

**CITY OF PLAINWELL
MINUTES
Planning Commission
November 6, 2019**

**Public Hearing To consider ordinance to Amend Section 53-128 of the City of Plainwell
Zoning Ordinance to modify site plan requirements**

1. Call to Order at 7:00 p. m. by Colingsworth
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Jay Lawson, Rachel Colingsworth, Stephen Bennett,
Lori Steele, Gary Sausaman, Jim Higgs
Excused: Diana Lubic
4. Approval of Minutes – 10/16/19
**Bennett motioned to approve minutes, as received seconded by Lawson.
Minutes approved on an all in favor voice vote.**
5. Chairperson’s Report: None

**A motion was made by Steele to Open the Public Hearing and seconded by
Bennett at 7:02 p.m.**

6. New Business/ Public Hearing Opened at 7:02 p.m.
Review and discussion on amending ordinance section 53-128 to allow:
A site plan for a use permitted by right shall be approved
administratively by the City Manager or designee or by the Planning
Commission, consistent with the regulation and standards set forth in
this section. The City Council shall be responsible to review and
approve all site plans associated with special land use requests consistent
with the provisions of the section. Allow the City Manager or designee to
approve site plans that do not change the scoop of the property by more
than 10% or are personal property such as fences, accessory buildings,
roofs etc. to expedite the site plan review process.

**Motion by Higgs to recommend amending Ordinance section 53-128 as
written to move forward to City Council for final approval. Seconded by
Steele. Motion passed with an all in favor vote.**

**Higgs motioned to close the public hearing seconded by Sausaman. Meeting closed
at 7:16 p.m.**

7. Old Business None
8. Reports and Communications:
A 9/23/19, 9/26/19, 10/14/19 Council Minutes reviewed by Commission

9. Public Comments – None
10. Staff Comments: Siegel, Community Development Manager, reported out on the:
November events: Nov. 15 Ribbon Cutting Ceremony in Sherwood for the restroom at 10 a.m. Ribbon Cutting Ceremony at 114 S. Main St. at 2 p.m. Prevalent Boutique; Ladies Night begins at 4 p.m.
Nov. 9 – Indoor Market Opens
Nov. 30 – Shop Small Saturday – City Hall Welcome Center
RRC – we are 98% completed with our requirements and will now be meeting with the Redevelopment Marketing Team on Friday, Dec. 6 at 10:30 a.m.
11. Commissioner Comments:
Bennett – commented on the school bond passing and commented that this bodes well for Plainwell.
Higgs – Mentioned that all the lights along the river walk behind NAPA, Dance Kraze were out.
12. Adjournment:
Colingsworth adjourned the meeting at 7:27 p.m.

Minutes submitted by Denise Siegel, Community Development Manager