

# City of Plainwell



Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Todd Overhuel, Council Member  
Roger Keeney, Council Member  
Randy Wisnaski, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

### Plainwell City Council

Monday, June 10, 2024 - 7:00PM

### Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 05/28/2024 Regular Meeting
6. General Public Comments
7. County Commissioner Report
8. Agenda Approval
9. Mayor’s Report
10. Recommendations and Reports:

**A. USA Earthworks LLC Pay Application #2 – Old Orchard Project**

Council will consider approving Pay Application #2 for USA Earthworks LLC in the amount of \$354,384.85 for work performed on the Old Orchard Project.

11. **Communications:** The May Investment and Fund Balance Reports and the May Water Renewal Report
12. **Accounts Payable - \$100,142.84**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer

**MINUTES**  
**Plainwell City Council**  
**May 28, 2024**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Invocation: None.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 05/13/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda approval:  
**A motion by Steele, seconded by Keeney, to approve the Agenda for the May 28, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. Finance Director/Treasure Kelley discussed the draft BRA/DDA/TIFA budget for fiscal year 2024/2025.  
**A motion by Overhuel, seconded by Keeney, to approve the draft 2024/2025 BRA/DDA/TIFA budget as presented. On a roll call vote, all voted in favor. Motion passed.**
  - B. Finance Director/Treasure Kelley discussed setting a required Public Hearing concerning the 2024/2025 City Budget.  
**A motion by Keeney, seconded by Wisnaski, to set a Public Hearing for June 24, 2024 at 7pm to consider and adopt the 2024/2025 City Budget. On a roll call vote, all voted in favor. Motion passed.**
  - C. City Manager Lakamper discussed a PFAS Settlement Agreement the City is participating in.  
**A motion by Keeney, seconded by Wisnaski, to authorize the City of Plainwell's participation in the 3M/Dupont Class Action Settlement, and to authorize the City Manager to take all necessary steps to effectuate the settlement. On a voice vote, all in favor. Motion passed.**
  - D. City Manager Lakamper discussed two change orders for the Old Orchard Project.  
**A motion by Wisnaski, seconded by Keeney, to approve Change Orders 1 and 2 for Old Orchard Neighborhood Sanitary Sewer Extension and Water Main Upgrades. On a roll call vote, all voted in favor. Motion passed.**
11. Communications:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the April 2024 DPS Council report, the draft 5/14/24 BRA/DDA/TIFA meeting minutes, the draft 5/15/24 Planning Commission meeting minutes and the draft**

5/16/24 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

**A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$302,935.40 for payment of same. On a roll call vote, all voted in favor. Motion passed.**

13. Public Comments: None.

14. Staff Comments:

Treasurer/Finance Director Kelley stated that he continues to focus on the budget.

Personnel Coordinator Kersten stated that the open position at Public Safety had been filled. Insurance open enrollment begins in June, with changes taking effect in August.

Superintendent Nieuwenhuis said that City flowers and hanging baskets will be finished this week. He stated that the meeting today concerning the Old Orchard Project went well.

Community Development Manager Siegel stated that the Farmer's Market has several new vendors, and is Thursdays from 3pm – 6:30pm. She is working on Redevelopment Ready requirements which are due in January. The lead abatement project on the Old Mill buildings is complete. She is applying for a 50k grant through T-Mobile to for the fire pit at Brook's Plaza.

Superintendent Pond stated that both clarifying drives need new bearings. The drives are ~20 years old.

Clerk Leonard shared that she is attending several training events next month.

Manager Lakamper shared that there are plans for a kayak launch to be installed at Darryl Park, though there are some land ownership challenges to address first. The prior lead abatement contractor has agreed to reduce their fee. Acceptance of the offer requires Council approval.

15. Council Comments:

Mayor Pro Tem Steele asked where funding to repair or replace the City Clock was coming from.

Council member Keeney said that the Old Orchard Project is going well. He walks the neighborhood daily, and has heard less complaints recently.

16. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:34 PM. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
JoAnn Leonard  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
June 10, 2024

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JoAnn Leonard, City Clerk



## “The Island City”

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager  
FROM: Brian Kelley, Finance Director / City Treasurer  
DATE: June 7, 2024  
SUBJECT: USA Earthworks LLC Pay Application #2 – Old Orchard Project

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**SUGGESTED MOTION:** I motion to approve Pay Application #2 for USA Earthworks LLC in the amount of \$354,384.85 for work on the Old Orchard Project.

**BACKGROUND INFORMATION:** On December 28, 2023, City Council approved a bid from USA Earthworks LLC for water/sewer/street improvements in the Old Orchard neighborhood. The work began on April 1, 2024 and will continue through the summer. USA Earthworks will submit pay applications monthly.

**ANALYSIS:** Pay Application #1 was approved on May 13, 2024. Pay Application #2 was received on May 31, 2024. The city’s engineering firm, Fleis & Vandenbrink, has reviewed the application and recommends approval and payment of the \$354,385.85 outlined in the Pay Application. City Administration has reviewed the application and concurs with the recommendation to pay.

It is recommended that City Council approve Pay Application #2.

**BUDGET IMPACT:** The project has been budgeted for and proceeds from the sale of bond are available to make payment.



Progress Estimate - Unit Price

Owner: City of Plainwell

Engineer: Fleis & Vandenbrink

Contractor: USA Earthworks LLC

Project: Old Orchard Neighborhood Sanitary Sewer Extension and Water Main Upgrades

Engineers Project Number 852650

Application 2

From 4/19/2024 to 5/17/2024

Application Date 5/24/2024

Original Bid with Original Quantities (quantity changes in bold)		Pay App 5/24		Complete to date		Percent Complete	Balance to Finish
1	LSum	1	\$ 94,012.00	\$	-	0.5	\$ 47,006.00
1	General Conditions, Bonds, and Insurance, Max 10%	1	\$ 94012.00	\$	-	0.5	\$ 47,006.00
2	Pre-Construction Video Survey	1	\$ 2725.00	\$	-	1	\$ 2,725.00
3	Clearing	<b>0.5</b>	\$ 18150.00	\$	5,445.00	0.3	\$ 5,445.00
4	Tree, Rem, 6 inch to 18 inch	7	\$ 550.00	\$	-		\$ 3,850.00
5	Curb & Gutter, Rem	110	\$ 20.50	\$	1,640.00	80	\$ 1,640.00
6	Concrete Drive, Rem	800	\$ 10.00	\$	-		\$ 8,000.00
7	Culv, Rem, Less Than 24 inch	5	\$ 700.00	\$	-		\$ 3,500.00
8	Subgrade Undercutting, Type II	100	\$ 29.25	\$	-		\$ 2,925.00
9	Subbase, CIP	6,800	\$ 18.00	\$	-		\$ 122,400.00
10	Aggregate Base, 8 inch	21,000	\$ 8.67	\$	-		\$ 182,070.00
11	Maintenance Gravel	450	\$ 3.00	\$	-		\$ 1,350.00
12	Approach CI I, 6 inch	3,300	\$ 11.75	\$	-		\$ 38,775.00
13	Approach CI II, 6 inch	290	\$ 19.00	\$	-		\$ 5,510.00
14	Culiv End Sect, 12 inch	10	\$ 458.50	\$	-		\$ 4,585.00
15	Culiv, HDPE, 12 inch	100	\$ 29.75	\$	-		\$ 2,975.00
16	Culiv, Conc, 12 inch	30	\$ 57.50	\$	-		\$ 1,725.00
17	Dr Structure Cover, Adj	10	\$ 1100.00	\$	-		\$ 11,000.00
18	HMA Surface, Rem	23,000	\$ 1.00	\$	6,600.00	11734	\$ 11,734.00
19	Roadway Grading	73.0	\$ 1246.00	\$	-		\$ 90,958.00
20	HMA, 5EL	3,700	\$ 101.00	\$	-		\$ 373,700.00

21	HMA Approach	Ton	600	\$ 132.00	\$ 79,200.00			\$ -		\$ -	0.00%	\$ 79,200.00
22	Driveway Nonreinf, Conc, 6 inch	Syd	670	\$ 80.00	\$ 53,600.00			\$ -		\$ -	0.00%	\$ 53,600.00
23	HMA Valley Gutter	Ft	200	\$ 2.25	\$ 450.00			\$ -		\$ -	0.00%	\$ 450.00
24	HMA Spillway	Ea	1	\$ 550.00	\$ 550.00			\$ -		\$ -	0.00%	\$ 550.00
25	Curb and Gutter, Conc, Det F4	Ft	110	\$ 40.00	\$ 4,400.00			\$ -		\$ -	0.00%	\$ 4,400.00
26	Traffic Control	Lsum	1	\$ 26008.00	\$ 26,008.00			\$ -	0.6	\$ 15,604.80	60.00%	\$ 10,403.20
27	Surface Restoration	Syd	19,338	\$ 7.25	\$ 140,200.50			\$ -		\$ -	0.00%	\$ 140,200.50
28	Monument Box Preservation	Ea	8	\$ 2000.00	\$ 16,000.00			\$ -		\$ -	0.00%	\$ 16,000.00
29	Monument Box	Ea	8	\$ 500.00	\$ 4,000.00			\$ -		\$ -	0.00%	\$ 4,000.00
30	Trench Undercut and Backfill	Cyd	250	\$ 31.00	\$ 7,750.00			\$ -		\$ -	0.00%	\$ 7,750.00
31	Post, Mailbox	Ea	15	\$ 125.00	\$ 1,875.00			\$ -		\$ -	0.00%	\$ 1,875.00
32	Water Main, 6 inch	Ft	210	\$ 68.00	\$ 14,280.00	47		\$ 3,196.00	75	\$ 5,100.00	35.71%	\$ 9,180.00
33	Water Main, 8 inch	Ft	7,900	\$ 71.00	\$ 560,900.00	3752		\$ 266,392.00	4525	\$ 321,275.00	57.28%	\$ 239,625.00
34	Water Service, 1 inch	Ft	3,300	\$ 26.00	\$ 85,800.00			\$ -		\$ -	0.00%	\$ 85,800.00
35	45 Deg Bend, 6 inch	Ea	12	\$ 790.00	\$ 9,480.00		1	\$ 790.00	1	\$ 790.00	8.33%	\$ 8,690.00
36	11.25 Deg Bend, 8 inch	Ea	5	\$ 869.00	\$ 4,345.00		3	\$ 2,607.00	3	\$ 2,607.00	60.00%	\$ 1,738.00
37	22.5 Deg Bend, 8 inch	Ea	5	\$ 885.00	\$ 4,425.00		2	\$ 1,770.00	2	\$ 1,770.00	40.00%	\$ 2,655.00
38	45 Deg Bend, 8 inch	Ea	45	\$ 888.00	\$ 39,960.00		21	\$ 18,648.00	28	\$ 24,864.00	62.22%	\$ 15,096.00
39	8 inch x 8 inch x 6 inch Tee	Ea	12	\$ 1067.00	\$ 12,804.00		5	\$ 5,335.00	5	\$ 5,335.00	41.67%	\$ 7,469.00
40	8 inch x 8 inch x 8 inch Tee	Ea	7	\$ 1120.00	\$ 7,840.00		2	\$ 2,240.00	4	\$ 4,480.00	57.14%	\$ 3,360.00
41	8 inch Cross	Ea	2	\$ 1362.00	\$ 2,724.00		2	\$ 2,724.00	2	\$ 2,724.00	100.00%	\$ -
42	Connect to Existing Water Main	Ea	7	\$ 1435.00	\$ 10,045.00		1	\$ 1,435.00	1	\$ 1,435.00	14.29%	\$ 8,610.00
43	Corp Stop, Curb Stop & Box, 1 inch	Ea	110	\$ 760.00	\$ 83,600.00			\$ -		\$ -	0.00%	\$ 83,600.00
44	Cut and Plug Existing Water Main	Ea	5	\$ 1255.00	\$ 6,275.00			\$ -		\$ -	0.00%	\$ 6,275.00
45	Gate Valve & Box, Remove	Ea	20	\$ 400.00	\$ 8,000.00			\$ -		\$ -	0.00%	\$ 8,000.00
46	Gate Valve & Box, 6 inch	Ea	12	\$ 1793.00	\$ 21,516.00			\$ -		\$ -	0.00%	\$ 21,516.00

47	Gate Valve & Box, 8 inch	Ea	26	\$ 2350.00	\$ 61,100.00	11	\$ 25,850.00	13	\$ 30,550.00	50.00%	\$ 30,550.00
48	Hydrant	Ea	12	\$ 6654.00	\$ 79,848.00	5	\$ 33,270.00	6	\$ 39,924.00	50.00%	\$ 39,924.00
49	Remove Hydrant	Ea	11	\$ 1090.00	\$ 11,990.00		\$ -		\$ -	0.00%	\$ 11,990.00
50	Water Service, Connect	Ea	110	\$ 229.00	\$ 25,190.00		\$ -		\$ -	0.00%	\$ 25,190.00
51	Clean and Televis Ex San Sewer	Ea	1	\$ 10000.00	\$ 10,000.00		\$ -		\$ -	0.00%	\$ 10,000.00
52	Abandon and Fill Ex San Sewer	Ea	1	\$ 10044.00	\$ 10,044.00		\$ -		\$ -	0.00%	\$ 10,044.00
53	San Sewer, 8 inch	Ft	3,992	\$ 94.00	\$ 375,248.00		\$ -	293	\$ 27,542.00	7.34%	\$ 347,706.00
54	San Sewer, 10 inch	Ft	80	\$ 119.00	\$ 9,520.00		\$ -		\$ -	0.00%	\$ 9,520.00
55	San Sewer Horizontal Directional Drill, 10 inch	Ft	0	\$ 450.00	\$ -		\$ -		\$ -	#DIV/0!	\$ -
56	Sanitary Lateral, 6 inch	Ft	2,286	\$ 61.00	\$ 139,446.00		\$ -	165	\$ 10,065.00	7.22%	\$ 129,381.00
57	Dr Structure Tap, Sanitary, 8 inch	Ea	2	\$ 1000.00	\$ 2,000.00		\$ -	1	\$ 1,000.00	50.00%	\$ 1,000.00
58	Dr Structure Tap, Sanitary, Drop, 8 inch	Ea	1	\$ 3163.00	\$ 3,163.00		\$ -		\$ -	0.00%	\$ 3,163.00
59	San MH, 48 inch Dia	Ea	20	\$ 4715.00	\$ 94,300.00		\$ -	1	\$ 4,715.00	5.00%	\$ 89,585.00
60	Wye, 8 inch x 6 inch	Ea	60	\$ 472.00	\$ 28,320.00		\$ -	6	\$ 2,832.00	10.00%	\$ 25,488.00
61	Remove and Replace Chain Link Fence and Gate	Ft	80	\$ 47.50	\$ 3,800.00		\$ -		\$ -	0.00%	\$ 3,800.00
62	5' x 6' Chain Link Fence Gate	Ea	1	\$ 570.00	\$ 570.00		\$ -		\$ -	0.00%	\$ 570.00
63	Remove Existing Shed	Ea	1	\$ 3500.00	\$ 3,500.00		\$ -		\$ -	0.00%	\$ 3,500.00
64	Soil Erosion and Sedimentation Control	LSum	1	\$ 32000.00	\$ 32,000.00		\$ -		\$ -	0.00%	\$ 32,000.00
CO1-1	Wye, 8 inch x 6 inch, cut in	Ea	2	\$ 2,200.00	\$ 4,400.00		\$ -		\$ -	0.00%	\$ 4,400.00
CO2-1	Mobilization for Directional Drill	LSum	1	\$ 15,818.94	\$ 15,818.94	1	\$ 15,818.94	1	\$ 15,818.94	100.00%	\$ -
CO2-2	Haul / Handle Soils (LM)	Cyd	4883	\$ 11.24	\$ 54,884.92		\$ -		\$ -	0.00%	\$ 54,884.92
CO2-3	Manhole Base, 48 inch	Ea	3	\$ 1,924.00	\$ 5,772.00		\$ -		\$ -	0.00%	\$ 5,772.00
				Total of All Unit Price Bid Items:			\$ 393,760.94		\$ 586,981.74	18.57%	\$ 2,574,350.62



## Investment Activity Report



“The Island City”

### City of Plainwell

Investment Portfolio Detail - Unaudited

at: 05/31/2024

#### Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2024.06.03 19:33:20 -04'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$3,506,493	\$16,271.48	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		5.39%	
2	365-Day CD	N/A	\$90,270	\$1,110.22	First National Bank	Doug Johnson - 616.538.6040	11/16/2023	11/16/2024	5.05%	169
3	12-month CD	N/A	\$53,291	\$223.06	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	175
4	12-month CD	N/A	\$53,291	\$223.06	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	175
5	179-Day CD	N/A	\$26,497	-\$10.89	Horizon Bank	Karen Poff 833.729.0887	04/22/2024	10/18/2024	5.06%	140
6	180-Day CD	N/A	\$237,713	\$897.92	Northstar Bank	Julie Smith - 810.329.7104	03/31/2024	09/30/2024	4.55%	122
7	730-Day CD	N/A	\$260,912	\$582.00	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2022	06/09/2024	2.75%	9
8	435-Day CD	N/A	\$66,320	\$0.00	First National Bank	Doug Johnson - 616.538.6040	04/05/2023	06/13/2024	4.33%	13
9	13-month CD	N/A	\$172,420	\$640.73	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	152
10	13-month CD	N/A	\$10,302	\$38.29	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	152
11	6-month CD	N/A	\$153,843	\$636.80	Horizon Bank	Karen Poff 833.729.0887	05/22/2024	10/19/2024	5.06%	141
12										
13										
14										
15										

Total Investments: \$4,631,350.66      \$20,612.67 = Monthly investment interest

Average Yield: 4.71%

#### Cash Activity for the Month

Cash, beginning of month: \$2,186,300.22

\$1,806.29 = Monthly bank account interest

Cash, end of month: \$1,906,802.76

Cash and Investments, end of month: \$6,538,153.42      \$22,418.96 = Total monthly interest earned

#### Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

**Justin Lakamper**

Digitally signed by Justin Lakamper  
Date: 2024.06.06 11:05:14 -04'00'

\*\* Funds 701 and 703 not included - Trust & Agency

**ESTIMATED CASH BALANCE/FUND BALANCE REPORT**

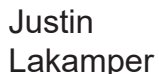
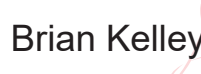
MONTH ENDED: **5/31/2024**  
 % OF FISCAL YEAR: **91.80%**

**\* - Amounts taken from audited financial statements as of June 30, 2023**

\*\* - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

\*\*\* - These amounts are taken directly from the End of Month Financial Statement provided to Council

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	466,673	538,616	3,058,078	2,387,035	1,209,659	1,208,426	3,001,776	79.52%
Major Streets	287,707	183,988	325,485	360,583	148,889	156,592	448,259	80.44%
Local Streets	343,961	338,397	303,591	111,968	530,020	553,594	518,875	21.58%
Solid Waste	22,000	18,626	251,540	193,833	76,333	76,333	224,256	86.43%
Brownfield BRA	141,700	68,836	113,887	200,619	(17,896)	(17,896)	146,493	136.95%
Tax Increment TIFA	149,891	147,581	119,422	59,422	207,581	207,581	74,424	79.84%
Downtown DDA	102,223	100,155	91,629	37,296	154,488	155,957	41,476	89.92%
Stimulus Fund ARPA	410,964	14,044	11,645	364,930	(339,241)	57,679	415,469	87.84%
Revolving Loan	30,592	62,655	30,104	10,000	82,759	50,696	10,000	100.00%
Capital Improvement	62,735	62,735	105,180	84,281	83,634	83,634	116,423	72.39%
Fire Reserve	76,887	76,887	104,333	134,954	46,266	46,266	137,995	97.80%
Airport	43,387	50,958	68,659	78,377	41,240	37,140	78,927	99.30%
Sewer	811,289	783,145	2,713,754	1,503,051	1,993,847	2,007,423	2,597,357	57.87%
Water	264,455	94,318	2,641,345	974,963	1,760,700	1,787,567	3,589,816	27.16%
Motor Pool / Equipment	39,502	32,573	297,106	293,771	35,909	33,183	273,325	107.48%
OPEB**	76,408	76,659	50,369	37,909	89,120	93,978	58,434	64.87%
	<b>3,330,374</b>	<b>2,650,173</b>	<b>10,286,129</b>	<b>6,832,993</b>	<b>6,103,309</b>	<b>6,538,153</b>	<b>11,733,304</b>	<b>58.24%</b>

<b>Justin Lakamper, City Manager</b>	<b>Brian Kelley, Finance Director/Treasurer</b>
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature:  <div style="text-align: right;">                      Justin Lakamper                      Digitally signed by Justin Lakamper                      Date: 2024.06.06 11:05:35 -04'00'                 </div>	Insert Signature:  <div style="text-align: right;">                      Brian Kelley                      Digitally signed by Brian Kelley                      Date: 2024.06.03 19:31:54 -04'00'                 </div>

# Water Renewal

Superintendent: Bryan Pond

May 2024



## Significant Department Actions and Results

The #1 pump at Cushman and the #2 pump at 12th St both were plugged with rags, both were pulled and cleaned.

The drives on the final clarifier both have worn drive bearings. Pricing is about \$4,000 for two and will be ordered, the drives were new in 2003.

The drive on the #1 primary clarifier also has a bearing going out on it and will also be replaced.

The east final clarifier was put into service and the west removed. Primary clarifiers 1 & 5 were put in service and # 3-4 were removed. This will even out the run times for the equipment and keep it exercised.

## Pending Items (including CIP) FY 23/24

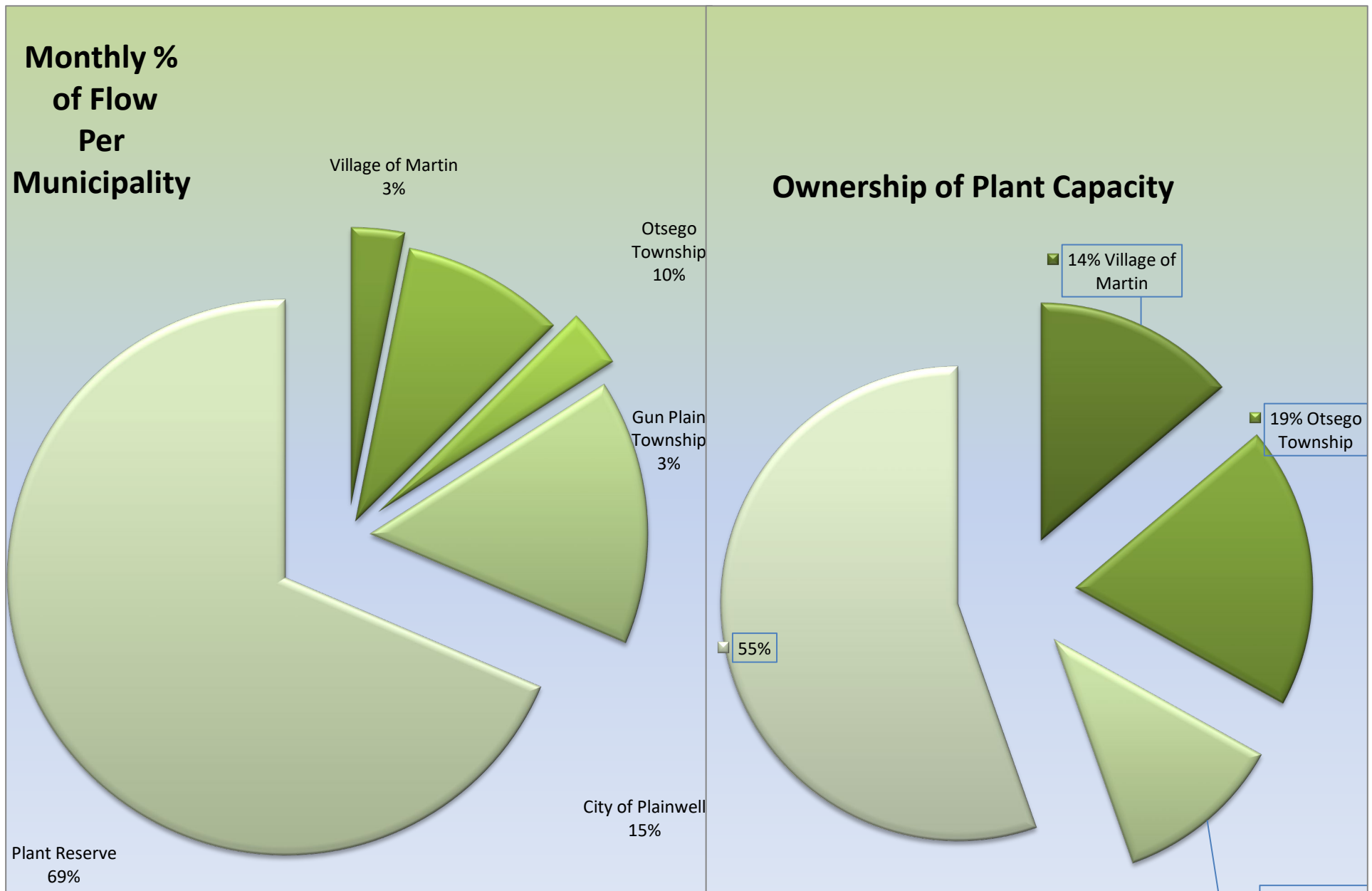
## Expenditure Summary/Issues

		<u>(budgeted)</u>	(completed)
Bio-Bed Replacement		\$55,000	\$28,000
Replace 2003 Meile Labware Washer		\$12,000	\$13,500
Replace three 1980,s roofs			
Boiler Room	\$30,300		
Final Pump Room	\$39,330		
Cushman St	\$40,100	\$109,730	
		\$176,730	<u>\$109,730</u>
			\$151,230

## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
<b>Village of Martin</b>	803,285			
Gun River MH Park	423,000			
US 131 Motor Sports Park	23,430			
<b>Total:</b>	1,249,715			
<b>AVG. DAILY:</b>	43,094	180,000	76%	14%
<b>Otsego Township</b>	3,822,318			
<b>AVG. DAILY:</b>	131,804	250,000	47%	19%
<b>Gun Plain Township</b>	1,052,000			
Ridderman Gas Station	19			
USA Earthworks	2,000			
North Point Church	2,000			
North 10th Street	301,662			
Gores Addition	0			
TOTAL	1,357,681			
<b>AVG. DAILY</b>	0	150,000	100%	12%
<b>City of Plainwell</b>	6231980			
<b>AVG. DAILY:</b>	201031.62	720,000	72%	55%
<b>Avg. Daily Plant Flow from entire service district</b>	0.40			





## State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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**Carbonaceous Biochemical oxygen demand (CBOD-5):**

25 mg/l	15	8.27
---------	----	------

*This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.*

**TOTAL SUSPENDED SOLIDS (TSS):**

30 mg/l	15	11
---------	----	----

*Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.*

**PHOSPHORUS (P):**

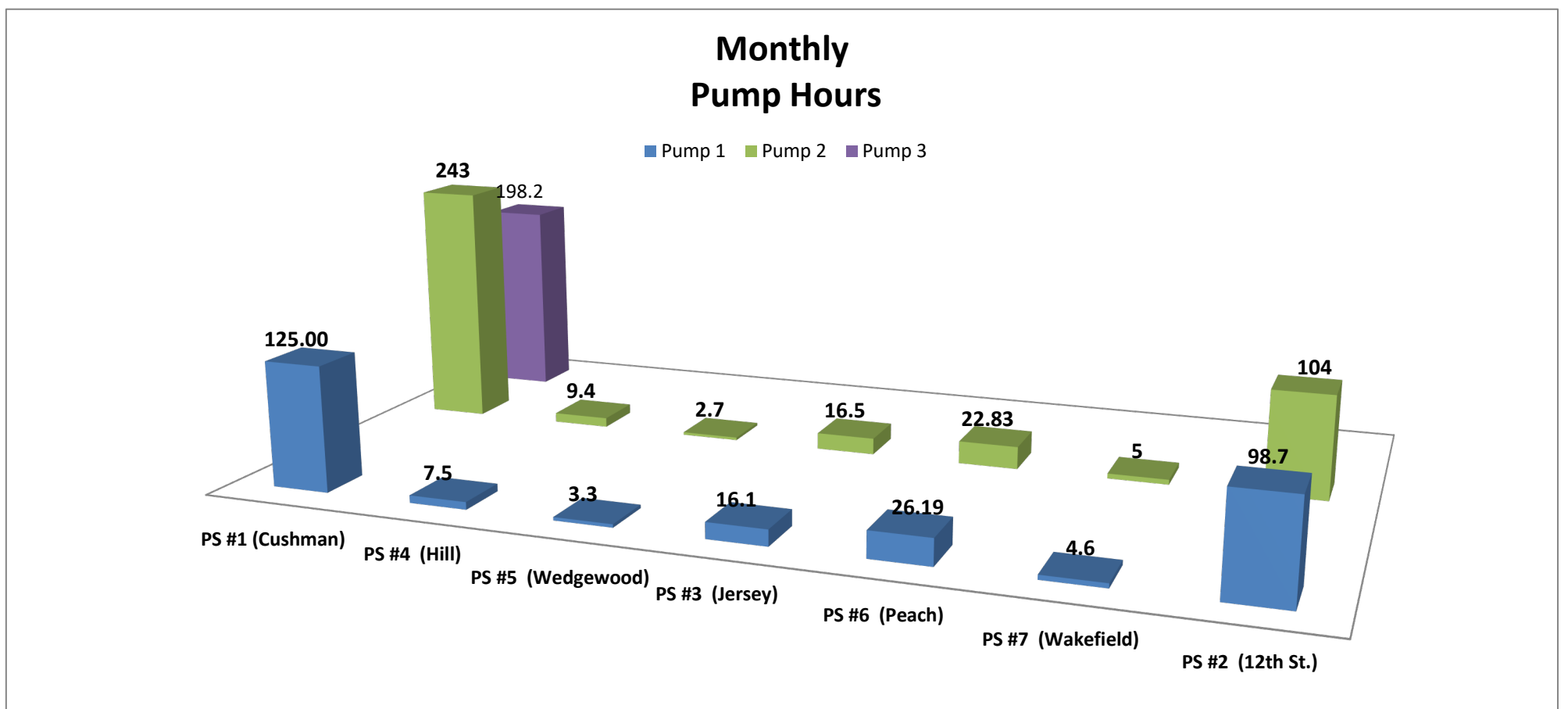
1.0 mg/l	0.45	0.58
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*Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.*

**Total Coliform (COLI):**

200counts/ml	50	2
--------------	----	---

*A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.*



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

06/06/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
INVOICE ENTRY DATES 05/24/2024 - 06/06/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	26968519570524	AIRPORT LANDLINE MAY 2024	131.43
	26968568240524	DPS LANDLINE MAY 2024	131.43
TOTAL FOR: AT&T			262.86
000004	PLAINWELL AUTO SUPPLY INC		
	715517	DPW - DIESEL ALL IN ONE #32	43.09
	715518	DPW - OIL FILTER #20 2016 CHEVY HD AS	8.85
	715564	DPW - FUEL FILTER # 16 2006 INTERNATIONAL JF	29.13
	715573	DPW - SYNTHETIC OIL #20 JF	29.99
	715807	DPW - HOSE END FITTING/HOSE GUARD/WETHERSHIELD	153.48
	715886	DPW - DIESEL CLEANER/ADDITIVE # 19 AB	43.09
	716000	DPW - SPARK PLUGS (2) CHAINSAWS DR	12.58
	716036	DPW - DEF #19 2012 FORD F350 AB	456.99
	716050	DPW - 2.5 DEF #19	31.98
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			809.18
000009	CONSUMERS ENERGY		
	2024.5	MAY 2024 CITY WIDE ELECTRIC	6,075.69
TOTAL FOR: CONSUMERS ENERGY			6,075.69
000010	RIDDERMAN & SONS OIL CO INC		
	175952	DPW - 282GL 5-87 REG 10% EHTANOL	758.29
	175953	DPW - 330GL 30-#2 DYED DIESEL	869.27
	41289	AIRPORT - MOWER GAS	158.34
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,785.90
000013	RATHCO SAFETY SUPPLY INC		
	181550	DPW - SIGN FOR END OF STARR ROAD	68.00
TOTAL FOR: RATHCO SAFETY SUPPLY INC			68.00
000034	VERIZON		
	9964932101	CITY WIDE CELL PHONES 4/24 - 5/23/2024	958.54
	9964932102	EOC/DPS PHONE SERVICES 4/24 - 5/23/2024	152.64
TOTAL FOR: VERIZON			1,111.18
000037	LIFELOC TECHNOLOGIES, INC		
	05/16/2024	Easytab Mouthpiece (250)	85.65
TOTAL FOR: LIFELOC TECHNOLOGIES, INC			85.65

000079	ALLEGAN COUNTY NEWS		
	12307	ADMIN - OLD ORCHARD NOTICES	650.00
TOTAL FOR: ALLEGAN COUNTY NEWS			650.00
-----			
000131	KEVIN CHRISTENSEN		
	2024.6	RETIREE PREMIUMS JUNE 2024 CHRISTENSEN	207.70
TOTAL FOR: KEVIN CHRISTENSEN			207.70
-----			
000133	KALAMAZOO VALLEY COMMUNITY COLLEGE		
	R00000415	DPW/WR - ELECTRICAL SAFETY TRAINING 3/5/2024	1,250.00
TOTAL FOR: KALAMAZOO VALLEY COMMUNITY COLLEGE			1,250.00
-----			
000134	HAROLD ZEIGLER FORD		
	341766	DPS - OIL CHANGE 2023 TAHOE *9122	79.42
TOTAL FOR: HAROLD ZEIGLER FORD			79.42
-----			
000153	FLEIS & VANDENBRINK INC		
	68591	JANUARY 2024 UNSUBMITTED PROFESSIONAL SERVICES	421.75
TOTAL FOR: FLEIS & VANDENBRINK INC			421.75
-----			
000164	ETNA SUPPLY CO INC		
	S105619693.003	DPW - WATER DISTRIBUTION PARTS	315.00
TOTAL FOR: ETNA SUPPLY CO INC			315.00
-----			
000581	FADER EQUIPMENT INC		
	142216	DPW - EDGER/ADAPTER JF	162.96
TOTAL FOR: FADER EQUIPMENT INC			162.96
-----			
000708	CARLETON EQUIPMENT CO.		
	05/07/2024	Bobcat bristles	613.96
TOTAL FOR: CARLETON EQUIPMENT CO.			613.96
-----			
000910	GRAINGER		
	9128927044	ADMIN - NOON WHISTLE TIMER JL/BP	319.12
TOTAL FOR: GRAINGER			319.12
-----			
000943	DIXON ENGINEERING INC.		
	24-0435	DPW - 2024 WATER TOWER INSPECTION	4,450.00
TOTAL FOR: DIXON ENGINEERING INC.			4,450.00
-----			
000947	WYOMING ASPHALT PAVING INC.		
	2024-116	DPW - POTHOLE REPAIR	70.35
	2024-166	DPW - M89 RR TRACKS PATCH	79.80
TOTAL FOR: WYOMING ASPHALT PAVING INC.			150.15
-----			
001413	NCL OF WISCONSIN		



	504191	WR - LAB SUPPLIES BP	794.25
	504192	WR - LAB SUPPLIES BP	283.00
TOTAL FOR: NCL OF WISCONSIN			1,077.25
-----			
001448	PROFESSIONAL CODE INSPECTIONS		
	2024.5	MAY 2024 PERMITS	1,492.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			1,492.00
-----			
001645	ALEXANDER CHEMICAL CORPORATION		
	81804	WR - CYLINDER RENTAL 4/28 - 5/13/2024	37.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			37.00
-----			
001748	REPUBLIC SERVICES		
	0249-008232333	DPW - TWO CONTAINERS & OVERAGE JUNE 2024	381.79
	0249-008232649	WR - TWO CONTAINERS JUNE 2024	316.37
TOTAL FOR: REPUBLIC SERVICES			698.16
-----			
001925	CENTURYLINK		
	692246320	DPS LONG DISTANCE MAY 2024	0.01
TOTAL FOR: CENTURYLINK			0.01
-----			
001947	E-Z TREE TRANSPLANTING INC.		
	102833	DPW - JAPANESE MAPLE (2) MOVED FROM GLENVIEW TC	400.00
TOTAL FOR: E-Z TREE TRANSPLANTING INC.			400.00
-----			
002002	USABLUBOOK		
	INV00376118	WR - BACKUP FERRIC PUMP & TUBING BP	1,713.89
TOTAL FOR: USABLUBOOK			1,713.89
-----			
002116	CHARTER COMMUNICATIONS		
	005584501051424	DPS - PHONE/INTERNET/TV JUNE 2024	297.71
TOTAL FOR: CHARTER COMMUNICATIONS			297.71
-----			
002164	R W MERCER CO.		
	255186	AIRPORT - CARD READER/PUMP SERVICE VW	210.00
TOTAL FOR: R W MERCER CO.			210.00
-----			
002219	CLARK TECHNICAL SERVICES		
	195	CITY WIDE IT SERVICES MAY 2024	1,177.50
TOTAL FOR: CLARK TECHNICAL SERVICES			1,177.50
-----			
002281	HOME DEPOT		
	4014085	DPW - 2X4 (10) BRIDGE ST SIDEWALK REPAIR	74.28
	4014119	DPW - 2X4 (5) BRIDGE ST SIDEWALK REPAIRS	37.14
	5012333	DPW - 1/2" X 100' 125 PSI PE PIPE IRRIGATION N MAIN B	39.00
	5013996	DPW - ADJ DRIPPERS (10) IRRIGATION	35.10
	5014014	DPW - CLAMP/COUPLING/DRIPPERS IRRIGATION	28.02

	5522400	DPW - PEX PIPE CUTTER/PINCH TOOL/ELBOW IRRIGATIO	69.00
	6013877	DPW - PVC/PIPE/COUPLINGS/BUSHINGS IRRIGATION	26.51
	6013902	DPW - POLY CLAMP/ELBOW IRRIGATION	73.14
	6013918	DPW - POLY ELBOW IRRIGATION	16.70
	8012975	DPW - POLY CLAMPS/PIPE IRRIGATION	55.80
	9521451	DPW - CLAMPS/POLY INSERTS IRRIGATION	29.86
TOTAL FOR: HOME DEPOT			484.55
002371	RENEWED EARTH INC		
	32709	DPW - JUNE 2024 COMPOST SITE MANAGEMENT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	1134611	DPW - OIL/FILTERS/BLADES MOWERS 156, 153 AND 73	260.61
	1134673	DPW - FILETER ELEMENT/BLADE MOWER #73	139.68
	1134686	DPW - EXMARK OCD KIT FOR BOBCAT MOWER # 156	548.99
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			949.28
002527	COPS HEALTH TRUST		
	2024.6	JUNE2024 DENTAL/VISION PREMIUMS	1,493.21
TOTAL FOR: COPS HEALTH TRUST			1,493.21
002703	CONTINENTAL LINEN SERVICES INC		
	3902033	DPS RUGS	42.62
	3919498	CH RUGS	46.79
	3919499	DPW RUGS	66.90
	3919500	WR RUGS	29.92
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			186.23
002787	ESPER ELECTRIC		
	32586	WR - TROUBLESHOT/REPLACE BAD PUMP BP	185.00
	32634	WR - TROUBLESHOT VFD/RE PULLED WIRES TO 2 MOTOR	937.22
TOTAL FOR: ESPER ELECTRIC			1,122.22
002793	WQXC FM - FORUM COMMUNICATIONS		
	24050065	DDA - ADVERTISING MARKET (3) SOCIAL DISTRICT (3) DS	48.00
TOTAL FOR: WQXC FM - FORUM COMMUNICATIONS			48.00
003081	GRIFFIN PEST SOLUTIONS INC		
	2529666	DPW - ANNUAL TERMITE PROTECTION	344.00
TOTAL FOR: GRIFFIN PEST SOLUTIONS INC			344.00
004168	SBF ENTERPRISES		
	0139052	UB PRINTING/SUPPLIES JUNE 2024	299.14
	2024.6	UB POSTAGE JUNE 2024	558.30
TOTAL FOR: SBF ENTERPRISES			857.44

004206	MADISON NATIONAL LIFE INSURANCE CO		
	1626930	JUNE 2024 LIFE INSURANCE PREMIUMS	99.80
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			99.80
-----			
004212	BILL HILESKI		
	2024.6	WR - SHOW ALLOWANCE REIMBURSEMENT HILESKI	217.28
TOTAL FOR: BILL HILESKI			217.28
-----			
004785	PRIORITY HEALTH		
	241360004949	JUNE 2024 HEALTH INSURANCE PREMIUMS	22,023.46
TOTAL FOR: PRIORITY HEALTH			22,023.46
-----			
004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2024.06TOWN	RETIREE HEALTH INSURANCE JUNE 2024 - TOWN	302.50
	2024.06WHIT	RETIREE HEALTH INSURANCE JUNE 2024 - WHITNEY	302.50
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			605.00
-----			
004796	SILVERSCRIPT INSURANCE COMPANY		
	2024.06TOWN	RETIREE PRESCRIPTION COVERAGE JUNE 2024 - TOWN	40.40
	2024.06WHIT	RETIREE PRESCRIPTION COVERAGE JUNE 2024 - WHITNEY	40.40
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			80.80
-----			
004803	ARROW ENERGY INC		
	145499	AIRPORT - AVGAS 100LL	7,660.98
TOTAL FOR: ARROW ENERGY INC			7,660.98
-----			
004855	PLAINWELL ACE HARDWARE		
	16768	DPW - HOOKS FOR FLOWER POTS AS	7.77
	16791	DPW - ADJUSTABLE WRENCH MOWER AS	15.99
	16799	DPW - CHALK REEL/CHALK SIDEWALKS AB	28.98
	16803	DPW - COUPLING/NIPPLE BANNER ARMS DR	12.96
	16810	DPW - PICKLEBALL KEYS (20)	71.80
	16812	DPW - 2 GAL GARDEN SPRAYER AB	19.99
	16842	DPW - TRASH BAGS/BOWL CLEANER/TILE CLEANER DR	40.96
	16847	DPW - KEYS (12)/KEY RING CP	44.37
	16848	AIRPORT - SET SCREW/CONDUIT DR	27.95
	16867	DPW - FURNACE FILTERS (4) CP	59.96
	16868	DPW - PLUG CORD/NIPPLE/HEX BRUSH WK	33.94
	16869	DPW - DAWN DISH SOAP AB	4.59
	16872	AIRPORT - PADLOCK/KEY VW	7.18
	16881	DPW - GARBAGE BAGS/TRASH ROUTE SUPPLIES DR	16.99
	16886	DPW - GRASS SEED SIDEWALKS WK	109.99
	16887	DPW - KEY CASE CP	2.69
	16896	DPW - IRRIGATION PARTS/SIDEWALK REPAIR JERSEY WK	55.02
	16899	DPW - IRRIGATION PARTS/SIDEWALK REPAIR JERSEY WK	29.16
TOTAL FOR: PLAINWELL ACE HARDWARE			590.29
-----			

004910	ON DUTY GEAR LLC		
	33548	DPS - ARMOR EXPRESS ID TAGS WELCHER KC	40.00
TOTAL FOR: ON DUTY GEAR LLC			40.00
-----			
004913	JOSEPH CULVER		
	2024.6	DPS - SHOE ALLOWANCE REIMBURSEMENT CULVER	302.06
TOTAL FOR: JOSEPH CULVER			302.06
-----			
005012	UNITED BANK		
	2024.05.29	ACH FEE - UB POSTAGE	7.00
	2024.05.31	ACH FEES (2) - JUNE 1 PAYABLES (RB) AND BANK TRANSFI	14.00
	2024.06.05	ACH FEES (2) - PAYROLL DIRECT DEPOSIT / UB PRENOTES	14.00
TOTAL FOR: UNITED BANK			35.00
-----			
005020	GOOD NEWS PAPER		
	2024.6	MAY/JUNE 2024 FARMERS MARKET ADVERTISEMENT	140.00
TOTAL FOR: GOOD NEWS PAPER			140.00
-----			
005023	VAIRKKO TECHNOLOGIES, LLC		
	26856	MAY 2024 TRAINING COURSE CONTENT	67.80
	26857	MAY 2024 EMPLOYEE TRAINING SOFTWARE	97.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60
-----			
005040	US INTERNET		
	4504609	SECURANCE EMAIL FILTERING 6/14 - 7/13/2024	70.00
TOTAL FOR: US INTERNET			70.00
-----			
005041	EVOQUA WATER TECHNOLOGIES		
	906490352	WR - ODOR CONTROL MAY 2024	200.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			200.00
-----			
005101	PHENOVA INC		
	205336	WR - LAB DMR QA SAMPLE TESTING BP	822.20
TOTAL FOR: PHENOVA INC			822.20
-----			
005125	8X8 INC		
	4445305	CITY WIDE PHONES MAY 2024	628.34
TOTAL FOR: 8X8 INC			628.34
-----			
005128	PLAINWELL REDI MIX		
	052324-316	DPW - WEST BRIDGE SIDEWALK (13.25)	2,242.75
	052924-318	DPW - SIDEWALKS ON FLORAL/JERSEY	1,392.75
TOTAL FOR: PLAINWELL REDI MIX			3,635.50
-----			
005134	W SOULE & COMPANY		
	411430	WR - REPAIR BENT CLARIFIER SCUM ARM BP	6,562.00
TOTAL FOR: W SOULE & COMPANY			6,562.00
-----			

005145	COUNTY OF KENT		
	1804113	AIRPORT - DUMPSTER	51.45
	1804115	DPW - AIRPORT DUMPSTER	43.13
TOTAL FOR: COUNTY OF KENT			94.58
005151	CHULA VISTA GARDEN CLUB		
	20240523	DPW - DONATION 50 AMERICAN HORNBEAM TREES ARB	125.00
TOTAL FOR: CHULA VISTA GARDEN CLUB			125.00
005170	PERCEPTIVE SERVICE & OPERATIONS		
	8665	WR - 12TH ST/CUSHMAN LIFT STATIONS SERVICE CALLS	1,300.00
TOTAL FOR: PERCEPTIVE SERVICE & OPERATIONS			1,300.00
005171	FLYERS ENERGY LLC		
	CFS-3863811	DPS - FUEL FOR POLICE/FIRE VEHICLES 5/31/2024	930.95
TOTAL FOR: FLYERS ENERGY LLC			930.95
005190	CITY OF WAYLAND		
	0000001620	ADMIN - ACCURACY TEST NOTICE	25.72
TOTAL FOR: CITY OF WAYLAND			25.72
999999	S&P GLOBAL RATINGS		
	11469860	ADMIN - ANALYTICAL SERVICES OLD ORCHARD BOND BK	15,000.00
	67086572N	ADMIN - NOTARY BOND VANHOUTEN	55.00
TOTAL FOR: CNA SURETY DIRECT BILL			15,055.00
ALLEGAN TR	ALLEGAN COUNTY TREASURER		
	2024.5	ADMIN - CHARGEBACKS FOR ADMIN FEES BK	155.91
	2024.6.4	ADMIN - MOBILE HOME TAX REMITTANCE 10/23 - 6/2024	1,125.00
TOTAL FOR: ALLEGAN COUNTY TREASURER			1,280.91
CBEFT	HUNTINGTON NATIONAL BANK		
	2024.05	ADMIN - MAY 2024 HUNTINGTON BANK SERVICE FEES - B	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00
CC9999	SUBWAY		
	05/01/2024	Training lunch	21.76
	05/01/2024	Fuel for police vehicle	25.07
	05/01/2024	Parking	27.00
	05/01/2024	Social district signage	157.79
	05/01/2024	Dashboard mount holder	18.98
	05/01/2024	Trash can lids	852.20
	05/02/2024	Holding tank hatch cover repair	1,338.95
	05/05/2024	Election worker snacks	17.63
	05/06/2024	Monthly subscription	52.00
	05/07/2024	Election worker meal	156.15

	05/07/2024	Election worker snacks	12.99
	05/07/2024	Sidewalk forms	74.00
	05/07/2024	Sidewalk forms	159.90
	05/10/2024	Door hangers Old Orchard	138.85
	05/19/2024	Duo Essentials monthly	30.00
TOTAL FOR: DUO SECURITY			<u>3,083.27</u>

COPEFT	CITY OF PLAINWELL		
	2024.06	JUNE 2024 CITY UTILITY BILLS FOR MAY 2024 USAGE	1,462.07
TOTAL FOR: CITY OF PLAINWELL			<u>1,462.07</u>

REFUND UB	PERRY, MARK		
	05/31/2024	UB refund for account: 03-00038300-02	220.06
TOTAL FOR: PERRY, MARK			<u>220.06</u>

TOTAL - ALL VENDORS 100,142.84

**INVOICE AUTHORIZATION**

**Person Compiling Report**

**I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.**

Insert Signature:

**Roxanne  
Branch**

Digitally signed by Roxanne Branch  
Date: 2024.06.06  
12:00:24 -04'00'

**Brian Kelley, Finance Director/Treasurer**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2024.06.06  
12:50:28 -04'00'

**Bryan Pond, Water Renewal Plant Supt.**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Bryan Pond**

Digitally signed by Bryan Pond  
Date: 2024.06.06  
14:54:15 -04'00'

**Kevin Callahan, Public Safety Director**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Kevin A  
Callahan**

Digitally signed by Kevin A Callahan  
Date: 2024.06.06  
14:01:28 -04'00'

**Bob Nieuwenhuis, Public Works Supt.**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Robert  
Nieuwenhuis**

Digitally signed by Robert Nieuwenhuis  
Date: 2024.06.07  
08:34:51 -04'00'

**Justin Lakamper, City Manager**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Justin  
Lakamper**

Digitally signed by Justin Lakamper  
Date: 2024.06.06  
12:13:59 -04'00'

## Reports & Communications:

### A. USA Earthworks LLC Pay Application #2 – Old Orchard Project

On December 28, 2023, City Council approved a bid from USA Earthworks LLC for water/sewer/street improvements in the Old Orchard neighborhood. The work began on April 1, 2024 and will continue through the summer. USA Earthworks will submit pay applications monthly.

**Recommended action:** Consider approving Pay Application #2 for USA Earthworks LLC in the amount of \$354,384.85 for work on the Old Orchard Project.

### Reminder of Upcoming Meetings

- June 11, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- June 13, 2024 – Plainwell Parks & Trees – 5:00pm
- June 19, 2024 – Plainwell Planning – 6:30pm
- **June 24, 2024 – Plainwell City Council – 7:00pm**

### Non-Agenda Items / Materials Transmitted

- None

**Agenda Subject to Change**

**Note: All public comment limited to two minutes, when recognized please rise and give your name and address.**

Plainwell is an equal opportunity provider and employer