

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, June 22, 2020 7:00PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary** – June 8, 2020 Regular Meeting & June 18, 2020 Special Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Board and Commission Appointment Listing**

Council will consider confirming the Mayor’s appointment of 6 citizens/business owners to various Boards and Commissions effective July 1, 2020.
 - B. **Actuarial Services Contract**

Council will consider approving a professional services quote from Watkins Ross PC in the amount of \$4,200.00 for actuarial services for the city’s Other Post-Employment Benefits Plan.
 - C. **2019/2020 Budget Amendments**

Council will consider approving 2019/2020 budget amendments as presented.
 - D. **Resolution 2020-14 – Approved Depositories for 2020**

Council will consider adopting the resolution listing the approved depositories for city funds.
 - E. **Resolution 2020-15 – Fines and Fees Fiscal Year 2021**

Council will consider adopting Resolution 2020-15 for general fines and fees effective July 1, 2020.
 - F. **Public Hearing – 2020/2021 City Budget Adoption**

Council will hold a Public Hearing for consideration of the 2020/2021 Plainwell City Budget and consider adopting Resolution 2020-16 General Appropriations and Resolution 2020-17 Special & Operating Funds Appropriations for the 2020/2021 Plainwell City Budget.
11. **Communications:** The January through May 2020 DDA/BRA/TIFA Board Minutes, the May 2020 Public Safety Report and the May 2020 Water Renewal Report.
12. **Accounts Payable - \$86,842.14**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

The Island City
Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
June 8, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM on the Zoom Virtual Meeting Application.
2. Invocation was given by Terry Steele.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Keeney, seconded by Wisnaski, to accept and place on file the Council Minutes and Summary of the 05/26/2020 regular meeting and the Minutes of the 05/29/2020 and the 06/02/2020 special meetings. On voice vote, all voted in favor. Motion passed.
6. Public Comments: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. City Manager Wilson reported a necessary modification to a 2006 Wastewater Treatment Service Agreement with the Village of Martin. The Village wishes to upgrade its infrastructure and seeks USDA funding, which requires the city's agreement with the Village be amended to match the terms of the USDA funding. Additionally, the city wishes to assign an easement to the Village for a property included in previous agreements in which the city no longer has a vested involvement.
A motion by Overhuel, seconded by Keeney, to approve an amendment to the 2006 Wastewater Treatment Service Agreement with the Village of Martin regarding the length of the agreement, and to assign an easement the Village. On a voice vote, all in favor. Motion passed.
 - B. Superintendent Pond reported necessary repairs to the plant's blowers, which run 24 hours per day. The repairs need to be done by factory-trained specialists to maintain the warranty and to certify correct technical specifications.
A motion by Wisnaski, seconded by Keeney, to approve a sole-source repair to check alignment and repair an oil leak in the plan blowers, from Aerzen USA Corporation in the amount of \$5,093.48. On a roll-call vote, all in favor. Motion passed.

- C. City Manager Wilson presented the draft DDA/BRA/TIFA budgets, which were considered by the DDA/BRA/TIFA Board at a budget workshop. The Board recommends approval of the draft budget.
A motion by Wisnaski, seconded by Overhuel, to approve the draft BRA budget.
A motion by Overhuel, supported by Wisnaski, to approve the draft TIFA budget.
A motion by Wisnaski, supported by Keeney, to approve the draft DDA budget.
On roll-call votes for each, all in favor. Motions passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the April 2020 Public Safety Report, and the May 2020 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$61,820.77 for payment of same. On a roll-call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Personnel Manager Lamorandier reported working on keeping up with all the changes.

Superintendent Pond reported roof inspections with no findings.

Community Development Manager Siegel reported the restaurants are opening up and that the Farmers Market opened last week.

Clerk/Treasurer Kelley reported having mailed 294 Absent Voter Ballot Applications to all Automatic Application List voters on Friday, May 29 and asked that ANY registered voter who wishes to vote absentee to contact our office for an application. He reminded everyone that nominating packets are available through the City Clerk's Office for any citizen who is interested in qualifying as a candidate for City Council – the nominations are due back to the Clerk's Office by 4pm on Tuesday, July 21. He reported preparing for the 2020 property tax billings and that he's working with the Manager to finalize the 2020/2021 budget.

City Manager Wilson reported that the Demolition Project is waiting for documents from Melching, SHPO and the Wisconsin Potawatomi Tribe. He also expressed sympathy for the Carten Family, former Council Member Charles "Chuck" Carten recently passed away. Finally, he reported that the DDA Board would consider the resignation of Zelda Schippers from the Board and thanked her for her tireless service.

15. Council Comments:

Councilmember Overhuel encouraged everyone to continue being careful.

16. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 7:33PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
June 22, 2020

Brian Kelley

DRAFT

SUMMARY
Plainwell City Council
June 8, 2020

1. Mayor Keeler called the regular meeting to order at 7:00 PM in Council Chambers on the Zoom Online Meeting Platform.
2. Invocation was given by Terry Steele.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Keeler, Steele, Overhuel, Keeney and Wisnaski. Absent: None.
5. Approved Minutes/Summary of the 05/26/2020 regular meeting, as well as the Minutes from the 05/29/2020 and the 06/02/2020 special meetings.
6. Approved an amendment to the 2006 Wastewater Treatment Service Agreement with the Village of Martin regarding the length of the agreement, and assigned a 1981 easement to the Village.
7. Approved a sole-source repair to check alignment and correct an oil leak in the plant blowers with Aerzen USA Corporation in the amount of \$5,093.48.
8. Approved the draft DDA/BRA/TIFA budgets as presented.
9. Accepted and placed on file the April 2020 Public Safety Report, and the May 2020 Investment and Fund Balance Reports.
10. Approved Accounts Payable for \$61,820.27
11. Adjourned the meeting at 7:33 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES
Plainwell City Council
June 18, 2020

1. Mayor Keeler called the special meeting to order at 6:00 PM in City Hall Council Chambers.
2. Roll Call: Present: Mayor Keeler, Councilmember Overhuel, Councilmember Keeney (left the meeting at 7:01pm) and Councilmember Wisnaski. Absent: Mayor Pro Tem Steele.
3. New Business:

- A. City Manager Wilson presented a draft version of the 2020/2021 City Budget, with the focus on revenue shortfalls due to State Shared Revenue reductions from the recent and ongoing health crisis. There was discussion about cost cutting measures in the budget, including a 6% wage reduction for the City Manager, a 5% wage reduction for Department Head and salaried full-time personnel and furloughs for hourly non-union and DPW staff, plus similar reductions to part-time.

Councilmember Keeney asked why the Manager was taking a larger pay cut. Mayor Keeler noted that the Council should also take a 6% cut, to which all Councilmembers present agreed.

City Manager continued reporting both collective bargaining units will receive their contractual raises, and that none of the Public Safety Officers will be furloughed. He reported that revenue sharing is expected to be down between 15% and 30%, which hits the General Fund. Public Safety costs account for nearly 60% of the General Fund and most of the cuts are coming from the other 40% of the General Fund. There was discussion about shifting part-time Public Safety wages and having the Director and Deputy Director covering for staff shortages in place of the part-time. Council agreed the focus should be on minimizing overtime, where possible, and minimizing part-time wages.

Other areas of the budget were discussed without comment from Council or the public. City Manager Wilson thanked the staff for participating in a challenging budget process.

- B. City Manager Wilson gave Council a summary of a demonstration planned for Friday June 19, 2020.
 - C. City Manager Wilson reported that 20 samples were taken and tested by the State for Lead/Copper as required by permit. 17 of those tests reported "non-detect" results and the other 3 were above limits. The City's review of the result shows that all anecdotal information suggests there is not a lead problem in the water supply, based on 30-plus years' experience showing no lead in the city's infrastructure. Samples from the same water-lines as those that tested positive showed "non-detect", so the city continues to investigate the issue which may involve lead pipes inside individual dwellings.

4. Public Comments: None
5. Council Comments: None
6. Adjournment:

A motion by Wisnaski, seconded by Overhuel, to adjourn the meeting at 7:26 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
June 22, 2020

Brian Kelley, City Clerk

DRAFT

**City of Plainwell
Boards & Commissions
Appointment List
June 2020**

Board of Review

3-year term

Jennifer Loftus

06/2023

DDA/BRA/TIFA Board

4-year term

Paul Rizzo, Rizzo Packaging

06/2024

Jim Turley, Bridge Street Deli

06/2024

Angela Ridgway, Passiflora

12/2020 (completing Zelda Schippers' Term)

Compensation Board

5-year term

Karen Koehn

06/2025

District Library Board

4-year term

Melissa Gelbaugh

06/2024

Current Vacancies

Compensation Commission – 1 vacancy



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager
FROM: Brian Kelley, City Treasurer
DATE: June 19, 2020
SUBJECT: Actuary Services

ACTION RECOMMENDED: The City Council should consider accepting the professional services quote from Watkins Ross, PC for actuarial valuation services for the city's Other Post-Employment Benefit (OPEB) Plan in the amount of \$4,200 for the plan year ended June 30, 2020.

The city currently has several employees who will receive certain benefits upon their retirement. To account for these future payouts, the city is setting aside money in each budget in its Other Post-Employment Benefits (OPEB) Fund. Under current Governmental Accounting Standards Board (GASB) guidelines, the city is required to update its valuation of the OPEB plan every three years. The most recent valuation was conducted as of June 30, 2016, updated in 2018 and 2019, by Watkins Ross, PC, a professional services firm in Grand Rapids specializing in these types of valuations. Watkins Ross PC also works closely with the city's auditors, Siegfried Crandall PC. Because of the history with Watkins Ross, the specialized nature of the work, and the coordination with the city's auditors, I request this be treated a sole-source professional services contract.

Funds for this service are being included in the OPEB (Other Post-Employment Benefits) Fund cost center in the 2020-2021 city budget, as all costs will be incurred and paid in that budget year.

Attachments: e-mail from Chris Veenstra, Principal, Watkins Ross PC.

Brian Kelley

From: Chris Veenstra <CVeenstra@watkinsross.com>
Sent: Friday, December 20, 2019 11:17 AM
To: Brian Kelley
Cc: Lisa Hayes
Subject: RE: {EXTERNAL EMAIL} City of Plainwell

Brian,

To complete the full valuation for your June 30, 2020 GASB report, we would charge \$4,200. We will put you on the list to receive a census request as the end of your fiscal year approaches.

Thank you.

Chris



Christian R. Veenstra, FCA, ASA, MAAA | President

Enrolled Actuary

200 Ottawa Ave. N.W. Suite 600

Grand Rapids MI 49503-2426

Phone: 616.742.9244 Fax: 616.456.5021

Retirement Plan Consultants, Actuaries and Administrators



From: Brian Kelley <BKelley@plainwell.org>
Sent: Friday, December 20, 2019 10:32 AM
To: Chris Veenstra <CVeenstra@watkinsross.com>
Subject: {EXTERNAL EMAIL} City of Plainwell

Good morning Mr. Veenstra,

I'm planning for next budget year. The city will need another full valuation of its OPEB for the year ended June 30, 2020. Can you please put us in the mix for then? Could you also please remind me know what documentation you'll need and an estimate of the cost?

Thank you for all you've done for us. Have a Merry Christmas!

Brian Kelley, City Clerk/Treasurer

City of Plainwell

211 N. Main Street

Plainwell, Michigan 49080-1370

269-685-6821



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager
FROM: Brian Kelley, City Clerk/Treasurer
DATE: June 19, 2020
SUBJECT: Budget Amendment – Fiscal Year 2019/2020

ACTION RECOMMENDED: The City Council approve a budget amendments for the 2019/2020 budget to recognize several known projects affecting use of fund balance and shifted appropriations.

In reviewing the financial records for this current fiscal year, there have been several projects undertaken (or forsaken) requiring budget amendments to recognize either the use of fund balance or re-allocated appropriations. The budget amendments proposed that impact fund balance are summarized below:

General Fund – There is a net reduction of \$51,000 to the General Fund to account for up-front costs related to the Mill Demolition Project in support of the Brownfield, and building improvements at the DPW facility, as well as additional smaller projects unanticipated in the budget.

Fire Reserve Fund – There is a net reduction of \$2,600 to account for emergency repairs to the fire truck.

Capital Improvement Fund – There is a net reduction of \$5,000 to correct a misstatement in the original budget document.

The remaining proposed budget amendments have no impact on the budgeted fund balance in the affected funds and represent reallocation of project priorities during the year.

It is recommended that the amendments on the attached listing be approved for inclusion in the 2019/2020 Amended Budget.

Attachment: Budget Amendment Listing

CITY OF PLAINWELL
 PROPOSED BUDGET AMENDMENTS - BUDGET YEAR 2018/2019
 June 22, 2020

GL NUMBER	DESCRIPTION	2019/2020 AMENDED BUDGET	YTD ACTIVITY THRU 06/30/20	BUDGET AMENDMEN T PROPOSED	EFFECT TO FUND
Fund 101 - General Fund					
101-002-402.000	Current Property Taxes - Real Property	996,796	973,826	13,309	
101-002-423.000	Taxes - Trailer Tax	450	75	375	
101-002-432.000	Payments in Lieu of Taxes - PILoTs			(13,309)	
101-002-441.000	Local Community Stabilization Share Tax		2,519	(2,519)	
101-003-452.000	Permits - PCI	23,000	48,364	(27,000)	
101-005-545.000	State Grant		1,431	(4,031)	
101-008-654.301	Charge for Services - Plainwell DPS Serv		21,196	(21,196)	
101-009-664.020	Interest Earned - Investments	5,748	11,577	(6,000)	
101-010-674.150	Private Donations-Sesquicentennial 2019		1,249	(1,249)	
101-000-965.081	Interfund Transfer Out - Brownfield			100,000	
101-101-801.013	Professional Services - Attorney		1,031	1,035	
101-101-801.030	Professional Services - Audit	4,464	5,504	1,040	
101-101-850.001	Communications - Cell Phones	612	902	350	
101-101-900.000	Printing and Publishing	4,700	4,255	200	
101-101-960.000	Education & Training - Professional	250		(250)	
101-191-712.000	Wages - Council, Boards & Commissions	2,500	2,174	(300)	
101-191-715.013	Health Insurance - HSA - Employer Paid	1,330	911	(400)	
101-191-727.000	Office Supplies	1,200	2,811	7,000	
101-191-730.000	Postage	1,440	454	(800)	
101-191-930.000	Outside Services (RMLB)		230	230	
101-191-930.050	Computer Services	2,500	906	(1,200)	
101-191-960.000	Education & Training - Professional	1,000	229	(700)	
101-191-962.000	Memberships & Dues	200	120	(60)	
101-265-703.000	Salaries/Wages - Full Time Employees	31,964	45,618	14,009	
101-265-706.000	Wages - Part Time Employees	8,276	11,379	3,000	
101-265-710.000	Overtime Pay	3,120	2,022	(800)	
101-265-715.013	Health Insurance - HSA - Employer Paid	1,619	571	(800)	
101-265-718.000	Retirement Benefits	3,152	4,504	1,600	
101-265-743.000	Uniforms	425	2,235	1,900	
101-265-775.000	Supplies - Repairs and Maintenance	5,000	20,696	16,000	
101-265-850.000	Communications - Land Line Phones	8,102	6,000	(1,500)	
101-265-920.000	Utilities - Electric	26,000	21,752	(2,400)	
101-265-921.000	Utilities - Natural Gas	7,700	4,092	(3,000)	
101-265-930.000	Outside Services (RMLB)	33,000	48,919	16,000	
101-265-960.000	Education & Training - Professional	2,500	44	(2,000)	
101-301-710.000	Overtime Pay	21,000	30,112	21,196	
101-691-706.005	Wages - Part Time Seasonal Employees	2,480	436	(2,000)	
101-691-918.000	Utilities - Water/Sewer	12,000	5,994	(4,800)	
101-691-967.010	Project Costs - Cook Park	11,000	3,018	(7,500)	
101-691-967.020	Project Costs - Pell Park	500	350	(100)	
101-691-967.050	Project Costs - Christmas Decorations	700	3,269	3,600	
101-691-970.025	Project Costs - Hicks Park	1,000	850	(150)	
101-691-970.026	Project Costs - Kenyon (Old Rec) Park	1,000	2	(900)	
101-691-970.027	Project Costs - Sherwood Park	1,000	1,160	200	
101-691-970.055	Project Costs - Riverwalk Park	1,000		(1,000)	
101-774-706.005	Wages - Part Time Seasonal Employees	11,315	5,965	(5,350)	
101-801-803.000	Permits - Protective Inspections	23,000	48,364	27,000	
101-908-992.001	Principal - City Hall Copier 2015	1,296	1,470	150	
101-908-992.002	Principal - DPW Copier 2016	1,300	1,356	50	
101-908-997.001	Interest - City Hall Copier 2015	26		40	
101-908-997.002	Interest - DPW Copier 2016	56		60	
101-970-972.000	Contracted Services	66,030		(66,030)	51,000

GL NUMBER	DESCRIPTION	2019/2020 AMENDED BUDGET	YTD ACTIVITY THRU 06/30/20	BUDGET AMENDMEN T PROPOSED	EFFECT TO FUND
Fund 202 - Major Streets					
202-000-582.000	County Contributions for Roads	12,000	78,793	(66,700)	
202-000-664.020	Interest Earned - Investments	800	563	300	
202-000-694.000	Miscellaneous Revenue		1,278	(1,200)	
202-000-694.019	Shared Revenue - County METRO	6,000	7,639	(1,600)	
202-452-967.075	Project Costs - Non-Motorized Transport	5,000	398	(4,500)	
202-463-775.000	Supplies - Repairs and Maintenance	20,345	11,524	(7,000)	
202-463-780.000	Supplies - Storm Sewer	3,000	971	(2,000)	
202-463-801.000	Engineering Services	40,065	65,883	26,000	
202-463-801.030	Professional Services - Audit	2,879	679	(2,200)	
202-463-930.000	Outside Services (RMLB)	9,000	11,849	3,000	
202-463-970.023	Project Costs - Major Street Non-Constr	590,069	309,937	89,300	
202-473-801.000	Engineering Services	2,500	1,700	(800)	
202-474-703.000	Salaries/Wages - Full Time Employees	4,209	2,483	(1,000)	
202-474-710.000	Overtime Pay	390	146	(200)	
202-474-775.000	Supplies - Repairs and Maintenance	5,000	91	(4,500)	
202-474-930.000	Outside Services (RMLB)	10,000	2,014	(7,500)	
202-474-940.000	Rentals - Equipment	2,500	30	(2,000)	
202-478-703.000	Salaries/Wages - Full Time Employees	9,283	5,416	(3,600)	
202-478-710.000	Overtime Pay	5,070	2,163	(2,800)	
202-478-940.000	Rentals - Equipment	15,000	3,971	(11,000)	-
Fund 250 - Fire Reserve					
250-000-930.000	Outside Services (RMLB)		2,580	2,600	2,600
Fund 401 - Capital Improvement					
401-000-965.081	Interfund Transfer Out - Brownfield	60,000	55,000	5,000	5,000
Fund 443 - Brownfield Redevelopment					
443-000-676.001	Interfund Transfer In - General Fund			(100,000)	
443-000-801.000	Engineering Services	2,000	68,121	74,300	
443-000-801.013	Professional Services - Attorney	8,000	9,971	2,000	
443-970-972.000	Contracted Services		23,724	23,700	-
Fund 590 - Sewer Fund					
590-000-545.000	State Grant		254,160	(254,160)	
590-540-801.000	Engineering Services	4,500	170,498	165,000	
590-550-801.000	Engineering Services	2,000	118,205	89,160	-

Resolution 2020-14
City of Plainwell Approved Financial Institutions as Depositories

WHEREAS, the City of Plainwell, in exercising its fiduciary responsibilities, desires to safeguard the funds of the City that may be invested from time to time; and

WHEREAS, the Charter of the City of Plainwell, Section 7.8, requires that the City Council designate the bank or depositories for the money belonging to the city; and

WHEREAS, Resolution 2010-01 was passed on September 27, 2010 authorizing the City Treasurer to manage fund belonging to the city, including depositing funds in approved financial institutions and administration of investments in conformance with city policy;

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Plainwell approved the following financial institutions as depositories of city funds:

United Bank of Michigan, Grand Rapids, MI
Chemical Bank, Midland, MI
Northstar Bank, Bad Axe, MI
Horizon Bank, Michigan City, IN
Grand River Bank, Grandville, MI
Flagstar Bank, Troy, MI
Mercantile Bank of Michigan, Grand Rapids, MI
PNC Bank, Pittsburgh, PA
Consumers Credit Union, Oshtemo, MI
Arbor Financial Credit Union, Oshtemo, MI

YES:

NO:

ABSENT:

DATED: June 22, 2020

Bradley Keeler, Mayor

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was provided by law.

Brian Kelley, City Clerk/Treasurer

City of Plainwell

Resolution 2020-15

WHEREAS, the Plainwell City Council has reviewed the various fees and fines currently levied by the City; **IT IS, HEREBY, RESOLVED THAT effective July 1, 2020 the following fees and fines shall be in effect:**

Basic Reports (UD10) (NFRS 1)	\$5.00 per request
Other Reports	Based on Search and Copy Time
Pre-liminary Alcohol Breath Test	\$10.00 per request
Bail / Bond Administration Fee	\$10.00 per request
Fingerprints (Ink only)	\$10.00 per request
Sex Offender Registration Fee	per current rate levied by the State of Michigan
Car wash turn on fee	\$15.00 per request
Street Opening Permit	\$15.00 per request
Parking Permit	\$25.00 per request

Subpoena and/or Witness Compensation:

½ Day	\$12.50
Full Day	\$25.00

Parking Fines:

Lots	\$10.00 per violation
Prohibited	\$10.00 per violation
Wrong Side	\$10.00 per violation
Double	\$10.00 per violation
30' Stop Sign	\$10.00 per violation
15' Hydrant	\$15.00 per violation
On Street - 2 - 5 am	\$10.00 per violation
Other:	\$10.00 per violation

Parking Fines shall triple if fine not paid within ten (10) calendar days.

Door-Door Sales:

less than 1 month	\$20.00 per week
one month	\$50.00 per application
three months	\$100.00 per application
six months	\$175.00 per application
annual	\$350.00 per application

Returned Payment Fee (check/ACH/credit card) \$20.00 per payment

Vehicle Mileage Reimbursement per current IRS issued rate

Notary Services

Residents No charge
Non-residents \$5.00 per stamp/seal

Copies

CD's or DVD's \$.25 per page
\$40.00
Digital Photos \$5.00 (3 x 5) or \$10.00 (8 x 10)

Faxed/Mailed Information Request

\$1.00 per page

Marriages:

\$25.00

Applications:

Zoning Permit Application \$5.00 per application
Act 198 Applications \$300.00 per application
Re-zoning Application \$200.00 per application
Variance Application \$100.00 per application
Special Use Application \$100.00 per application

Site Plan Review:

Change of Use \$20.00 per review
Minor Review \$50.00 per review
Major Review \$50.00 plus cost of staff and consults per review
ZBA Appeals \$100.00 per application

Meter Fees

Based on meter size plus setup
¾" per vendor pricing at time of purchase
1" per vendor pricing at time of purchase
1 ½" per vendor pricing at time of purchase
2" per vendor pricing at time of purchase

IPP Fees

As Set by Ordinance #274 to be charged annually
Permit Fees \$700.00 Significant Industrial Users
\$350.00 Non-significant Users

All other fees and costs will be handled in accordance with the Freedom of Information Act Policy as adopted by the City of Plainwell.

YES:

NO:

ABSENT:

Resolution Declared Adopted – June 22, 2020

Brian Kelley, City Clerk/Treasurer

CERTIFICATE:

I the undersigned being the duly qualified Clerk of the City of Plainwell, Allegan County Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell, Michigan, at a regular meeting of the City Council held on the 22nd day of June 2020.

Brian Kelley, City Clerk/Treasurer

DRAFT

City of Plainwell

2020-2021 Budget



“The Island City”

Fund	2020 - 2021 Total Revenue	2020 - 2021 Total Expenditures	2020 - 2021 Revenues/Under Expenditures	Estimated Cash Balance as of 6/30/2021	%
General	\$ 2,055,067	\$ 2,055,442	\$ (375)	\$ 268,724	13%
Major Street	\$ 323,122	\$ 219,022	\$ 104,100	\$ 144,972	66%
Local Street	\$ 179,337	\$ 171,323	\$ 8,014	\$ 85,620	50%
Solid Waste Removal	\$ 192,833	\$ 187,790	\$ 5,043	\$ 7,256	4%
Fire Reserve	\$ 89,340	\$ 77,351	\$ 11,989	\$ 86,138	111%
Airport	\$ 51,592	\$ 42,427	\$ 9,165	\$ 36,560	86%
Revolving Loan	\$ 8,473	\$ 10,000	\$ (1,527)	\$ 34,159	342%
Capital Improvement	\$ 89,340	\$ 80,097	\$ 9,243	\$ 30,145	38%
BRA	\$ 5,715,396	\$ 5,713,907	\$ 1,489	\$ 2,263	0%
TIFA	\$ 80,583	\$ 61,156	\$ 19,427	\$ 105,121	172%
DDA	\$ 61,395	\$ 49,570	\$ 11,825	\$ 54,033	109%
Sewer	\$ 1,507,885	\$ 1,106,165	\$ 401,720	\$ 1,272,270	115%
Water	\$ 538,745	\$ 407,639	\$ 131,106	\$ 152,586	37%
Motor Pool (Equipment)	\$ 243,355	\$ 172,506	\$ 70,849	\$ 244,010	141%
OPEB	\$ 28,130	\$ 32,329	\$ (4,199)	\$ 64,411	199%
	\$ 11,164,593	\$ 10,386,724	\$ 777,869	\$ 2,588,268	

Fund 101 - GENERAL FUND

06/18/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
101-002-402.000	Current Property Taxes - Real Property	900,587	933,087	955,848	996,796	949,747	973,826	1,008,115
101-002-402.010	Current Property Taxes-Personal Property	114,233	89,944	87,390	81,980	105,800	81,721	78,500
101-002-423.000	Taxes - Trailer Tax	450	450	450	450	75	75	0
101-002-432.000	Payments in Lieu of Taxes - PILOTs	0	0	0	0	0	13,309	13,654
101-002-437.000	Industrial Facilities Tax	14,238	15,283	14,483	13,481	13,481	13,481	17,358
101-002-441.000	Local Community Stabilization Share Tax	62,359	0	5,438	0	2,519	2,146	0
101-002-445.000	Taxes - Interest Collected	3,826	4,279	3,509	3,300	3,342	3,342	3,300
101-002-446.000	Taxes - Penalty Collected	7,624	5,652	6,672	6,200	6,491	6,462	5,400
101-002-446.010	Property Tax Administration Fee - Winter	17,474	17,409	18,481	19,146	18,783	18,774	19,280
101-002-446.020	Property Tax Administration Fee - Summer	23,440	23,334	23,806	24,725	24,467	24,467	24,873
Totals for dept 002 - TAX REVENUES		1,144,231	1,089,438	1,116,077	1,146,078	1,124,705	1,137,603	1,170,480
Dept 003 - LICENSES AND PERMITS								
101-003-452.000	Permits - PCI	17,273	30,999	25,018	23,000	46,824	48,629	20,000
101-003-452.001	Permits - Other	(2,345)	4,575	1,320	1,300	510	500	800
Totals for dept 003 - LICENSES AND PERMITS		14,928	35,574	26,338	24,300	47,334	49,129	20,800
Dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL								
101-004-505.000	Federal Grant	0	347	900	325	1,103	1,103	325
Totals for dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL		0	347	900	325	1,103	1,103	325
Dept 005 - INTERGOVERNMENTAL REVENUE - STATE								
101-005-545.000	State Grants	0	19,973	0	0	1,431	1,431	0
101-005-574.000	State Shared Revenue - CVTRS/EVIP	83,268	86,357	86,341	86,341	58,884	88,327	90,535
101-005-574.010	State Shared Revenue - Constitutional	306,250	314,338	328,674	328,409	232,504	321,401	246,307
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		389,518	420,668	415,015	414,750	292,819	411,159	336,842
Dept 008 - FINES AND FORFEITURES								
101-008-652.000	Parking Fees	1,229	1,145	2,023	1,000	835	1,000	800
101-008-654-301	Charges for Service - Plainwell DPS	0	0	0	0	19,706	19,706	0
101-008-655.000	Ordinance Fines	7,004	7,844	9,113	8,000	8,909	7,000	8,000
101-008-655.001	Ordinance Fines - Weed Mowing	315	0	0	200	0	0	0
101-008-676.020	Transfer from Water Fund - PILOT	146,609	144,115	138,849	134,784	112,320	134,784	131,375
101-008-676.030	Transfer from Sewer Fund - PILOT	257,307	253,451	247,309	248,821	207,351	248,821	250,432

0.750001

101-008-676.040	Transfer from Equipment Fund - PILOT	20,348	21,789	23,255	24,263	20,219	24,263	24,590
101-008-676.085	Transfer from Airport Fund - PILOT	5,403	5,642	5,458	5,697	4,748	5,697	5,507
Totals for dept 008 - FINES AND FORFEITURES		438,215	433,986	426,007	422,765	374,088	441,271	420,704

Dept 009 - INTEREST AND RENTS

101-009-664.012	Interest Earned - Business Loans	938	825	711	595	496	595	478
101-009-664.014	Interest - Interfund Loans	0	1,939	1,843	1,695	1,413	1,695	1,546
101-009-664.020	Interest Earned - Investments	2,621	7,684	12,370	5,748	11,234	11,873	800
101-009-668.010	Cable TV Franchise Fees	49,431	48,630	48,224	48,100	36,473	72,946	47,000
Totals for dept 009 - INTEREST AND RENTS		52,990	59,078	63,148	56,138	49,616	87,109	49,824

Dept 010 - OTHER REVENUES

101-010-545.010	Liquor Licenses	4,288	4,228	4,417	4,400	4,371	4,417	4,400
101-010-626.301	Police Department Services	0	0	0	0	959	959	
101-010-628.215	Notary Fees	0	0	0	0	35	35	30
101-010-667.010	Rents - City Hall Council Chambers	455	40	40	0	40	40	0
101-010-667.020	Rents - Pell Park Facility	300	1,100	1,500	900	1,391	1,500	900
101-010-673.000	Sale of Fixed Assets - Land	74,500	49,700	0	0	0	0	0
101-010-673.010	Sale of Fixed Assets - Equipment	1,941	0	4,531	0	0	0	0
101-010-674.001	Private Donations - Dog Park	5,123	17,990	0	0	192	0	0
101-010-674.002	Private Donations - Pickleball Court	13,000	0	0	10,000	10,750	0	0
101-010-674.150	Private Donations - Sesquicentennial	0	1,850	3,730	0	1,249	1,249	0
101-010-675.000	Flower Program Donations	5,433	2,450	6,017	3,000	0	0	3,000
101-010-675.020	Charitable Contributions Received	0	0	180	0	8	8	0
101-010-690.000	Reimbursements	0	0	0	0	4,490	4,490	0
101-010-694.000	Miscellaneous Revenue	5,657	10,780	5,001	2,500	2,343	2,350	2,500
101-010-694.005	Police Reports	595	603	792	700	797	800	700
101-010-694.010	Forfeiture Revenue	0	668	0	0	0	0	0
101-010-694.013	Kenyon Park Softball Maintenance	2,200	2,000	2,250	2,250	0	0	0
101-010-694.015	Private Donations - Fireworks Donations	0	0	7,000	0	0	0	0
101-010-694.030	PA 302 - Public Safety Training Funds	1,494	1,433	1,377	1,200	1,290	1,377	1,200
101-010-694.031	Ordinance Violations - Cost Recovery	3,208	7,472	0	1,500	1,750	1,820	1,500
101-010-694.032	Ordinance Violations - Accident Cost Rec	448	3,940	0	0	0	0	0
101-010-696.001	Other Finance Source - Workers' Comp Ins	4,627	4,847	0	0	526	0	0
101-010-696.002	Other Finance Source - Liability Insurance	0	655	950	0	0	950	0
Totals for dept 010 - OTHER REVENUES		123,269	109,756	37,785	26,450	30,191	19,995	14,230

Dept 093 - TRANSFERS FROM OTHER FUNDS

101-012-676.061	Interfund Transfer In - DDA Fund	11,323	11,436	11,550	11,666	5,833	11,666	11,783
101-012-676.081	Interfund Transfer In - Brownfield	0	14,636	14,782	14,930	7,465	14,930	15,079
101-012-676.086	Interfund Transfer In - Fire Reserve	17,000	10,000	18,600	15,000	7,500	15,000	15,000
Totals for dept 093 - TRANSFERS FROM OTHER FUNDS		28,323	36,072	44,932	41,596	20,798	41,596	41,862

TOTAL ESTIMATED REVENUES	2,191,474	2,184,919	2,130,202	2,132,402	1,940,654	2,188,965	2,055,067
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APPROPRIATIONS

Dept 965 - **TRANSFERS TO OTHER FUNDS**

101-000-965.083	Interfund Transfer Out - Solid Waste	16,000	12,000	0	0	0	0	18,000
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		16,000	12,000	0	0	0	0	18,000

Dept 101 - **CITY COUNCIL**

101-101-712.000	Wages - Council, Boards & Commissions	10,000	10,000	10,000	10,000	5,350	10,000	9,400
101-101-715.000	Payroll Tax - FICA/Medicare (Social Sec)	765	765	765	765	409	765	719
101-101-801.013	Professional Services - Attorney	0	0	0	0	1,031	1,031	0
101-101-801.030	Professional Services - Audit	6,177	4,464	7,667	4,464	4,422	4,422	4,464
101-101-850.000	Communications - Land Line Phones	455	0	0	0	0	0	0
101-101-850.000	Communications - Cell Phones	0	454	558	612	346	612	648
101-101-900.000	Printing and Publishing	4,325	4,228	4,639	4,700	4,255	4,800	4,800
101-101-910.000	Liability Insurance	153	156	162	168	168	168	194
101-101-910.010	Workers Comp Insurance	13	17	19	19	18	18	17
101-101-930.050	Computer Services	83	55	71	100	83	100	100
101-101-956.000	Miscellaneous	204	24	20	100	60	100	100
101-101-960.000	Education & Training - Professional	0	0	0	250	0	0	0
101-101-962.000	Memberships & Dues	2,842	2,607	2,662	2,700	2,726	2,726	2,800
Totals for dept 101 - CITY COUNCIL		25,017	22,770	26,563	23,878	18,868	20,564	23,242

Dept 262 - **ELECTIONS**

101-191-703.000	Salaries/Wages - Full Time Employees	9,331	12,317	12,880	13,040	11,548	13,040	12,570
101-191-706.000	Wages - Part Time Employees	0	0	132	0	179	179	0
101-191-712.000	Wages - Council, Boards & Commissions	3,185	135	3,491	2,500	2,174	2,174	5,184
101-191-715.000	Payroll Tax - FICA/Medicare (Social Sec)	671	892	935	1,127	856	1,178	1,294
101-191-715.010	Health Insurance Premiums	2,354	1,685	1,817	1,913	1,852	2,222	2,030
101-191-715.013	Health Insurance - HSA - Employer Paid	0	912	912	1,330	911	911	1,330
101-191-715.015	Life Insurance	3	6	6	6	5	6	6
101-191-718.000	Retirement Benefits	1,029	1,232	1,288	1,304	1,155	1,386	1,257
101-191-727.000	Office Supplies	787	285	2,684	1,200	2,486	2,786	2,250
101-191-730.000	Postage	590	185	1,303	1,440	307	977	1,340
101-191-801.013	Professional Services - Attorney	0	1,634	1,236	0	123	123	0
101-191-850.000	Communications - Land Line Phones	14	0	0	0	0	0	0
101-191-860.000	Transportation - Mileage Reimbursement	62	273	122	0	0	0	0
101-191-900.000	Printing and Publishing	46	0	1,317	600	421	505	400
101-191-910.000	Liability Insurance	122	125	129	135	135	135	156
101-191-910.010	Workers Comp Insurance	28	45	50	50	48	48	68
101-191-930.000	Repairs and Maintenance - Equipment	0	0	0	0	230	6,000	100
101-191-930.050	Computer Services	383	89	347	2,500	906	1,087	1,000
101-191-940.000	Rentals - Equipment	0	8	0	0	30	44	0

101-191-956.000	Miscellaneous	497	29	507	500	449	500	250
101-191-960.000	Education & Training - Professional	515	525	0	1,000	229	229	500
101-191-962.000	Memberships & Dues	390	190	0	200	120	200	250
Totals for dept 262 - ELECTIONS		20,007	20,567	29,156	28,845	24,164	33,731	29,985

Dept 200 - CITY ADMINISTRATION

101-200-703.000	Salaries/Wages - Full Time Employees	220,905	210,867	203,466	212,899	164,927	194,310	191,136
101-200-706.000	Wages - Part Time Employees	119	0	8,439	0	8,189	8,189	0
101-200-710.000	Overtime Pay	0	39	13	0	0	13	0
101-200-713.000	Other Post Employment Benefits	848	265	0	314	261	314	1,058
101-200-715.000	Payroll Tax - FICA/Medicare (Social Sec)	15,709	14,941	14,745	15,628	12,205	15,492	13,682
101-200-715.010	Health Insurance Premiums	62,438	39,700	36,607	39,509	29,647	32,342	38,349
101-200-715.013	Health Insurance - HSA - Employer Paid	0	12,336	12,704	13,755	9,432	11,318	19,565
101-200-715.015	Life Insurance	207	195	189	187	188	189	178
101-200-718.000	Retirement Benefits	20,679	19,861	18,595	20,175	15,460	19,431	18,476
101-200-724.000	Medical Insurance Opt Out	2,274	2,252	2,216	4,705	3,658	4,390	2,194
101-200-727.000	Office Supplies	5,136	7,487	6,686	7,000	5,095	6,000	6,000
101-200-730.000	Postage	3,601	3,991	4,803	4,075	3,030	3,636	4,008
101-200-801.013	Professional Services - Attorney	10,421	2,562	2,310	3,000	6,574	7,889	5,795
101-200-850.000	Communications - Land Line Phones	5,387	4,590	4,027	3,840	3,519	4,223	4,557
101-200-850.000	Communications - Cell Phones	0	362	447	600	531	637	650
101-200-860.000	Transportation - Mileage Reimbursement	121	284	269	300	0	0	0
101-200-880.015	Employee Recognition	290	527	248	300	287	300	300
101-200-900.000	Printing and Publishing	2,881	2,997	3,454	3,300	3,244	3,893	3,306
101-200-910.000	Liability Insurance	1,526	1,553	1,611	1,676	1,676	1,676	1,937
101-200-910.010	Workers Comp Insurance	705	752	843	851	825	825	721
101-200-930.000	Outside Services	6,539	9,972	6,514	7,000	7,715	9,258	8,071
101-200-930.015	Administrative Services - Accounting	0	100	0	0	200	200	0
101-200-930.050	Computer Services	5,214	4,164	8,201	4,500	13,396	16,075	6,500
100-200-955.998	Credit Card Fees	(231)	0	0	0	0	0	0
100-200-955.999	Bank Service Charges	1,459	2,218	2,368	2,520	2,062	2,474	3,000
101-200-956.000	Miscellaneous	2,054	2,413	2,166	2,300	16	48	100
101-200-956.010	Miscellaneous - City Administrator	425	1,234	886	500	730	886	1,000
101-200-960.000	Education & Training - Professional	308	1,965	821	1,000	2,718	2,718	1,000
101-200-962.000	Memberships & Dues	1,224	704	984	1,200	603	603	800
Totals for dept 200 - CITY ADMINISTRATION		370,239	348,331	343,612	351,134	296,188	347,329	332,383

Dept 257 - ASSESSING

101-209-712.000	Wages - Council, Boards & Commissions	505	500	510	660	425	660	660
101-209-715.000	Payroll Tax - FICA/Medicare (Social Sec)	39	38	39	50	33	50	51
101-209-727.000	Office Supplies	20	0	0	0	0	0	0
101-209-730.000	Postage	1,095	1,269	1,375	1,475	903	1,475	1,475
101-209-801.000	Professional Services - Assessor	16,600	15,800	17,000	18,000	16,500	18,000	18,050

101-209-900.000	Printing & Publishing	138	0	112	100	240	100	100
101-209-930.000	Outside Services	517	1,114	717	750	503	750	750
101-209-930.050	Computer Services	351	1,685	1,431	1,400	1,210	1,400	1,400
Totals for dept 257 - ASSESSING		19,265	20,406	21,184	22,435	19,814	22,435	22,486

Dept 265 - BUILDINGS AND GROUNDS

101-265-703.000	Salaries/Wages - Full Time Employees	31,427	32,468	43,411	31,964	42,295	49,985	30,606
101-265-706.000	Wages - Part Time Employees	7,599	8,918	9,849	8,276	10,631	12,564	11,770
101-265-706.005	Wages - Part Time Seasonal Employees	145	522	961	465	294	465	0
101-265-710.000	Overtime Pay	1,936	3,600	3,000	3,120	2,022	2,260	2,370
101-265-713.000	Other Post Employment Benefits	2,460	825	0	978	815	978	980
101-265-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,967	3,324	4,251	3,309	4,116	4,993	3,392
101-265-715.010	Health Insurance Premiums	9,053	6,673	3,610	3,750	2,915	3,180	3,065
101-265-715.012	Health Insurance - FSA - Employer Paid	97	205	111	0	7	7	0
101-265-715.013	Health Insurance - HSA - Employer Paid	0	1,662	1,110	1,619	571	571	1,619
101-265-715.015	Life Insurance	17	16	16	16	13	16	16
101-265-718.000	Retirement Benefits	2,839	3,045	3,820	3,152	4,176	4,998	3,017
101-265-724.000	Medical Insurance Opt Out	300	341	591	769	673	769	769
101-265-727.000	Office Supplies	1,234	1,169	5,251	1,200	1,088	1,200	1,200
101-265-730.000	Postage	0	180	70	193	60	100	117
101-265-740.000	Operating Supplies	224	27	646	200	504	600	374
101-265-743.000	Uniforms	355	349	502	425	2,224	402	445
101-265-775.000	Supplies - Repairs and Maintenance	4,798	4,546	11,139	5,000	20,068	20,668	5,000
101-265-850.000	Communications - Land Line Phones	9,646	5,168	6,207	8,102	5,865	7,038	7,398
101-265-850.000	Communications - Cell Phones	0	668	700	699	587	704	699
101-265-900.000	Printing and Publishing	0	453	0	0	0	0	0
101-265-910.000	Liability Insurance	1,067	2,019	2,094	2,180	2,179	2,179	2,518
101-265-910.010	Workers Comp Insurance	1,167	1,476	1,633	1,648	1,597	1,597	1,360
101-265-918.000	Utilities - Water/Sewer	153	1,766	2,869	2,540	2,033	2,440	2,540
101-265-920.000	Utilities - Electric	41,638	23,856	19,065	26,000	19,886	23,863	22,261
101-265-921.000	Utilities - Natural Gas	0	5,828	6,655	7,700	4,092	4,910	5,200
101-265-930.000	Outside Services	29,379	25,894	57,006	33,000	47,203	56,644	31,319
101-265-930.050	Computer Services	327	973	759	750	894	1,073	1,025
101-265-932.000	Repair & Maintenance - Land & Bldgs	1,475	2,310	4,776	1,700	408	490	2,263
101-265-940.000	Rentals - Equipment	23,059	28,167	33,370	29,700	15,406	18,487	25,771
101-265-956.000	Miscellaneous	0	457	440	0	0	0	0
101-265-958.000	Property Tax - City Property	4,838	4,954	532	181	180	216	193
101-265-960.000	Education & Training	0	0	0	2,500	44	0	0
Totals for dept 265 - BUILDINGS AND GROUNDS		178,200	171,859	224,444	181,136	192,846	223,397	167,287

Dept 301 - PUBLIC SAFETY - POLICE DIVISION

101-301-703.000	Salaries/Wages - Full Time Employees	512,830	531,467	546,032	537,977	478,925	566,002	557,266
101-301-705.000	Holiday Pay - Worked Hours	17,194	16,863	16,616	18,926	16,883	16,883	8,100

101-301-706.000	Wages - Part Time Employees	29,928	21,762	22,751	32,237	24,150	28,541	14,045
101-301-707.000	Holiday Pay - Hours Not Worked	19,156	18,910	19,142	17,062	17,499	17,499	20,444
101-301-708.000	Overtime - Court	4,032	2,750	2,632	3,000	1,519	1,795	3,000
101-301-710.000	Overtime Pay	20,222	29,951	27,804	21,000	29,118	34,412	20,000
101-301-713.000	Other Post Employment Benefits	3,878	32,177	537	11,302	9,419	11,302	17,996
101-301-715.000	Payroll Tax - FICA/Medicare (Social Sec)	42,555	43,454	44,945	45,289	40,571	50,883	45,506
101-301-715.010	Health Insurance Premiums	137,564	116,835	103,335	101,815	85,142	92,882	86,634
101-301-715.013	Health Insurance - HSA - Employer Paid	0	33,864	51,936	54,915	48,686	48,686	45,255
101-301-715.015	Life Insurance	581	605	581	592	543	592	592
101-301-718.000	Retirement Benefits	52,873	60,068	66,015	63,294	55,723	65,854	64,586
101-301-724.000	Medical Insurance Opt Out	2,991	2,542	319	0	2,898	3,312	4,968
101-301-727.000	Office Supplies	1,348	1,999	552	1,900	756	975	1,219
101-301-730.000	Postage	221	279	580	350	1,119	1,343	1,300
101-301-740.000	Operating Supplies	3,936	9,107	6,724	7,000	2,570	3,250	3,240
101-301-743.000	Uniforms	4,629	6,380	6,570	7,500	5,571	6,685	6,545
101-301-775.000	Supplies - Repairs and Maintenance	1,065	1,306	1,719	2,200	1,871	2,200	1,600
101-301-801.013	Professional Services - Attorney	2,751	7,035	4,621	4,800	7,200	8,640	8,640
101-301-850.000	Communications - Land Line Phones	9,478	6,554	5,189	5,556	2,924	3,509	3,600
101-301-850.000	Communications - Cell Phones	0	4,254	4,582	4,200	2,917	3,500	3,600
101-301-860.000	Transportation - Mileage Reimbursement	185	0	0	0	0	0	0
101-301-900.000	Printing and Publishing	0	155	0	0	0	0	0
101-301-910.000	Liability Insurance	15,766	16,051	16,648	17,327	17,322	17,322	20,022
101-301-910.010	Workers Comp Insurance	9,337	11,886	13,149	13,500	13,103	13,103	12,697
101-301-920.000	Utilities - Water/Sewer	53	684	704	700	577	700	700
101-301-920.000	Utilities - Electric	8,634	6,109	2,666	9,000	5,790	6,948	7,000
101-301-920.000	Utilities - Natural Gas	0	1,661	1,746	2,200	661	793	1,200
101-301-930.000	Repairs and Maintenance - Equipment	4,997	6,388	7,645	4,900	4,539	5,447	3,023
101-301-930.050	Computer Services	4,032	7,586	5,984	2,700	4,820	5,700	5,600
101-301-935.000	Repair & Maintenance - Radio Equipment	0	0	570	1,200	270	540	570
101-301-940.000	Rentals - Equipment	36,824	36,824	48,300	48,300	40,250	48,300	48,300
101-301-956.000	Miscellaneous	301	124	84	0	13	13	0
101-301-960.000	Education & Training - Professional	2,296	1,926	2,849	3,500	3,745	3,745	3,500
101-301-961.000	Education & Training - Police PA 302	1,508	2,037	1,362	1,300	1,139	1,139	1,300
101-301-962.000	Memberships & Dues	550	765	460	800	625	800	800
Totals for dept 301 - PUBLIC SAFETY - POLICE DIVISION		951,715	1,040,358	1,035,349	1,046,342	928,858	1,073,297	1,022,848

Dept 336 - PUBLIC SAFETY - FIRE DIVISION

101-336-703.000	Salaries/Wages - Full Time Employees	29,051	28,512	25,829	45,062	17,880	21,131	46,049
101-336-706.000	Wages - Part Time Employees	25,725	26,734	23,637	25,136	17,113	20,224	23,919
101-336-707.000	Holiday Pay - Hours Not Worked	1,223	1,207	1,222	1,484	1,117	1,117	1,778
101-336-710.000	Overtime Pay	10,494	15,420	16,747	12,000	16,610	19,630	15,500
101-336-713.000	Other Post Employment Benefits	513	2,054	0	940	683	940	1,507
101-336-715.000	Payroll Tax - FICA/Medicare (Social Sec)	4,834	5,192	4,891	6,159	3,835	4,751	6,506

101-336-715.010	Health Insurance Premiums	9,232	7,046	8,462	8,301	6,954	7,586	6,937
101-336-715.013	Health Insurance - HSA - Employer Paid	0	2,016	4,419	4,410	4,689	4,689	3,570
101-336-715.015	Life Insurance	36	38	49	50	46	50	50
101-336-718.000	Retirement Benefits	2,916	5,310	3,044	5,249	1,972	2,151	5,375
101-336-724.000	Medical Insurance Opt Out	191	164	28	0	252	275	432
101-336-727.000	Office Supplies	9	0	0	0	11	11	0
101-336-740.000	Operating Supplies	3,374	4,658	7,572	9,000	2,904	3,485	4,772
101-336-741.000	Gasoline	700	870	954	800	781	825	837
101-336-743.000	Uniforms	5,093	5,761	6,546	9,000	7,701	9,000	6,600
101-336-775.000	Supplies - Repairs and Maintenance	1,751	1,177	1,919	2,000	827	992	1,460
101-336-850.000	Communications - Land Line Phones	1,669	552	625	575	422	506	561
101-336-850.000	Communications - Cell Phones	0	(7)	398	405	222	266	360
101-336-910.000	Liability Insurance	3,967	4,039	4,189	4,360	4,359	4,359	5,038
101-336-910.010	Workers Comp Insurance	1,865	2,239	2,487	2,510	2,433	2,433	2,935
101-336-920.000	Utilities - Water/Sewer	53	684	704	720	577	692	693
101-336-920.000	Utilities - Electric	7,302	5,714	11,103	6,700	5,790	6,948	7,767
101-336-920.000	Utilities - Natural Gas	0	1,661	1,746	1,800	661	793	1,400
101-336-930.000	Repairs and Maintenance - Equipment	7,052	7,372	5,971	8,000	6,856	8,227	7,156
101-336-930.050	Computer Services	1,412	1,291	357	1,400	192	230	823
101-336-934.000	Repair & Maintenance - Fire Vehicles	9,350	8,986	10,387	8,000	11,881	14,257	10,745
101-336-935.000	Repair & Maintenance - Radio Equipment	696	242	989	1,200	270	324	563
101-336-940.000	Rentals - Equipment	16	126	59	0	106	212	200
101-336-960.000	Education & Training - Professional	820	781	384	2,300	645	695	1,800
101-336-962.000	Memberships & Dues	300	385	300	450	300	450	450
Totals for dept 336 - PUBLIC SAFETY - FIRE DIVISION		129,644	140,224	145,018	168,011	118,089	137,252	165,783

Dept 751 - PARKS & RECREATION

101-691-703.000	Salaries/Wages - Full Time Employees	32,047	35,130	33,297	32,602	29,502	34,866	31,073
101-691-706.000	Wages - Part Time Employees	14,002	14,532	16,957	12,999	10,383	12,271	10,775
101-691-706.005	Wages - Part Time Seasonal Employees	950	1,976	2,093	2,480	436	436	0
101-691-710.000	Overtime Pay	286	577	94	390	202	239	395
101-691-713.000	Other Post Employment Benefits	2,291	773	0	916	763	916	919
101-691-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,431	3,800	3,903	3,647	3,068	3,657	3,194
101-691-715.010	Health Insurance Premiums	9,207	7,189	4,424	4,644	3,240	3,535	3,435
101-691-715.012	Health Insurance - FSA - Employer Paid	225	398	235	0	18	18	0
101-691-715.013	Health Insurance - HSA - Employer Paid	0	1,404	1,224	1,820	1,161	1,161	1,820
101-691-715.015	Life Insurance	16	15	16	17	13	17	17
101-691-718.000	Retirement Benefits	3,161	3,408	3,158	3,231	2,906	3,487	3,078
101-691-724.000	Medical Insurance Opt Out	273	295	489	823	720	823	824
101-691-740.000	Operating Supplies	95	173	21	100	129	165	114
101-691-743.000	Uniforms	393	464	407	400	483	527	448
101-691-775.000	Supplies - Repairs and Maintenance	3,751	6,431	2,208	4,800	4,425	5,310	4,425
101-691-801.000	Engineering Services	0	0	10,800	0	0	0	0

101-691-850.000	Communications - Land Line Phones	178	0	0	0	0	0	0
101-691-850.000	Communications - Cell Phones	0	237	68	68	47	69	75
101-691-900.000	Printing and Publishing	101	74	219	100	175	175	200
101-691-910.000	Liability Insurance	1,526	1,553	1,611	1,676	1,676	1,676	1,937
101-691-910.010	Workers Comp Insurance	967	1,239	1,370	1,382	1,339	1,339	1,208
101-691-920.000	Utilities - Water/Sewer	2,148	14,755	9,357	12,000	5,330	6,396	6,800
101-691-920.000	Utilities - Electric	20,116	13,439	14,255	14,000	13,752	16,502	17,500
101-691-930.000	Repairs and Maintenance - Equipment	3,197	16,831	2,565	1,800	1,371	1,645	2,000
101-691-930.050	Computer Services	141	193	301	200	217	301	300
101-691-932.000	Repair & Maintenance - Land & Bldgs	856	(41)	0	0	0	0	0
101-691-940.000	Rentals - Equipment	38,511	37,664	34,844	37,650	27,017	32,420	35,860
101-691-956.000	Miscellaneous	244	0	0	0	0	0	0
101-691-960.000	Education & Training - Professional	0	0	146	0	0	0	0
101-691-967.010	Project Costs - Cook Park	109	36,120	2,282	11,000	2,370	2,370	0
101-691-967.020	Project Costs - Pell Park	748	1,585	327	500	350	350	0
101-691-967.050	Project Costs - Christmas Decorations	826	3,418	728	700	3,269	3,269	1,000
101-691-970.025	Project Costs - Hicks Park	0	764	0	1,000	550	550	0
101-691-970.026	Project Costs - Kenyon (Old Rec) Park	5,091	526	0	1,000	0	0	0
101-691-970.027	Project Costs - Sherwood Park	0	1,649	0	1,000	160	160	0
101-691-970.055	Project Costs - Riverwalk Park	0	0	0	1,000	0	0	0
Totals for dept 751 - PARKS & RECREATION		144,887	206,571	147,399	153,945	115,072	138,086	127,397

Dept 774 - FLOWERS

101-774-703.000	Salaries/Wages - Full Time Employees	4,965	4,129	6,652	3,497	3,356	3,966	5,818
101-774-706.000	Wages - Part Time Employees	14,231	11,751	5,995	12,581	2,799	3,308	8,081
101-774-706.005	Wages - Part Time Seasonal Employees	7,709	9,071	6,350	11,315	5,016	5,016	0
101-774-710.000	Overtime Pay	6	222	525	0	0	0	0
101-774-713.000	Other Post Employment Benefits	347	114	0	135	113	135	135
101-774-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,994	1,907	1,465	2,091	853	940	1,050
101-774-715.010	Health Insurance Premiums	897	672	410	428	286	312	741
101-774-715.012	Health Insurance - FSA - Employer Paid	14	34	16	0	1	1	0
101-774-715.013	Health Insurance - HSA - Employer Paid	0	150	120	175	15	15	420
101-774-715.015	Life Insurance	2	2	2	2	1	2	3
101-774-718.000	Retirement Benefits	490	396	633	345	333	397	575
101-774-724.000	Medical Insurance Opt Out	27	31	62	88	77	88	115
101-774-727.000	Office Supplies	0	13	21	0	0	0	0
101-774-740.000	Operating Supplies	231	397	64	400	15	400	400
101-774-743.000	Uniforms	71	76	80	100	13	100	125
101-774-744.000	Supplies - Plantings	4,987	4,700	4,512	5,200	60	8,334	8,600
101-774-775.000	Supplies - Repairs and Maintenance	3,858	3,024	2,971	2,600	530	1,300	2,200
101-774-900.000	Printing and Publishing	38	94	70	0	0	0	0
101-774-910.000	Liability Insurance	509	518	537	559	559	559	646
101-774-910.010	Workers Comp Insurance	433	556	614	620	601	601	443

101-774-930.000	Repairs and Maintenance - Equipment	533	413	94	200	48	200	200
101-774-940.000	Rentals - Equipment	14,351	14,767	9,297	12,450	4,370	12,400	12,200
101-774-956.000	Miscellaneous	0	16	0	0	0	0	0
Totals for dept 774 - FLOWERS		55,693	53,053	40,490	52,786	19,046	38,074	41,752

Dept 775 - **SPECIAL EVENTS**

101-775-703.000	Salaries/Wages - Full Time Employees	5,493	4,806	5,998	5,524	3,282	3,282	5,305
101-775-706.000	Wages - Part Time Employees	233	215	303	250	154	154	539
101-775-706.005	Wages - Part Time Seasonal Employees	60	0	300	155	0	0	0
101-775-710.000	Overtime Pay	171	466	261	0	107	107	0
101-775-713.000	Other Post Employment Benefits	516	167	0	198	165	198	197
101-775-715.000	Payroll Tax - FICA/Medicare (Social Sec)	432	398	508	441	272	272	436
101-775-715.010	Health Insurance Premiums	1,378	1,055	739	763	630	687	659
101-775-715.012	Health Insurance - FSA - Employer Paid	14	24	16	0	1	1	0
101-775-715.013	Health Insurance - HSA - Employer Paid	0	270	240	350	31	31	350
101-775-715.015	Life Insurance	3	3	3	3	2	3	3
101-775-718.000	Retirement Benefits	542	463	570	548	323	323	526
101-775-724.000	Medical Insurance Opt Out	55	58	89	115	100	115	114
101-775-743.000	Uniforms	32	39	37	36	10	36	36
101-775-775.000	Supplies - Repairs and Maintenance	150	3,493	870	350	8	17	100
101-775-880.150	Special Event - Sesquicentennial	0	715	2,926	700	982	982	0
101-775-910.000	Liability Insurance	101	103	107	111	111	111	128
101-775-910.010	Workers Comp Insurance	146	187	207	209	203	203	172
101-775-930.000	Repairs and Maintenance - Equipment	0	30	85	100	0	0	0
101-775-940.000	Rentals - Equipment	1,911	1,245	1,388	1,225	972	1,225	1,225
101-775-956.025	Fireworks Expenses	775	50	7,000	0	0	0	0
Totals for dept 775 - SPECIAL EVENTS		12,012	13,787	21,647	11,078	7,353	7,747	9,790

Dept 779 - **FORESTRY**

101-779-703.000	Salaries/Wages - Full Time Employees	2,013	2,466	2,217	1,471	1,288	1,522	1,378
101-779-706.000	Wages - Part Time Employees	162	413	27	277	27	32	539
101-779-713.000	Other Post Employment Benefits	0	0	40	0	1,027	1,232	0
101-779-715.000	Payroll Tax - FICA/Medicare (Social Sec)	151	205	169	137	182	119	151
101-779-715.010	Health Insurance Premiums	416	290	80	94	7	8	7
101-779-715.012	Health Insurance - FSA - Employer Paid	14	27	16	0	1	1	0
101-691-715.013	Health Insurance - HSA - Employer Paid	0	30	0	0	0	0	0
101-779-715.015	Life Insurance	1	0	1	1	0	1	1
101-779-718.000	Retirement Benefits	196	230	178	142	124	152	133
101-779-724.000	Medical Insurance Opt Out	0	4	35	61	53	61	61
101-779-743.000	Uniforms	3	3	4	0	0	0	0
101-779-775.000	Supplies - Repairs and Maintenance	82	85	158	100	17	100	100
101-779-910.000	Liability Insurance	45	46	47	49	49	49	57
101-779-910.010	Workers Comp Insurance	53	66	73	74	72	72	52

101-779-930.000	Repairs and Maintenance - Equipment	7,904	4,040	4,680	4,400	0	1,000	1,000
101-779-940.000	Rentals - Equipment	622	1,108	784	1,200	0	600	600
101-779-960.000	Education & Training	0	25	0	0	0	0	0
Totals for dept 779 - FORESTRY		11,662	9,038	8,509	8,006	2,847	4,949	4,079

Dept 701 - PLANNING

101-801-703.000	Salaries/Wages - Full Time Employees	10,671	9,572	10,494	10,690	9,249	10,931	10,162
101-801-715.000	Payroll Tax - FICA/Medicare (Social Sec)	744	638	720	775	629	743	733
101-801-715.010	Health Insurance Premiums	3,265	1,659	1,400	1,485	1,414	1,543	1,591
101-691-715.013	Health Insurance - HSA - Employer Paid	0	1,008	504	735	504	504	735
101-801-715.015	Life Insurance	3	0	0	0	0	0	0
101-801-718.000	Retirement Benefits	382	0	0	0	0	0	0
101-801-727.000	Office Supplies	0	0	27	0	0	0	0
101-801-730.000	Postage	20	0	0	0	0	0	0
101-801-801.000	Engineering Services	(343)	0	0	0	0	0	0
101-801-801.701	Professional Services - Planning	0	4,297	1,737	2,000	531	531	2,000
101-801-803.000	Permits - Protective Inspections	17,273	30,999	25,018	23,000	46,824	48,629	20,000
101-801-850.000	Communications - Land Line Phones	16	0	0	0	0	0	0
101-801-900.000	Printing and Publishing	0	316	180	300	0	0	0
101-801-910.000	Liability Insurance	234	239	247	257	257	257	297
101-801-910.010	Workers Comp Insurance	44	35	41	41	40	40	39
101-801-930.000	Outside Services	785	3,284	2,281	2,300	924	1,109	1,865
101-801-930.050	Computer Services	408	225	2,000	2,400	2,311	2,773	408
101-801-956.000	Miscellaneous	2,051	120	0	0	0	0	0
101-801-960.000	Education & Training - Professional	826	1,806	1,312	1,300	635	635	650
101-801-962.000	Memberships & Dues	60	60	60	60	0	0	60
Totals for dept 701 - PLANNING		36,439	54,258	46,021	45,343	63,318	67,695	38,540

Dept 728 - ECONOMIC DEVELOPMENT

101-890-882.000	Public Relations	1,643	616	1,527	600	762	914	600
101-890-900.000	Printing and Publishing	0	1,335	0	0	0	0	0
101-890-925.000	Utilities - Street Lights	37,035	40,462	42,674	42,000	34,446	41,335	42,000
101-890-930.000	Outside Services	240	30	30	200	0	0	0
Totals for dept 728 - ECONOMIC DEVELOPMENT		38,918	42,443	44,231	42,800	35,208	42,250	42,600

Dept 905 - DEBT SERVICE

101-908-992.001	Principal - City Hall Copier 2015	1,504	1,573	1,651	1,296	1,470	1,470	0
101-908-992.002	Principal - DPW Copier 2016	1,121	1,276	1,133	1,300	1,356	1,300	447
101-908-997.001	Interest - City Hall Copier 2015	260	191	115	26	0	30	0
101-908-997.002	Interest - DPW Copier 2016	236	193	111	56	0	56	5
Totals for dept 905 - DEBT SERVICE		3,121	3,233	3,010	2,678	2,826	2,856	452

Dept 651 - AMBULANCE

101-911-952.000	Ambulance Service	8,113	8,285	8,459	8,637	8,611	8,611	8,818
Totals for dept 651 - AMBULANCE		8,113	8,285	8,459	8,637	8,611	8,611	8,818

Dept 900 - **CAPITAL OUTLAY**

101-970-971.000	Capital Purchase	0	7,300	0	0	0	0	0
101-970-972.000	Contracted Services	0	43,479	0	66,030	0	135,000	0
Totals for dept 900 - CAPITAL OUTLAY		0	50,779	0	66,030	0	135,000	0

TOTAL APPROPRIATIONS	<u>2,020,932</u>	<u>2,217,962</u>	2,145,092	<u>2,213,084</u>	1,853,108	2,303,273	2,055,442
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NET OF REVENUES/APPROPRIATIONS - FUND 101			(14,890)		87,546	(114,308)	(375)
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Estimated Cash beginning of year:							269,099
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Estimated Cash end of year:						269,099	268,724
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Fund 202 - MAJOR STREET

06/17/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
202-000-545.000	State Grant	0	0	0	375,000	0	375,000	0
202-000-547.000	State Shared Revenue - Act 51 MTF	238,664	314,307	304,949	317,596	252,737	316,902	304,072
202-000-568.000	Other State Grants - Act 51	0	0	48,577	0	0	0	0
202-000-582.000	County Contributions for Roads	14,543	12,963	13,145	12,000	77,368	77,368	13,000
202-000-664.020	Interest Earned - Investments	535	405	1,587	800	563	568	50
202-000-694.000	Miscellaneous Revenue	1,888	3,360	1,151	0	1,278	1,278	0
202-000-694.019	Shared Revenue - County METRO	6,847	6,899	6,914	6,000	0	6,000	6,000
Totals for dept 000-OPERATIONS		262,477	337,934	376,323	711,396	331,946	777,116	323,122
TOTAL ESTIMATED REVENUES		262,477	337,934	376,323	711,396	331,946	777,116	323,122
APPROPRIATIONS								
Dept 965 - TRANSFERS TO OTHER FUNDS								
202-000-965.060	Interfund Transfer Out - Local Street	95,000	95,000	75,000	0	0	0	0
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		95,000	95,000	75,000	0	0	0	0
Dept 452 - STREET CONSTRUCTION								
202-452-703.000	Salaries/Wages - Full Time Employees	5,341	2,070	2,321	4,053	2,614	3,089	1,963
202-452-706.000	Wages - Part Time Employees	452	1,509	981	554	919	1,086	1,077
202-452-706.005	Wages - Part Time Seasonal Employees	0	173	1,182	0	116	116	0
202-452-710.000	Overtime Pay	0	0	71	0	0	0	0
202-452-713.000	Other Post Employment Benefits	26	18	22	21	17	21	23
202-452-715.000	Payroll Tax - FICA/Medicare (Social Sec)	414	283	343	337	273	328	225
202-452-715.010	Health Insurance Premiums	961	766	659	669	622	679	326
202-452-715.013	Health Insurance - HSA - Employer Paid	0	240	240	350	1,208	1,208	175
202-452-715.015	Life Insurance	2	2	2	2	2	2	1
202-452-718.000	Retirement Benefits	530	206	251	405	260	309	196
202-452-724.000	Medical Insurance Opt Out	55	54	54	54	47	54	27

202-453-743.000	Uniforms	0	0	2	0	15	15	15
202-452-910.010	Workers Comp Insurance	89	114	126	127	123	123	97
202-452-940.000	Rentals - Equipment	3,487	3,022	2,599	3,000	974	3,000	3,000
202-452-967.075	Project Costs - Non-Motorized Transport	3,600	5,431	1,968	5,000	398	398	5,000
Totals for dept 452 - STREET CONSTRUCTION		14,957	13,888	10,821	14,572	7,588	14,479	12,125

Dept 463 - **ROUTINE MAINTENANCE**

202-463-703.000	Salaries/Wages - Full Time Employees	36,354	39,188	38,609	36,084	29,330	34,663	34,470
202-463-706.000	Wages - Part Time Employees	3,641	2,980	3,906	3,993	5,065	5,986	4,310
202-463-706.005	Wages - Part Time Seasonal Employees	95	94	279	155	0	0	0
202-463-710.000	Overtime Pay	34	157	359	0	638	638	0
202-463-713.000	Other Post Employment Benefits	2,050	681	813	806	672	806	847
202-463-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,864	3,050	3,145	2,992	2,618	3,158	2,890
202-463-715.010	Health Insurance Premiums	9,674	7,307	5,255	5,495	4,253	4,640	4,656
202-463-715.012	Health Insurance - FSA - Employer Paid	126	220	145	0	9	9	0
202-452-715.013	Health Insurance - HSA - Employer Paid	0	1,716	1,589	2,293	891	891	2,433
202-463-715.015	Life Insurance	20	19	20	21	17	21	21
202-463-718.000	Retirement Benefits	3,583	3,821	3,703	3,570	2,868	3,466	3,409
202-463-724.000	Medical Insurance Opt Out	369	385	537	824	698	761	770
202-463-727.000	Office Supplies	40	0	0	0	0	0	0
202-463-727.010	GIS Mapping Costs	1,612	725	973	1,000	1,307	1,307	1,154
202-463-730.000	Postage	0	0	10	0	0	0	0
202-463-743.000	Uniforms	291	292	303	300	241	300	310
202-463-775.000	Supplies - Repairs and Maintenance	8,903	10,578	9,977	20,345	9,924	10,578	10,009
202-463-780.000	Supplies - Storm Sewer	3,639	1,574	2,224	3,000	5	1,100	3,000
202-463-801.000	Engineering Services	460	0	28,291	40,065	65,883	65,883	500
202-463-801.030	Professional Services - Audit	1,164	679	679	2,879	679	679	679
202-463-910.000	Liability Insurance	763	777	808	841	841	841	972
202-463-910.010	Workers Comp Insurance	673	857	948	957	928	928	940
202-463-930.000	Outside Services	8,153	9,529	27,239	9,000	11,849	13,829	10,504
202-463-930.050	Computer Services	1,039	980	1,077	1,100	606	727	1,100
202-463-940.000	Rentals - Equipment	15,915	19,367	17,250	18,000	13,131	15,757	17,072
202-463-956.000	Miscellaneous	90	90	98	100	0	0	0
203-463-960.000	Education and Training	0	215	110	300	0	0	0
202-463-970.023	Project Costs - Major Street Non-Constr	1,000	8,295	47,372	590,069	309,937	684,937	40,000
Totals for dept 463 - ROUTINE MAINTENANCE		102,552	113,576	195,719	744,189	462,390	851,905	140,046

Dept 473 - **BRIDGE MAINTENANCE**

202-473-703.000	Salaries/Wages - Full Time Employees	411	0	0	0	0	0	0
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202-473-715.000	Payroll Tax - FICA/Medicare (Social Sec)	28	0	0	0	0	0	0
202-473-718.000	Retirement Benefits	41	0	0	0	0	0	0
202-473-801.000	Engineering Services	0	2,160	510	2,500	1,700	1,700	0
202-473-930.000	Repairs and Maintenance - Equipment	52	607	109	100	0	0	500
Totals for dept 473 - BRIDGE MAINTENANCE		532	2,767	619	2,600	1,700	1,700	500

Dept 474 - **TRAFFIC SERVICES**

202-474-703.000	Salaries/Wages - Full Time Employees	6,149	3,391	6,203	4,209	2,297	2,715	4,051
202-474-706.000	Wages - Part Time Employees	125	72	2,258	0	49	58	0
202-474-706.005	Wages - Part Time Seasonal	0	0	15	0	0	0	0
202-474-710.000	Overtime Pay	851	402	392	390	146	146	395
202-474-713.000	Other Post Employment Benefits	351	114	142	0	113	136	135
202-474-715.000	Payroll Tax - FICA/Medicare (Social Sec)	504	289	651	350	195	212	338
202-474-715.010	Health Insurance Premiums	869	583	331	336	313	341	326
202-474-715.013	Health Insurance - HSA - Employer Paid	0	180	120	175	15	15	175
202-474-715.015	Life Insurance	2	2	2	2	2	2	2
202-474-718.000	Retirement Benefits	598	305	542	412	220	272	396
202-474-724.000	Medical Insurance Opt Out	34	42	101	101	87	95	101
202-474-743.000	Uniforms	22	25	29	25	5	6	25
202-474-775.000	Supplies - Repairs and Maintenance	5,408	1,270	4,402	5,000	91	1,270	3,088
202-474-910.010	Workers Comp Insurance	92	117	130	131	127	127	139
202-474-920.000	Utilities - Electric	939	1,012	1,093	1,100	582	698	768
202-474-930.000	Outside Services	1,877	13,929	1,681	10,000	2,014	2,014	1,857
202-474-940.000	Rentals - Equipment	3,777	218	2,921	2,500	30	218	1,784
Totals for dept 474 - TRAFFIC SERVICES		21,598	21,951	21,013	24,731	6,286	8,325	13,580

Dept 478 - **WINTER MAINTENANCE**

202-478-703.000	Salaries/Wages - Full Time Employees	6,567	8,447	8,644	9,283	5,187	5,187	8,939
202-478-706.000	Wages - Part Time Employees	262	189	402	277	410	410	539
202-474-706.005	Wages - Part Time Seasonal	0	0	14	0	0	0	0
202-478-710.000	Overtime Pay	3,803	6,419	4,217	5,070	2,163	2,163	5,135
202-478-713.000	Other Post Employment Benefits	546	185	226	135	182	218	220
202-478-715.000	Payroll Tax - FICA/Medicare (Social Sec)	774	1,098	979	1,097	583	583	1,098
202-478-715.010	Health Insurance Premiums	2,217	1,691	1,235	1,266	1,098	1,198	1,147
202-478-715.012	Health Insurance - FSA - Employer Paid	14	24	16	0	1	1	0
202-478-715.013	Health Insurance - HSA - Employer Paid	0	468	420	612	54	54	612
202-478-715.015	Life Insurance	5	4	5	5	4	5	5
202-478-718.000	Retirement Benefits	648	817	824	921	509	509	887
202-478-724.000	Medical Insurance Opt Out	102	108	157	182	158	172	182

202-478-743.000	Uniforms	33	42	49	40	20	40	40
202-478-775.000	Supplies - Repairs and Maintenance	7,805	6,021	9,979	12,000	13,146	13,146	12,000
202-478-910.010	Workers Comp Insurance	358	455	503	508	492	492	458
202-478-930.000	Outside Services	0	0	1,293	0	0	0	0
202-478-940.000	Rentals - Equipment	8,972	10,398	10,663	15,000	3,971	3,971	11,250
Totals for dept 478 - WINTER MAINTENANCE		32,106	36,366	39,626	46,396	27,978	28,150	42,512

Dept 482 - **ADMINISTRATION - STREETS**

202-482-703.000	Salaries/Wages - Full Time Employees	5,119	5,333	5,434	5,548	4,553	5,381	5,238
202-482-713.000	Other Post Employment Benefits	0	0	0	219	0	0	0
202-482-715.000	Payroll Tax - FICA/Medicare (Social Sec)	370	386	390	399	322	412	374
202-482-715.010	Health Insurance Premiums	1,285	812	827	870	823	898	925
202-482-715.013	Health Insurance - HSA - Employer Paid	0	324	375	473	324	324	473
202-482-715.015	Life Insurance	6	6	6	6	5	6	6
202-482-718.000	Retirement Benefits	477	499	509	520	448	538	489
202-482-910.010	Workers Comp Insurance	14	19	21	21	20	20	20
202-482-930.015	Administrative Services - Accounting	0	78	0	0	0	0	0
202-482-956.000	Miscellaneous	0	42	0	0	0	0	0
Totals for dept 482 - ADMINISTRATION - STREETS		7,271	7,499	7,562	8,056	6,495	7,579	7,525

Dept 905 - **DEBT SERVICE**

202-908-991.000	Principal Payment - Interfund Loans	0	0	0	2,550	2,125	2,550	2,575
202-908-995.000	Interest Payment - Interfund Loans	259	234	209	184	153	184	159
Totals for dept 905 - DEBT SERVICE		259	234	209	2,734	2,278	2,734	2,734

TOTAL APPROPRIATIONS	<u>274,275</u>	<u>291,281</u>	<u>350,569</u>	<u>843,278</u>	514,715	914,871	219,022
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NET OF REVENUES/APPROPRIATIONS - FUND 202					<u>(182,769)</u>	<u>(137,755)</u>	104,100
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Estimated Cash beginning of year:						<u>(4,142)</u>	<u>40,872</u>
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Estimated Cash end of year:						40,872	<u><u>144,972</u></u>
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Fund 203 - LOCAL STREET

06/17/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
203-000-547.000	State Shared Revenue - Act 51 MTF	84,922	101,762	108,650	113,116	90,016	112,870	108,577
203-000-582.000	County Contributions for Roads	68,406	60,651	65,403	60,000	0	0	64,000
203-000-664.020	Interest Earned - Investments	200	219	379	234	1,174	1,200	10
203-000-676.050	Interfund Transfer In - Major Streets	95,000	95,000	75,000	0	0	0	0
203-000-694.000	Miscellaneous Revenue	0	3,000	0	0	0	0	0
203-000-694.019	Shared Revenue - County METRO	6,847	6,899	6,914	6,750	0	6,750	6,750
Totals for dept 000-OPERATIONS		255,375	267,531	256,346	180,100	91,190	120,820	179,337
TOTAL ESTIMATED REVENUES		255,375	267,531	256,346	180,100	91,190	120,820	179,337

APPROPRIATIONS

Dept 452 - STREET CONSTRUCTION

203-452-703.000	Salaries/Wages - Full Time Employees	2,424	4,575	3,006	5,066	3,909	4,620	4,908
203-452-706.000	Wages - Part Time Employees	61	15	26	0	683	807	1,077
203-452-706.000	Wages - Part Time Seasonal Employees	0	9	76	0	0	0	0
203-452-713.000	Other Post Employment Benefits	23	18	22	21	17	21	23
203-452-715.000	Payroll Tax - FICA/Medicare (Social Sec)	182	333	225	368	346	415	439
203-452-715.010	Health Insurance Premiums	1,202	957	823	836	778	849	814
203-452-715.013	Health Insurance - HSA - Employer Paid	0	300	300	438	950	950	438
203-452-715.015	Life Insurance	3	3	3	3	2	3	3
203-452-718.000	Retirement Benefits	239	457	324	507	388	462	491
203-452-724.000	Medical Insurance Opt Out	68	68	68	67	59	67	67
203-452-743.000	Uniforms	0	0	2	0	12	13	15
203-452-910.010	Workers Comp Insurance	111	143	158	159	154	154	186
203-452-930.000	Outside Services	0	0	587	200	0	0	0
203-452-940.000	Rentals - Equipment	1,493	2,465	1,658	2,000	2,307	2,307	2,000
203-452-967.075	Project Costs - Non-Motorized Transport	2,138	2,937	0	2,500	610	610	2,500
Totals for dept 452 - STREET CONSTRUCTION		7,944	12,280	7,278	12,165	10,215	11,278	12,961

Dept 463 - ROUTINE MAINTENANCE

203-463-703.000	Salaries/Wages - Full Time Employees	34,747	34,455	34,470	30,788	27,973	33,059	29,376
203-463-706.000	Wages - Part Time Employees	1,056	786	1,373	1,054	2,767	3,270	2,155
203-463-706.000	Wages - Part Time Seasonal Employees	60	0	68	0	0	0	0
203-463-710.000	Overtime Pay	194	157	125	0	1,038	1,038	0
203-463-713.000	Other Post Employment Benefits	1,183	389	456	460	383	460	518
203-463-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,566	2,532	2,620	2,360	2,352	2,859	2,340
203-463-715.010	Health Insurance Premiums	8,321	6,173	4,519	4,740	3,685	4,020	4,138
202-463-715.012	Health Insurance - FSA - Employer Paid	98	171	113	0	7	7	0
202-463-715.013	Health Insurance - HSA - Employer Paid	0	1,488	1,370	1,960	1,644	1,644	2,100
203-463-715.015	Life Insurance	17	17	17	18	15	18	18
203-463-718.000	Retirement Benefits	3,418	3,344	3,267	3,035	2,733	3,306	2,895
203-463-724.000	Medical Insurance Opt Out	273	290	439	675	568	620	621
203-463-727.000	Office Supplies	33	0	0	0	0	0	0
203-463-727.010	GIS Mapping Costs	1,519	725	973	1,000	1,307	1,307	1,131
203-463-730.000	Postage	0	43	10	50	0	0	0
203-463-743.000	Uniforms	248	251	261	250	204	245	260
203-463-775.000	Supplies - Repairs and Maintenance	6,331	7,204	6,051	6,000	7,901	8,000	6,872
203-463-780.000	Supplies - Storm Sewer	3,317	10,570	2,940	4,000	1,160	1,160	2,500
203-463-801.000	Engineering Services	0	0	3,230	0	0	0	0
203-463-801.013	Professional Services - Attorney	0	0	260	0	0	0	0
203-463-801.030	Professional Services - Audit	582	582	582	582	582	582	582
203-463-910.000	Liability Insurance	585	596	618	643	643	643	743
203-463-910.010	Workers Comp Insurance	465	592	655	661	641	641	664
203-463-930.000	Outside Services	11,259	15,683	10,644	10,000	13,283	15,181	13,192
203-463-930.050	Computer Services	1,039	980	1,077	1,000	606	780	1,000
203-463-940.000	Rentals - Equipment	12,608	11,460	10,781	14,000	7,247	8,696	10,886
203-463-956.000	Miscellaneous	90	90	90	90	0	90	90
202-463-960.000	Education and Training	0	205	50	300	0	0	200
203-463-970.028	Project Costs - Local Streets Non-Constr	110,569	109,907	84,543	20,000	0	0	20,000
Totals for dept 463 - ROUTINE MAINTENANCE		200,578	208,690	171,602	103,666	76,739	92,087	102,281

Dept 474 - TRAFFIC SERVICES

203-474-703.000	Salaries/Wages - Full Time Employees	2,264	2,361	2,563	2,191	2,016	1,706	2,068
203-474-706.000	Wages - Part Time Employees	46	0	20	0	49	41	0
203-474-710.000	Overtime Pay	463	0	0	390	0	0	395
203-474-713.000	Other Post Employment Benefits	3	0	5	0	0	0	0
203-474-715.000	Payroll Tax - FICA/Medicare (Social Sec)	192	171	197	202	162	134	195

203-474-715.010	Health Insurance Premiums	534	351	82	96	9	10	7
203-474-715.012	Health Insurance - FSA - Employer Paid	14	24	16	0	1	13	0
203-474-715.013	Health Insurance - HSA - Employer Paid	0	48	0	0	0	0	0
203-474-715.015	Life Insurance	1	1	1	1	1	1	1
203-474-718.000	Retirement Benefits	219	209	186	212	192	171	200
203-474-724.000	Med Insurance Buyouts	7	13	62	88	76	83	88
203-474-743.000	Uniforms	0	2	0	3	0	0	0
203-474-775.000	Supplies - Repairs and Maintenance	419	1,241	424	600	94	419	425
203-474-910.010	Workers Comp Insurance	39	49	55	55	53	53	68
203-474-940.000	Rentals - Equipment	436	209	137	300	235	282	300
Totals for dept 474 - TRAFFIC SERVICES		4,637	4,679	3,748	4,138	2,888	3,466	3,747

Dept 478 - **WINTER MAINTENANCE**

203-478-703.000	Salaries/Wages - Full Time Employees	6,106	8,216	8,855	7,844	4,281	4,281	7,578
203-478-706.000	Wages - Part Time Employees	167	243	350	0	308	308	0
203-478-706.005	Wages - Part Time Seasonal Employees	0	0	14	0	0	0	0
203-478-710.000	Overtime Pay	4,020	5,367	4,966	5,070	2,702	2,702	5,135
203-478-713.000	Other Post Employment Benefits	714	237	288	281	234	281	282
203-478-715.000	Payroll Tax - FICA/Medicare (Social Sec)	752	1,024	1,046	970	546	546	955
203-478-715.010	Health Insurance Premiums	1,753	1,308	990	1,055	935	1,020	977
203-478-715.013	Health Insurance - HSA - Employer Paid	0	408	360	525	46	46	525
203-478-715.015	Life Insurance	4	4	4	4	4	4	4
203-478-718.000	Retirement Benefits	602	794	839	777	419	419	750
203-478-724.000	Medical Insurance Opt Out	89	94	142	142	123	134	142
203-478-743.000	Uniforms	39	38	42	50	15	45	50
203-478-775.000	Supplies - Repairs and Maintenance	7,805	6,014	10,366	10,400	13,146	13,146	12,400
203-478-910.010	Workers Comp Insurance	278	355	392	396	384	384	408
203-478-930.000	Rep & Maint Outside Servi	0	0	1,293	0	0	0	0
203-478-940.000	Rentals - Equipment	8,732	12,559	11,911	14,800	3,708	3,708	12,800
Totals for dept 478 - WINTER MAINTENANCE		31,061	36,661	41,858	42,314	26,851	27,024	42,006

Dept 482 - **ADMINISTRATION - STREETS**

203-482-703.000	Salaries/Wages - Full Time Employees	4,372	4,527	4,592	4,691	3,800	4,491	4,410
203-482-715.000	Payroll Tax - FICA/Medicare (Social Sec)	316	328	329	337	268	344	315
203-482-715.010	Health Insurance Premiums	1,073	701	707	744	701	765	791
203-482-715.013	Health Insurance - HSA - Employer Paid	0	264	315	385	264	264	385
203-482-715.015	Life Insurance	5	5	5	5	5	5	5
203-482-718.000	Retirement Benefits	402	418	424	434	373	449	406
203-482-910.010	Workers Comp Insurance	12	16	18	18	17	17	17

203-482-930.000	Repairs and Maintenance - Equipment	0	0	0	0	0	0	0
203-482-930.015	Administrative Services - Accounting	0	78	0	0	0	0	0
203-482-956.000	Miscellaneous	0	42	0	0	0	0	0
Totals for dept 482 - ADMINISTRATION - STREETS		6,180	6,379	6,390	6,614	5,428	6,514	6,329

Dept 905 - **DEBT SERVICE**

203-908-991.000	Principal Payment - Interfund Loans	0	0	0	3,620	3,017	3,620	3,655
203-908-995.000	Interest Payment - Interfund Loans	485	450	415	379	316	379	344
Totals for dept 905 - DEBT SERVICE		485	450	415	3,999	3,333	3,999	3,999

TOTAL APPROPRIATIONS	<u>250,885</u>	<u>269,139</u>	<u>231,291</u>	<u>172,896</u>	<u>125,454</u>	<u>144,367</u>	<u>171,323</u>
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NET OF REVENUES/APPROPRIATIONS - FUND 203					<u>(34,264)</u>	<u>(23,547)</u>	8,014
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Estimated Cash beginning of year:							<u>77,606</u>
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Estimated Cash end of year:						77,606	<u>85,620</u>
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Fund 227 - **SOLID WASTE REMOVAL**

06/17/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
227-000-402.010	Current Property Taxes - Personal Prop	11,718	9,280	9,070	8,509	10,981	8,482	8,153
227-000-402.019	Property Taxes - Solid Waste Real Prop	92,378	96,270	99,205	102,076	98,572	101,071	104,703
227-000-402.021	Special Assessment - Monthly Recycling	34,486	34,486	34,427	34,426	34,427	34,427	34,427
227-000-402.022	Special Assessment - Bulk-Trash Pickup	24,298	24,318	24,045	24,279	24,279	24,279	24,279
227-002-432.000	Payments in Lieu of Taxes - PLoTs	0	0	0	0	0	1,381	1,418
227-002-437.000	Industrial Facilities Tax	1,461	1,577	1,503	1,399	1,399	1,399	1,803
227-002-441.000	Local Community Stabilization Share Tax	6,397	0	564	0	261	261	0
227-000-664.020	Interest Earned - Investments	193	490	1,788	1,200	1,166	1,180	50
227-000-676.010	Interfund Transfer In - General Fund	16,000	12,000	0	0	0	0	18,000
227-000-676.080	Interfund Transfer In - Capital Improve	6,000	0	0	0	0	0	0
227-000-694.000	Miscellaneous Revenue	15	0	0	0	0	0	0
Totals for dept 000-OPERATIONS		192,946	178,421	170,602	171,889	171,085	172,480	192,833
TOTAL ESTIMATED REVENUES		192,946	178,421	170,602	171,889	171,085	172,480	192,833

APPROPRIATIONS

Dept 529 - SOLID WASTE OPERATIONS

227-000-703.000	Salaries/Wages - Full Time Employees	54,551	54,544	54,483	56,665	45,930	54,281	54,236
227-000-706.000	Wages - Part Time Employees	6,262	5,602	4,749	7,155	8,131	9,609	8,081
227-000-706.000	Wages - Part Time Seasonal Employees	110	80	148	155	0	0	0
227-000-710.000	Overtime Pay	771	140	451	390	146	173	395
227-000-713.000	Other Post Employment Benefits	3,485	1,158	0	1,372	1,143	1,372	1,423
227-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	4,475	4,379	4,374	4,754	4,025	4,901	4,630
227-000-715.010	Health Insurance Premiums	14,507	10,725	8,469	8,887	7,365	8,035	8,230
227-000-715.012	Health Insurance - FSA - Employer Paid	98	171	113	0	7	7	0
227-000-715.013	Health Insurance - HSA - Employer Paid	0	2,988	2,905	4,078	1,775	1,775	4,287
227-000-715.015	Life Insurance	34	34	35	36	31	36	36
227-000-718.000	Retirement Benefits	5,357	5,311	5,287	5,585	4,489	5,428	5,342

227-000-724.000	Medical Insurance Opt Out	601	615	764	1,026	864	943	945
227-000-727.000	Office Supplies	0	0	136	100	0	0	0
227-000-730.000	Postage	316	836	0	400	0	0	400
227-000-743.000	Uniforms	358	367	368	370	274	329	366
227-000-775.000	Supplies - Repairs and Maintenance	2,767	884	880	1,700	609	1,200	1,550
227-000-801.013	Professional Services - Attorney	0	266	0	0	0	0	0
227-000-801.030	Professional Services - Audit	403	291	291	291	291	291	291
227-000-801.080	Contract Services - Recycling Pickups	31,766	29,344	30,233	31,122	28,529	31,123	32,011
227-000-801.085	Contract Services - Bulk Trash Pickups	20,102	16,000	15,535	25,600	5,015	15,045	16,670
227-000-850.000	Communications - Land Line Phones	4	0	0	0	0	0	0
227-000-900.000	Printing and Publishing	348	0	415	420	0	0	400
227-000-910.000	Liability Insurance	814	829	859	894	894	894	1,033
227-000-910.010	Workers Comp Insurance	1,102	1,405	1,554	1,568	1,520	1,520	1,484
227-000-930.000	Outside Services	8,225	133	22,857	18,000	16,701	19,201	17,500
227-000-930.050	Computer Services	617	489	757	750	375	489	588
227-000-940.000	Rentals - Equipment	33,022	27,172	31,656	27,175	32,094	38,513	27,892
Totals for dept 529 - SOLID WASTE OPERATIONS		190,095	163,763	187,319	198,493	160,208	195,163	187,790

TOTAL APPROPRIATIONS

190,095	163,763	187,319	198,493	160,208	195,163	187,790
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NET OF REVENUES/APPROPRIATIONS - FUND 227

10,877	(22,683)	5,043
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Estimated Cash **beginning of year:**

2,213

Estimated Cash **end of year:**

2,213 7,256

Fund 250 - FIRE RESERVE FUND

06/05/2020

GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
250-000-402.010	Current Property Taxes - Personal Prop	9,014	7,139	6,977	6,545	8,447	6,525	6,272
250-000-402.018	Property Taxes - Fire Reserve Real Prop	71,059	74,053	76,310	78,520	75,824	77,746	80,540
250-000-432.000	Payments in Lieu of Taxes - PLoTs	0	0	0	0	0	1,062	1,091
250-000-437.000	Industrial Facilities Tax	1,124	1,213	1,156	1,076	1,076	1,076	1,387
250-000-441.000	Local Community Stabilization Share Tax	4,921	0	434	0	201	201	0
250-000-664.020	Interest Inc-Investments	405	741	1,498	900	1,609	1,675	50
Totals for dept 000-OPERATIONS		86,523	83,146	86,375	87,041	87,157	88,285	89,340
TOTAL ESTIMATED REVENUES		86,523	83,146	86,375	87,041	87,157	88,285	89,340
APPROPRIATIONS								
Dept 000-OPERATIONS								
250-000-801.030	Professional Services - Audit	134	97	97	97	97	97	97
250-000-930.000	Outside Services	0	0	10,251	0	2,580	2,580	0
250-000-965.010	Interfund Transfer Out - General	17,000	10,000	18,600	15,000	12,500	15,000	15,000
Totals for dept 000-OPERATIONS		17,134	10,097	28,948	15,097	15,177	17,677	15,097
Dept 905 - DEBT SERVICE								
250-908-991.000	Principal Payment - Bond	17,000	18,000	19,000	20,000	20,000	20,000	20,000
250-908-995.000	Interest Payment - Bond	45,028	44,391	43,716	43,004	43,003	43,003	42,254
Totals for dept 905 - DEBT SERVICE		62,028	62,391	62,716	63,004	63,003	63,003	62,254
Dept 900 - CAPITAL OUTLAY								
250-970-971.000	Capital Purchase	80,000	0	0	0	0	0	0
Totals for dept 900 - CAPITAL OUTLAY		80,000	0	0	0	0	0	0
TOTAL APPROPRIATIONS		159,162	72,488	91,664	78,101	78,180	80,680	77,351

NET OF REVENUES/APPROPRIATIONS - FUND 250

<u>(72,639)</u>	<u>10,658</u>	<u>(5,289)</u>	8,940	8,977	7,605	11,989
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Estimated Cash **beginning of year:**

74,149

Estimated Cash **end of year:**

74,149 86,138

Fund 295 - AIRPORT FUND

06/01/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 005 - INTERGOVERNMENTAL REVENUE - STATE								
295-000-545.000	State Grant	1,194	0	0	0	0	0	0
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		1,194	0	0	0	0	0	0
Dept 007 - CHARGES FOR SERVICES								
295-000-694.014	Airport Fuel Sales	30,697	25,067	21,588	20,000	19,487	21,259	21,000
Totals for dept 007 - CHARGES FOR SERVICES		30,697	25,067	21,588	20,000	19,487	21,259	21,000
Dept 009 - INTEREST AND RENTS								
295-000-664.020	Interest Earned - Investments	85	87	223	175	301	306	20
295-000-668.030	Rents - Airport	23,825	22,903	23,084	23,425	22,265	24,092	23,772
295-000-669.000	Rents - Billboard	8,000	8,000	8,000	8,000	8,000	8,000	6,800
Totals for dept 009 - INTEREST AND RENTS		31,910	30,990	31,307	31,600	30,566	32,398	30,592
Dept 010 - OTHER REVENUES								
295-000-694.035	Pilot's Assoc Donations	882	1,239	1,371	800	0	0	0
295-000-694.000	Miscellaneous Revenue	0	0	0	0	0	0	0
Totals for dept 010 - OTHER REVENUES		882	1,239	1,371	800	0	0	0
TOTAL ESTIMATED REVENUES		64,683	57,296	54,266	52,400	50,053	53,657	51,592
Dept 595 - AIRPORT OPERATIONS								
295-000-703.000	Salaries/Wages - Full Time Employees	4,066	1,468	1,419	2,027	1,479	1,748	1,963
295-000-706.000	Wages - Part Time Employees	114	87	105	96	257	304	96
295-000-706.000	Wages - Part Time Seasonal Employees	0	0	123	0	0	0	0
295-000-713.000	Other Post Employment Benefits	10	9	11	10	9	10	12
295-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	302	112	120	155	129	157	150
295-000-715.010	Health Insurance Premiums	597	481	414	334	387	422	326
295-000-715.013	Health Insurance - HSA - Employer Paid	0	120	144	175	15	15	175

295-000-715.015	Life Insurance	2	1	1	1	1	1	1
295-000-718.000	Retirement Benefits	404	147	151	203	148	175	196
295-000-724.000	Medical Insurance Opt Out	27	27	27	27	24	27	27
295-000-727.000	Office Supplies	0	44	0	0	0	0	0
295-000-730.000	Postage	6	0	0	0	153	153	0
295-000-741.000	Gasoline	25,424	21,915	20,544	13,000	21,582	21,582	13,500
295-000-741.010	Airport Fuel - Sales Tax	2,191	1,260	971	875	1,002	1,240	1,260
295-000-743.000	Uniforms	6	104	5	4	5	5	5
295-000-775.000	Supplies - Repairs and Maintenance	4,493	1,690	2,218	1,800	901	1,200	1,200
295-000-801.000	Professional Services - Attorney	0	133	0	0	0	0	0
295-000-801.030	Professional Services - Audit	134	97	97	97	97	97	97
295-000-850.000	Communications - Land Line Phones	1,271	1,406	2,030	2,160	2,472	2,697	3,000
295-000-880.030	Administrative Services - PILOT	5,403	5,642	5,458	5,697	4,748	5,697	5,507
295-000-910.000	Liability Insurance	3,454	3,536	3,575	4,000	3,296	3,896	4,000
295-000-910.010	Workers Comp Insurance	44	57	63	64	62	62	62
295-000-920.000	Utilities - Electric	1,633	2,182	1,764	2,160	1,785	2,142	2,200
295-000-930.000	Outside Services	9,227	7,286	9,021	9,500	3,108	4,208	7,500
295-000-930.050	Computer Services	370	225	204	200	77	145	200
295-000-932.000	Repair & Maintenance - Land & Bldgs	0	0	5,000	1,500	0	0	0
295-000-940.000	Rentals - Equipment	2,886	822	841	900	765	841	900
295-000-956.000	Miscellaneous	0	0	0	0	15	15	0
295-000-963.000	Licenses - Airport Registration	0	50	50	50	50	50	50
295-000-968.000	Depreciation Expense	2,680	3,623	3,711	0	0	0	0
Totals for dept 595 - AIRPORT OPERATIONS		64,744	52,524	58,067	45,035	42,567	46,889	42,427

Dept 900 - **CAPITAL OUTLAY**

295-970-971.000	Capital Purchase	0	0	0	7,270	7,270	7,270	0
Totals for dept 900 - CAPITAL OUTLAY		0	0	0	7,270	7,270	7,270	0

TOTAL APPROPRIATIONS	64,744	52,524	58,067	52,305	49,837	54,159	42,427
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NET OF REVENUES/APPROPRIATIONS - FUND 295	(61)	4,772	(3,801)	95	216	(502)	9,165
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Estimated Cash beginning of year:							27,395
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Estimated Cash end of year:						27,395	36,560
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Fund 297 - REVOLVING LOAN FUND

05/25/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 005 - INTERGOVERNMENTAL REVENUE - FEDERAL								
297-000-501.000	USDA Grant	0	0	0	0	0	0	0
Totals for dept 005 - INTERGOVERNMENTAL REVNEUE - FEDERAL		0	0	0	0	0	0	0
Dept 007 - CHARGES FOR SERVICES								
297-000-624.000	Application Fees	0	100	0	0	0	0	0
Totals for dept 007 - CHARGES FOR SERVICES		0	100	0	0	0	0	0
Dept 009 - INTEREST AND RENTS								
297-000-664.012	Interest Earned - Business Loans	389	374	275	200	226	241	227
297-000-664.020	Interest Earned - Investments	40	138	491	420	463	491	50
Totals for dept 009 - INTERESTS AND RENTS		429	512	766	620	689	732	277
Dept 010 - OTHER REVENUES								
297-000-610.000	Loan Principal - Business	0	0	0	5,934	8,406	8,886	8,196
Totals for dept 010 - OTHER REVENUES		0	0	0	5,934	8,406	8,886	8,196
TOTAL ESTIMATED REVENUES		429	612	766	6,554	9,095	9,618	8,473
APPROPRIATIONS								
Dept 690 - REDEVELOPMENT								
297-000-800.000	Loan Payments - Business	0	0	0	10,000	10,000	10,000	10,000
297-000-956.000	Miscellaneous	0	0	30	0	0	0	0
Totals for dept 690 - REDEVELOPMENT		0	0	30	10,000	10,000	10,000	10,000
TOTAL APPROPRIATIONS		0	0	30	10,000	10,000	10,000	10,000
NET OF REVENUES/APPROPRIATIONS - FUND 297		429	612	736	(3,446)	(905)	(382)	(1,527)

Estimated Cash **beginning of year:**

35,686

Estimated Cash **end of year:**

35,686

34,159

Fund 401 - CAPITAL IMPROVEMENT FUND

06/05/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
401-000-402.025	Property Taxes - Capital Improvement	71,059	74,053	76,310	78,520	75,824	77,746	6,272
401-000-402.010	Current Property Taxes-Personal Property	9,014	7,139	6,977	6,545	8,447	6,525	80,540
401-000-432.000	Payments in Lieu of Taxes - PILOTs	0	0	0	0	0	1,062	1,091
401-000-437.000	Industrial Facilities Tax	1,124	1,213	1,156	1,076	1,076	1,076	1,387
Totals for dept 002 - TAX REVENUES		81,197	82,405	84,443	86,141	85,347	86,409	89,290
Dept 005 - INTERGOVERNMENTAL REVENUE - STATE								
401-000-545.000	State Grant	0	0	0	45,000	45,000	45,000	0
401-000-441.000	Local Community Stabilization Share Tax	4,921	0	434	0	201	201	0
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		4,921	0	434	45,000	45,201	45,201	0
Dept 009 - INTEREST AND RENTS								
401-000-664.020	Interest Earned - Investments	198	611	1,478	700	1,192	1,197	50
Totals for dept 009 - INTEREST AND RENTS		198	611	1,478	700	1,192	1,197	50
TOTAL ESTIMATED REVENUES		86,316	83,016	86,355	131,841	131,740	132,807	89,340
APPROPRIATIONS								
Dept 900 - CAPITAL OUTLAY								
401-970-715.015	Life Insurance	3	0	0	0	0	0	0
401-970-775.000	Supplies - Repairs and Maintenance	0	0	0	10,000	0	0	0
401-000-801.030	Professional Services - Audit	134	97	97	97	97	97	97
401-970-971.000	Capital Purchase	4,273	5,961	0	54,850	27,580	27,580	0
401-970-972.000	Contracted Services	3,172	0	0	60,000	63,271	63,271	0
Totals for dept 900 - CAPITAL OUTLAY		7,582	6,058	97	124,947	90,948	90,948	97
Dept 965 - TRANSFERS TO OTHER FUNDS								
401-000-965.010	Interfund Transfer Out - General							

401-000-965.060	Interfund Transfer Out - Local Street	0	0	0	0	0	0	0
401-000-965.081	Interfund Transfer Out - Brownfield	60,000	67,500	75,000	60,000	50,000	80,000	80,000
401-000-965.083	Interfund Transfer Out - Solid Waste	6,000	0	0	0	0	0	0
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		66,000	67,500	75,000	60,000	50,000	80,000	80,000
TOTAL APPROPRIATIONS		73,582	73,558	75,097	184,947	140,948	170,948	80,097
NET OF REVENUES/APPROPRIATIONS - FUND 401		12,734	9,458	11,258	(53,106)	(9,208)	(38,141)	9,243
Estimated Cash beginning of year:								<u>20,902</u>
Estimated Cash end of year:							20,902	<u><u>30,145</u></u>

Fund 443 - **BROWNFIELD REDEVELOPMENT AUTHORITY - BRA**
06/05/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
443-000-402.040	Captured Tax - AdVal Real - City	2,185	2,192	4,610	6,146	6,146	6,146	6,253
443-000-402.041	Captured Tax - AdVal Real - Library	261	263	867	1,157	1,112	1,112	1,132
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	172	174	368	491	491	491	500
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	172	174	368	491	491	491	500
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	224	226	478	638	638	638	649
443-000-402.048	Captured Tax - AdVal Real - County (All)	1,049	1,051	2,234	2,979	2,955	2,955	3,008
443-000-402.047	Captured DDA-SCHOOL	4,751	4,733	9,359	12,262	12,262	12,262	12,443
443-000-402.060	Captured Tax - AdVal Pers - City	646	585	549	506	506	506	473
443-000-402.061	Captured Tax - AdVal Pers - Library	77	70	103	95	92	92	85
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	51	46	44	40	40	40	38
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	51	46	44	40	40	40	38
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	66	60	57	52	53	53	49
443-000-402.065	Captured Tax - AdVal Pers - County (All)	310	280	266	245	243	243	228
Totals for dept 002 - TAX REVENUES		10,015	9,900	19,347	25,142	25,069	25,069	25,396
Dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL								
443-000-505.000	Federal Grant	0	65,000	0	0	0	0	0
Totals for dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL		0	65,000	0	0	0	0	0
Dept 005 - INTERGOVERNMENTAL REVENUE - STATE								
443-000-545.000	State Grant	0	0	0	0	0	0	5,100,000
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		0	0	0	0	0	0	5,100,000
Dept 009 - INTEREST AND RENTS								
443-000-664.020	Interest Earned - Investments	54	510	273	200	167	167	0
Totals for dept 009 - INTEREST AND RENTS		54	510	273	200	167	167	0
Dept 010 - OTHER REVENUES								
443-000-673.000	Sale of Fixed Assets - Land	0	114,637	0	0	0	0	0

443-000-673.020	Sale of Fixed Assets - Miscellaneous	0	0	0	0	0	0	0
443-000-694.000	Miscellaneous Revenue	0	650	0	0	0	135,000	0
443-000-697.000	Loan Proceeds	0	0	0	0	0	0	510,000
Totals for dept 010 - OTHER REVENUES		0	115,287	0	0	0	135,000	510,000

Dept 093 - **TRANSFERS FROM OTHER FUNDS**

443-000-676.080	Interfund Transfer In - Capital Improve	60,000	67,500	75,000	65,000	50,000	80,000	80,000
Totals for dept 093 - TRANSFERS FROM OTHER FUNDS		60,000	67,500	75,000	65,000	50,000	80,000	80,000

TOTAL ESTIMATED REVENUES	70,069	258,197	94,620	90,342	75,236	240,236	5,715,396
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APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

443-000-703.000	Salaries/Wages - Full Time Employees	28,541	29,893	29,863	34,609	24,781	29,287	38,185
443-000-706.000	Wages - Part Time Employees	231	390	321	277	296	350	539
443-000-713.000	Other Post Employment Benefits	762	657	300	297	248	297	313
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,073	2,186	2,175	2,534	1,784	2,267	2,797
443-000-715.010	Health Insurance Premiums	8,088	5,642	5,085	5,319	4,908	5,354	6,517
443-000-715.012	Health Insurance - FSA - Employer Paid	14	24	17	0	1	1	0
443-000-715.013	Health Insurance - HSA - Employer Paid	0	1,920	2,034	2,538	1,426	1,426	2,957
443-000-715.015	Life Insurance	32	34	34	34	31	34	43
443-000-718.000	Retirement Benefits	2,414	2,510	2,476	2,997	2,199	2,928	3,298
443-000-724.000	Medical Insurance Opt Out	109	117	176	203	171	187	203
443-000-730.000	Postage	0	0	0	0	297	350	300
443-000-743.000	Uniforms	56	64	61	65	18	65	65
443-000-775.000	Supplies - Repairs and Maintenance	23	52	59	100	0	0	100
443-000-801.000	Engineering Services	8,400	1,109	0	2,000	53,345	144,000	1,000
443-000-801.013	Professional Services - Attorney	1,411	15,970	3,854	8,000	6,483	8,000	2,000
443-000-801.030	Professional Services - Audit	488	353	353	488	353	353	353
443-000-830.000	Contractual Reimbursement CRA Activities	7,513	7,426	14,510	18,857	18,801	18,801	19,047
443-000-850.000	Communications - Land Line Phones	21	0	0	0	0	0	0
443-000-900.000	Printing and Publishing	0	0	0	500	606	650	600
443-000-910.000	Liability Insurance	4,475	4,556	4,725	5,009	4,917	4,917	5,089
443-000-910.010	Workers Comp Insurance	286	357	395	399	387	387	376
443-000-930.000	Repairs and Maintenance - Equipment	2,357	9,278	5,621	7,000	8,487	9,587	3,000
443-000-930.015	Administrative Services - Accounting	0	116	200	0	0	0	0
443-000-930.050	Computer Services	58	34	31	50	10	12	0
443-000-940.000	Rentals - Equipment	1,131	1,976	1,231	1,200	415	497	500

443-000-956.000	Miscellaneous	346	42	0	0	0	0	0
Totals for dept 443 - PUBLIC WORKS		68,829	84,706	73,521	92,476	129,964	229,749	87,282
Dept 900 - CAPITAL OUTLAY								
443-970-972.000	Contracted Services	0	156,603	0	0	23,724	23,724	5,610,000
Totals for dept 900 - CAPITAL OUTLAY		0	156,603	0	0	23,724	23,724	5,610,000
Dept 905 - DEBT SERVICE								
443-908-991.000	Principal Payment - Interfund Loans	0	14,636	14,782	14,930	12,442	14,930	15,079
443-908-995.000	Interest Payment - Interfund Loans	0	1,939	1,843	1,695	1,413	1,695	1,546
Totals for dept 905 - DEBT SERVICE		0	16,575	16,625	16,625	13,855	16,625	16,625
TOTAL APPROPRIATIONS		68,829	257,884	90,146	109,101	167,543	270,098	5,713,907
NET OF REVENUES/APPROPRIATIONS - FUND 443		1,240	313	4,474	(18,759)	(92,307)	(29,862)	1,489
Estimated Cash beginning of year:							(61,671)	774
Estimated Cash end of year:							774	2,263

Fund 450 - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)

06/05/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
450-000-402.040	Captured Tax - AdVal Real - City	14,863	0	0	0	0	0	0
450-000-402.041	Captured Tax - AdVal Real - Library	1,776	0	0	0	0	0	0
450-000-402.042	Captured Tax - AdVal Real - Capital Impr	1,173	0	0	0	0	0	0
450-000-402.043	Captured Tax - AdVal Real - Fire Reserve	1,173	0	0	0	0	0	0
450-000-402.044	Captured Tax - AdVal Real - Solid Waste	1,524	0	0	0	0	0	0
450-000-402.048	Captured Tax - AdVal Real - County (All)	7,136	0	0	0	0	0	0
450-000-402.060	Captured Tax - AdVal Pers - City	8,038	0	0	0	0	0	0
450-000-402.061	Captured Tax - AdVal Pers - Library	961	0	0	0	0	0	0
450-000-402.062	Captured Tax - AdVal Pers - Capital Impr	634	0	0	0	0	0	0
450-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	634	0	0	0	0	0	0
450-000-402.064	Captured Tax - AdVal Pers - Solid Waste	825	0	0	0	0	0	0
450-000-402.065	Captured Tax - AdVal Pers - County (All)	3,857	0	0	0	0	0	0
450-000-402.080	Captured Tax - IFT Pers - City	0	0	0	0	0	0	0
450-000-402.081	Captured Tax - IFT Pers - Library	0	0	0	0	0	0	0
450-000-402.083	Captured Tax - IFT Pers - Fire Reserve	0	0	0	0	0	0	0
450-000-402.084	Captured Tax - IFT Pers - Solid Waste	0	0	0	0	0	0	0
450-000-402.085	Captured Tax - IFT Pers - County (All)	0	0	0	0	0	0	0
Totals for dept 002 - TAX REVENUES		42,594	0	0	0	0	0	0
Dept 006 - INTEGGOVERNMENTAL REVENUE - LOCAL								
450-000-569.000	Local Grants	0	54,779	59,572	71,700	75,521	75,521	80,583
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		0	54,779	59,572	71,700	75,521	75,521	80,583
Dept 009 - INTEREST AND RENTS								
450-000-664.020	Interest Earned - Investments	330	453	1,298	600	1,356	1,675	0
Totals for dept 009 - INTEREST AND RENTS		330	453	1,298	600	1,356	1,675	0
TOTAL ESTIMATED REVENUES		42,924	55,232	60,870	72,300	76,877	77,196	80,583

APPROPRIATIONS

Dept 443 - PUBLIC WORKS

450-000-703.000	Salaries/Wages - Full Time Employees	28,251	29,945	41,212	41,883	35,269	41,682	41,580
450-000-706.000	Wages - Part Time Employees	914	948	746	831	499	599	1,616
450-000-706.005	Wages - Part Time Seasonal Employees	0	130	0	0	0	0	0
450-000-713.000	Other Post Employment Benefits	28	158	14	6	5	6	19
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,041	2,141	2,989	3,144	2,540	3,234	3,173
450-000-715.010	Health Insurance Premiums	7,599	5,039	5,162	5,483	4,870	5,313	5,758
450-000-715.012	Health Insurance - FSA - Employer Paid	42	73	65	0	4	4	0
450-000-715.013	Health Insurance - HSA - Employer Paid	0	2,256	1,857	2,503	1,716	1,716	2,643
450-000-715.015	Life Insurance	9	10	20	20	18	20	20
450-000-718.000	Retirement Benefits	1,131	1,112	1,924	2,182	1,829	4,168	2,051
450-000-724.000	Medical Insurance Opt Out	20	42	279	385	321	350	385
450-000-775.000	Supplies - Repairs and Maintenance	0	89	0	0	13	13	0
450-000-801.013	Professional Services - Attorney	789	0	60	0	0	0	0
450-000-801.030	Professional Services - Audit	92	67	67	92	67	67	67
450-000-850.000	Communications - Land Line Phones	1	0	0	0	0	0	0
450-000-910.000	Liability Insurance	356	362	379	402	394	394	408
450-000-910.010	Workers Comp Insurance	172	223	247	249	241	241	386
450-000-930.000	Repairs and Maintenance - Equipment	950	1,463	0	0	645	645	0
450-000-930.015	Administrative Services - Accounting	0	116	0	0	0	0	0
450-000-930.050	Computer Services	58	34	31	50	10	12	50
450-000-940.000	Rentals - Equipment	2,275	2,456	454	1,800	2,013	2,416	2,200
450-000-956.000	Miscellaneous	275	147	915	500	0	0	500
450-000-962.000	Memberships & Dues	0	0	295	300	0	300	300
Totals for dept 443 - PUBLIC WORKS		45,003	46,811	56,716	59,830	50,454	61,179	61,156

NET OF REVENUES/APPROPRIATIONS - FUND 450

(2,079)	8,421	4,154	12,470	26,423	16,017	19,427
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Estimated Cash **beginning of year:**

85,694

Estimated Cash **end of year:**

85,694 105,121

Saving for Paving

Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY - DDA
06/01/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 03/31	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
494-000-402.030	Captured Tax - AdVal Real - City	13,349	14,954	20,969	24,515	24,516	24,516	26,174
494-000-402.031	Captured Tax - AdVal Real - Library	1,595	1,791	2,707	4,613	4,436	4,436	4,740
494-000-402.032	Captured Tax - AdVal Real - Capital Impr	1,053	1,187	1,674	1,957	1,957	1,957	2,091
494-000-402.033	Captured Tax - AdVal Real - Fire Reserve	1,053	1,187	1,674	1,957	1,957	1,957	2,091
494-000-402.045	Captured Tax - AdVal Real - County (All)	6,407	7,170	7,988	11,881	11,785	11,785	12,591
494-000-402.034	Captured Tax - AdVal Real - Solid Waste	1,369	1,543	2,176	2,544	2,544	2,544	2,718
494-000-402.060	Captured Tax - AdVal Pers - City	2,502	2,616	1,918	2,593	2,409	2,409	2,044
494-000-402.061	Captured Tax - AdVal Pers - Library	299	313	1,599	488	436	436	370
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	197	208	153	207	192	192	163
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	197	208	153	207	192	192	163
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	257	270	199	269	250	250	212
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,201	1,254	3,105	1,257	1,158	1,158	983
Totals for dept 002 - TAX REVENUES		29,479	32,701	44,315	52,488	51,832	51,832	54,340
Dept 006 - INTERGOVERNMENTAL REVENUE - LOCAL								
494-000-569.000	Local Grants	0	6,472	5,668	5,599	5,894	5,894	5,305
494-000-569.010	Local Donations	0	0	0	0	350	350	0
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		0	6,472	5,668	5,599	6,244	6,244	5,305
Dept 009 - INTEREST AND RENTS								
494-000-664.020	Interest Earned - Investments	59	94	460	200	878	890	0
Totals for dept 009 - INTEREST AND RENTS		59	94	460	200	878	890	0
Dept 010 - OTHER REVENUES								
494-000-694.000	Miscellaneous Revenue	1,497	323	15	200	1,263	1,263	200
494-000-694.022	DDA - Farmers Market Entry Fee	3,452	3,153	2,390	2,500	2,282	2,282	1,250
494-000-694.025	DDA - Sale of Merchandise	915	1,120	961	1,000	978	978	0
494-000-694.026	DDA - Special Event Revenues	1,626	1,050	1,160	600	736	736	300
494-000-694.036	DDA Donations - Movies in the Park	0	400	500	400	0	0	0

494-000-694.494	DDA - Farmer's Market SNAP Sales	0	0	0	0	82	82	0
Totals for dept 010 - OTHER REVENUES		7,490	6,046	5,026	4,700	5,341	5,341	1,750

TOTAL ESTIMATED REVENUES	37,028	45,313	55,469	62,987	64,295	64,307	61,395
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APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

494-000-703.000	Salaries/Wages - Full Time Employees	13,208	14,238	15,312	18,309	13,420	15,860	19,405
494-000-706.000	Wages - Part Time Employees	2,310	1,618	842	1,500	0	0	0
494-000-710.000	Overtime Pay	0	10	0	0	0	0	0
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,094	1,074	1,123	1,443	919	1,213	1,401
494-000-715.010	Health Insurance Premiums	3,468	2,291	2,509	2,636	2,497	2,724	3,070
494-000-715.013	Health Insurance - HSA - Employer Paid	0	1,392	906	1,321	723	723	1,461
494-000-715.015	Life Insurance	0	0	0	2	0	2	2
494-000-718.000	Retirement Benefits	7	8	108	355	65	78	344
494-000-724.000	Medical Insurance Opt Out	0	2	47	47	41	45	47
494-000-727.000	Office Supplies	0	0	0	0	13	13	0
494-000-775.000	Supplies - Repairs and Maintenance	18	830	40	100	52	62	100
494-000-801.000	Engineering Services	0	0	0	100	0	0	0
494-000-801.013	Professional Services - Attorney	51	133	0	100	0	0	0
494-000-801.030	Professional Services - Audit	92	67	67	92	67	67	67
494-000-900.000	Printing and Publishing	3,402	1,780	3,539	3,600	1,450	1,740	3,600
494-000-910.000	Liability Insurance	458	466	484	513	503	503	521
494-000-910.010	Workers Comp Insurance	53	76	83	84	81	81	166
494-000-930.000	Repairs and Maintenance - Equipment	1,819	240	479	500	2,725	2,925	500
494-000-930.050	Computer Services	58	35	31	50	10	12	50
494-000-940.000	Rentals - Equipment	0	130	162	650	95	114	200
494-000-956.000	Miscellaneous	824	582	241	1,850	396	582	800
494-000-956.021	Special Events	989	1,187	825	2,000	788	788	1,000
494-000-957.022	DDA Farmers Market Expense	879	828	624	1,000	425	425	425
494-000-957.025	DDA Christmas Ornament Costs	779	758	1,370	800	0	1,332	800
494-000-957.036	DDA Movies in the Park	2,493	2,375	1,639	1,500	1,163	1,163	0
494-000-957.494	DDA - Farmer's Market SNAP Vendor	0	0	0	0	94	94	0
494-000-960.000	Education & Training - Professional	275	150	25	500	0	25	250
494-000-962.000	Memberships & Dues	2,155	2,290	375	3,100	2,910	3,100	3,100
Totals for dept 000-OPERATIONS		34,432	32,560	30,831	42,152	28,437	33,671	37,309

Dept 905 - **DEBT SERVICE**

494-908-991.000	Principal Payment - Interfund Loans	11,323	11,436	11,550	11,666	9,722	11,666	11,783
494-908-995.000	Interest Payment - Interfund Loans	938	825	711	595	496	595	478
Totals for dept 905 - DEBT SERVICE		12,261	12,261	12,261	12,261	10,218	12,261	12,261
TOTAL APPROPRIATIONS		46,693	44,821	43,092	54,413	38,655	45,932	49,570
NET OF REVENUES/APPROPRIATIONS - FUND 494		(9,665)	492	12,377	8,574	25,640	18,375	11,825
Estimated Cash beginning of year:								<u>42,209</u>
Estimated Cash end of year:							42,209	<u><u>54,033</u></u>

Fund 590 - SEWER FUND

06/17/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 005 - INTERGOVERNMENTAL REVENUE - STATE								
590-000-545.000	State Grant	0	0	414,788	0	254,160	254,160	0
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		0	0	414,788	0	254,160	254,160	0
Dept 007 - CHARGES FOR SERVICES								
590-000-604.010	Extra Strength Waste - Gun Plain Twp	2,328	473	930	683	818	982	570
590-000-604.020	Extra Strength Waste - Martin Village	3,477	2,923	1,302	835	3,066	3,679	3,440
590-000-604.030	Extra Strength Waste - Otsego Township	16,773	21,206	22,498	13,108	15,381	18,457	14,400
590-000-606.050	IPP - Administrative/Permit Fees	700	700	700	700	700	700	700
590-000-443.000	Utility Connection Charge - Inside City	3,550	1,500	2,500	0	7,500	2,500	0
590-000-650.000	Readiness to Serve (Capital) - City	199,157	205,366	205,068	220,638	173,645	208,374	222,116
590-000-650.010	Readiness to Serve (Capital) - Gun Plain	52,176	51,761	49,934	56,895	45,312	54,374	57,331
590-000-650.020	Readiness to Serve (Capital) - Martin VI	49,901	58,432	48,669	60,564	33,484	40,181	56,548
590-000-650.030	Readiness to Serve (Capital) - Otsego Tw	94,777	97,795	107,142	105,892	84,924	101,909	109,706
590-000-642.000	Metered Services (O&M) - City	448,346	462,888	459,446	497,469	391,511	469,813	499,963
590-000-642.010	Metered Services (O&M) - Gun Plain Twp	117,504	116,718	112,641	128,280	102,163	122,596	129,046
590-000-642.020	Metered Services (O&M) - Martin Village	114,616	134,873	112,260	136,552	76,860	92,232	127,283
590-000-642.030	Metered Services (O&M) - Otsego Township	213,444	220,527	241,693	238,753	191,476	229,771	246,938
590-000-644.000	IPP Billed - City	5,874	5,782	6,322	6,844	5,275	6,330	5,500
590-000-644.010	IPP Billed - Gun Plain Township	1,041	1,213	1,150	1,157	939	1,127	1,100
590-000-644.020	IPP Billed - Martin Village	681	788	645	83	497	596	645
590-000-644.030	IPP Billed - Otsego Township	5,057	5,167	5,529	5,916	3,985	4,782	5,300
590-000-658.000	Utility Billing Penalty Charges	0	0	0	0	9,329	11,195	14,400
Totals for dept 007 - CHARGES FOR SERVICES		1,329,402	1,388,112	1,378,429	1,474,369	1,146,865	1,375,598	1,494,986
Dept 008 - FINES AND FORFEITURES								
590-000-694.024	Consent Order - Martin Village	0	0	0	8,800	0	0	8,800
Totals for dept 008 - FINES AND FORFEITURES		0	0	0	8,800	0	0	8,800
Dept 009 - INTEREST AND RENTS								

590-000-664.014	Interest - Interfund Loans	485	450	415	379	316	379	344
590-000-664.020	Interest Earned - Investments	1,377	4,740	9,600	7,000	12,791	12,940	100
Totals for dept 009 - INTEREST AND RENTS		1,862	5,190	10,015	7,379	13,107	13,319	444

Dept 010 - **OTHER REVENUES**

590-000-673.020	Sale of Fixed Assets - Miscellaneous	0	0	500	0	0	0	0
590-000-694.000	Miscellaneous Revenue	2,371	2,554	9,655	0	5,354	5,354	0
590-000-698.010	Other Financing - Insurance Proceeds	0	0	0	0	18,553	18,553	0
Totals for dept 010 - OTHER REVENUES		2,371	2,554	10,155	0	23,907	23,907	0

Dept 093 - **TRANSFERS FROM OTHER FUNDS**

590-000-676.060	Interfund Transfer In - Local Streets	0	0	0	3,620	3,017	3,620	3,655
Totals for dept 093 - TRANSFERS FROM OTHER FUNDS		0	0	0	3,620	3,017	3,620	3,655

TOTAL ESTIMATED REVENUES

1,333,635	1,395,856	1,813,387	1,494,168	1,441,056	1,670,604	1,507,885
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APPROPRIATIONS

Dept 965 - **TRANSFERS TO OTHER FUNDS**

590-000-965.020	Interfund Transfer Out - Water Fund	0	0	0	350,000	0	20,000	0
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		0	0	0	350,000	0	20,000	0

Dept 540 - **PUMPING & TREATMENT**

590-540-703.000	Salaries/Wages - Full Time Employees	116,220	111,889	113,840	104,222	92,233	109,003	104,373
590-540-706.000	Wages - Part Time Employees	277	788	1,703	395	490	579	144
590-540-706.005	Wages - Part Time Employees Seasonals	0	1,018	0	465	0	0	0
590-540-710.000	Overtime Pay	12,717	12,550	13,252	13,650	8,351	9,869	13,825
590-540-713.000	Other Post Employment Benefits	1,306	547	1,567	1,336	1,114	1,336	232
590-540-715.000	Payroll Tax - FICA/Medicare (Social Sec)	8,624	8,731	9,886	8,825	7,472	9,138	8,774
590-540-715.010	Health Insurance Premiums	33,874	23,439	15,663	15,380	14,507	15,826	16,545
590-540-715.013	Health Insurance - HSA - Employer Paid	0	8,016	5,832	8,505	6,784	6,784	8,645
590-540-715.015	Life Insurance	67	67	64	67	61	67	67
590-540-718.000	Retirement Benefits	10,495	10,370	10,497	10,368	9,186	10,900	10,383
590-540-723.000	Vacation Pay - Buy-Back	294	0	0	0	0	0	0
590-540-723.075	OPEB GASB 75 Costs	0	0	1,093	0	0	0	0
590-540-724.000	Medical Insurance Opt Out	137	1,253	2,397	2,592	2,266	2,472	2,646
590-540-727.000	Office Supplies	141	158	276	300	0	0	0
590-540-740.000	Operating Supplies	38,743	31,938	39,438	39,900	35,450	40,514	37,658
590-540-743.000	Uniforms	562	448	451	475	276	315	450

590-540-747.000	Supplies - Safety	3,915	1,314	454	2,500	1,028	1,175	1,714
590-540-775.000	Supplies - Process Chemicals	31,778	41,022	11,857	46,064	22,088	25,243	27,475
590-540-801.000	Engineering Services	11,500	2,874	305,044	4,500	170,498	258,660	5,000
590-540-850.000	Communications - Land Line Phones	2,922	2,700	380	400	301	344	400
590-540-850.001	Communications - Cell Phones	0	631	604	625	415	474	525
590-540-910.010	Workers Comp Insurance	2,631	3,383	3,740	3,774	3,658	3,658	3,122
590-540-920.000	Utilities - Water/Sewer	160	1,354	1,016	1,500	1,101	1,258	1,400
590-540-920.000	Utilities - Electric	100,254	95,336	94,948	97,000	78,078	89,232	92,000
590-540-920.000	Utilities - Natural Gas	0	19,097	17,953	20,500	10,781	12,321	13,550
590-540-930.000	Outside Services	75,717	76,824	100,611	82,500	71,450	81,657	82,706
590-540-930.010	Repairs & Maintenance - Sludge Pumping	18,071	16,514	17,376	21,000	21,177	24,202	19,041
590-540-932.000	Repair & Maintenance - Land & Bldgs	1,287	1,367	30	2,000	52	59	1,327
590-540-940.000	Rentals - Equipment	8,276	6,896	7,058	7,750	205	7,000	7,200
590-540-956.000	Miscellaneous	0	757	215	0	0	0	0
590-540-960.000	Education & Training - Professional	204	1,222	206	1,500	1,815	1,815	1,800
590-540-968.000	Depreciation Expense	323,063	320,997	327,250	0	0	0	0
Totals for dept 540 - PUMPING & TREATMENT		803,235	803,500	1,104,701	498,093	560,837	713,903	461,002

Dept 546 - INDUSTRIAL PRE-TREATMENT

590-546-703.000	Salaries/Wages - Full Time Employees	6,120	3,409	4,807	6,597	5,814	6,871	6,371
590-546-710.000	Overtime Pay	23	0	71	390	0	0	395
590-546-713.000	Other Post Employment Benefits	25	12	44	37	30	37	378
590-546-715.000	Payroll Tax - FICA/Medicare (Social Sec)	444	245	354	508	409	526	490
590-546-715.010	Health Insurance Premiums	1,895	1,363	1,098	1,128	1,078	1,176	1,206
590-546-715.013	Health Insurance - HSA - Employer Paid	0	456	384	560	181	181	560
590-546-715.015	Life Insurance	3	3	3	3	3	3	3
590-546-718.000	Retirement Benefits	596	326	484	645	568	687	622
590-546-723.000	Vacation Pay - Buy-Back	82	0	0	0	0	0	0
590-546-724.000	Medical Insurance Opt Out	0	37	75	81	71	77	81
590-546-740.000	Operating Supplies	83	42	0	0	0	0	0
590-546-743.000	Uniforms	5	5	6	5	0	0	5
590-546-801.000	Engineering Services	9,123	9,042	1,832	11,500	1,458	1,645	1,645
590-546-801.013	Professional Services - Attorney	5,400	3,275	0	3,000	0	0	0
590-546-801.022	Professional Services - Samples & Tests	5,340	1,500	1,765	5,720	1,755	1,755	1,673
590-546-910.010	Workers Comp Insurance	115	147	163	164	159	159	153
590-546-930.000	Repairs and Maintenance - Equipment	9,224	0	0	4,000	0	0	0
Totals for dept 546 - INDUSTRIAL PRE-TREATMENT		38,478	19,862	11,086	34,338	11,526	13,118	13,582

Dept 550 - COLLECTION

590-550-703.000	Salaries/Wages - Full Time Employees	30,445	32,734	29,557	35,320	24,168	28,562	33,528
590-550-706.000	Wages - Part Time Employees	711	1,071	482	777	564	667	539
590-550-710.000	Overtime Pay	1,310	2,851	3,885	2,340	1,718	2,030	2,370
590-550-713.000	Other Post Employment Benefits	1,035	332	455	423	353	423	0
590-550-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,316	2,628	2,498	2,841	1,952	2,391	2,698
590-550-715.010	Health Insurance Premiums	8,874	6,794	4,746	4,713	4,190	4,571	4,230
590-550-715.013	Health Insurance - FSA - Employer Paid	70	123	81	0	5	5	0
590-550-715.013	Health Insurance - HSA - Employer Paid	0	1,704	1,440	2,870	2,088	2,088	2,800
590-550-715.015	Life Insurance	19	18	19	19	16	19	19
590-550-718.000	Retirement Benefits	2,933	3,103	2,605	3,454	2,359	2,856	3,281
590-550-724.000	Medical Insurance Opt Out	164	234	458	594	519	566	594
590-550-740.000	Operating Supplies	18,124	16,270	11,537	16,000	11,086	12,670	14,650
590-550-743.000	Uniforms	452	406	647	450	204	233	435
590-550-775.000	Supplies - Process Chemicals	8,842	4,821	4,712	7,000	268	306	6,125
590-550-801.000	Engineering Services	0	0	159,552	2,000	118,205	119,419	0
590-550-910.010	Workers Comp Insurance	807	1,033	1,143	1,153	1,118	1,118	1,058
590-550-930.000	Repairs and Maintenance - Equipment	11,049	5,770	975	4,000	2,973	3,398	5,298
590-550-940.000	Rentals - Equipment	4,337	5,310	2,949	4,600	3,532	4,037	4,158
590-550-956.000	Miscellaneous	260	0	260	0	0	0	0
590-550-960.000	Education & Training - Professional	0	0	90	0	0	0	0
Totals for dept 550 - COLLECTION		91,748	85,202	228,091	88,554	175,318	185,359	81,783

Dept 560 - UTILITY ADMINISTRATION

590-560-703.000	Salaries/Wages - Full Time Employees	59,677	69,713	73,361	69,107	62,055	73,338	65,211
590-560-706.000	Wages - Part Time Employees	35	143	99	0	0	0	0
590-560-713.000	Other Post Employment Benefits	0	0	9	0	0	0	0
590-560-715.000	Payroll Tax - FICA/Medicare (Social Sec)	4,278	4,875	5,174	4,968	4,411	5,610	4,674
590-560-715.010	Health Insurance Premiums	18,201	13,983	12,074	12,931	11,182	12,199	12,722
590-560-715.013	Health Insurance - FSA - Employer Paid	167	293	194	0	13	13	0
590-560-715.013	Health Insurance - HSA - Employer Paid	0	3,780	3,696	5,390	4,490	4,490	5,390
590-560-715.015	Life Insurance	27	27	27	28	23	28	28
590-560-718.000	Retirement Benefits	5,715	6,684	7,187	6,667	5,982	7,334	6,277
590-560-723.000	Vacation Pay - Buy-Back	1,259	0	0	0	0	0	0
590-560-724.000	Medical Insurance Opt Out	0	11	109	419	366	399	419
590-560-727.000	Office Supplies	692	3,003	592	700	734	839	708
590-560-727.010	GIS Mapping Costs	1,895	976	1,503	1,200	2,020	2,309	1,671
590-560-730.000	Postage	3,008	3,497	3,507	3,600	3,024	3,456	3,367
590-560-743.000	Uniforms	642	557	529	700	554	633	590
590-560-801.000	Engineering Services	16,744	0	0	0	1,035	1,035	0

590-560-801.013	Professional Services - Attorney	0	0	832	0	92	92	0
590-560-801.030	Professional Services - Audit	2,015	1,456	1,927	1,456	1,612	1,612	1,456
590-560-850.000	Communications - Land Line Phones	4,592	3,771	930	720	549	627	689
590-560-850.001	Communications - Cell Phones	0	621	347	425	321	367	403
590-560-880.030	Administrative Services - PILOT	257,307	253,451	247,309	248,821	207,351	248,821	250,432
590-560-900.000	Printing and Publishing	417	0	0	0	0	0	0
590-560-910.000	Liability Insurance	9,358	9,527	9,880	10,283	10,280	10,280	11,881
590-560-910.010	Workers Comp Insurance	949	1,197	1,325	1,337	1,296	1,296	1,216
590-560-930.000	Outside Services	2,107	1,413	1,722	2,200	1,260	1,440	1,671
590-560-930.015	Administrative Services - Accounting	0	78	0	0	0	0	0
590-560-930.050	Computer Services	2,596	7,900	2,977	3,300	3,850	4,400	4,400
590-560-954.999	UB Penalty Charges Waived	0	0	0	0	2,663	3,995	0
590-560-955.998	Credit Card Transaction Fees	0	0	0	0	764	1,146	0
590-560-955.999	Bank Service Charges	403	983	1,130	1,200	962	1,154	1,200
590-560-956.000	Miscellaneous	3,550	4,682	4,908	5,000	6,412	7,328	5,117
590-560-960.000	Education & Training - Professional	295	1,396	100	6,500	212	242	1,500
590-560-962.000	Memberships & Dues	210	210	0	300	217	300	300
Totals for dept 560 - UTILITY ADMINISTRATION		396,139	394,227	381,448	387,252	333,730	400,476	381,322

Dept 900 - **CAPITAL OUTLAY**

590-970-801.000	Engineering Services	0	0	2,000	0	0	0	0
590-970-971.000	Capital Purchase	0	0	0	277,259	135,878	135,878	0
Totals for dept 900 - CAPITAL OUTLAY		0	0	2,000	277,259	135,878	135,878	0

Dept 905 - **DEBT SERVICE**

590-908-991.012	Principal Payment - SRF Bond	0	0	0	120,000	120,000	120,000	120,000
590-908-995.012	Interest SRF	59,556	56,712	53,837	51,476	51,618	51,618	48,476
Totals for dept 905 - DEBT SERVICE		59,556	56,712	53,837	171,476	171,618	171,618	168,476

TOTAL APPROPRIATIONS	1,389,156	1,359,503	1,781,163	1,806,972	1,388,907	1,640,352	1,106,165
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NET OF REVENUES/APPROPRIATIONS - FUND 590	(55,521)	36,353	32,224	(312,804)	52,149	30,252	401,720
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Estimated Cash beginning of year:							870,550
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Estimated Cash end of year:						870,550	<u>1,272,270</u>
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Fund 591 - **WATER FUND**
06/17/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
591-000-443.000	Utility Connection Charge - Inside	10,300	4,700	10,316	0	6,620	6,620	0
591-000-460.000	Ready to Service Charge - City	166,516	173,285	178,495	182,149	152,017	182,420	194,318
591-000-460.010	Ready to Service Charge - Gun Plain	15,835	16,678	17,701	17,784	16,099	19,319	20,136
591-000-545.000	State Grant	0	0	3,750	0	4,125	4,125	0
591-000-642.000	Metered Services (O & M) - City	250,973	253,548	243,253	271,475	207,772	249,326	271,444
591-000-642.010	Metered Services (O & M) - Gun Plain Twp	23,081	22,408	20,990	23,771	20,320	24,384	24,297
591-000-651.000	Use Fees - Water Turn-Ons	4,849	5,859	4,710	4,320	4,210	4,210	4,320
591-000-658.000	Utility Billing Penalty Charges	0	0	0	0	5,510	6,011	6,000
591-000-664.014	Interest - Interfund Loans	259	234	209	184	153	209	159
591-000-664.020	Interest Inc-Investments	975	2,075	2,264	100	565	580	100
591-000-667.000	Rents - Water Tower	19,224	14,486	14,920	14,952	14,084	15,364	15,396
591-000-676.050	Interfund Transfer In - Major Streets	0	0	0	2,550	2,125	2,550	2,575
591-000-694.000	Miscellaneous Revenue	1,937	505	9,837	0	322	322	0
591-000-676.590	Inter-fund loan from Sewer	0	0	0	350,000	0	20,000	0
591-000-696.001	Other Financing Source - Workers Com	0	0	0	0	1,514	1,514	0
Totals for dept 000-OPERATIONS		493,949	493,778	506,445	867,285	435,436	536,955	538,745

TOTAL ESTIMATED REVENUES	493,949	493,778	506,445	867,285	435,436	536,955	538,745
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APPROPRIATIONS

Dept 540-PUMPING & TREATMENT

591-540-703.000	Full Time Wages	37,377	32,687	32,621	29,868	31,136	36,797	27,133
591-540-706.000	Part Time Wages	660	932	1,383	675	1,088	1,286	1,197
591-540-706.005	Wages - Part Time Seasonal Employ	5	299	61	155	0	0	0
591-540-710.000	Overtime Wages-Extra Time	5,170	6,462	4,805	5,460	3,140	3,711	6,320
591-540-713.000	Other Post Employee Benefits	565	192	258	243	202	243	220

591-540-715.000	Social Security (FICA)	2,686	2,734	2,799	2,643	2,521	3,197	2,532
591-540-715.010	Health Insurance	6,936	5,527	4,373	4,212	4,122	4,497	3,941
591-540-715.013	FSA - Employer Paid	14	24	18	0	1	1	0
591-540-715.013	HSA - Employer Paid	0	1,440	1,320	3,182	1,553	1,553	3,045
591-540-715.015	Life Insurance	16	16	17	17	15	17	15
591-540-718.000	Retirement Benefits	3,069	2,911	3,091	2,890	3,015	3,680	2,623
591-540-723.075	OPEB GASB 75 Costs	0	0	(64)	0	0	0	0
591-540-724.000	Med Insurance Buyouts	82	116	214	243	213	232	189
591-540-740.000	Operating Supplies	6,693	3,455	5,959	6,500	4,226	4,830	5,234
591-540-743.000	Uniforms	208	218	299	150	57	65	200
591-540-775.000	Rep & Maint Supplies	5,676	2,624	1,825	3,000	1,318	1,506	2,908
591-540-801.000	Prof Services - Engineering	0	4,975	48,310	5,200	34,519	39,450	30,912
591-540-801.050	Prof Serv-WA Well/Pump Mt	6,846	2,510	2,400	3,000	1,600	1,829	3,396
591-540-910.010	Workers Comp Insurance	793	1,015	1,123	1,133	1,098	1,098	1,063
591-540-920.000	Utilities - Electric	23,448	29,321	28,669	30,000	19,292	22,048	24,052
591-540-921.000	Utilities - Natural Gas	0	1,094	982	1,100	614	702	772
591-540-930.000	Outside Services	11,591	9,502	9,178	9,750	25,453	29,089	14,840
591-540-930.050	Computer Services	3,308	3,215	97	1,000	0	0	100
591-540-932.000	Rep & Maint-Building	723	5,650	0	1,500	423	483	1,714
591-540-940.000	Equipment Rental	10,307	11,464	10,495	10,500	4,454	8,908	10,755
591-540-956.000	Miscellaneous	1,279	1,292	1,338	1,400	0	0	0
591-540-960.000	Education & Training - Professional Ed	0	0	0	0	1,120	1,120	0
591-540-968.000	Depreciation Expense	145,563	142,019	136,148	0	0	0	0
Totals for dept 540-PUMPING & TREATMENT		273,015	271,694	297,719	123,821	141,180	166,342	143,161

Dept 545-DISTRIBUTION

591-545-703.000	Full Time Wages	35,412	36,099	34,940	40,383	30,241	35,739	38,857
591-545-706.000	Part Time Wages	1,463	1,740	1,486	1,500	1,538	1,818	539
591-545-706.005	Wages - Part Time Seasonal Empl	0	0	25	0	0	0	0
591-545-710.000	Overtime Wages-Extra Time	1,868	1,523	2,225	2,340	1,431	1,691	2,370
591-545-713.000	Other Post Employee Benefits	1,359	431	530	510	425	510	514
591-545-715.000	Social Security (FICA)	2,762	2,813	2,797	3,242	2,409	3,002	3,062
591-545-715.010	Health Insurance	9,608	7,639	5,757	5,692	5,062	5,522	5,272
591-545-715.013	FSA - Employer Paid	71	130	81	0	5	5	0
591-545-715.013	HSA - Employer Paid	0	1,860	1,716	3,693	1,029	1,029	3,692
591-545-715.015	Life Insurance	21	21	21	22	19	22	22
591-545-718.000	Retirement Benefits	3,320	3,348	3,182	3,935	2,893	3,574	3,789

591-545-724.000	Med Insurance Buyouts	205	223	372	499	437	477	499
591-545-740.000	Operating Supplies	54	0	1,308	800	13	15	200
591-545-743.000	Uniforms	242	251	169	200	74	85	200
591-545-775.000	Rep & Maint Supplies	14,582	25,488	13,802	12,500	10,964	12,530	16,601
591-545-910.010	Workers Comp Insurance	992	1,271	1,405	1,418	1,374	1,374	1,230
591-545-920.000	Utilities	2,281	1,495	2,093	2,300	2,072	2,368	2,604
591-545-930.000	Outside Services	3,772	2,994	2,571	2,000	2,309	2,639	2,994
591-545-940.000	Equipment Rental	6,191	6,316	6,819	4,600	4,971	5,681	6,252
Totals for dept 545-DISTRIBUTION		84,203	93,642	81,299	85,634	67,266	78,081	88,697

Dept 560-UTILITY ADMINISTRATION

591-560-703.000	Full Time Wages	14,862	10,637	12,448	11,954	10,798	12,761	10,961
591-560-706.000	Part Time Wages	246	207	50	0	65	77	0
591-560-710.000	Overtime Wages-Extra Time	0	92	0	0	110	130	0
591-560-713.000	Other Post Employee Benefits	0	0	13	0	0	0	0
591-560-715.000	Social Security (FICA)	1,021	715	893	927	858	992	879
591-560-715.010	Health Insurance	4,683	3,735	1,452	1,675	208	227	207
591-560-715.013	FSA - Employer Paid	237	415	275	0	18	18	0
591-560-715.013	HSA - Employer Paid	0	144	24	70	8	8	70
591-560-715.015	Life Insurance	5	5	5	7	2	3	7
591-560-718.000	Retirement Benefits	1,465	993	1,065	1,175	1,047	1,276	1,076
591-560-724.000	Med Insurance Buyouts	0	16	155	594	519	566	594
591-560-727.000	Office Supplies	505	619	311	500	285	326	440
591-560-727.010	GIS Mapping Costs	3,634	13,225	10,826	18,247	1,307	1,494	7,295
591-560-730.000	Postage	3,012	3,491	3,492	3,600	3,020	3,451	3,362
591-560-743.000	Uniforms	137	153	165	180	114	130	146
591-560-801.000	Prof Services - Engineering	0	4,041	6,387	4,000	1,900	2,171	4,200
591-560-801.013	Prof Services/Attorney	0	1,739	560	0	1,093	1,093	1,131
591-560-801.030	Profess Service-Audit	1,612	1,165	1,490	1,165	1,269	1,269	1,165
591-560-850.000	Communications - Land Line Phones	996	0	0	0	0	0	0
591-560-850.000	Communications - Cell Phones	0	1,026	753	780	555	634	697
591-560-880.030	PILOT (Pmt in Lieu of Taxes)	146,609	144,115	138,849	134,784	112,320	138,638	131,375
591-560-900.000	Printing & Publishing	134	100	85	200	0	0	0
591-560-910.000	Liability Insurance	4,475	4,674	4,847	5,045	5,044	5,044	5,830
591-560-910.010	Workers Comp Insurance	221	280	310	313	303	303	171
591-560-930.000	Rep & Maint Outside Servi	953	858	1,743	900	0	0	900
591-560-930.015	Financial Services	0	78	0	0	0	0	0

Fund 661 - EQUIPMENT FUND
06/17/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 05/22	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
661-000-603.000	Equipment Rental - General Fund	115,295	119,911	128,041	135,200	88,151	105,781	124,156
661-000-603.010	Equipment Rental/Water	16,499	17,780	17,314	10,800	9,426	11,311	17,007
661-000-603.020	Equipment Rental/Sewer	12,613	12,206	10,007	12,350	3,738	4,486	11,358
661-000-603.030	Equipment Rental/Major	32,152	33,005	33,433	41,500	18,106	21,727	33,106
661-000-603.040	Equipment Rental/Local	23,268	26,694	24,488	31,100	13,496	16,195	25,986
661-000-603.050	Equipment Rental/TIFA	2,275	2,456	454	1,800	2,013	2,416	2,200
661-000-603.060	Equipment Rental/DDA	0	130	77	650	0	0	200
661-000-603.070	Equip Rental-Solid Waste	33,022	27,172	31,656	27,175	32,094	38,513	27,892
661-000-603.080	Equipment Rental-Airport	2,886	822	841	900	765	918	900
661-000-603.085	Equipment Rental - BRA	1,131	1,976	1,231	1,200	415	498	500
661-000-664.020	Interest Inc-Investments	348	777	2,189	1,500	2,508	2,558	50
661-000-673.010	Rev-Sale Fixed Assets-Equ	15,907	11,825	6,639	0	0	0	0
661-000-694.000	Revenue-Miscellaneous	760	98	2,409	0	104	104	0
661-000-696.002	OFS - Liability Claim Reimbursment	0	5,603	5,995	0	21,645	21,645	0
Totals for dept 000-OPERATIONS		256,156	260,455	264,774	264,175	192,461	226,152	243,355
TOTAL ESTIMATED REVENUES		256,156	260,455	264,774	264,175	192,461	226,152	243,355

APPROPRIATIONS

Dept 000-OPERATIONS

661-000-703.000	Salaries/Wages - Full Time Employ	29,007	28,899	38,204	30,650	28,503	33,685	29,300
661-000-706.000	Wages - Part Time Employees	1,400	2,050	2,135	1,675	1,903	2,249	1,197
661-000-706.005	Wages - Part Time Seasonal Employ	65	140	255	155	52	52	0
661-000-710.000	Overtime Wages-Extra Time	103	70	268	0	0	0	0
661-000-713.000	Other Post Employee Benefits	335	143	214	167	139	167	179
661-000-715.000	Social Security (FICA)	2,228	2,254	3,023	2,462	2,309	2,752	2,323
661-000-715.010	Health Insurance	7,441	5,339	2,954	3,077	2,312	2,522	2,414
661-000-715.013	FSA - Employer Paid	98	171	113	0	7	7	0
661-000-715.013	HSA - Employer Paid	0	1,236	864	1,295	1,690	1,690	1,295
661-000-715.015	Life Insurance	14	11	13	15	11	15	15
661-000-718.000	Retirement Benefits	2,938	2,666	3,346	3,007	2,783	3,369	2,872
661-000-724.000	Med Insurance Buyouts	191	240	618	797	696	759	796
661-000-727.000	Office Supplies	33	0	0	0	0	0	0
661-000-740.000	Operating Supplies	4,610	6,009	3,404	5,000	2,678	3,061	4,271
661-000-741.000	Gasoline	17,387	19,829	19,439	21,675	13,831	15,807	18,115
661-000-742.000	Diesel Fuel	8,804	13,394	13,583	18,300	8,106	9,264	11,261
661-000-743.000	Uniforms	292	377	305	400	95	109	271
661-000-775.000	Rep & Maint Supplies	30,147	31,186	28,558	31,000	18,854	21,547	27,860
661-000-775.010	Supplies-Police Cruisers	55	203	162	500	45	500	230
661-000-801.030	Profess Service-Audit	672	485	485	485	485	485	485
661-000-850.000	Communications - Land Line Phones	80	0	94	100	64	73	80
661-000-850.001	Communications - Cell Phones	0	31	0	0	0	0	0
661-000-880.030	PILOT (Pmt in Lieu of Taxes)	20,348	21,789	23,255	24,263	20,219	24,263	24,590
661-000-910.000	Liability Insurance	9,155	9,320	9,666	10,060	10,057	10,057	11,623
661-000-910.010	Workers Comp Insurance	682	864	956	965	935	935	890
661-000-930.000	Outside Services	18,088	25,225	37,630	25,000	6,530	7,463	22,001
661-000-930.020	Services-Police Cruisers	8,128	11,240	8,900	10,250	9,478	10,832	9,775
661-000-930.050	Computer Services	503	445	513	600	341	390	463
661-000-956.000	Miscellaneous	0	0	213	0	0	0	0
661-000-960.000	Education & Training	0	0	1,117	2,500	100	100	200
661-000-968.000	Depreciation Expense	64,020	56,687	57,947	0	0	0	0
Totals for dept 000-OPERATIONS		226,824	240,303	258,234	194,398	132,223	152,153	172,506

Dept 970-CAPITAL OUTLAY

661-970-971.000	Capital Purchase	15	0	0	46,000	0	46,000	0
Totals for dept 970-CAPITAL OUTLAY		15	0	0	46,000	0	46,000	0

TOTAL APPROPRIATIONS	226,839	240,303	258,234	240,398	132,223	198,153	172,506
NET OF REVENUES/APPROPRIATIONS - FUND 661	29,317	20,152	6,540	23,777	60,238	27,999	70,849
Estimated Cash beginning of year:						205,400	<u>173,161</u>
Estimated Cash end of year:						173,161	<u><u>244,010</u></u>

Fund 662 - OTHER POST EMPLOYMENT BENEFIT FUND
05/25/2020

OLD GL NUMBER	DESCRIPTION	16-17 ACTUAL AMOUNTS	17-18 ACTUAL AMOUNTS	18-19 ACTUAL AMOUNTS	19-20 AMENDED BUDGET	19-20 ACTUAL TO 04/30	19-20 PROJECTED TOTALS	2020-2021 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
662-000-611.000	Post Employ Benefits - General Fund	10,853	36,375	0	14,783	12,319	14,783	22,792
662-000-611.010	Post Employ Benefits - Water	1,924	623	801	753	627	753	734
662-000-611.011	Post Employ Benefits - Sewer	2,366	891	2,076	1,796	1,497	1,796	610
662-000-611.012	Post Employ Benefits - Equipment	335	143	214	167	139	167	179
662-000-611.013	Post Employ Benefits - Major	2,973	998	1,203	1,181	984	1,181	1,225
662-000-611.014	Post Employ Benefits - Local	1,923	644	772	762	635	762	823
662-000-611.015	Post Employ Benefits - TIFA	28	158	14	6	5	6	19
662-000-611.016	Post Employ Benefits - S. Waste	3,485	1,158	0	1,372	1,143	1,372	1,423
662-000-611.017	Post Employ Benefits - Airport	10	9	11	10	9	10	12
662-000-611.018	Post Employ Benefits - BRA	762	657	300	297	248	297	313
662-000-664.020	Interest Inc-Investments	885	506	1,169	0	911	925	0
Totals for dept 000-OPERATIONS		25,544	42,162	6,560	21,127	18,517	22,052	28,130
TOTAL ESTIMATED REVENUES		25,544	42,162	6,560	21,127	18,517	22,052	28,130
APPROPRIATIONS								
Dept 000-OPERATIONS								
662-000-721.000	Sick Pay	71,859	35,693	0	4,626	4,229	4,229	5,131
662-000-726.000	Post Employment - Health Care	6,670	4,957	5,997	16,501	10,239	12,239	22,998
662-000-801.030	Professional Services - Audit	0	0	0	0	0	0	4,200
Totals for dept 000-OPERATIONS		78,529	40,650	5,997	21,127	14,468	16,468	32,329
TOTAL APPROPRIATIONS		78,529	40,650	5,997	21,127	14,468	16,468	32,329
NET OF REVENUES/APPROPRIATIONS - FUND 662		(52,985)	1,512	563	0	4,049	5,584	(4,199)
	Estimated Cash beginning of year:						67,075	<u>68,610</u>
	Estimated Cash end of year:						68,610	<u><u>64,411</u></u>

Resolution 2020-16
City of Plainwell
General Appropriations Act
Fiscal Year 2020-2021

WHEREAS, Public Act 621 of 1978 mandates a provision for expenditures of appropriations and disposition of revenues, and

WHEREAS, it is necessary to provide for a tax levy to fund the various appropriations, and

WHEREAS, it is necessary to provide for the implementation, operation and periodic amendment of this act,

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Plainwell having reviewed the proposed budget document finds that the total revenues and transfers necessary for operation of the General Fund in fiscal year 2020/2021 are as follows:

Property Taxes.....	\$1,170,480
License and Permits.....	\$20,800
Intergovernmental Revenue – Federal.....	\$325
Intergovernmental Revenue – State	\$336,842
Fines and Fees.....	\$420,704
Interest and Rents	\$49,824
Other Revenue.....	\$14,230
Transfers from Other Funds.....	<u>\$41,862</u>
TOTAL:	\$2,055,067

BE IT FURTHER RESOLVED THAT the City Council having reviewed the proposed budget hereby establishes Budget Control Activities and appropriates in the amount and for the purposes set forth as follows:

Transfers to Other Funds	\$18,000
Legislative	\$23,242
Elections	\$29,985
Administrative	\$332,383
Assessor/Board of Review	\$22,486
Buildings & Grounds.....	\$167,287
Public Safety / Police.....	\$1,022,848
Public Safety / Fire	\$165,783
Parks	\$127,397
Flowers/Beautification.....	\$41,752
Special Events	\$9,790
Forestry.....	\$4,079
Planning/Community Development.....	\$38,540
Community Promotion	\$42,600
Debt Service	\$452
Contributions to Other Agencies	<u>\$8,818</u>
TOTAL:	\$2,055,442

BE IT FURTHER RESOLVED THAT the City Council, having reviewed the above revenues and expenditures and being advised that the City Assessor has certified the taxable value of all real and personal property in the City to be **89,629,645** (Renaissance zone not included) and the value of the property subject to the Industrial and Commercial Facilities tax to be **2,773,760**, hereby directs that the tax levy for 2020/2021 be set at 15.8162 which includes 14.5162 mills of the city's total authorized amount of 16.0000 mills for general operations and 1.3000 mills of the city's total authorized amount of 3.0000 mills for solid waste removal and further directs that the Treasurer prepare a tax roll and levy said taxes to be due and payable on July 1, 2020 for the purposes as shown in the proposed budget document.

BE IT FURTHER RESOLVED THAT no member of the City Council or employees of the City shall expend any funds or obligate the expenditure of any funds except pursuant to the appropriations act adopted by the City Council. Changes in the amount of any appropriation shall require approval of the City Council.

BE IT FURTHER RESOLVED THAT the City Manager is charged with the supervision and execution of the budget adopted under this general appropriations act and shall be responsible for the performance of the programs within the amounts appropriated by the City Council unless such amounts appropriated are amended.

BE IT FURTHER RESOLVED THAT this resolution is effective July 1, 2020.

This resolution is hereby adopted on this 22nd day of June 2020 by the City Council of the City of Plainwell with the following YES and NO vote:

YES:
NO:
ABSENT:

ATTEST:

CITY OF PLAINWELL:

Brian Kelley, City Clerk/Treasurer

Bradley Keeler, Mayor

CERTIFICATION:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council, County of Allegan, State of Michigan, at a meeting held on June 22, 2020, the original of which is on file in the City Clerk's office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976 including in the case of a special or rescheduled meeting, notice by posting at least eight (18) hours prior to the time set for said meeting.

Brian Kelley, City Clerk/Treasurer

Resolution 2020-17
City of Plainwell
Special and Operating Funds Appropriations Act
Fiscal Year 2020-2021

WHEREAS, it is necessary to provide for the expenditure of appropriations and the disposition of revenues, and

WHEREAS, it is necessary to provide for tax levies and other charges to fund the various appropriations;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the City Council of the City of Plainwell having reviewed the proposed revenues, expenditures and unappropriated fund balances of the various special and operating funds hereby establishes Budget Control Activities and appropriates in the amounts and for the purposes set forth as follows:

Major Street Fund.....	\$219,022
Local Street Fund	\$171,323
Solid Waste Fund	\$187,790
Fire Reserve Fund	\$77,351
Airport Fund.....	\$42,427
Revolving Loan Fund	\$10,000
Capital Improvement Fund	\$80,097
Brownfield Redevelopment Authority Fund	\$5,713,907
Tax Increment Finance Authority	\$61,156
Downtown Development Authority Fund.....	\$49,570
Sewer Fund	\$1,106,165
Water Fund	\$407,639
Motor Pool Fund	\$172,506
Other Post Employment Benefit Fund	\$32,329

BE IT FURTHER RESOLVED THAT the Solid Waste Fund revenue includes special assessments to individual property owners for recycling and bulk pickup, and that the rates for this budget year are **\$29.50 for recycling** and **\$19.50 for bulk pickup**.

BE IT FURTHER RESOLVED THAT no member of the City Council or employee of the City shall expend any funds or obligate the expenditure of any funds except pursuant to the special and operating funds appropriations act adopted by the City Council. Changes in the amount of any appropriations shall require Council approval.

BE IT FURTHER RESOLVED THAT the City Manager is charged with the supervision of the budget adopted under the special and operating funds appropriations act and shall be responsible for the performance of the programs within the amounts appropriated by the City Council unless so amended.

BE IT FURTHER RESOLVED THAT this resolution is effective **July 1, 2020**.

This resolution is hereby adopted on this 22nd day of June 2020 by the City Council of the City of Plainwell with the following YES and NO vote:

YES:

NO:

ABSENT:

ATTEST: CITY OF PLAINWELL:

Brian Kelley, City Clerk/Treasurer

Bradley Keeler, Mayor

CERTIFICATION:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council, Allegan County, State of Michigan, at a meeting held on June 22, 2020, the original of which is on file in the City Clerk's office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Brian Kelley, City Clerk/Treasurer

Minutes
Plainwell DDA, BRA and TIFA:
January 14, 2020

1. Call to Order - Meeting called to order at 7:30 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Zelda Schippers, David O'Bryant; Paul Rizzo, Adam Hopkins, EJ Hart, Randy Wisnaski, Erik Wilson Nick Larabel
4. Approval of Minutes of Motion by Hart seconded by Schippers to approve 12/10/19 minutes. Motion carried.
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
A. Motion to accept accounts payable for December of \$10,406.88 was made by Rizzo and seconded by Turley. Motion carried.
8. DDA Action Items
A. Motion to accept accounts payable for December of \$2,104.21 was made by Larabel and seconded by Wisnaski. Motion carried.
B. Discussion and review of the Revolving Loan Fund
9. TIFA Action Items
A. Motion to accept accounts payable for December of \$582.83 was made by Hopkins and seconded by Wisnaski. Motion carried.
10. Communications:
11/25/19, 12/9/19 Council Minutes. Also Financial Report/Summary as of 12/31/19 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager reported on:
Event updates: None – Ribbon Cutting at Abundant Living, 131 N. Main was a success;
Business Updates: All State Insurance closed; Purple Awning Closed; Abundant Living opened.
RRC Certification: Ceremony is being planned for April 13 at 6:30 p.m.
City Manager, Erik Wilson reported on:
Mill grant, everything is filed, review by MEDC Board is scheduled for Feb. 25
Consumer's conversation continues re: moving pole to south of building along M89, we are waiting on someone from Forestry to look at trees, as our proposed route for the poles may mean trimming trees.
ISO4 – Insurance Companies rate based on the community's ability to put out fires.
Plainwell's audit improved from a 5 to 4, which could mean a deduction in insurance rate for businesses and home owners. More information to come.

The city put a cease work order on 140 S. Main St. as permits were not pulled for the installation of an outdoor refrigeration unit. We are working with owner to ensure all permits are being filed.

Member Comments:

Turley – Asked about putting up banners on the fence along M89. He suggested that all banners be uniformed/consistent in size and placed on a corrugated plastic. Traffic is often backed up on M89 and banners would be visible. The fence could possibly be removed as early as next year. Jim asked if a survey to businesses could be put out to see who would be interested.

No other committee members commented

Adjournment: **A Motion by Rizzo to adjourn the meeting at 8:26 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

Minutes
Plainwell DDA, BRA and TIFA:
February 11, 2020

1. Call to Order - Meeting called to order at 7:30 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Zelda Schippers, David O'Bryant; Paul Rizzo, Adam Hopkins, EJ Hart, Randy Wisnaski, Erik Wilson
Absent: Nick Larabel
4. Approval of Minutes of Motion by Rizzo seconded by Schippers to approve 01/14/2020 minutes. Motion carried.
5. General Public: Grant Southwick, Perfect Image Salon new owner of 112 N. Main St.
6. Chairman's Report: Hart reported out on the dumpster's location, asking Donnie's Auto if the corral can remain on his property.
7. BRA Action Items
A. Motion to accept accounts payable for January of \$2,909.52 was made by Hopkins and seconded by Rizzo. Motion carried.
8. DDA Action Items
A. Motion to accept accounts payable for January of \$346.29 was made by Hart and seconded by Hopkins. Motion carried.
9. TIFA Action Items
A. Motion to accept accounts payable for January of \$603.15 was made by Schippers and seconded by Wisnaski. Motion carried.
10. Communications:
12/23/19, 1/03/20 Council Minutes. Also Financial Report/Summary as of 1/31/20 were accepted and placed on file.
11. Public Comments: Grant Southwick, asked about snow removal for his 3 parking spaces and his front walk. He also asked about trash and recycling, EJ will work with him on this. He plans to remodel the entire building including the façade. Create 3 Executive apartments upstairs. Plans on being open for business in July.
12. Staff Comments: Community Development Manager reported on:
Event updates: Art Hop, March 13 5-7:30 p.m.
Business Updates: 112 N. Main St. Sold (Perfect Image)
RRC Certification: Ceremony is being planned for April 13 at 6:30 p.m.
City Manager, Erik Wilson reported on:
Barbed Wire Café – Issue with the door and abundance of décor has been forwarded to the City Attorney to determine next steps.
Eric Mills Building – grease or sewer back up claim has been denied by city insurance company due to no fault of the City. There is constant communication with Eric Mills.
Mill Demolition – a pre mandatory walk through for all contractors wishing to submit bill took place on Tuesday, Feb. 11 at 1 p.m. bids are due March 12, 2020 City Manager goes before the MEDC Board re: the demolition grant on Feb. 25.

Shared with the board the route for the relocating the poles along the south side of the mill and that he is working closely with Consumers to make this happen.

Member Comments:

None

Adjournment: **A Motion by Rizzo to adjourn the meeting at 8:07 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

Minutes
Plainwell DDA, BRA and TIFA:
March 10, 2020

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, David O'Bryant; Paul Rizzo, Adam Hopkins, EJ Hart, Randy Wisnaski, Erik Wilson
Absent: Zelda Schippers
4. Approval of Minutes of **Motion by Wisnaski seconded by Rizzo to approve 02/11/2020 minutes. Motion carried.**
5. General Public: None
6. Chairman's Report: Mill update on grant, power poles and buildings by Wilson, City Manager
7. BRA Action Items
 - A. **Motion to accept accounts payable for February of \$4,885.54 was made by Hart and seconded by Turley. Motion carried.**
 - B. Power Poles along the river – an update was given on the plans to move the power poles from along the river to the north side of M-89.
8. DDA Action Items
 - A. **Motion to accept accounts payable for February of \$588.81 was made by Rizzo and seconded by Larable. Motion carried.**
 - B. Parking spots belonging to Warnaments, 15 spots along the back side of their property will be auctioned off with the building. Discussion regarding where permit parking is allowed, signage of the parking lots, and where can more parking be created on Chart St.
9. TIFA Action Items
 - A. **Motion to accept accounts payable for January of \$582.83 was made by Hopkins and seconded by Hart. Motion carried.**
10. Communications:

1/27/20, 2/10/20 Council Minutes. Also Financial Report/Summary as of 2/29/20 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager reported on:
Event updates: Art Hop, March 13 5-7:30 p.m.; Warnaments Auction April 3 & 4
Business Updates: 220 S. Main (Purple Awning) is on the market
RRC Certification: Ceremony is being planned for April 13 at 6:30 p.m.
City Manager, Erik Wilson reported on:
Barb Bechtel has submitted plans and a request to purchase half the vacant lot next to her restaurant. Conversation arose about her existing décor and is it flowing over onto city property. Erik Wilson said he was in conversation with her regarding this issue.

Member Comments:

None

Adjournment: **A Motion by Larable to adjourn the meeting at 8:57 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

Minutes
Plainwell DDA, BRA and TIFA:
Zoom Virtual Mee4ting - **April 14, 2020**

1. Call to Order - Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, David O'Bryant; Paul Rizzo, Zelda Schippers, EJ Hart, Erik Wilson
Absent: Adam Hopkins, Randy Wisnaski
4. Approval of Minutes of With the correction Larabel **Motion by Hart seconded by Schippers to approve 03/10/2020 minutes. Motion carried.**
5. General Public: Jenny Boerman, Otsego Plainwell Chamber Director
6. Chairman's Report: Larabel updated the board on the Mill Demolition, stating bids were in and being reviewed, working through details of the bidders. Power Poles relocation is still moving forward an easement was presented to the City but, City Manager Erik Wilson, is not comfortable with the easement language so negotiations are continuing.
7. BRA Action Items
 - A. **Motion to accept accounts payable for March of \$ 13,926.59 was made by Hart and seconded by Schippers. Motion carried.**
8. DDA Action Items
 - A. **Motion to accept accounts payable for March of \$663.44 was made by Larabel and seconded by Turley. Motion carried.**
 - B. Revolving review, there is approximately \$35,000 in our Revolving loan fund, Community Development Manager, Siegel will follow up to see if funds can be used for utilities and other business operating expenses.
9. TIFA Action Items
 - A. **Motion to accept accounts payable for March of \$596.32 was made by Hart and seconded by Wilson. Motion carried.**
10. Communications:

02/24/20, 03/09/20 Council Minutes. Also Financial Report/Summary as of 3/31/2020 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager reported on:
Businesses status on SBA Loans, Payroll Protection Loans.
Project for 127 S. Main is on hold at this time
Sale of Lost Raven is still moving forward but at a very slow pace
Ace Hardware doing well with the new Executive Orders

Member Comments:

Hart – Payroll Protection loan process has been frustrating and difficult for him.

Rizzo - also commented that he was having difficulty with this loan.

Turley – FBN has been approved for the payroll protection and money will be disbursed this week. Bridge St. Deli also applied for this and funds have already been disbursed. Had no problem with the application process.

Adjournment: A Motion to adjourn the meeting and end call at 8:08 a.m. was made and passed.

Submitted by Denise Siegel, Community Development Manager

Minutes
Plainwell DDA, BRA and TIFA:
Zoom Virtual Meeting – **May 12, 2020**

1. Call to Order - Meeting called to order at 7:32 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Nick Larabel, David O’Bryant; Paul Rizzo, Zelda Schippers, EJ Hart, Erik Wilson, Adam Hopkins, Randy Wisnaski
4. Approval of Minutes of minutes were approved and accepted to place on file.
5. General Public: Jenny Boerman, Otsego Plainwell Chamber Director; Sue Cramer, President of Otsego Plainwell Chamber of Commerce
6. Chairman’s Report: Report and update on Mill demo, Consumer Power Poles and awarding/contract for company that will demo the mill. City Manager, Erik Wilson commented on the easement agreement with Consumers and it is not in our advantage yet to sign the easement agreement; he also stated the City Attorney is working on a contract for the company that will demo the mill.
7. BRA Action Items
 - A. **Motion to accept accounts payable for April of \$20,781.72 was made by Hart and seconded by Schippers. Motion carried.**
8. DDA Action Items
 - A. **Motion to accept accounts payable for April of \$369.95 was made by Rizzo and seconded by Hopkins. Motion carried.**
 - B. Revolving Loan Disaster Emergency Funding: Available now from \$500-\$5,000 a total of \$35,000 is in the account and 5 applications have been given out.
9. TIFA Action Items
 - A. **Motion to accept accounts payable for April of \$582.83 was made by Hart and seconded by Schippers. Motion carried.**
10. Communications:

04/13/20, 04/27/20 Council Minutes. Also Financial Report/Summary as of 4/30/2020 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: Community Development Manager updated the businesses that are now open for curbside pickup. Farmers’ Market updates and opening on June 4; and updated on other businesses that are having good success during this time.
13. **Member Comments:**

None

Adjournment: A Motion to adjourn the meeting and end call at 8:10 a.m. was made and passed.

Submitted by Denise Siegel, Community Development Manager



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

May 2020

A handwritten signature in black ink, consisting of the letters "BB" in a stylized, cursive font.

Prepared by Director Bill G. Bomar

Plainwell Department of Public Safety

Scheduled Hours By Activity for May 2020

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

Total Hours
932

Percentage of Total Hours

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

42 4.48%

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

196 21.07%

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

378 40.52%

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

*Examples include: General Preventive Patrol, Building Security Checks, Etc.
Note: This also includes any break time the officers take during their shift.*

316 33.93%

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

616 66.07%

Plainwell Department of Public Safety

Complaints/Activities for May 2020

ARRESTS

CUSTODIAL ARRESTS	9	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	4	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	5	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations.(Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	0	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	7	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	7	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	19	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	9	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	193	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	202	

OTHER ACTIVITIES

MOTORISTS ASSISTS	0	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	2	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	0	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	184	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class	CRIMES AGAINST PERSON	May	Year to Date
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	4
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	4	27
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	1	3
2300	Larceny	4	23
2400	Motor Vehicle Theft	0	0
2500	Forgery/Counterfeiting	0	2
2600	Fraudulent Activities	2	10
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	0	5
3500	Violation of Controlled Substances Act	1	3
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	3
3700	Obscenity	0	0
3800	Family Offenses	0	5
4100	Liquor Violations	0	0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	2
5000	Obstructing Justice	2	7
5200	Weapons Offenses	1	1
5300	Public Peace	9	31
5400	Traffic Investigations - Any Criminal Traffic Complaints	2	10
5500	Health and Safety	11	31
5600	Civil Rights	0	0
5700	Invasion of Privacy	1	5
6200	Conservation Law Violation	2	2
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	0	0
9200	Civil Custody	0	0
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	10	43
9400	False Alarm Activation	2	12
9500	Fires (Other than Arson)	1	11
9700	Accidents, All Other	0	0
9800	Inspections, Unfounded FIRS	43	172
9900	General Assistance (All Except Other Police Agencies)	51	296
9911 & 9912	General Assistance (Other Police Agencies)	60	242
FIRS	Medical First Responder	18	127



May Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to 56 calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
05/02/20	2144	21:49	1028 S. Apple Ct	Smoke	Investigate	Patrol	2	1
05/12/20	0132	0133	330 Union Street	Medical	Medical	S-62, patrol	2	4
5/17/20	1146	1150	691 W. Bridge Street	Alarm	Investigate	Patrol	2	8
5/31/20	2046	2047	377 N. Main Street	Medical	Medical	S-62, patrol	3	8

Calls for Service at Plainwell Schools

Plainwell High School: 6
684 Starr Road

Gilkey School: 1
707 S. Woodhams Street

Plainwell Middle School: 0
720 Brigham Street

Starr Elementary: 0
601 school Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
422 Acorn Street

Admin, Maintenance & Bus Garage: 1
600 School Drive

Community Center: 0
798 E. Bridge Street

Water Renewal

Superintendent: Bryan Pond

May 2020



Significant Department Actions and Results

Pending Items (including CIP)

Sherwood street sewer improvements
Replace plant handrails from 1980

Primary Tanks
Final Tanks
W. stair case

Expenditure Summary/Issues

\$21,460
\$15,985
\$8,525
\$45,970

(budgeted)

\$277,259

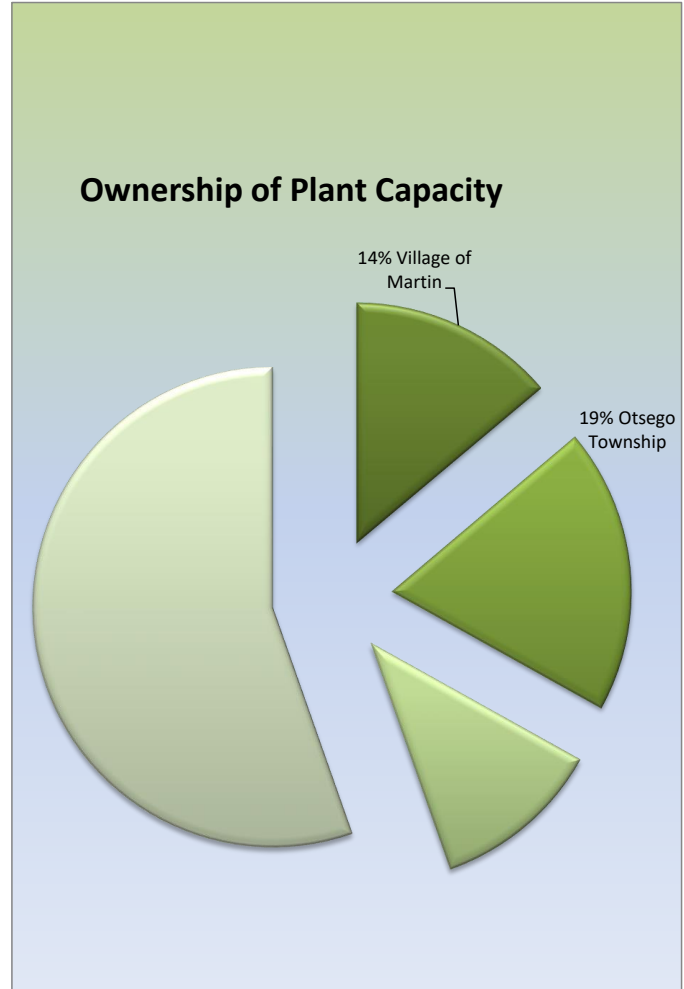
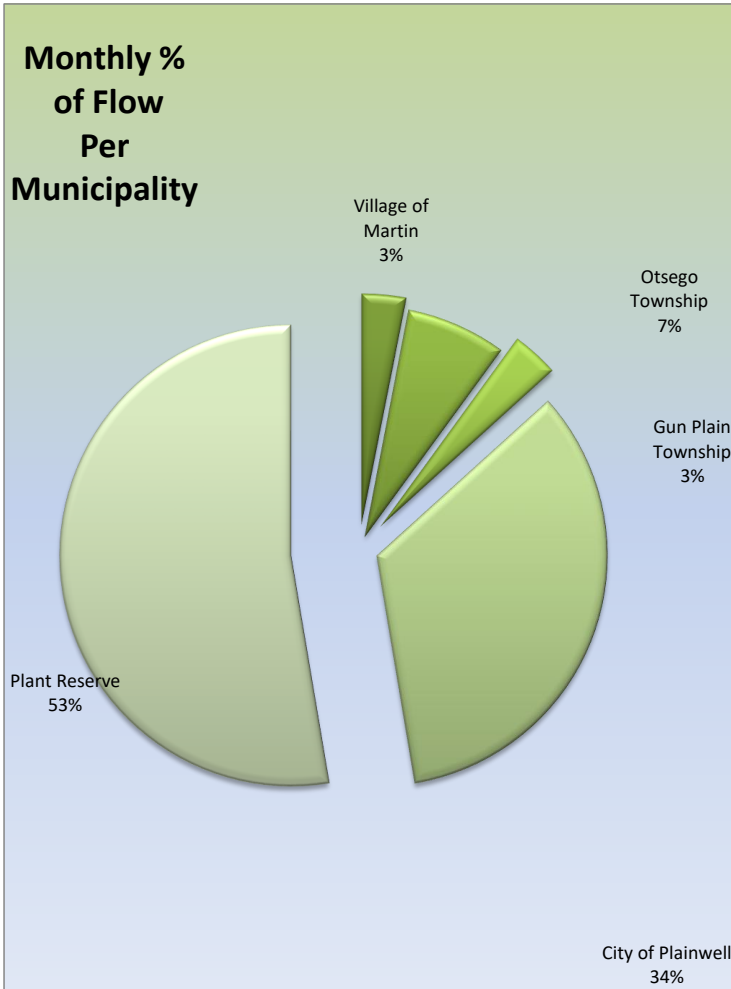
(completed)

\$0

Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
Village of Martin	744,176			
Gun River MH Park	409,000			
US 131 Motor Sports Park	70,530			
Total:	1,223,706			
AVG. DAILY:	43,704	180,000	76%	14%
Otsego Township	Total: 2,828,639			
	AVG. DAILY: 101,023	250,000	60%	19%
Gun Plain Township	Total: 1,052,000			
North Point Church	1,000			
North 10th Street	246,134			
Gores Addition	17,000			
AVG. DAILY:	47,005	150,000	69%	12%
City of Plainwell	Total: 13715526			
AVG. DAILY:	442436.31	720,000	39%	55%
Avg. Daily Plant Flow from entire service district	0.61			



State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
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Carbonaceous Biochemical oxygen demand (CBOD-5):

25 mg/l	15	12.19
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This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.

TOTAL SUSPENDED SOLIDS (TSS):

30 mg/l	15	17
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Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.

PHOSPHORUS (P):

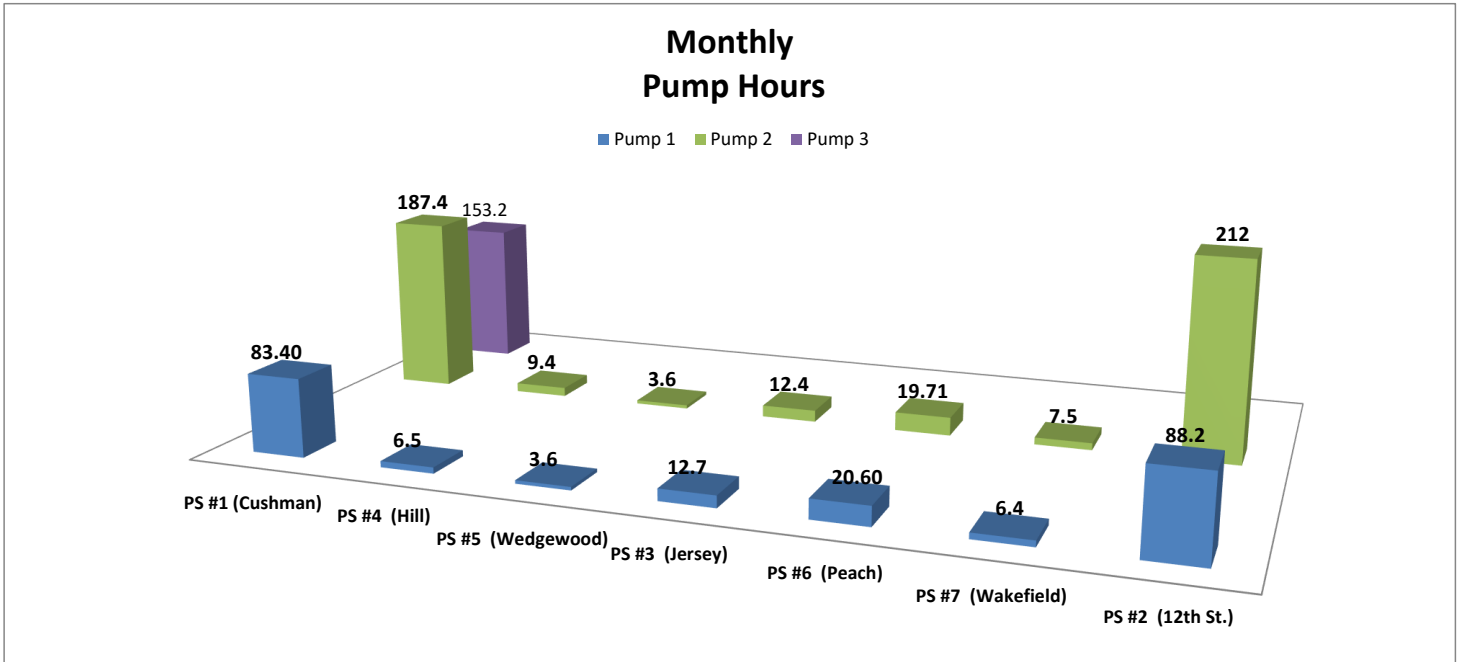
1.0 mg/l	0.45	0.49
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Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.

Total Coliform (COLI):

200counts/ml	50	4
--------------	----	---

A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

06/18/2020

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 06/22/2020 - 06/22/2020
JOURNALIZED OPEN
BANK CODE: UBAP - CHECK TYPE: PAPER CHECK

Vendor Code	Vendor Name	Description	Amount
000010	RIDDERMAN & SONS OIL CO INC		
	133667	DPW DIESEL FUEL 06/15/2020	395.10
	133668	DPW GAS 06/15/2020	472.15
	31002	GAS AT AIRPORT 06/04/2020	61.30
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			928.55
000013	RATHCO SAFETY SUPPLY INC		
	168163	SIGN FOR END OF W BRIDGE ST	43.75
TOTAL FOR: RATHCO SAFETY SUPPLY INC			43.75
000014	MICHIGAN GAS UTILITIES CORP		
	MAY-20	GAS UTILITY THROUGH 06/05/20	1,250.66
TOTAL FOR: MICHIGAN GAS UTILITIES CORP			1,250.66
000035	APPLIED IMAGING		
	1554286	CITY HALL COPIER CHARGES TO 06/12/2020	210.97
	1554563	DPW/WR COPIER CHARGES TO 06/15/2020	25.57
TOTAL FOR: APPLIED IMAGING			236.54
000039	A-1 RENT ALL		
	18816	LINOLEUM ROLLER TO LAY FLOORING AT DPW	56.00
TOTAL FOR: A-1 RENT ALL			56.00
000079	ALLEGAN COUNTY NEWS		
	3355	04/27/20 COUNCIL SUMMARY	160.00
TOTAL FOR: ALLEGAN COUNTY NEWS			160.00
000082	ICMA		
	2020-2021	E WILSON MEMBERSHIP	642.28
TOTAL FOR: ICMA			642.28
000134	HAROLD ZIEGLER FORD		
	301129	CAR #1 - OIL & FILTER CHANGE	45.65
TOTAL FOR: HAROLD ZIEGLER FORD			45.65
000164	ETNA SUPPLY CO INC		
	S103553479.001	STOCK WATER PARTS	887.00
TOTAL FOR: ETNA SUPPLY CO INC			887.00
000166	FISHER SCIENTIFIC		
	9597875	NEODISHER - SOAP FOR LAB WASHER	239.58
TOTAL FOR: FISHER SCIENTIFIC			239.58
000495	KUSTOM SIGNALS,INC**		

574449	POLICE RADAR UNIT, RAPTOR RP-1	1,742.00
TOTAL FOR: KUSTOM SIGNALS,INC**		1,742.00
000624	AIS CONSTRUCTION-JOHNDEREER POWERPLN	
G48269	#89 BALL JOINT & HOOK	31.98
TOTAL FOR: AIS CONSTRUCTION-JOHNDEREER POWERPLN		31.98
000682	MAIN-TECH SERVICES INC	
100606	REPLACE PUMP RAILS @ CHLORINE CONTACT TANK	541.50
100607	12TH ST LIFT STATION, SERVICE 5/29/20, 6/01/20, 6/04/20	539.50
TOTAL FOR: MAIN-TECH SERVICES INC		1,081.00
000867	DETROIT PUMP & MFG CO	
1061142	CHEMICAL METERING PUMP	997.00
TOTAL FOR: DETROIT PUMP & MFG CO		997.00
000893	STEVE'S EXCAVATION**	
14967	30YDS SAND FOR STREETS	345.00
TOTAL FOR: STEVE'S EXCAVATION**		345.00
000911	MICHIGAN ASSOC OF PLANNING	
62239	MIAPA MEMBERSHIP THROUGH JUNE 2021	60.00
TOTAL FOR: MICHIGAN ASSOC OF PLANNING		60.00
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM)	
904475429	MAY 2020 ODOR CONTROL	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM)		300.00
001231	ALLEGAN COUNTY CLERKS ASSOC	
2020.06	2020 MEMBERSHIP DUES FOR B. KELLEY	20.00
TOTAL FOR: ALLEGAN COUNTY CLERKS ASSOC		20.00
001281	SENSUS METERING SYSTEMS	
ZA20207076	AUTO READ SOFTWARE SUPPORT JUNE 2020 - JUNE 2021	1,715.95
TOTAL FOR: SENSUS METERING SYSTEMS		1,715.95
001331	DON REEVES	
2020.06SHOE	19/20 SHOE ALLOWANCE	200.00
TOTAL FOR: DON REEVES		200.00
001545	DAVIS & DAVIS LAW OFFICES PLC	
PL-06-14-20	WR LEGAL SERVICES	2,646.25
TOTAL FOR: DAVIS & DAVIS LAW OFFICES PLC		2,646.25
001610	DALE W. HUBBARD, INC (CLEAN EARTH)	
299801	CUSHMAN LIFT STATION - VACTOR SERVICES	3,596.00
300126	12TH ST LIFT STATION - VACTOR SERVICES	1,311.00
300127	VACTOR SERVICES - 5 LIFT STATIONS	1,985.00
TOTAL FOR: DALE W. HUBBARD, INC (CLEAN EARTH)		6,892.00
001780	BRINK WOOD PRODUCTS	
116240	PLAYGROUND MULCH FOR PARKS (140 YARDS)	1,948.00

TOTAL FOR: BRINK WOOD PRODUCTS			1,948.00
002092	MULDER WATERPROOFING & SEALANT INC 18332	WR - CAULKING & WATERPROOFING OF BUILDING	4,650.00
TOTAL FOR: MULDER WATERPROOFING & SEALANT INC			4,650.00
002123	H & H AUTO BODY LLC 2020.06	CAR #1 - HAIL STORM DAMAGE REPAIR	7,949.37
TOTAL FOR: H & H AUTO BODY LLC			7,949.37
002142	CORRPRO WATERWORKS INC/AEGION 604720	2020 INSPECTION SERVICE - INDUSTRIAL PARK TANK	820.00
TOTAL FOR: CORRPRO WATERWORKS INC/AEGION			820.00
002149	DONNIE'S AUTO REPAIR 2020.06	TRUCK #20 - REPLACE SUPPORT BEARING ON DRIVE SHA	228.30
TOTAL FOR: DONNIE'S AUTO REPAIR			228.30
002219	CLARK TECHNICAL SERVICES 521	CITY WIDE IT SERVICES MAY 2020	1,571.24
TOTAL FOR: CLARK TECHNICAL SERVICES			1,571.24
002246	ELHORN ENGINEERING CO. 283166	CHEMICALS - WELL #4, #7	367.00
TOTAL FOR: ELHORN ENGINEERING CO.			367.00
002281	HOME DEPOT 2020.05	MAY 2020 STATEMENT	290.62
TOTAL FOR: HOME DEPOT			290.62
002301	JOYFUL CLEANING - LINDA TUBBS 1147	MAY 2020 CLEANING SERVICES	964.00
TOTAL FOR: JOYFUL CLEANING - LINDA TUBBS			964.00
002331	FIVE ALARM FIRE & SAFETY EQUIP INC 196541-1	MSA HUD MOUNTING BRACKET	46.88
TOTAL FOR: FIVE ALARM FIRE & SAFETY EQUIP INC			46.88
002371	RENEWED EARTH INC 28207	YARD WASTE CONTRACT MAY 2020	1,250.00
	28370	YARD WASTE CONTRACT JUNE 2020	1,250.00
TOTAL FOR: RENEWED EARTH INC			2,500.00
002391	CYBERMIND INC NET-51000	JUNE 2020 WEBSITE FEES & ANNUAL DOMAIN NAME	69.90
TOTAL FOR: CYBERMIND INC			69.90
002402	STEENSMA LAWN & POWER EQUIPMENT 703715	PARTS FOR X-MARK MOWER	83.16
	709535	CHAIN FOR CHAIN SAW	34.11
	720843	#73, OIL AND FILTER	33.17
	720868	#73, OIL FILTER (RETURN)	(3.53)

TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			146.91
002582	PLAINWELL REDI MIX - COSGROVE ENTER		
	10227	CHURH & UNION ST SIDEWALK	366.00
	10228	CHURCH & UNION ST SIDEWALK	366.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER			732.00
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	89911	POLICE/FIRE FUEL 06/01/20 - 06/15/20	371.60
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			371.60
002703	CONTINENTAL LINEN SERVICES INC		
	2020.05DPS	MAY 2020 DPS RUGS	44.36
	2020.05DPW	MAY 2020 DPW UNIFORM/RUGS/MISC	180.94
	2020.05WR	MAY 2020 WR UNIFORMS/RUG	66.38
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			291.68
002787	ESPER ELECTRIC		
	20855	WEDGEWOOD LIFT STATION SERVICE	158.75
TOTAL FOR: ESPER ELECTRIC			158.75
002811	DEAN'S ICE CREAM INC		
	2020.06GOLDEN	GOLDEN TICKET - MIDAY CHEVY DOLLARS	30.00
TOTAL FOR: DEAN'S ICE CREAM INC			30.00
004220	US BANK EQUIPMENT FINANCE (COPIER)		
	416691889	JULY 2020 DPW/WR COPIER	113.00
TOTAL FOR: US BANK EQUIPMENT FINANCE (COPIER)			113.00
004241	GHD SERVICES INC		
	1046453	PHASE III MILL DEMO SERVICES THROUGH 1/25/2020	7,355.25
	1055705	PHASE III MILL DEMO SERVICES THROUGH 03/28/2020	7,420.49
	1065365	UTILITIES/COMMON AREA MAINT. APRIL 2020	1,512.06
TOTAL FOR: GHD SERVICES INC			16,287.80
004814	WILLIAMS & WORKS		
	90442	PLANNING/ZONING ASSISTANCE TO 5/23/2020	740.00
TOTAL FOR: WILLIAMS & WORKS			740.00
004832	QUALITY PRECAST INC		
	15772	STREETS - 2' ADJUSTING RING, 1040 COVER, 1045Z FRAM	1,760.11
TOTAL FOR: QUALITY PRECAST INC			1,760.11
004837	MUNICIPAL WEB SERVICES		
	53820	MAY 2020 WEBSITE HOSTING	200.00
TOTAL FOR: MUNICIPAL WEB SERVICES			200.00
004847	CONWAY SHIELD		
	0458466-IN	6" SHIELD (2), BRASS BRACKET, MOUNTING HOLES	112.28
TOTAL FOR: CONWAY SHIELD			112.28
004855	PLAINWELL ACE HARDWARE		

	5366	FLEX TAPE	12.99
	5400	FERTILIZER - NEW TREE @ SUN LOT	9.99
	5407	PREEN FOR FLOWERS	119.96
	5420	IRRIGATION REPAIR	1.98
	5424	BUSING FOR IRRIGATION	2.99
	5429	HOSE, QUICK CONNECTOR, MEASURE CUP FOR #22	34.97
	5430	BUG SPRAY (4)	12.96
	5443	SHERWOOD BATHROOM	3.59
	5458	SOAKER HOSE PARTS	5.17
	5461	O-RING, WATER DEPT.	1.18
	5469	KENYON PARK BATHROOM	2.36
	5470	WATER IRRIGATION	2.36
	5472	CLEANING SUPPLIES - PELL BATHROOM	13.96
	5476	DPS - HAND & DISH SOAP	10.18
	5479	GRASS SEED	14.99
	5482	GRASS SEED	14.99
	5483	AIRPORT - WATERPROOF STAIN	29.99
	5500	MARKING PAINT FOR WATER DEPT.	6.59
		TOTAL FOR: PLAINWELL ACE HARDWARE	<u>301.20</u>
004896	WALTERS SWEEPING		
	6116	STREET SWEEPING 06/08/2020	<u>2,800.00</u>
		TOTAL FOR: WALTERS SWEEPING	<u>2,800.00</u>
004902	BLOOM SLUGGETT PC		
	20399	MAY 2020 ATTORNEY FEES	<u>4,702.00</u>
		TOTAL FOR: BLOOM SLUGGETT PC	<u>4,702.00</u>
004913	CULVER JOE		
	2020.06SHOE	19/20 SHOE/UNIFORM ALLOWANCE	<u>175.00</u>
		TOTAL FOR: CULVER JOE	<u>175.00</u>
005015	CHECKALT-KLIK		
	160008	E-LOCKBOX FEES FOR MAY 2020	<u>132.00</u>
		TOTAL FOR: CHECKALT-KLIK	<u>132.00</u>
005039	MULDER'S NURSERY LLC		
	16386	FLOWERS & TREE - PERCEPTIVE BED/SUNLOT	<u>499.98</u>
		TOTAL FOR: MULDER'S NURSERY LLC	<u>499.98</u>
005040	US INTERNET		
	120-050092-0001	SECURENCE EMAIL FILTERING SERVICE 05/14/20 - 07/13	<u>140.00</u>
		TOTAL FOR: US INTERNET	<u>140.00</u>
005042	KSS ENTERPRISES		
	1231227	HAND SANITIZER FOR ELECTION	<u>154.03</u>
		TOTAL FOR: KSS ENTERPRISES	<u>154.03</u>
TOTAL - ALL VENDORS			<u>71,774.84</u>

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, City Clerk/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Amanda Kersten

Digitally signed by Amanda Kersten
DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US
Date: 2020.06.18 11:10:15 -04'00'

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.06.19 10:03:09 -04'00'

Bryan Pond, Water Renewal Plant Supt.

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan Pond
Date: 2020.06.18 11:25:14 -04'00'

Insert Signature:

Bill Bomar

Digitally signed by Bill Bomar
Date: 2020.06.18 11:42:20 -04'00'

Bob Nieuwenhuis, Public Works Supt.

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis

Digitally signed by Robert Nieuwenhuis
Date: 2020.06.19 11:02:21 -04'00'

Insert Signature:

06/18/2020

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 06/09/2020 - 06/17/2020

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: EFT Transfer - Automatic Payments				
06/11/2020	1762(E)	SILVERSCRIPT INSURANCE COMPANY	JUNE 2020 RETIREE PRESCRIPTION COVERAGE	30.20
06/11/2020	1763(E)	SILVERSCRIPT INSURANCE COMPANY	JUNE 2020 RETIREE PRESCRIPTION COVERAGE	30.20
06/16/2020	1764(E)	CHEMICAL BANK	MAY 2020 CHEMICAL BANK FEES	142.00
Total EFT Transfer:				<u>202.40</u>
Bank UBAP United Bank - General Checking				
Check Type: Paper Check - Manual Checks				
06/09/2020	15988	J & A AUTO LLC	RESCUE BOAT TRAILER	750.00
06/09/2020	15989	CONSUMERS ENERGY	STREET & TRAFFIC LIGHTS THROUGH 05/31/20	3,456.50
06/09/2020	15990	STATE OF MICHIGAN	LEAD & COPPER TESTING - 20 SAMPLES	520.00
06/09/2020	15991	REPUBLIC WASTE SERVICES	DPW/CITY GARBAGE/RECYCLE JUNE 2020	841.13
06/09/2020	15992	CHARTER COMMUNICATIONS (SPECTRUM)	DPW/WR INTERNET THROUGH 06/30/2020	114.98
06/09/2020	15993	REPUBLIC SERVICES (RECYCLE)	RECYCLING SERVICES	8,623.65
06/17/2020	15994	CHARTER COMMUNICATIONS (SPECTRUM)	CH PHONES/INTERNET/TV THROUGH 7/04/2020	558.64
Total Paper Check:				<u>14,864.90</u>
REPORT TOTALS:				
Total of 10 Checks:				15,067.30
Less 0 Void Checks:				<u>0.00</u>
Total of 10 Disbursements:				<u><u>15,067.30</u></u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2020.06.18 22:04:26 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Reports & Communications:

A. Boards and Commissions Appointment List

Several board members' terms end on June 30, 2020. Clerk Kelley confirmed with each candidate that he/she is willing to continue serving for another term. Additionally, one new member is being appointed to the DDA/BRA/TIFA Board to complete a term. Each appointment is mayoral, subject to confirmation from Council.

Recommended action: Consider confirming the Mayor's Board appointments as presented.

B. Actuarial Services Contract

As part of the audit process, the city is required to have a periodic actuarial valuation for its Other Post-Employment Benefits Plan for those covered employees. The upcoming audit will need to include a full valuation as required by the Governmental Accounting Standards Board. In the past, the city has used Watkins Ross for other valuations and they have the historical and technical qualifications to efficiently complete the project, in coordination with the city's auditors, Siegfried Crandall PC. The administration recommends approved this contract as a sole-source professional services contract.

Recommended action: Consider approving a professional services quote from Watkins Ross PC in the amount of \$4,200.00 for actuarial services for the city's Other Post-Employment Benefits Plan.

C. 2019/2020 Budget Amendments:

This is a housekeeping item to account for budgetary shifts and/or projects within the 2019/2020 budget year.

Recommended action: Consider approving the recommended budget amendments as presented.

D. Resolution 2020-14 – Approved Depositories for 2020

Annually, the listing of approved depositories is reviewed. This year there are no changes included.

Recommended action: Consider adopting the resolution as presented.

E. Resolution 2020-15 – Fines and Fees for Fiscal Year 2021

Fines and feeds charges for services rendered have been reviewed and updated as part of the budget process.

Recommended action: Consider adopting the resolution as presented.

F. Public Hearing 2020/2021 Budget

This is the annual Public Hearing to consider Resolution 20-16 for the General Appropriations and Resolution 2020-17 for the Special & Operating Funds Appropriation, thereby setting the 2020/2021 Plainwell City Budget.

Recommended action: Consider adopting Resolution 2020-16 General Appropriations and Resolution 2020-17 Special & Operating Funds Appropriations to adopt the 2020/2021 Plainwell City Budget.

Reminder of Upcoming Meetings

- July 9, 2020 – Allegan County Board of Commissioners – 1:00pm
- July 1, 2020 – Plainwell Planning Commission – 7:00pm
- July 14, 2020 – Plainwell DDA/BRA/TIFA Board – 7.30am
- July 13, 2020 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- None