

**MINUTES**  
**Plainwell City Council**  
**June 28, 2021**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 06/14/2021 regular meeting and the Council Minutes of the 06/21/2020 special meeting. On voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments:  
**Added Item 10g to Amend a Notice of Public Hearing for a proposed Act 425 Conditional Land Transfer Agreement.**
9. Mayor's Report:  
Mayor Keeler reported a complete City Manager evaluation with all good marks. City Manager Wilson thanked Council and staff for their support.
10. Recommendations and Reports:
  - A. Clerk Kelley reported having communicated with four (4) board members on various Boards and Commissions, each of whose term expires on June 30. Each member expressed desire to continue serving. The Mayor reviewed the list and has recommended re-appointment of each member, as presented, subject to City Council confirmation.  
**A motion by Steele, seconded by Overhuel, to confirm the Mayor's appointment of four (4) citizens to various Boards & Commissions effective July 1, 2021 as presented. On a voice vote, all voted in favor. Motion passed.**
  - B. Superintendent Nieuwehnhuis provided a quote from M&K Truck Centers for repairs to Truck 12. He reported that Martin Spring and Power Automotive had already looked at the truck, but were unable to provide a quote for repairs. This truck is used in the leaf pickup, paving and snow plowing operation.  
**A motion by Keeney, seconded by Wisnaski, to approve the quote from M&K Truck Centers for \$8,242.45 for repairs to Truck 12. On a roll call vote, all voted in favor. Motion passed.**
  - C. Treasurer Kelley presented several budget amendments to account for 2020/2021 projects previously approved but not accounted for in the budget, and for changes to cost distributions.  
The City of Plainwell is an equal opportunity employer and provider

**A motion by Steele, seconded by Overhuel, to approve the 2020/2021 Budget Amendments as presented. On a roll call vote, all voted in favor. Motion passed.**

- D. Treasurer Kelley presented a schedule of fines and fees for the upcoming 2021/2022 Budget Year with no recommended changes from the prior year.

**A motion by Wisnaski, seconded by Steele, to adopt Resolution 2021-09 for the 2021/2022 Fines and Fees and asked staff to review the listing to confirm that costs are being covered. On a voice vote, all voted in favor. Motion passed.**

- E. **A motion by Steele, seconded by Overhuel, to open a Public Hearing at 7:14pm for the 2021/2022 Plainwell City Budget. On a voice vote, all in favor. Motion passed.**

City Manager Wilson presented the 2021/2022 Plainwell City Budget showing the revenues and expenditures for all funds city-wide, specifically identifying challenges faced by the Solid Waste, Water and Motor Pool Funds. This budget reflects reinstatement of non-furloughed work schedules. He reported capital projects recommend, including a 3<sup>rd</sup> dump truck to streamline the paving operation, and discussed upcoming projects to be included in a later bond request.

*One citizen asked questions about the comparative financial situations with Otsego City and asked about the history of taxable values when the Mill was operational.*

**A motion by Steele, seconded by Overhuel, to close the Public Hearing at 7:41pm. On a voice vote, all in favor. Motion passed.**

**A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2021-10 for the General Fund Appropriations for the 2021/2022 Plainwell City Budget. On a roll call vote, all voted in favor. Motion passed.**

**A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2021-11 for the Special and Operating Funds Appropriations for the 2021/2022 Plainwell City Budget. On a roll call vote, all voted in favor. Motion passed.**

- F. Treasurer Kelley presented a listing of confirming and blanket purchase orders for approval for Fiscal Year 2022. He explained that the city has ongoing contracts requiring purchase orders, and routinely works with preferred and sole-source vendors where sometimes individual purchases would exceed \$1,000 requiring a purchase order. Using blanket purchase orders allows the department to efficiently approve purchases without delays writing purchase orders.
- A motion by Wisnaski, seconded by Steele, to approve 31 confirming and blanket purchase orders for Fiscal Year 2022 as presented. On a roll call vote, all in favor. Motion passed.**
- G. Clerk Kelley reminded Council that it set a July 26, 2021 public hearing to consider the Act 425 Agreement with Gun Plain Township. There is a 30-day comment period required before action can be taken on the 425 Agreement. The Clerk misunderstood and thought the 30-day period related to the notice of the public hearing, but it actually applies to the time after the public hearing. The miscommunication was corrected by the City Attorney who recommends Council to amend the Notice of Public Hearing to be held on July 12, 2021 instead, with notices to be distributed by the Clerk as required.
- A motion by Steele, seconded by Keeney, to amend the Notice of Public Hearing to July 12, 2021 to consider the Act 425 Conditional Land Transfer Agreement, rescinding the July 26, 2021 Public**

Hearing, and to direct the City Clerk to publish and distribute all Notices related to the approved action. On a voice vote, all voted in favor. Motion passed.

11. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the May 2021 Public Safety Report and the May 2021 Water Renewal Report. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$300,148.91 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Personnel Manager Lamorandier reported training staff her job duties and announced a new baby arrival for one of the administrative staff!

Superintendent Nieuwenhuis reported staff dealing with more than 6" of rain recently received!

Community Development Manager Siegel reported that there are 161 businesses in Plainwell, including 61 in the Downtown District and 37 in the Industrial Park. She reported working on a Michigan Gas Utility Grant for wayfinding signs. She noted working with the City Planner for a food truck regulation and permits.

Director Bomar reported the apprehension of the perpetrator of a recent break-in at the Presbyterian Church.

Clerk/Treasurer Kelley reports 2021 Summer Property Tax Statements will be mailed on Wednesday, June 30 as well as utility bills. He noted working on setting up for the new budget year and evaluating election law changes.

City Manager Wilson reported the City will take possession of the William Crispe Community House on July 1, with associated costs of insurance, utilities and maintenance. He noted that the city will make every effort to remain true to the history of the building. He thanked Council once again for their evaluation.


15. Council Comments:

Councilmember Wisnaski reported about 40 cars at the June 21, 2021 Dean's Car Cruise and that there was good public safety presence. He noted one semi-truck struggled to negotiate the left turn from Oak to Sherwood. Superintendent Nieuwenhuis reported additional signage for appropriately detouring traffic.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:27 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL  
July 12, 2021  
  
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Brian Kelley, City Clerk