

City of Plainwell

Nick Larabel
Paul Rizzo
EJ Hart
David O'Bryant
Adam Hopkins
Jim Turley
Angela Ridgway
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA
DDA/TIFA/BRA
City Hall Council Chambers
September 14, 2021 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary –08/10/21 Meeting Minutes**
5. **Chairman’s Report**
6. **BRA Action Items**
 - A. Mill Demolition updates
 - B. Accounts Payable for August of \$29,501.89
7. **DDA Action Items**
 - A. Holiday Light Displays
 - B. Merchant Group Updates/Ladies Leaves & Laughter – Angela Ridgway
 - C. Accounts Payable for August of \$2,709.64
8. **TIFA Action Items**
 - A. Update on 52 Acres in Industrial Park
 - B. Accounts Payable for August of \$5,868.18
9. **Communications:** 07/26, 8/9/2021 Council Minutes. Also, the Financial Report/ Summary as of 08/30/2021
10. **Public Comments**
11. **Staff Comments:**

Community Updates: Planning in process for October events: Ladies Night, Pumpkins in the Park, Art and Eats tour. Planning for Indoor Market and Holiday events: Light Up the Night and holiday Parade, Santa visits.

Businesses: IHSI renting space at Sun Theatre; Perfect Image celebrated their 1st year; Fortress of Solitude celebrates their first year; Majestic Financial signage was approved; Dog and The Bank opening date is October (hoping to be open for Ladies Night), Around the Board Gaming building permit issued.
12. **Member Comments**
13. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The Island City



The City of Plainwell is an equal opportunity provider and employer

Minutes
Plainwell DDA, BRA and TIFA:
August 10, 2021

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, EJ Hart, Erik Wilson, Randy Wisnaski, David O'Bryant, Adam Hopkins, Angela Ridgway
Excused: Paul Rizzo
4. Approval of Minutes of 07/13/21: minutes were approved to place on file.
5. Special Guest: Unfortunately, our guest could not make it today.
6. Chairman's Report: None
7. BRA Action Items
 - A. Mill Demolition updates – City Manager Wilson stated that the mill demolition was complete. Melching had moved trucks off site, waterproofing completed and a few adjustments needed to be made on oversight with GHD.
 - B. Motion to recommend the mill pay out of \$320,199.30 to Council was made by Wilson and seconded by Larabel. All in favor vote. Motion Carried.**
 - C. Motion was made by Hart to recommend the change order of Asbestos Encapsulation on Building \$3 and seconded by Wisnaski. All in favor Vote. Motion Carried**
 - D. Motion to accept accounts payable for July of \$7,043.98 was made by Hart and seconded by Hopkins. All in favor vote. Motion carried.**
8. DDA Action Items
 - A. Ornaments – discussion regarding ornaments for 2020-2021 to wrap up 10 years of this annual holiday ornament series. **A motion to purchase ornaments, with the dates 2020-2021 was made by Hart and seconded by Ridgway. 7 Aye's and 1 Nye. Motion Carried.**
 - B. Merchant Group updates were given by Ridgway. She mentioned Ladies Night Event happening in October, Holiday events planning, and new Christmas Light Displays that have been chosen.
 - C. Motion to accept accounts payable for July of \$2,261.03 was made by Larabel and seconded by Wilson. All in favor vote. Motion carried.**
9. TIFA Action Items
 - A. A motion to recommend the Phase 1 review at \$3,000 was made by Hart and seconded by Larabel. All in Favor Vote. Motion Carried.**
 - B. A Motion to recommend moving forward with the land survey at \$2,300 was made by Hart and seconded by Larabel. All in favor vote. Motion Carried.**
 - C. Motion to accept accounts payable for July of \$1,325.22 was made by Turley and seconded by Larabel. All in favor vote. Motion carried.**

10. Communications: 06/21 & 06/28/2021 Council Minutes. Also, the Financial Report/ Summary as of 07/31/2021 were approved and placed on file.

11. Public Comments: None

12. Staff Comments: Community Development Manager, Siegel reported:

Community Updates:

Movies in the Park updates, great turn out for the 1st movie, 2nd had to move inside due to weather.

Marketing Opportunities: Discussion regarding advertising on West Michigan Travel

Association at a cost of \$270 per year. Board asked for more information and table the discussion until next meeting.

Businesses:

Fortress of Solitude moved into their new location, 116 E. Bridge St. (Elle Salon)

Thrivent Financial closed and Havel moved into their location at the Sun Theatre

Jenson Lot:

The draft RFP was shared with the board, changes were discussed and will be made to bring back to board and then recommended to City Council for approval.

13. Member Comments: City Manager, Wilson mentioned that William Crispe RFP would be coming out soon. There is an interested party and the city's goal is to keep it as a senior assisted living home.

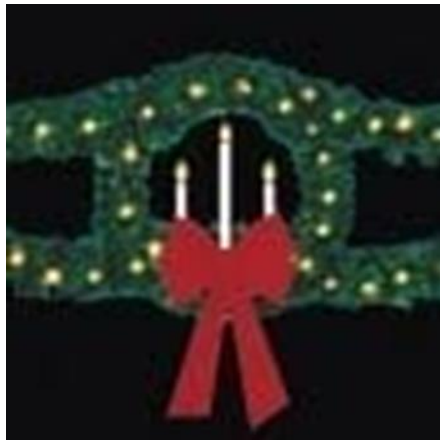
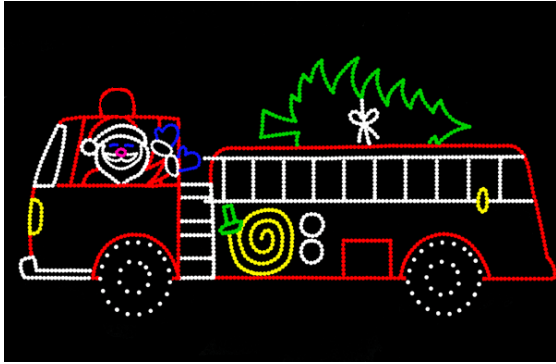
14. Adjournment: **A Motion to adjourn the meeting 8:50 a.m. was made by Ridgway and seconded by Hopkins.**

Submitted by Denise Siegel, Community Development Manager

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA							
Dept 000 OPERATIONS							
443-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	AUGUST 2021 DENTAL & VISION	2021.08	08/01/21	36.20	17616
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2021 HEALTH INSURANCE PREMIU	212030000384	08/01/21	676.80	17618
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	SEPTEMBER 2021 HEALTH INSURANCE PRE	2122800002362	09/01/21	677.25	17731
443-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE	AUGUST 2021 LIFE INSURANCE COVERAGE	1453619	08/01/21	3.56	17617
443-000-743.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERV	JULY 2021 DPW UNIFORMS/RUGS	2021.07DPW	08/23/21	1.78	17701
443-000-801.013	Professional Services - At	BLOOM SLUGGETT PC	LEGAL SERVICES JULY 2021	21806	08/23/21	2,027.00	17713
443-000-801.013	Professional Services - At	BLOOM SLUGGETT PC	LEGAL SERVICES JULY 2021	21807	08/23/21	379.50	17713
443-000-830.000	Contractual Reimbursement	CRA 200 ALLEGAN STREET	2013 REIMBURSEMENT AGREEMENT - 2021	2021.08	08/23/21	25,691.76	17703
443-000-930.050	Computer Services	CLARK TECHNICAL SERVIC	JULY 2021 CITY WIDE IT SERVICES	193	08/09/21	2.10	17653
443-000-930.050	Computer Services	PAGE FREEZER SOFTWARE	PAGE FREEZER FOR SOCIAL MEDIA ACCOU	INV-10093	08/09/21	5.94	17662
Total For Dept 000 OPERATIONS						29,501.89	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHO						29,501.89	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 08/01/2021 - 08/31/2021
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:			Fund 443 BROWNFIELD REDEVELOPMENT AUT			29,501.89	
---			Total For All Funds:			29,501.89	
---			443-000-715.010	Health Insurance Premiums		1,390.25	
---			443-000-715.015	LIFE INSURANCE		3.56	
---			443-000-743.000	DPW UNIFORM SPREAD		1.78	
---			443-000-801.013	Professional Services - Attorney		2,406.50	
---			443-000-830.000	Contractual Reimbursement CRA Activit		25,691.76	
---			443-000-930.050	Computer Services		8.04	



City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
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Web Address: www.plainwell.org

“The Island City”

MEMO

To: Erik Wilson, City Manager
From: Denise Siegel, Community Development Manager
Subject: Holiday Display Lights
Date: September 8, 2021

On behalf of the BRA DDA TIFA Board, it is recommended that we purchase five (5) new holiday displays from Christmas Done Bright, in the amount of \$6,087.90 This would be a sole source purchase as no two-holiday light display companies carry the exact same items.

The new displays were chosen by a committee of the downtown Merchants and the funding is available in the DDA Budget.

Item	Quantity	Description	Inventory Detail	Options	Rate	Amount
ARCHES GREEN - SET OF 5	1	ARCHES GREEN - SET OF 5			1,194.00	1,194.00
ARCHES WHITE - SET OF 5	1	ARCHES WHITE - SET OF 5			1,194.00	1,194.00
SANTA FISHING ON DOCK	1	SANTA FISHING ON DOCK			732.00	732.00
NORTH POLE FIRE ENGINE	1	NORTH POLE FIRE ENGINE			1,410.00	1,410.00
CANDY CANE ARCH-HAPPY HOLIDAYS 12FT	1	CANDY CANE ARCH-12FT HAPPY HOLIDAYS			930.00	930.00
					Subtotal	5,460.00
					Shipping Cost (Best Way)	627.90
					Total	\$6,087.90

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 DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 494	DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Dept 000	OPERATIONS						
494-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	AUGUST 2021 DENTAL & VISION	2021.08	08/01/21	29.29	17616
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2021 HEALTH INSURANCE PREMIU	212030000384	08/01/21	284.53	17618
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	SEPTEMBER 2021 HEALTH INSURANCE PRE	2122800002362	09/01/21	298.05	17731
494-000-715.015	Life Insurance	MADISON NATIONAL LIFE	AUGUST 2021 LIFE INSURANCE COVERAGE	1453619	08/01/21	0.14	17617
494-000-801.013	Professional Services - At	BLOOM SLUGGETT PC	LEGAL SERVICES JULY 2021	21806	08/23/21	55.50	17713
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	MOVIES UNDER STARS 7/17, 7/24, 7/31	2021.07	08/09/21	240.00	17636
494-000-900.000	Printing and Publishing	PREMIERE PRINTING CORP	KIOSK MAPS (2), PLAINWELL HISTORY P	233070	08/09/21	193.50	17643
494-000-930.050	Computer Services	CLARK TECHNICAL SERVIC	JULY 2021 CITY WIDE IT SERVICES	193	08/09/21	2.10	17653
494-000-930.050	COMPUTER SERVICES	PAGE FREEZER SOFTWARE	PAGE FREEZER FOR SOCIAL MEDIA ACCOU	INV-10093	08/09/21	5.94	17662
494-000-940.000	Rentals - Equipment	PLUMBER'S PORTABLE TOI	PORTABLE TOILET RENTAL - MOVIE UNDE	388285	08/09/21	110.00	17654
494-000-957.025	Christmas Ornaments	KEYSTONE SPECIALTIES,	Christmas Ornaments	08/13/2021	08/25/21	790.59	408
494-000-957.036	DDA Movies in the Park	HOPKINS ADAM	MOVIES UNDER THE STARS 2021	2021.08	08/23/21	700.00	17704
Total For Dept 000 OPERATIONS						2,709.64	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY						2,709.64	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
			Fund Totals:				
			Fund 494 DOWNTOWN DEVELOPMENT AUTHORI			2,709.64	
			Total For All Funds:			2,709.64	
---	TOTALS BY GL DISTRIBUTION	---					
		494-000-715.010	Health Insurance Premiums			611.87	
		494-000-715.015	Life Insurance			0.14	
		494-000-801.013	Professional Services - Attorney			55.50	
		494-000-900.000	Printing and Publishing			433.50	
		494-000-930.050	Computer Services			8.04	
		494-000-940.000	Rentals - Equipment			110.00	
		494-000-957.025	Christmas Ornaments			790.59	
		494-000-957.036	DDA Movies in the Park			700.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 450 INDUSTRIAL PARK TIFA							
Dept 000 OPERATIONS							
450-000-715.010	Health Insurance Premiums	COPS HEALTH TRUST	AUGUST 2021 DENTAL & VISION	2021.08	08/01/21	47.68	17616
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	AUGUST 2021 HEALTH INSURANCE PREMIU	212030000384	08/01/21	678.91	17618
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	SEPTEMBER 2021 HEALTH INSURANCE PRE	2122800002362	09/01/21	605.76	17731
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE	AUGUST 2021 LIFE INSURANCE COVERAGE	1453619	08/01/21	1.54	17617
450-000-730.000	Mail Purchase Agreements -	POSTMASTER	Mail Purchase Agreements - Meert	08/12/2021	08/25/21	131.75	408
450-000-801.000	Engineering Services	WIGHTMAN & ASSOCIATES	MILLER RD LAND SURVEY	71726	08/23/21	2,300.00	17706
450-000-801.013	Professional Services - At	BLOOM SLUGGETT PC	LEGAL SERVICES JULY 2021	21806	08/23/21	546.00	17713
450-000-801.013	Professional Services - At	BLOOM SLUGGETT PC	LEGAL SERVICES JULY 2021	21807	08/23/21	1,548.50	17713
450-000-930.050	Computer Services	CLARK TECHNICAL SERVIC	JULY 2021 CITY WIDE IT SERVICES	193	08/09/21	2.10	17653
450-000-930.050	Computer Services	PAGE FREEZER SOFTWARE	PAGE FREEZER FOR SOCIAL MEDIA ACCOU	INV-10093	08/09/21	5.94	17662
Total For Dept 000 OPERATIONS						5,868.18	
Total For Fund 450 INDUSTRIAL PARK TIFA						5,868.18	

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User: BKELLEY
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
			Fund Totals:				
			Fund 450 INDUSTRIAL PARK TIFA			5,868.18	
			Total For All Funds:			<u>5,868.18</u>	
--- TOTALS BY GL DISTRIBUTION ---							
	450-000-715.010		Health Insurance Premiums			1,332.35	
	450-000-715.015		LIFE INSURANCE			1.54	
	450-000-730.000		Mail Purchase Agreements - Meert			131.75	
	450-000-801.000		Engineering Services			2,300.00	
	450-000-801.013		Professional Services - Attorney			2,094.50	
	450-000-930.050		Computer Services			8.04	

MINUTES
Plainwell City Council
July 26, 2021

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Jared Bowen from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 07/12/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report:
Mayor Keeler asked for prayers for former Mayor Jim Higgs who is facing a health concern. He praised Superintendent Nieuwenhuis and the DPW crew for great work for the paving project on Prospect and Short Streets.
10. Recommendations and Reports:
 - A. Community Development Manager Siegel reported an application from Susan Luthy for a liquor license at 124 E. Bridge. The new business plans to offer a non-video gaming experience providing food with beer and wine for which they are applying for a Tavern License with the Michigan Liquor Control Commission and needs local government authority to recommend the action.
A motion by Overhuel, seconded by Keeney, to adopt Resolution 2021-13 for a Tavern License for Susan Luthy at 124 East Bridge Street. On a voice vote, all voted in favor. Motion passed.
 - B. Community Development Manager Siegel reported the DDA Board on July 13, 2021 considered the Council's request for options related to the Jensen Lot. The DDA Board recommends splitting the Jensen Lot, North and South along the east side of the property and seeking a Request for Proposal which would include rough development plans and purchase price.
A motion by Steele, seconded by Overhuel, to direct staff to market for sale the Jensen Lot as recommended by the DDA Board. On a voice vote, all voted in favor. Motion passed.
 - C. Director Bomar reported the end of useful life of the department's copy machine, which is needed for generating reports for attorneys and the public, as well as for department operations. The Department's recommendation is to lease a Kyocera 2554ci copy machine from American Office Solutions at an annual estimated cost of \$1,656.00

A motion by Steele, seconded by Keeney, to approve a 63-month lease with American Office Solutions for a Kyocera 2554ci copier at an estimated average annual cost of \$1,656.00. On a roll call vote, all voted in favor. Motion passed.

- D. Superintendent Nieuwenhuis reminded Council of the recent purchase of a pull-paver for asphalt project, which now makes the existing infrared pavement patching machine and small roller redundant to the city's operation. He has marketed the infrared machine to asphalt companies as a specialized machine. The small roller comes with a trailer built by DPW and should be sold at auction. Bronco Asphalt has offered to purchase both machines, subject to Council approval as per Charter. Councilmember Overhuel asked why the city would sell the infrared when it was purchased so recently. An audience member inquired about the city's ability to use the new machine for larger projects. Council noted the infrared machine served its purpose and was a great learning experience for the city.

A motion by Wisnaski, seconded by Overhuel, to approve the sale of the Infrared Asphalt Pavement Repair Machine to Bronco Asphalt for \$34,500 and to sell Small Roller at auction for a minimum price of \$1,750.00. On a roll call vote, all voted in favor. Motion passed.

- E. Superintendent Nieuwenhuis further reported that with the new-to-us pull paver, a larger asphalt roller is needed to effectively complete the projects. Three quotes were received and are in the Council Packet. Recent rentals of a roller have been factored into the recommended purchase price.

A motion by Overhuel, seconded by Steele, to approve the purchase of a Volvo Asphalt Roller from Alta Equipment Company for \$49,156.00. On a roll call vote, all voted in favor. Motion passed.

- F. Superintendent Pond reported having received MiDeal pricing from Berger Chevrolet for a 2021 Silverado 2500HD truck to replace current Truck 4 which is needed for DPW operations in the winter.

A motion by Steele, seconded by Keeney, to approve the purchase of a 2021 Chevrolet Silverado 2500HD truck from Berger Chevrolet for \$41,823.00 using the MiDeal State Purchasing Contract. On a roll call vote, all voted in favor. Motion passed.

- G. Personnel Manager Lamorandier reported upcoming changes to the Section 125 Plan Document to take advantage of different employee benefits and allowances not currently included in the plan. These benefits have arisen from, or been affected by, recent Covid-related law changes. The document is not finalized, but will need to be finalized within time factors, so Council approval is sought in advance.

A motion by Steele, seconded by Wisnaski, to authorize the City Manager to execute Section 125 Plan Document changes as recommended. On a voice vote, all voted in favor. Motion passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the draft minutes from the July 13, 2021 DDA/BRA/TIFA Board Meeting. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$162,490.39 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments:

Todd Smith at 204 N Sherwood addressed Council on a number of topics including traffic on North Sherwood, the desperate need for a safe crossing to Sherwood Park, changing and enforcing code enforcement regulations with better regularity and consistency. City Manager Wilson noted a pending traffic study on Sherwood, along with South Main and Starr, related to the crossing concerns.

14. Staff Comments

Community Development Manager Siegel reported working on a business directory update. She noted the Library's Grand Opening is scheduled for August 5 and everyone is encouraged to attend. She also noted that Movies in the Park will begin on July 30.

Superintendent Pond provided an update on upcoming fiscal year capital projects.

Director Bomar gave an update on a recent river rescue of a kayaker in distress, assisting Gun Plain and Cooper Townships.

Clerk/Treasurer Kelley noted work on utility billing, property tax, audit and election-related projects.

City Manager Wilson reported having initiated an engineering study to recommend ADA upgrades at the Crispe Community House. He also noted having authorized a survey study for the acreage at Miller Road and 8th Street included in the recently approved 425 Land Transfer Agreement. He also noted that a Phase 1 environmental study will be considered by the TIFA Board to start once the purchase is complete. Finally, he thanked Public Safety Officer Eric Luthy, in attendance, for his service to the community.


15. Council Comments:

Each Council Member thanked Officer Luthy for his service and look forward to his new business in town.

16. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 8:10 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
August 9, 2021 

Brian Kelley, City Clerk

MINUTES
Plainwell City Council
August 9, 2021

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: Mayor Keeler.
A motion by Wisnaski, seconded by Overhuel, to excuse Mayor Keeler from the proceedings. On a voice vote, all in favor. Motion passed.
5. Approval of Minutes/Summary:
A motion by Overhuel, seconded by Keeney, to accept and place on file the Council Minutes of the 07/26/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. Presentation:
Public Safety Director Bomar gave a report detailed Officer Jeff Welcher's tenure with the city, celebrating his 25th year of full-time service.
8. County Commissioner Report: None
9. Agenda Amendments:
City Clerk Kelley noted the addition of one item for consideration, recommending to add item 11H - Radar Speed Signs to the agenda.
A motion by Wisnaski, seconded by Overhuel, to add Item 11H as recommended. On a voice vote, all in favor. Motion passed.
10. Mayor's Report: None
11. Recommendations and Reports:
 - A. DPW Superintendent Nieuwenhuis reminded Council about a contract with Renewed Earth for removal and processing the city's leaf and brush pickup. Renewed Earth has offered to extend the contract for up to three (3) one-year terms at the same pricing. The Administration recommends continuation of the contract for this cost effective and important Solid Waste Fund function.
A motion by Keeney, seconded by Wisnaski, to approve continuing a contract with Renewed Earth for leaf/brush removal and processing at an annual cost of \$15,000.00. On a roll call vote, all voted in favor. Motion passed.
 - B. Public Safety Director Bomar noted a July 2021 car-deer accident with Patrol Vehicle #1 for which body repairs were quoted by two local firms. Recommendation is to use H&H Auto Body for repairs which will be largely covered by insurance reimbursement.

A motion by Wisnaski, seconded by Keeney, to approve a quote from H&H Auto Body for body repairs to Patrol Vehicle #1 at an estimated cost of \$4,971.97. On a roll call vote, all voted in favor. Motion passed.

- C.** Director Bomar reported having investigated several software options for evidence room property management. Public Safety Officer Culver gave a full report on how the software will improve department operations and reporting abilities. The recommendation is to partner with Track Products for software installation and ongoing maintenance.
A motion by Overhuel, seconded by Keeney, to approve the purchase of Property Room Software from Tracker Products for \$4,895.60 with an on-going annual maintenance cost of \$3,700.00. On a roll call vote, all voted in favor. Motion passed.
- D.** City Manager Wilson reminded Council of a two-phase traffic study looking at speed and pedestrian controls in certain areas of town. Phase 2 of the project is being considered for a pedestrian and vehicle traffic recommendation at South Main and Hill Streets and will involve counts on three separate dates and engineering analysis. The work will be done after school starts.
A motion by Overhuel, seconded by Wisnaski, to approve Phase 2 of a Pedestrian and Vehicle Traffic Recommendation Study for South Main/Hill Streets with Wightman Associates at a cost of \$5,644.50. On a roll call vote, all voted in favor. Motion passed.
- E.** City Manager Wilson gave an update on the Mill Demolition Project and presented a Pay Application from Melching, Inc. for \$320,199.30. He discussed ongoing negotiations related to liquidated damages.
A motion by Overhuel, seconded by Wisnaski, to approve Pay Request Application #6 for Melching, Inc. in an amount not exceed \$320,199.30, authorizing the City Manager to reduce the payment as necessary. On a roll call vote, all voted in favor. Motion passed.
- F.** City Manager Wilson gave a update on the Roofing Project on Mill Buildings 2 and 3. He presented Change Order #1 for the removal of vent sections recommended by Melching.
A motion by Wisnaski, seconded by Keeney, to confirm a change order for \$9,699.00 to Melching, Inc. for the removal of vent sections on the Building #3 room and infill. On a roll call vote, all voted in favor. Motion passed.
- G.** City Clerk Kelley presented a Resolution which, if adopted, with direct and authorize the Mayor and the City Clerk and the City Manager to exercise the purchase option on the Gun Plain Township Land before the August 16, 2021 expiration date and to perform other necessary actions to finalize the acquisition of this real property.
A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2021-14 to exercise the purchase option for the Meert property in Gun Plain Township. On a roll call vote, all voted in favor. Motion passed.
- H.** City Manager Wilson discussed the budgeted acquisition of radar speed signs to be installed on Sherwood and North/South Main Streets. Four quotes have been received and there is a lead time before installation. Plainwell Schools may be interested in purchasing two additional units as part of the purchase.
A motion by Overhuel, seconded by Keeney, to approve the purchase of up to six (6) Traffic Logix EV11 Radar Speed Signs from LED Lighting Solutions at a cost of \$2,824.99 each. On a roll call vote, all voted in favor. Motion passed.

12. Communications:

A. A motion by Overhuel, seconded by Keeney, to accept and place on file the June 2021 Public Safety Report, the June 2021 Water Renewal Report and the July 2021 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

13. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$526,191.76 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments: None

15. Staff Comments

Personnel Manager Lamorandier thanked Officer Welcher for his service. She gave an update on the open positions citywide.

Superintendent Nieuwenhuis reviewed the recent paving project. He also reported a news report about the recent drinking water grant. He also reported having tested water with no findings.

Community Development Manager Siegel reported s successful Library opening. She gave a report on RRC Certification and noted a September 13 all-board meeting at 6pm. She also reported updating the website and working on ordering Christmas Ornaments.

Superintendent Pond reported a pump failure at the Cushman Street Lift Station.

Clerk/Treasurer Kelley noted work on utility billing, property tax, and audit projects.

City Manager Wilson reported working on computations for a possible assessment for the Old Orchard Sewer Project to be included with a survey to the residents. He also asked for guidance about accepting proposals for the use of the Crispe Community House.

A motion by Overhuel, seconded by Wisnaski, for market the Crispe Community House for future use. On a voice vote, all in favor. Motion passed.


16. Council Comments:

Each Council Member thanked Officer Welcher for his service and passed along condolences to the Dorgan and Shumaker families.

17. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 8:27 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
August 23, 2021


Brian Kelley, City Clerk

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	6,074.00	6,074.14	0.00	(0.14)	100.00
443-000-402.041	Captured Tax - AdVal Real - Library	1,105.00	731.68	0.00	373.32	66.22
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	488.00	488.17	0.00	(0.17)	100.03
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	488.00	488.17	0.00	(0.17)	100.03
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	635.00	634.63	0.00	0.37	99.94
443-000-402.047	Captured DDA-SCHOOL	20,670.00	7,405.74	0.00	13,264.26	35.83
443-000-402.048	Captured Tax - AdVal Real - County (All)	3,043.00	2,202.95	0.00	840.05	72.39
443-000-402.060	Captured Tax - AdVal Pers - City	9,283.00	9,283.05	0.00	(0.05)	100.00
443-000-402.061	Captured Tax - AdVal Pers - Library	1,688.00	1,118.25	0.00	569.75	66.25
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	746.00	746.10	0.00	(0.10)	100.01
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	746.00	746.10	0.00	(0.10)	100.01
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	970.00	969.93	0.00	0.07	99.99
443-000-402.065	Captured Tax - AdVal Pers - County (All)	4,651.00	3,366.77	0.00	1,284.23	72.39
443-000-664.020	Interest Earned - Investments	0.00	5.60	2.35	(5.60)	100.00
443-000-676.080	Interfund Transfer In - Capital Improve	80,000.00	13,333.34	6,666.67	66,666.66	16.67
TOTAL REVENUES		130,587.00	47,594.62	6,669.02	82,992.38	36.45
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	38,984.00	4,614.41	2,598.61	34,369.59	11.84
443-000-706.000	Wages - Part Time Employees	579.00	157.64	20.53	421.36	27.23
443-000-713.000	Other Post Employment Benefits	283.00	47.24	23.62	235.76	16.69
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,841.00	335.54	183.72	2,505.46	11.81
443-000-715.010	Health Insurance Premiums	6,956.00	1,743.53	1,200.46	5,212.47	25.07
443-000-715.013	Health Insurance - HSA - Employer Paid	3,237.00	1,788.00	1,788.00	1,449.00	55.24
443-000-715.015	Life Insurance	43.00	7.12	3.56	35.88	16.56
443-000-718.000	Retirement Benefits	3,729.00	456.64	231.99	3,272.36	12.25
443-000-724.000	Medical Insurance Opt Out	122.00	16.00	12.35	106.00	13.11
443-000-730.000	Postage	100.00	0.00	0.00	100.00	0.00
443-000-743.000	Uniforms	65.00	1.78	1.78	63.22	2.74
443-000-775.000	Supplies - Repairs and Maintenance	500.00	0.00	0.00	500.00	0.00
443-000-801.000	Engineering Services	1,000.00	0.00	0.00	1,000.00	0.00
443-000-801.013	Professional Services - Attorney	2,000.00	2,406.50	2,406.50	(406.50)	120.33
443-000-801.030	Professional Services - Audit	353.00	0.00	0.00	353.00	0.00
443-000-830.000	Contractual Reimbursement CRA Activities	37,940.00	25,691.76	25,691.76	12,248.24	67.72
443-000-900.000	Printing and Publishing	250.00	0.00	0.00	250.00	0.00
443-000-910.000	Liability Insurance	5,700.00	5,996.00	0.00	(296.00)	105.19
443-000-910.010	Workers Comp Insurance	305.00	303.94	0.00	1.06	99.65
443-000-930.000	Outside Services (RMLB)	6,000.00	0.00	0.00	6,000.00	0.00
443-000-930.050	Computer Services	500.00	8.04	8.04	491.96	1.61
443-000-940.000	Rentals - Equipment	2,000.00	707.53	53.57	1,292.47	35.38
443-000-956.000	Miscellaneous	100.00	0.00	0.00	100.00	0.00
443-908-991.000	Principal Payment - Interfund Loans	15,230.00	2,538.34	1,269.17	12,691.66	16.67
443-908-995.000	Interest Payment - Interfund Loans	1,395.00	232.50	116.25	1,162.50	16.67
TOTAL EXPENDITURES		130,212.00	47,052.51	35,609.91	83,159.49	36.14
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		130,587.00	47,594.62	6,669.02	82,992.38	36.45
TOTAL EXPENDITURES		130,212.00	47,052.51	35,609.91	83,159.49	36.14

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 08/31/2021
 % Fiscal Year Completed: 16.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
NET OF REVENUES & EXPENDITURES		375.00		542.11		(28,940.89)		(167.11)	144.56

PERIOD ENDING 08/31/2021

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	81,334.00	0.00	0.00	81,334.00	0.00
450-000-664.020	Interest Earned - Investments	180.00	26.12	12.81	153.88	14.51
TOTAL REVENUES		81,514.00	26.12	12.81	81,487.88	0.03
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	46,108.00	5,552.64	3,406.48	40,555.36	12.04
450-000-706.000	Wages - Part Time Employees	0.00	157.05	95.70	(157.05)	100.00
450-000-713.000	Other Post Employment Benefits	30.00	5.00	2.50	25.00	16.67
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,357.00	399.97	245.40	2,957.03	11.91
450-000-715.010	Health Insurance Premiums	6,828.00	1,630.06	1,150.28	5,197.94	23.87
450-000-715.013	Health Insurance - HSA - Employer Paid	3,290.00	1,812.00	1,812.00	1,478.00	55.08
450-000-715.015	Life Insurance	22.00	3.08	1.54	18.92	14.00
450-000-718.000	Retirement Benefits	2,360.00	317.45	171.91	2,042.55	13.45
450-000-724.000	Medical Insurance Opt Out	311.00	39.00	32.06	272.00	12.54
450-000-730.000	Postage	0.00	131.75	131.75	(131.75)	100.00
450-000-801.000	Engineering Services	0.00	2,300.00	2,300.00	(2,300.00)	100.00
450-000-801.013	Professional Services - Attorney	2,500.00	2,094.50	2,094.50	405.50	83.78
450-000-801.030	Professional Services - Audit	67.00	0.00	0.00	67.00	0.00
450-000-910.000	Liability Insurance	400.00	420.77	0.00	(20.77)	105.19
450-000-910.010	Workers Comp Insurance	249.00	248.13	0.00	0.87	99.65
450-000-930.000	Outside Services (RMLB)	200.00	0.00	0.00	200.00	0.00
450-000-930.050	Computer Services	0.00	8.04	8.04	(8.04)	100.00
450-000-940.000	Rentals - Equipment	2,200.00	244.14	53.57	1,955.86	11.10
450-000-956.000	Miscellaneous	500.00	0.00	0.00	500.00	0.00
450-000-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		68,722.00	15,363.58	11,505.73	53,358.42	22.36
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		81,514.00	26.12	12.81	81,487.88	0.03
TOTAL EXPENDITURES		68,722.00	15,363.58	11,505.73	53,358.42	22.36
NET OF REVENUES & EXPENDITURES		12,792.00	(15,337.46)	(11,492.92)	28,129.46	119.90

PERIOD ENDING 08/31/2021

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021 (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	26,174.00	26,635.52	0.00	(461.52)	101.76
494-000-402.031	Captured DDA-LIBRARY	4,740.00	3,208.14	0.00	1,531.86	67.68
494-000-402.032	Captured DDA-Capital Impr	2,091.00	2,140.49	0.00	(49.49)	102.37
494-000-402.033	Capture DDA-Fire Reserve	2,091.00	2,140.49	0.00	(49.49)	102.37
494-000-402.034	Capture-DDA-Solid Waste	12,591.00	2,782.72	0.00	9,808.28	22.10
494-000-402.045	Captured DDA-COUNTY	2,718.00	9,659.94	0.00	(6,941.94)	355.41
494-000-402.060	Captured Tax - AdVal Pers - City	2,044.00	1,830.79	0.00	213.21	89.57
494-000-402.061	Captured Tax - AdVal Pers - Library	370.00	220.50	0.00	149.50	59.59
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	163.00	147.15	0.00	15.85	90.28
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	163.00	147.15	0.00	15.85	90.28
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	212.00	191.29	0.00	20.71	90.23
494-000-402.065	Captured Tax - AdVal Pers - County (All)	983.00	663.97	0.00	319.03	67.55
494-000-569.000	Local Grants	6,874.00	0.00	0.00	6,874.00	0.00
494-000-664.020	Interest Earned - Investments	135.00	29.72	15.91	105.28	22.01
494-000-694.000	Miscellaneous Revenue	0.00	12.00	12.00	(12.00)	100.00
494-000-694.022	DDA - Farmers Market Entry Fee	2,200.00	400.00	200.00	1,800.00	18.18
494-000-694.025	DDA - Sale of Merchandise	0.00	9.44	0.00	(9.44)	100.00
494-000-694.026	DDA - Special Event Revenues	300.00	325.00	325.00	(25.00)	108.33
494-000-694.036	DDA Donations - Movies in the Park	800.00	0.00	0.00	800.00	0.00
TOTAL REVENUES		64,649.00	50,544.31	552.91	14,104.69	78.18
Expenditures						
494-000-703.000	Salaries/Wages - Full Time Employees	18,449.00	2,247.55	1,445.80	16,201.45	12.18
494-000-713.000	Other Post Employment Benefits	0.00	1.56	0.78	(1.56)	100.00
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,334.00	150.92	96.61	1,183.08	11.31
494-000-715.010	Health Insurance Premiums	2,848.00	780.54	524.75	2,067.46	27.41
494-000-715.013	Health Insurance - HSA - Employer Paid	1,260.00	852.00	852.00	408.00	67.62
494-000-715.015	Life Insurance	1.00	0.28	0.14	0.72	28.00
494-000-718.000	Retirement Benefits	132.00	23.38	12.66	108.62	17.71
494-000-724.000	Medical Insurance Opt Out	13.00	1.99	1.13	11.01	15.31
494-000-730.000	Postage	100.00	0.00	0.00	100.00	0.00
494-000-775.000	Supplies - Repairs and Maintenance	100.00	7.99	0.00	92.01	7.99
494-000-801.013	Professional Services - Attorney	0.00	55.50	55.50	(55.50)	100.00
494-000-801.030	Professional Services - Audit	67.00	0.00	0.00	67.00	0.00
494-000-900.000	Printing and Publishing	1,800.00	478.50	433.50	1,321.50	26.58
494-000-910.000	Liability Insurance	616.00	647.99	0.00	(31.99)	105.19
494-000-910.010	Workers Comp Insurance	75.00	74.74	0.00	0.26	99.65
494-000-930.000	Outside Services (RMLB)	200.00	0.00	0.00	200.00	0.00
494-000-930.050	Computer Services	50.00	8.04	8.04	41.96	16.08
494-000-940.000	Rentals - Equipment	200.00	110.00	110.00	90.00	55.00
494-000-956.000	Miscellaneous	400.00	0.00	0.00	400.00	0.00
494-000-956.021	Special Events	2,000.00	0.00	0.00	2,000.00	0.00
494-000-957.022	DDA Farmers Market Expense	425.00	0.00	0.00	425.00	0.00
494-000-957.025	DDA Christmas Ornament Costs	800.00	790.59	790.59	9.41	98.82
494-000-957.036	DDA Movies in the Park	1,500.00	1,660.00	700.00	(160.00)	110.67
494-000-960.000	Education & Training - Professional	100.00	175.00	0.00	(75.00)	175.00
494-000-962.000	Memberships & Dues	1,430.00	0.00	0.00	1,430.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,900.00	1,983.34	991.67	9,916.66	16.67
494-908-995.000	Interest Payment - Interfund Loans	361.00	60.16	30.08	300.84	16.66
494-970-713.000	Other Post Employment Benefits	9.00	0.00	0.00	9.00	0.00
494-970-971.000	Capital Purchase	18,000.00	0.00	0.00	18,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 08/31/2021

% Fiscal Year Completed: 16.99

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2021 NORMAL (ABNORMAL)	MONTH 08/31/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Expenditures						
TOTAL EXPENDITURES		64,170.00	10,110.07	6,053.25	54,059.93	15.76
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		64,649.00	50,544.31	552.91	14,104.69	78.18
TOTAL EXPENDITURES		64,170.00	10,110.07	6,053.25	54,059.93	15.76
NET OF REVENUES & EXPENDITURES		479.00	40,434.24	(5,500.34)	(39,955.24)	8,441.39
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		276,750.00	98,165.05	7,234.74	178,584.95	35.47
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		263,104.00	72,526.16	53,168.89	190,577.84	27.57
NET OF REVENUES & EXPENDITURES		13,646.00	25,638.89	(45,934.15)	(11,992.89)	187.89

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 08/31/2021

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
TAXES	TAXES	50,587.00	34,255.68	0.00	16,331.32	67.72
INTEREST	INTEREST & RENTS	0.00	5.60	2.35	(5.60)	100.00
TRANSFER	FUNDS TRANSFERS	80,000.00	13,333.34	6,666.67	66,666.66	16.67
TOTAL REVENUES		130,587.00	47,594.62	6,669.02	82,992.38	36.45
Expenditures						
000	OPERATIONS	113,587.00	44,281.67	34,224.49	69,305.33	38.98
908	DEBT SERVICE	16,625.00	2,770.84	1,385.42	13,854.16	16.67
TOTAL EXPENDITURES		130,212.00	47,052.51	35,609.91	83,159.49	36.14
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		130,587.00	47,594.62	6,669.02	82,992.38	36.45
TOTAL EXPENDITURES		130,212.00	47,052.51	35,609.91	83,159.49	36.14
NET OF REVENUES & EXPENDITURES		375.00	542.11	(28,940.89)	(167.11)	144.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 08/31/2021
 % Fiscal Year Completed: 16.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
INTEREST	INTEREST & RENTS	180.00	26.12	12.81	153.88	14.51
OTHER	OTHER	81,334.00	0.00	0.00	81,334.00	0.00
TOTAL REVENUES		81,514.00	26.12	12.81	81,487.88	0.03
Expenditures						
000	OPERATIONS	68,722.00	15,363.58	11,505.73	53,358.42	22.36
TOTAL EXPENDITURES		68,722.00	15,363.58	11,505.73	53,358.42	22.36
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		81,514.00	26.12	12.81	81,487.88	0.03
TOTAL EXPENDITURES		68,722.00	15,363.58	11,505.73	53,358.42	22.36
NET OF REVENUES & EXPENDITURES		12,792.00	(15,337.46)	(11,492.92)	28,129.46	119.90

PERIOD ENDING 08/31/2021

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GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2021	MONTH 08/31/2021	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
TAXES	TAXES	54,340.00	49,768.15	0.00	4,571.85	91.59
INTEREST	INTEREST & RENTS	135.00	29.72	15.91	105.28	22.01
OTHER	OTHER	10,174.00	746.44	537.00	9,427.56	7.34
TOTAL REVENUES		64,649.00	50,544.31	552.91	14,104.69	78.18
Expenditures						
000	OPERATIONS	33,900.00	8,066.57	5,031.50	25,833.43	23.80
908	DEBT SERVICE	12,261.00	2,043.50	1,021.75	10,217.50	16.67
970	CAPITAL OUTLAY	18,009.00	0.00	0.00	18,009.00	0.00
TOTAL EXPENDITURES		64,170.00	10,110.07	6,053.25	54,059.93	15.76
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		64,649.00	50,544.31	552.91	14,104.69	78.18
TOTAL EXPENDITURES		64,170.00	10,110.07	6,053.25	54,059.93	15.76
NET OF REVENUES & EXPENDITURES		479.00	40,434.24	(5,500.34)	(39,955.24)	8,441.39
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		276,750.00	98,165.05	7,234.74	178,584.95	35.47
TOTAL EXPENDITURES - ALL FUNDS		263,104.00	72,526.16	53,168.89	190,577.84	27.57
NET OF REVENUES & EXPENDITURES		13,646.00	25,638.89	(45,934.15)	(11,992.89)	187.89

AGENDA ITEM

7. **BRA Action Items:**

A. Mill Demolition Progress Updates

B. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for August in the amount of \$29,501.89

8. **DDA Action Items:**

A. Holiday Light Displays to be ordered

B. Merchant updates of events downtown

C. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for August in the amount of \$2,709.64

9. **TIFA Action Items:**

A. Update on the 52 acres in the Industrial Park

B. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for August in the amount of \$5,868.18

Reminder of Upcoming Meetings

- September 15 – Planning Commission Meeting 7 p.m.
- September 16 – Parks and Trees Meeting – 5 p.m.
- September 25 – Michigan “Downtown Day”
- September 27 – City Council Meeting – 7 p.m.

Non-Agenda Items /Training Opportunities/Materials Transmitted

