

City of Plainwell

Richard Brooks, Mayor
Zelda Schippers
EJ Hart
Tracee Dunlop
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson



Department of Administration Services
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“The Island City”

AGENDA DDA/TIFA/BRA City Hall Conference Room January 9, 2018 7:30 AM

1. **Call to Order**
 2. **Pledge of Allegiance**
 3. **Roll Call**
 4. **Approval of Minutes/Summary** – 11/14/17 and 12/12/17 Meeting Minutes
 5. **General Public**
 6. **Chairman’s Report**

 7. **BRA Action Items**
 - A. Accounts Payable for November of \$25,936.34 and December of \$67,585.20
 8. **DDA Action Items**
 - A. Review of the Revolving Loan Fund
 - B. Accounts Payable for November of \$610.48 and December \$1,180.83
 9. **TIFA Action Items**
 - A. Accounts Payable for November of \$697.68 and December \$2.27

 10. **Communications:** 10/23/17, 11/13/17, 11/27, and 12/11/17 Council Minutes. Also the Financial Report/ Summary as of 11/30/17 and 12/31/17
 11. **Public Comments**
 12. **Staff Comments**

Informational re: Billboard on 131
 13. **Member Comments**
 14. **Adjournment**
- Note: All public comment limited to two minutes, when recognized please rise and give your name and address.*
The City of Plainwell is an equal opportunity provider and employer

The Island City

Minutes
Plainwell DDA, BRA and TIFA:
November 14, 2017

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Paul Rizzo, Zelda Schippers, Nick Larabel, Erik Wilson,
Excused: Mayor Rick Brooks, Tracee Dunlop, EJ Hart
4. Approval of Minutes of 10/10//2017 minutes
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items

A. Motion to accept accounts payable for October of \$2,609.14 was made by Schippers and seconded by Rizzo. Motion carried.
B. Information shared by Erik Wilson, re: the official closing on Sweetwater's property and the City's request of a contamination map from the EPA/Weyerhaeuser for the Mill Site. Also Wilson discussed the power poles and recommendation that Weyerhaeuser pay to move the poles that are along the river, either down M89 or on the new road that would be located on the Mill Site. This would clean up the view for future condo's and businesses and could be a long shot in adding this to the remediation plan.
8. DDA Action Items
A. Motion to accept accounts payable for October of \$888.10 was made by Schippers and seconded by Turley. Motion carried.
9. TIFA Action Items
A. Motion to accept accounts payable for October of \$807.83 was made by Larabel and seconded by Turley. Motion carried.
B. Wilson reported out that there is movement, strong interested by company for the Baker Agency building in the Industrial Park.
10. Communications:
9/25/17 and 10/09/17 Council Minutes. Also the Financial report/summary as of 10/31/17 was approved and placed on file.
11. Public Comments: None
12. Staff Comments: Shop Small Saturday
13. Member Comments: Turley has requested that we continue to look into changing the parking in the back lot west of N. Main St. and north of E. Bridge St. to angle parking.

Adjournment: A Motion by Rizzo supported by Turley to adjourn the meeting at 8:16 a.m. was made and passed.

Submitted by Denise Siegel, Community Development Manager

Minutes
Plainwell DDA, BRA and TIFA:
December 12, 2017

1. Call to Order - Meeting called to order at 7:40 a.m. by Larabel
2. Roll Call

Members Present: Jim Turley, Paul Rizzo, Zelda Schippers, Nick Larabel, Erik Wilson, EJ Hart, Tracee Dunlop

Excused: Mayor Rick Brooks, Adam Hopkins

Due to an unexpected Emergency at City Hall the only Agenda Item covered was

DDA Action Item:

B. Revolving Loan application for John Roggow of CPR properties in the amount of \$10,000.

A motioned to approve the loan in the amount of \$10,000 for John Roggow was made by Hart and seconded by Turley. Motion carried.

Larabel adjourned meeting at 7:45 a.m.

12/06/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 11/01/2017 - 11/30/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	11/2017 HEATH INS	42.01	11597
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	12/2017 HEALTH INSURANCE PREMIUMS	604.13	11627
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	12/2017 HEALTH INSURANCE	42.01	11651
443-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURAI	11/2017 LIFE INS	2.80	11609
443-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURAI	12/2017 LIFE INS	2.80	11659
443-000-743.000	Uniforms	MIDWEST CUSTOM EMBROIDERY	DPW & WR UNIFORM SHIRT ORDER 2017-2018	18.79	11625
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES INC	2017-10 DPW UNIFORM/RUGS/MISC	4.80	11601
443-000-801.013	Professional Services - Attorney	DICKINSON WRIGHT PLLC	PROFESSIONAL SERVICES TO SEPT 30, 2017	4,731.00	11605
443-000-930.000	Repairs and Maint.-Land & Bldg	ALLEGAN COUNTY SHERIFFS DEPT	SEPTEMBER 2017 WORK CREW	18.00	11566
443-000-930.000	Repairs and Maint.-Land & Bldg	OTIS ELEVATOR COMPANY	12/1/17 - 2/28/18 SRVC ELEV. BACK OF MILL	127.26	11661
443-000-930.050	Computer Services	BS&A SOFTWARE	11/1/17 - 11/1/18 SOFTWARE	18.65	11573
443-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	OCTOBER 2017 SUPPORT	0.34	11587
443-000-972.000	Contracted Services	WIGHTMAN & ASSOCIATES INC	NORTH PRINCE STREET PROJECT	20,323.75	11608
		Total For Dept 000 OPERATIONS		<u>25,936.34</u>	
		Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA		<u>25,936.34</u>	
		Fund Totals:			
			Fund 443 - BRA	25,936.34	
			Total For All Funds:	<u>25,936.34</u>	

01/05/2018

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 12/01/2017 - 12/31/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES INC	2017-11 DPW UNIFORM/RUGS/MISC	3.80	11720
443-000-801.013	Professional Services - Attorney	DICKINSON WRIGHT PLLC	NOVEMBER 2017 LEGAL SERVICES	475.00	11723
443-000-801.013	Professional Services - Attorney	DICKINSON WRIGHT PLLC	DECEMBER 2017 LEGAL SERVICES	114.00	11761
443-000-930.000	Rprs & Maint-Land & Bldg	HONEYTREE ARBORIST SERVICES	DEC 2017 CITY HALL/GAZEBO/MILL BRID	425.00	11686
443-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	NOVEMBER 2017 SUPPORT	2.27	11752
		Total For Dept 000 OPERATIONS		<u>1,020.07</u>	
Dept 970 CAPITAL OUTLAY					
443-970-972.000	Contracted Services	KALIN CONSTRUCTION CO INC	NORTH PRINCE PAYMENT APPLICATION	66,565.13	11733
		Total For Dept 970 CAPITAL OUTLAY		<u>66,565.13</u>	
		Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY		<u>67,585.20</u>	
Fund Totals:					
			Fund 443 BRA	67,585.20	
			Total For All Funds:	<u>67,585.20</u>	

12/06/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 11/01/2017 - 11/30/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	11/2017 HEATH INS	21.56	11597
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	12/2017 HEALTH INSURANCE PREMIUMS	273.67	11627
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	12/2017 HEALTH INSURANCE	21.56	11651
494-000-775.000	Supplies - Repairs and Maint.	HOME DEPOT	10/2017 STATEMENT	28.34	11589
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	10/2017 PUMPKINS IN THE PARK/ARTS & EATSO	149.16	11541
494-000-900.000	Printing and Publishing	KAECHLE PUBLICATIONS INC	10/2017 PUMPKINS IN THE PARK AD	37.20	11547
494-000-930.000	Repairs and Maint.-Land & Bldg.	PLUMBER'S PORTABLE TOILETS	10/10/17 - 11/7/17 LAST FARMERS MRKT OF SEAS	60.00	11648
494-000-930.050	Computer Services	BS&A SOFTWARE	11/1/17 - 11/1/18 SOFTWARE	18.65	11573
494-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	OCTOBER 2017 SUPPORT	0.34	11587
		Total For Dept 000 OPERATIONS		610.48	
		Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA		610.48	
		Fund Totals:			
			Fund 494 DDA	610.48	
			Total For All Funds:	610.48	

01/05/2018

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY - DDA					
Dept 000 OPERATIONS					
494-000-202.494	Accts Payable - 2014 Downto	RWE HEALTHY LIVING	2017 GOLDEN TICKET PAYOUT	40.00	11765
494-000-801.013	Profess. Srvcs - Attorney	DICKINSON WRIGHT PLLC	DECEMBER 2017 LEGAL SERVICES	133.00	11761
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	NOV 2017 INDOOR FARMERS MKT/PUMPKIN	225.00	11674
494-000-900.000	Printing and Publishing	KAECHELE PUBLICATIONS INC	DDA ADS - HOLIDAY PLANNING	105.00	11739
494-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	NOVEMBER 2017 SUPPORT	2.27	11752
494-000-956.021	Special Events	MEIJER INC #191	Christmas Festival donations	292.88	1214
494-000-956.021	Special Events	MEIJER INC #191	Christmas Festival donations	235.44	1214
494-000-956.021	Special Events	MEIJER INC #191	Christmas Festival donations	37.24	1214
494-000-957.022	DDA Farmers Market Exp.	JONS TO GO PORTABLE RESTROOM:	2017 RESTROOM FOR CHRISTMAS FEST.	110.00	11762
		Total For Dept 000 OPERATIONS		1,180.83	
		Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY		1,180.83	
		Fund Totals:			
			Fund 494 DDA	1,180.83	
			Total For All Funds:	1,180.83	

12/06/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 11/01/2017 - 11/30/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Ins. Premiums	C.O.P.S. TRUST INSURANCE	11/2017 HEATH INS	39.74	11597
450-000-715.010	Health Ins Premiums	PRIORITY HEALTH	12/2017 HEALTH INS. PREMIUMS	579.61	11627
450-000-715.010	Health Ins Premiums	C.O.P.S. TRUST INSURANCE	12/2017 HEALTH INSURANCE	39.74	11651
450-000-715.015	Life Insurance	MADISON NATIONAL LIFE INS. CO	NOVEMBER 2017 LIFE INS	0.80	11609
450-000-715.015	Life Insurance	MADISON NATIONAL LIFE INS. CO	DECEMBER 2017 LIFE INS	0.80	11659
450-000-930.050	Computer Services	BS&A SOFTWARE	11/1/17 - 11/1/18 SOFTWARE	18.65	11573
450-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	OCTOBER 2017 SUPPORT	0.34	11587
Total For Dept 000 OPERATIONS				679.68	
Total For Fund 450 INDUSTRIAL PARK TIFA				679.68	
Fund Totals:					
Fund 450 INDUSTRIAL PARK TIFA				679.68	
Total For All Funds:				679.68	

01/05/2018

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 12/01/2017 - 12/31/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	NOVEMBER 2017 SUPPORT	2.27	11752
		Total For Dept 000 OPERATIONS		2.27	
		Total For Fund 450 INDUSTRIAL PARK		2.27	
Fund Totals:					
			Fund 450 TIFA	2.27	
			Total For All Funds:	2.27	

MINUTES
Plainwell City Council
October 23, 2017

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 10/09/2017 regular meeting and the Council Minutes of the 10/12/2017 special meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. County Commissioner Report: None.
8. Presentations:
Public Safety Director Bomar presented Deputy Director John Varley with a 30-year pin. John Varley has served in various roles, including school resource officer, on the West Michigan Enforcement Team, as a homicide investigator, a water rescuer and the training officer. He has worked up through the ranks of the department over the year. His service is very much appreciated.

Superintendent Updike reviewed the 30 years of service for Water Operator Dan Neeson, who is the face of water in the City. He holds the highest water license of all the staff and serves as the chief water operator-in-charge for both the City of Plainwell and the Village of Martin. There have been no major violations with Dan in the charge of the city's water supply.

City Manager Wilson recognized Personnel Manager Lamorandier for her 40 years of full-time service. Sandy knows most of the operations city-wide and has been invaluable during her career and steps up wherever a need arises. She has done great work with the flowers city-wide as well. Sandy thanked the Council and the 8 city administrators for whom she has worked.
9. Agenda Amendments:
Added Item 11C – Engineering Services North Prince Street.
A motion by Steele, seconded by Keeler, to amend the agenda as noted. On a voice vote, all in favor. Motion Passed
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. Superintendent Pond reported on the timing of the work done to remove the now-obsolete media from the bio-bed and recommended Council authorize the payment.
A motion by Steele, seconded by Keeler, to confirm the project with Dale Hubbard Inc. (Clean Earth) for \$4,706.90 to remove the bio-bed media. On a roll-call vote, all in favor. Motion passed.

B. Superintendent Pond reported on a 2005 valve that had failed and needs replacement, along with preventative maintenance for the others.
A motion by Keeney, seconded by Keeler, to approve the project with System Specialties Inc. for \$5,131.00 to repair and warranty a failed Rotark valve. On a roll-call vote, all in favor. Motion passed.

C. City Manager Wilson briefed Council about the North Prince Street project noting that the engineering component of the project was not specifically identified at the Special Meeting on October 12 and was being included here for formal confirmation.
A motion by Keeler, seconded by Overhuel, to confirm the \$55,000 engineering services project with Wightman & Associates Inc. for the North Prince Street road/utility project. On a roll-call vote, all in favor. Motion Passed.

12. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the September 2017 Public Safety Report, the Draft 10/10/2017 DDA-BRA-TIFA Minutes and the DRAFT 07/25/2017 M-40/M-89 Corridor Minutes. On a voice vote, all in favor. Motion passed.

13. Accounts Payable:

A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$50,477.49 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments

County Clerk Bob Genetski provided Council an update from the County Clerk's Office regarding the need for election inspectors county-wide, the Veteran's Benefit registry, new election equipment rollout and other items pertaining to the County Clerk's operations.

15. Staff Comments

Personnel Manager Lamorandier provided a brief update on recent training attended.

Community Development Siegel briefed Council on planning for the Dog Park and the Sherwood Park restrooms. She noted that the 2017 Christmas Ornaments were available for purchase at various locations around the city. She also noted several recent and upcoming festivals.

Superintendent Updike reported that the paving projects are complete. He noted the new Skid Steer arrived and is being prepared for winter work. He reported his staff is working on leaf pickups.

Superintendent Pond provided an update on recent conference training.

Director Bomar reported on a joint safety training with Gun Plain Township at Drug & Lab.

Clerk/Treasurer Kelley noted a recent training conference, the presentation of the audit at the next Council meeting, the testing of the new chart of accounts, and preparing for the 2018/2019 budget and the 2018 elections.

City Manager Wilson reported having met with downtown business owners to gather information regard recent energy surges and how to work with Consumers Energy to avoid future complications.

16. Council Comments:

Councilman Keeler expressed concerns about the traffic backups during the Pumpkins In the Park event and suggested changes for next year.

17. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:42 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES
Plainwell City Council
November 13, 2017

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 10/23/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. County Commissioner Report: None.
8. Presentations:
Community Development Siegel presented Jaqua Realtors with a plaque commemorating the 2017 Scarecrow Stroll winning entry.
9. Agenda Amendments: None
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. City Manager Wilson reported about the budgeted project for upgrading the Hill Street Lift Station and the purchase request being the first component of that upgrade.
A motion by Steele, seconded by Overhuel, to approve the purchase of pumps, railings, control panels and valves from Kerr Pump for \$30,550.00 as part of the Hill Street Lift Station Upgrade. On a roll-call vote, all in favor. Motion passed.
 - B. Superintendent Updike reported about the budgeted project to paint the internal control room at the Water Reclamation Plant.
A motion by Keeney, seconded by Keeler, to approve the project with Kooi Industrial Painting for \$17,350.00 to pain the Internal Control Building at the Water Reclamation Plant. On a roll-call vote, all in favor. Motion passed.
 - C. Superintendent Updike briefed Council about a new roof leak at Well #5 at the west end of Benhoy Street. Upon inspection, there is little of the existing roof remaining. This unbudgeted project will repair and replace the roof up to standards.
A motion by Keeler, seconded by Keeney, to approve a project with Modern Roofing Inc for \$4,844.00 to repair the roof at Well #5. On a roll-call vote, all in favor. Motion Passed.
 - D. City Manager Wilson reported to Council about ongoing negotiations regarding the renewal of the lease agreement with AT&T for antenna space at the Thomas Street Water Tower. A third-party representative of AT&T has offered draft renewal language for a new 5-year lease, with renewal options. The offers have all come with a reduction in the current monthly rental revenue. City Manager Wilson noted that this water tower is used only for the antenna location and could be dismantled to free up the land for redevelopment. The city's attorney has review the draft agreement and offered a 6-month termination option, which would allow AT&T to research the viability of the Kenyon Park water tower. The current

A motion by Steele, seconded by Keeney, to authorize the City Manager to negotiate the Thomas Street Water Tower Lease renewal with AT&T, with no reduction in revenue and with an option for a 6-month termination should the city decide to dismantle the tower. On a voice vote, all in favor. Motion Passed.

- E.** Clerk/Treasurer Kelley introduced Dan Veldhuizen from Siegfried Crandall who, along with his colleague Josh Gabrielse, reported about the audited financial statement as of and for the year ended June 30, 2017. No audit adjustments were presented, nor were any internal control weaknesses identified. Dan and Josh thanked the city staff for their cooperation and assistance during the audit.

A motion by Steele, seconded by Keeler, to accept and place on file the June 30, 2017 audited financial statements. On a voice vote, all in favor. Motion Passed.

12. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the October 2017 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$200,542.74 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments None.

15. Staff Comments

Personnel Manager Lamorandier reported how great the Veteran's Memorial Service was on November 11.

Superintendent Updike reported his staff is working on leaf pickups and holiday preparations prevent the staff from modifying the leaf pickup schedule.

Community Development Siegel briefed Council on the new website. She noted the Indoor Farmer's Markets were going well – they continue on Saturdays from 10am to 2pm. She noted Shop Small Saturday coming up on November 25, which will have activities involving the Indoor Farmer's Market.

Clerk/Treasurer Kelley noted preparing for 2018 budgets and elections as well as policy updates.

City Manager Wilson introduced Phil Doorlag from Wightman & Associates who provided an update on the North Prince Street project. The concrete has been laid and the first layer of paving will be laid on Friday November 17. The project is on schedule and on budget. The finishing work, including a sidewalk trail on the west side of North Prince Street, will be done in the Spring of 2018.

16. Council Comments:

Councilman Keeler expressed concerns about the traffic behind the businesses on the west side of North Main and asked for increased police patrols, in response to complaints from business owners.

17. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:43 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES
Plainwell City Council
November 27, 2017

1. Mayor Brooks called the regular meeting to order at 7:02 PM in City Hall Council Chambers.
2. Don Mejeur from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, and Councilman Overhuel.
Absent: Councilman Keeney.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 11/13/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. County Commissioner Report: None.
8. Presentations:
The City recognized Shirley Wilfinger for 20 years of continued employment.
9. Agenda Amendments: None
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. Community Development Manager Siegel reported about a site plan for Ace Parking Lot Striping for a pole barn onsite. The Planning Commission has reviewed the site plan and recommends approval.
A motion by Steele, seconded by Keeler, to approve the site plan for the addition of a pole barn at Ace Parking Lot Striping at 939 Industrial Drive. On a voice vote, all in favor. Motion passed.
 - B. Clerk/Treasurer Kelley reported members of two citizen boards have offered to continue serve and a citizen has stepped forward to complete Chris Slinkman's term on the Planning Commission after Mr. Slinkman's resignation.
A motion by Overhuel, seconded by Steele, to confirm the Mayor's re-appointment of Jim Higgs to the Planning Commission and Marsha Keeler to the Parks & Trees Commssion, as well as the appointment to Rachel Colingsworth to the Planning Commission to complete Chris Slinkman's term. On a voice vote, all in favor. Motion passed.
 - C. Superintendent Pond briefed Council about the Dystor sensor that needs replacement to maintain high standard options at the Water Renewal Plant.
A motion by Keeler, seconded by Steele, to approve the purchase of a replacement sensor in the Dystor system from Evoqua Water Technologies for \$3,711.00. On a roll-call vote, all in favor. Motion Passed.
 - D. Director Bomar reported that the existing electronic control devices, commonly known as Tasers, reached the end of their useful life and need replacement
A motion by Keeler, seconded by Overhuel, to approve the purchase of two (2) replacement electronic control devices, and related accessories, from Axon Enterprise Inc for \$4,337.52. On a roll-call vote, all in favor. Motion Passed.

12. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the October 2017 Public Safety and Water Renewal reports, the DRAFT 11/13/2017 DDA-BRA-TIFA Minutes and the DRAFT 11/14/2017 Planning Commission Minutes. On a voice vote, all in favor. Motion passed.

13. Accounts Payable:

A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$187,373.47 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments None.

15. Staff Comments

Superintendent Updike reported preparing for Holiday celebrations.

Community Development Siegel briefed Council on upcoming Holiday celebrations and reported a very successful "Shop Small" event on November 25 that brought 300 people to the Indoor Farmers Market with a very positive experience.

Superintendent Pond reported on capital project activities.

Director Bomar reminded Council of the upcoming Shop With a Cop event on December 13 benefitting local area middle-schoolers. He also briefed Council about a recent trailer heist.

Clerk/Treasurer Kelley noted preparing for 2018 events.

16. Council Comments: None

17. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:20 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

City Clerk/Treasurer

MINUTES
Plainwell City Council
December 11, 2017

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, and Councilman Keeney. Absent: Councilman Overhuel.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 11/27/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. County Commissioner Report: None.
8. Presentations: None.
9. Agenda Amendments: None
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. City Manager Wilson introduced Karen Wieber, Senior RRC Planner with the Michigan Economic Development Corporation (MEDC) who thanked Erik Wilson and Denise Siegel for their work on the project of documenting policies and procedures as required by the MEDC for certification as a Redevelopment Ready Community (RRC). She gave an overview of the certification program and confirmed that the first of three steps was complete and that the actions taken by Council tonight would finish up the second step. She went over goals and best practice policies suggested by MEDC. She briefed Council on the Report of Findings that was prepared to outline where the city stands for completing all of the requirements for certification. She highlighted the city's Master Plan, website and Zoning Ordinance as great selling points. She noted the need for improvements to the capital improvements program, the site plan and economic development processes. She reminded Council that when funding is available, priority is given to communities with RRC certification. City Manager Wilson noted that this certification is integral when recruiting developers to work on projects in the city.
A motion by Steele, seconded by Keeler, to adopt Resolution 17-22 authorizing implementation of recommendations necessary to receive RRC Certification. On a voice vote, all in favor. Motion passed.
 - B. Clerk/Treasurer Kelley reported a resignation from the Parks & Trees Commission for a term that was set to expire in December 2017. Tom Belco submitted an application for appointment to the Commission.
A motion by Keeney, seconded by Keeler, to confirm the Mayor's appointment of Tom Belco to the Parks & Trees Commssion for a two-year term. On a voice vote, all in favor. Motion passed.
 - C. Director Bomar briefed Council on a budgeted purchase of a new police cruiser, which will also carry medical first responder equipment and supplies. The 2012 Tahoe will be repurposed..
A motion by Keeler, seconded by Keeney, to approve the purchase of a 2018 Ford Utility Police Service Package vehicle from Signature Ford for \$31,235.00. On a roll-call vote, all in favor. Motion Passed.

- D. City Manager Wilson introduced Phil Doorlag from Wightman & Associates who reported on a change order based on the portion of the project already completed, resulting in a small decrease. He noted there would be another change order in the Spring of 2018 when the project is actually completed – that change order may result in an increase or decrease, but will be based on actual costs. The payment request is based on work actually performed to date.

A motion by Keeney, seconded by Keeler, to approve Change Order #1 for a decrease of \$4,258.45 and Payment Request #1 to Kalin Construction for \$120,465.13 for the North Prince Street Project. On a roll-call vote, all in favor. Motion Passed.

12. Communications:

- A. **A motion by Steele, seconded by Keeler, to accept and place on file the November 2017 Fund Balance and Investment Reports and the DRAFT 12/06/2017 Planning Commission Minutes. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeler, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$93,050.02 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments None.

15. Staff Comments

Superintendent Pond briefed Council about ongoing evaluations of phone service options.

Community Development Siegel confirmed ongoing work with the RRC certification project, and reported a successful Christmas Festival that included about 150 children with lots of activities and an overall positive day.

Director Bomar reminded Council of the upcoming Shop With a Cop event on December 13 benefitting local area middle-schoolers.

Clerk/Treasurer Kelley noted continued preparation for 2018 events.

City Manager Wilson briefed Council on a budget concern about funding from the State for reimbursement of personal property. Due to a possible overpayment in 2016, the city may not receive the budgeted revenue in 2017. Staff is working with the State to determine the extent of the change.

16. Council Comments: None

17. Adjournment:

A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:36 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

PERIOD ENDING 11/30/2017

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2017 (NORMAL (ABNORMAL))	MONTH 11/30/2017 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	2,205.00	2,192.19	0.00	12.81	99.42
443-000-402.041	Captured Tax - AdVal Real - Library	264.00	262.57	0.00	1.43	99.46
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	174.00	173.99	0.00	0.01	99.99
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	174.00	173.99	0.00	0.01	99.99
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	226.00	226.18	0.00	(0.18)	100.08
443-000-402.047	Captured DDA-SCHOOL	4,732.00	1,322.34	0.00	3,409.66	27.94
443-000-402.048	Captured Tax - AdVal Real - County (All)	1,059.00	803.57	0.00	255.43	75.88
443-000-402.060	Captured Tax - AdVal Pers - City	588.00	584.61	0.00	3.39	99.42
443-000-402.061	Captured Tax - AdVal Pers - Library	70.00	70.02	0.00	(0.02)	100.03
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	46.00	46.40	0.00	(0.40)	100.87
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	46.00	46.40	0.00	(0.40)	100.87
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	60.00	60.32	0.00	(0.32)	100.53
443-000-402.065	Captured Tax - AdVal Pers - County (All)	282.00	214.29	0.00	67.71	75.99
443-000-505.000	Federal Grant	65,000.00	0.00	0.00	65,000.00	0.00
443-000-664.020	Interest Earned - Investments	0.00	313.10	119.60	(313.10)	100.00
443-000-673.000	Sale of Fixed Assets - Land	88,000.00	122,250.75	0.00	(34,250.75)	138.92
443-000-676.080	Interfund Transfer In - Capital Improve	67,500.00	28,125.00	5,625.00	39,375.00	41.67
443-000-694.000	Miscellaneous Revenue	0.00	650.00	0.00	(650.00)	100.00
TOTAL REVENUES		230,426.00	157,515.72	5,744.60	72,910.28	68.36
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	33,204.00	11,383.72	3,089.27	21,820.28	34.28
443-000-706.000	Wages - Part Time Employees	1,068.00	80.23	5.40	987.77	7.51
443-000-713.000	Other Post Employment Benefits	657.00	273.75	54.75	383.25	41.67
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,483.00	824.74	227.17	1,658.26	33.22
443-000-715.010	Health Insurance Premiums	5,730.00	3,031.55	519.50	2,698.45	52.91
443-000-715.012	Health Insurance - FSA - Employer Paid	25.00	10.03	2.03	14.97	40.12
443-000-715.013	Health Insurance - HSA - Employer Paid	1,920.00	1,920.00	0.00	0.00	100.00
443-000-715.015	Life Insurance	34.00	16.80	5.60	17.20	49.41
443-000-718.000	Retirement Benefits	2,873.00	1,012.45	275.01	1,860.55	35.24
443-000-724.000	Medical Insurance Opt Out	108.00	41.18	9.01	66.82	38.13
443-000-743.000	Uniforms	50.00	34.99	23.59	15.01	69.98
443-000-775.000	Supplies - Repairs and Maintenance	100.00	0.00	0.00	100.00	0.00
443-000-801.000	Engineering Services	0.00	508.75	0.00	(508.75)	100.00
443-000-801.013	Professional Services - Attorney	5,000.00	13,119.50	4,731.00	(8,119.50)	262.39
443-000-801.030	Professional Services - Audit	488.00	352.52	0.00	135.48	72.24
443-000-830.000	Contractual Reimbursement CRA Activities	7,445.00	4,632.65	0.00	2,812.35	62.22
443-000-910.000	Liability Insurance	4,679.00	4,555.97	0.00	123.03	97.37
443-000-910.010	Workers Comp Insurance	399.00	356.98	(26.82)	42.02	89.47
443-000-930.000	Repairs and Maintenance-Land & Building	14,850.00	552.18	145.26	14,297.82	3.72
443-000-930.015	Administrative Services - Accounting	0.00	116.25	0.00	(116.25)	100.00
443-000-930.050	Computer Services	50.00	23.12	18.99	26.88	46.24
443-000-940.000	Rentals - Equipment	450.00	685.65	0.00	(235.65)	152.37
443-000-956.000	Miscellaneous	0.00	41.89	0.00	(41.89)	100.00
443-908-991.000	Principal Payment - Interfund Loans	14,636.00	6,098.35	1,219.67	8,537.65	41.67
443-908-995.000	Interest Payment - Interfund Loans	1,939.00	807.90	161.58	1,131.10	41.67
443-970-972.000	Contracted Services	153,000.00	20,323.75	20,323.75	132,676.25	13.28
TOTAL EXPENDITURES		251,188.00	70,804.90	30,784.76	180,383.10	28.19

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 11/30/2017

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2017 (ABNORMAL)	MONTH 11/30/2017 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:									
	TOTAL REVENUES	230,426.00		157,515.72		5,744.60		72,910.28	68.36
	TOTAL EXPENDITURES	251,188.00		70,804.90		30,784.76		180,383.10	28.19
	NET OF REVENUES & EXPENDITURES	(20,762.00)		86,710.82		(25,040.16)		(107,472.82)	417.64

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 11/30/2017

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2017 (ABNORMAL)	MONTH 11/30/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 450 - INDUSTRIAL PARK TIFA									
Revenues									
450-000-569.000	Local Grants	54,600.00		54,779.33		54,779.33		(179.33)	100.33
450-000-664.020	Interest Earned - Investments	50.00		39.00		4.91		11.00	78.00
TOTAL REVENUES		54,650.00		54,818.33		54,784.24		(168.33)	100.31
Expenditures									
450-000-703.000	Salaries/Wages - Full Time Employees	29,299.00		11,851.94		3,346.47		17,447.06	40.45
450-000-706.000	Wages - Part Time Employees	0.00		467.24		0.00		(467.24)	100.00
450-000-706.005	Wages - Part Time Seasonal Employees	0.00		130.00		0.00		(130.00)	100.00
450-000-713.000	Other Post Employment Benefits	158.00		65.85		13.17		92.15	41.68
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,093.00		857.26		238.44		1,235.74	40.96
450-000-715.010	Health Insurance Premiums	5,480.00		2,858.81		496.37		2,621.19	52.17
450-000-715.012	Health Insurance - FSA - Employer Paid	77.00		29.98		6.23		47.02	38.94
450-000-715.013	Health Insurance - HSA - Employer Paid	2,256.00		2,256.00		0.00		0.00	100.00
450-000-715.015	Life Insurance	11.00		4.80		1.60		6.20	43.64
450-000-718.000	Retirement Benefits	1,143.00		461.50		130.10		681.50	40.38
450-000-724.000	Medical Insurance Opt Out	20.00		7.59		1.66		12.41	37.95
450-000-801.013	Professional Services - Attorney	500.00		0.00		0.00		500.00	0.00
450-000-801.030	Professional Services - Audit	92.00		66.78		0.00		25.22	72.59
450-000-910.000	Liability Insurance	372.00		362.21		0.00		9.79	97.37
450-000-910.010	Workers Comp Insurance	249.00		223.40		(16.11)		25.60	89.72
450-000-930.000	Repairs and Maintenance-Land & Building	1,000.00		835.00		0.00		165.00	83.50
450-000-930.015	Administrative Services - Accounting	0.00		116.25		0.00		(116.25)	100.00
450-000-930.050	Computer Services	50.00		23.12		18.99		26.88	46.24
450-000-940.000	Rentals - Equipment	1,500.00		1,233.55		0.00		266.45	82.24
450-000-956.000	Miscellaneous	600.00		66.89		0.00		533.11	11.15
TOTAL EXPENDITURES		44,900.00		21,918.17		4,236.92		22,981.83	48.82
Fund 450 - INDUSTRIAL PARK TIFA:									
TOTAL REVENUES		54,650.00		54,818.33		54,784.24		(168.33)	100.31
TOTAL EXPENDITURES		44,900.00		21,918.17		4,236.92		22,981.83	48.82
NET OF REVENUES & EXPENDITURES		9,750.00		32,900.16		50,547.32		(23,150.16)	337.44

PERIOD ENDING 11/30/2017

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2017 (ABNORMAL)	MONTH 11/30/2017 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	15,041.00		14,953.74		0.00		87.26	99.42
494-000-402.031	Captured DDA-LIBRARY	1,797.00		1,790.76		0.00		6.24	99.65
494-000-402.032	Captured DDA-Capital Impr	1,187.00		1,186.52		0.00		0.48	99.96
494-000-402.033	Capture DDA-Fire Reserve	1,187.00		1,186.52		0.00		0.48	99.96
494-000-402.034	Capture-DDA-Solid Waste	1,542.00		1,542.58		0.00		(0.58)	100.04
494-000-402.045	Captured DDA-COUNTY	7,219.00		5,481.18		0.00		1,737.82	75.93
494-000-402.060	Captured Tax - AdVal Pers - City	2,653.00		2,637.59		0.00		15.41	99.42
494-000-402.061	Captured Tax - AdVal Pers - Library	317.00		315.84		0.00		1.16	99.63
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	209.00		209.35		0.00		(0.35)	100.17
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	209.00		209.35		0.00		(0.35)	100.17
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	272.00		272.15		0.00		(0.15)	100.06
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,273.00		966.77		0.00		306.23	75.94
494-000-569.000	Local Grants	5,600.00		5,672.00		5,672.00		(72.00)	101.29
494-000-664.020	Interest Earned - Investments	15.00		39.90		6.62		(24.90)	266.00
494-000-694.000	Miscellaneous Revenue	1,500.00		313.00		0.00		1,187.00	20.87
494-000-694.022	DDA - Farmers Market Entry Fee	3,500.00		2,010.00		275.00		1,490.00	57.43
494-000-694.025	DDA - Sale of Merchandise	1,000.00		135.00		75.00		865.00	13.50
494-000-694.026	DDA - Special Event Revenues	1,000.00		1,050.00		950.00		(50.00)	105.00
494-000-694.036	DDA Donations - Movies in the Park	400.00		0.00		0.00		400.00	0.00
TOTAL REVENUES		45,921.00		39,972.25		6,978.62		5,948.75	87.05
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	13,833.00		5,800.30		1,624.35		8,032.70	41.93
494-000-706.000	Wages - Part Time Employees	750.00		1,316.95		334.11		(566.95)	175.59
494-000-706.005	Wages - Part Time Seasonal Employees	0.00		10.00		0.00		(10.00)	100.00
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,040.00		486.33		137.51		553.67	46.76
494-000-715.010	Health Insurance Premiums	2,556.00		1,337.85		234.54		1,218.15	52.34
494-000-715.013	Health Insurance - HSA - Employer Paid	1,392.00		1,392.00		0.00		0.00	100.00
494-000-718.000	Retirement Benefits	0.00		5.83		0.00		(5.83)	100.00
494-000-775.000	Supplies - Repairs and Maintenance	1,000.00		28.34		28.34		971.66	2.83
494-000-801.030	Professional Services - Audit	92.00		66.78		0.00		25.22	72.59
494-000-900.000	Printing and Publishing	2,500.00		571.36		186.36		1,928.64	22.85
494-000-910.000	Liability Insurance	479.00		466.41		0.00		12.59	97.37
494-000-910.010	Workers Comp Insurance	84.00		75.85		(4.95)		8.15	90.30
494-000-930.000	Repairs and Maintenance-Land & Building	500.00		240.00		60.00		260.00	48.00
494-000-930.050	Computer Services	50.00		23.95		18.99		26.05	47.90
494-000-940.000	Rentals - Equipment	250.00		98.40		32.80		151.60	39.36
494-000-956.000	Miscellaneous	0.00		378.31		0.00		(378.31)	100.00
494-000-956.021	Special Events	1,200.00		121.00		0.00		1,079.00	10.08
494-000-957.022	DDA Farmers Market Expense	700.00		293.50		0.00		406.50	41.93
494-000-957.025	DDA Christmas Ornament Costs	800.00		757.59		0.00		42.41	94.70
494-000-957.036	DDA Movies in the Park	2,200.00		2,374.50		0.00		(174.50)	107.93
494-000-960.000	Education & Training - Professional	100.00		0.00		0.00		100.00	0.00
494-000-962.000	Memberships & Dues	3,100.00		0.00		0.00		3,100.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,436.00		4,765.00		953.00		6,671.00	41.67
494-908-995.000	Interest Payment - Interfund Loans	825.00		343.75		68.75		481.25	41.67
TOTAL EXPENDITURES		44,887.00		20,954.00		3,673.80		23,933.00	46.68

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 11/30/2017

% Fiscal Year Completed: 41.92

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GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	11/30/2017 (ABNORMAL)	MONTH 11/30/2017 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:									
TOTAL REVENUES		45,921.00		39,972.25		6,978.62		5,948.75	87.05
TOTAL EXPENDITURES		44,887.00		20,954.00		3,673.80		23,933.00	46.68
NET OF REVENUES & EXPENDITURES		1,034.00		19,018.25		3,304.82		(17,984.25)	1,839.29
TOTAL REVENUES - ALL FUNDS		330,997.00		252,306.30		67,507.46		78,690.70	76.23
TOTAL EXPENDITURES - ALL FUNDS		340,975.00		113,677.07		38,695.48		227,297.93	33.34
NET OF REVENUES & EXPENDITURES		(9,978.00)		138,629.23		28,811.98		(148,607.23)	1,389.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 11/30/2017

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		AMENDED BUDGET	NORMAL	11/30/2017 (ABNORMAL)	MONTH 11/30/2017 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA								
Revenues								
443-000-402.040	Captured Tax - AdVal Real - City Tax	2,205.00		2,192.19	0.00		12.81	99.42
443-000-402.041	Captured Tax - AdVal Real - Library	264.00		262.57	0.00		1.43	99.46
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	174.00		173.99	0.00		0.01	99.99
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	174.00		173.99	0.00		0.01	99.99
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	226.00		226.18	0.00		(0.18)	100.08
443-000-402.047	Captured DDA-SCHOOL	4,732.00		1,322.34	0.00		3,409.66	27.94
443-000-402.048	Captured Tax - AdVal Real - County (All)	1,059.00		803.57	0.00		255.43	75.88
443-000-402.060	Captured Tax - AdVal Pers - City	588.00		584.61	0.00		3.39	99.42
443-000-402.061	Captured Tax - AdVal Pers - Library	70.00		70.02	0.00		(0.02)	100.03
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	46.00		46.40	0.00		(0.40)	100.87
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	46.00		46.40	0.00		(0.40)	100.87
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	60.00		60.32	0.00		(0.32)	100.53
443-000-402.065	Captured Tax - AdVal Pers - County (All)	282.00		214.29	0.00		67.71	75.99
443-000-505.000	Federal Grant	65,000.00		0.00	0.00		65,000.00	0.00
443-000-664.020	Interest Earned - Investments	0.00		313.10	119.60		(313.10)	100.00
443-000-673.000	Sale of Fixed Assets - Land	88,000.00		122,250.75	0.00		(34,250.75)	138.92
443-000-676.080	Interfund Transfer In - Capital Improve	67,500.00		28,125.00	5,625.00		39,375.00	41.67
443-000-694.000	Miscellaneous Revenue	0.00		650.00	0.00		(650.00)	100.00
TOTAL REVENUES		230,426.00		157,515.72	5,744.60		72,910.28	68.36
Expenditures								
000	OPERATIONS	81,613.00		43,574.90	9,079.76		38,038.10	53.39
908	DEBT SERVICE	16,575.00		6,906.25	1,381.25		9,668.75	41.67
970	CAPITAL OUTLAY	153,000.00		20,323.75	20,323.75		132,676.25	13.28
TOTAL EXPENDITURES		251,188.00		70,804.90	30,784.76		180,383.10	28.19
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:								
TOTAL REVENUES		230,426.00		157,515.72	5,744.60		72,910.28	68.36
TOTAL EXPENDITURES		251,188.00		70,804.90	30,784.76		180,383.10	28.19
NET OF REVENUES & EXPENDITURES		(20,762.00)		86,710.82	(25,040.16)		(107,472.82)	417.64

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 11/30/2017

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	11/30/2017 (ABNORMAL)	MONTH 11/30/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA								
Revenues								
450-000-569.000	Local Grants	54,600.00		54,779.33	54,779.33		(179.33)	100.33
450-000-664.020	Interest Earned - Investments	50.00		39.00	4.91		11.00	78.00
TOTAL REVENUES		54,650.00		54,818.33	54,784.24		(168.33)	100.31
Expenditures								
000	OPERATIONS	44,900.00		21,918.17	4,236.92		22,981.83	48.82
TOTAL EXPENDITURES		44,900.00		21,918.17	4,236.92		22,981.83	48.82
Fund 450 - INDUSTRIAL PARK TIFA:								
TOTAL REVENUES		54,650.00		54,818.33	54,784.24		(168.33)	100.31
TOTAL EXPENDITURES		44,900.00		21,918.17	4,236.92		22,981.83	48.82
NET OF REVENUES & EXPENDITURES		9,750.00		32,900.16	50,547.32		(23,150.16)	337.44

PERIOD ENDING 11/30/2017

% Fiscal Year Completed: 41.92

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2017 NORMAL (ABNORMAL)	MONTH 11/30/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	15,041.00	14,953.74	0.00	87.26	99.42
494-000-402.031	Captured DDA-LIBRARY	1,797.00	1,790.76	0.00	6.24	99.65
494-000-402.032	Captured DDA-Capital Impr	1,187.00	1,186.52	0.00	0.48	99.96
494-000-402.033	Capture DDA-Fire Reserve	1,187.00	1,186.52	0.00	0.48	99.96
494-000-402.034	Capture-DDA-Solid Waste	1,542.00	1,542.58	0.00	(0.58)	100.04
494-000-402.045	Captured DDA-COUNTY	7,219.00	5,481.18	0.00	1,737.82	75.93
494-000-402.060	Captured Tax - AdVal Pers - City	2,653.00	2,637.59	0.00	15.41	99.42
494-000-402.061	Captured Tax - AdVal Pers - Library	317.00	315.84	0.00	1.16	99.63
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	209.00	209.35	0.00	(0.35)	100.17
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	209.00	209.35	0.00	(0.35)	100.17
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	272.00	272.15	0.00	(0.15)	100.06
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,273.00	966.77	0.00	306.23	75.94
494-000-569.000	Local Grants	5,600.00	5,672.00	5,672.00	(72.00)	101.29
494-000-664.020	Interest Earned - Investments	15.00	39.90	6.62	(24.90)	266.00
494-000-694.000	Miscellaneous Revenue	1,500.00	313.00	0.00	1,187.00	20.87
494-000-694.022	DDA - Farmers Market Entry Fee	3,500.00	2,010.00	275.00	1,490.00	57.43
494-000-694.025	DDA - Sale of Merchandise	1,000.00	135.00	75.00	865.00	13.50
494-000-694.026	DDA - Special Event Revenues	1,000.00	1,050.00	950.00	(50.00)	105.00
494-000-694.036	DDA Donations - Movies in the Park	400.00	0.00	0.00	400.00	0.00
TOTAL REVENUES		45,921.00	39,972.25	6,978.62	5,948.75	87.05
Expenditures						
000	OPERATIONS	32,626.00	15,845.25	2,652.05	16,780.75	48.57
908	DEBT SERVICE	12,261.00	5,108.75	1,021.75	7,152.25	41.67
TOTAL EXPENDITURES		44,887.00	20,954.00	3,673.80	23,933.00	46.68
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		45,921.00	39,972.25	6,978.62	5,948.75	87.05
TOTAL EXPENDITURES		44,887.00	20,954.00	3,673.80	23,933.00	46.68
NET OF REVENUES & EXPENDITURES		1,034.00	19,018.25	3,304.82	(17,984.25)	1,839.29
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		330,997.00	252,306.30	67,507.46	78,690.70	76.23
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		340,975.00	113,677.07	38,695.48	227,297.93	33.34
NET OF REVENUES & EXPENDITURES		(9,978.00)	138,629.23	28,811.98	(148,607.23)	1,389.35

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2017 (NORMAL (ABNORMAL))	MONTH 12/31/2017 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	2,205.00	2,192.19	0.00	12.81	99.42
443-000-402.041	Captured Tax - AdVal Real - Library	264.00	262.57	0.00	1.43	99.46
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	174.00	173.99	0.00	0.01	99.99
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	174.00	173.99	0.00	0.01	99.99
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	226.00	226.18	0.00	(0.18)	100.08
443-000-402.047	Captured DDA-SCHOOL	4,732.00	4,732.57	3,410.23	(0.57)	100.01
443-000-402.048	Captured Tax - AdVal Real - County (All)	1,059.00	1,051.29	247.72	7.71	99.27
443-000-402.060	Captured Tax - AdVal Pers - City	588.00	584.61	0.00	3.39	99.42
443-000-402.061	Captured Tax - AdVal Pers - Library	70.00	70.02	0.00	(0.02)	100.03
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	46.00	46.40	0.00	(0.40)	100.87
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	46.00	46.40	0.00	(0.40)	100.87
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	60.00	60.32	0.00	(0.32)	100.53
443-000-402.065	Captured Tax - AdVal Pers - County (All)	282.00	280.35	66.06	1.65	99.41
443-000-505.000	Federal Grant	65,000.00	0.00	0.00	65,000.00	0.00
443-000-664.020	Interest Earned - Investments	0.00	372.32	59.22	(372.32)	100.00
443-000-673.000	Sale of Fixed Assets - Land	88,000.00	122,250.75	0.00	(34,250.75)	138.92
443-000-676.080	Interfund Transfer In - Capital Improve	67,500.00	33,750.00	5,625.00	33,750.00	50.00
443-000-694.000	Miscellaneous Revenue	0.00	650.00	0.00	(650.00)	100.00
TOTAL REVENUES		230,426.00	166,923.95	9,408.23	63,502.05	72.44
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	33,204.00	13,508.89	2,125.17	19,695.11	40.68
443-000-706.000	Wages - Part Time Employees	1,068.00	81.84	1.61	986.16	7.66
443-000-713.000	Other Post Employment Benefits	657.00	328.50	54.75	328.50	50.00
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,483.00	976.22	151.48	1,506.78	39.32
443-000-715.010	Health Insurance Premiums	5,730.00	2,862.90	(168.65)	2,867.10	49.96
443-000-715.012	Health Insurance - FSA - Employer Paid	25.00	11.70	1.67	13.30	46.80
443-000-715.013	Health Insurance - HSA - Employer Paid	1,920.00	1,920.00	0.00	0.00	100.00
443-000-715.015	Life Insurance	34.00	16.80	0.00	17.20	49.41
443-000-718.000	Retirement Benefits	2,873.00	1,200.33	187.88	1,672.67	41.78
443-000-724.000	Medical Insurance Opt Out	108.00	50.18	9.00	57.82	46.46
443-000-743.000	Uniforms	50.00	37.89	2.90	12.11	75.78
443-000-775.000	Supplies - Repairs and Maintenance	100.00	0.00	0.00	100.00	0.00
443-000-801.000	Engineering Services	0.00	508.75	0.00	(508.75)	100.00
443-000-801.013	Professional Services - Attorney	5,000.00	13,708.50	589.00	(8,708.50)	274.17
443-000-801.030	Professional Services - Audit	488.00	352.52	0.00	135.48	72.24
443-000-830.000	Contractual Reimbursement CRA Activities	7,445.00	4,632.65	0.00	2,812.35	62.22
443-000-910.000	Liability Insurance	4,679.00	4,555.97	0.00	123.03	97.37
443-000-910.010	Workers Comp Insurance	399.00	356.98	0.00	42.02	89.47
443-000-930.000	Repairs and Maintenance-Land & Building	14,850.00	552.18	0.00	14,297.82	3.72
443-000-930.015	Administrative Services - Accounting	0.00	116.25	0.00	(116.25)	100.00
443-000-930.050	Computer Services	50.00	25.39	2.27	24.61	50.78
443-000-940.000	Rentals - Equipment	450.00	718.45	32.80	(268.45)	159.66
443-000-956.000	Miscellaneous	0.00	41.89	0.00	(41.89)	100.00
443-908-991.000	Principal Payment - Interfund Loans	14,636.00	7,318.02	1,219.67	7,317.98	50.00
443-908-995.000	Interest Payment - Interfund Loans	1,939.00	969.48	161.58	969.52	50.00
443-970-972.000	Contracted Services	153,000.00	86,888.88	66,565.13	66,111.12	56.79
TOTAL EXPENDITURES		251,188.00	141,741.16	70,936.26	109,446.84	56.43

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	12/31/2017 (ABNORMAL)	MONTH 12/31/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA								
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:								
	TOTAL REVENUES	230,426.00		166,923.95	9,408.23		63,502.05	72.44
	TOTAL EXPENDITURES	251,188.00		141,741.16	70,936.26		109,446.84	56.43
	NET OF REVENUES & EXPENDITURES	(20,762.00)		25,182.79	(61,528.03)		(45,944.79)	121.29

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2017 (NORMAL (ABNORMAL))	MONTH 12/31/2017 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	54,600.00	54,779.33	0.00	(179.33)	100.33
450-000-664.020	Interest Earned - Investments	50.00	57.76	18.76	(7.76)	115.52
TOTAL REVENUES		54,650.00	54,837.09	18.76	(187.09)	100.34
Expenditures						
450-000-703.000	Salaries/Wages - Full Time Employees	29,299.00	14,109.18	2,257.24	15,189.82	48.16
450-000-706.000	Wages - Part Time Employees	0.00	467.24	0.00	(467.24)	100.00
450-000-706.005	Wages - Part Time Seasonal Employees	0.00	130.00	0.00	(130.00)	100.00
450-000-713.000	Other Post Employment Benefits	158.00	79.02	13.17	78.98	50.01
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,093.00	1,009.26	152.00	1,083.74	48.22
450-000-715.010	Health Insurance Premiums	5,480.00	2,696.09	(162.72)	2,783.91	49.20
450-000-715.012	Health Insurance - FSA - Employer Paid	77.00	36.18	6.20	40.82	46.99
450-000-715.013	Health Insurance - HSA - Employer Paid	2,256.00	2,256.00	0.00	0.00	100.00
450-000-715.015	Life Insurance	11.00	4.80	0.00	6.20	43.64
450-000-718.000	Retirement Benefits	1,143.00	549.26	87.76	593.74	48.05
450-000-724.000	Medical Insurance Opt Out	20.00	9.26	1.67	10.74	46.30
450-000-801.013	Professional Services - Attorney	500.00	0.00	0.00	500.00	0.00
450-000-801.030	Professional Services - Audit	92.00	66.78	0.00	25.22	72.59
450-000-910.000	Liability Insurance	372.00	362.21	0.00	9.79	97.37
450-000-910.010	Workers Comp Insurance	249.00	223.40	0.00	25.60	89.72
450-000-930.000	Repairs and Maintenance-Land & Building	1,000.00	835.00	0.00	165.00	83.50
450-000-930.015	Administrative Services - Accounting	0.00	116.25	0.00	(116.25)	100.00
450-000-930.050	Computer Services	50.00	25.39	2.27	24.61	50.78
450-000-940.000	Rentals - Equipment	1,500.00	1,233.55	0.00	266.45	82.24
450-000-956.000	Miscellaneous	600.00	66.89	0.00	533.11	11.15
TOTAL EXPENDITURES		44,900.00	24,275.76	2,357.59	20,624.24	54.07
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		54,650.00	54,837.09	18.76	(187.09)	100.34
TOTAL EXPENDITURES		44,900.00	24,275.76	2,357.59	20,624.24	54.07
NET OF REVENUES & EXPENDITURES		9,750.00	30,561.33	(2,338.83)	(20,811.33)	313.45

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2017 (ABNORMAL)	MONTH 12/31/2017 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	15,041.00		14,953.74		0.00		87.26	99.42
494-000-402.031	Captured DDA-LIBRARY	1,797.00		1,790.76		0.00		6.24	99.65
494-000-402.032	Captured DDA-Capital Impr	1,187.00		1,186.52		0.00		0.48	99.96
494-000-402.033	Capture DDA-Fire Reserve	1,187.00		1,186.52		0.00		0.48	99.96
494-000-402.034	Capture-DDA-Solid Waste	1,542.00		1,542.58		0.00		(0.58)	100.04
494-000-402.045	Captured DDA-COUNTY	7,219.00		7,170.25		1,689.07		48.75	99.32
494-000-402.060	Captured Tax - AdVal Pers - City	2,653.00		2,637.59		0.00		15.41	99.42
494-000-402.061	Captured Tax - AdVal Pers - Library	317.00		315.84		0.00		1.16	99.63
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	209.00		209.35		0.00		(0.35)	100.17
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	209.00		209.35		0.00		(0.35)	100.17
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	272.00		272.15		0.00		(0.15)	100.06
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,273.00		1,264.61		297.84		8.39	99.34
494-000-569.000	Local Grants	5,600.00		5,672.00		0.00		(72.00)	101.29
494-000-664.020	Interest Earned - Investments	15.00		48.60		8.70		(33.60)	324.00
494-000-694.000	Miscellaneous Revenue	1,500.00		313.00		0.00		1,187.00	20.87
494-000-694.022	DDA - Farmers Market Entry Fee	3,500.00		2,100.00		90.00		1,400.00	60.00
494-000-694.025	DDA - Sale of Merchandise	1,000.00		955.00		820.00		45.00	95.50
494-000-694.026	DDA - Special Event Revenues	1,000.00		1,050.00		0.00		(50.00)	105.00
494-000-694.036	DDA Donations - Movies in the Park	400.00		0.00		0.00		400.00	0.00
TOTAL REVENUES		45,921.00		42,877.86		2,905.61		3,043.14	93.37
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	13,833.00		6,888.04		1,087.74		6,944.96	49.79
494-000-706.000	Wages - Part Time Employees	750.00		1,459.96		143.01		(709.96)	194.66
494-000-706.005	Wages - Part Time Seasonal Employees	0.00		10.00		0.00		(10.00)	100.00
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,040.00		568.15		81.82		471.85	54.63
494-000-715.010	Health Insurance Premiums	2,556.00		1,255.60		(82.25)		1,300.40	49.12
494-000-715.013	Health Insurance - HSA - Employer Paid	1,392.00		1,392.00		0.00		0.00	100.00
494-000-718.000	Retirement Benefits	0.00		5.83		0.00		(5.83)	100.00
494-000-775.000	Supplies - Repairs and Maintenance	1,000.00		28.34		0.00		971.66	2.83
494-000-801.013	Professional Services - Attorney	0.00		133.00		133.00		(133.00)	100.00
494-000-801.030	Professional Services - Audit	92.00		66.78		0.00		25.22	72.59
494-000-900.000	Printing and Publishing	2,500.00		901.36		330.00		1,598.64	36.05
494-000-910.000	Liability Insurance	479.00		466.41		0.00		12.59	97.37
494-000-910.010	Workers Comp Insurance	84.00		75.85		0.00		8.15	90.30
494-000-930.000	Repairs and Maintenance-Land & Building	500.00		240.00		0.00		260.00	48.00
494-000-930.050	Computer Services	50.00		26.22		2.27		23.78	52.44
494-000-940.000	Rentals - Equipment	250.00		129.70		31.30		120.30	51.88
494-000-956.000	Miscellaneous	0.00		378.31		0.00		(378.31)	100.00
494-000-956.021	Special Events	1,200.00		686.56		565.56		513.44	57.21
494-000-957.022	DDA Farmers Market Expense	700.00		403.50		110.00		296.50	57.64
494-000-957.025	DDA Christmas Ornament Costs	800.00		757.59		0.00		42.41	94.70
494-000-957.036	DDA Movies in the Park	2,200.00		2,374.50		0.00		(174.50)	107.93
494-000-960.000	Education & Training - Professional	100.00		0.00		0.00		100.00	0.00
494-000-962.000	Memberships & Dues	3,100.00		0.00		0.00		3,100.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,436.00		5,718.00		953.00		5,718.00	50.00
494-908-995.000	Interest Payment - Interfund Loans	825.00		412.50		68.75		412.50	50.00
TOTAL EXPENDITURES		44,887.00		24,378.20		3,424.20		20,508.80	54.31

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2017	MONTH 12/31/2017	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		45,921.00	42,877.86	2,905.61	3,043.14	93.37
TOTAL EXPENDITURES		44,887.00	24,378.20	3,424.20	20,508.80	54.31
NET OF REVENUES & EXPENDITURES		1,034.00	18,499.66	(518.59)	(17,465.66)	1,789.14
TOTAL REVENUES - ALL FUNDS		330,997.00	264,638.90	12,332.60	66,358.10	79.95
TOTAL EXPENDITURES - ALL FUNDS		340,975.00	190,395.12	76,718.05	150,579.88	55.84
NET OF REVENUES & EXPENDITURES		(9,978.00)	74,243.78	(64,385.45)	(84,221.78)	744.07

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2017 NORMAL (ABNORMAL)	MONTH 12/31/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	2,205.00	2,192.19	0.00	12.81	99.42
443-000-402.041	Captured Tax - AdVal Real - Library	264.00	262.57	0.00	1.43	99.46
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	174.00	173.99	0.00	0.01	99.99
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	174.00	173.99	0.00	0.01	99.99
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	226.00	226.18	0.00	(0.18)	100.08
443-000-402.047	Captured DDA-SCHOOL	4,732.00	4,732.57	3,410.23	(0.57)	100.01
443-000-402.048	Captured Tax - AdVal Real - County (All)	1,059.00	1,051.29	247.72	7.71	99.27
443-000-402.060	Captured Tax - AdVal Pers - City	588.00	584.61	0.00	3.39	99.42
443-000-402.061	Captured Tax - AdVal Pers - Library	70.00	70.02	0.00	(0.02)	100.03
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	46.00	46.40	0.00	(0.40)	100.87
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	46.00	46.40	0.00	(0.40)	100.87
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	60.00	60.32	0.00	(0.32)	100.53
443-000-402.065	Captured Tax - AdVal Pers - County (All)	282.00	280.35	66.06	1.65	99.41
443-000-505.000	Federal Grant	65,000.00	0.00	0.00	65,000.00	0.00
443-000-664.020	Interest Earned - Investments	0.00	372.32	59.22	(372.32)	100.00
443-000-673.000	Sale of Fixed Assets - Land	88,000.00	122,250.75	0.00	(34,250.75)	138.92
443-000-676.080	Interfund Transfer In - Capital Improve	67,500.00	33,750.00	5,625.00	33,750.00	50.00
443-000-694.000	Miscellaneous Revenue	0.00	650.00	0.00	(650.00)	100.00
TOTAL REVENUES		230,426.00	166,923.95	9,408.23	63,502.05	72.44
Expenditures						
000	OPERATIONS	81,613.00	46,564.78	2,989.88	35,048.22	57.06
908	DEBT SERVICE	16,575.00	8,287.50	1,381.25	8,287.50	50.00
970	CAPITAL OUTLAY	153,000.00	86,888.88	66,565.13	66,111.12	56.79
TOTAL EXPENDITURES		251,188.00	141,741.16	70,936.26	109,446.84	56.43
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		230,426.00	166,923.95	9,408.23	63,502.05	72.44
TOTAL EXPENDITURES		251,188.00	141,741.16	70,936.26	109,446.84	56.43
NET OF REVENUES & EXPENDITURES		(20,762.00)	25,182.79	(61,528.03)	(45,944.79)	121.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2017	MONTH 12/31/2017	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	54,600.00	54,779.33	0.00	(179.33)	100.33
450-000-664.020	Interest Earned - Investments	50.00	57.76	18.76	(7.76)	115.52
TOTAL REVENUES		54,650.00	54,837.09	18.76	(187.09)	100.34
Expenditures						
000	OPERATIONS	44,900.00	24,275.76	2,357.59	20,624.24	54.07
TOTAL EXPENDITURES		44,900.00	24,275.76	2,357.59	20,624.24	54.07
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		54,650.00	54,837.09	18.76	(187.09)	100.34
TOTAL EXPENDITURES		44,900.00	24,275.76	2,357.59	20,624.24	54.07
NET OF REVENUES & EXPENDITURES		9,750.00	30,561.33	(2,338.83)	(20,811.33)	313.45

PERIOD ENDING 12/31/2017

% Fiscal Year Completed: 50.41

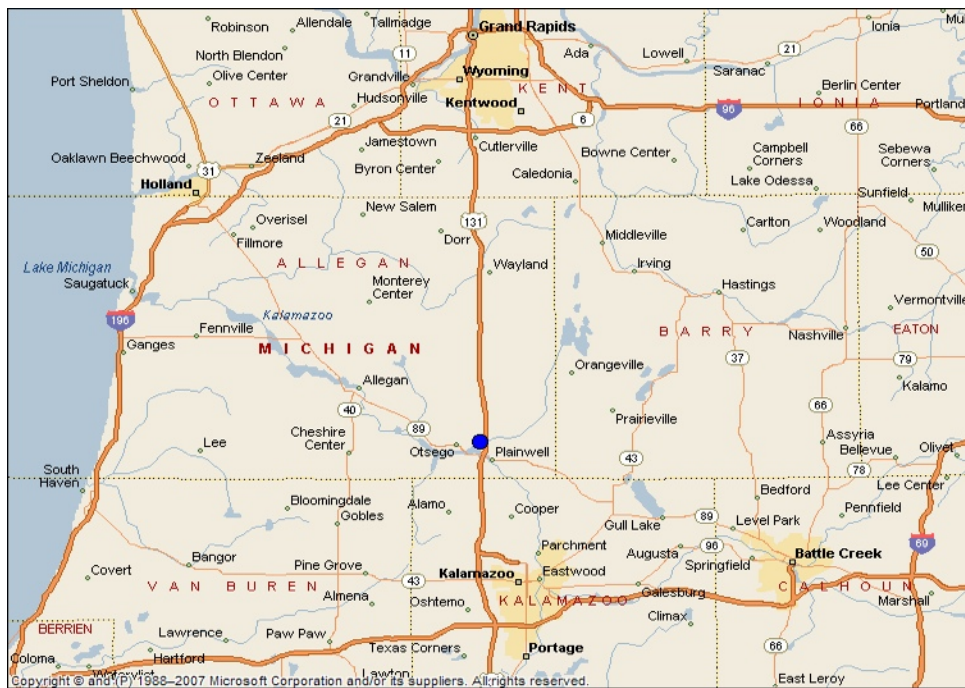
*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2017 (ABNORMAL)	MONTH 12/31/2017 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	15,041.00		14,953.74		0.00		87.26	99.42
494-000-402.031	Captured DDA-LIBRARY	1,797.00		1,790.76		0.00		6.24	99.65
494-000-402.032	Captured DDA-Capital Impr	1,187.00		1,186.52		0.00		0.48	99.96
494-000-402.033	Capture DDA-Fire Reserve	1,187.00		1,186.52		0.00		0.48	99.96
494-000-402.034	Capture-DDA-Solid Waste	1,542.00		1,542.58		0.00		(0.58)	100.04
494-000-402.045	Captured DDA-COUNTY	7,219.00		7,170.25		1,689.07		48.75	99.32
494-000-402.060	Captured Tax - AdVal Pers - City	2,653.00		2,637.59		0.00		15.41	99.42
494-000-402.061	Captured Tax - AdVal Pers - Library	317.00		315.84		0.00		1.16	99.63
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	209.00		209.35		0.00		(0.35)	100.17
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	209.00		209.35		0.00		(0.35)	100.17
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	272.00		272.15		0.00		(0.15)	100.06
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,273.00		1,264.61		297.84		8.39	99.34
494-000-569.000	Local Grants	5,600.00		5,672.00		0.00		(72.00)	101.29
494-000-664.020	Interest Earned - Investments	15.00		48.60		8.70		(33.60)	324.00
494-000-694.000	Miscellaneous Revenue	1,500.00		313.00		0.00		1,187.00	20.87
494-000-694.022	DDA - Farmers Market Entry Fee	3,500.00		2,100.00		90.00		1,400.00	60.00
494-000-694.025	DDA - Sale of Merchandise	1,000.00		955.00		820.00		45.00	95.50
494-000-694.026	DDA - Special Event Revenues	1,000.00		1,050.00		0.00		(50.00)	105.00
494-000-694.036	DDA Donations - Movies in the Park	400.00		0.00		0.00		400.00	0.00
TOTAL REVENUES		45,921.00		42,877.86		2,905.61		3,043.14	93.37
Expenditures									
000	OPERATIONS	32,626.00		18,247.70		2,402.45		14,378.30	55.93
908	DEBT SERVICE	12,261.00		6,130.50		1,021.75		6,130.50	50.00
TOTAL EXPENDITURES		44,887.00		24,378.20		3,424.20		20,508.80	54.31
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:									
TOTAL REVENUES		45,921.00		42,877.86		2,905.61		3,043.14	93.37
TOTAL EXPENDITURES		44,887.00		24,378.20		3,424.20		20,508.80	54.31
NET OF REVENUES & EXPENDITURES		1,034.00		18,499.66		(518.59)		(17,465.66)	1,789.14
TOTAL REVENUES - ALL FUNDS									
TOTAL REVENUES - ALL FUNDS		330,997.00		264,638.90		12,332.60		66,358.10	79.95
TOTAL EXPENDITURES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS		340,975.00		190,395.12		76,718.05		150,579.88	55.84
NET OF REVENUES & EXPENDITURES		(9,978.00)		74,243.78		(64,385.45)		(84,221.78)	744.07



US-131 1 Mile n/o M89

Faces North



Board Number: B 50 N
Direction Facing: North
Size: 12' x 40'

Traffic Count: 35,400
DEC: 22,656
Illumination: Yes

Latitude: 42.46779n
Longitude: 85.65355w
City: Plainwell

Traffic heading south toward Plainwell, Otsego and Kalamazoo

Reach Outdoor
Craig Hyde
269-744-1193
info@reachoutdoor.net

St. Julian Winery

— CREATING WORKS OF ART DAILY —

↑ MAIN
ENTRANCE

TASTINGS
& TOURS



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KITCHENS

MC mid continent
CABINETRY

Starlite
KITCHENS

Byron Center, MI

US DOT 2299060

GMC
4500

