

Minutes
Plainwell DDA, BRA, and TIFA
May 13, 2025

1. Call to Order: Meeting was called to order at 7:30 a.m. by Rizzo
2. Pledge of Allegiance was given by all present.
3. Roll Call:
Present: Randy Wisnaski, Adam Hopkins, Cathy Green, Justin Lakamper, Jim Turley, Paul Rizzo
Excused: Kevin Seckel, Nick Larabel
4. Approval of Minutes from 04/08/25: **A motion was made by Turley to approve the minutes and place on file, seconded by Green. All in favor vote. Motion passed.**
5. Public Comment: None
6. Chairman's Report: None
7. BRA Action Items:
 - A. Updates on Mill Property Housing Development:
City Staff provided an update on the presentations from Watts Construction and Allen Edwin Homes for development on the Mill property. Discussion and updates were given by Lakamper on building #2 regarding demolition or reconstruction after the damage from the storm. Insurance, cost and timeline are all to be determined.
 - B. **Motion to accept accounts payable for April of \$11,152.02 was made by Hopkins and seconded by Turley. All in favor vote. Motion passed.**
8. DDA Action Items:
 - A. **A motion was made by Green and seconded by Rizzo to accept Kevin Seckel's resignation from the DDA Board. All in favor vote. Motion passed.**
 - B. Discussion and review of the Revolving Loan Quarterly Report.
 - C. Review of the Hicks Park designs from Progress and Williams and Works. It was decided that the city would go back and ask both companies to resubmit proposals for construction drawings for the design and that City staff would do most of the work on the project. This will reduce cost significantly.
 - D. **Motion to accept accounts payable for April of \$789.59 was made by Rizzo and seconded by Wisnaski. All in favor vote. Motion passed.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for April of \$313.27 was made by Hopkins and seconded by Wisnaski. All in favor vote. Motion passed.**
10. Review of the first draft DDA BRA TIFA 2025-2026 Budget:
A motion was made by Green and seconded by Wisnaski to accept the budget with an amendment adding Capital Outlay of \$50,000 to the DDA Budget. All in favor vote. Motion passed.
11. Communications: 03/24/25 & 4/14/25 Council Minutes and the Financial Report/Summary as of 4/30/2025
12. Public Comments: None
13. Staff Comments: Business updates for downtown and Industrial Park; Upcoming Events
14. Member Comments: None
15. Adjournment: **Meeting adjourned at 8:49 a.m.**