the nature of the Public Improvements to be made is such that a periodic redetermination of costs will be necessary without a change in the special assessment district boundaries, the estimate of cost shall include any projected incremental increases.
5. Upon receipt of the Public Improvement plans, specifications, and cost estimate, the City Clerk shall report the same to the City Council.
6. That all actions heretofore taken by City officials, employees, and agents with respect to the Public Improvements are hereby ratified and confirmed.
7. The above recitals are incorporated as if fully restated herein.
8. That all resolutions or parts of resolutions in conflict with this Resolution are hereby rescinded.
9. This Resolution is effective immediately.

The vote regarding the adoption of this Resolution was as follows:

YEAS: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Brad Keeler
Mayor

JoAnn Leonard,
City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF ALLEGAN)

I, JoAnn Leonard, City of Plainwell Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council at a regular meeting held on _____, 2024, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this _____th day of _____, 2024.

JoAnn Leonard
City Clerk

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 12/31/2023

Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2024.01.02 13:14:27 -05'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$1,290,056	\$6,076.76	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		5.55%	
2	365-Day CD	N/A	\$88,039	\$0.00	First National Bank	Doug Johnson - 616.538.6040	11/16/2023	11/16/2024	5.05%	321
3	12-month CD	N/A	\$52,170	\$218.96	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	327
4	12-month CD	N/A	\$52,170	\$218.96	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	327
5	365-Day CD	N/A	\$26,032	\$94.42	Horizon Bank	Tammy Kerr 616.214.3754	01/09/2023	01/09/2024	4.43%	9
6	180-Day CD	N/A	\$252,066	\$1,900.68	Northstar Bank	Julie Smith - 810.329.7104	10/03/2023	03/31/2024	4.55%	91
7	730-Day CD	N/A	\$257,977	\$575.45	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2022	06/09/2024	2.75%	161
8	435-Day CD	N/A	\$64,903	\$0.00	First National Bank	Doug Johnson - 616.538.6040	04/05/2023	06/13/2024	4.33%	165
9	13-month CD	N/A	\$169,198	\$630.48	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	304
10	13-month CD	N/A	\$10,109	\$37.67	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	304
11	6-month CD	N/A	\$150,644	\$643.97	Horizon Bank	Tammy Kerr 616.214.3754	11/22/2023	05/21/2024	5.18%	142
12										
13										
14										
15										

Total Investments: \$2,413,363.25 \$10,397.35 = Monthly investment interest

Average Yield: 4.68%

Cash Activity for the Month

Cash, beginning of month: \$2,103,238.73

\$1,743.68 = Monthly bank account interest

Cash, end of month: \$1,843,054.84

Cash and Investments, end of month: \$4,256,418.09 \$12,141.03 = Total monthly interest earned

Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Justin Lakamper

Digitally signed by Justin Lakamper
Date: 2024.01.04 09:54:39 -05'00'

** Funds 701 and 703 not included - Trust & Agency

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **12/31/2023**


% OF FISCAL YEAR: **50.27%**

*** - Amounts taken from audited financial statements as of June 30, 2023**

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	466,673	538,616	2,055,971	1,277,873	1,316,713	1,330,947	3,001,776	42.57%
Major Streets	287,707	183,988	137,976	219,801	102,164	110,207	448,259	49.03%
Local Streets	343,961	338,397	103,430	53,716	388,111	411,286	518,875	10.35%
Solid Waste	22,000	18,626	196,293	125,637	89,282	89,286	224,256	56.02%
Brownfield BRA	141,700	68,836	79,833	114,162	34,507	114,473	146,493	77.93%
Tax Increment TIFA	149,891	147,581	114,871	30,933	231,519	231,519	74,424	41.56%
Downtown DDA	102,223	100,155	87,533	17,767	169,921	169,923	41,476	42.84%
Stimulus Fund ARPA	410,964	14,044	7,579	-	21,623	418,543	415,469	0.00%
Revolving Loan	30,592	62,655	17,936	-	80,591	48,528	10,000	0.00%
Capital Improvement	62,735	62,735	100,865	45,032	118,568	118,568	116,423	38.68%
Fire Reserve	76,887	76,887	100,644	47,478	130,053	130,052	97,995	48.45%
Airport	43,387	50,958	41,140	58,940	33,158	25,447	78,927	74.68%
Sewer	811,289	783,145	792,420	873,322	702,243	714,724	2,597,357	33.62%
Water	264,455	94,318	352,730	254,188	192,861	237,578	3,589,816	7.08%
Motor Pool / Equipment	39,502	32,573	182,054	198,403	16,224	13,561	273,325	72.59%
OPEB**	76,408	76,659	27,349	17,032	86,975	91,775	58,434	29.15%
	3,330,374	2,650,173	4,398,623	3,334,284	3,714,513	4,256,418	11,693,304	28.51%

Justin Lakamper, City Manager	Brian Kelley, Finance Director/Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature:	Insert Signature:
 <p>Justin Lakamper</p>	 <p>Brian Kelley</p>

01/04/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 12/22/2023 - 01/04/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	703825	DPW - BUTT CONNECTOR CITY HALL	7.49
	703844	DPW - OIL CHANGE SUPPLIES TRUCK #5 WK	35.53
	703850	DPW - GREASE DR	47.90
	703868	DPW - BUTT CONNECTOR SHOP	24.99
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			115.91
000009	CONSUMERS ENERGY		
	2023.12.1	WR - DECEMBER 2023 ELECTRIC SERVICE	6,449.50
	2024.1	CITY WIDE ELECTRIC JANUARY 2024	9,440.18
TOTAL FOR: CONSUMERS ENERGY			15,889.68
000011	SHOPPERS GUIDE INC		
	01276195	DDA - INDOOR MARKET ADVERTISING	33.84
TOTAL FOR: SHOPPERS GUIDE INC			33.84
000034	VERIZON		
	9952516366	CITY WIDE CELL PHONES 11/24 - 12/23/2023	958.67
	9952516367	EOC/DPS PHONE SERVICE 11/24 - 12/23/2023	153.18
TOTAL FOR: VERIZON			1,111.85
000046	EMERGENCY VEHICLE PRODUCTS		
	0018267	DPS - ENGINE 11 WINDOW CRANK/SERVICE LIGHTS KC	850.92
TOTAL FOR: EMERGENCY VEHICLE PRODUCTS			850.92
000048	MICHIGAN GOVERNMENT FINANCE OFFICER		
	12/01/2023	Membership dues BK	130.00
TOTAL FOR: MICHIGAN GOVERNMENT FINANCE OFFICER			130.00
000087	BILL G BOMAR		
	2024.1	RETIREE HEALTH PREMIUM JANUARY 2024 BOMAR	500.00
TOTAL FOR: BILL G BOMAR			500.00
000131	KEVIN CHRISTENSEN		
	2024.1	RETIREE PREMIUMS JANUARY 2024 CHRISTENSEN	207.70
TOTAL FOR: KEVIN CHRISTENSEN			207.70
000153	FLEIS & VANDENBRINK INC		
	68166	PROFESSIONAL SERVICES NOVEMBER 2023 DWAM GRAN	1,542.50

TOTAL FOR: FLEIS & VANDENBRINK INC			1,542.50
000164	ETNA SUPPLY CO INC		
	S105382023.001	DPW - CREDIT FOR RETURN COPPERHORN 3/4 F X F 7-1/2	(252.00)
	S105409496.001	DPW - WATER MAIN REPAIR CLAMP RESTOCK WATER VA	514.81
TOTAL FOR: ETNA SUPPLY CO INC			262.81
000392	MICHIGAN MUNICIPAL TREASURERS ASSOC		
	12/13/2023	2024 Winter workshop	298.00
TOTAL FOR: MICHIGAN MUNICIPAL TREASURERS ASSOC			298.00
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	2023.12.15	DPW - #61 LOADER REPAIRS/PARTS RN	4,671.84
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			4,671.84
000893	STEVE'S EXCAVATION		
	16521	DPW - 30YD GRAVEL/ 20YD SAND ROAD REPAIR RN	890.00
TOTAL FOR: STEVE'S EXCAVATION			890.00
001369	UNITED STATES POSTAL SERVICE		
	12/15/2023	Stamps	102.00
TOTAL FOR: UNITED STATES POSTAL SERVICE			102.00
001413	NCL OF WISCONSIN		
	497136	WR - LAB SUPPLIES PIPET BRUSH/TEST TUBE BRUSH BP	172.59
TOTAL FOR: NCL OF WISCONSIN			172.59
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3579	DPS - DRY CLEANING NOVEMBER 2023	15.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			15.00
001748	REPUBLIC SERVICES		
	0249-008080920	DPW - TWO CONTAINERS JANUARY 2024	333.67
	0249-008081235	WR - TWO CONTAINERS JANUARY 2024	316.37
TOTAL FOR: REPUBLIC SERVICES			650.04
001854	MODEL FIRST AID		
	00000134391	DPS - SAFETY SUPPLIES KC	108.07
TOTAL FOR: MODEL FIRST AID			108.07
001921	MICHIGAN MUNICIPAL LEAGUE		
	12/08/2023	Renewal/Welcome Reception	860.00
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			860.00
002116	CHARTER COMMUNICATIONS		
	005584501121423	DPS INTERNET/PHONE/TV JANUARY 2023	286.15
	172241901120723	AIRPORT INTERNET JANUARY 2023	84.70

TOTAL FOR: CHARTER COMMUNICATIONS			370.85
002123	H & H AUTO BODY LLC		
	12/14/2023	Membership dues DS	325.00
TOTAL FOR: H & H AUTO BODY LLC			325.00
002164	R W MERCER CO.		
	244622	AIRPORT - REMADE PHONE CONNECTION FOR FUELING I	903.06
	244654	AIRPORT - LEAKY NOZZLE REPLACEMENT	343.17
TOTAL FOR: R W MERCER CO.			1,246.23
002219	CLARK TECHNICAL SERVICES		
	8	CITY WIDE IT SERVICES DECEMBER 2023	2,048.75
TOTAL FOR: CLARK TECHNICAL SERVICES			2,048.75
002246	ELHORN ENGINEERING CO.		
	300201	WR - CHEMICALS FOR WELLS 4 & 7	997.00
TOTAL FOR: ELHORN ENGINEERING CO.			997.00
002353	SOCIETY FOR HUMAN RESOURCE MANAGEME		
	12/11/2023	2024 Membership	244.00
TOTAL FOR: SOCIETY FOR HUMAN RESOURCE MANAGEME			244.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	1089964	DPW - SPOOL W/ LINE WEED EATERS CP	15.74
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			15.74
002442	HOPKINS PROPANE COMPANY		
	187823	AIRPORT PROPANE 225.1 GALLONS	494.99
TOTAL FOR: HOPKINS PROPANE COMPANY			494.99
002476	AARON BIRD		
	2023.12.5	DPW - WORK JEANS REIMBURSEMENT AB	28.98
TOTAL FOR: AARON BIRD			28.98
002524	WOODWORK SPECIALTIES COMPANY		
	2312-889903	AIRPORT - FACIA REPAIR DR	99.40
TOTAL FOR: WOODWORK SPECIALTIES COMPANY			99.40
002527	COPS HEALTH TRUST		
	2024.1	JANUARY 2024 DENTAL/VISION PREMIUMS	1,414.62
TOTAL FOR: COPS HEALTH TRUST			1,414.62
002603	ELECTION SOURCE		
	23-5308	ADMIN - ANNUAL MAINTENANCE CONTRACT 2024	615.00
TOTAL FOR: ELECTION SOURCE			615.00

002703	CONTINENTAL LINEN SERVICES INC		
	3773434	DPS RUGS	29.08
	3779342	CH RUGS	31.49
	3785376	DPS RUGS	29.08
	3791082	CH RUGS	31.49
	3791083	WR RUGS	43.78
	3791084	DPW RUGS	20.11
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			185.03
002713	SYSTEMS SPECIALTIES CO		
	60668	WR - REBUILD OF ROTORK VALVE 6A	3,479.00
TOTAL FOR: SYSTEMS SPECIALTIES CO			3,479.00
002743	LERMA INC.		
	2024	DPS - LERMA ANNUAL DUES 2024 OL	75.00
TOTAL FOR: LERMA INC.			75.00
004001	WATKINS ROSS		
	93716	OPEB ACTUARIAL VALUATION ROLLOVER JUNE 30, 2023	1,400.00
TOTAL FOR: WATKINS ROSS			1,400.00
004168	SBF ENTERPRISES		
	0138595	ADMIN - SUPPLIES/PRINTING JANUARY 2024 UB	268.04
	2024.1	UB POSTAGE JANUARY 2024	602.89
TOTAL FOR: SBF ENTERPRISES			870.93
004206	MADISON NATIONAL LIFE INSURANCE CO		
	1598274	JANUARY 2024 LIFE INSURANCE PREMIUMS	102.04
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			102.04
004241	GHD SERVICES INC		
	340-0092537	PLAINWELL DAM 2 ENGINEERING THROUGH 12/16/2023	27,761.27
TOTAL FOR: GHD SERVICES INC			27,761.27
004785	PRIORITY HEALTH		
	233500001334	JANUARY 2024 HEALTH INSURANCE PREMIUMS	22,023.46
TOTAL FOR: PRIORITY HEALTH			22,023.46
004806	LL JOHNS & ASSOCIATES INC		
	10807	AIRPORT STORAGE TANK INSURANCE 2024	1,041.75
TOTAL FOR: LL JOHNS & ASSOCIATES INC			1,041.75
004855	PLAINWELL ACE HARDWARE		
	15359	DPW - CITY HALL LIGHTS AB	77.92
	15363	DPW - CITY HALL LIGHTS RETURN AB	(21.99)
	15378	DPW - CITY HALL LIGHTS AB	65.97
	15381	DPW - PAINT/TIPS FLAGS RL	36.51

	15382	DPW - BLACK PAINT FLAG POLES DR	35.94
	15383	DPW - CITY HALL LIGHTS PONY CLEAT/LED BULBS AB	20.17
	15386	DPW - OUTDOOR EXTENSION CORD RIVERWALK AS	11.99
	15389	DPW - MISC FASTENERS OLD SCHOOL PICS IN COUNCIL C	3.59
	15396	DPW - CITY HALL LIGHTS COUNTERSINK DR	17.99
	15400	WR - PAINT FOR HEAT EXCHANGER ROOM BP	99.98
	15403	DPW - PROPANE TANK (2) PATCH TRUCK AB	34.98
	15438	DPW - KEY RING/TOOL HOLDER WATER TRUCK #6 WK	10.75
TOTAL FOR: PLAINWELL ACE HARDWARE			393.80

004894	ASCENSION MI EMPLOYER SOLUTIONS		
	527046	ADMIN - DOT PHYSICAL DR	88.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			88.00

005012	UNITED BANK		
	2023.12.27	ACH FEE - TAX DISTRIBUTION 12/29/2023	7.00
	2023.12.27-2	ACH FEE - PAYROLL PRENOTE	7.00
	2023.12.28	ACH FEE - JANUARY ACH PAYABLES 01/02/2024	7.00
	2023.12.29	ACH FEE - POSTAGE FOR JANUARY 1, 2024 UTILITY BILLS	7.00
	2024.01.02	ACH FEES (2) - TAX DISTRIBUTION 01/05/2024 & PAYROLI	14.00
TOTAL FOR: UNITED BANK			42.00

005023	VAIRKKO TECHNOLOGIES, LLC		
	25297	DECEMBER 2023 EMPLOYEE TRAINING SOFTWARE	97.80
	25298	DECEMBER 2023 EMPLOYEE TRAINING COURSE CONTEN	67.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60

005040	US INTERNET		
	4236377	SECURANCE EMAIL FILTERING 1/14 - 2/13/2024	70.00
TOTAL FOR: US INTERNET			70.00

005047	STAPLES, INC.		
	3554659531	ADMIN - DESK CALENDAR AK	13.19
	3554728655	ADMIN - EPSON SCANNER RB	269.99
TOTAL FOR: STAPLES, INC.			283.18

005049	QUADIENT FINANCE USA		
	2023.12	CITY HALL POSTAGE & MSP SHIPMENTS	1,008.12
TOTAL FOR: QUADIENT FINANCE USA			1,008.12

005064	R & R ASSESSING INC		
	2024.1	JANUARY 2024 ASSESSING SERVICES	1,625.00
TOTAL FOR: R & R ASSESSING INC			1,625.00

005086	JORGE'S LANDSCAPING		
	1526	DPW - 2023 CHRISTMAS DECORATIONS BRIDGE & GAZEB	1,768.29
TOTAL FOR: JORGE'S LANDSCAPING			1,768.29

005087	PRO WATER TREATMENT LLC		
	0035220	CH - REVERSE OSMOSIS YEARLY RENTAL 2024	264.00
TOTAL FOR: PRO WATER TREATMENT LLC			264.00
<hr/>			
005122	GREAT LAKES ELEVATOR, LLC		
	9954	CRISPE HOUSE ELEVATOR MAINTENANCE FIRST QTR 2024	350.00
TOTAL FOR: GREAT LAKES ELEVATOR, LLC			350.00
<hr/>			
005125	8X8 INC		
	4208641	CITY WIDE PHONES DECEMBER 2023	723.46
TOTAL FOR: 8X8 INC			723.46
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005132	KEVIN A CALLAHAN		
	2023.12.12	DPS - CLOTHING ALLOWANCE REIMBURSEMENT	350.00
TOTAL FOR: KEVIN A CALLAHAN			350.00
<hr/>			
005155	OLIVIA LIVERPOOL		
	2023.12.8	DPS - POSTAGE REIMBURSEMENT	2.71
TOTAL FOR: OLIVIA LIVERPOOL			2.71
<hr/>			
005170	PERCEPTIVE SERVICE & OPERATIONS		
	8230	DPW - SEWER WORK ON BRIGHAM/GRANT/BRIDGE/GRE	2,796.00
TOTAL FOR: PERCEPTIVE SERVICE & OPERATIONS			2,796.00
<hr/>			
AAESAACH	ALLEGAN AREA EDUCATION SVC AGENCY		
	2023.12.23	2023 TAX COLLECTIONS W/E 12/23/2023	155,457.04
	2023.12.30	2023 TAX COLLECTIONS W/E 12/30/2023	57,640.29
TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			213,097.33
<hr/>			
ACACH	ALLEGAN COUNTY TREASURER		
	2023.12.23	2023 TAX COLLECTIONS W/E 12/23/2023	60,586.03
	2023.12.30	2023 TAX COLLECTIONS W/E 12/30/2023	22,336.70
TOTAL FOR: ALLEGAN COUNTY TREASURER			82,922.73
<hr/>			
CC9999	SP NOTARY STAMP		
	12/01/2023	Notary supplies	86.35
	12/01/2023	Scrapbook & sheet protectors	41.47
	12/01/2023	USB Speakers	21.98
	12/01/2023	Led Candle/Tree skirt	129.21
	12/01/2023	Facebook boost	24.15
	12/02/2023	Tree skirt/candy	17.54
	12/05/2023	Pothole Repair	426.99
	12/06/2023	Batteries for vehicle fobs	24.37
	12/06/2023	Monthly charge	45.00
	12/07/2023	Sandblasting boy/girl statue	134.00
	12/08/2023	Vests	134.30

	12/08/2023	Flares	254.34
	12/08/2023	Gun Cleaning Patches	8.48
	12/11/2023	Pothole Repair	53.56
	12/12/2023	Ergonomical keyboard for AK	67.00
	12/12/2023	Christmas lights	57.59
	12/12/2023	American Flag 5x8 (10)	274.10
	12/13/2023	Pothole Repair	39.11
	12/13/2023	Pothole Repair	231.72
	12/13/2023	Truck #19 Fluids on road	23.53
	12/14/2023	Gates for Ace Garbage Corral	285.96
	12/15/2023	Tire for Chevy Tahoe	204.00
	12/17/2023	Blood Pressure Cuff Bulb replacement	16.94
	12/18/2023	Clearinghouse Queries	12.50
	12/19/2023	American Flag 3x5 (40)	612.90
	12/21/2023	Ergonomical keyboard for JoAnn	67.00
TOTAL FOR: AMAZON			3,294.09
COPEFT	CITY OF PLAINWELL		
	2024.01	JANUARY 2024 CITY UTILITY BILLS FOR DECEMBER 2023 U	819.57
TOTAL FOR: CITY OF PLAINWELL			819.57
PCSACH	PLAINWELL COMMUNITY SCHOOLS		
	2023.12.23	2023 TAX COLLECTIONS W/E 12/23/2023	432,725.96
	2023.12.30	2023 TAX COLLECTIONS W/E 12/30/2023	166,750.32
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			599,476.28
RDLACH	RANSOM DISTRICT LIBRARY		
	2023.12.23	2023 TAX COLLECTIONS W/E 12/23/2023	24,003.91
	2023.12.30	2023 TAX COLLECTIONS W/E 12/30/2023	8,883.67
TOTAL FOR: RANSOM DISTRICT LIBRARY			32,887.58
REFUND TAX	LERETA LLC		
	01/04/2024	2023 Win Tax Refund 55-150-013-00	892.41
TOTAL FOR: LERETA LLC			892.41
REFUND UB	GIBSON, JESS		
	12/27/2023	UB refund for account: 01-00013300-07	80.82
TOTAL FOR: GIBSON, JESS			80.82
SOMEFT	STATE OF MICHIGAN		
	2023.12	DECEMBER 2023 SALES TAX REPORT - AIRPORT AND DDA	44.70
TOTAL FOR: STATE OF MICHIGAN			44.70
TOTAL - ALL VENDORS			1,036,697.46

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, Finance Director/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2024.01.04 13:30:03 -05'00'

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2024.01.05 08:37:56 -05'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2024.01.04 14:16:00 -05'00'

Insert Signature:

Justin Lakamper
Digitally signed by Justin Lakamper
Date: 2024.01.04 13:32:26 -05'00'



PRESORTED
FIRST CLASS MAIL
US POSTAGE PAID
CONSUMERS ENERGY CO

ONE ENERGY PLAZA
JACKSON MI 49202

673
TR 4

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

NOTICE OF HEARING

**FOR THE ELECTRIC CUSTOMERS OF CONSUMERS ENERGY
COMPANY**

CASE NO. U-21506

- Consumers Energy Company requests Michigan Public Service Commission for approval of a Simplified Public Utility Regulatory Policies Act of 1978 Standard Offer Program for Certain Qualifying Facilities and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: Tuesday, January 16, 2024 at 9:00 AM

BEFORE: Administrative Law Judge James M. Varchetti

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

*****AUTO**ALL FOR AADC 493
Clerk, City of PLAINWELL
211 N Main St
Plainwell MI 49080-1370



The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) October 25, 2023 application requesting the Commission to approve: 1) Consumers Energy's proposed Simplified Public Utility Regulatory Policies Act (PURPA) of 1978 Standard Offer Program for Certain Qualifying Facilities; 2) Consumers Energy's proposed tariff revisions, including the proposal that a Qualified Facility (QF) would be billed its normal rates for all power taken from the grid (inflow) and provided a production credit of \$43.61/MWh—the Consumers Energy's PURPA full avoided cost rate—for excess power put back on the grid (outflow), allowing that if a QF customer produces enough credits to more than offset the customer's bills, the customer would be paid the credit balance annually; and 3) further relief as lawful and appropriate.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 9, 2024. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21506. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended by 1987 PA 81, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448; and PL 95-617, 92 STAT 3117; and 18 CFR 292 et. seq.

2315-E



PRESORTED
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CONSUMERS ENERGY CO

ONE ENERGY PLAZA
JACKSON MI 49202

629
TR 4

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF CONSUMERS ENERGY
COMPANY
CASE NO. U-21490

- Consumers Energy Company requests Michigan Public Service Commission for authority to increase its rates for the distribution of natural gas and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: michigan.gov/mpscdockets.
- A pre-hearing will be held:

DATE/TIME: Friday, January 12, 2024 at 9:00 AM

BEFORE: Administrative Law Judge Christopher S. Saunders

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscdockets@michigan.gov in advance of the hearing

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*****AUTO**ALL FOR AADC 493
Clerk, City of PLAINWELL
211 N Main St
Plainwell MI 49080-1370


2024 JAN 12 09:00 AM

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) December 15, 2023 application requesting the Commission to: 1) authorize Consumers Energy to adjust its retail natural gas rates so as to provide additional revenue of approximately \$136 million annually above the level established in Case No. U-21308 based on a projected 12-month test year ending September 30, 2025; 2) authorize Consumers Energy to adjust its existing retail natural gas rates so as to produce a rate of return on common equity of not less than 10.25%; 3) approve the Defined Benefit Pension/ Other Post-Employment Benefits Volatility Mechanism as proposed by Consumers Energy; 4) approve the Uncollectible Deferral/Refund Mechanism as proposed by Consumers Energy; 5) grant the accounting authorizations as described and proposed by Consumers Energy; 6) approve the modifications to the rates, rules, and regulations as described and proposed by Consumers Energy; and 7) grant Consumers Energy other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 5, 2024. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21490. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate

in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUEST.

2316-G

Reports & Communications:

A. L.E.D. Interior Lighting Upgrade Plant Buildings

This upgrade comes with a \$2,362.29 rebate from Consumers Energy, and has a 3-year return on investment in which the energy savings will total the cost to upgrade the lights.

Recommended action: Consider approving the contract with Michigan Energy Business Solutions.

B. Repair of Seven On-Site Rotork Actuators

These valves were installed in 2005 and have had maintenance work in the past. On-site service cost is approximately \$1,100.00 per valve, and covers repair as well as preventative maintenance. The cost of a full rebuild is approximately \$3,500.00. This quote was provided by a sole source contractor.

Recommended action: Consider approving the contract with System Specialties for maintenance and repair of seven Rotork valves for \$7,941.00.

C. Repair of West Clarifier Scum Arm

This repair work is necessary due to a fire hose falling and being caught in the sweep during tank cleaning. The tank is our backup should something happen to the east tank, and could be operated after repairs are made.

Recommended action: Consider approving the contract with W Soule to remove and replace the scum and center well arms for \$6,562.00.

D. Authorization to sell Evidence/Firearms/Duty Weapons

The Department of Public Safety has requested permission to sell weapon inventory.

Recommended action: Consider authorizing DPS to sell firearms from evidence at public auction, as well as the sale of department issued SigSauer P320 firearms.

New Business:

A. Discussion of Creating Old Orchard Special Assessment District

On December 27, 2023 Council awarded a bid for water, sewer and street improvements in the Old Orchard to USA Earthworks LLC for 2024 construction. The project is being funded with bonds, which will be sold in the first quarter of 2024. Because the project includes installation of new sewer lines to 56 properties not currently served by city sewer, the city has the option of creating a special assessment district to levy a portion of the project cost to the affected property owners. This assessment would provide some funding to offset the debt service cost of the project.

Reminder of Upcoming Meetings

- January 09, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- January 11, 2024 – Plainwell Parks & Trees – 5:00pm
- January 17, 2024 – Plainwell Planning – 6:30pm
- **January 22, 2024 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- Public Notice – Consumers Energy Gas Customers – January 12, 2024 9:00am
- Public Notice – Consumers Energy Electric Customers – January 16, 2024 9:00am