

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, March 11, 2024 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 02/26/2024 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. Public Hearing - Resolution 2024-08 - A Resolution to Establish Industrial Development District 2024-01**
Council will consider approving Resolution 2024-08 to establish Industrial Development District 2024-01.
 - B. Public Hearing - Resolution 2024-09 - Special Assessment District 24-01**
Council will consider adopting Resolution 2024-09 (Resolution No. 3) a determination to proceed with and make the public improvements; a determination of the necessity of the public improvements; approval of the plans and estimate of costs; determination to defray the costs by Special Assessment; final determination of the Special Assessment District and method of apportionment; and directive to the City Clerk to prepare the Special Assessment Roll.
 - C. DPW - Auction of truck #18**
Council will consider approving the sale of Truck #18 at auction.
 - D. Resolution 2024-10 – Social District Permit for Tenth Street, INC.**
Council will consider approving Resolution 2024-10, recommending approval of a Social District Permit for Tenth Street, INC. by the Michigan Liquor Control Commission.
 - E. DPS - Purchase of Patrol Rifles from Next Level Armament**
Council will consider approving the purchase of nine (9) rifles as part of an employee purchase plan for \$10,790.00.
 - F. DPS - Purchase of MSA SCBA Air Cylinders**
Council will consider approving the purchase of 36 MSA SCBA air cylinders from MacQueen Emergency for \$37,680.00 plus shipping.
 - G. DPS - Sale of scrap metal**
Council will consider authorizing the DPS to sell scrap metal from old fire hose connectors and hardware and scrap metal found during the mezzanine clean out.
11. **Communications:** The February Investment and Fund Balance reports and the February WR Report
12. **Accounts Payable - \$197,473.37**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The Island City

Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
February 26, 2024

1. Mayor Keeler called the regular meeting to order at 7:00 PM in the Department of Public Safety building.
2. The invocation was given by Anthony Vanvolkinburg of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Meeting minutes of the 02/12/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: Elizabeth Peterson introduced herself to Council, sharing information about herself and that she is running for 48th Circuit Court Judge.
7. County Commissioner Report: Gale Dugan briefed Council on several items pertaining to Allegan County as a whole. He discussed hazardous waste disposal sites, the recycling program, a camera being installed along M89 between Plainwell and Otsego and working with the DNR to expand public access to state owned game land for outdoor recreational activities other than hunting. He shared that he had traveled to New York recently in support of his daughter. Gale spoke of the recent passing of a family member.
8. Agenda Amendments: None.
A motion by Keeney, seconded by Wisnaski, to approve the Agenda for the February 26, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: Mayor Keeler offered condolences to the Shumaker family.
10. Recommendations and Reports:
 - A. Community Development Manager Siegel discussed a Special Event Permit request received from Dean's Ice Cream to host a car show on Monday nights from April 15th, 2024 through October 7th, 2024.
A motion by Keeney, seconded by Steele, to approve the Special Event Permit for Dean's Ice Cream as presented. On a roll call vote, all in favor. Motion passed.
 - B. Superintendent Pond discussed a 6-month contract, covering February 2024 – July 2024, with Evoqua to provide Bioxide (a necessary water treatment chemical) and associated rental equipment.
A motion by Wisnaski, seconded by Keeney, to approve a 6-month contract with Evoqua Water Technologies to provide Bioxide and rental equipment to the City for \$16,492.12. On a roll call vote, all voted in favor. Motion passed.
 - C. Superintendent Nieuwenhuis discussed the purchase of 12 black steel flower planters from Global Industries.
A motion by Keeney, seconded by Overhuel, approving the purchase of 12 black steel flower planters from Global Industrial for \$5519.40 plus shipping. On a roll call vote, all voted in favor. Motion passed.
 - D. City Manager Lakamper discussed the sale of the William Crispe Building to Comfort Living Home, LLC.
A motion by Keeney, seconded by Wisnaski, to approve the sale of 203 W. Bridge St. to Comfort Living Home, LLC for a purchase price of \$115,000 and authorize City Manager, Justin Lakamper, to execute the sale. On a roll call vote, all voted in favor. Motion passed.
11. Communications:
A motion by Keeney, seconded by Overhuel, to accept and place on file the February 2024 Department of Public Safety and Water Renewal reports, the draft 1/22/24 Parks & Trees meeting minutes, the draft 2/13/24 DDA/BRA/TIFA meeting minutes

and the draft 2/21/24 Planning Commission meeting minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$928,344.81 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer/Finance Director Kelley thanked the 2024 Election Staff, Clerk Leonard and Allegan County for their help and support during early voting, and throughout the Primary Election. He shared that the State of Michigan may reimburse the City for a share of the cost of the Presidential Primary Election. He offered condolences to the Shumaker family, noting that Judy was an asset to Plainwell for many years, and that she will be greatly missed.

Personnel Coordinator Kersten had nothing to report.

Superintendent Nieuwenhuis reported that the water meter change out project is complete. PMI did a great job, working well with the DPW and the residents of Plainwell. He thanked the residents of Plainwell for making the meter change out possible, and assisting the City with this vital upgrade.

Community Development Manager Siegel shared that she is working on a T-Mobile Grant to put toward a community fire pit at Brook's Plaza. She shared that 10th Street Saloon offered support for the liquor license necessary for the Social District. She stated that the Planning Commission had reviewed and approved the site plans for Profielnorm, a new business coming to Plainwell's Industrial Park.

Dates to Note: Art Hop is March 8th, Farmer's Market begins May 2nd, Concerts in the Park begin at the end of May, and the Food Truck Rally is happening June 20th, July 16th and August 20th at Fannie Pell Park.

Superintendent Pond reported the new well is up and running, and Peerless did solid work.

Clerk Leonard reported that Early Voting went well, and was a great learning experience. She thanked Finance Director/Deputy Clerk Kelley for his training during the process and his leadership skills. She shared that she is looking forward to Election Day, and knows that her Election Staff will do a great job.

Manager Lakamper shared that Plainwell received an A rating for the Bond Sale, slightly lower than anticipated, due to a projected low general fund balance in the future. He stated that the Restrictive Covenants have been shared with GHD, and will be discussed in March. He closed with Profielnorm today. He thanked City residents and City Staff members for going above and beyond to make the meter change out a success and as smooth as possible.

15. Council Comments:

Councilmember Keeney shared that he had seen a bald eagle circling the Department of Public Safety Building.

Mayor Pro-Tem Steele offered condolences to the Shumaker and Flegal families.

Councilmember Overhuel offered condolences to Gale Dugan for his loss, as well as the Shumaker family.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:56 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
March 11, 2024

JoAnn Leonard, City Clerk



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

to: Mayor and City Council
FROM: Justin Lakamper, City Manager
DATE: March 11th, 2024
SUBJECT: Resolution 2024-08 – A resolution to establish an IDD 2024-01

SUGGESTED MOTION: I motion to approve Resolution 2024-08 to establish Industrial Development District 2024-01.

BACKGROUND INFORMATION: Public Act 198 of 1974 allows for municipalities to establish Industrial Development Districts (IDD) for the purpose of providing tax abatements to entice industrial development. Once an IDD has been established, businesses in that district can apply for a tax abatement for 50% of their real estate taxes for up to 12 years. If an abatement is awarded, and the length of any abatement, ultimately must be approved by the Council. The City has established an IDD for the existing industrial park and a number of current businesses have received abatements. The resolution being presented tonight would create a new district that encompasses the parcel owned by Profielnorm and would allow them to apply for a tax abatement on their new facility.

ANALYSIS: Giving tax abatements to new developments has become the norm in economic development. It helps make a certain site more attractive over another for developing, but it also provides a new company with a financial break as they start their business. Profielnorm has requested that we consider establishing this district so that they can apply for a tax abatement prior to beginning construction on their new manufacturing facility. This facility represents a major investment in the City and I believe the district should be established to help make it a reality.

BUDGET IMPACT: This action has no immediate impact on the budget, however, if an abatement is ultimately granted, then the City would received reduced tax revenue from the new development.

ATTACHMENTS: Resolution 2024-08

**City of Plainwell
Allegan County, Michigan**

Resolution No. 2024-08

A RESOLUTION TO ESTABLISH AN INDUSTRIAL DEVELOPMENT DISTRICT

Minutes of a regular meeting of the City Council of the City of Plainwell held on March 11, 2024, at City Hall in Plainwell, Michigan at 7:00pm:

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

A Resolution Establishing Industrial Development District 2024-01 for Southwest Michigan First

WHEREAS, pursuant to PA 198 of 1974, as amended, this City Council has the authority to establish "Industrial Development Districts" within the City of Plainwell; and

WHEREAS, the City of Plainwell on its own initiative seeks to establish an Industrial Development District on property located within the City of Plainwell boundaries; and

WHEREAS, written notice has been given by mail to all owners of real property located within the district, and to the public by newspaper advertisement in the Kalamazoo Gazette and/or public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on March 11, 2024 a public hearing was held at which all owners of real property within the proposed Industrial Development District and all residents and taxpayers of the City of Plainwell were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Plainwell to establish the Industrial Development District as proposed; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Plainwell that the following described parcel of land situated in City of Plainwell, Allegan County, and State of Michigan, to wit:

Land situated in the City of Plainwell, Allegan County, Michigan:

Part of the Southeast $\frac{1}{4}$ of Section 20, Town 1 North, Range 11 West, Described as Beginning at a point on the South line of said Section 20, (as previously surveyed), which is North 89 Degrees 49 Minutes, 58 Seconds West 709.13 Feet from the Southeast Corner of said Section 20; thence continuing North 89 Degrees 49 Minutes 58 Seconds West, along said South line, a distance of 623.12 Feet to the West Line of the East $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of said Section (Previously surveyed in recorded Wightman Survey, Liber 4651, Page 793); thence North 00 Degrees 38 Minutes 35 Seconds East, along said West Line, a distance of 1054.10 Feet; thence South 89 Degrees 49 Minutes 58 Seconds East 616.68 Feet; thence South 00 Degrees 17 Minutes 36 Seconds West 1054.07 Feet, More or Less, to the South Line of said Section and the Place of Beginning.

03-55-020-56-00 (Covers More Land) – 2024 Parcel Number 03-55-020-056-02

is established as an Industrial Development District pursuant to the provisions of PA 198 of 1974, as amended, to be known as Plainwell Industrial Development District No. 2024-01.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Plainwell, County of Allegan, Michigan, as a regular meeting held on March 11, 2024.

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

to: Mayor and City Council
FROM: Justin Lakamper, City Manager
DATE: March 11th, 2024
SUBJECT: Resolution 2024-09

SUGGESTED MOTION: I motion to approve Resolution 2024-09 for the Plainwell Special Assessment District 24-01.

BACKGROUND INFORMATION: The City will be replacing all utilities and roads in the Old Orchard neighborhood this spring. The project has been awarded, bonds to finance the project have been sold, and the contractor will begin construction on April 1st. Part of this project will provide new sewer service to 57 homes that currently do not have access to sewer. Since these 57 homes will be provided with new utilities the City can assess some amount of this improvement to the property owner.

ANALYSIS: Now that the bonds have been sold and all costs of the project are known, we are asking that the council consider an assessment of \$10,000 per parcel. The total cost of the sewer improvements is \$1,155,396.17. Assessing \$10,000 will ultimately bring in 47.6% of the sewer improvement costs. Effectively, the property owner pays for half and all other users pay for the other half. This cost to the property owner would be in addition to the \$2,500 tap fee and the cost of connecting from the home to the main. The assessment, however, will not be a single bill. They will be able to pay over the life of the bond, which is 20 years. Therefore, they will pay in annual installments of \$779.42, this amount includes interest rate of 4.66%.

The sewer rates currently do not directly account for this specific project. The Sewer Fund is a healthy fund, however, in order to cover the debt service, sewer rates will most likely need to be increased in the coming years. Should the Council choose a separate amount, or none at all, then the revenue needed to service the bond debt over the 20 years will need to be made up with greater rate increases than will be needed if a portion of the project is assessed to the property owner. Please see the attached financial breakdown for more analysis.

The last city utility project which installed new services was the installation of sewer lines on Jersey Street in 1988. At that time the City chose to assess each property owner for approximately 51 percent of cost of the project. Assessing for new utilities is a common practice

because it does not burden the entire user base with the large construction costs for the benefit of new users, however, it is not required.

BUDGET IMPACT: The proposed assessment will bring \$42,868 in revenue annually to the Sewer Fund.

ATTACHMENTS: Financial Analysis, Resolution 2024 - 09

**City of Plainwell
Allegan County, Michigan**

Resolution No. 2024-09

At a regular meeting of the City Council for the City of Plainwell held at City Hall on March 11, 2024, and commencing at 7:00 p.m., the following Resolution was offered for adoption by Council Member _____ and was seconded by Council Member _____:

A DETERMINATION TO PROCEED WITH AND MAKE THE PUBLIC IMPROVEMENTS; A DETERMINATION OF THE NECESSITY OF THE PUBLIC IMPROVEMENTS; APPROVAL OF THE PLANS AND ESTIMATE OF COSTS; DETERMINATION TO DEFRAY THE COSTS BY SPECIAL ASSESSMENT; FINAL DETERMINATION OF THE SPECIAL ASSESSMENT DISTRICT AND METHOD OF APPORTIONMENT; DIRECTIVE TO THE CITY CLERK TO PREPARE THE SPECIAL ASSESSMENT ROLL.

WHEREAS,

- A. Section 4d of the Home Rule Cities Act PA 279 of 1909 (MCL 117.1 *et seq.*) as amended, Chapter X of the City Charter, and Chapter 16 of the City Code of Ordinances authorizes the City to defray the costs of public improvements via special assessment upon the properties especially benefited by the public improvements.
- B. The City Council tentatively desires to proceed with certain public improvements, to wit: installation of sewer infrastructure to designated residential units within the City (the “Public Improvements”) and to defray the costs of Public Improvements through the creation of a special assessment district.
- C. After notice duly given pursuant to applicable law, the City Council held a public hearing on March 11, 2024 to hear and consider comments and objections to the proposed Public Improvements, the estimate of costs, the creation of a special assessment district, and all other matters related to the creation and administration of the proposed special assessment district.
- D. At said public hearing, the City Council heard and considered all comments and objections the proposed Public Improvements, the necessity of the proposed Public Improvements, the estimate of costs, the creation of a special assessment district, the boundaries of the proposed special assessment district, and all other matters related to the creation of the proposed special assessment district and proposed Public Improvements.
- E. The City Council deems it advisable and necessary to proceed with the making of the Public Improvements and finds that the Public Improvements are necessary and in the best interest of the City.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. The City Council hereby determines that it is necessary and in the best interests of the City to make and complete the Public Improvements as described in Exhibit A, and to defray the costs of the same and permitted associated costs by special assessment upon the properties specially benefited by the Public Improvements.
2. The Special Assessment District known as the City of Plainwell Special Assessment District No. 24-01 (the "District") is hereby created and determined to consist of the parcels of land as designated in Exhibit B.
3. The City Council hereby approves the profiles, plans, and specifications for the Public Improvement on file with the City Clerk.
4. The City Council determines that the assessable cost of the Public Improvements (not including the costs of setting up the District assessed in the first year) shall be Five Hundred and Seventy Thousand Dollars (\$570,000.00) in total.
5. The City Council determines that all of the said total assessable cost and any additional costs of setting up the District to be assessed in the first year, be paid by special assessment upon the properties specially benefited as designated in Exhibit B and be apportioned equally.
6. The City Council finds this method of apportionment to be appropriate and reflects the benefit of the Public Improvements to be received by each property within the District.
7. The City Council further determines that in the event property is to be added to the special assessment district or in the event that the assessable cost will be increased by ten percent (10%) or more, an additional public hearing will be held. If a lot or parcel is permanently combined with another after the special assessment district has been created, approved and is in place, then the special assessment shall be adjusted for that property to reflect the existence thereafter of only one lot or parcel. Likewise, if a lot or parcel is split or divided after the special assessment district has been created, approved and is in place, each of the new resulting lots or parcels in that situation shall be considered a separate lot or parcel for purposes of the special assessment to be applied.
8. The City Assessor shall prepare a special assessment roll, including all lots and parcels of land within the District. The roll shall describe all of the parcels of land to be assessed, with the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each lot and parcel of land. The special assessment roll shall be prepared and certified by the City Assessor as required by section 16-10 of the City Code.
9. When the City Assessor shall have completed the assessment roll, the City Assessor shall file the same with the City Clerk for presentation to the City Council

10. After the District has been created, the City Council has discretion for a given calendar year to spend some, all or none of the special assessment funds collected during that (or any prior) calendar year for the Public Improvements, depending upon the cost of the Public Improvements, the costs of the District for that or any prior calendar year, or other circumstance or condition. The City Council also has the discretion to accumulate funds within the financial account for the District if such funds or monies are not required for the Public Improvements for a given calendar year. Such accumulated funds may be spent for the Public Improvements in subsequent years.
11. Following the expiration of the District, should the total amount levied on special assessments prove larger than the actual cost of the Public Improvements by more than 5% of the original roll, then the excess shall be prorated among the properties assessed in accordance with the amount assessed against each and applied as a credit against future unpaid installments in the inverse order in which they are payable to the extent the installments then exist and the balance of the refund, if any, shall be paid in cash to the persons who are the respective owners of the property on the date of the passage of the resolution ordering the refund. Any excess of 5% or less may be paid into the City general funds, the Special Improvement Revolving Fund, or disposed of as provided by the City Code and directed by resolution of the City Council.
12. That all actions heretofore taken by City officials, employees, and agents with respect to the Public Improvements are hereby ratified and confirmed.
13. The above recitals are incorporated as if fully restated herein.
14. That all resolutions or parts of resolutions in conflict with this Resolution are hereby rescinded.
15. This Resolution is effective immediately.

The vote regarding the adoption of this Resolution was as follows:

YEAS: Members: _____

NAYS: Members: _____

ABSENT: Members: _____

RESOLUTION DECLARED ADOPTED.

Brad Keeler
Mayor

JoAnn Leonard,
City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF ALLEGAN)

I, JoAnn Leonard, City of Plainwell Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council at a regular meeting held on March 11, 2024, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 11th day of March, 2024.

JoAnn Leonard
City Clerk

Exhibit A

Plans and Specifications

The project considered for this special assessment district involves improvements to the City's sanitary sewer system on Cherrywood, Russet, and Glenview Drives and Thomas Street, including without limitation, sewer main improvements, replacing sewer mains, installing new sewer mains, and other sewer main work, the restoration of streets, rights-of-way and easements affected by the improvements, and other sanitary sewer system improvements the City shall determine to make within the designated special assessment area.

Exhibit B

Special Assessment District

PARCEL #	ADDRESS		PARCEL #	ADDRESS
240-053-00	710 Glenview		250-059-00	218 Russett
240-044-00	711 Glenview		250-058-00	224 Russett
240-052-00	720 Glenview		240-021-00	619 Thomas
240-045-00	727 Glenview		240-037-00	720 Thomas
240-046-00	729 Glenview		240-018-00	721 Thomas
240-051-00	730 Glenview		240-036-00	728 Thomas
240-055-10	740 Glenview		240-017-00	731 Thomas
250-074-00	750 Glenview		240-016-00	745 Thomas
250-073-00	760 Glenview		240-015-00	761 Thomas
250-056-00	765 Glenview		240-029-00	770 Thomas
250-057-00	773 Glenview		240-014-00	773 Thomas
250-072-00	774 Glenview		240-027-00	802 Thomas
250-071-00	780 Glenview		240-025-00	808 Thomas
250-070-00	800 Glenview		240-011-00	811 Thomas
250-060-00	801 Glenview		240-010-00	819 Thomas
250-069-00	802 Glenview		240-024-00	824 Thomas
250-061-00	805 Glenview		240-009-00	825 Thomas
250-062-00	811 Glenview		240-023-00	830 Thomas
250-067-00	814 Glenview		240-008-00	831 Thomas
250-066-00	820 Glenview		020-051-00	834 Thomas
250-063-00	823 Glenview		020-002-00	839 Thomas
250-064-00	827 Glenview		240-035-00	200 Cherrywood
020-053-00	829 Glenview		240-050-00	208 Cherrywood
250-065-00	830 Glenview		240-031-00	211 Cherrywood
020-052-00	900 Glenview		240-032-00	215 Cherrywood
240-013-00	114 Russett		240-049-00	216 Cherrywood
240-012-00	115 Russett		240-033-00	221 Cherrywood
240-028-00	202 Russett		240-047-00	230 Cherrywood
			240-034-00	235 Cherrywood

OLD ORCHARD PROJECT
 FINANCIAL ANALYSIS
 ANALYSIS OF A 20-YEAR LOAN PAYMENT / ASSESSMENT BILLING

FINAL BILLING NUMBERS

	STREET PROJECT - LOCAL	SEWER - INSTALL NEW LINES	SEWER - MAINTAIN EXISTING LINES	WATER - INSTALL NEW WATER MAIN	TOTAL PROJECT
Bid Cost for Old Orchard Project					\$3,130,358.00
Estimated engineering Cost for Fleis & Vandenbrink					\$278,000.00
Estimated Allocated Costs for entire project	\$342,037.20	\$1,155,396.17	\$22,959.01	\$1,887,965.62	\$3,408,358.00
Cash payments from reserves	\$342,037.20		\$22,959.01		\$364,996.21
Discretionary cash allocated to project		\$0.00		\$0.00	\$0.00
Cash payments from County ARPA Funds				\$395,333.00	\$395,333.00
Project Costs to be bonded out	\$0.00	\$1,155,396.17	\$0.00	\$1,492,632.62	\$2,648,028.79

Estimated Annual Debt Service at 3.659495343%	\$0.00	\$88,464.51	\$0.00	\$114,285.49	\$202,750.00
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Average Change in Fund Balance (Surplus) - prior 5 years		\$27,979.00		\$47,139.00	\$75,118.00
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Possible Annual Funding from a Special Assessment of \$5,000 per parcel

Total base revenue from assessment - 55 parcels	\$275,000.00				
Percent of total project cost of new sewer installation	23.80%				
Estimated annual amount to be billed to each parcel with interest at 4.6594953%	\$389.71				
Annual funding provided by assessment billing	\$21,434.05				
<i>Debt Service requirement to be funded rate payers</i>	\$67,030.46				- needs to be included in sewer rate study

Possible Annual Funding from a Special Assessment of \$7,000 per parcel

Total base revenue from assessment - 55 parcels	\$385,000.00				
Percent of total project cost of new sewer installation	33.32%				
Estimated annual amount to be billed to each parcel with interest at 4.6594953%	\$545.60				
Annual funding provided by assessment billing	\$30,008.00				
<i>Debt Service requirement to be funded rate payers</i>	\$58,456.51				- needs to be included in sewer rate study

Possible Annual Funding from a Special Assessment of \$10,000 per parcel

Total base revenue from assessment - 55 parcels	\$550,000.00				
Percent of total project cost of new sewer installation	47.60%				
Estimated annual amount to be billed to each parcel with interest at 4.6594953%	\$779.42				
Annual funding provided by assessment billing	\$42,868.10				
<i>Debt Service requirement to be funded rate payers</i>	\$45,596.41				- needs to be included in sewer rate study



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 3/6/2024
SUBJECT: Auction item

SUGGESTED MOTION: I motion to approve the DPW to auction off truck #18.

BACKGROUND INFORMATION: The City is no longer in need of Truck #18. A new water van was added to the fleet this year and a decision to keep the old water van for the DPW and get rid of one of the one ton trucks was made. Truck #18 is in need of a substantial amount of body work and is a perfect vehicle to auction off. The bed and body of this truck have not faired well and rust is winning the battle.

ANALYSIS: We have had the auction take pictures and set a minimum bid of \$2500.

BUDGET IMPACT: The impact will be positive for the equipment fund.



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: March 7, 2024
SUBJECT: Social District Liquor License

SUGGESTED MOTION: I motion to approve this resolution for Tenth Street Saloon, to apply for a liquor license to serve in the Island City Social District.

BACKGROUND INFORMATION: Michigan Public Act 124 of 2020 was signed into law on July 1, 2020; and the law allows Michigan municipalities to establish Social Districts that allow for Commons Areas where two or more contiguous licensed establishments could sell alcoholic beverages in special cups to be taken into the Commons Areas for consumption. The City of Plainwell submitted a Social District Application along with the Management Plan, which was accepted and placed on file with the Michigan Liquor Control Commission in December of 2023.

ANALYSIS: Benefits of a Social District increase consumer traffic, help with retention and attraction of businesses, and help build tourism.

BUDGET IMPACT: There is no budget impact to the City for approving this resolution.

**Resolution 2024-10
City of Plainwell**

**A RESOLUTION DECLARING LOCAL GOVERNMENTAL UNIT APPROVAL FOR
SOCIAL DISTRICT PERMIT**

Present:

Absent:

At a regular meeting of the Plainwell City Council called to order by Mayor Keeler on March 11th, 2024 at 7:00pm, the following resolution was offered:

Moved by Councilmember _____ and supported by Councilmember _____, that the application from Tenth Street, INC for a Social District Permit is recommended by this body for consideration and approval by the Michigan Liquor Control Commission.

AYES:

NAYS:

ABSENT:

I hereby certify that the forgoing is true and is a complete copy of the resolution offered and adopted by the Plainwell City Council at a regular meeting held on March 11th, 2024.

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the City Council as part of a Social District pursuant to MCL 436.1551.

Adopted: March 11th, 2024

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, Director of Public Safety
DATE: March 6, 2024
SUBJECT: Purchase of patrol rifles from Next Level Armament

ACTION ITEM: The City Council should consider approving the purchase of 9 new rifles to replace the current rifles (Colt A1 and A2) that are on loan from the military and are from the late 1960s and early 1970s. The cost to replace the firearms has been quoted at \$10,790 and would be picked up locally.

BACKGROUND INFORMATION: The current rifles in use at Public Safety are Colt M16A1 and M16A2 .556 caliber variants. These rifles are on loan from the military under the Law Enforcement Support Office (LESO) and must be maintained and inventoried at our agency which parts supplied by the military. This means that officers have to seek out parts on LESO and wait until parts are available if we cannot find them on LESO. The time to wait can be from days to weeks to months. The purchase of these new rifles would be a department purchase. Under the Department Purchase the items would be purchased with the city funds which provides a substantial savings. After the initial outlay of funds, the city would be reimbursed by the individual officers for the weapons through payroll deduction over a period of time. Once the weapons are fully paid for by the officers they become property of the officers and ownership is signed over to them. The officers are allowed to continue to carry the weapon on duty. This provides the officers with their own weapons, of which they take greater ownership in upkeep and customization of the weapon. Purchasing the weapons from the same supplier also allows for interoperability among officers as they would all be familiar with the same weapon nomenclature in the event of a critical incident.

ANALYSIS: Although several weapons manufacturers were looked at such as Great Lakes Firearms and BG Defense, Next Level Armament offered better pricing and customization for weapons and are located only 30 minutes away which would allow for quick replacement of parts or service to the weapons. It is recommended that this purchase take place as it allows for purchase of new weapons without placing a financial burden on the budget in the long run.

BUDGET IMPACT: Although the City of Plainwell would initially outlay capital for this purchase, the funds would be reimbursed and have no impact on the budget.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, Director of Public Safety
DATE: March 6, 2024
SUBJECT: Purchase of SCBA air tanks

ACTION ITEM: The City Council should consider approving the purchase of 36 new MSA SCBA cylinders to replace cylinders that have exceeded their life cycle. The cost to replace the cylinders has been quoted at \$37,680 plus shipping.

BACKGROUND INFORMATION: The current MSA SCBA air bottles that Public Safety uses were manufactured in June 2009. The bottles have a 15-year service life and can no longer be hydrostatically tested after June 2024. During hydrostatic testing an SCBA cylinder is examined to ensure it can safely hold its rated pressure. This regular testing is crucial because SCBA cylinders can rupture if there's degradation in structural integrity. The SCBA tanks we use allow firefighters to have respirable air inside and around unsafe breathing environments. Obviously, a failure of an SCBA bottle could result in loss of life. A hydrostatic test consists of filling the cylinder with a nearly incompressible liquid, in most cases water, pressurizing the cylinder and examining it for leaks or permanent changes in shape. As we can no longer have these bottles tested we need to replace them.

ANALYSIS: In order to stay with the same equipment that we currently have and not purchase new packs that carry the bottles we sought out a bid with an MSA bottle supplier. Our closest who we have dealt with in the past is MacQueen Emergency. The quote from MacQueen Emergency for the same style and size bottle is \$37,680.12 plus shipping. I am still awaiting estimated shipping costs. We would prefer to go with this supplier as they are a preferred vendor for fire equipment and will be offering the same equipment to place the old equipment.

BUDGET IMPACT: This item was not budgeted for as it was expected to receive a grant for the purchase of new tanks and packs as well as small individual thermal imagers. The grant was not approved for our use. As such a budget amendment will be needed. The new SCBA tanks will be purchased from the Fire Reserve Fund.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Justin Lakamper, City Manager
FROM: Kevin Callahan, Director of Public Safety
DATE: March 6, 2024
SUBJECT: Scrap from old fire hose and cleanout of mezzanine

ACTION ITEM: The City Council should consider approving DPS to scrap aluminum ends of fire hose and connectors and other fire hardware that is no longer serviceable as well as scrap metal from the mezzanine area. To be scrapped at Schupan and Alliance depending on material.

BACKGROUND INFORMATION: Ends of fire hose constructed of brass and aluminum that were removed from service and are not reusable and have reached the end of their service life. Scrapping the metal will generate a small amount of revenue.

ANALYSIS: Alliance was found to have the best price for general scrap while Schupan has the best price for aluminum.

BUDGET IMPACT: There is no negative impact to the budget.

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 02/29/2024

Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2024.03.07 15:56:16 -05'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$1,488,145	\$5,370.90	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		5.54%	
2	365-Day CD	N/A	\$89,160	\$1,120.63	First National Bank	Doug Johnson - 616.538.6040	11/16/2023	11/16/2024	5.05%	261
3	12-month CD	N/A	\$52,624	\$227.58	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	267
4	12-month CD	N/A	\$52,624	\$227.58	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	267
5	100-Day CD	N/A	\$26,130	\$0.00	Horizon Bank	Karen Poff 833.729.0887	01/10/2024	04/19/2024	5.13%	50
6	180-Day CD	N/A	\$253,981	\$0.00	Northstar Bank	Julie Smith - 810.329.7104	10/03/2023	03/31/2024	4.55%	31
7	730-Day CD	N/A	\$259,170	\$597.34	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2022	06/09/2024	2.75%	101
8	435-Day CD	N/A	\$65,612	\$0.00	First National Bank	Doug Johnson - 616.538.6040	04/05/2023	06/13/2024	4.33%	105
9	13-month CD	N/A	\$170,484	\$633.54	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	244
10	13-month CD	N/A	\$10,186	\$37.85	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	244
11	6-month CD	N/A	\$151,941	\$649.79	Horizon Bank	Tammy Kerr 616.214.3754	11/22/2023	05/21/2024	5.18%	82
12										
13										
14										
15										

Total Investments: \$2,620,056.29 \$8,865.21 = Monthly investment interest

Average Yield: 4.74%

Cash Activity for the Month

Cash, beginning of month: \$1,547,295.89

\$1,801.06 = Monthly bank account interest

Cash, end of month: \$1,641,551.85

Cash and Investments, end of month: \$4,261,608.14 \$10,666.27 = Total monthly interest earned

Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Justin Lakamper

Digitally signed by Justin Lakamper
Date: 2024.03.08 10:29:53 -05'00'

** Funds 701 and 703 not included - Trust & Agency

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

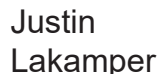
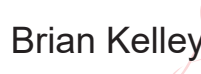
MONTH ENDED: **2/29/2024**
 % OF FISCAL YEAR: **66.67%**

*** - Amounts taken from audited financial statements as of June 30, 2023**

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	466,673	538,616	2,752,424	1,717,361	1,573,679	1,590,992	3,001,776	57.21%
Major Streets	287,707	183,988	210,534	270,237	124,285	131,970	448,259	60.29%
Local Streets	343,961	338,397	146,596	75,630	409,362	432,686	518,875	14.58%
Solid Waste	22,000	18,626	229,764	147,374	101,016	101,016	224,256	65.72%
Brownfield BRA	141,700	68,836	93,884	147,456	15,264	(29,012)	146,493	100.66%
Tax Increment TIFA	149,891	147,581	116,624	42,905	221,300	221,300	74,424	57.65%
Downtown DDA	102,223	100,155	88,437	29,736	158,856	159,182	41,476	71.69%
Stimulus Fund ARPA	410,964	14,044	9,436	219,450	(195,970)	200,950	415,469	52.82%
Revolving Loan	30,592	62,655	19,526	-	82,181	50,119	10,000	0.00%
Capital Improvement	62,735	62,735	101,886	58,365	106,257	106,257	116,423	50.13%
Fire Reserve	76,887	76,887	101,479	92,924	85,442	85,442	97,995	94.83%
Airport	43,387	50,958	52,377	71,061	32,274	35,150	78,927	90.03%
Sewer	811,289	783,145	954,280	1,096,455	640,970	790,174	2,597,357	42.21%
Water	264,455	94,318	669,085	570,825	192,578	280,564	3,589,816	15.90%
Motor Pool / Equipment	39,502	32,573	225,762	239,316	19,018	18,927	273,325	87.56%
OPEB**	76,408	76,659	36,490	32,080	81,069	85,892	58,434	54.90%
	3,330,374	2,650,173	5,808,585	4,811,176	3,647,582	4,261,608	11,693,304	41.14%

Justin Lakamper, City Manager	Brian Kelley, Finance Director/Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: <div style="text-align: right;">  <p>Justin Lakamper Digitally signed by Justin Lakamper Date: 2024.03.08 10:29:41 -05'00'</p> </div>	Insert Signature: <div style="text-align: right;">  <p>Brian Kelley Digitally signed by Brian Kelley Date: 2024.03.07 15:54:32 -05'00'</p> </div>

Water Renewal

Superintendent: Bryan Pond

February 2024



Significant Department Actions and Results

Pending Items (including CIP) FY 23/24

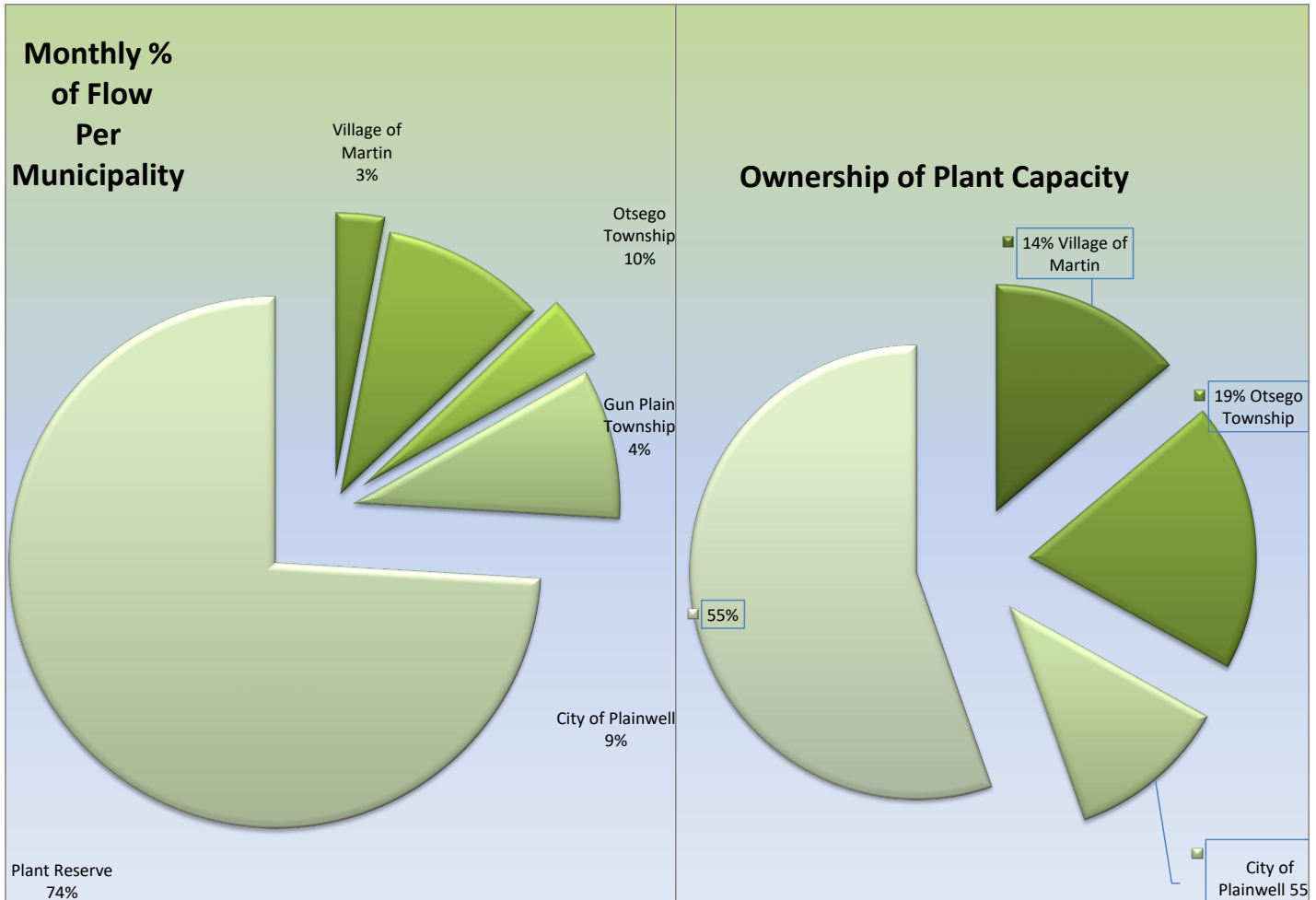
Expenditure Summary/Issues

	<u>(budgeted)</u>	<u>(completed)</u>
Bio-Bed Replacement		\$55,000
Replace 2003 Meile Labware Washer		\$12,000
Replace three 1980,s roofs		
Boiler Room	\$30,300	
Final Pump Room	\$39,330	
Cushman St	\$40,100	\$109,730
		\$176,730

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	741,229			
Gun River MH Park	374,000			
US 131 Motor Sports Park	0			
Total:	1,115,229			
AVG. DAILY:	35,975	180,000	80%	14%
Otsego Township	Total: 3,761,717			
	AVG. DAILY: 121,346	250,000	51%	19%
Gun Plain Township	953,000			
Ridderman Gas Station	12,000			
USA Earthworks	2,000			
North Point Church	2,000			
North 10th Street	327,303			
Gores Addition	175,000			
TOTAL	1,471,303			
AVG. DAILY	5,645	150,000	96%	12%
City of Plainwell	Total: 3427317			
	AVG. DAILY: 118183.36	720,000	84%	55%
Avg. Daily Plant Flow from entire service district		0.37		





State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	12.57
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	13
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

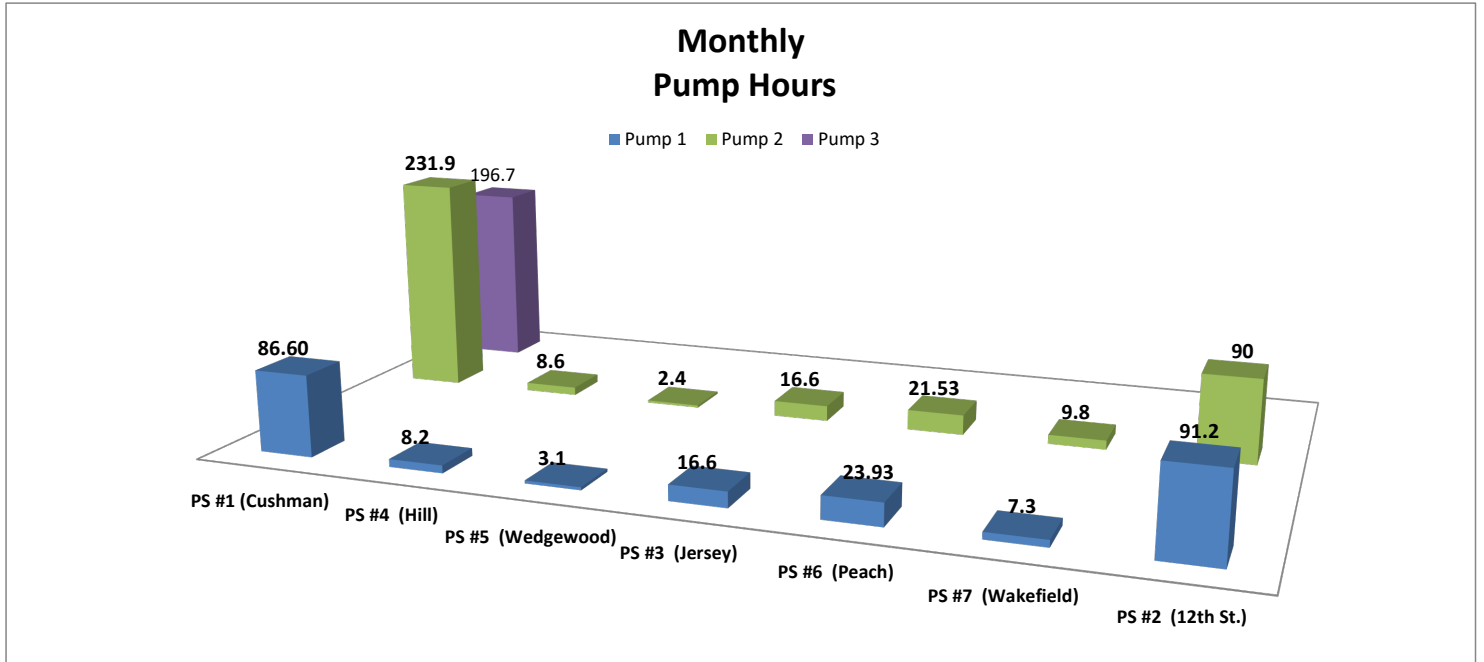
1.0 mg/l	0.45	0.42
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Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	2
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

03/07/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 02/23/2024 - 03/07/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	2696851957 2	AIRPORT LANDLINE FEBRUARY 2024	262.84
	2696856824 2	DPS LANDLINE FEBRUARY 2024	0.24
TOTAL FOR: AT&T			263.08
000004	PLAINWELL AUTO SUPPLY INC		
	707327	DPW - POWER STEERING FLUID TRUCK #17 AS	32.08
	707473	DPW - FUEL PUMP/BATTERY CABLE/LUG/ADAPTER #21 /	160.46
	707570	DPW - MOTOR TUNE UP 16 OZ #27 AS	8.49
	707612	DPW - CONDENSER #21 AB	14.59
	707613	DPW - FEELER GUAGE #21 AB	14.09
	707623	DPW - IGNITION COIL #27 AB	32.99
	707624	DPW - PRIMER BULB #21 AB	17.99
	707683	DPW - INSERT/NYLON TUBING/BRAKE FITTING #27 AB	27.46
	707800	DPW - TRANNY FILTER/FLUID #5 AB	124.51
	707811	DPW - HEAT SHINK KIT #5 AB	80.00
	707924	DPW - HOSE/FITTINGS #89 AB	39.87
	707934	DPW - TRANSMISSION FLUID #5 AS	17.98
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			570.51
000009	CONSUMERS ENERGY		
	2024.22	CITY WIDE ELECTRIC SERVICE FEBRUARY 2024	13,550.78
	9326359118	ADMIN - LAND RENT/LEASE 2024	25.00
TOTAL FOR: CONSUMERS ENERGY			13,575.78
000010	RIDDERMAN & SONS OIL CO INC		
	172919	DPW - 382GL 30-#2 DYED DIESEL	1,117.48
	172920	DPW - 328GL 5-87 REG 10% ETHANOL GASOLINE	832.30
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,949.78
000011	SHOPPERS GUIDE INC		
	01291664	DDA - CHOCOLATE STROLL AD DS	75.00
TOTAL FOR: SHOPPERS GUIDE INC			75.00
000027	MICH ASSOC OF CHIEFS OF POLICE		
	300010432	DPS - ACTIVE VOTING MEMERSHIP 2024 LC	115.00
TOTAL FOR: MICH ASSOC OF CHIEFS OF POLICE			115.00
000034	VERIZON		

	9957445035	CITY WIDE CELL PHONES 1/24 - 2/23/24	958.79
	9957445036	EOC/DPS PHONE SERVICE 1/24 - 2/23/2024	153.36
TOTAL FOR: VERIZON			1,112.15

000035	APPLIED INNOVATION		
	2439380	CITY HALL COPIER CHARGES 1/13 - 2/12/2024	180.60
	2440156	DPW/WR COPIER CHARGES 1/16 - 2/15/2024	133.33
TOTAL FOR: APPLIED INNOVATION			313.93

000039	A-1 RENT ALL		
	2462-1	DPW - STUMP GRINDER RENTAL	280.90
TOTAL FOR: A-1 RENT ALL			280.90

000087	BILL G BOMAR		
	2024.03	RETIREE HEALTH PREMIUMS MARCH 2024 BOMAR	500.00
TOTAL FOR: BILL G BOMAR			500.00

000093	GAME TIME		
	PJI-0229644	PARKS - EXERCISE EQUIPMENT DS	14,061.16
TOTAL FOR: GAME TIME			14,061.16

000131	KEVIN CHRISTENSEN		
	2024.03	RETIREE PREMIUM MARCH 2024 CHRISTENSEN	207.70
TOTAL FOR: KEVIN CHRISTENSEN			207.70

000356	LOCK MASTER SECURITY LLC		
	12297	DPW - GATE REMOTES/LABOR RN	436.50
	12318	DPW - PELL PARK RESTROOM DOOR DEADBOLT REPLACE	155.00
TOTAL FOR: LOCK MASTER SECURITY LLC			591.50

000609	MIDWAY CHEVROLET		
	09355	DPS - FRONT/REAR BRAKES & DIAG HEAT/EXHAUST/BATT	1,766.27
	131162	DPS - FUSE KC	3.77
TOTAL FOR: MIDWAY CHEVROLET			1,770.04

000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	G33691	DPW - USB MANUAL FOR BACKHOE	287.52
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			287.52

000910	GRAINGER		
	9037627818	WR - STRAP WRENCH/MAGNETIC DOOR HOLDER BP	160.37
TOTAL FOR: GRAINGER			160.37

000941	WEST MICHIGAN CRIMINAL JUSTICE TC		
	5585	DPS - ADVANCED FOIA TRAINING OL	100.00
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE TC			100.00

000951	MICHIGAN RURAL WATER ASSOC		
	02/01/2024	Non receipted charge	1,830.00
TOTAL FOR: MICHIGAN RURAL WATER ASSOC			1,830.00

001331	DON REEVES		
	2024.02.24	FASTENERS (100) FOR SHOP SUPPLIES	80.00
TOTAL FOR: DON REEVES			80.00

001448	PROFESSIONAL CODE INSPECTIONS		
	24002	FEBRUARY 2024 PERMITS	445.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			445.00

001645	ALEXANDER CHEMICAL CORPORATION		
	78259	WR - CYLINDER RENTAL	25.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			25.00

001748	REPUBLIC SERVICES		
	0249-008143361	WR - TWO CONTAINERS MARCH 2024	333.67
	0249-008143673	DPW - TWO CONTAINERS MARCH 2024	316.37
TOTAL FOR: REPUBLIC SERVICES			650.04

001802	CRONEN SIGNS		
	3995	DPW - LETTERING FOR TRUCK #5 TOOL CRIB	750.00
TOTAL FOR: CRONEN SIGNS			750.00

001854	MODEL FIRST AID		
	00000134759	WR - SAFETY SUPPLIES BP	52.16
	00000134760	DPW - SAFETY SUPPLIES	59.35
TOTAL FOR: MODEL FIRST AID			111.51

002030	DRUG SCREEN PLUS INC		
	24FEB1339	ADMIN - RANDOM TESTING KB/DR AK	94.00
TOTAL FOR: DRUG SCREEN PLUS INC			94.00

002116	CHARTER COMMUNICATIONS		
	005584501021424	DPS INTERNET/PHONE/TV MARCH 2024	286.37
TOTAL FOR: CHARTER COMMUNICATIONS			286.37

002127	SOUTHWEST MICH CITY MANAGERS' ASSOC		
	PLAINWELL24	2024 MEMBERSHIP SMCMA - LAKAMPER	100.00
TOTAL FOR: SOUTHWEST MICH CITY MANAGERS' ASSOC			100.00

002281	HOME DEPOT		
	2010356	DPW - PLIER SETS FOR SHOP AS	55.94
	2011651	DPW - PINE BOARDS/BRACKETS/DRYWALL REPAIR OFFIC	231.78
	3013404	DPW - MAILBOX HIT BY PLOW AS	59.69
	3122364	DPW - UTILITY LIGHT DR	58.77

	5010885	WR - SNOW SHOVEL BP/BH	12.97
	7012033	WR - MATERIAL TO COVER VENT AT CUSHMAN BP	65.92
	7522028	DPS - CARD SUPPLIES KC	42.24
	8011923	DPW - PAINT BRUSH/TRIM PIECES OFFICE AB	38.34
	8011963	DPW - SHELVING/SHADE/PINE BOARDS OFFICE AB	158.94
	8611462	DPW - PINE BOARDS (10) OFFICE TRIM AB	110.20
TOTAL FOR: HOME DEPOT			834.79

002325	SEVERANCE ELECTRIC CO INC		
	12530	DPW - HIGH SCHOOL LIGHT REPAIR CP	128.56
TOTAL FOR: SEVERANCE ELECTRIC CO INC			128.56

002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2024.2	DPS - FEBRUARY 2024 PROFESSIONAL SERVICES	275.00
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			275.00

002371	RENEWED EARTH INC		
	32255	DPW - YARD BLEND (5) STUMP RESTORE	150.00
	32256	DPW - YARD BLEND (5) STUMP RESTORE	150.00
	32276	DPW - MARCH 2024 COMPOST SITE MANAGEMENT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,550.00

002423	ANALYTICAL TESTING & CONSULT, INC		
	7991-23	ADMIN - LEAD AIR MONITORING SEPTEMBER 2023	1,500.00
	8055.23	ADMIN - LEAD AIR MONITORING OCTOBER 2023	2,250.00
TOTAL FOR: ANALYTICAL TESTING & CONSULT, INC			3,750.00

002527	COPS HEALTH TRUST		
	2024.03	MARCH 2024 DENTAL/VISION PREMIUMS	1,493.21
TOTAL FOR: COPS HEALTH TRUST			1,493.21

002703	CONTINENTAL LINEN SERVICES INC		
	3837558	DPW RUGS	47.25
	3837559	WR RUGS	21.70
	3843435	DPS RUGS	31.37
	3849316	CH RUGS	35.58
	3849317	DPW RUGS	47.34
	3849318	WR RUGS	23.10
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			206.34

002740	STATE OF MICHIGAN		
	551-632667	DPS - SOR FEES FEBRUARY 2024	30.00
TOTAL FOR: STATE OF MICHIGAN			30.00

002787	ESPER ELECTRIC		
	32097	WR - FUSE BLOCK ELECTRICAL DISCONNECT WATER WEL	531.09
TOTAL FOR: ESPER ELECTRIC			531.09

002800	AIRNAV.COM LLC		
	02/01/2024	Listing on AirNav	51.00
TOTAL FOR: AIRNAV.COM LLC			51.00
<hr/>			
004168	SBF ENTERPRISES		
	0138755	UB SUPPLIES/PRINTING MARCH 2024	258.86
	2024.02	ESTIMATED POSTAGE FOR MARCH 1 2024 UTILITY BILLS	610.00
TOTAL FOR: SBF ENTERPRISES			868.86
<hr/>			
004190	WATERSOLVE LLC		
	9966	WR - 1 - 465LB DRUM SOLVE 137 BP	1,100.00
TOTAL FOR: WATERSOLVE LLC			1,100.00
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004206	MADISON NATIONAL LIFE INSURANCE CO		
	1610163	MARCH 2024 LIFE INSURANCE PREMIUMS	102.04
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			102.04
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004228	DENISE SIEGEL		
	2024.02.23	NETWORK DDA LUNCH MEETING MEAL	14.84
TOTAL FOR: DENISE SIEGEL			14.84
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004785	PRIORITY HEALTH		
	240470001309	MARCH 2024 HEALTH INSURANCE PREMIUMS	22,023.46
TOTAL FOR: PRIORITY HEALTH			22,023.46
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004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2024.03TOWN	RETIREE HEALTH INSURANCE MARCH 2024 - TOWN	268.75
	2024.03WHIT	RETIREE HEALTH INSURANCE MARCH 2024 - WHITNEY	268.75
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			537.50
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004796	SILVERSCRIPT INSURANCE COMPANY		
	2024.03TOWN	RETIREE PRESCRIPTION COVERAGE MARCH 2024 - TOWN	40.40
	2024.03WHIT	RETIREE PRESCRIPTION COVERAGE MARCH 2024 - WHITNEY	40.40
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			80.80
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004803	ARROW ENERGY INC		
	144534	1501 GALLONS AVGAS 100LL VW	7,132.14
TOTAL FOR: ARROW ENERGY INC			7,132.14
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004837	MUNIWEB		
	55412	FEBRUARY 2024 WEB HOSTING/RES SCHEDULING	240.00
TOTAL FOR: MUNIWEB			240.00
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004855	PLAINWELL ACE HARDWARE		
	15832	DPW - MISS DIG MARKING PAINT AB	19.98
	15835	DPW - GREAT STUFF GAP FILLER FOR CH AB	7.99

15845	DPW - HAMMER DRILL BIT 137 E BRIDGE AB	14.99
15846	DPW - SCREWDRIVER SET 137 E BRIDGE RN	7.99
15848	DPW - LAWN FAUCET 3/4" DR	16.99
15861	DPW - BORING BIT/MAG NUT DR SET AB	24.98
15864	DPW - DRILL BIT 3/16X12 RIVERWALK AB	11.99
15865	DPW - CANE BOLT GARBAGE BEHIND JOES DR	19.98
15870	DPW - BULBS CITY HALL COMMON AREA LIGHTS DR	74.95
15876	DPW - SPRAY PAINT FOR PARK TRASH CANS	15.98
15884	DPW - POLY WASHER DPS SINK JF	2.59
15920	DPW - HYDRAULIC CMNT 10LB AB	21.99
15922	DPW - QUIKRETE WATER BOX TAP REPAIR 1023 WEDGEV	13.18
15935	WR - ADHESIVE REMOVER KB	5.59
15939	DPW - SPRAY PAINT (3) CITY TRASH CANS AS	23.97
15942	DPW - BULK PROPANE AS	26.22
15946	DPW - POLYPRO ROPE/CHEST HANDLES (4) AB	31.15
15948	WR - BATTERIES/AIR FRESH/TAPE/ROLLERS BP	94.07
15955	DPW - PRUNING BLADES/RECIP BLADE (5) RIVERWALK A	72.48
TOTAL FOR: PLAINWELL ACE HARDWARE		507.06
004858	FERGUSON WATERWORKS	
0194557	DPW - BREAK/REPAIR PHS	1,576.47
0194568	DPW - REPLACE STOCK FROM PHS BREAK/REPAIR	589.61
TOTAL FOR: FERGUSON WATERWORKS		2,166.08
005012	UNITED BANK	
2024.02.26	ACH FEE - TAX DISTRIBUTION 03/01/2024	7.00
2024.02.28	ACH FEE - PAYROLL DIRECT DEPOSIT	7.00
2024.02.29	ACH FEE - "FIRST" ACH PAYABLES - 03/01/2024	7.00
2024.03.05	ACH FEE - UB PRENOTES 03/06/2024	7.00
2024.03.06	WIRE TRANSFER FEE - BOND GOOD FAITH DEPOSIT	12.00
TOTAL FOR: UNITED BANK		40.00
005023	VAIRKKO TECHNOLOGIES, LLC	
25922	FEBRUARY 2024 EMPLOYEE TRAINING / COURSE CONTEN	97.80
25923	FEBRUARY 2024 TRAINING COURSE CONTENT	67.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC		165.60
005029	SPECTRUM PRINTERS	
78740	FEBRUARY 2024ELECTION SUPPLIES	80.00
TOTAL FOR: SPECTRUM PRINTERS		80.00
005040	US INTERNET	
4342548	SECURANCE EMAIL FILTERING 3/14 - 4/13/2024	70.00
TOTAL FOR: US INTERNET		70.00
005041	EVOQUA WATER TECHNOLOGIES	
906345055	WR - ODOR CONTROL FEBRUARY 2024	200.00

TOTAL FOR: EVOQUA WATER TECHNOLOGIES			200.00
005049	QUADIENT FINANCE USA		
	2024.2	DPS - MSP SHIPMENT	4.28
TOTAL FOR: QUADIENT FINANCE USA			4.28
005064	R & R ASSESSING INC		
	2024.03	MARCH 2024 ASSESSING SERVICES	1,625.00
TOTAL FOR: R & R ASSESSING INC			1,625.00
005091	JAXON FORD		
	2024.02.08	MILEAGE REIMBURSEMENT FOR PICKING UP WATER MET	178.22
TOTAL FOR: JAXON FORD			178.22
005125	8X8 INC		
	4300566	CITY WIDE PHONES FEBRUARY 2024	723.46
TOTAL FOR: 8X8 INC			723.46
005153	PAMELA SOPER		
	2024.02.16	POSTAGE FOR AIRPORT TENANT MAILING	9.21
TOTAL FOR: PAMELA SOPER			9.21
005171	FLYERS ENERGY LLC		
	CFS-3761142	DPS - FUEL FOR POLICE/FIRE VEHICLES	796.86
TOTAL FOR: FLYERS ENERGY LLC			796.86
005173	OLDCASTLE INFRASTRUCTRE, INC		
	271000245	DPW - 48" LOOSE BASE W/30" HOLE SUNSET STORM DR	205.55
TOTAL FOR: OLDCASTLE INFRASTRUCTRE, INC			205.55
005183	NATHAN SAVINSKY		
	2024.2.23	DDA - THEATRE PERFORMANCE AT BANDSHELL DS	200.00
TOTAL FOR: NATHAN SAVINSKY			200.00
005184	BERESFORD COMPANY		
	76039	DPS - CLOUD ID SUB 2024/20 ID CARDS KC	220.00
TOTAL FOR: BERESFORD COMPANY			220.00
005185	SOIL EXPLORATION SERVICES, INC		
	20240093	AIRPORT - FUEL SYSTEM 1/4RLY INSPECTION VW	175.00
TOTAL FOR: SOIL EXPLORATION SERVICES, INC			175.00
999999	NANCY DYER PRICE-STASSEK		
	2024.3	ADMIN - DISBURSEMENT FOR NEW REVOLVING LOAN BK	10,000.00
TOTAL FOR: NANCY DYER PRICE-STASSEK			10,000.00
AAESAACH	ALLEGAN AREA EDUCATION SVC AGENCY		

	2024.02.24	2023 PROPERTY TAX COLLECTIONS W/E 02/24/2024	3,243.97
	2024.02.29	2023 TAX COLLECTIONS THROUGH FEBRUARY 29, 2024	2,855.18
TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			6,099.15

ACACH	ALLEGAN COUNTY TREASURER		
	2024.02.24	2023 PROPERTY TAX COLLECTIONS W/E 02/24/2024	1,203.01
	2024.03.01	2023 TAX COLLECTIONS THROUGH FEBRUARY 29, 2024	2,638.86
TOTAL FOR: ALLEGAN COUNTY TREASURER			3,841.87

ALLEG ISD	ALLEGAN AREA EDUCATION SVC AGENCY		
	2023WINIFT	2023 WINTER IFT COLLECTIONS	2,691.39
TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			2,691.39

ALLEGAN TR	ALLEGAN COUNTY TREASURER		
	2023WINIFT	2023 WINTER IFT COLLECTIONS	2,288.23
TOTAL FOR: ALLEGAN COUNTY TREASURER			2,288.23

CBEFT	HUNTINGTON NATIONAL BANK		
	2024.02	FEBRUARY 2024 HUNTINGTON BANK SERVICE FEES	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00

CC	MISC VENDOR		
	02/01/2024	Vacuum at Station - \$20.10 in sales tax	355.10
	02/01/2024	Parking for conference	26.00
	02/01/2024	WR - Methane Sensor BP	813.67
	02/01/2024	QR code for special events	1.95
	02/05/2024	Banner for Chocolate Stroll event	180.00
	02/06/2024	Product for pothole repairs	299.40
	02/06/2024	Constant Contact monthly subscription - email service	52.00
	02/07/2024	Parking for conference	18.00
	02/07/2024	Pothole Repair	43.78
	02/08/2024	Parking for conference	28.00
	02/09/2024	Parking for conference	16.00
	02/12/2024	4U-Wheel for 2020 Explorer - \$7.50 in sales tax	132.50
	02/14/2024	Pothole Repair	113.15
	02/14/2024	SpeechExec ProDictate 2-year subscription - DR	121.90
	02/17/2024	Lunch for election inspectors Day 1 EV - \$2.61 in sales tax	59.88
	02/19/2024	Canvas totes for Ladies Night	332.45
	02/19/2024	(10) 20-gallon round plastic garden nursery pots	1,199.70
	02/20/2024	Product for pothole repairs	388.69
	02/21/2024	Non receipted charge	178.82
TOTAL FOR: MISC VENDOR			4,360.99

COPEFT	CITY OF PLAINWELL		
	2024.03	MARCH 2024 CITY UTILITY BILLS FOR FEBRUARY 2024 US/	5,417.55
TOTAL FOR: CITY OF PLAINWELL			5,417.55

PCSACH	PLAINWELL COMMUNITY SCHOOLS		
	2024.02.24	2023 PROPERTY TAX COLLECTIONS W/E 02/24/2024	15,950.11
	2024.02.29	2023 TAX COLLECTIONS THROUGH FEBRUARY 29, 2024	15,124.31
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			31,074.42
PL COM SCH	PLAINWELL COMMUNITY SCHOOLS		
	2023WINIFT	2023 WINTER IFT COLLECTIONS	13,404.32
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			13,404.32
RANSOM	RANSOM DISTRICT LIBRARY		
	2023WINIFT	2023 WINTER IFT COLLECTIONS	940.16
TOTAL FOR: RANSOM DISTRICT LIBRARY			940.16
RDLACH	RANSOM DISTRICT LIBRARY		
	2024.02.24	2023 PROPERTY TAX COLLECTIONS W/E 02/24/2024	494.29
	2024.02.29	2023 TAX COLLECTIONS THROUGH FEBRUARY 29, 2024	639.65
TOTAL FOR: RANSOM DISTRICT LIBRARY			1,133.94
REFUND TAX	LASTER JOHN & TRISCHA		
	02/26/2024	2023 Win Tax Refund 55-360-026-00	31.43
	02/26/2024	2023 Win Tax Refund 55-395-059-00	1,175.53
TOTAL FOR: CORELOGIC TAX SERVICES LLC			1,206.96
REFUND UB	TOTAL PROPERTY MANAGEMENT		
	03/07/2024	UB refund for account: 05-00075900-03	17.14
	03/07/2024	UB refund for account: 05-00071900-00	101.41
TOTAL FOR: LYNEMA LES & RENA			118.55
STATE MICH	STATE OF MICHIGAN		
	2023WINIFT	2023 WINTER IFT COLLECTIONS	26,243.55
TOTAL FOR: STATE OF MICHIGAN			26,243.55
TOTAL - ALL VENDORS			197,473.37

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, Finance Director/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2024.03.07 14:02:25 -05'00'

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2024.03.08 09:59:31 -05'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2024.03.08 07:46:02 -05'00'

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2024.03.07 14:17:29 -05'00'

Insert Signature:

Justin Lakamper
Digitally signed by Justin Lakamper
Date: 2024.03.07 14:24:35 -05'00'

Reports & Communications:

A. Public Hearing - Resolution 2024-08 - A Resolution to Establish Industrial Development District 2024-01

Public Act 198 of 1974 allows for municipalities to establish Industrial Development Districts (IDD) for the purpose of providing tax abatements to entice industrial development. Once an IDD has been established, businesses in that district can apply for a tax abatement for 50% of their real estate taxes for up to 12 years. If an abatement is awarded, and the length of any abatement, must be approved by the City Council. The City has established an IDD for the existing industrial park and a number of current businesses have received abatements. This resolution would create IDD 2024-01, encompassing the parcel owned by Profielnorm and allowing them to apply for a tax abatement on their new facility.

Recommended action: Consider approving Resolution 2024-08 to establish Industrial Development District 2024-01.

B. Public Hearing - Special Assessment District 24-01 - Resolution 2024-09 (No. 3)

Resolution 2024-09 (No. 3), is the next step in the Old Orchard project Special Assessment District 24-01. The City will be replacing all utilities and roads in the Old Orchard neighborhood this spring. The project has been awarded, bonds to finance the project have been sold, and the contractor will begin construction on April 1st. Part of this project will provide new sewer service to 57 homes that currently do not have access to city sewer, with a total cost of \$1,155,396.17. Since these 57 homes will be provided with new utilities, the City can assess some amount of this improvement to the property owner.

Recommended action: Consider approving Resolution 2024-09 (No. 3) a determination to proceed with and make the public improvements; a determination of the necessity of the public improvements; approval of the plans and estimate of costs; determination to defray the costs by Special Assessment; final determination of the Special Assessment District and method of apportionment; and directive to the City Clerk to prepare the Special Assessment Roll.

C. DPW- Auction of Truck #18

A new water van was added to the fleet this year. A decision was made to decommission Truck #18, due to extensive rust and generally poor condition. This vehicle is best suited for sale at auction, with a minimum bid set at \$2,500.00

Recommended action: Consider approving the sale of Truck #18 at auction.

D. Resolution 2024-10 – Social District Permit for Tenth Street, INC

Michigan Public Act 124 of 2020 was signed into law on July 1, 2020 allowing Michigan municipalities to establish Social Districts that allow for Commons Areas where two or more contiguous licensed establishments could sell alcoholic beverages in special cups to be taken into the Commons Areas for consumption. The City of Plainwell submitted a Social District Application along with a Management Plan, which was accepted and placed on file with the Michigan Liquor Control Commission in December of 2023.

Recommended action: Consider approving Resolution 2024-10, which states that the application from Tenth Street, INC for a Social District Permit is recommended by City Council for consideration and approval by the Michigan Liquor Control Commission.

E. DPS – Purchase of Patrol Rifles from Next Level Armament

The City's current rifles are from late 1960s and early 1970s and are on loan from the military through the Law Enforcement Support Office (LESO). These rifles must be maintained and inventoried, and replacement parts can take weeks or months to source. The new rifle purchase would be an employee purchase plan through the department, using City funds for a substantial savings. The City will be reimbursed by individual officers through payroll deduction. When the rifle has been fully paid for, it becomes the property of the purchasing officer, and ownership will be signed over. Officers may carry the weapon while on duty. Ownership increases upkeep compliance and allows for customization. Purchasing from the same supplier increases weapon familiarity amongst officers in the event of an emergency.

Recommended action: Consider approving the purchase of nine new rifles from Next Level Armament for \$10,790.00. The purchase price will be reimbursed by payroll deduction.

F. DPS – Purchase of MSA SCBA Air Cylinders

The City's current MSA SCBA air cylinders were manufactured in June 2009. The cylinders have a 15-year service life, and can no longer be hydrostatically tested after June 2024. SCBA cylinders allow firefighters to have respirable air in unsafe breathing environments. A SCBA cylinder failure could result in loss of life. As the current cylinder inventory can no longer be hydrostatically tested for safety, they need to be replaced. In order to keep the current equipment, a bid from an MSA SCBA cylinder preferred vendor was sought.

Recommended action: Consider approving the purchase of 36 new MSA SCBA cylinders from MacQueen Emergency for \$37,680.00 plus shipping.

G. DPS – Sale of scrap metal

The old firehose connectors and hardware are made of aluminum and brass, and can be sold for scrap. More scrap metal was discovered during the clean out of the mezzanine.

Recommended action: Consider authorizing the DPS to sell scrap metal from old fire hose connectors and hardware as well as scrap found while cleaning out the mezzanine.

Reminder of Upcoming Meetings

- March 12, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- March 14, 2024 – Plainwell Parks & Trees – 5:00pm
- March 20, 2024 – Plainwell Planning – 6:30pm
- **March 25, 2024 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- None