

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, June 24, 2024 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 06/10/2024 Regular Meeting and 06/18/2024 Special Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. Boards & Commissions Appointment List**

Council will consider confirming the Mayor’s appointment of several community members to various boards and commissions.
 - B. 2023/2024 City Budget Amendments**

Council will consider approving amendments to the 2023/2024 budget as presented.
 - C. Resolution 2024-13 Water and Wastewater Rates for Fiscal Year 2024/2025**

Council will consider adopting a resolution to adjust water and wastewater rates for the new budget year.
 - D. Resolution 2024-14 Recycling and Bulk Trash Rates for Fiscal Year 2024/2025**

Council will consider adopting a resolution to set recycling and bulk trash fee rates for the new budget year.
 - E. Resolution 2024-15 Fines and Fees Fiscal Year 2024/2025**

Council will consider adopting a resolution for general fines and fees effective July 1st, 2024.
 - F. Public Hearing - 2024/2025 City Budget Adoption**

Council will hold a Public Hearing for consideration of the 2024/2025 Plainwell City Budget and consider adopting Resolution 2024-16 General Appropriations and Resolution 2024-17 Special & Operating Funds Appropriations for the 2024/2025 Plainwell City Budget.
 - G. Blanket and Confirming Purchase Orders Fiscal Year 2024/2025**

Council will consider approving 24 purchase orders for approved work for contract, sole-source and preferred vendors for the new budget year.

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer

H. Resolution 2024-18 Public Act 152 Option for Fiscal Year 2024/2025

Council will consider adopting the 80/20 Health Care Cost Option for the Publicly Funded Health Insurance.

J. Sale of City Property

Council will consider the sale of approximately one (1) acre of real property and authorizing the City Manager and the City Clerk to enter into a purchase/sale agreement and execute any documents, and authorizing the City Manager and City Attorney to negotiate the sale of the property.

11. **Communications:** The May Department of Safety Report, the draft 5/16/24 Parks & Trees meeting minutes and the draft 06/19/2024 Planning Commission meeting minutes.
12. **Accounts Payable - \$470,261.52**
13. **Public Comments**
14. **Staff Comments**
15. **Closed Session** – City Manager Evaluation, pursuant to MCL 15.268 (a) “...to consider a periodic personnel evaluation of a public employee if the named individual requests a closed hearing.”
16. **Council Comments**
17. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

MINUTES
Plainwell City Council
June 10, 2024

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Invocation: Given by Jared Bowen of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, and Councilmember Wisnaski.
Absent: Councilmember Keeney.
A motion by Wisnaski, seconded by Overhuel, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 05/28/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: Myrene Koch introduced herself and shared that she is running for Allegan County Prosecutor.
7. County Commissioner Report: None.
8. Agenda approval:
A motion by Steele, seconded by Overhuel, to approve the Agenda for the June 10, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Finance Director/Treasurer Kelley discussed USA Earthworks LLC Pay Application #2 for work done on the Old Orchard Project.
A motion by Wisnaski, seconded by Steele, approving USA Earthworks Pay Application #2 in the amount of \$354,384.85. On a roll call vote, all voted in favor. Motion passed.
11. Communications:
A motion by Steele, seconded by Overhuel, to accept and place on file the May Investment and Fund Balance reports and the May 2024 Water Renewal report. On a voice vote, all voted in favor. Motion passed.
12. Accounts Payable:
A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$100,142.84 for payment of same. On a roll call vote, all voted in favor. Motion passed.
13. Public Comments: None.
14. Staff Comments:
Treasurer/Finance Director Kelley stated that he continues to focus on the budget, and that property tax bills will be mailed out soon.

Community Development Manager Siegel stated that she has received quotes for the new Industrial Park signs. The EGLE walk through of the Old Mill property following the completion of lead abatement went well, and we are hoping to close that out this fall.

Director Callahan introduced Deb VanHouten. Deb will be the new Records Coordinator for the Department of Public Safety.

Clerk Leonard shared that she is attending training next week.

Manager Lakamper shared that there are a few spots that Taplin will revisit to complete the lead abatement. He discussed a potential new mechanic for the Airport. He asked Council if Tuesday, June 18th at 5:30pm was an acceptable time to hold a Special Meeting discussing the 2024/2025 Budget.

15. Council Comments: Councilmember Wisnaski stated that the City flowers look good.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:24 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
June 24, 2024

JoAnn Leonard, City Clerk

MINUTES
Plainwell City Council
June 18, 2024

1. Mayor Keeler called the special meeting to order at 5:52 PM in City Hall Council Chambers.
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney (left the meeting at 6.45pm) and Councilmember Wisnaski. Absent: None.
4. Approval of Agenda:
A motion by Steele, seconded by Overhuel, to approve the agenda for the special meeting as presented. On a roll call vote, all voted in favor. Motion passed.
5. New Business:
 - A. City Manager Lakamper gave an overview of the 2024/2025 City Budget to Council. He discussed the General Fund in detail noting that the operational deficit projected in the budget is one of the bigger challenges facing the city. It was noted that the one-time revenues in Fiscal Year 2024 from property sales inflated the fund balance, but that the bond for the 2022 land purchase and operational deficits have to be paid out of that fund balance. There was discussion of future development helping to increase the tax base and the tax incentives offered by the city and the state to bring that development in resulting in delayed benefit from tax revenues. After a detailed review of the different departments inside the General Fund, there were a few questions about trainings and public safety gear and assignments. Manager Lakamper went on to give an overview of all the other city funds, commenting on each. During the review of the Sewer Fund, Council questioned a budgeted reduction in the Extra Strength Waste (BOD) revenues and the matter was referred back to the administration for clarification.
6. Public Comment: None.
7. Staff Comments: None.
8. Council Comments: None.
9. Adjournment:
A motion by Wisnaski, seconded by Steele, to adjourn the meeting at 7:37 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
Deputy City Clerk

MINUTES APPROVED BY CITY COUNCIL
June 24, 2024

JoAnn Leonard, City Clerk

**City of Plainwell
Boards & Commissions
Appointment List
June 2024**

Downtown Development Authority	4-year term
Paul Rizzo	06/2028
Jim Turley	06/2028

Parks & Trees Commission	2-year term
Rosemary (Bunny) LaDuke	06/2026

Compensation Board	5-year term
William (Bill) Parsons	06/2029
Joe Smith-Risk	06/2029

Planning Commission	3-year term
Elizabeth (Beth) Raich	12/2026

Current Vacancies

Downtown Development Authority – 1 vacancy
Compensation Board – 2 vacancies



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: June 20, 2024
SUBJECT: Budget Amendment – Fiscal Year 2023/2024

SUGGESTED MOTION: I motion to approve budget amendments for the 2023/2024 budget to recognize shifted appropriations and known projects affecting use of fund balance.

BACKGROUND INFORMATION: Each year the current year budget is reviewed and compared with actual financial records. Throughout the year, projects are shuffled and modified for various reasons. The budget should be amended to reflect those changes as they impact department, or total fund, appropriations.

ANALYSIS: After review, the budget amendments proposed that impact fund balance are summarized below:

General Fund – There is an increase of overall fund balance, primarily due to one-time revenue from sales of land and building. The Assessor Department budgeted expenditures are increased by \$3,500 to reflect additional contract and computer maintenance costs. The Election Department budgeted expenditures are increased by \$9,000 due to additional wage and election supply costs. The Police Department budgeted expenditures are increased by \$9,000 due to previously authorized equipment rental costs. The Street Lights Department budgeted expenditures are increased by \$8,000 to reflect additional electricity and maintenance costs. The Parks, Flowers and Special Events budgeted appropriations are increased by \$49,000 due to increased project and supply costs, but there is a \$22,000 offset due to additional revenue received. Finally, the Interfund Transfer budgeted expenditures are increased by \$55,000 to subsidize the Brownfield.

Brownfield Redevelopment Authority Fund budgeted expenditures are increased by \$179,000 due to additional attorney costs related to restrictive covenants, and project costs related to lead abatement. Budgeted revenues are increased by \$133,000 to reflect anticipated loan proceeds and a General Fund subsidy.

ARPA Stimulus Fund budgeted expenditures are increased by \$7,300 to reflect the final transfer out to the Water Fund. Budgeted revenues are increased by \$5,700 due to interest income.

The enclosed listing has budget amendments for Major Streets, Local Streets and Downtown Development Authority, but amendments in those funds have no overall impact on fund balance.

It is recommended that City Council approve the budget amendments as presented.

BUDGET IMPACT: The amendments would modify the 2023/2024 budget to reflect actual expenditures.

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2023-24 PROJECTED ACTIVITY	REQUESTED AMENDMENT	FUND TOTAL
GENERAL FUND						
101-009-665.000	Interest Earnings - Investments	4,211	47,942	50,000	(45,000)	
101-010-674.751	Private Donations - Park Facilities		22,000	22,000	(22,000)	
101-011-693.000	Sale of Fixed Assets - Land	500,000	775,839	875,839	(375,000)	
101-257-801.257	Professional Services - Assessor	16,250	17,900	19,600	3,500	
101-262-703.000	Salaries/Wages - Full Time Employees	8,846	16,135	16,474	3,000	
101-262-752.000	Supplies - Operating		5,416	5,716	6,000	
101-265-703.000	Salaries/Wages - Full Time Employees	46,869	57,426	58,975	12,000	
101-301-703.000	Salaries/Wages - Full Time Employees	639,548	630,100	661,113	35,000	
101-301-704.001	Wages - Part Time Employees	69,504	26,949	27,662	(35,000)	
101-301-940.000	Rentals - Equipment	84,531	85,336	90,556	9,000	
101-336-703.000	Salaries/Wages - Full Time Employees	53,160	20,658	26,795	(15,000)	
101-336-704.001	Wages - Part Time Employees	29,246	36,315	38,980	15,000	
101-448-925.000	Utilities - Street Lights	42,000	40,598	44,899	7,000	
101-751-703.000	Salaries/Wages - Full Time Employees	39,525	43,027	43,818	5,000	
101-751-940.000	Rentals - Equipment	29,500	33,790	39,790	10,000	
101-751-967.010	Cook Park Expenses	21,000	10,500	10,500	(10,000)	
101-751-967.027	Project Costs - Sherwood Park	2,000	14,061	14,061	15,000	
101-774-703.000	Salaries/Wages - Full Time Employees	8,088	12,257	13,142	5,000	
101-774-774.000	Supplies - Planting	9,450	13,700	12,500	5,000	
101-774-931.000	Outside Services (RMLB)		6,390	6,390	7,000	
101-775-703.000	Salaries/Wages - Full Time Employees	3,936	6,549	7,281	6,000	
101-775-704.001	Wages - Part Time Employees	349	1,225	1,293	1,000	
101-775-940.000	Rentals - Equipment	2,200	3,393	6,110	5,000	
101-965-995.243	Interfund Transfer Out - Brownfield Fund			53,000	55,000	(297,500)
MAJOR STREET FUND						
202-468-934.274	Repairs & Maintenance - Bridges	50,800	21,930	26,930	(22,200)	
202-470-703.000	Salaries/Wages - Full Time Employees	2,229	7,541	8,753	7,000	
202-470-704.001	Wages - Part Time Employees	262	1,517	1,813	2,200	
202-470-940.000	Rentals - Equipment	1,500	5,979	7,000	7,000	
202-470-967.075	Project Costs - Non-Motorized Transport	5,000	6,410	10,410	6,000	0
LOCAL STREET FUND						
203-489-970.028	Capital Outlay - Construction Local		4,881	9,881	15,000	
203-497-970.028	Capital Outlay - Non-Construction Local	347,644	5,152	20,152	(15,000)	0
BROWNFIELD REDEVELOPMENT AUTHORITY						
243-000-696.010	Loan Proceeds			80,000	(80,000)	
243-000-699.101	Interfund Transfer In - General Fund			53,000	(53,000)	
243-443-801.013	Professional Services - Attorney	1,000	35,784	48,625	49,000	
243-443-931.000	Outside Services (RMLB)	20,310	53,375	147,483	130,000	46,000
DOWNTOWN DEVELOPMENT AUTHORITY						
248-000-665.000	Interest Earnings - Investments	1,484	4,322	4,500	(2,500)	
248-443-931.000	Outside Services (RMLB)	1,498	2,470	3,017	2,000	
248-775-881.022	Farmers Market Costs - DDA	1,010	1,783	1,616	700	
248-900-971.000	Capital Purchase	7,500	6,550	6,550	(200)	0
ARPA STIMULUS FUND						
285-000-665.000	Interest Earnings - Investments	6,000	11,645	11,730	(5,700)	
285-965-995.101	Interfund Transfer Out - General Fund	10,000			(10,000)	
285-965-995.591	Interfund Transfer Out - Water Fund	405,469	422,681	422,694	17,300	1,600



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: June 20, 2024
SUBJECT: Water and Wastewater Rates for 2024/2025

SUGGESTED MOTION: I motion to adopt Resolution 2024-13 to establish water and wastewater rates for Fiscal Year 2024/2025.

BACKGROUND INFORMATION: In 2023, the city conducted a full water rate study as part of the DWAM Grant. Upon presentation of that rate study, Council adopted Resolution 2023-18 to formally establish water rates as well as updating the wastewater rates. That resolution implemented practice of annual rate adjustments based on Consumer Price Index (CPI).

ANALYSIS: The CPI Factor for all urban customers, category Water, Sewer and Trash for December 2023 was 4.7%. This factor is used in adjusting the current rates for usage and ready-to-serve charges for both water and wastewater, as well as industrial pretreatment for wastewater.

BUDGET IMPACT: There is no specific budget impact as a result of this action. The 2024/2025 budget is reflective of the new rates.

**City of Plainwell
Allegan County, Michigan**

Resolution No. 2024-13

At a regular meeting of the City Council for the City of Plainwell held at City Hall on June 24, 2024, and commencing at 7:00 p.m., the following Resolution was offered for adoption by Council Member _____ and was seconded by Council Member _____:

A RESOLUTION ESTABLISHING WATER AND WASTEWATER USER FEES AND CHARGES.

WHEREAS, the City of Plainwell (the "City") desires to update and establish various water and wastewater fees such that they reasonably reflect the City's cost to provide these services to users within City and Customer Communities;

WHEREAS, the City conducted a comprehensive water rate study, which was reviewed by the City Council on June 12, 2023, and is on file with the Plainwell City Clerk;

WHEREAS, the City has reviewed historical data and future projections regarding usage, rates, and the cost to provide these services to users within City and Customer Communities; and

WHEREAS, the City finds that the following water and wastewater user fees and charges serve a regulatory purpose and are proportionate to the necessary costs of the service being provided; and

WHEREAS, the City adopted, with Resolution 2023-18, the practice of implementing annual fee adjustments for wastewater and water rates based on inflation as determined by the Consumer Price Index for All Urban Customers (CPI-U) category Water, Sewer, and Trash as published by the U.S. Bureau of Labor Statistics.

NOW, THEREFORE, BE IT RESOLVED,

1. The CPI-U factor for December 2023 was 4.7%.
2. The City adopts the wastewater rates as follows:

User Charge - O&M Commodity:	\$7.19 per thousand gallons
User Charge - Industrial Pretreatment Program (IPP):	\$0.32 per thousand gallons
Ready-to-serve Charge:	\$3.17 per thousand gallons

The above wastewater rates will be effective July 1, 2024.

3. The City adopts the water rates as follows:

User Charge - O&M Commodity:		\$3.95 per thousand gallons
Ready-to-serve Charge:	Meter size	
	¾"	\$15.42 per month
	1"	\$25.76 per month
	1 ½"	\$51.36 per month
	2"	\$82.20 per month
	3"	\$154.22 per month
	4"	\$257.09 per month
	6"	\$514.03 per month

The above water rates will be effective July 1, 2024.

4. All resolutions or parts of resolutions in conflict with this Resolution are, to the extent of such conflict, hereby rescinded.
5. This Resolution is effective immediately.

The vote regarding the adoption of this Resolution was as follows:

YES:

NO:

ABSENT:

Resolution Declared Adopted.

Bradley Keeler, Mayor

JoAnn Leonard, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council at a regular meeting held on June 24, 2024, the original of which is on file in my office and available to the public.

JoAnn Leonard, City Clerk

DRAFT



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: June 20, 2024
SUBJECT: Recycling and Bulk Trash Rates for 2024/2025

SUGGESTED MOTION: I motion to adopt Resolution 2024-14 to establish recycling and bulk trash rates for Fiscal Year 2024/2025.

BACKGROUND INFORMATION: The City has offered monthly curbside recycling to all residential dwellings for many years. Those same dwellings, along with some larger apartment communities and the mobile home park, can participate in a semi-annual bulk trash pickup. The City administers the contract for these pickups and charges a fee to all the participants based on the current contract pricing.

The current contract with Republic Services began on August 1, 2022 and goes through July 31, 2027. Resolution 2023-25, adopted July 24, 2023 ratified the contract and set the annual rates.

ANALYSIS: During the budget process, the actual costs of recycling and bulk trash were reviewed and used to determine expected costs, considering rate increases included in the contract with Republic. The analysis suggests slight reductions to the fees charged to the residents due to minimal risk of fuel surcharge fees included in the contract, and relative consistent participation with the bulk trash program.

The fees recommended on Resolution 2024-14 cover the period from August 1, 2024 through July 31, 2025. These fees would be collected on the 2024 Summer tax bill.

BUDGET IMPACT: This action establishes the revenue needed to cover the costs. The fees have been included in the calculations for the 2024/2025 City Budget.

**City of Plainwell
Allegan County, Michigan**

Resolution No. 2024-14

At a regular meeting of the City Council for the City of Plainwell held at City Hall on June 24, 2024, and beginning at 7:00 p.m., the following Resolution was offered for adoption by Council Member _____ and was seconded by Council Member _____.

**A RESOLUTION ESTABLISHING MONTHLY RECYCLING AND
SEMI-ANNUAL TRASH COLLECTION FEES FOR AUGUST 1, 2024
THROUGH JULY 31, 2025.**

WHEREAS, the City of Plainwell (the "City") previously enacted Chapter 30 Article II of the City's Code of Ordinances (the "Code") establishing a Waste Management Project.

WHEREAS, all persons who are owners, lessees, or occupants of a residential unit shall participate in the monthly curbside recycling and semi-annual curbside trash collection program established in Chapter 30 Article II of the Code.

WHEREAS, the City Council finds that monthly residential recycling and semi-annual trash collection promote public health, safety, and welfare by conserving natural resources and by preventing the improper disposal of trash and recyclables.

WHEREAS, the rates, including late fees, to be charged for the collection of recyclables and trash shall be established from time to time by resolution of the City Council.

WHEREAS, the City Council finds that the service fee and late fee adopted herein serve a regulatory purpose and are proportionate to the cost of the services being provided.

WHEREAS, the City contracted with City-Star Services, Inc d/b/a Republic Services of West Michigan to supply recycling and trash collection services for the City's Waste Management Project and ratified the July 27, 2023 Waste Materials Services Agreement.

NOW, THEREFORE, be it resolved as follows:

Section 1. All residential units shall pay a service fee according to the following schedule:

- (a) Monthly Recycling: \$ 51.10 per residential unit annually, in addition to any late fees.
- (b) Semi-Annual Trash Collection: \$ 23.03 per residential unit annually, in addition to any late fees.

Section 2. Annual residential unit monthly recycling service fees shall be due July 1, 2024, and annual semi-annual trash collection service fees shall be due July 1, 2024. A late payment fee of 4% of the total bill shall be added if the bill is not paid in full within 45 days. Thereafter, an additional 1% monthly late fee will be added until payment is made.

Section 3. No monthly recycling or semi-annual trash collection services will be provided to a property with an outstanding payment balance.

Section 4. The rates established by this Resolution shall become effective July 1, 2024, and will cover services from August 1, 2024 through July 31, 2025.

Section 5. Service fees and penalty fees shall be a lien on the premises for which the services have been provided. Amounts delinquent for three months or more may be entered upon the next tax roll against the premises to which the services have been rendered. The charges shall be collected and the lien enforced in the same manner as provided for the collection of taxes assessed upon the tax roll and the enforcement of a lien for unpaid taxes.

Section 6. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Section 7. This Resolution is effective immediately.

The vote regarding the adoption of this Resolution was as follows:

YES:

NO:

ABSENT:

Resolution declared adopted.

SIGNED: _____
Brad Keeler, Mayor

SIGNED: _____
JoAnn Leonard, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council at a regular meeting held on June 24, 2024, the original of which is on file in my office and available to the public.

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: June 14, 2024
SUBJECT: General Fines and Fees

SUGGESTED MOTION: I motion to adopt Resolution 2024-15 to set city-wide general fines and fees, effective July 1, 2024.

BACKGROUND INFORMATION: Each year, as part of the budget process, all fines and fees are reviewed and adjusted as needed to cover costs.

ANALYSIS: After several changes in 2023, the department heads and the Administration feel the fines and fees are appropriate going into the new budget year. The only recommended change is a wording change from "Tap Fees" to "Connection Fees" to make the wording a little more clear and in line with the work being done.

It is recommended that City Council adopt the resolution as presented.

BUDGET IMPACT: The fines and fees have been considered during the preparation of the 2024/2025 City Budget.

**City of Plainwell
Allegan County, Michigan
Resolution No. 2024-15**

WHEREAS, the Plainwell City Council has reviewed the various fees and fines currently levied by the City;

IT IS HEREBY RESOLVED THAT effective July 1, 2024 the following fees and fines shall be in effect:

Basic Reports (UD10) (NFRS 1)	\$5.00 per request
Other Reports	Based on Search and Copy Time
Preliminary Alcohol Breath Test	\$10.00 per request
Bail / Bond Administration Fee	\$10.00 per request
Fingerprints (Ink only)	\$10.00 per request
Sex Offender Registration Fee	per current State of Michigan rates levied
Right of Way Permit (Contractor / Street Opening)	\$25.00 per request
Parking Permit	\$25.00 per request
Special Event Permit Application Fee	\$50.00 per application
Parks Facility Reservations	depending on facility and amenities on application

Subpoena and/or Witness Compensation: per current State of Michigan rates

Parking Fines:

Lots	\$10.00 per violation
Prohibited	\$10.00 per violation
Wrong Side	\$10.00 per violation
Double	\$10.00 per violation
30' Stop Sign	\$10.00 per violation
15' Hydrant	\$15.00 per violation
On Street – 2am - 5am	\$10.00 per violation
Other:	\$10.00 per violation

Parking Fines shall triple if fine not paid within ten (10) calendar days.

Door-Door Sales:

less than 1 month	\$20.00 per week
one month	\$50.00 per application
three months	\$100.00 per application
six months	\$175.00 per application
annual	\$350.00 per application

Returned Payment Fee (check/ACH/credit card) \$25.00 per payment

Vehicle Mileage Reimbursement per current IRS standard mileage rate

Absent Voter Listing	\$25.00 for each listing for any election
Notary Services	
Residents	No charge
Non-residents	\$5.00 per stamp/seal
Copies	\$0.25 per page
CD's or DVD's	\$40.00
Digital Photos	\$5.00 (3 x 5) or \$10.00 (8 x 10)
Faxed/Mailed Information Request	\$1.00 per page
Marriages:	\$25.00
Applications:	
Zoning Permit Application	\$20.00 per application
Tax Exemption Applications (eg Act 198 or CRD)	\$300.00 per application
Re-zoning Application	\$250.00 per application
Variance Application	\$150.00 per application
Special Use Application	\$100.00 per application
Site Plan Review:	
Change of Use	\$20.00 per review
Minor Review	\$50.00 per review
Major Review	\$50.00 plus cost of staff and consults per review
ZBA Appeals	\$100.00 per application
Water Turn-On Turn-Off Fee:	
Turn On/ Turn Off – non-emergency (snowbirds)	\$8.00 per turn
Delinquency Fee for past-due accounts on shut-off list	\$50.00
Call Out Fee for Turn On After Hours	\$150.00
Water Connection Fees:	
1"	\$1,950.00
1 ½"	\$2,500.00
2"	\$2,750.00
Over 2"	\$2,750.00 plus time and materials
Fire Suppression Fee	Regular connection fee plus \$2,500.00
Meter Fees:	Based on meter size plus setup
¾", 1", 1 ½", 2", 3", 4"	per vendor pricing at time of purchase
IPP Fees	As Set by Ordinance #274 to be charged annually
Permit Fees	\$700.00 Significant Industrial Users
	\$350.00 Non-significant Users

Sewer Connection Fees:

\$2,500.00

All other fees and costs will be handled in accordance with the Freedom of Information Act Policy as adopted by the City of Plainwell.

YES:

NO:

ABSENT:

Resolution Declared Adopted – June 24th, 2024

JoAnn Leonard, City Clerk

CERTIFICATE:

I the undersigned being the duly qualified Clerk of the City of Plainwell, Allegan County Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell, Michigan, at a regular meeting of the City Council held on the 24th day of June 2024.

JoAnn Leonard, City Clerk

City of Plainwell

2024-2025 Budget



“The Island City”

Fund	2024 - 2025 Total Revenue	2024 - 2025 Total Expenditures	2024 - 2025 Revenues/Under Expenditures	Estimated Cash Balance as of 6/30/2025	%
General	\$ 2,449,901	\$ 2,696,435	\$ (246,534)	\$ 945,182	35%
Major Street	\$ 452,803	\$ 353,515	\$ 99,288	\$ 265,034	75%
Local Street	\$ 214,276	\$ 529,547	\$ (315,271)	\$ 200,191	38%
Solid Waste Removal	\$ 228,045	\$ 227,074	\$ 971	\$ 60,311	27%
BRA	\$ 146,967	\$ 146,210	\$ 757	\$ 2,553	2%
TIFA	\$ 123,958	\$ 52,422	\$ 71,536	\$ 271,942	519%
DDA	\$ 104,280	\$ 87,314	\$ 16,966	\$ 168,657	193%
ARPA Stimulus	\$ -	\$ -	\$ -	\$ -	
Revolving Loan	\$ 4,772	\$ 10,000	\$ (5,228)	\$ 46,098	461%
Capital Improvement	\$ 108,424	\$ 86,113	\$ 22,311	\$ 99,430	115%
Fire Reserve	\$ 108,124	\$ 77,141	\$ 30,983	\$ 76,149	99%
Airport	\$ 62,412	\$ 89,517	\$ (27,105)	\$ 19	0%
Sewer	\$ 1,645,213	\$ 2,649,807	\$ (1,004,594)	\$ 716,999	27%
Water	\$ 864,172	\$ 1,813,042	\$ (948,870)	\$ 558,089	31%
Motor Pool (Equipment)	\$ 311,515	\$ 254,435	\$ 57,080	\$ 97,363	38%
OPEB	\$ 56,161	\$ 59,061	\$ (2,900)	\$ 90,883	154%
	\$ 6,881,023	\$ 9,131,633	\$ (2,250,610)	\$ 3,598,899	

Fund 101 - GENERAL FUND

06/20/2024

2024-2025 Budget		20-21	21-22	22-23	23-24	23-24	23-24	2024-2025
		ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
NEW GL NUMBER	DESCRIPTION	AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30	TOTALS	BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
101-002-402.000	Current Property Taxes - Real Property	1,006,533	1,028,206	1,063,417	1,148,155	1,139,036	1,139,036	1,192,386
101-002-410.000	Current Property Taxes - Personal	75,935	73,986	74,297	75,255	72,964	72,964	80,274
101-002-432.000	Payments in Lieu of Taxes - PILOTs	13,015	13,246	11,268	13,893	367	15,850	14,127
101-002-434.000	Taxes - Trailer Tax MCL 125.1041	550	312	304	300	250	300	300
101-002-437.000	Industrial Facilities Tax	17,358	18,229	17,515	12,625	15,614	15,614	15,956
101-002-445.000	Taxes - Interest Collected	2,533	3,096	3,261	3,000	3,656	3,656	3,000
101-002-445.001	Taxes - Late Fees Collected	8,109	5,912	6,371	6,000	8,512	8,512	6,000
101-002-447.000	Property Tax Administration Fee - Summer	25,218	25,967	27,547	29,143	29,461	29,461	31,282
101-002-447.001	Property Tax Administration Fee - Winter	22,759	23,566	24,207	26,211	26,791	26,635	27,671
Totals for dept 002 - TAX REVENUES		1,172,010	1,192,520	1,228,187	1,314,582	1,296,651	1,312,028	1,370,996
Dept 003 - LICENSES AND PERMITS								
101-003-477.000	Franchise Fees - Cable TV (Spectrum)	46,806	47,165	47,090	46,800	22,173	42,785	40,000
101-003-490.000	Permits - PCI	25,072	28,132	22,741	20,000	10,956	14,718	15,000
101-003-490.001	Permits - Other	625	915	640	500	2,690	3,060	1,000
Totals for dept 003 - LICENSES AND PERMITS		72,503	76,212	70,471	67,300	35,819	60,563	56,000
Dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL								
101-004-504.000	Federal Grant	0	0	427,503	137,381	28,407	28,407	0
101-004-528.001	Federal Grant - Other - 2020 CARES	125,488	0	0	0	0	0	0
Totals for dept 004 - INTERGOVERNMENTAL REVENUE - FEDERAL		125,488	0	427,503	137,381	28,407	28,407	0
Dept 005 - INTEGOVERNMENTAL REVENUE - STATE								
101-005-540.000	State Grants	0	5,525	274,308	0	10,383	10,383	0
101-005-543.301	State Grant - MCOLES CPE Req'd Trainings	0	0	0	0	0	4,500	4,500
101-005-543.302	State Grant - PA 302 Public Safety Training	892	952	1,886	1,500	3,205	3,205	2,000
101-005-550.000	State Grant - Liquor License Fees	3,614	3,918	4,335	4,200	4,302	4,745	4,500
101-005-573.000	Local Community Stabilization Share Tax	5,836	0	0	0	7,925	10,897	0
101-005-574.010	State Shared Revenue - Constitutional	372,318	406,270	407,878	414,909	282,084	411,841	404,605

101-005-574.020	State Shared Revenue - CVTRS Standard	73,606	90,094	95,500	110,681	65,588	99,329	107,275
101-005-574.022	State Shared Revenue - CVTRS - Public Safety	0	0	0	0	1,260	1,892	1,987
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		456,266	506,759	783,907	531,290	374,747	546,792	524,867

Dept 007 - CHARGES FOR SERVICES

101-007-626.005	Charges for Service - Police Reports	562	723	648	0	0	0	0
101-007-626.215	Charges for Service - Notary Fees	85	65	45	50	5	10	50
101-007-626.301	Charges for Service - Police Department	680	825	1,530	1,200	1,416	1,600	1,500
101-007-636.581	PILOT Transfer for Services - Airport	5,507	5,900	5,965	6,012	5,010	6,012	5,984
101-007-636.590	PILOT Transfer for Services - Sewer Fund	250,432	252,486	250,983	254,569	212,141	254,569	255,816
101-007-636.591	PILOT Transfer for Services - Water Fund	131,375	137,687	142,209	143,553	119,628	143,553	146,589
101-007-636.661	PILOT Transfer for Services - Motor Pool Fund	24,590	25,900	26,641	25,660	21,383	25,660	24,575
101-007-652.000	Parking Fees	945	1,020	710	0	0	0	0
101-007-654.001	Reimbursement - Kenyon Park	(2,000)	0	0	0	0	0	0
101-007-654-262	Charges for Services - Elections	0	0	0	0	0	3,509	0
101-007-654-301	Charges for Services - Plainwell DPS	0	0	0	0	0	0	0
Totals for dept 007 - CHARGES FOR SERVICES		412,176	424,606	428,731	431,044	359,583	434,913	434,514

Dept 008 - FINES AND FORFEITURES

101-008-652.000	Parking Fees	0	0	0	600	1,555	1,655	1,000
101-008-657.000	Fines - Ordinance Enforcement	5,385	4,937	4,359	2,000	4,031	0	0
101-008-657.002	Fines - Ordinance - Cost Recovery	1,209	300	2,971	1,000	1,729	0	0
101-008-657.003	Fines - Ordinance - Accident Cost Recovery	0	1,037	2,564	0	750	750	500
101-008-657.004	Fines - False Alarm Fees Ord Sec	0	0	0	0	1,250	1,250	500
Totals for dept 008 - FINES AND FORFEITURES		6,594	6,274	9,894	3,600	9,315	3,655	2,000

Dept 009 - INTEREST AND RENTS

101-009-665.000	Interest Earnings - Investments	3,574	1,587	17,216	4,211	42,343	50,000	24,000
101-009-665.012	Interest Earnings - Business Loans	478	361	242	0	0	0	0
101-009-665.014	Interest Earnings - Interfund Loans	1,546	1,395	1,242	1,089	907	1,089	933
101-009-667.020	Rents - Pell Park Facility	2,413	2,283	4,531	2,040	1,377	1,087	1,700
101-009-667.021	Rents - Parks Reservations Online	0	0	48	0	695	915	700
101-009-667.022	Rents - Parks Reservations	0	0	0	0	0	1,235	1,400
101-009-667.203	Rents - Crispe Community House	0	2,000	0	0	0	0	0
101-009-667.830	Rents - 830 Miller Road - Meert Farm	0	0	5,000	0	0	0	0
Totals for dept 009 - INTEREST AND RENTS		8,011	7,626	28,279	7,340	45,322	54,326	28,733

Dept 010 - OTHER REVENUES

101-010-674.001	Private Donations - Dog Park	0	0	0	0	0	0	0
101-010-674.002	Private Donations - Pickleball Court	5,624	3,830	21,656	0	1,388	1,388	0
101-010-674.005	Private Donations - School Veterans	0	0	0	0	3,396	3,396	0
101-010-674.112	Private Donations - Rental Rehab	0	0	80,469	0	0	(1,936)	0
101-010-674.150	Private Donations - Sesquicentennial	33	0	0	0	24	24	0
101-010-674.262	Private Grant - CTCL Elections	5,000	0	0	0	0	0	0
101-010-674.751	Private Donations - Park Facilities	0	0	0	0	0	22,000	0
101-010-675.000	Flower Program Donations	2,585	2,480	1,910	1,500	1,875	2,425	1,500
101-010-675.020	Charitable Contributions Received	2,050	30,712	0	0	1,356	1,356	0
101-010-676.000	Reimbursements	0	0	0	0	0	0	0
101-010-684.000	Miscellaneous Revenue	6,472	3,456	7,922	700	1,916	4,214	600
Totals for dept 010 - OTHER REVENUES		21,764	40,478	111,957	2,200	9,955	32,867	2,100

Dept 010 - **OTHER FINANCING SOURCES**

101-011-693.000	Sale of Fixed Assets - Land	0	12,791	0	500,000	775,839	888,993	0
101-011-693.010	Sale of Fixed Assets - Equipment	0	0	400	0	9,478	9,628	0
101-011-696.010	Loan Proceeds	0	500,000	0	0	0	0	0
101-011-698.002	Other Finance Source - Liability Insurance	186,564	121,377	4,072	0	250	250	0
Totals for dept 011 - OTHER FINANCING SOURCES		186,564	634,168	4,472	500,000	785,567	898,871	0

Dept 093 - **TRANSFERS FROM OTHER FUNDS**

101-093-699.243	Interfund Transfer In - Brownfield	15,079	165,230	60,382	15,536	6,143	15,536	15,691
101-093-699.248	Interfund Transfer In - DDA Fund	11,783	11,900	24,159	0	0	0	0
101-093-699.285	Interfund Transfer In - ARPA Fund	0	0	0	10,000	0	0	0
101-093-699.402	Interfund Transfer In - Fire Reserve	15,000	15,000	15,000	15,000	6,250	15,000	15,000
Totals for dept 093 - TRANSFERS FROM OTHER FUNDS		41,862	192,130	99,541	40,536	12,393	30,536	30,691

TOTAL ESTIMATED REVENUES

2,503,238 3,080,773 3,192,942 3,035,273 2,957,759 3,402,958 2,449,901

APPROPRIATIONS

Dept 101 - **CITY COUNCIL**

101-101-707.001	Wages - Council, Boards & Commissions	9,400	10,000	10,000	10,000	8,500	10,000	10,000
101-101-709.000	Payroll Tax - FICA/Medicare (Social Sec)	719	765	765	765	650	765	765
101-101-725.010	Workers Comp Insurance	14	10	8	33	24	24	24
101-101-801.030	Professional Services - Audit	4,464	7,175	4,735				
101-101-850.001	Communications - Cell Phones	526	574	523				
101-101-900.000	Printing and Publishing	4,049	4,005	3,857				
101-101-935.001	Liability Insurance	194	222	71				
101-101-948.000	Computer Services	0	60	0				

101-101-962.000	Memberships & Dues	2,778	2,817	2,910				
Totals for dept 101 - CITY COUNCIL		22,144	25,628	22,869	10,798	9,174	10,789	10,789

Dept 200 - CITY ADMINISTRATION

101-200-703.000	Salaries/Wages - Full Time Employees	193,719	226,963	205,138	235,337	186,693	232,761	232,566
101-200-704.001	Wages - Part Time Employees	279	149	14,342	13,859	10,340	12,650	14,276
101-200-709.000	Payroll Tax - FICA/Medicare (Social Sec)	13,227	15,551	16,350	18,621	15,139	18,890	19,016
101-200-712.001	Medical Insurance Opt Out	2,282	2,212	6,564	4,875	6,131	7,494	7,875
101-200-713.001	Overtime Pay	34	198	1,266	0	374	667	0
101-200-716.000	Retirement Benefits	19,679	20,321	18,295	23,300	13,169	17,739	23,005
101-200-718.001	Health Insurance Premiums	38,382	44,937	24,794	29,608	13,841	16,624	22,002
101-200-718.013	Health Insurance - HSA - Employer Paid	13,770	14,224	7,092	13,032	5,381	6,577	9,096
101-200-723.001	Other Post Employment Benefits	1,058	971	816	0	0	0	0
101-200-725.001	Life Insurance	206	214	173	151	149	174	305
101-200-725.010	Workers Comp Insurance	612	414	361	554	384	384	372
101-200-749.000	Employee Recognition	290	341	468	100	7	7	100
101-200-751.000	Office Supplies	4,481	6,185	10,521	8,000	7,057	8,500	8,000
101-200-801.000	Professional Services - Engineering	0	5,300	0	0	791	791	0
101-200-801.013	Professional Services - Attorney	10,867	51,538	59,224	40,000	9,979	13,000	12,000
101-200-801.030	Professional Services - Audit	0	0	0	4,735	4,960	4,960	5,202
101-200-803.015	Administrative Services - Accounting	0	1,000	0	0	0	0	0
101-200-804.000	Banking Charges	0	0	0	2,480	1,320	1,760	1,760
101-200-804.001	Electronic Payment Processing Fee	0	0	0	480	197	275	360
101-200-850.000	Communications - Land Line Phones	3,839	4,327	7,081	3,600	4,718	6,000	6,900
101-200-850.001	Communications - Cell Phones	1,091	1,198	1,247	1,660	1,212	1,600	1,968
101-200-851.000	Postage	4,002	3,349	3,629	3,600	2,362	3,562	3,868
101-200-900.000	Printing and Publishing	1,650	3,039	3,647	7,200	10,093	12,723	10,000
101-200-931.000	Outside Services	6,900	10,395	35,463	12,800	17,023	19,600	16,634
101-200-935.001	Liability Insurance	1,937	2,103	3,133	3,685	3,404	3,404	3,774
101-200-948.000	Computer Services	20,135	19,795	25,454	16,000	12,526	23,142	28,589
101-200-955.000	Miscellaneous	32	197	72	200	619	673	200
101-200-955.010	Miscellaneous - City Administrator	311	1,282	826	1,000	932	1,071	1,000
101-200-955.999	Bank Service Charges	2,151	1,621	1,623	0	0	0	0
101-200-960.000	Education & Training - Professional	2,151	4,184	3,517	9,000	3,548	5,245	14,540
101-200-962.000	Memberships & Dues	1,273	1,431	753	4,900	3,989	3,989	4,719
Totals for dept 200 - CITY ADMINISTRATION		344,358	443,439	451,849	458,777	336,338	424,262	448,127

Dept 257 - ASSESSING

101-257-704.001	Wages - Part Time Employees	0	0	0	2,146	0	0	0
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101-257-707.001	Wages - Council, Boards & Commissions	485	590	654	795	702	702	900
101-257-709.000	Payroll Tax - FICA/Medicare (Social Sec)	37	45	50	225	54	54	69
101-257-725.010	Workers Comp Insurance	0	2	1	7	5	5	1
101-257-751.000	Office Supplies	278	0	0	0	0	0	0
101-257-801.257	Professional Services - Assessor	18,050	18,350	18,750	16,250	16,250	19,600	20,000
101-257-851.000	Postage	1,134	1,024	909	1,200	1,343	1,353	1,520
101-257-900.000	Printing & Publishing	440	270	300	360	0	0	0
101-257-931.000	Outside Services	510	0	0	0	0	0	0
101-257-948.000	Computer Services	1,301	1,328	1,203	1,400	1,748	1,748	4,000
101-257-960.000	Education & Training - Professional	0	0	196	200	0	0	435
Totals for dept 257 - ASSESSING		22,235	21,609	22,063	22,583	20,102	23,462	26,925

Dept 262 - **ELECTIONS**

101-262-703.000	Salaries/Wages - Full Time Employees	15,597	19,140	9,703	8,846	13,932	16,474	26,223
101-262-704.001	Wages - Part Time Employees	17	0	0	0	0	0	0
101-262-707.001	Wages - Council, Boards & Commissions	4,189	138	5,803	7,488	4,410	6,225	13,650
101-262-709.000	Payroll Tax - FICA/Medicare (Social Sec)	1,130	1,383	740	1,182	1,383	1,723	2,964
101-262-713.001	Overtime Pay	0	57	397	0	400	621	0
101-262-716.000	Retirement Benefits	1,529	1,510	901	885	983	1,237	2,622
101-262-718.001	Health Insurance Premiums	2,108	2,647	683	2,148	694	851	3,191
101-262-718.013	Health Insurance - HSA - Employer Paid	912	1,216	473	1,368	722	877	1,296
101-262-725.001	Life Insurance	6	9	4	6	5	6	33
101-262-725.010	Workers Comp Insurance	61	37	38	37	25	25	61
101-262-751.000	Office Supplies	1,844	1,946	250	2,000	1,386	1,430	1,000
101-262-752.000	Operating Supplies	0	0	0	0	3,916	5,716	1,000
101-262-801.013	Professional Services - Attorney	0	1,104	3,316	0	0	0	0
101-262-851.000	Postage	1,311	1,895	779	3,500	2,011	2,571	1,200
101-262-861.000	Transportation - Mileage Reimbursement	0	0	0	100	0	100	100
101-262-900.000	Printing and Publishing	97	808	216	1,200	1,466	1,492	200
101-262-931.000	Repairs and Maintenance - Equipment	0	0	615	7,000	615	615	500
101-262-935.001	Liability Insurance	156	173	78	90	83	83	544
101-262-940.000	Rentals - Equipment	61	0	0	0	52	52	0
101-262-948.000	Computer Services	13	2,146	221	1,000	1,477	1,702	1,000
101-262-955.000	Miscellaneous	617	0	802	1,200	353	540	1,000
101-262-960.000	Education & Training - Professional	52	0	21	2,000	2,313	3,536	1,000
101-262-962.000	Memberships & Dues	60	120	0	150	0	0	0
Totals for dept 262 - ELECTIONS		29,760	34,329	25,040	40,200	36,226	45,876	57,584

Dept 265 - **BUILDINGS AND GROUNDS**

101-265-703.000	Salaries/Wages - Full Time Employees	35,489	43,937	43,420	46,869	49,959	58,975	41,506
101-265-704.001	Wages - Part Time Employees	7,950	10,214	7,529	6,729	7,179	8,508	5,062
101-265-709.000	Payroll Tax - FICA/Medicare (Social Sec)	3,327	4,366	4,498	4,683	4,681	5,687	4,075
101-265-712.001	Medical Insurance Opt Out	776	993	3,010	3,585	2,695	3,293	2,925
101-265-713.001	Overtime Pay	654	3,560	5,535	4,729	2,366	4,693	6,178
101-265-716.000	Retirement Benefits	3,750	4,156	4,242	4,567	4,957	5,840	4,058
101-265-718.001	Health Insurance Premiums	3,160	3,915	3,155	2,266	1,873	2,251	2,272
101-265-718.013	Health Insurance - HSA - Employer Paid	262	1,320	519	546	661	752	522
101-265-723.001	Other Post Employment Benefits	980	1,070	1,190	605	505	797	647
101-265-725.001	Life Insurance	14	14	20	24	20	24	50
101-265-725.010	Workers Comp Insurance	1,148	921	746	1,116	771	771	702
101-265-751.000	Office Supplies	1,298	719	897	1,000	789	1,041	1,000
101-265-752.000	Operating Supplies	140	140	7	200	413	413	200
101-265-767.000	Uniforms	1,301	1,460	1,202	833	274	833	641
101-265-775.000	Supplies - Repairs and Maintenance	9,218	14,028	15,658	16,800	20,317	24,442	24,000
101-265-850.000	Communications - Land Line Phones	2,364	1,644	2,004	2,200	635	836	840
101-265-850.001	Communications - Cell Phones	1,656	2,173	1,445	2,708	1,092	1,307	600
101-265-851.000	Postage	16	64	99	100	63	63	100
101-265-882.000	Property Tax - City Property	194	1,244	12,912	12,920	6,999	13,074	9,590
101-265-900.000	Printing and Publishing	0	38	0	0	0	0	0
101-265-920.000	Utilities - Electric	24,218	30,464	30,663	40,400	22,644	33,428	36,000
101-265-921.000	Utilities - Natural Gas	6,158	9,127	12,865	13,800	7,719	9,022	7,500
101-265-922.000	Utilities - Water/Sewer	1,502	3,588	3,135	3,200	2,734	3,405	2,400
101-265-931.000	Outside Services	252,118	133,885	48,231	52,605	26,991	40,270	32,500
101-265-935.001	Liability Insurance	2,518	4,797	3,847	4,424	4,087	4,087	11,781
101-265-940.000	Rentals - Equipment	21,369	29,121	29,932	31,200	32,644	39,622	36,000
101-265-948.000	Computer Services	4,114	1,417	1,591	2,000	1,626	2,202	2,000
101-265-955.000	Miscellaneous	4	1	39	0	65	113	0
101-265-960.000	Education & Training	360	1,355	0	300	0	120	300
Totals for dept 265 - BUILDINGS AND GROUNDS		386,058	309,731	238,391	260,409	204,759	265,869	233,449

Dept 301 - PUBLIC SAFETY - POLICE DIVISION

101-301-703.000	Salaries/Wages - Full Time Employees	563,142	569,295	612,779	639,548	529,779	661,113	659,029
101-301-704.001	Wages - Part Time Employees	14,057	15,240	16,354	69,504	22,050	27,662	38,180
101-301-706.001	Holiday Pay - Worked Hours	18,096	7,224	7,039	8,763	6,691	7,855	9,003
101-301-706.002	Holiday Pay - Hours Not Worked	19,264	18,890	21,449	23,441	21,130	23,083	24,082
101-301-709.000	Payroll Tax - FICA/Medicare (Social Sec)	46,650	47,617	51,079	58,529	43,580	54,611	57,200
101-301-712.001	Medical Insurance Opt Out	4,644	2,504	6,194	11,340	8,297	10,187	6,490
101-301-713.001	Overtime Pay	28,480	43,708	41,280	47,661	18,507	26,917	49,329

101-301-713.002	Overtime - Court	1,492	2,874	3,481	1,963	544	1,236	2,031
101-301-716.000	Retirement Benefits	69,300	57,949	66,144	63,255	61,371	73,872	75,684
101-301-718.001	Health Insurance Premiums	87,971	84,649	96,449	105,491	80,704	98,766	116,332
101-301-718.013	Health Insurance - HSA - Employer Paid	46,092	42,687	39,510	43,056	35,072	44,058	45,384
101-301-723.001	Other Post Employment Benefits	17,996	20,521	33,930	38,402	32,002	46,641	37,923
101-301-723.076	Contributions to OPEB Trust	2,063	0	0	0	0	0	0
101-301-725.001	Life Insurance	570	521	583	592	495	594	637
101-301-725.010	Workers Comp Insurance	10,907	7,755	7,094	11,620	8,104	8,104	8,320
101-301-751.000	Office Supplies	696	2,585	1,468	1,600	1,638	1,638	1,600
101-301-752.000	Operating Supplies	4,317	13,853	5,472	6,500	22,199	16,423	7,000
101-301-767.000	Uniforms - contract provided	3,984	4,275	5,881	6,348	5,632	6,950	2,542
101-301-767.001	Uniforms - vests and gear	0	0	0	0	0	0	5,000
101-301-775.000	Supplies - Repairs and Maintenance	1,238	652	262	1,000	127	127	500
101-301-801.013	Professional Services - Attorney	5,188	4,775	2,950	5,400	3,400	5,363	5,400
101-301-850.000	Communications - Land Line Phones	7,796	3,897	4,671	4,580	5,707	7,808	6,900
101-301-850.001	Communications - Cell Phones	3,424	3,319	2,569	2,760	2,454	3,163	3,000
101-301-851.000	Postage	242	116	126	300	150	175	300
101-301-861.000	Transportation - Mileage Reimbursement	15	0	209	200	0	0	0
101-301-900.000	Printing and Publishing	320	550	0	200	0	0	0
101-301-920.000	Utilities - Electric	6,227	7,588	6,928	7,200	5,086	8,325	8,400
101-301-921.000	Utilities - Natural Gas	1,493	2,189	2,458	2,600	1,540	1,828	2,200
101-301-922.000	Utilities - Water/Sewer	749	624	808	840	954	1,200	1,400
101-301-931.000	Repairs and Maintenance - Equipment	2,664	15,530	21,452	15,120	12,093	14,224	15,120
101-301-934.001	Repair & Maintenance - Radio Equipment	693	698	0	800	0	0	800
101-301-935.001	Liability Insurance	20,020	21,730	18,541	21,322	19,699	19,699	22,523
101-301-940.000	Rentals - Equipment	48,300	53,561	57,319	84,531	80,221	90,556	72,915
101-301-948.000	Computer Services	1,453	8,405	7,117	6,600	4,742	9,742	19,450
101-301-955.000	Miscellaneous	180	590	75	200	0	0	200
101-301-960.000	Education & Training - Professional	1,362	3,529	4,183	4,300	3,884	4,500	6,300
101-301-961.000	Education & Training - Police PA 302	2,411	1,983	1,246	1,844	1,377	1,736	2,000
101-301-961.301	Education/Training - MCOLES CPE Required	0	0	0	0	0	0	4,500
101-301-962.000	Memberships & Dues	625	200	215	600	190	190	600
101-301-992.004	Principal - 2021 DPS Copier Lease	0	0	0	1,656	1,321	1,762	1,762

Totals for dept 301 - PUBLIC SAFETY - POLICE DIVISION 1,044,121 1,072,083 1,147,315 1,299,666 1,040,740 1,280,107 1,320,036

Dept 336 - PUBLIC SAFETY - FIRE DIVISION

101-336-703.000	Salaries/Wages - Full Time Employees	23,450	22,369	23,301	53,160	16,131	26,795	54,711
101-336-704.001	Wages - Part Time Employees	20,548	23,618	31,313	29,246	27,244	38,980	27,300
101-336-706.001	Holiday Pay - Worked - Supplemental Wage	0	0	0	118	0	0	117

101-336-706.002	Holiday Pay - Hours Not Worked	1,230	1,206	1,394	2,038	1,837	2,007	2,094
101-336-709.000	Payroll Tax - FICA/Medicare (Social Sec)	4,438	4,991	5,480	7,774	4,236	5,846	7,780
101-336-712.001	Medical Insurance Opt Out	404	218	539	660	722	882	510
101-336-713.001	Overtime Pay	14,893	20,363	17,888	19,625	11,716	14,968	20,312
101-336-716.000	Retirement Benefits	2,813	1,530	1,980	5,256	1,915	2,926	6,322
101-336-718.001	Health Insurance Premiums	7,037	7,061	8,211	9,173	7,018	8,432	9,543
101-336-718.013	Health Insurance - HSA - Employer Paid	2,692	3,276	5,689	3,744	1,988	2,752	3,816
101-336-723.001	Other Post Employment Benefits	1,507	1,734	2,449	3,339	2,783	3,339	3,298
101-336-725.001	Life Insurance	48	44	50	50	41	49	51
101-336-725.010	Workers Comp Insurance	2,610	1,947	1,581	1,835	1,237	1,237	1,342
101-336-751.000	Office Supplies	11	0	0	500	260	260	500
101-336-752.000	Operating Supplies	3,450	620	3,236	2,400	7,433	7,433	3,200
101-336-759.000	Gasoline	625	977	1,373	1,200	1,039	1,200	1,200
101-336-767.000	Uniforms - contract provided	6,281	1,357	9,894	11,612	0	8,029	221
101-336-767.000	Uniforms - vests and gear	0	0	0	0	0	0	11,500
101-336-775.000	Supplies - Repairs and Maintenance	2,691	1,195	2,696	2,600	275	600	2,000
101-336-850.000	Communications - Land Line Phones	691	756	718	800	1,290	1,638	1,800
101-336-850.001	Communications - Cell Phones	299	283	267	300	237	278	300
101-336-851.000	Postage	0	6	0	0	0	0	0
101-336-900.000	Printing and Publishing	80	0	0	0	0	0	0
101-336-920.000	Utilities - Electric	6,212	7,564	6,903	7,200	5,069	6,706	7,200
101-336-921.000	Utilities - Natural Gas	1,493	2,189	2,458	3,000	1,540	1,800	2,100
101-336-922.000	Utilities - Water/Sewer	749	624	808	800	954	1,182	1,320
101-336-931.000	Repairs and Maintenance - Equipment	8,846	8,013	9,034	8,000	5,158	5,658	8,000
101-336-932.001	Repair & Maintenance - Fire Vehicles	9,994	13,003	1,024	10,000	19,574	28,289	10,000
101-336-934.001	Repair & Maintenance - Radio Equipment	693	100	223	500	0	500	2,000
101-336-935.001	Liability Insurance	5,038	5,469	3,634	4,179	3,861	3,861	4,070
101-336-940.000	Rentals - Equipment	423	218	586	720	15	45	200
101-336-948.000	Computer Services	36	498	184	300	317	667	300
101-336-955.000	Miscellaneous	0	0	29	0	0	0	0
101-336-960.000	Education & Training - Professional	593	1,603	193	1,500	889	973	1,500
101-336-962.000	Memberships & Dues	300	125	350	300	0	0	300
Totals for dept 336 - PUBLIC SAFETY - FIRE DIVISION		130,175	132,957	143,485	191,929	124,779	177,332	194,907

Dept 448 - STREET LIGHTING

101-448-703.000	Salaries/Wages - Full Time Employees	0	0	0	0	269	522	0
101-448-709.000	Payroll Tax - FICA/Medicare (Social Sec)	0	0	0	0	20	38	0
101-448-716.000	Retirement Benefits	0	0	0	0	27	52	0
101-448-718.013	Health Insurance - HSA - Employer Paid	0	0	0	0	8	9	0

101-448-775.000	Supplies - Repairs and Maintenance	0	5,206	192	0	1,735	1,748	0
101-448-925.000	Utilities - Street Lights	42,097	40,768	40,730	42,000	31,949	44,899	51,600
101-448-940.000	Rentals - Equipment	0	0	0	0	91	191	0
Totals for dept 448 - STREET LIGHTING		42,097	45,974	40,922	42,000	34,099	47,459	51,600

Dept 651 - **AMBULANCE**

101-651-843.000	Ambulance Service	4,306	8,818	9,382	9,992	9,992	9,992	10,642
Totals for dept 651 - AMBULANCE		4,306	8,818	9,382	9,992	9,992	9,992	10,642

Dept 701 - **PLANNING**

101-701-703.000	Salaries/Wages - Full Time Employees	10,293	10,940	11,267	11,558	9,335	11,743	21,238
101-701-709.000	Payroll Tax - FICA/Medicare (Social Sec)	701	734	760	835	640	816	1,580
101-701-712.001	Medical Insurance Opt Out	0	0	0	0	0	0	300
101-701-716.000	Retirement Benefits	0	0	0	0	0	0	577
101-701-718.001	Health Insurance Premiums	1,631	1,712	1,919	2,077	1,715	2,061	2,905
101-701-718.013	Health Insurance - HSA - Employer Paid	504	504	470	504	365	449	648
101-701-725.001	Life Insurance	0	0	0	0	0	0	8
101-701-725.010	Workers Comp Insurance	33	20	16	26	18	18	32
101-701-751.000	Office Supplies	0	20	0	0	0	0	0
101-701-801.000	Engineering Services	0	19,599	2,990	0	12,500	12,500	0
101-701-801.013	Professional Services - Attorney	0	2,405	3,540	0	0	0	0
101-701-801.701	Professional Services - Planning	2,889	18,164	348,571	21,491	10,031	10,667	2,000
101-701-803.000	Permits - Protective Inspections	25,072	28,132	22,741	20,000	11,706	14,718	15,000
101-701-880.000	Community Promotion - Public Relations	0	0	0	1,500	1,785	1,785	1,500
101-701-880.001	Community Development Manager Expenses	(130)	(68)	0	0	0	0	0
101-701-900.000	Printing and Publishing	210	190	100	0	0	0	0
101-701-931.000	Outside Services	395	1,401	890	1,300	871	923	1,300
101-701-935.001	Liability Insurance	297	323	104	120	111	111	290
101-701-948.000	Computer Services	2,579	2,579	3,206	2,640	1,971	2,700	2,700
101-701-960.000	Education & Training - Professional	680	74	0	0	0	0	0
101-701-962.000	Memberships & Dues	60	65	65	0	0	65	70
Totals for dept 701 - PLANNING		45,214	86,794	396,639	62,051	51,048	58,556	50,148

Dept 728 - **ECONOMIC DEVELOPMENT**

101-728-880.000	Public Relations	1,132	1,435	1,017				
Totals for dept 728 - ECONOMIC DEVELOPMENT		1,132	1,435	1,017	0	0	0	0

Dept 751 - **PARKS & RECREATION**

101-751-703.000	Salaries/Wages - Full Time Employees	36,287	37,781	37,477	39,525	34,657	43,818	36,756
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101-751-704.001	Wages - Part Time Employees	14,879	12,071	4,329	8,248	3,560	7,037	7,361
101-751-704.005	Wages - Part Time Seasonal Employees	0	0	342	0	1,556	0	0
101-751-709.000	Payroll Tax - FICA/Medicare (Social Sec)	3,912	3,866	3,430	3,874	3,217	4,127	3,560
101-751-712.001	Medical Insurance Opt Out	831	985	2,727	3,255	2,443	2,986	2,835
101-751-713.001	Overtime Pay	273	594	660	194	519	650	199
101-751-716.000	Retirement Benefits	3,835	3,456	3,642	3,862	3,445	4,375	3,606
101-751-718.001	Health Insurance Premiums	3,501	3,674	2,925	1,904	1,574	1,891	2,000
101-751-718.013	Health Insurance - HSA - Employer Paid	3,819	1,224	412	438	361	443	438
101-751-723.001	Other Post Employment Benefits	919	989	1,082	454	378	454	493
101-751-725.001	Life Insurance	13	14	18	21	18	22	47
101-751-725.010	Workers Comp Insurance	1,029	881	608	947	653	653	632
101-751-751.000	Office Supplies	0	132	129	200	0	0	0
101-751-752.000	Operating Supplies	0	0	187	200	0	0	0
101-751-767.000	Uniforms	383	547	431	675	229	675	557
101-751-775.000	Supplies - Repairs and Maintenance	4,312	6,489	12,860	7,500	5,171	7,252	7,500
101-751-801.000	Engineering Services	0	0	2,875	0	0	0	0
101-751-804.001	Electronic Payment Processing Fee	0	0	0	0	440	560	650
101-751-850.001	Communications - Cell Phones	59	59	65	68	49	60	68
101-751-900.000	Printing and Publishing	108	86	70	100	0	0	100
101-751-920.000	Utilities - Electric	17,213	18,355	15,074	16,800	10,662	16,364	17,200
101-751-922.000	Utilities - Water/Sewer	6,210	6,329	6,124	6,000	9,226	11,087	12,000
101-751-931.000	Outside Services	4,481	1,538	6,802	5,999	1,572	2,329	6,000
101-751-935.001	Liability Insurance	1,937	2,102	2,504	2,880	2,661	2,661	2,030
101-751-940.000	Rentals - Equipment	40,654	32,880	26,764	29,500	27,862	39,790	40,000
101-751-948.000	Computer Services	223	23	1,016	500	52	52	500
101-751-955.000	Miscellaneous	0	0	0	0	29	40	0
101-751-967.010	Project Costs - Cook Park	12,958	348	1,081	21,000	10,500	10,500	5,000
101-751-967.020	Project Costs - Pell Park	593	4,239	1,945	1,000	0	0	4,000
101-751-967.025	Project Costs - Hicks Park	0	0	387	1,000	0	0	0
101-751-967.026	Project Costs - Kenyon (Old Rec) Park	0	0	0	1,000	0	0	0
101-751-967.027	Project Costs - Sherwood Park	1,080	36	1,221	2,000	14,061	14,061	4,000
101-751-967.050	Project Costs - Christmas Decorations	4,071	2,548	383	5,000	4,995	4,995	5,000
101-751-967.055	Project Costs - Riverwalk Park	1,643	84	0	1,000	0	0	0
101-751-967.060	Project Costs - Darrow Park	0	0	0	0	0	0	7,000
Totals for dept 751 - PARKS & RECREATION		165,223	141,330	137,570	165,144	139,890	176,882	169,532
Dept 774 - FLOWERS								
101-774-703.000	Salaries/Wages - Full Time Employees	6,794	8,085	11,344	8,088	7,978	13,142	8,315
101-774-704.001	Wages - Part Time Employees	6,046	2,613	1,770	6,960	386	1,219	977

101-774-709.000	Payroll Tax - FICA/Medicare (Social Sec)	967	814	1,043	1,202	665	1,099	762
101-774-712.001	Medical Insurance Opt Out	89	146	480	630	473	579	630
101-774-713.001	Overtime Pay	47	0	219	172	2	310	176
101-774-716.000	Retirement Benefits	850	765	1,116	790	794	1,314	812
101-774-718.001	Health Insurance Premiums	762	741	579	433	358	430	467
101-774-718.013	Health Insurance - HSA - Employer Paid	815	264	109	102	108	233	102
101-774-723.001	Other Post Employment Benefits	135	161	216	102	85	102	110
101-774-725.001	Life Insurance	2	2	3	4	4	5	11
101-774-725.010	Workers Comp Insurance	363	212	129	329	234	234	145
101-774-767.000	Uniforms	13	19	4	164	0	164	164
101-774-774.000	Supplies - Plantings	8,575	9,124	8,643	9,450	0	12,500	13,000
101-774-775.000	Supplies - Repairs and Maintenance	2,248	1,265	2,197	3,600	1,740	4,092	3,600
101-774-861.000	Transportation - Mileage Reimbursement	44	0	0	0	0	0	0
101-774-931.000	Repairs and Maintenance - Equipment	0	20	0	0	6,390	6,390	0
101-774-935.001	Liability Insurance	646	701	226	260	240	240	126
101-774-940.000	Rentals - Equipment	4,649	3,176	3,384	6,400	2,402	5,546	6,000
101-774-955.000	Miscellaneous	60	0	0	0	0	0	0
Totals for dept 774 - FLOWERS		33,105	28,108	31,462	38,686	21,859	47,599	35,397

Dept 775 - **SPECIAL EVENTS**

101-775-703.000	Salaries/Wages - Full Time Employees	2,778	4,468	6,263	3,936	4,895	7,281	4,056
101-775-704.001	Wages - Part Time Employees	156	656	881	349	1,047	1,293	355
101-775-709.000	Payroll Tax - FICA/Medicare (Social Sec)	227	427	566	382	466	730	392
101-775-712.001	Medical Insurance Opt Out	116	84	222	315	237	290	315
101-775-713.001	Overtime Pay	0	558	160	444	0	164	455
101-775-716.000	Retirement Benefits	285	425	620	384	486	728	396
101-775-718.001	Health Insurance Premiums	682	226	148	159	131	158	171
101-775-718.013	Health Insurance - HSA - Employer Paid	32	60	74	36	52	58	36
101-775-723.001	Other Post Employment Benefits	197	194	54	35	29	114	37
101-775-725.001	Life Insurance	3	3	1	2	2	2	5
101-775-725.010	Workers Comp Insurance	145	44	39	86	61	61	65
101-775-767.000	Uniforms	13	12	2	59	0	59	59
101-775-775.000	Supplies - Repairs and Maintenance	24	174	2,210	1,000	1,162	1,250	1,250
101-775-931.000	Repairs and Maintenance - Equipment	0	0	103	0	0	0	0
101-775-935.001	Liability Insurance	128	138	45	52	48	48	60
101-775-940.000	Rentals - Equipment	414	1,910	7,901	2,200	2,926	6,110	6,000
Totals for dept 775 - SPECIAL EVENTS		5,200	9,379	19,289	9,439	11,542	18,346	13,652

Dept 779 - **FORESTRY**

101-779-703.000	Salaries/Wages - Full Time Employees	1,392	1,483	1,511	0	0	0	0
101-779-704.001	Wages - Part Time Employees	26	14	17	0	0	0	0
101-779-709.000	Payroll Tax - FICA/Medicare (Social Sec)	112	118	124	0	0	0	0
101-779-712.001	Medical Insurance Opt Out	61	61	118	0	0	0	0
101-779-716.000	Retirement Benefits	146	144	147	0	0	0	0
101-779-718.001	Health Insurance Premiums	7	7	7	0	0	0	0
101-779-718.012	Health Insurance - FSA - Employer Paid	0	0	0	0	0	0	0
101-779-725.001	Life Insurance	0	0	0	0	0	0	0
101-779-725.010	Workers Comp Insurance	43	20	18	0	0	0	0
101-779-775.000	Supplies - Repairs and Maintenance	21	30	66	0	0	0	0
101-779-931.000	Repairs and Maintenance - Equipment	3,600	0	0	0	0	0	0
101-779-935.001	Liability Insurance	57	62	20	0	0	0	0
Totals for dept 779 - FORESTRY		5,465	1,939	2,028	0	0	0	0

Dept 900 - **CAPITAL OUTLAY**

101-900-971.000	Capital Purchase	0	510,075	0	0	0	0	0
101-900-972.000	Contracted Services	0	0	420,539	331,719	75,313	78,608	0
Totals for dept 900 - CAPITAL OUTLAY		0	510,075	420,539	331,719	75,313	78,608	0

Dept 905 - **DEBT SERVICE**

101-905-992.002	Principal - DPW Copier 2016	560	0	0	0	0	0	0
101-905-992.003	Principal - City Hall Postage Meter 2020	1,177	1,596	1,627	1,659	1,271	1,659	1,692
101-905-992.004	Principal - 2021 DPS Copier Lease	0	1,781	1,709	0	0	0	0
101-905-992.830	Principal - 2021 LTGO Bond - Miller Road	0	0	25,000	28,000	0	28,000	29,000
101-905-993.830	Bond Issuance Costs - 2022 LTGO Bond	0	9,500	0	0	0	0	0
101-905-994.002	Interest - DPW Copier 2016	5	0	0	0	0	0	0
101-905-994.003	Interest - City Hall Postage Meter 2020	111	121	90	58	18	58	26
101-905-994.830	Interest - 2021 LTGO Bond - Miller Road	0	0	16,605	13,666	0	13,666	12,929
Totals for dept 905 - DEBT SERVICE		1,853	12,998	45,031	43,383	1,289	43,383	43,647

Dept 965 - **TRANSFERS TO OTHER FUNDS**

101-965-995.230	Interfund Transfer Out - Solid Waste	18,000	6,000	18,000	15,000	12,500	15,000	0
101-965-995.243	Interfund Transfer Out - Brownfield	150,000	0	0	0	0	53,000	30,000
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		168,000	6,000	18,000	15,000	12,500	68,000	30,000

TOTAL APPROPRIATIONS

2,450,446	2,892,626	3,172,891	3,001,776	2,129,650	2,776,522	2,696,435
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NET OF REVENUES/APPROPRIATIONS - FUND 101

52,792	188,147	20,051	33,497	828,109	626,436	(246,534)
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Estimated Cash beginning of year:	-----	-----	1,191,716
Estimated Cash end of year:			1,191,716 945,182

202-467-780.000	Supplies - Storm Sewer	0	740	1,673	1,500	0	1,500	1,500
202-467-801.030	Professional Services - Audit	679	653	721	721	755	755	789
202-467-803.010	GIS Mapping Costs	198	2,147	2,650	2,160	1,620	2,160	2,160
202-467-931.000	Outside Services	20,093	11,690	33,536	20,000	15,852	20,000	25,000
202-467-935.001	Liability Insurance	972	1,055	386	444	410	410	767
202-467-940.000	Rentals - Equipment	14,520	21,067	32,576	18,000	12,336	18,000	18,000
202-467-948.000	Computer Services	637	812	301	800	316	800	800
202-467-960.000	Education and Training	62	230	0	0	0	0	0
202-467-967.023	Project Costs - Major Street Non-Constr	31,314	13,144	98,473	59,943	32,844	54,000	60,000
Totals for dept 467 - ROUTINE & PREVENTATIVE MAINT. - ROADS		134,144	140,686	259,198	168,611	108,259	160,821	175,294

Dept 468 - **ROUTINE & PREVENTATIVE MAINT. - BRIDGES**

202-468-703.000	Salaries/Wages - Full Time Employees	24	5	0	0	54	54	0
202-468-709.000	Payroll Tax - FICA/Medicare (Social Sec)	2	0	0	0	4	4	0
202-468-716.000	Retirement Benefits	2	1	0	0	5	5	0
202-468-718.013	Health Insurance - HSA - Employer Paid	0	0	0	0	2	2	0
202-468-801.000	Engineering Services	0	19,900	44,040	34,760	34,910	36,360	0
202-468-934.274	Bridge Repairs - City Share	0	33	9,796	50,800	21,930	26,930	0
202-468-970.000	Capital Outlay - Bridge Construction	0	0	0	22,788	0	0	0
Totals for dept 468 - ROUTINE & PREVENTATIVE MAINT. - BRIDGES		28	19,939	53,836	108,348	56,905	63,355	0

Dept 470 - **NON-MOTORIZED TRANSPORTATION**

202-470-703.000	Salaries/Wages - Full Time Employees	1,295	1,797	4,781	2,229	4,645	8,753	2,284
202-470-704.001	Wages - Part Time Employees	687	613	1,279	262	829	1,813	266
202-470-709.000	Payroll Tax - FICA/Medicare (Social Sec)	152	178	459	195	419	800	199
202-470-712.001	Medical Insurance Opt Out	54	1	11	135	101	124	135
202-470-713.001	Overtime Pay	37	0	42	0	0	0	0
202-470-716.000	Retirement Benefits	153	180	478	218	464	875	224
202-470-718.001	Health Insurance Premiums	336	27	0	239	197	237	262
202-470-718.013	Health Insurance - HSA - Employer Paid	16	0	85	66	58	97	66
202-470-723.001	Other Post Employment Benefits	23	0	0	98	82	117	108
202-470-725.001	Life Insurance	2	2	0	1	1	1	3
202-470-725.010	Workers Comp Insurance	80	11	3	56	42	42	42
202-470-767.000	Uniforms	17	20	4	54	0	0	54
202-470-775.000	Supplies - Repairs and Maintenance	0	0	0	0	509	700	800
202-470-940.000	Rentals - Equipment	698	1,056	4,343	1,500	3,019	7,000	3,000
202-470-955.000	Miscellaneous	243	0	0	0	0	0	0
202-470-967.075	Project Costs - Non-Motorized Transport	975	1,896	6,133	5,000	6,410	10,410	8,000
Totals for dept 470 - NON-MOTORIZED TRANSPORTATION		4,768	5,781	17,618	10,053	16,776	30,969	15,443

Dept 471 - **TRAFFIC CONTROL ROUTINE & PREVENTATIVE**

202-471-703.000	Salaries/Wages - Full Time Employees	2,399	2,258	2,331	2,816	1,888	2,428	2,917
202-471-704.001	Wages - Part Time Employees	33	43	75	87	6	23	89
202-471-709.000	Payroll Tax - FICA/Medicare (Social Sec)	193	182	196	257	156	211	266
202-471-712.001	Medical Insurance Opt Out	102	75	149	195	146	179	195
202-471-713.001	Overtime Pay	0	0	0	272	0	136	279
202-471-716.000	Retirement Benefits	231	217	224	271	182	234	281
202-471-718.001	Health Insurance Premiums	337	27	0	28	23	28	30
202-471-718.013	Health Insurance - HSA - Employer Paid	16	0	0	6	1	2	6
202-471-723.001	Other Post Employment Benefits	135	123	0	3	3	6	3
202-471-725.001	Life Insurance	2	2	1	1	1	1	3
202-471-725.010	Workers Comp Insurance	122	45	41	64	44	44	48
202-471-767.000	Uniforms	6	6	1	14	0	0	14
202-471-775.000	Supplies - Repairs and Maintenance	0	0	0	0	201	201	0
202-471-920.000	Utilities - Electric	546	586	599	600	456	600	600
202-471-931.000	Outside Services	1,408	10,756	24,706	500	430	500	500
202-471-940.000	Rentals - Equipment	0	137	0	0	0	0	0
Totals for dept 471 - TRAFFIC CONTROL ROUTINE & PREVENATIVE		5,530	14,457	28,323	5,114	3,537	4,593	5,231

Dept 472 - **WINTER MAINTENANCE**

202-472-703.000	Salaries/Wages - Full Time Employees	7,302	7,031	5,096	7,376	5,960	7,380	7,594
202-472-704.001	Wages - Part Time Employees	1,755	341	93	786	133	288	799
202-472-709.000	Payroll Tax - FICA/Medicare (Social Sec)	985	800	638	1,171	579	915	1,201
202-472-712.001	Medical Insurance Opt Out	184	217	673	585	440	538	585
202-472-713.001	Overtime Pay	4,195	3,121	2,619	6,654	1,160	3,897	6,819
202-472-716.000	Retirement Benefits	734	682	488	719	590	729	741
202-472-718.001	Health Insurance Premiums	1,188	1,088	854	299	247	297	321
202-472-718.013	Health Insurance - HSA - Employer Paid	56	360	99	66	79	80	66
202-472-723.001	Other Post Employment Benefits	220	241	325	51	43	78	54
202-472-725.001	Life Insurance	4	5	5	4	3	4	9
202-472-725.010	Workers Comp Insurance	392	310	246	172	107	107	130
202-472-767.000	Uniforms	25	26	4	130	0	14	130
202-472-775.000	Supplies - Repairs and Maintenance	10,116	2,835	6,007	10,000	7,751	7,751	15,000
202-472-931.000	Outside Services	0	0	0	0	108	108	500
202-472-935.001	Liability Insurance	0	0	0	0	0	0	140
202-472-940.000	Rentals - Equipment	7,551	7,575	4,491	7,500	5,774	5,774	8,500
Totals for dept 472 - WINTER MAINTENANCE		34,707	24,632	21,638	35,513	22,974	27,960	42,589

Dept 515 - **ADMINISTRATION - STREETS**

202-515-703.000	Salaries/Wages - Full Time Employees	5,415	6,621	6,929	12,654	9,916	12,367	12,953
202-515-704.001	Wages - Part Time Employees	0	0	0	768	574	702	1,406
202-515-709.000	Payroll Tax - FICA/Medicare (Social Sec)	384	473	508	1,011	796	997	1,116

202-515-712.001	Medical Insurance Opt Out	0	0	12	270	180	265	510
202-515-716.000	Retirement Benefits	501	548	613	1,249	758	1,000	1,278
202-515-718.001	Health Insurance Premiums	952	1,096	895	1,380	751	873	838
202-515-718.013	Health Insurance - HSA - Employer Paid	324	384	291	516	252	306	336
202-515-725.001	Life Insurance	6	6	5	9	8	10	15
202-515-725.010	Workers Comp Insurance	17	12	12	30	21	21	22
Totals for dept 515 - ADMINISTRATION - STREETS		7,599	9,140	9,265	17,887	13,256	16,541	18,474

Dept 905 - **DEBT SERVICE**

202-905-991.001	Principal Payment - Interfund Loans	0	0	0	2,653	1,105	2,653	2,680
202-905-993.001	Interest Payment - Interfund Loans	158	133	107	80	34	80	54
Totals for dept 905 - DEBT SERVICE		158	133	107	2,733	1,139	2,733	2,734

Dept 965 - **TRANSFERS TO OTHER FUNDS**

202-965-995.203	Interfund Transfer Out - Local Street	0	250,000	100,000	100,000	83,333	100,000	0
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		0	250,000	100,000	100,000	83,333	100,000	0

TOTAL APPROPRIATIONS	<u>186,934</u>	<u>464,768</u>	<u>489,985</u>	<u>448,259</u>	321,483	441,246	353,515
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NET OF REVENUES/APPROPRIATIONS - FUND 202					<u>(34,104)</u>	<u>(22,591)</u>	99,288
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Estimated Cash beginning of year:							<u>165,746</u>
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Estimated Cash end of year:						<u>165,746</u>	<u>265,034</u>
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Fund 203 - LOCAL STREET
06/20/2024

2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
203-000-546.000	State Shared Revenue - Act 51 MTF	124,828	131,829	136,484	140,602	95,272	128,272	146,276
203-000-582.000	County Contributions for Roads	29,868	31,824	55,631	52,500	85,124	85,124	51,000
203-000-582.001	Shared Revenue - County METRO	7,948	8,151	8,690	8,200	0	9,927	9,000
203-000-665.000	Interest Earned - Investments	359	291	945	3,009	8,485	11,440	8,000
203-000-684.000	Miscellaneous Revenue	0	56	0	0	312	312	0
203-000-699.202	Interfund Transfer In - Major Streets	0	250,000	100,000	100,000	83,333	100,000	0
Totals for dept 000-OPERATIONS		163,003	422,151	301,750	304,311	272,526	335,075	214,276
TOTAL ESTIMATED REVENUES		163,003	422,151	301,750	304,311	272,526	335,075	214,276

APPROPRIATIONS

Dept 489 - **STRUCTURAL IMPROVEMENTS - ROADS**

203-489-970.028	Capital Outlay - Contracted Services	0	0	0	0	0	9,881	332,979
Totals for dept 489 - STRUCTURAL IMPROVEMENTS - ROADS		0	0	0	0	0	9,881	332,979

Dept 497 - **ROUTINE & PREVENTATIVE MAINTENANCE - ROADS**

203-497-703.000	Salaries/Wages - Full Time Employees	35,189	39,887	43,928	28,745	18,751	24,280	29,568
203-497-704.001	Wages - Part Time Employees	3,135	2,691	5,861	2,618	1,532	2,050	2,665
203-497-709.000	Payroll Tax - FICA/Medicare (Social Sec)	2,843	3,173	4,230	2,552	1,697	2,197	2,616
203-497-712.001	Medical Insurance Opt Out	628	677	2,042	2,130	1,872	2,287	2,130
203-497-713.001	Overtime Pay	471	556	5,019	454	377	603	465
203-497-716.000	Retirement Benefits	3,597	3,738	4,295	2,806	1,846	2,388	2,891
203-497-718.001	Health Insurance Premiums	4,248	4,150	2,539	1,860	1,666	1,976	2,028
203-497-718.013	Health Insurance - HSA - Employer Paid	2,101	1,328	864	480	203	283	480
203-497-723.001	Other Post Employment Benefits	518	536	602	648	540	796	713
203-497-725.001	Life Insurance	16	17	16	15	13	16	38
203-497-725.010	Workers Comp Insurance	579	390	319	634	447	447	477
203-497-767.000	Uniforms	217	285	833	494	147	641	494
203-497-775.000	Supplies - Repairs and Maintenance	18,321	15,949	10,803	14,000	5,995	14,000	8,000
203-497-775.023	Supplies - Asphalt (patches/maintenance)	0	0	0	0	0	0	6,000
203-497-780.000	Supplies - Storm Sewer	0	299	3,175	2,500	0	2,500	2,500

203-497-801.030	Professional Services - Audit	582	560	618	618	647	647	676
203-497-803.010	GIS Mapping Costs	198	166	489	300	0	300	300
203-497-931.000	Outside Services	8,130	16,414	31,957	20,000	7,849	20,000	20,000
203-497-935.001	Liability Insurance	743	806	281	323	298	298	713
203-497-940.000	Rentals - Equipment	15,337	10,938	33,338	16,800	8,460	16,800	16,800
203-497-948.000	Computer Services	637	812	271	800	316	800	800
203-497-960.000	Education and Training	0	230	0	0	0	0	0
203-497-970.028	Project Costs - Local Streets Non-Constr	0	18,659	91,202	347,644	4,337	20,152	20,000
Totals for dept 497 - ROUTINE & PREVENTATIVE MAINT. - ROADS		97,490	122,261	242,682	446,421	56,993	113,461	120,354

Dept 500 - NON-MOTORIZED TRANSPORTATION

203-500-703.000	Salaries/Wages - Full Time Employees	2,802	1,909	4,007	3,191	994	1,609	3,271
203-500-704.001	Wages - Part Time Employees	418	376	931	436	132	218	444
203-500-709.000	Payroll Tax - FICA/Medicare (Social Sec)	236	168	383	289	97	153	295
203-500-712.001	Medical Insurance Opt Out	68	43	173	225	169	207	225
203-500-716.000	Retirement Benefits	304	186	369	312	99	159	320
203-500-718.001	Health Insurance Premiums	842	396	282	256	212	255	279
203-500-718.013	Health Insurance - HSA - Employer Paid	40	120	48	66	21	32	66
203-500-723.001	Other Post Employment Benefits	23	19	108	82	69	104	90
203-500-725.001	Life Insurance	3	3	2	2	1	2	4
203-500-725.010	Workers Comp Insurance	166	59	44	81	57	57	61
203-500-767.000	Uniforms	16	15	2	79	0	79	79
203-500-775.000	Supplies - Repairs and Maintenance	0	0	0	0	0	117	0
203-500-940.000	Rentals - Equipment	1,491	729	3,311	1,500	733	2,733	3,000
203-500-967.075	Project Costs - Non-Motorized Transport	0	1,266	1,041	5,000	251	4,251	8,000
Totals for dept 500 - NON-MOTORIZED TRANSPORTATION		6,409	5,289	10,701	11,519	2,835	9,976	16,134

Dept 501 - TRAFFIC CONTROL ROUTINE & PREVENTATIVE

203-501-703.000	Salaries/Wages - Full Time Employees	2,238	2,502	2,656	2,363	1,926	2,379	2,447
203-501-704.001	Wages - Part Time Employees	85	293	137	87	6	23	89
203-501-709.000	Payroll Tax - FICA/Medicare (Social Sec)	183	219	225	199	160	198	206
203-501-712.001	Med Insurance Buyouts	89	89	178	165	169	197	165
203-501-716.000	Retirement Benefits	217	235	258	228	187	231	236
203-501-718.001	Health Insurance Premiums	7	7	7	28	30	35	30
203-501-718.013	Health Insurance - HSA - Employer Paid	0	0	2	6	1	2	6
203-501-723.001	Other Post Employment Benefits	0	0	0	3	3	6	3
203-501-725.001	Life Insurance	1	1	1	1	1	1	2
203-501-725.010	Workers Comp Insurance	61	38	35	54	38	38	41
203-501-767.000	Uniforms	0	0	0	14	0	14	14
203-501-775.000	Supplies - Repairs and Maintenance	102	0	0	0	201	201	0
203-501-940.000	Rentals - Equipment	420	659	478	500	0	0	0
Totals for dept 501 - TRAFFIC CONTROL ROUTINE & PREVENTATIVE		3,403	4,043	3,977	3,648	2,722	3,325	3,239

Estimated Cash **end of year:**

515,462 **200,191**

Fund 230 - **SOLID WASTE REMOVAL**

06/20/2024

2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
230-002-403.002	Property Taxes - Solid Waste Real Prop	104,459	107,426	112,488	121,453	120,488	120,488	126,870
230-002-410.000	Current Property Taxes - Personal Prop	7,967	7,730	7,860	7,961	7,719	7,719	8,542
230-002-432.000	Payments in Lieu of Taxes - PILoTs	1,352	1,384	1,399	1,470	1,470	1,470	1,503
230-002-437.000	Industrial Facilities Tax	1,803	1,905	1,853	1,335	1,652	1,652	1,698
230-002-451.001	Special Assessment - Monthly Recycling	34,427	34,410	34,397	63,198	63,174	63,174	59,583
230-002-451.002	Special Assessment - Bulk-Trash Pickup	24,279	24,268	24,259	29,435	29,505	29,505	28,649
230-005-573.000	Local Community Stabilization Share Tax	606	31	97	0	757	1,427	0
230-009-665.000	Interest Earned - Investments	357	193	1,642	50	2,052	2,562	1,200
230-010-684.000	Miscellaneous Revenue	0	0	7	0	0	200	0
230-000-693.010	Sale of Fixed Assets - Equipment	0	0	0	0	10,000	10,000	0
230-093-699.101	Interfund Transfer In - General Fund	18,000	6,000	18,000	15,000	12,500	15,000	0
Totals for dept 000-OPERATIONS		193,250	183,347	202,002	239,902	249,317	253,197	228,045
TOTAL ESTIMATED REVENUES		193,250	183,347	202,002	239,902	249,317	253,197	228,045

APPROPRIATIONS

Dept 529 - **LEAF/LIMB/BULK & RECYCLING**

230-529-703.000	Salaries/Wages - Full Time Employees	50,787	52,886	50,177	50,677	41,424	51,203	47,650
230-529-704.001	Wages - Part Time Employees	10,245	4,696	7,495	5,038	5,069	6,034	4,437
230-529-709.000	Payroll Tax - FICA/Medicare (Social Sec)	4,515	4,348	4,592	4,463	3,826	4,703	4,214
230-529-712.001	Medical Insurance Opt Out	956	1,074	3,321	3,210	2,593	3,178	3,330
230-529-713.001	Overtime Pay	28	872	754	544	1,861	2,142	558
230-529-716.000	Retirement Benefits	5,230	4,914	4,840	4,962	3,829	4,790	4,670
230-529-718.001	Health Insurance Premiums	8,462	7,919	5,463	3,502	2,414	2,862	2,893
230-529-718.013	Health Insurance - HSA - Employer Paid	1,128	2,558	1,000	1,020	656	786	768
230-529-723.001	Other Post Employment Benefits	1,423	1,476	1,457	523	436	692	570
230-529-725.001	Life Insurance	34	35	34	30	28	33	61
230-529-725.010	Workers Comp Insurance	1,282	1,031	731	870	586	586	645
230-529-767.001	Uniforms	308	398	428	698	238	936	698
230-529-775.000	Supplies - Repairs and Maintenance	362	116	0	0	0	0	0
230-529-801.013	Professional Services - Attorney	0	3,888	5,503	0	1,299	1,299	0

230-529-801.030	Professional Services - Audit	291	280	309	309	324	324	338
230-529-802.080	Contract Services - Recycling Pickups	32,011	33,049	50,361	58,089	46,191	55,457	59,383
230-529-802.085	Contract Services - Bulk Trash Pickups	10,278	14,071	26,899	29,506	11,356	23,963	28,649
230-529-851.000	Postage	0	0	0	3,000	0	0	0
230-529-900.000	Printing and Publishing	0	0	0	1,400	0	0	0
230-529-931.000	Outside Services	17,775	17,350	15,220	19,500	12,500	15,000	15,000
230-529-935.001	Liability Insurance	1,033	1,121	361	415	383	383	710
230-529-940.000	Rentals - Equipment	33,322	29,407	35,290	36,000	34,696	37,696	40,000
230-529-940.661	Equipment Rentals - Outside	0	0	0	0	140	140	12,000
230-529-948.000	Computer Services	538	455	231	500	275	275	500
Totals for dept 529 - LEAF/LIMB/BULK & RECYCLING		180,008	181,944	214,466	224,256	170,124	212,482	227,074
TOTAL APPROPRIATIONS		<u>180,008</u>	<u>181,944</u>	<u>214,466</u>	224,256	170,124	212,482	227,074
NET OF REVENUES/APPROPRIATIONS - FUND 230						<u>79,193</u>	<u>40,715</u>	<u>971</u>
Estimated Cash beginning of year:								<u>59,340</u>
Estimated Cash end of year:						59,340		<u>60,311</u>

Fund 243 - **BROWNFIELD REDEVELOPMENT AUTHORITY - BRA**

06/07/2024

Draft approved by BRA/TIFA/DDA Board 05/14/2024

Original Draft approved by Council 05/28/2024

Updated revenue/expenditures approved 06/11/2024

2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
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ESTIMATED REVENUES

Dept 002 - **TAX REVENUES**

243-000-404.040	Captured Tax - AdVal Real - City	6,253	6,074	6,197	6,507	6,507	6,507	6,793
243-000-404.041	Captured Tax - AdVal Real - Library	1,130	1,103	1,123	1,179	1,169	1,169	1,165
243-000-404.042	Captured Tax - AdVal Real - Capital Impr	500	488	504	529	529	529	556
243-000-404.043	Captured Tax - AdVal Real - Fire Reserve	500	488	504	529	529	529	556
243-000-404.044	Captured Tax - AdVal Real - Solid Waste	649	635	656	688	688	688	723
243-000-404.047	Captured DDA-SCHOOL	12,443	20,670	19,098	16,242	16,242	16,242	16,611
243-000-404.048	Captured Tax - AdVal Real - County (All)	3,114	3,084	3,504	3,679	3,687	3,687	3,871
243-000-413.060	Captured Tax - AdVal Pers - City	473	9,283	7,163	3,619	3,619	3,619	3,327
243-000-413.061	Captured Tax - AdVal Pers - Library	86	1,685	1,298	656	650	650	571
243-000-413.062	Captured Tax - AdVal Pers - Capital Impr	38	746	583	295	295	295	272
243-000-413.063	Captured Tax - AdVal Pers - Fire Reserve	38	746	583	295	295	295	272
243-000-413.064	Captured Tax - AdVal Pers - Solid Waste	49	970	758	383	383	383	354
243-000-413.065	Captured Tax - AdVal Pers - County (All)	236	4,711	4,050	2,046	2,051	2,051	1,896
243-000-504.000	Federal Grant	3,047,183	1,377,691	0	0	0	0	0
243-000-665.000	Interest Earned - Investments	0	222	5,311	1,207	3,910	3,910	0
243-000-684.000	Miscellaneous Revenue	0	9,599	144,000	0	0	0	0
243-000-696.010	Loan Proceeds	0	559,236	40,764	0	0	80,000	0
243-000-699.101	Interfund Transfer In - General Fund	150,000	0	0	0	0	53,000	30,000
243-000-699.401	Interfund Transfer In - Capital Improve	80,000	80,000	60,000	80,000	66,667	80,000	80,000
Totals for dept 000 - OPERATIONS		3,302,692	2,077,431	296,096	117,854	107,221	253,554	146,967

TOTAL ESTIMATED REVENUES

3,302,692	2,077,431	296,096	117,854	107,221	253,554	146,967
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APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

243-443-703.000	Salaries/Wages - Full Time Employees	35,180	38,128	38,378	43,424	38,113	47,860	46,328
243-443-704.001	Wages - Part Time Employees	487	1,460	4,887	2,440	2,723	5,740	2,485
243-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	2,530	2,830	3,346	3,380	3,155	4,149	3,798
243-443-712.001	Medical Insurance Opt Out	204	166	533	360	1,341	1,936	1,680
243-443-713.001	Overtime Pay	0	0	1,748	0	0	0	0
243-443-716.000	Retirement Benefits	3,013	3,095	2,946	3,969	1,955	2,764	3,681

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA

06/07/2024

Draft approved by BRA/TIFA/DDA Board 05/14/2024

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Updated revenue/expenditures approved 06/11/2024

2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
243-443-718.001	Health Insurance Premiums	6,689	6,628	4,480	6,020	1,419	1,731	2,602
243-443-718.013	Health Insurance - HSA - Employer Paid	1,722	1,908	1,137	2,160	651	793	744
243-443-723.001	Other Post Employment Benefits	313	283	123	29	24	29	31
243-443-725.001	Life Insurance	43	44	34	42	36	43	46
243-443-725.010	Workers Comp Insurance	324	230	155	217	148	148	161
243-443-767.000	Uniforms	21	23	4	99	0	0	99
243-443-775.000	Supplies - Repairs and Maintenance	1,051	379	7,445	0	144	144	500
243-443-801.000	Engineering Services	0	0	0	8,000	0	0	0
243-443-801.013	Professional Services - Attorney	1,890	5,004	1,270	1,000	28,625	48,625	15,000
243-443-801.030	Professional Services - Audit	353	339	374	374	392	392	400
243-443-830.000	Contractual Reimbursement CRA Activities	19,131	38,013	34,516	27,486	17,439	27,483	27,839
243-443-851.000	Postage	0	16	40	0	0	0	0
243-443-931.000	Repairs and Maintenance - Equipment	4,027	668	114,037	20,310	53,065	147,483	10,000
243-443-935.001	Liability Insurance	5,683	5,624	6,050	6,958	6,428	6,428	7,392
243-443-940.000	Rentals - Equipment	1,814	3,464	7,172	3,600	5,426	8,205	6,800
243-443-948.000	Computer Services	418	10	7	0	8	8	0
243-443-955.000	Miscellaneous	68	0	0	0	7	7	0
243-443-968.000	Depreciation Expense	0	3,401	0	0	0	0	0
Totals for dept 443 - PUBLIC WORKS		84,961	111,713	228,682	129,868	161,099	303,968	129,586
Dept 900 - CAPITAL OUTLAY								
243-900-972.000	Contracted Services	4,000,815	724,932	11,207	0	0	0	0
Totals for dept 900 - CAPITAL OUTLAY		4,000,815	724,932	11,207	0	0	0	0
Dept 905 - DEBT SERVICE								
243-905-991.001	Principal Payment - Interfund Loans	15,079	15,230	15,382	15,536	12,947	15,536	15,691
243-905-993.001	Interest Payment - Interfund Loans	1,546	1,395	1,242	1,089	907	1,089	933
Totals for dept 905 - DEBT SERVICE		16,625	16,625	16,624	16,625	13,854	16,625	16,624
Dept 965 - TRANSFERS TO OTHER FUNDS								
243-965-965.101	Interfund Transfer Out - General Fund	0	150,000	45,000	0	0	0	0
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		0	150,000	45,000	0	0	0	0
TOTAL APPROPRIATIONS		4,102,401	1,003,270	301,513	146,493	174,953	320,593	146,210

Fund 243 - **BROWNFIELD REDEVELOPMENT AUTHORITY - BRA**

06/07/2024

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2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 244		(799,709)	1,074,161	(5,417)	(28,639)	(67,732)	(67,039)	757

Estimated Cash **beginning of year:**

1,796

Estimated Cash **end of year:**

1,796 2,553

Fund 247 (450) - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)

06/07/2024

Draft approved by BRA/TIFA/DDA Board 05/14/2024

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2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 002 - TAX REVENUES								
247-000-402.040	Captured Tax - AdVal Real - City	0	0	0	8,132	8,132	8,132	15,598
247-000-402.041	Captured Tax - AdVal Real - Library	0	0	0	1,472	1,459	1,459	2,675
247-000-402.042	Captured Tax - AdVal Real - Capital Impr	0	0	0	661	661	661	1,276
247-000-402.043	Captured Tax - AdVal Real - Fire Reserve	0	0	0	661	661	661	1,276
247-000-402.044	Captured Tax - AdVal Real - Solid Waste	0	0	0	860	860	860	1,659
247-000-402.048	Captured Tax - AdVal Real - County (All)	0	0	0	4,595	4,605	4,605	8,887
Totals for dept 002 - TAX REVENUES		0	0	0	16,381	16,378	16,378	31,371
Dept 006 - INTERGOVERNMENTAL REVENUE - LOCAL								
247-000-583.000	Local Grants	79,912	85,615	86,683	104,593	95,454	95,454	89,257
Totals for dept 005 - INTERGOVERNMENTAL REVENUE - STATE		79,912	85,615	86,683	104,593	95,454	95,454	89,257
Dept 009 - INTEREST AND RENTS								
247-000-665.000	Interest Earned - Investments	456	198	2,362	3,330	6,710	8,410	3,330
Totals for dept 009 - INTEREST AND RENTS		456	198	2,362	3,330	6,710	8,410	3,330
TOTAL ESTIMATED REVENUES		80,368	85,813	89,045	124,304	118,542	120,242	123,958

APPROPRIATIONS

Dept 443 - PUBLIC WORKS

247-443-703.000	Salaries/Wages - Full Time Employees	42,504	47,183	47,129	50,485	41,540	51,821	33,568
247-443-704.001	Wages - Part Time Employees	396	358	444	469	350	428	483
247-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	3,048	3,363	3,438	3,791	3,104	3,884	2,620
247-443-712.001	Medical Insurance Opt Out	388	388	856	855	1,003	1,226	1,155
247-443-716.000	Retirement Benefits	2,197	2,286	2,285	2,732	1,727	2,299	1,879
247-443-718.001	Health Insurance Premiums	5,903	6,375	5,763	6,847	3,574	4,427	3,071
247-443-718.013	Health Insurance - HSA - Employer Paid	1,823	1,916	1,498	2,160	1,090	1,319	744
247-443-723.001	Other Post Employment Benefits	19	30	0	0	0	0	0
247-443-725.001	Life Insurance	18	20	16	21	18	21	22
247-443-725.010	Workers Comp Insurance	354	187	168	247	171	171	154
247-443-775.000	Supplies - Repairs and Maintenance	0	0	0	3,600	6	6	7,000

Fund 247 (450) - TAX INCREMENT FINANCING AUTHORITY - TIFA (INDUSTRIAL PARK)

06/07/2024

Draft approved by BRA/TIFA/DDA Board 05/14/2024

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2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
247-443-801.013	Professional Services - Attorney	3,234	0	1,045	1,000	0	0	0
247-443-801.030	Professional Services - Audit	67	64	71	71	74	74	74
247-443-931.000	Repairs and Maintenance - Equipment	83	715	830	500	0	500	0
247-443-935.001	Liability Insurance	455	395	127	146	135	135	152
247-443-940.000	Rentals - Equipment	1,262	842	1,013	1,500	957	1,100	1,500
247-443-948.000	Computer Services	6	10	7	0	8	8	0
247-443-955.000	Miscellaneous	5,000	0	0	0	0	0	0
247-443-962.000	Memberships & Dues	0	0	0	0	0	0	0
Totals for dept 443 - PUBLIC WORKS		66,757	64,132	64,690	74,424	53,757	67,419	52,422

NET OF REVENUES/APPROPRIATIONS - FUND 247

13,611	21,681	24,355	49,880	64,785	52,823	71,536
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Estimated Cash **beginning of year:**

200,406

Estimated Cash **end of year:**

200,406

271,942

Fund 248 - **DOWNTOWN DEVELOPMENT AUTHORITY - DDA**

06/07/2024

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2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000 - OPERATIONS								
248-000-404.030	Captured Tax - AdVal Real - City	26,174	26,636	29,290	34,222	34,222	34,222	41,955
248-000-404.031	Captured Tax - AdVal Real - Library	4,731	4,835	5,307	6,200	6,145	6,145	7,197
248-000-404.032	Captured Tax - AdVal Real - Capital Impr	2,091	2,140	2,383	2,784	2,784	2,784	3,434
248-000-404.033	Captured Tax - AdVal Real - Fire Reserve	2,091	2,140	2,383	2,784	2,784	2,784	3,434
248-000-404.034	Captured Tax - AdVal Real - Solid Waste	13,035	2,783	3,098	3,620	3,620	3,620	4,464
248-000-404.045	Captured Tax - AdVal Real - County (All)	2,718	13,519	16,559	19,347	19,388	19,388	23,909
248-000-413.060	Captured Tax - AdVal Pers - City	2,044	1,831	1,974	1,838	1,838	1,838	1,724
248-000-413.061	Captured Tax - AdVal Pers - Library	369	332	358	333	330	330	295
248-000-413.062	Captured Tax - AdVal Pers - Capital Impr	163	147	161	150	150	150	141
248-000-413.063	Captured Tax - AdVal Pers - Fire Reserve	163	147	161	150	150	150	141
248-000-413.064	Captured Tax - AdVal Pers - Solid Waste	212	191	209	194	194	194	183
248-000-413.065	Captured Tax - AdVal Pers - County (All)	1,018	929	1,116	1,038	1,041	1,041	982
248-000-583.000	Local Grants	6,828	7,236	7,195	7,752	7,447	7,447	7,536
248-000-583.001	Local Donations	1,075	0	0	0	0	0	0
248-000-642.001	DDA - Sale of Merchandise	63	1,340	76	0	18	18	0
248-000-654.001	DDA - Farmers Market Entry Fee	1,790	4,811	4,958	4,225	3,911	5,364	4,660
248-000-654.001	DDA - Special Event Revenues	0	2,140	1,625	1,625	1,525	1,525	1,625
248-000-654.103	DDA Donations - Movies in the Park	0	0	1,650	0	0	0	0
248-000-665.000	Interest Earned - Investments	438	166	2,120	1,484	3,888	4,500	2,000
248-000-684.000	Private Donations -Sponsorship Farmers	0	0	0	0	600	600	600
248-000-684.000	Miscellaneous Revenue	315	222	160	0	0	0	0
Totals for dept 010 - OPERATIONS		65,318	71,545	80,783	87,746	90,035	92,100	104,280
TOTAL ESTIMATED REVENUES		65,318	71,545	80,783	87,746	90,035	92,100	104,280

APPROPRIATIONS

Dept 443 - **PUBLIC WORKS**

248-443-703.000	Salaries/Wages - Full Time Employees	16,455	17,565	17,852	18,163	14,670	18,455	33,416
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Fund 248 - **DOWNTOWN DEVELOPMENT AUTHORITY - DDA**

06/07/2024

Draft approved by BRA/TIFA/DDA Board 05/14/2024

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2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21	21-22	22-23	23-24	23-24	23-24	2024-2025
		ACTUAL AMOUNTS	ACTUAL AMOUNTS	ACTUAL AMOUNTS	AMENDED BUDGET	ACTUAL TO 04/30	PROJECTED TOTALS	REQUESTED BUDGET
248-443-704.001	Wages - Part Time Employees	0	0	0	0	0	0	355
248-443-709.000	Payroll Tax - FICA/Medicare (Social Sec)	1,127	1,182	1,211	1,312	1,005	1,282	2,578
248-443-712.001	Medical Insurance Opt Out	48	22	78	0	0	0	660
248-443-713.001	Overtime Pay	0	0	0	0	0	0	513
248-443-716.000	Retirement Benefits	51	35	14	0	0	0	1,419
248-443-718.001	Health Insurance Premiums	3,154	2,902	3,156	3,264	2,695	3,239	4,022
248-443-718.013	Health Insurance - HSA - Employer Paid	820	852	742	792	573	696	960
248-443-723.001	Retiree Health Care - OPEB	0	9	79	0	0	0	13
248-443-725.001	Life Insurance	2	2	1	0	0	0	18
248-443-725.010	Workers Comp Insurance	155	56	47	41	27	27	90
248-443-767.000	Uniforms	0	0	0	0	0	0	57
248-443-774.000	Flowers - Downtown Baskets	0	0	0	0	0	0	2,700
248-443-775.000	Supplies - Repairs and Maintenance	20	16	60	100	140	140	4,100
248-443-801.013	Professional Services - Attorney	0	56	0	0	0	0	0
248-443-801.030	Professional Services - Audit	67	64	71	71	74	74	74
248-443-851.000	Postage	55	1	44	100	6	100	100
248-443-900.000	Printing and Publishing	799	1,496	1,637	1,800	723	1,800	1,800
248-443-920.000	Electricity - Downtown Street Lights	0	0	0	0	0	0	1,000
248-443-931.000	Outside Services	1,035	1,215	862	1,498	1,956	3,017	6,000
248-443-935.001	Liability Insurance	581	608	196	225	208	208	239
248-443-948.000	Computer Services	6	10	13	50	8	8	50
248-443-955.000	Miscellaneous	174	451	451	400	114	114	200
248-443-960.000	Education & Training - Professional	75	175	18	200	45	45	200
248-443-962.000	Memberships & Dues	3,180	690	600	700	767	700	700
Totals for dept 443 - PUBLIC WORKS		27,804	27,407	27,132	28,716	23,011	29,905	61,264

Dept 775 - **SPECIAL EVENTS**

248-775-880.021	Special Events	316	1,042	3,220	4,250	3,544	4,250	4,950
248-775-881.022	DDA Farmers Market Expense	368	774	1,242	1,010	1,416	1,616	3,100
248-775-881.025	DDA Christmas Ornament Costs	0	797	0	0	0	0	0
248-775-881.036	DDA Movies in the Park	0	1,770	0	0	0	0	0
Totals for dept 775 - SPECIAL EVENTS		684	4,383	4,462	5,260	4,960	5,866	8,050

Fund 248 - **DOWNTOWN DEVELOPMENT AUTHORITY - DDA**

06/07/2024

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2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET	
Dept 900 - CAPITAL OUTLAY									
248-900-971.000	Capital Purchase	0	8,793	12,014	7,500	6,550	6,550	18,000	
Totals for dept 900 - CAPITAL OUTLAY		0	8,793	12,014	7,500	6,550	6,550	18,000	
Dept 905 - DEBT SERVICE									
248-905-991.000	Principal Payment - Interfund Loans	11,783	11,900	24,159	0	0	0	0	
248-905-992.050	Interest Payment - Interfund Loans	478	361	242	0	0	0	0	
Totals for dept 905 - DEBT SERVICE		12,261	12,261	24,401	0	0	0	0	
TOTAL APPROPRIATIONS		40,749	52,844	68,009	41,476	34,521	42,321	87,314	
NET OF REVENUES/APPROPRIATIONS - FUND 249		24,569	18,701	12,774	46,270	55,514	49,779	16,966	
Estimated Cash beginning of year:									151,691
Estimated Cash end of year:								151,691	168,657

Fund 285 - **STIMULUS GRANT FUND**

06/11/2024

2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
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ESTIMATED REVENUES

Dept 004 - **INTERGOVERNMENTAL REVENUE - FEDERAL**

Dept 009 - **INTEREST AND RENTS**

285-000-665.000	Interest Earned - Investments	0	967	13,076	6,000	11,254	11,730	
Totals for dept 009 - INTEREST AND RENTS		0	967	13,076	6,000	11,254	11,730	0

TOTAL ESTIMATED REVENUES		0	967	13,076	6,000	11,254	11,730	0
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APPROPRIATIONS

Dept 965 - **TRANSFERS TO OTHER FUNDS**

285-965-995.101	Interfund Transfer Out - General	0	0	0	10,000	0	0	
285-965-995.591	Interfund Transfer Out - Water Fund	0	0	0	405,469	219,450	422,694	
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		0	0	0	415,469	219,450	422,694	0

TOTAL APPROPRIATIONS		0	0	0	415,469	219,450	422,694	0
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NET OF REVENUES/APPROPRIATIONS - FUND 285		0	967	13,076	(409,469)	(208,196)	(410,964)	0
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Estimated Cash **beginning of year:** 0

Estimated Cash **end of year:** 0 0

Fund 297 - REVOLVING LOAN FUND

06/11/2024

2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000 - OPERATIONS								
297-000-619.000	Application Fees	0	900	0	0	400	400	0
297-000-665.000	Interest Earned - Investments	189	64	228	150	610	733	720
297-000-665.012	Interest Earned - Business Loans	202	181	344	144	221	257	108
297-010-692.000	Loan Principal - Business	0	0	0	6,840	19,238	29,344	3,944
Totals for dept 000 - OPERATIONS		391	1,145	572	7,134	20,469	30,734	4,772
TOTAL ESTIMATED REVENUES		391	1,145	572	7,134	20,469	30,734	4,772
APPROPRIATIONS								
297-690-881.000	Loan Payments - Business	0	0	0	10,000	10,000	10,000	10,000
297-690-955.000	Miscellaneous	0	86	0	0	0	0	0
Totals for dept 690 - REDEVELOPMENT		0	86	0	10,000	10,000	10,000	10,000
TOTAL APPROPRIATIONS		0	86	0	10,000	10,000	10,000	10,000
NET OF REVENUES/APPROPRIATIONS - FUND 297		391	1,059	572	(2,866)	10,469	20,734	(5,228)
Estimated Cash beginning of year:								<u>51,326</u>
Estimated Cash end of year:								<u>51,326</u> <u>46,098</u>

Fund 401 - CAPITAL IMPROVEMENT FUND
06/11/2024

2024-2025 Budget		20-21	21-22	22-23	23-24	23-24	23-24	2024-2025	
NEW GL NUMBER	DESCRIPTION	ACTUAL AMOUNTS	ACTUAL AMOUNTS	ACTUAL AMOUNTS	AMENDED BUDGET	ACTUAL TO 04/30	PROJECTED TOTALS	REQUESTED BUDGET	
ESTIMATED REVENUES									
Dept 000 - OPERATIONS									
401-000-403.003	Property Taxes - Capital Improvement	80,352	82,634	86,529	93,425	92,683	92,683	97,592	
401-000-410.000	Current Property Taxes-Personal Property	6,128	5,946	6,046	6,124	5,937	5,937	6,570	
401-000-432.000	Payments in Lieu of Taxes - PILoTs	1,040	1,065	1,076	1,130	1,131	1,131	1,156	
401-000-437.000	Industrial Facilities Tax	1,387	1,465	1,425	1,027	1,271	1,271	1,306	
401-000-573.000	Local Community Stabilization Share Tax	466	0	0	0	645	887	0	
401-000-665.000	Interest Earned - Investments	323	154	1,404	1,196	2,897	3,433	1,800	
Totals for dept 000 - OPERATIONS		89,696	91,264	96,480	102,902	104,564	105,342	108,424	
TOTAL ESTIMATED REVENUES		89,696	91,264	96,480	102,902	104,564	105,342	108,424	
APPROPRIATIONS									
Dept 900 - CAPITAL OUTLAY									
401-900-801.030	Professional Services - Audit	97	93	103	103	98	108	113	
401-900-971.000	Capital Purchase	4,829	0	23,047	36,320	4,924	10,840	6,000	
401-900-972.000	Contracted Services	850	0	0	0	0	0	0	
Totals for dept 900 - CAPITAL OUTLAY		5,776	93	23,150	36,423	5,022	10,948	6,113	
Dept 965 - TRANSFERS TO OTHER FUNDS									
401-965-995.243	Interfund Transfer Out - Brownfield	80,000	80,000	60,000	80,000	66,667	80,000	80,000	
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		80,000	80,000	60,000	80,000	66,667	80,000	80,000	
TOTAL APPROPRIATIONS		85,776	80,093	83,150	116,423	71,689	90,948	86,113	
NET OF REVENUES/APPROPRIATIONS - FUND 402		3,920	11,171	13,330	(13,521)	32,875	14,394	22,311	
Estimated Cash beginning of year:								<u>77,119</u>	
Estimated Cash end of year:								77,119	<u>99,430</u>

Fund 402 - FIRE RESERVE CAPITAL IMPROVEMENT FUND
06/11/2024

2024-2025 Budget		20-21	21-22	22-23	23-24	23-24	23-24	2024-2025
NEW GL NUMBER	DESCRIPTION	ACTUAL AMOUNTS	ACTUAL AMOUNTS	ACTUAL AMOUNTS	AMENDED BUDGET	ACTUAL TO 14/30	PROJECTED TOTALS	REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
402-002-403.001	Property Taxes - Fire Reserve Real Prop	80,352	82,634	86,529	93,425	92,683	92,683	97,592
402-002-410.000	Current Property Taxes - Personal Prop	6,128	5,946	6,046	6,124	5,937	5,937	6,570
402-002-432.000	Payments in Lieu of Taxes - PILoTs	1,040	1,065	1,076	1,130	1,131	1,131	1,156
402-002-437.000	Industrial Facilities Tax	1,387	1,465	1,425	1,027	1,271	1,271	1,306
402-005-573.000	Local Community Stabilization Share Tax	466	0	4	0	645	887	0
402-009-665.000	Interest Inc-Investments	634	531	1,609	1,154	2,161	2,575	1,500
Totals for dept 000-OPERATIONS		90,007	91,641	96,689	102,860	103,828	104,484	108,124
TOTAL ESTIMATED REVENUES		90,007	91,641	96,689	102,860	103,828	104,484	108,124
APPROPRIATIONS								
Dept 900 - CAPITAL OUTLAY								
402-900-801.030	Professional Services - Audit	97	93	103	103	108	108	113
402-900-986.000	Capital Purchase	0	0	42,946	20,000	58,280	58,280	0
Totals for dept 900 - CAPITAL OUTLAY		97	93	43,049	20,103	58,388	58,388	113
Dept 905 - DEBT SERVICE								
402-905-991.010	Principal Payment - Bond	20,000	21,000	22,000	23,000	23,000	23,000	23,000
402-905-992.010	Interest Payment - Bond	42,253	41,503	40,716	39,892	39,816	39,816	39,028
Totals for dept 905 - DEBT SERVICE		62,253	62,503	62,716	62,892	62,816	62,816	62,028
Dept 965 - TRANSFERS TO OTHER FUNDS								
402-965-995.101	Interfund Transfer Out - General	15,000	15,000	15,000	15,000	12,500	15,000	15,000
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		15,000	15,000	15,000	15,000	12,500	15,000	15,000
TOTAL APPROPRIATIONS		77,350	77,596	120,765	97,995	133,704	136,204	77,141
NET OF REVENUES/APPROPRIATIONS - FUND 402		12,657	14,045	(24,076)	4,865	(29,876)	(31,720)	30,983
Estimated Cash beginning of year:								45,166

Estimated Cash **end of year:**

45,166 76,149

Fund 581 - AIRPORT FUND

06/20/2024

2024-2025 Budget

NEW GL NUMBER	DESCRIPTION	20-21 ACTUAL AMOUNTS	21-22 ACTUAL AMOUNTS	22-23 ACTUAL AMOUNTS	23-24 AMENDED BUDGET	23-24 ACTUAL TO 04/30	23-24 PROJECTED TOTALS	2024-2025 REQUESTED BUDGET
ESTIMATED REVENUES								
Dept 000 - OPERATIONS								
581-000-642.001	Airport Fuel Sales	24,500	41,509	53,790	40,873	39,037	44,360	40,250
581-000-665.000	Interest Earned - Investments	131	61	108	582	110	132	200
581-000-667.040	Rents - Airport	24,216	21,594	25,007	26,266	20,658	24,408	18,926
581-000-667.050	Rents - Billboard	6,379	6,106	2,450	2,450	3,621	3,621	3,036
Totals for dept 000 - OPERATIONS		55,226	69,270	81,355	70,171	63,426	72,521	62,412
TOTAL ESTIMATED REVENUES		55,226	69,270	81,355	70,171	63,426	72,521	62,412

Dept 595 - AIRPORT OPERATIONS

581-595-703.000	Salaries/Wages - Full Time Employees	2,889	890	2,849	1,391	2,846	3,808	9,832
581-595-704.001	Wages - Part Time Employees	326	124	164	285	670	689	2,952
581-595-709.000	Payroll Tax - FICA/Medicare (Social Sec)	233	78	236	132	267	340	1,048
581-595-712.001	Medical Insurance Opt Out	27	43	162	90	68	83	990
581-595-716.000	Retirement Benefits	289	84	284	136	277	381	943
581-595-718.001	Health Insurance Premiums	336	356	282	133	110	132	259
581-595-718.013	Health Insurance - HSA - Employer Paid	421	120	80	36	72	92	36
581-595-723.001	Other Post Employment Benefits	12	19	108	51	42	61	56
581-595-725.001	Life Insurance	1	1	2	1	1	1	13
581-595-725.010	Workers Comp Insurance	54	60	45	37	24	24	206
581-595-751.000	Office Supplies	0	0	0	0	27	27	0
581-595-752.000	Operating Supplies	0	772	0	0	351	351	0
581-595-759.000	Gasoline	19,053	38,483	45,454	38,500	29,283	36,918	35,000
581-595-759.003	Airport Fuel - Sales Tax	1,354	2,258	3,075	2,310	2,168	2,348	2,415
581-595-767.000	Uniforms	92	6	1	34	0	34	288
581-595-775.000	Supplies - Repairs and Maintenance	2,958	1,147	4,016	1,500	14,482	17,000	8,000
581-595-801.030	Professional Services - Audit	97	93	103	103	108	108	113
581-595-803.030	Administrative Services - PILOT	5,507	5,900	5,965	0	0	0	0
581-595-804.001	Electronic Payment Processing Fees	0	0	0	0	1,075	1,331	1,208
581-595-850.000	Communications - Land Line Phones	3,006	1,071	646	840	1,665	2,015	2,100
581-595-920.000	Utilities - Electric	2,218	2,657	2,487	3,000	2,054	3,000	3,000
581-595-931.000	Outside Services	5,024	5,982	6,149	17,200	5,881	6,881	6,000

581-595-935.001	Liability Insurance	3,981	4,104	3,571	5,886	4,621	4,621	6,324
581-595-940.000	Rentals - Equipment	2,061	166	2,521	900	3,828	4,798	2,500
581-595-948.000	Computer Services	314	226	39	300	46	300	200
581-595-963.000	Licenses - Airport Registration	50	50	50	50	25	50	50
581-595-968.000	Depreciation Expense	3,626	3,626	3,626	0	0	0	0
Totals for dept 595 - AIRPORT OPERATIONS		53,929	68,316	81,915	72,915	69,991	85,393	83,533

Dept 900 - **CAPITAL OUTLAY**

295-970-971.001	Capital Purchase	0	0	0	0	0	0	0
Totals for dept 900 - CAPITAL OUTLAY		0	0	0	0	0	0	0

Dept 965 - **TRANSFERS TO OTHER FUNDS**

581-965-803.030	Administrative Services - PILOT	0	0	0	6,012	5,010	6,012	5,984
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		0	0	0	6,012	5,010	6,012	5,984

TOTAL APPROPRIATIONS	53,929	68,316	81,915	78,927	75,001	91,405	89,517
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NET OF REVENUES/APPROPRIATIONS - FUND 581	1,297	954	(560)	(8,756)	(11,575)	(18,884)	(27,105)
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Estimated Cash beginning of year:							<u>27,123</u>
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Estimated Cash end of year:						27,123	<u>19</u>
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Fund 590 - SEWER FUND
06/20/2024

2024-2025 Budget	20-21	21-22	22-23	23-24	23-24	23-24	2024-2025
NEW GL NUMBER	ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
DESCRIPTION	AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30	TOTALS	BUDGET

ESTIMATED REVENUES

590-000-545.000	State Grant	200,016	0	0	0	0	0	
590-000-629.010	Extra Strength Waste - Gun Plain Twp	1,649	2,158	(461)	304	2,175	1,200	
590-000-629.020	Extra Strength Waste - Martin Village	2,053	1,140	867	360	1,249	1,500	
590-000-629.030	Extra Strength Waste - Otsego Township	19,443	20,659	36,176	24,000	16,649	15,000	
590-000-630.050	IPP - Administrative/Permit Fees	700	700	700	700	700	700	
590-000-635.000	Utility Connection Charge - Inside City	2,500	2,500	2,700	0	5,000	0	
590-000-637.000	Readiness to Serve (Capital) - City	198,977	208,425	216,284	221,834	184,481	231,132	
590-000-637.010	Readiness to Serve (Capital) - Gun Plain	53,199	56,429	57,280	60,967	50,104	62,877	
590-000-637.020	Readiness to Serve (Capital) - Martin VI	37,709	42,420	44,207	45,747	39,300	49,213	
590-000-637.030	Readiness to Serve (Capital) - Otsego Tw	100,607	111,723	119,420	125,446	104,218	132,821	
590-000-642.000	Metered Services (O&M) - City	447,867	468,985	486,276	502,971	418,278	524,072	
590-000-642.010	Metered Services (O&M) - Gun Plain Twp	119,746	126,965	128,782	138,233	113,602	142,563	
590-000-642.020	Metered Services (O&M) - Martin Village	88,000	97,899	101,687	106,478	91,605	114,657	
590-000-642.030	Metered Services (O&M) - Otsego Township	226,458	251,378	268,492	284,427	236,297	301,149	
590-000-644.000	IPP Billed - City	5,700	6,697	6,676	7,001	5,613	7,120	
590-000-644.010	IPP Billed - Gun Plain Township	1,110	1,290	1,274	1,170	1,104	1,236	
590-000-644.020	IPP Billed - Martin Village	358	360	360	124	300	139	
590-000-644.030	IPP Billed - Otsego Township	4,339	5,493	6,126	4,809	4,997	5,035	
590-000-658.000	Utility Billing Penalty Charges	9,953	10,690	13,856	11,700	8,838	8,400	
590-000-665.000	Interest Earned - Investments	4,065	1,885	13,884	6,903	25,273	10,000	
590-000-665.014	Interest - Interfund Loans	343	306	269	232	193	194	
590-000-684.000	Miscellaneous Revenue	12,990	14,550	77,735	0	34,164	32,400	
590-000-692.003	Other Financing - Insurance Proceeds	0	2,132	0	0	0	0	
590-000-696-005	Proceeds from Sale of Bonds	0	0	0	690,000	1,227,868	0	
590-000-699.203	Interfund Transfer In - Local Streets	0	0	0	3,767	3,139	3,805	
TOTAL ESTIMATED REVENUES		1,537,782	1,434,784	1,582,590	2,237,173	2,575,147	2,846,687	1,645,213

APPROPRIATIONS

Dept 540 - PUMPING & TREATMENT

590-540-703.000	Salaries/Wages - Full Time Employees	115,690	114,618	126,368	134,402	98,214	124,382	151,630
590-540-704.001	Wages - Part Time Employees	798	10,409	23,363	32,794	22,668	29,155	33,368
590-540-709.000	Payroll Tax - FICA/Medicare (Social Sec)	9,364	10,344	12,399	14,101	9,968	12,945	15,417

590-540-712.001	Medical Insurance Opt Out	2,616	2,775	6,398	6,525	4,904	5,992	6,525
590-540-713.001	Overtime Pay	12,980	12,549	12,925	16,414	9,308	15,448	16,819
590-540-716.000	Retirement Benefits	11,236	11,503	12,376	13,157	9,739	12,271	14,925
590-540-718.001	Health Insurance Premiums	16,758	18,771	17,553	17,617	14,537	14,830	20,781
590-540-718.013	Health Insurance - HSA - Employer Paid	6,005	6,168	5,434	5,598	4,362	5,295	6,462
590-540-723.001	Other Post Employment Benefits	232	2,986	2,510	2,195	1,829	3,993	2,306
590-540-723.075	OPEB GASB 75 Costs	16,943	(41,180)	8,318	0	0	0	0
590-540-723.076	Contributions to OPEB Trust	1,516	0	0	0	0	0	0
590-540-725.001	Life Insurance	67	67	72	70	58	70	188
590-540-725.010	Workers Comp Insurance	2,635	1,436	1,763	1,990	1,350	1,350	1,495
590-540-751.000	Office Supplies	19	50	287	300	0	0	0
590-540-752.000	Operating Supplies	44,995	47,438	69,980	115,000	72,655	115,000	7,000
590-540-753.000	Process Chemicals	0	0	0	0	0	0	80,850
590-540-754.000	Supplies - Safety	2,360	1,787	706	2,000	2,120	2,500	2,500
590-540-758.000	Diesel Fuel	0	0	1,160	1,200	0	1,200	2,000
590-540-767.000	Uniforms	325	617	1,558	3,535	95	3,588	3,534
590-540-775.000	Supplies - Repairs and maintenance	17,388	34,432	27,156	41,000	29,453	41,000	35,000
590-540-801.000	Engineering Services	89,725	45,970	0	3,000	(1,301)	0	0
590-540-850.000	Communications - Land Line Phones	362	360	329	360	0	0	360
590-540-850.001	Communications - Cell Phones	90	0	0	0	0	0	0
590-540-920.000	Utilities - Electric	93,493	95,327	94,971	97,000	75,720	97,000	90,864
590-540-921.000	Utilities - Natural Gas	19,619	27,120	39,039	30,000	17,003	22,475	22,000
590-540-922.000	Utilities - Water/Sewer	1,696	1,301	1,352	1,500	5,695	6,895	7,000
590-540-930.001	Repair & Maintenance - Land & Bldgs	211	1,003	1,966	2,000	0	2,000	2,000
590-540-931.000	Outside Services	79,507	68,494	170,856	95,000	84,953	135,000	95,000
590-540-934.000	Biosolids Removal	19,024	18,289	23,201	25,000	29,410	29,410	30,000
590-540-935.001	Liability Insurance	0	0	0	0	0	0	17,226
590-540-940.000	Rentals - Equipment	38,195	15,961	10,498	12,484	8,294	12,484	13,000
590-540-960.000	Education & Training - Professional	70	71	906	2,000	1,611	2,000	2,000
590-540-968.000	Depreciation Expense	332,110	336,384	343,863	0	0	0	0
Totals for dept 540 - PUMPING & TREATMENT		936,029	845,050	1,017,307	676,242	502,645	696,283	680,250

Dept 546 - INDUSTRIAL PRE-TREATMENT

590-546-703.000	Salaries/Wages - Full Time Employees	3,812	3,622	3,930	4,544	4,836	5,707	8,650
590-546-709.000	Payroll Tax - FICA/Medicare (Social Sec)	319	264	304	339	354	424	641
590-546-712.001	Medical Insurance Opt Out	82	82	159	15	11	14	15
590-546-713.001	Overtime Pay	453	0	160	216	0	96	221
590-546-716.000	Retirement Benefits	366	347	378	439	472	556	850
590-546-718.001	Health Insurance Premiums	1,239	1,189	1,251	1,106	913	1,097	1,545
590-546-718.013	Health Insurance - HSA - Employer Paid	130	336	200	252	155	197	492
590-546-723.001	Other Post Employment Benefits	0	70	38	5	5	10	6
590-546-725.001	Life Insurance	3	3	3	2	2	2	8

590-546-725.010	Workers Comp Insurance	132	53	42	37	24	24	47
590-546-752.000	Operating Supplies	83	0	390	0	9	9	0
590-546-767.000	Uniforms	6	13	0	26	0	26	37
590-546-801.000	Engineering Services	620	1,948	5,055	2,000	3,293	3,293	2,000
590-546-801.013	Professional Services - Attorney	254	0	0	8,100	0	0	0
590-546-801.022	Professional Services - Samples & Tests	4,250	2,409	9,256	14,800	16,516	18,016	15,600
Totals for dept 546 - INDUSTRIAL PRE-TREATMENT		11,749	10,336	21,166	31,881	26,590	29,471	30,112

Dept 550 - **COLLECTION**

590-550-703.000	Salaries/Wages - Full Time Employees	21,774	24,990	26,473	30,652	21,694	27,592	31,484
590-550-704.001	Wages - Part Time Employees	429	542	1,090	1,746	1,110	1,455	1,776
590-550-709.000	Payroll Tax - FICA/Medicare (Social Sec)	1,724	2,005	2,315	2,773	1,939	2,521	2,838
590-550-712.001	Medical Insurance Opt Out	599	565	1,453	1,800	1,353	1,653	1,800
590-550-713.001	Overtime Pay	719	1,211	2,203	3,038	2,009	3,239	3,113
590-550-716.000	Retirement Benefits	2,145	2,297	2,578	2,989	2,109	2,686	3,078
590-550-718.001	Health Insurance Premiums	4,497	2,357	1,673	3,055	2,522	3,031	3,374
590-550-718.013	Health Insurance - HSA - Employer Paid	651	1,104	791	900	688	838	900
590-550-723.001	Other Post Employment Benefits	379	497	419	1,299	1,082	1,549	1,437
590-550-725.001	Life Insurance	15	16	10	16	13	16	39
590-550-725.010	Workers Comp Insurance	909	347	297	626	443	443	469
590-550-752.000	Operating Supplies	22,629	24,351	33,645	76,319	36,241	47,000	40,500
590-550-767.000	Uniforms	407	246	15	500	0	500	500
590-550-775.000	Supplies - Repairs and maintenance	3,271	537	758	1,000	164	2,701	1,000
590-550-801.000	Engineering Services	96,147	0	4,834	3,991	591	2,991	4,000
590-550-931.000	Repairs and Maintenance - Equipment	1,256	2,816	2,010	2,500	11,947	11,947	3,000
590-550-935.001	Liability Insurance	0	0	0	0	0	0	2,050
590-550-940.000	Rentals - Equipment	2,692	3,818	6,748	7,500	5,026	7,500	7,500
590-550-955.000	Miscellaneous	16,571	2,978	0	0	0	0	0
Totals for dept 550 - COLLECTION		176,814	70,677	87,312	140,704	88,931	117,662	108,858

Dept 560 - **UTILITY ADMINISTRATION**

590-560-703.000	Salaries/Wages - Full Time Employees	64,555	72,134	72,485	74,187	63,428	80,305	137,643
590-560-704.001	Wages - Part Time Employees	33	0	1,238	0	0	0	0
590-560-709.000	Payroll Tax - FICA/Medicare (Social Sec)	4,644	5,167	5,301	5,359	4,545	6,153	10,014
590-560-712.001	Medical Insurance Opt Out	422	422	890	930	699	854	930
590-560-716.000	Retirement Benefits	6,210	6,968	7,002	7,172	6,160	7,628	13,521
590-560-718.001	Health Insurance Premiums	13,018	13,880	15,377	16,586	13,704	16,468	23,284
590-560-718.013	Health Insurance - HSA - Employer Paid	4,158	3,696	3,537	3,696	3,124	3,740	7,392
590-560-725.001	Life Insurance	25	25	25	28	24	29	130
590-560-725.010	Workers Comp Insurance	1,044	543	419	615	424	424	766
590-560-751.000	Office Supplies	1,243	301	1,334	400	929	929	1,000
590-560-767.000	Uniforms	604	631	887	308	408	716	481

590-560-801.000	Engineering Services	233	2,450	0	0	0	0	0
590-560-801.013	Professional Services - Attorney	0	0	0	0	861	861	0
590-560-801.030	Professional Services - Audit	1,456	1,399	1,544	1,544	1,618	1,618	1,691
590-560-803.010	GIS Mapping Costs	306	257	1,554	4,822	88	88	500
590-560-803.030	Administrative Services - PILOT	250,432	252,486	250,983	0	0		
590-560-804.001	Electronic Payment Processing Fee	0	0	0	1,080	779	1,026	1,080
590-560-820.000	Service Agreements	0	0	0	0	1,500	1,500	1,500
590-560-850.000	Communications - Land Line Phones	667	663	1,210	1,200	635	821	864
590-560-850.000	Communications - Cell Phones	769	870	1,020	792	585	770	840
590-560-851.000	Postage	3,493	4,618	4,074	3,600	3,708	4,452	4,800
590-560-900.000	Printing and Publishing	0	730	0	0	0	0	0
590-560-931.000	Outside Services	1,570	722	860	960	818	975	900
590-560-935.001	Liability Insurance	11,881	12,896	17,141	19,712	18,212	18,212	1,877
590-560-948.000	Computer Services	18,437	2,757	1,992	3,000	2,446	4,046	3,000
590-560-955.000	Miscellaneous	5,695	6,937	0	0	39	39	0
590-560-955.997	UB Penalty Charges Waived	3,091	0	0	0	0	0	0
590-560-955.999	Bank Service Charges	1,108	1,087	1,015	0	0	0	0
590-560-960.000	Education & Training - Professional	154	102	525	6,500	1,240	1,320	2,500
590-560-962.000	Memberships & Dues	217	220	924	950	1,433	1,433	1,500
590-560-963.001	Permits - DPW/WR	0	260	7,760	7,735	9,275	9,275	8,600
Totals for dept 560 - UTILITY ADMINISTRATION		395,465	392,221	399,097	161,176	136,682	163,682	224,813

Dept 900 - CAPITAL OUTLAY

590-900-801.000	Engineering Services	0	0	(8,863)	28,554	28,554	28,554	0
590-900-971.000	Capital Purchase	(82)	0	0	165,130	138,289	138,289	15,000
590-900-972.000	Capital Contract Services	0	0	0	970,000	0	180,000	1,164,169
Totals for dept 900 - CAPITAL OUTLAY		(82)	0	(8,863)	1,163,684	166,843	346,843	1,179,169

Dept 905 - DEBT SERVICE

590-905-991.012	Principal Payment - SRF Bond	0	0	0	130,000	130,000	130,000	135,000
590-905-992.000	Interest SRF	50,868	44,775	41,650	39,101	39,243	39,243	35,789
590-905-993.831	Bond Issue Costs - 2024 LTGO	0	0	0	0	18,588	25,383	0
Totals for dept 905 - DEBT SERVICE		50,868	44,775	41,650	169,101	187,831	194,626	170,789

Dept 965 - TRANSFERS TO OTHER FUNDS

590-965-803.030	Administrative Services - PILOT	0	0	0	254,569	106,070	254,569	255,816
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		0	0	0	254,569	106,070	254,569	255,816

TOTAL APPROPRIATIONS	1,570,843	1,363,059	1,557,669	2,597,357	1,215,592	1,803,136	2,649,807
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NET OF REVENUES/APPROPRIATIONS - FUND 590	(33,061)	71,725	24,921	(360,184)	1,359,555	1,043,551	(1,004,594)
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Estimated Cash **beginning of year:**

1,721,593

Estimated Cash **end of year:**

1,721,593 716,999

Fund 591 - WATER FUND

06/18/2024

2024-2025 Budget	20-21	21-22	22-23	23-24	23-24	23-24	2024-2025
	ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
NEW GL NUMBER	AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30	TOTALS	BUDGET

ESTIMATED REVENUES

Dept 000-OPERATIONS

591-000-539.000	State Grant	0	27,044	204,356	0	17,762	24,110	0
591-000-581.000	Capital Contributions	0	0	0	0	0	395,333	0
591-000-635.010	Utility Connection Charge - Inside	6,825	5,555	9,318	0	1,655	1,655	0
591-000-635.010	Utility Connection Charge - Outside	0	3,310	0	0	0	0	0
591-000-637.000	Ready to Service Charge - City	189,280	194,899	201,579	300,158	241,818	290,182	358,924
591-000-637.010	Ready to Service Charge - Gun Plain	20,628	21,748	22,249	29,499	24,648	29,578	34,036
591-000-642.000	Metered Services (O & M) - City	265,923	255,092	365,122	336,594	269,834	323,801	398,281
591-000-642.010	Metered Services (O & M) - Gun Plain Twp	31,737	28,252	30,440	39,624	28,940	34,728	43,597
591-000-651.000	Use Fees - Water Turn-Ons	1,048	1,574	1,840	1,200	1,948	2,338	2,400
591-000-658.000	Utility Billing Penalty Charges	5,959	6,826	8,624	7,400	5,814	6,977	6,000
591-000-665.000	Interest Inc-Investments	326	467	734	2,513	8,699	10,439	5,000
591-000-665.014	Interest - Interfund Loans	158	133	107	80	67	80	54
591-000-667.000	Rents - Water Tower	14,545	12,322	12,000	12,000	12,000	13,200	13,200
591-000-673.010	Sale of Fixed Assets - Equipment	0	0		0	11,075	11,075	0
591-000-684.000	Miscellaneous Revenue	1,765	10,645	676	0	4,299	5,099	0
591-000-692.001	Other Financing Source - Workers Comj	27,761	0	0	0	0	0	0
591-000-696.005	Proceeds from Sale of Bonds	0	0	0	2,340,000	1,575,780	1,576,214	0
591-000-699.202	Interfund Transfer In - Major Streets	0	0	0	2,653	2,211	2,653	2,680
591-000-699.285	Interfund Transfer In - ARPA Stimulus	0	0	0	405,469	219,450	422,694	0
Totals for dept 000-OPERATIONS		565,955	567,867	857,045	3,477,190	2,426,000	3,150,156	864,172

TOTAL ESTIMATED REVENUES

565,955	567,867	857,045	3,477,190	2,426,000	3,150,156	864,172
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APPROPRIATIONS

Dept 540-PUMPING & TREATMENT

591-540-703.000	Full Time Wages	31,579	32,704	32,930	48,451	23,246	32,562	49,613
591-540-704.001	Part Time Wages	617	1,299	1,247	3,601	3,112	4,422	3,663
591-540-704.005	Wages - Part Time Seasonal Employ	0	0	89		297	0	0

591-540-709.000	Social Security (FICA)	2,720	3,175	2,835	4,576	2,263	2,829	4,670
591-540-712.001	Med Insurance Buyouts	245	587	2,036	2,085	1,567	1,915	2,085
591-540-713.001	Overtime Wages-Extra Time	5,072	4,375	3,796	8,022	2,708	5,611	8,221
591-540-716.000	Retirement Benefits	3,095	3,396	3,064	4,729	2,260	3,173	4,855
591-540-718.001	Health Insurance	4,562	4,212	3,075	7,247	5,981	7,189	8,018
591-540-718.013	HSA - Employer Paid	1,294	2,064	1,552	2,148	1,220	1,578	2,148
591-540-723.001	Other Post Employee Benefits	220	398	1,082	3,585	2,987	4,125	3,982
591-540-723.075	OPEB GASB 75 Costs	11,654	(28,843)	5,746	0	0	0	0
591-540-725.001	Life Insurance	13	14	18	26	22	26	64
591-540-725.010	Workers Comp Insurance	917	662	562	1,137	803	803	854
591-540-752.000	Operating Supplies	4,822	5,383	6,768	6,600	5,965	7,777	0
591-540-753.000	Process Chemicals	0	0	0	0	0	0	10,475
591-540-767.000	Uniforms	176	182	19	1,023	0	1,023	1,023
591-540-775.000	Rep & Maint Supplies	1,244	3,679	11,265	3,600	1,357	2,000	3,000
591-540-801.000	Prof Services - Engineering	5,650	24,332	20,181	20,316	7,427	19,062	10,000
591-540-801.050	Prof Serv-WA Well/Pump Mt	1,600	36,364	11,737	1,600	1,800	3,550	2,000
591-540-920.000	Utilities - Electric	20,773	25,638	28,880	30,000	19,622	27,401	30,000
591-540-921.000	Utilities - Natural Gas	874	1,496	1,415	1,700	2,978	1,059	1,500
591-540-930.001	Rep & Maint-Building	383	0	0	0	0	0	0
591-540-931.000	Outside Services	11,679	6,793	34,001	12,000	7,623	10,245	15,300
591-540-935.001	Liability Insurance	0	0	0	0	0	0	2,798
591-540-940.000	Equipment Rental	13,187	11,745	14,689	18,000	5,664	8,406	10,000
591-540-948.000	Computer Services	0	0	0	0	15	15	0
591-540-955.000	Miscellaneous	0	2,340	917	0	0	0	0
591-540-960.000	Education & Training - Professional Ed	0	1,662	1,709	1,800	1,971	1,971	2,400
591-540-963.001	Permits - DPW/WR	0	0	1,522	1,600	1,878	1,878	2,300
591-540-968.000	Depreciation Expense	102,280	102,337	104,236	0	0	0	0
Totals for dept 540-PUMPING & TREATMENT		224,656	245,994	295,371	183,846	102,766	148,620	178,969

Dept 545-DISTRIBUTION

591-545-703.000	Full Time Wages	29,429	25,927	29,539	33,303	22,549	28,950	34,200
591-545-704.001	Part Time Wages	1,234	1,243	2,040	2,531	1,472	1,973	2,576
591-545-709.000	Social Security (FICA)	2,337	2,121	2,695	2,926	1,970	2,566	2,994
591-545-712.001	Med Insurance Buyouts	504	641	1,978	1,965	1,477	1,805	1,965
591-545-713.001	Overtime Wages-Extra Time	1,099	998	2,958	1,555	1,194	1,936	1,593
591-545-716.000	Retirement Benefits	2,687	2,104	2,711	3,249	2,107	2,734	3,343
591-545-718.001	Health Insurance	5,663	3,640	2,527	3,435	2,836	3,409	3,784
591-545-718.013	HSA - Employer Paid	922	1,776	988	978	796	959	978
591-545-723.001	Other Post Employee Benefits	514	582	866	1,571	1,309	1,829	1,742

591-545-725.001	Life Insurance	17	18	14	17	14	17	43
591-545-725.010	Workers Comp Insurance	1,047	562	472	751	522	562	565
591-545-752.000	Operating Supplies	517	1,268	7,392	2,400	1,940	1,940	2,400
591-545-767.000	Uniforms	391	186	744	599	0	599	599
591-545-775.000	Rep & Maint Supplies	7,837	30,078	14,609	16,000	13,975	30,200	16,000
591-545-801.000	Prof Services - Engineering	0	27,159	23,547	18,438	7,266	14,400	5,000
591-545-920.000	Utilities	1,987	1,509	874	1,200	885	1,236	1,400
591-545-931.000	Outside Services	22,512	6,051	9,273	6,000	2,675	3,475	6,000
591-545-935.001	Liability Insurance	0	0	0	0	0	0	4,000
591-545-940.000	Equipment Rental	3,292	7,968	12,315	12,000	6,649	7,649	12,000
Totals for dept 545-DISTRIBUTION		81,989	113,831	115,542	108,918	69,636	106,239	101,182

Dept 560-UTILITY ADMINISTRATION

591-560-703.000	Full Time Wages	15,135	11,738	11,665	12,216	9,849	12,186	12,657
591-560-704.001	Part Time Wages	17	0	0	0	25	25	0
591-560-709.000	Social Security (FICA)	1,161	927	963	1,033	817	1,012	1,067
591-560-712.001	Med Insurance Buyouts	599	599	1,263	1,320	992	1,212	1,320
591-560-716.000	Retirement Benefits	1,495	1,149	1,149	1,199	8	1,201	1,248
591-560-718.001	Health Insurance	217	148	134	128	970	128	128
591-560-718.013	HSA - Employer Paid	0	24	0	0	107	0	0
591-560-725.001	Life Insurance	2	2	2	7	6	7	17
591-560-725.010	Workers Comp Insurance	130	89	81	116	80	87	88
591-560-751.000	Office Supplies	53	117	967	500	929	929	1,000
591-560-767.000	Uniforms	114	158	552	500	330	330	0
591-560-801.000	Prof Services - Engineering	0	7,729	5,133	7,510	4,264	8,466	2,000
591-560-801.013	Prof Services/Attorney	899	0	823	0	4,047	5,496	0
591-560-801.030	Profess Service-Audit	1,165	1,120	1,235	1,235	1,294	1,294	1,353
591-560-803.010	GIS Mapping Costs	198	166	489	1,200	0	0	1,200
591-560-803.030	PILOT (Pmt in Lieu of Taxes)	131,375	137,687	142,209				
591-560-804.001	Electronic Payment Processing Fee	0	0	0	480	356	483	600
591-560-820.000	Service Agreements	0	0	0	0	1,500	1,500	1,500
591-560-850.001	Communications - Cell Phones	635	1,999	1,815	2,400	1,573	2,100	2,280
591-560-851.000	Postage	3,490	4,105	4,073	3,600	3,630	4,725	4,800
591-560-900.000	Printing & Publishing	211	62	154	200	68	195	300
591-560-931.000	Rep & Maint Outside Servi	858	0	0		0	0	0
591-560-935.001	Liability Insurance	5,830	6,328	5,578	6,415	5,927	5,927	173
591-560-948.000	Computer Services	1,801	2,101	891	2,000	830	2,430	2,400
591-560-955.997	UB Penalty Charges Waived	2,100	0	0	0	0	0	0
591-560-955.999	Bank Service Charges	401	419	431	0	0		

591-560-960.000	Education & Training	0	670	95	700	143	143	700
591-560-962.000	Association Memberships	1,085	1,116	1,841	2,000	2,398	2,398	2,600
Totals for dept 560-UTILITY ADMINISTRATION		168,971	178,453	181,543	44,759	40,143	52,274	37,431

Dept 900-CAPITAL OUTLAY

591-900-703.000	Full Time Wages	0	0	0	0	9,000	9,616	0
591-900-704.001	Part Time Wages	0	0	0	0	1,448	1,448	0
591-900-709.000	Social Security (FICA)	0	0	0	0	981	1,028	0
591-900-713.001	Overtime Wages-Extra Time	0	0	0	0	2,699	2,699	0
591-900-716.000	Retirement Benefits	0	0	0	0	900	962	0
591-900-718.013	Health Insurance	0	0	0	0	265	265	0
591-900-775.000	Rep & Maint Supplies	0	0	0	0	76	76	0
591-900-801.000	Professional Services - Engineering	0	2,712	10,280	80,720	21,680	21,680	0
591-900-940.000	Rentals - Equipment	0	0	0	0	3,537	3,537	0
591-900-971.000	Capital Purchase	(104)	0	0	688,020	276,946	422,426	0
591-900-972.000	Contracted Services	0	0	193,586	2,340,000	0	743,211	1,348,871
Totals for dept 900-CAPITAL OUTLAY		(104)	2,712	203,866	3,108,740	317,532	1,206,948	1,348,871

Dept 908-DEBT SERVICE

591-905-991.001	Principal Payment- DWRF Loan	0	0	0	0	0	0	0
591-905-993.001	Interest Payment- DWRF Loan	0	0	0	0	0	0	0
591-905-993.831	Bond Issue Costs - 2024 LTGO	0	0	0	0	0	32,641	0
Totals for dept 908-DEBT SERVICE		0	0	0	0	0	32,641	0

Dept 965 - TRANSFERS TO OTHER FUNDS

591-965-803.030	Administrative Services - PILOT	0	0	0	143,553	59,814	143,553	146,589
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		0	0	0	143,553	59,814	143,553	146,589

TOTAL APPROPRIATIONS	475,512	540,990	796,322	3,589,816	589,891	1,690,275	1,813,042
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NET OF REVENUES/APPROPRIATIONS - FUND 591	90,443	26,877	60,723	(112,626)	1,836,109	1,459,881	(948,870)
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Estimated Cash beginning of year:							1,506,959
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Estimated Cash end of year:						1,506,959	<u>558,089</u>
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Fund 661 - EQUIPMENT FUND
06/20/2024

2024-2025 Budget		20-21	21-22	22-23	23-24	23-24	23-24	2024-2025
		ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
NEW GL NUMBER	DESCRIPTION	AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30	TOTALS	BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
661-000-628.001	Equipment Rental - General Fund	115,870	120,867	125,886	154,551	146,213	176,912	161,115
661-000-628.202	Equipment Rental/Major	22,769	29,834	41,410	27,000	21,128	30,774	29,500
661-000-628.203	Equipment Rental/Local	22,335	20,424	41,654	26,300	12,918	16,772	27,300
661-000-628.230	Equip Rental-Solid Waste	33,322	29,407	35,290	36,000	34,696	37,696	40,000
661-000-628.243	Equipment Rental - BRA	1,814	3,464	7,172	3,600	5,426	8,205	6,800
661-000-628.247	Equipment Rental/TIFA	1,262	842	1,013	1,500	957	1,100	1,500
661-000-628.581	Equipment Rental-Airport	2,061	166	2,521	900	3,828	4,798	2,500
661-000-628.590	Equipment Rental/Sewer	40,887	19,779	17,246	19,984	13,319	18,984	20,500
661-000-628.591	Equipment Rental/Water	16,480	19,713	27,004	30,000	15,850	19,592	22,000
661-000-665.000	Interest Inc-Investments	995	109	360	0	367	403	300
661-000-673.010	Rev-Sale Fixed Assets-Equ	6,330	30,520	735	0	11,668	11,668	0
661-000-684.000	Revenue-Miscellaneous	0	974	667	0	0	0	0
661-000-692.002	OFS - Liability Claim Reimbursment	1,388	20,152	0	0	4,093	4,093	0
Totals for dept 000-OPERATIONS		265,513	296,251	300,958	299,835	270,463	330,997	311,515
TOTAL ESTIMATED REVENUES		265,513	296,251	300,958	299,835	270,463	330,997	311,515

APPROPRIATIONS

Dept 596 - **TRANSPORTATION**

661-596-703.000	Salaries/Wages - Full Time Employ	41,458	41,030	39,277	39,616	33,985	41,601	40,842
661-596-704.001	Wages - Part Time Employees	2,153	3,837	2,864	3,335	2,746	3,406	3,393
661-596-709.000	Social Security (FICA)	3,270	3,491	3,393	3,505	2,985	3,662	3,602
661-596-712.001	Med Insurance Buyouts	804	1,164	3,447	3,060	2,300	2,810	3,060
661-596-713.000	Overtime Wages-Extra Time	19	99	167	272	465	601	279
661-596-716.000	Retirement Benefits	4,113	3,925	3,763	3,854	3,357	4,102	3,978
661-596-718.001	Health Insurance	2,503	4,534	3,725	1,507	1,246	1,497	1,625
661-596-718.013	HSA - Employer Paid	169	1,584	237	348	270	328	348
661-596-723.001	Other Post Employee Benefits	179	305	1,407	343	286	472	371
661-596-725.001	Life Insurance	12	12	23	19	13	16	48
661-596-725.010	Workers Comp Insurance	765	913	768	888	599	599	670
661-596-752.000	Operating Supplies	3,845	7,513	3,234	3,000	6,729	6,729	5,000
661-596-758.000	Diesel Fuel	9,150	14,394	17,382	22,000	12,257	14,200	16,500
661-596-759.000	Gasoline	16,498	28,181	30,614	32,500	22,528	29,000	39,300
661-596-767.000	Uniforms	98	281	407	565	238	803	565
661-596-775.000	Rep & Maint Supplies	24,414	30,415	32,652	24,000	24,238	32,000	30,400
661-596-775.010	Supplies-Police Cruisers	358	152	21	400	77	400	1,000
661-596-801.030	Profess Service-Audit	485	466	515	515	539	539	564
661-596-803.030	PILOT (Pmt in Lieu of Taxes)	24,590	25,900	26,641				
661-596-850.001	Communications - Cell Phones	82	81	89	0	68	85	84
661-596-931.000	Outside Services	30,070	30,095	28,868	24,000	47,528	52,000	30,000
661-596-932.000	Services-Police Cruisers	15,148	14,968	10,572	14,000	9,254	10,000	10,000
661-596-935.001	Liability Insurance	11,624	12,617	14,816	17,038	15,741	15,741	10,636
661-596-940.001	Equipment Rental - Outside Rentals	0	1,080	0	0	0	0	0
661-596-948.000	Computer Services	333	85	107	200	111	111	200
661-596-955.000	Miscellaneous	0	0	0	0	840	840	0
661-596-960.000	Education & Training	0	7,705	0	2,700	363	1,613	2,500
661-596-968.000	Depreciation Expense	58,555	81,026	97,670	0	0	0	0
Totals for dept 596 - TRANSPORTATION		250,695	315,853	322,659	197,665	188,763	223,155	204,965

Dept 900-CAPITAL OUTLAY

661-900-971.000	Capital Purchase	0	0	0	50,000	71,759	71,759	24,895
Totals for dept 900 - CAPITAL OUTLAY		0	0	0	50,000	71,759	71,759	24,895

Dept 965 - **TRANSFERS TO OTHER FUNDS**

661-965-803.030	Administrative Services - PILOT	0	0	0	25,660	21,383	25,660	24,575
Totals for dept 965 - TRANSFERS TO OTHER FUNDS		0	0	0	25,660	21,383	25,660	24,575

TOTAL APPROPRIATIONS	250,695	315,853	322,659	273,325	281,905	320,574	254,435
NET OF REVENUES/APPROPRIATIONS - FUND 661	14,818	(19,602)	(21,701)	26,510	(11,442)	10,423	57,080
Estimated Cash beginning of year:						18,418	40,283
Estimated Cash end of year:						40,283	<u>97,363</u>

Fund 662 - OTHER POST EMPLOYMENT BENEFIT FUND

06/11/2024

2024-2025 Budget		20-21	21-22	22-23	23-24	23-24	23-24	2024-2025
		ACTUAL	ACTUAL	ACTUAL	AMENDED	ACTUAL	PROJECTED	REQUESTED
NEW GL NUMBER	DESCRIPTION	AMOUNTS	AMOUNTS	AMOUNTS	BUDGET	TO 04/30	TOTALS	BUDGET
ESTIMATED REVENUES								
Dept 000-OPERATIONS								
662-000-614.101	Post Employ Benefits - General Fund	22,792	25,641	39,738	44,547	35,781	42,937	42,508
662-000-614.202	Post Employ Benefits - Major	1,225	1,260	1,339	1,238	591	709	776
662-000-614.203	Post Employ Benefits - Local	823	839	926	1,163	657	788	864
662-000-614.230	Post Employ Benefits - S. Waste	1,423	1,476	1,457	1,163	436	523	570
662-000-614.243	Post Employ Benefits - BRA	313	283	123	51	24	29	31
662-000-614.247	Post Employ Benefits - TIFA	19	30	0	0	0	0	0
662-000-614.248	Post Employ Benefits - DDA	0	9	79	0	0	0	13
662-000-614.581	Post Employ Benefits - Airport	12	19	108	51	42	50	56
662-000-614.590	Post Employ Benefits - Sewer	610	3,553	2,966	3,102	2,916	3,499	3,749
662-000-614.591	Post Employ Benefits - Water	734	979	1,948	1,760	4,296	5,155	5,724
662-000-614.661	Post Employ Benefits - Equipment	179	305	1,407	960	286	343	371
662-000-665.000	Interest Inc-Investments	314	122	404	200	593	1,038	1,499
Totals for dept 000-OPERATIONS		28,444	34,516	50,495	54,235	45,622	55,073	56,161
TOTAL ESTIMATED REVENUES		28,444	34,516	50,495	54,235	45,622	55,073	56,161
APPROPRIATIONS								
Dept 000-OPERATIONS								
662-200-723.075	OPEB GASB 75 Costs	0	6,573	15,528	13,364	10,829	10,829	13,155
662-200-724.001	Sick Pay	0	6,284	3,215	4,927	3,269	3,269	2,644
662-200-801.030	Professional Services - Audit	4,200	1,400	4,400	4,400	1,400	1,400	4,400
662-200-874.000	Post Employment - Health Care	16,170	22,232	27,155	35,743	20,801	27,296	38,862
Totals for dept 000-OPERATIONS		20,370	36,489	50,298	58,434	36,299	42,794	59,061
TOTAL APPROPRIATIONS		20,370	36,489	50,298	58,434	36,299	42,794	59,061
NET OF REVENUES/APPROPRIATIONS - FUND 662		8,074	(1,973)	197	(4,199)	9,323	12,279	(2,900)
Estimated Cash beginning of year:							90,827	93,783

**City of Plainwell
Allegan County, Michigan
General Appropriations Act
Fiscal Year 2024-2025
Resolution No. 2024-16**

WHEREAS, Public Act 621 of 1978 mandates a provision for expenditures of appropriations and disposition of revenues, and

WHEREAS, it is necessary to provide for a tax levy to fund the various appropriations, and

WHEREAS, it is necessary to provide for the implementation, operation and periodic amendment of this act,

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Plainwell having reviewed the proposed budget document finds that the total revenues and transfers necessary for operation of the General Fund in fiscal year 2024/2025 are as follows:

Property Taxes.....	\$1,370,996
License and Permits.....	\$56,000
Intergovernmental Revenue – Federal.....	\$0
Intergovernmental Revenue – State	\$524,867
Charges for Services	\$434,514
Fines and Fees.....	\$2,000
Interest and Rents	\$28,733
Other Revenue.....	\$2,100
Other Financing Sources.....	\$0
Transfers from Other Funds	<u>\$30,691</u>
TOTAL:	\$2,449,901

BE IT FURTHER RESOLVED THAT the City Council having reviewed the proposed budget hereby establishes Budget Control Activities and appropriates in the amount and for the purposes set forth as follows:

Legislative	\$10,789
Administrative	\$448,127
Assessor/Board of Review	\$26,925
Elections	\$57,584
Buildings & Grounds.....	\$233,449
Public Safety / Police.....	\$1,320,036
Public Safety / Fire	\$194,907
Street Lighting	\$51,600
Health & Safety - Ambulance.....	\$10,642
Planning/Community Development.....	\$50,148
Parks	\$169,532
Flowers/Beautification.....	\$35,397
Special Events.....	\$13,652
Capital Outlay	\$0
Debt Service	\$43,647
Transfers to Other Funds	<u>\$30,000</u>
TOTAL:	\$2,696,435

BE IT FURTHER RESOLVED THAT the City Council, having reviewed the above revenues and expenditures and being advised that the City Assessor has certified the taxable value of all real and personal property in the City to be **110,812,960** and the value of the property subject to the Industrial and Commercial Facilities tax to be **2,611,957**, hereby directs that the tax levy for 2024/2025 be set at **15.5175** which includes 14.2175 mills of the city's total authorized amount of 16.0000 mills for general operations and 1.3000 mills of the city's total authorized amount of 3.0000 mills for solid waste removal and further directs that the Treasurer prepare a tax roll and levy said taxes to be due and payable on July 1, 2024 for the purposes as shown in the proposed budget document.

BE IT FURTHER RESOLVED THAT no member of the City Council or employees of the City shall expend any funds or obligate the expenditure of any funds except pursuant to the appropriations act adopted by the City Council. Changes in the amount of any appropriation shall require approval of the City Council.

BE IT FURTHER RESOLVED THAT the City Manager is charged with the supervision and execution of the budget adopted under this general appropriations act and shall be responsible for the performance of the programs within the amounts appropriated by the City Council unless such amounts appropriated are amended.

BE IT FURTHER RESOLVED THAT this resolution is effective July 1, 2024.

This resolution is hereby adopted on this 24th day of June 2024 by the City Council of the City of Plainwell with the following YES and NO vote:

YES:
NO:
ABSENT:

ATTEST:

CITY OF PLAINWELL:

JoAnn Leonard, City Clerk

Bradley Keeler, Mayor

CERTIFICATION:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council, County of Allegan, State of Michigan, at a meeting held on June 24, 2024, the original of which is on file in the City Clerk's office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976 including in the case of a special or rescheduled meeting, notice by posting at least eight (18) hours prior to the time set for said meeting.

JoAnn Leonard, City Clerk

City of Plainwell
Allegan County, Michigan
Special and Operating Funds Appropriations Act
Fiscal Year 2024-2025
Resolution 2024-17

WHEREAS, it is necessary to provide for the expenditure of appropriations and the disposition of revenues, and

WHEREAS, it is necessary to provide for tax levies and other charges to fund the various appropriations;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

That the City Council of the City of Plainwell having reviewed the proposed revenues, expenditures and unappropriated fund balances of the various special and operating funds hereby establishes Budget Control Activities and appropriates in the amounts and for the purposes set forth as follows:

Major Street Fund.....	\$353,515
Local Street Fund	\$529,547
Solid Waste Fund	\$227,074
Brownfield Redevelopment Authority Fund.....	\$146,210
Tax Increment Finance Authority.....	\$52,422
Downtown Development Authority Fund.....	\$87,314
American Rescue Plan Act Stimulus Fund.....	\$0
Revolving Loan Fund	\$10,000
Capital Improvement Fund	\$86,113
Fire Reserve Fund	\$77,141
Airport Fund.....	\$89,517
Sewer Fund	\$2,649,807
Water Fund	\$1,813,042
Motor Pool Fund	\$254,435
Other Post Employment Benefit Fund	\$59,061

BE IT FURTHER RESOLVED THAT no member of the City Council or employee of the City shall expend any funds or obligate the expenditure of any funds except pursuant to the special and operating funds appropriations act adopted by the City Council. Changes in the amount of any appropriations shall require Council approval.

BE IT FURTHER RESOLVED THAT the City Manager is charged with the supervision of the budget adopted under the special and operating funds appropriations act and shall be responsible for the performance of the programs within the amounts appropriated by the City Council unless so amended.

BE IT FURTHER RESOLVED THAT this resolution is effective **July 1, 2024**.

This resolution is hereby adopted on this 24th day of June 2024 by the City Council of the City of Plainwell with the following YES and NO vote:

YES:

NO:

ABSENT:

ATTEST: CITY OF PLAINWELL:

JoAnn Leonard, City Clerk

Bradley Keeler, Mayor

CERTIFICATION:

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council, Allegan County, State of Michigan, at a meeting held on June 24, 2024, the original of which is on file in the City Clerk's office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: June 20, 2024
SUBJECT: Summary Purchase Order Approval for Fiscal 2024/2025

SUGGESTED MOTION: I motion to approve a listing of confirming and blanket purchase orders for Fiscal Year 2025.

BACKGROUND INFORMATION: The City routinely performs recurring and regular purchases from existing vendors for products and services. The Purchasing Policy requires purchase orders for all purchases over \$1,000, and Council Approval for specific purchases over \$5,000.00.

Several purchases are made under contracts previously approved by Council. Other purchases are made from sole-source providers for specialized equipment, or from preferred vendors known to be inside the city limits, or offering the best prices.

ANALYSIS: During the budget process, the known purchases from contracted, sole-source or preferred vendors for the upcoming year are entered as blanket or confirming purchase orders. The blanket purchase orders cover routine purchases only; any specific project or purchase exceeding \$5,000 would require separate Council approval.

Approving this request for purchase orders will ensure efficient acquisitions of goods and services needed for city operations.

BUDGET IMPACT: The amounts on these purchase orders are already included in 2024/2025 City Budget.

CITY OF PLAINWELL
PURCHASE ORDERS FOR FISCAL 2025
As of July 1, 2024

Reg Number	Vendor Name	PO Type	Description	Funding Source	Amount
000001946	MICHIGAN MUNICIPAL LEAGUE LIA & PRO	Regular	GENERAL LIABILITY INSURANCE - FISCAL 2024/2025	All Funds	99,194.00
000001947	MML WORKERS COMP FUND	Regular	WORKERS COMP INSURANCE FOR 2024/2025	All Funds	19,419.00
000001948	RENEWED EARTH INC	Confirming	MONTHLY LEAF AND BRUSH REMOVAL PER CONTRACT FY2025	Solid Waste	15,000.00
000001949	ARROW ENERGY INC	Blanket	AIRPORT FUEL PURCHASES FOR 2024/2025	Airport	35,000.00
000001950	RIDDERMAN & SONS OIL CO INC	Blanket	DPW GASOLINE & DIESEL FUEL PURCHASES FYE 06/30/2025	Motor Pool	28,500.00
000001951	FUEL MANAGEMENT SYSTEM/PACIFIC PRID	Blanket	PUBLIC SAFETY FUEL PURCHASES FYE 06/30/2025	Motor Pool	28,500.00
000001952	GHD SERVICES INC	Blanket	2023/2024 COMMON AREA/CITY HALL UTILITIES/MAINTENANCE	General Fund	30,684.96
000001953	STATE OF MICHIGAN	Regular	NDPES ANNUAL PERMIT FEE, 20258	Water Renewal	5,700.00
000001954	STATE OF MICHIGAN	Regular	BIOSOLIDS LAND APP FEE 2024	Water Renewal	2,000.00
000001955	BS&A SOFTWARE	Blanket	2024/2025 SOFTWARE SUPPORT	All Funds	13,000.00
000001956	L.L. JOHNS & ASSOCIATES INC	Confirming	2024/2025 AIRPORT LIABILITY INSURANCE	Airport	6,007.00
000001957	WYOMING ASPHALT PAVING INC.	Blanket	ASPHALT PURCHASES FOR SMALL PAVING PROJECTS FY2025	Major/Local Streets	12,000.00
000001958	PLAINWELL REDI MIX - COSGROVE ENTER	Blanket	CONCRETE PURCHASES FY2025	Major/Local Streets	24,310.00
000001959	DAN'S TREE SERVICE	Blanket	TREE REMOVALS FY2025	General/Major/Local	11,000.00
000001960	CITY OF ALLEGAN	Blanket	WATER TESTING SERVICES FISCAL YEAR 2025	Water Fund	2,000.00
000001961	NORTH CENTRAL NCL OF WISCONSIN	Blanket	VARIOUS LAB SUPPLIES FOR TESTING FISCAL 2024	Water Renewal	7,000.00
000001962	BORGESS FOUNDATION	Confirming	2023/2024 AMBULANCE SERVICE AGREEMENT	General Fund	10,642.00
000001963	SIEGFRIED CRANDALL PC	Regular	AUDIT SREVICES FOR JUNE 30, 2023	All Funds	11,500.00
000001964	WATKINS ROSS PC	Regular	OPEB ACTUARIAL VALUATION AS OF JUNE 30, 2024	All Funds	4,400.00
000001965	REPUBLIC SERVICES (RECYCLE)	Confirming	MONTHLY RECYCLING SERVICES FISCAL YEAR 2024/2025 PER CONTRACT	Solid Waste	58,040.47
000001966	REPUBLIC SERVICES (RECYCLE)	Confirming	CONTRACTED BULK TRASH PICKUPS FOR FISCAL YEAR 2025 - YEAR 3 OF 5	Solid Waste	28,648.07
000001967	COMPASS MINERALS	Regular	100 TONS OF SEASONAL SALT 2024/2025	Major/Local Streets	6,769.00
000001968	GUN PLAIN TOWNSHIP	Regular	2024 TAXES PER 2021 425 AGREEMENT	General Fund	6,075.00
000001969	R & R ASSESSING INC	Confirming	ASSESSING SERVICES FOR FISCAL YEAR 2025	General Fund	20,500.00
					<u>485,889.50</u>

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001946

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRIAN KELLEY

Department 200

Preferred Vendor 002670
MICHIGAN MUNICIPAL LEAGUE LIA & PRC
Address LIABILITY & PROPERTY POOL
PO BOX 972067
YPSILANTI, MI 48197-0835

Req. Description GENERAL LIABILITY INSURANCE - FISCAL 2024/2025

Qty.	Description	GL Number 1	Unit Price	Amount
1	LIABILITY INSURANCE	101-200-935.001	4,093.47	4,093.47
1	LIABILITY INSURANCE	101-262-935.001	589.64	589.64
1	LIABILITY INSURANCE	101-265-935.001	12,777.65	12,777.65
1	LIABILITY INSURANCE	101-301-935.001	24,428.28	24,428.28
1	LIABILITY INSURANCE	101-336-935.001	4,414.29	4,414.29
1	LIABILITY INSURANCE	101-701-935.001	314.07	314.07
1	LIABILITY INSURANCE	101-751-935.001	2,201.41	2,201.41
1	LIABILITY INSURANCE	101-774-935.001	137.41	137.41
1	LIABILITY INSURANCE	101-775-935.001	65.24	65.24
1	LIABILITY INSURANCE	202-467-935.001	832.38	832.38
1	LIABILITY INSURANCE	202-472-935.001	151.62	151.62
1	LIABILITY INSURANCE	203-497-935.001	773.64	773.64
1	LIABILITY INSURANCE	203-502-935.001	161.32	161.32
1	LIABILITY INSURANCE	230-529-935.001	770.26	770.26
1	LIABILITY INSURANCE	243-443-935.001	4,105.29	4,105.29
1	LIABILITY INSURANCE	247-443-935.001	501.23	501.23
1	LIABILITY INSURANCE	248-443-935.001	496.40	496.40
1	LIABILITY INSURANCE	581-595-935.001	344.06	344.06
1	LIABILITY INSURANCE	590-540-935.001	18,682.57	18,682.57
1	LIABILITY INSURANCE	590-550-935.001	2,222.84	2,222.84
			Total:	99,194.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001947

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRIAN KELLEY

Department 200

Preferred Vendor 000070
MML WORKERS COMP FUND
Address P.O. BOX 972081
YPSILANTI, MI 48197-0835

Req. Description WORKERS COMP INSURANCE FOR 2024/2025

Qty.	Description	GL Number 1	Unit Price	Amount
1	WORKERS COMP 2024/2025	101-101-725.010	23.95	23.95
1	WORKERS COMP 2024/2025	101-200-725.010	372.40	372.40
1	WORKERS COMP 2024/2025	101-257-725.010	1.37	1.37
1	WORKERS COMP 2024/2025	101-262-725.010	60.77	60.77
1	WORKERS COMP 2024/2025	101-265-725.010	702.39	702.39
1	WORKERS COMP 2024/2025	101-301-725.010	8,320.00	8,320.00
1	WORKERS COMP 2024/2025	101-336-725.010	1,341.67	1,341.67
1	WORKERS COMP 2024/2025	101-701-725.010	32.10	32.10
1	WORKERS COMP 2024/2025	101-751-725.010	632.00	632.00
1	WORKERS COMP 2024/2025	101-774-725.010	144.70	144.70
1	WORKERS COMP 2024/2025	101-775-725.010	64.85	64.85
1	WORKERS COMP 2024/2025	202-470-725.010	41.73	41.73
1	WORKERS COMP 2024/2025	202-467-725.010	530.75	530.75
1	WORKERS COMP 2024/2025	202-471-725.010	48.43	48.43
1	WORKERS COMP 2024/2025	202-472-725.010	129.78	129.78
1	WORKERS COMP 2024/2025	202-515-725.010	21.62	21.62
1	WORKERS COMP 2024/2025	203-500-725.010	60.79	60.79
1	WORKERS COMP 2024/2025	203-497-725.010	476.92	476.92
1	WORKERS COMP 2024/2025	203-501-725.010	40.89	40.89
1	WORKERS COMP 2024/2025	203-502-725.010	140.51	140.51
			Total:	19,419.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001948

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BOB NIEUWENHUIS

Department 443

Preferred Vendor 002371
RENEWED EARTH INC
Address 5111 SOUTH 9TH STREET
KALAMAZOO, MI 49009

Req. Description MONTHLY LEAF AND BRUSH REMOVAL PER CONTRACT FY2025

Qty.	Description	GL Number 1	Unit Price	Amount
12	LEAF AND BRUSH PICKUP	230-529-931.000	1,250.00	15,000.00
Total:				15,000.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001949

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By VIRGIL WILLIAMS

Department 595

Preferred Vendor 004803
ARROW ENERGY INC
Address 1404 INDUSTRIAL DR STE 3
SALINE, MI 48176-9495

Req. Description AIRPORT FUEL PURCHASES FOR JULY 1 2024 TO JUNE 30 2025

Qty.	Description	GL Number 1	Unit Price	Amount
7,000	AIRPORT FUEL PURCHASES	581-595-759.000	5.00	35,000.00
			Total:	35,000.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001950

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BOB NIEUWENHUIS

Department 596

Preferred Vendor 000010
RIDDERMAN & SONS OIL CO INC
Address PO BOX 117
PLAINWELL, MI 49080

Req. Description DPW GASOLINE & DIESEL FUEL PURCHASES FYE 06/30/2025

Qty.	Description	GL Number 1	Unit Price	Amount
5,500	DIESEL FUEL PURCHASES DPW	661-596-758.000	3.00	16,500.00
4,000	GASOLINE PURCHASES DPW	661-596-759.000	3.00	12,000.00
Total:				28,500.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001951

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By KEVIN CALLAHAN

Department 301

Preferred Vendor 005171
FLYERS ENERGY LLC

Address PO BOX 884517

LOS ANGELES, CA 90088-4517

Req. Description PUBLIC SAFETY FUEL PURCHASES FYE 06/30/2024

Qty.	Description	GL Number 1	Unit Price	Amount
7,800	POLICE CRUISER FUEL PURCHASE	661-596-759.000	3.50	27,300.00
300	FIRE APPARATUS FUEL PURCHASE	101-336-759.000	4.00	1,200.00
Total:				28,500.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001952

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRIAN KELLEY

Department 265

Preferred Vendor 004241
GHD SERVICES INC
Address DEPARTMENT 406
PO BOX 8000
BUFFALO, NY 14267

Req. Description 2024/2025 COMMON AREA/CITY HALL UTILITIES/MAINTENANCE

Qty.	Description	GL Number 1	Unit Price	Amount
12	MONTHLY CITY HALL/COMMON UT:	101-265-920.000	1,748.91	20,986.92
12	MONTHLY COMMON AREA MAINTEN:	101-265-931.000	808.17	9,698.04
Total:				30,684.96

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001953

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRYAN POND

Department 560

Preferred Vendor 000962
STATE OF MICHIGAN

Address DEPT OF ENVIRO, GR LAKES, & ENERGY
CASHIERS OFFICE PO BOX 30657
LANSING, MI 48909

Req. Description NDPE\$ ANNUAL PERMIT FEE, 2025

Qty.	Description	GL Number 1	Unit Price	Amount
1	NDPE\$ ANNUAL PERMIT FEE 2025	590-560-963.001	5,700.00	5,700.00
			Total:	5,700.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001954

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRYAN POND

Department 560

Preferred Vendor 000962
STATE OF MICHIGAN

Address DEPT OF ENVIRO, GR LAKES, & ENERGY
CASHIERS OFFICE PO BOX 30657
LANSING, MI 48909

Req. Description BIOSOLIDS LAND APP FEE 2025

Qty.	Description	GL Number 1	Unit Price	Amount
1	BIOSOLIDS LAND APP FEE 2025	590-560-963.001	2,000.00	2,000.00
Total:				2,000.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001955

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRIAN KELLEY

Department 200

Preferred Vendor 001043
BS&A SOFTWARE
Address 14965 ABBEY LANE
BATH, MI 48808-7709

Req. Description 2024/2025 SOFTWARE SUPPORT

Qty.	Description	GL Number 1	Unit Price	Amount
1	UTILITY BILLING SYSTEM SUPP	590-560-948.000	950.00	950.00
1	FIXED ASSETS SYSTEM SUPPORT	101-200-948.000	550.00	550.00
1	MISCELLANEOUS RECEIVABLES :	101-200-948.000	600.00	600.00
1	PURCHASE ORDER SYSTEM SUPPO	101-200-948.000	600.00	600.00
1	PAYROLL SYSTEM SUPPORT	101-200-948.000	800.00	800.00
1	CASH RECEIPTING SYSTEM SUPP	101-200-948.000	600.00	600.00
1	ACCOUNTS PAYABLE SYSTEM SUP	101-200-948.000	600.00	600.00
1	GENERAL LEDGER SYSTEM SUPPO	101-200-948.000	700.00	700.00
1	HR SYSTEM SUPPORT	101-200-948.000	500.00	500.00
1	ASSESSING SYSTEM SUPPORT	101-257-948.000	1,200.00	1,200.00
1	ONLINE SERVICES - ACCESS MY	101-200-948.000	4,000.00	4,000.00
1	WORK ORDER SYSTEM SUPPORT	101-265-948.000	600.00	600.00
1	TAX SYSTEM SUPPORT	101-200-948.000	700.00	700.00
1	SPECIAL ASSESSMENTS SUPPORT	101-200-948.000	600.00	600.00
			Total:	13,000.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001956

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By VIRGIL WILLIAMS

Department 595

Preferred Vendor 004806
L.L. JOHNS & ASSOCIATES INC
Address 6515 HIGHLAND RD SUITE 220
WATERFORD, MI 48327

Req. Description 2024/2025 AIRPORT LIABILITY INSURANCE

Qty.	Description	GL Number 1	Unit Price	Amount
1	AIRPORT LIABILITY INSURANCE	581-595-935.001	4,707.00	4,707.00
1	AIRPORT STORAGE TANK INSURAI	581-595-935.001	1,300.00	1,300.00
Total:				6,007.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001957

Requested Date 07/01/2024

Department 463

Required Date

Requested By BOB NIEUWENHUIS

Preferred Vendor 000947
WYOMING ASPHALT PAVING INC.

Address PO BOX 192
PO BOX 192
PLAINWELL, MI 49080

Req. Description ASPHALT PURCHASES FOR SMALL PAVING PROJECTS FY2025

Qty.	Description	GL Number 1	Unit Price	Amount
1	ASPHALT PURCHASES FY 2025	202-467-775.023	12,000.00	12,000.00
Total:				12,000.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001958

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By CHERYL PICKETT

Department 452

Preferred Vendor 005128
PLAINWELL REDI MIX

Address PO BOX 82

PLAINWELL, MI 49080

Req. Description CONCRETE PURCHASES FY2025

Qty.	Description	GL Number 1	Unit Price	Amount
35	CONCRETE PURCHASES FY2025	101-265-775.000	170.00	5,950.00
5	CONCRETE PURCHASES FY2025	101-751-775.000	170.00	850.00
47	CONCRETE PURCHASES FY2025	202-470-967.075	170.00	7,990.00
6	CONCRETE PURCHASES FY2025	202-467-775.000	170.00	1,020.00
47	CONCRETE PURCHASES FY2025	203-500-967.075	170.00	7,990.00
3	CONCRETE PURCHASES FY2024	203-497-775.000	170.00	510.00
Total:				24,310.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001959

Requested Date 07/01/2024
Required Date 06/30/2024
Requested By CHERYL PICKETT

Department 463

Preferred Vendor 001415
DAN'S TREE SERVICE

Address 5925 MARSH RD

SHELBYVILLE, MI 49344-9436

Req. Description TREE REMOVALS FY2025

Qty.	Description	GL Number 1	Unit Price	Amount
1	TREE REMOVALS FY2025	202-467-931.000	11,000.00	11,000.00
Total:				11,000.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001960

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By CHERYL PICKETT

Department 540

Preferred Vendor 002562
CITY OF ALLEGAN

Address
231 TROWBRIDGE ST
ALLEGAN, MI 49010

Req. Description WATER TESTING SERVICES FISCAL YEAR 2025

Qty.	Description	GL Number 1	Unit Price	Amount
120	WATER SAMPLE TESTINGS	591-540-931.000	20.00	2,400.00
			Total:	2,400.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001961

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRYAN POND

Department 540

Preferred Vendor 001413
NORTH CENTRAL NCL OF WISCONSIN INC
Address PO BOX 8
BIRNAMWOOD, WI 54414

Req. Description VARIOUS LAB SUPPLIES FOR TESTING FISCAL YEAR 2025

Qty.	Description	GL Number 1	Unit Price	Amount
1	GENERIC LAB SUPPLIES FOR TE	590-540-752.000	7,000.00	7,000.00
Total:				7,000.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001962

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By JUSTIN LAKAMPER

Department 651

Preferred Vendor 002668
BORGESS FOUNDATION
Address 1521 GULL ROAD - MSB 300
KALAMAZOO, MI 49048

Req. Description 2024/2025 AMBULANCE SERVICE AGREEMENT

Qty.	Description	GL Number 1	Unit Price	Amount
1	2024/2025 AMBULANCE SERVICE	101-651-843.000	10,642.00	10,642.00
Total:				10,642.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001963

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRIAN KELLEY

Department 200

Preferred Vendor 000100
SIEGFRIED CRANDALL PC **
Address 246 E KILGORE RD
KALAMAZOO, MI 49001

Req. Description AUDIT SERVICES FOR JUNE 30, 2024

Qty.	Description	GL Number 1	Unit Price	Amount
1	AUDIT SERVICES 6/30/2024	101-200-801.030	11,500.00	11,500.00
Total:				11,500.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001964

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By BRIAN KELLEY

Department 200

Preferred Vendor 004001
WATKINS ROSS
Address 161 OTTAWA AVE NW STE 505
GRAND RAPIDS, MI 49503-2769

Req. Description ACTUARIAL VALUATION OPEB - AS OF JUNE 30, 2024

Qty.	Description	GL Number 1	Unit Price	Amount
1	OPEB VALUATION JUNE 30 2024	662-200-801.030	4,400.00	4,400.00
Total:				4,400.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001965

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By JUSTIN LAKAMPER

Department 529

Preferred Vendor 004886
REPUBLIC SERVICES

Address PO BOX 9001099

LOUISVILLE, KY 40290-1099

Req. Description MONTHLY RECYCLING CONTRACTED SERVICES - YEAR 3 OF 5

Qty.	Description	GL Number 1	Unit Price	Amount
11	MONTHLY RECYCLING SERVICES ·	230-529-802.080	4,855.23	53,407.48
1	MONTHLY RECYCLING SERVICES ·	230-529-802.080	4,632.99	4,632.99
Total:				58,040.47

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001966

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By JUSTIN LAKAMPER

Department 529

Preferred Vendor 004886
REPUBLIC SERVICES

Address PO BOX 9001099

LOUISVILLE, KY 40290-1099

Req. Description CONTRACTED BULK TRASH PICKUPS FISCAL YEAR 2025 - YEAR 3

Qty.	Description	GL Number 1	Unit Price	Amount
120	HOURLY CHARGE BULK TRASH PIC	230-529-802.085	191.10	23,008.44
94	TONAGE CHARGE BULK TRASH PIC	230-529-802.085	60.06	5,639.63
Total:				28,648.07

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001967

Requested Date 06/20/2024
Required Date
Requested By CHERYL PICKETT

Department 478

Preferred Vendor 004193
COMPASS MINERALS

Address PO BOX 277043

ATLANTA, GA 30384-7043

Req. Description 2024/2025 SEASONAL SALT

Qty.	Description	GL Number 1	Unit Price	Amount
100	SEASONAL SALT THROUGH MI-DE/	101-265-775.000	67.69	6,769.00
Total:				6,769.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001968

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By JUSTIN LAKAMPER

Department 265

Preferred Vendor 002776
GUN PLAIN TOWNSHIP
Address PO BOX 146
PLAINWELL, MI 49080

Req. Description 2024 TAXES PER 2021 425 AGREEMENT

Qty.	Description	GL Number 1	Unit Price	Amount
1	2024 TAXES PER 425 AGREEMENT	101-265-882.000	6,075.00	6,075.00
Total:				6,075.00

Purchase Requisition

06/20/2024
09:41 PM

Purchase Requisition No 000001969

Requested Date 07/01/2024
Required Date 07/01/2024
Requested By JUSTIN LAKAMPER

Department 257

Preferred Vendor 005064
R & R ASSESSING INC
Address 6233 WINDDRIFT AVE
KALAMAZOO, MI 49009

Req. Description ASSESSING SERVICES FOR FISCAL YEAR 2025

Qty.	Description	GL Number 1	Unit Price	Amount
10	ASSESSING SERVICES FY 2025	101-257-801.257	1,700.00	17,000.00
2	ASSESSING SERVICES FY 2025	101-257-801.257	1,750.00	3,500.00
Total:				20,500.00



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: June 20, 2024
SUBJECT: Health Insurance Contributions

SUGGESTED MOTION: I motion to adopt Resolution 2024-18 for the 80%/20% Employer/Employee Health Care Cost Option.

BACKGROUND INFORMATION: Public Act 152 of 2011 was signed by the Governor on September 24, 2011 and gave three (3) options for providing healthcare coverage for employees.

The first option was to adopt a "hard cap" limit on the employer's total annual health care costs for employees based on coverage levels. The second option was to limit the employer's share of the annual health care costs to 80%. The third option was for the city to exempt itself from the requirements of the Act, which required an annual 2/3 vote of the governing body.

ANALYSIS: After review, the City Council originally opted for the 80%/20% option where employees contribute 20% of the healthcare costs through a payroll deduction. This option has been renewed each year. After an updated review as part of the budget process, the Administration recommends continuing the 80%/20% option as allowed by the Act.

BUDGET IMPACT: There is no specific budget impact as a result of this action.

**City of Plainwell
Allegan County, Michigan**

Resolution No. 2024-18

**RESOLUTION TO ADOPT 80%/20% EMPLOYER/EMPLOYEE HEALTH CARE
COST OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY
FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Plainwell City Council has decided to adopt the 80%/20% option as its choice of compliance under the Act, as noted in Resolution 13-12, and as adopted with the City's most recent Annual Budget, Resolutions 2024-14 and 2024-15;

NOW, THEREFORE, BE IT RESOLVED the **City Council** of the **City of Plainwell** confirms its prior elections to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year **August 1, 2024** through **July 31, 2025**.

Yes:

No:

Absent:

RESOLUTION DECLARED ADOPTED:

CERTIFICATION

As its Clerk, I, JoAnn Leonard, certify that this is a true and complete copy of a resolution adopted by the City Council of the City of Plainwell, Allegan County, Michigan, at a regular meeting held on Monday, June 24, 2024.

Date: June 24, 2024

JoAnn Leonard, City Clerk

DRAFT



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Mayor and City Council
FROM: Justin Lakamper, City Manager
DATE: June 21, 2024
SUBJECT: Consideration of NAPA Purchase Agreement

SUGGESTED MOTION: "Motion to approve the sale of approximately 1 acre of real property as depicted in exhibit A of the purchase agreement with a permanent parent parcel ID# of 55-030-076-02 and authorize the City Manager and City Clerk to enter into a purchase/sale agreement for the property. Further authorize the City Manager and City Clerk to execute any documents or other agreements necessary to close on the sale of the property. Further authorize the City Manager and City Attorney to take any steps reasonably necessary to effectuate the sale of the Property subject to this motion."

BACKGROUND INFORMATION: Local NAPA store owner David Steffens would like to purchase 1 acre of the mill property, at the corner of M-89 and Island Avenue, to build a new NAPA store. The terms of the purchase agreement, are that the closing costs would be split between David and the City, and the City would pay for the survey work that is needed to create the new parcel. The purchase agreement also stipulates that David would have 90 days for his inspection period, which will begin once the survey and title work has been completed, and once the restrictive covenants and soil management plan have been completed. It also stipulates that the closing will take place after his site plan has been approved for the building. Ensuring that he will only purchase the land if he can build his store on the property.

ANALYSIS: Bringing NAPA to the mill property on M-89 will allow David to build a larger store and grow his business. It would also bring much needed development to the mill property. Having commercial businesses along M-89 would not prevent any residential development from taking place on the rest of the property. The proposed location would allow for access from an existing M-89 curb cut and from Island Avenue, allowing for deliveries to enter and exit easily.

BUDGET IMPACT: This will add \$36,000, less the survey and closing costs, to the BRA Fund.

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (“Agreement”) is made effective as of the last date signed by one of the parties below (“**Effective Date**”), by and between **DDD Enterprises**, a Michigan corporation (“**Purchaser**”), whose address is 165 N Main St, Michigan 49080, and the **City of Plainwell**, a Michigan municipal corporation (“**Seller**”), whose address is 211 N. Main Street, Plainwell, Michigan 49080.

- A. Seller is the owner of certain real property, described in Section 1 below.
- B. Seller is desirous of selling, and Purchaser is desirous of purchasing, said real property upon the terms and conditions stated in this Agreement
- C. Seller and Purchaser desire to set forth the consideration, terms, and conditions upon which Seller shall sell and Purchaser shall purchase said real property, interests, and improvements.

NOW, with consideration for the following mutual covenants, agreements, and benefits, the receipt and adequacy of which are mutually acknowledged, Seller and Purchaser agree as follows:

1. PROPERTY

The term "**Property**" shall mean certain real property consisting of approximately one (1) acre of vacant land located in the City of Plainwell, County of Allegan, and State of Michigan, bearing a parcel number of **55-030-076-02** as approximately depicted on the attached Exhibit A (“**Property**”). The parties acknowledge that as of the Effective Date, there is no suitable legal description that particularly describes the Property, because the Property is part of a larger parcel, from which it will be split pursuant to Section 12 below. The parties agree that after the new survey is performed pursuant to Section 9 below, the resulting legal description will be made a part of this Agreement by way of an addendum. The Property also includes the following:

- a. All improvements, tenements, hereditaments, privileges, and appurtenances thereto belonging or in any way appertaining to the Property;
- b. All licenses and permits in any way appertaining to the Property;
- c. All of the Seller's right, title, and interest appertaining to the Property of any and all streets, roads, or avenues, open or proposed, abutting, adjacent, contiguous, or adjoining the Property;
- d. All of the Seller's right, title, and interest appertaining to the Property of any and all easements, strips, and rights-of-way whether or not of record, abutting, adjacent, contiguous, or adjoining the Property;

- e. All right, title, and interest of Seller in and to any and all air, mineral, oil, gas, timber, and riparian rights in any way appertaining to the Property; and
- f. Up to two (1) division rights under the Michigan Land Division Act, MCL 560.101 et seq., possessed by the Seller.

2. **OCCUPANCY**

The Seller shall deliver and the Purchaser shall accept full, exclusive, and clear possession of said Property at time of the Closing subject only to: 1) the Permitted Exceptions as hereinafter defined; 2) all pertinent governmental laws, statutes, regulations, and requirements; 3) such state of facts that an accurate current survey and physical inspection of the Property would reveal; including, without limitation, all existing easements and encroachments, if any; and 4) any title exceptions arising out of the acts of Purchaser.

3. **MAINTENANCE OF PREMISES**

Seller agrees to maintain the Property in the same condition as that existing as of the Effective Date until possession is delivered to Purchaser, reasonable wear and tear and casualty events excepted. Purchaser shall have the right to physically examine the Property during the last forty-eight (48) hours before scheduled closing to determine that the above representation is accurate.

4. **SALE AND CONVEYANCE**

On the terms and subject to the conditions set forth in this Agreement, Seller agrees to sell, warrant, and convey to Purchaser by Warranty Deed, and Purchaser agrees to buy from Seller, the Property, for the Purchase Price as hereinafter defined, subject only to: 1) the Permitted Exceptions as hereinafter defined; 2) all pertinent governmental laws, statutes, regulations, and requirements; 3) such state of facts that an accurate current survey and physical inspection of the Property would reveal; including, without limitation, all existing easements and encroachments, if any; and 4) any title exceptions arising out of the acts of Purchaser.

5. **TAXES, SPECIAL ASSESSMENTS, CLOSING COSTS, AND PRORATIONS**

a. Seller shall assume and pay all real estate taxes and personal property taxes (“**Taxes**”) on the Property which are billed or become due and payable on or before the date of Closing and all outstanding installments of special assessments which are due and payable on or before the Closing Date. All taxes coming due and payable during the calendar year in which the Closing occurs shall be prorated between Purchaser and Seller as of the Closing Date with the Seller being responsible for that portion of such Taxes allocable to the period from January 1 of the year of closing to the Closing Date and the Purchaser being responsible for the balance of such Taxes. If as of the Closing Date, the

precise amount of Taxes is not known, the Taxes will be estimated based upon the best available information, which may include the use of the prior year's paid tax bills.

b. Seller and Purchaser shall each pay their respective attorneys' fees and one half of the closing fee charged by the title company. Seller shall pay all recording fees associated with this transaction and for recording documents necessary to remove exceptions to title insurance. All transfer taxes shall be paid by the Seller, if any.

c. Seller is entitled to all rent and other sums which are owed to Seller by tenant(s) of the Property for periods prior to the Closing Date ("**Seller's Delinquent Rents**"). Seller may pursue collection of Seller's Delinquent Rents, if any. Although it is the parties' intention that all leases will be terminated and that all tenants will have vacated the Property prior to closing, Purchaser shall be entitled to all rent accrued after the Closing Date due to a Tenant's failure to vacate.

d. Amounts owing, prepaid, or received by Seller on all Contracts expressly assumed by Purchaser and assigned to Purchaser hereunder shall be apportioned as of the Closing Date.

e. All prorations for the closing statement shall be calculated as of the Closing Date (with Seller's portion covering the period through the day immediately prior to the Closing Date and Purchaser's portion commencing on and including the Closing Date), based on payments and invoices received as of midnight two (2) days before the Closing Date. Payments and invoices that are subsequently received will be apportioned and paid to or by the appropriate party after the closing.

f. This Section 5 shall survive Closing.

6. **PURCHASE PRICE**

The purchase price for the Property shall be **Thirty-Six Thousand Dollars and Zero Cents (\$36,000.00)** ("**Purchase Price**"). The Purchase Price shall be payable in full at the Closing.

7. **DEPOSIT**

Within five (5) days of the Effective Date, Purchaser shall deliver to Sun Title Company of 925 S. Burdick Kalamazoo, MI 49001 ("**Escrow Agent**") an earnest money deposit ("**Deposit**") in the amount of **Two Thousand Dollars and Zero Cents (\$2,000.00)**. The Deposit shall be held by the Escrow Agent in an escrow account. The Deposit will be refunded to Purchaser should Purchaser decide not to proceed with the purchase of the Property at any time during or at the end of the Inspection Period, or as otherwise provided by this Agreement. At Closing, Purchaser shall receive a credit against the Purchase Price for the Deposit. Seller and Purchaser acknowledge and agree that the Escrow Agent is acting in this capacity as an accommodation to them and Seller and Purchaser agree to hold Escrow Agent harmless from any liability or claim with respect to the Deposit, other than

claims arising or resulting from Escrow Agent's gross negligence or willful misconduct. Seller and Purchaser agree that in the event of any dispute or disagreement with respect to the Deposit, Escrow Agent may tender the Deposit to the Clerk of the Circuit Court for Allegan County, Michigan, and Escrow Agent shall thereafter be relieved of any and all obligations with respect to the Deposit.

8. **EVIDENCE OF TITLE**

a. As evidence of title to the Property, Seller shall furnish at Seller's expense, and in no case later than Sixty (60) days from the Effective Date of this Agreement, a commitment for an owner's policy of title insurance, without exceptions, in the amount of the Purchase Price, dated on or after the date of this Agreement ("**Title Commitment**") undertaking to insure marketable fee simple title to the Property in Purchaser. The Title Commitment shall also include, at Seller's expense, a copy of all recorded liens, encumbrances, mortgages, restrictions, or exceptions shown on the Title Commitment. The final title policy will be issued without standard exceptions as long as the Purchaser provides the Escrow Agent with a survey in a form that will allow the Escrow Agent to remove the survey exception. Seller shall pay for the cost of any requested endorsements beyond the standard policy.

b. If the Title Commitment shows any liens, encumbrances, mortgages, restrictions, or exceptions which, in the opinion of Purchaser and/or Purchaser's counsel, may interfere with Purchaser's use of a marketable fee simple title to the Property, ("**Title Defects**") Purchaser shall object thereto and notify ("**Title Notice**") Seller thereof in writing on or before forty 10 (10) business days from Purchaser's receipt of the Title Commitment. If Seller is unable or elects in its discretion not to cure the Title Defects by either: (i) eliminating such Title Defects or (ii) obtaining title insurance coverage over such Title Defects within Thirty (30) days of the Title Notice (the "**Title Defect Cure Period**"), then Purchaser may terminate this Agreement upon written notice to Seller within ten (10) business days of expiration of the Title Defect Cure Period. The Title Defect Cure Period will be extended as reasonably necessary to accommodate any ongoing efforts to cure a Title Defect when said cure was commenced within the Title Defect Cure Period. If Purchaser either fails to deliver a Title Notice or fails to terminate this Agreement as provided by this Section 8(b), Purchaser shall be deemed to have accepted title to the Property "As Is" subject to the Title Defects. If Purchaser terminates this Agreement in accordance with this Section 8(b), the Deposit shall be immediately returned to Purchaser and this Agreement shall thereafter be of no further force or effect, except for those provisions that expressly survive termination. Seller acknowledges that it is obligated to discharge any mortgage or other lien at Closing which may be discharged by the payment of money. Any matters disclosed in the Title Commitment to which Purchaser does not object or were accepted by Purchaser pursuant to this Section are deemed "**Permitted Exceptions**".

c. During the Inspection Period (defined below), Purchaser shall have the right, at its cost, to obtain Uniform Commercial Code Financing Statement searches. All financing statements, security interests, and liens shown on the UCC searches which affect the Property shall be discharged and terminated by Seller, prior to the Closing.

9. **SURVEY**

Within Five (5) business days from the Effective Date, Seller shall furnish to Purchaser a copy of any existing surveys of the Property in Seller's possession. Within Sixty (60) days from the Effective Date, Seller shall, at its sole cost and expense, deliver to Purchaser a new or recertified ALTA/ACSM survey of the Property depicting all easements of record, encroachments, vertical relief, and a legal description of the Property ("**Survey**"). If any of the surveys reveals a survey defect, such as an encroachment or overlap ("**Survey Defect**") Purchaser shall notify Seller of Purchaser's objections within ten (10) business days from Purchaser's receipt of the applicable survey and Purchaser shall provide Seller with a copy of the applicable survey. If Seller either cannot or elects in its discretion not to remedy such Survey Defect within thirty (30) days of Purchaser's notice of the Survey Defect (the "**Survey Defect Cure Period**"), then Purchaser may terminate this Agreement upon written notice to Seller within ten (10) business days of the expiration of the Survey Defect Cure Period. The Survey Defect Cure Period will be extended as reasonably necessary to accommodate any ongoing efforts to cure a Survey Defect when said cure was commenced within the Survey Defect Cure Period. If Purchaser either fails to notify Seller of a Survey Defect or fails to terminate this Agreement pursuant to this Section 9, Purchaser shall be deemed to have accepted the condition of the Property "As Is" subject to the Survey Defect. If Purchaser terminates this Agreement under this Section 9, the Deposit shall be immediately returned to Purchaser and this Agreement shall thereafter be of no further force or effect, except for those provisions that expressly survive termination.

In addition, Seller shall provide Purchaser with copies of all architectural and engineering drawings, reports, and related data which Seller has in its possession concerning the Property.

10. **INSPECTION PERIOD**

a. Purchaser shall have ninety (90) days from the receipt of the Title Commitment, the Survey, and the execution of all pending Restrictive Covenants and Soil Management Plans (the "**Inspection Period**") to inspect all aspects of the Property and to conduct any and all investigations, at Purchaser's sole cost and risk, provided however that nothing in this Section shall prevent Purchaser from beginning its inspections under this Section 10 prior to the receipt of the Title Commitment and Survey, if practical. Seller agrees to allow Purchaser and its representatives full and complete access to the Property to conduct whatever tests, inspections, and studies of the Property Purchaser desires. Purchaser shall have the right to fully inspect the Property to determine its suitability for the use proposed by Purchaser. For this purpose, Purchaser may have soil borings made on the Property and may conduct such additional engineering studies and tests on the Subject Property as may be deemed reasonable by Purchaser. Purchaser may also make inquiries regarding any applicable zoning or other government regulation affecting the Property. Purchaser's inspections may also include, but are not limited to, inspections of all authorizations and permits, connectivity to the development roads, architectural assessments, obtaining building permit or site plan approvals, rezoning and subdivision interpretations and

confirmations, and all variances, utility permits, authorizations, and easements necessary for Purchaser's intended use. Nothing in this Agreement shall be construed to constitute any form of zoning or building approval that the Purchaser is otherwise required to obtain under any applicable law, code, or ordinance. The Seller, in its capacity as the owner of the Property only, will reasonably consent, as necessary, to the submission of any land use or building permit application necessary to obtain a building or land use approval.

b. Within five (5) days from the Effective Date, Seller shall provide Purchaser with copies of any written contracts or leases that are currently in effect or existence with respect to the Property (the "Contracts") which shall remain in effect or existence following the Closing. Seller shall deliver to Purchaser within said five (5) days, all existing appraisals, environmental reports, and surveys. Seller also agrees, upon Purchaser's request, to provide copies of bills of expenses for the Property for the prior twenty-four (24) months, if any. Prior to the expiration of the Inspection Period, Purchaser shall give written notice to Seller identifying any Contracts for the Property which Purchaser desires to assume. Purchaser shall be responsible for obtaining any necessary consents to such assumption. Any Contracts not so identified will be terminated by Seller effective on the Closing Date.

c. Purchaser's activities under this Section 10 shall be subject to all of the following: (i) Purchaser shall coordinate such inspections with Seller to avoid disrupting Tenants, if any, of the Property; (ii) all such inspections shall be at Purchaser's sole expense; (iii) Purchaser shall not disclose the results of its inspections or any test results to a third party without the Seller's prior written consent in each instance; (iv) Purchaser shall allow no liens of any nature, including, but not limited to, materialman's or mechanic's liens to be placed on the Property as a result of its activities under this Section 10; (v) Purchaser shall indemnify, defend, and hold harmless Seller from and against all loss, costs, claims, and damages arising out of or related to Purchaser, or its agents, employees, contractors, or representatives, access, inspection of, or entry upon the Property pursuant to this Section 10; and (vi) Purchaser shall restore any damage caused to the Property by any tests, studies, audits, entry, and investigations performed by or on behalf of Purchaser to substantially the condition existing immediately prior to any such tests, studies, audits, entry, and investigations. The obligations of this Section 10(c) shall survive Closing or termination of this Agreement.

d. Subject to the terms and conditions of this Section 10, Seller shall grant Purchaser and its agents, employees, contractors and consultants reasonable access to the Property for purposes of the inspections permitted under this Section 10.

e. If Purchaser, in its sole discretion, is not satisfied with the condition or any aspect of the Property discovered as a result of its inspections conducted pursuant to this Section 10, Purchaser shall notify ("**Inspection Notice**") Seller in writing of said defect ("**Inspection Defect**") before the expiration of the Inspection Period. Seller will thereafter have twenty (20) days from the date of the Inspection Notice to cure the Inspection Defect (the "**Inspection Defect Cure Period**"). If Seller either cannot or elects in its discretion not to remedy the Inspection Defect, then Purchaser may terminate this Agreement upon written notice to Seller within ten (10) days of the expiration of the Inspection Defect Cure

Period. The Inspection Defect Cure Period will be extended as reasonably necessary to accommodate any ongoing efforts to cure an Inspection Defect when said cure was commenced within the Inspection Defect Cure Period. If Purchaser fails to deliver an Inspection Notice or fails to terminate this Agreement pursuant to this Section 10(e), Purchaser shall be deemed to have accepted the condition of the Property "As Is" subject to the Inspection Defect and the Deposit shall become non-refundable. If Purchaser terminates this Agreement under this Section 10(e), the Deposit shall be immediately returned to Purchaser and this Agreement shall thereafter be of no further force or effect except for those provisions that expressly survive termination.

11. **COVENANTS OF SELLER**

Seller covenants with Purchaser that during the term of this Agreement:

- a. Seller shall not sell, transfer, assign, convey, or dispose of any of its rights under this Agreement or in the Property.
- b. Seller shall not grant any lien or encumbrance on or permit any lien or encumbrance on the Property.
- c. Seller shall not grant any easement or right-of-way in or on the Property.
- d. Seller shall not grant any lease, license, or other right to use or occupy the Property.
- e. Seller shall not materially alter, modify, improve, or impair the Property in any respect, except as necessary to respond to an emergency condition existing or threatening the Property.
- f. Seller shall permit Purchaser and Purchaser's agents, employees, contractors, and consultants, at Purchaser's risk and expense, access to the Property at all reasonable times for the purpose of inspecting the Property subject to the terms and conditions of Section 10.
- g. Seller shall provide Purchaser with any knowledge or information Seller possesses concerning the past or current use of the Property and the environmental conditions which exist at the Property which Purchaser may reasonably request in connection with any petition by Purchaser for a baseline environmental assessment adequacy determination.

12. **PARCEL SPLIT**

The Property that is the subject of this Agreement is part of a larger parcel bearing Parcel Number 55-030-076-02 (“**Parent Parcel**”). Prior to Closing, Seller, at its sole expense, will effectuate the split of the Property from the Parent Parcel, forming a new parcel which

shall be the Property, according to the legal description provided in the new survey performed under Section 9 above.

13. **REPRESENTATIONS AND WARRANTIES OF SELLER**

Seller represents and warrants the following to Purchaser as of the Effective Date and then again as of Closing, which representations shall survive Closing for a period of two (90) days:

- a. Seller is currently the owner of marketable fee simple title to the Property and there are no liens or mortgages on or against the Property that will not be paid and discharged at the Closing.
- b. To the best of Seller's knowledge, there are no unrecorded liens, encumbrances, mortgages, restrictions, easements, assessments, or other matters on or against the Property which are not of record.
- c. Seller has duly and validly authorized and executed this Agreement and Seller has full power and authority to enter into and perform its obligations under this Agreement.
- d. Seller is not a "foreign person" as that term is defined in Section 1445 of the Internal Revenue Code of 1986, as amended.
- e. To the best of Seller's knowledge, there are no agreements, licenses, options, rights of first refusal, rights of first offer to use, occupy, or purchase any part of the Property to which Seller is a party, and no party has been granted any right by Seller to use or possess any part of the Property as tenant, licensee, or otherwise.
- f. Seller is not a party to or bound by any agreement (non-lease) of any kind whatsoever, written or verbal, which might affect the Property, other than those that have been disclosed to Purchaser in writing or are terminable at will by Seller or Purchaser without recourse or liability against Purchaser or the Property.
- g. Seller does not know of any notices stating that the Property is not in compliance with all applicable zoning, building, public health and environmental laws and regulations or any other laws and regulations of governmental authorities having jurisdiction over the Property.

To the extent permitted by law, Seller shall indemnify and hold Purchaser harmless against any and all claims, damages, or injury of any type which Purchaser may suffer or face due to the material and intentional misrepresentations by Seller of any of the provisions of this Paragraph 13.

14. **WARRANTIES AND REPRESENTATIONS OF PURCHASER**

Purchaser represents and warrants to Seller both now and as of the date of Closing:

a. Purchaser has full power and authority to enter into and to perform the terms and conditions of this Agreement, the person executing this Agreement for Purchaser is fully and duly empowered so to act, and this Agreement constitutes a legal, valid and binding obligation of Purchaser, enforceable in accordance with its terms.

b. Neither the execution and delivery of this Agreement nor the consummation of the transactions contemplated hereby will violate any agreement to which Purchaser is a party or by which Purchaser is bound, or violate any statute or law or any judgment, decree, order, regulation or rule of any court, or governmental body.

c. There is no claim, action, proceeding, or investigation pending or to the best of Purchaser's knowledge, threatened against or involving Purchaser, which questions or challenges the validity of this Agreement or any action taken or to be taken by Purchaser pursuant to this Agreement or in connection with the transaction contemplated hereby; and Purchaser knows of no valid basis for any such action, proceeding or investigation.

Purchaser shall indemnify and hold Seller harmless against any and all claims, damages, or injury of any type which Seller may suffer or face due to the material and intentional misrepresentations by Purchaser of any of the provisions of this Section 14.

15. **CLOSING**

The consummation of the sale and purchase of the Property ("**Closing**" or "**Closing Date**") shall take place no later than Thirty (30) days after the expiration of the Inspection Period. The Closing shall be held a place to be agreed upon by the parties. Should either party fail to be prepared to close on the Closing Date, then such party shall be deemed to be in breach of this Agreement. However, the parties may mutually agree to delay the Closing Date, for mutual convenience.

The Closing shall be consummated by the execution and delivery of the following, in form and content satisfactory to both parties:

- a. The execution and delivery by Seller to Purchaser of a Warranty Deed, subject only to: 1) the Permitted Exceptions; 2) all pertinent governmental laws, statutes, regulations, and requirements; 3) such state of facts that an accurate current survey and physical inspection of the Property would reveal; including, without limitation, all existing easements and encroachments, if any; and 4) any title exceptions arising out of the acts of Purchaser. The Warranty Deed shall transfer two (1) divisions.
- b. The execution and delivery of a closing settlement prepared by the Title Company providing for the prorations and adjustments required by this Agreement.
- c. The execution and delivery by Seller to Purchaser of an affidavit certifying that Seller is not a "foreign person" as defined in Section 1445 of the Internal Revenue Code of 1986, as amended, which shall include Seller's federal employer identification number.

- d. Payment by Purchaser to Seller of the Purchase Price minus the Deposit and plus the net amount of any prorations and adjustments required by this Agreement.
- f. Seller and Purchaser shall sign an assignment and assumption of Contracts, if, and to the extent that Purchaser elects to assume any Contracts.
- g. Seller and Purchaser shall sign and deliver any other Closing documents that Purchaser's counsel or Seller's counsel may reasonably require.
- h. If applicable, all water, sewer, and utility charges and maintenance charges shall be paid by Seller through the Closing or prorated between the parties and appropriate credits given.
- i. A list of all utility accounts, if any, shall be given to the Purchaser on or before the Closing.

16. **CONDITIONS PRECEDENT AND CONTINGENCIES TO PERFORMANCE OF AGREEMENT**

The obligation of Purchaser to consummate the purchase of the Property is absolutely contingent and conditional on each of the following conditions precedent or contingencies being satisfied, or waived, by all parties in Purchaser's sole discretion by the dates set forth below:

- a. At Closing, Seller shall be able to convey marketable fee simple title to and possession of the Property in the condition required under this Agreement.
- b. On the Closing Date, Seller shall not have breached any covenant, representation, or warranty made under this Agreement.
- c. On the Closing Date, the representations and warranties made by Seller under this Agreement are true.
- d. On the Closing Date, Seller shall have complied with all of the terms and conditions of this Agreement.
- e. On or before the Closing Date, Seller shall provide Purchaser with confirmation that the parcel split provided for in Section 12 above has been successfully completed and that there are no outstanding issues related thereto.
- f. On or before the Closing Date, Seller shall provide confirmation to Purchaser that any leases to which the Property is subject have been terminated and any tenants have vacated pursuant to Section 13 above.
- g. On or before the Closing Date, Seller and/or the local relevant municipal authorities

- shall have approved Purchaser's site plan.
- h. On or before the Closing Date, all pending Restrictive Covenants and Soil Management shall have been executed and filed with applicable agencies, and Purchaser shall have had Thirty (30) days to review.

If any of the foregoing conditions precedent or contingencies are not satisfied, or waived, by the dates set forth above, Purchaser shall have the right to terminate this Agreement whereupon, the Deposit shall be immediately refunded to Purchaser, and this Agreement shall thereafter be of no further force or effect except those provisions that expressly survive termination.

17. **DEFAULT**

If either party shall have performed or tendered performance of all of its obligations under this Agreement, and the sale contemplated hereby is not closed because of a default by the other party in its obligation under this Agreement, then the non-defaulting party may, in its discretion, after providing the defaulting party a fifteen (15) day prior written notice and opportunity to cure the default and close: (a) terminate this Agreement by giving written notice thereof to the defaulting party, in which event the entire Deposit will promptly be returned to the non-defaulting party and the parties shall have no further obligation to each other except for expressly surviving obligations; or (b) the non-defaulting party may seek any remedy available at law or equity, including specific performance of this Agreement.

18. **GENERAL PROVISIONS**

a. **Integration**

This Agreement, together with the attached schedules and exhibits, constitutes the entire understanding between the parties with respect to the subject matter of this Agreement and supersedes any prior discussions, negotiations, agreements, and understandings.

b. **Choice of Law**

This Agreement shall be governed and controlled in all respects by the laws of the State of Michigan, including as to interpretation, enforceability, validity, and construction.

c. **Choice of Forum**

The parties submit to the jurisdiction and venue of the circuit court for the County of Allegan, State of Michigan, with respect to any action arising, directly or indirectly, out of this Agreement or the performance or breach of this Agreement. The parties stipulate that the venues referenced in this Agreement are convenient.

d. **Notice**

Any and all notices permitted or required to be given under this Agreement shall be in writing and shall be given by either personal delivery or mailed certified mail,

return receipt requested, postage prepaid, addressed to each party as set forth below, or sent by a recognized overnight mail carrier. Notice shall be deemed effective upon the earlier of actual receipt or two (2) days after being mailed, if sent by mail, or on the date of delivery, if personally delivered.

If to Purchaser: DDD Enterprises
 c/o David Steffen, President

If to Seller: City of Plainwell
 c/o Justin Lakamper, City Manager
 211 N. Main Street
 Plainwell, Michigan 49080

h. Severability

Whenever possible, each provision of this Agreement shall be interpreted in such a way as to be effective and valid under applicable law. If any provision is prohibited by or invalid under applicable law, it shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement.

i. Amendment

The terms of this Agreement may not be varied or modified in any manner, except in a subsequent writing executed by both parties.

j. Successors and Assigns

This Agreement shall be binding upon and inure to the benefit of the parties, and their respective successors and permitted assignees.

k. Counterparts

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall be considered one instrument and shall become a binding agreement when one or more counterparts have been signed by each of the parties and delivered to the other. Delivery of an executed counter part of this Agreement by facsimile or electronic file shall be equally as effective as delivery of an original executed counterpart of this Agreement.

l. Titles

Titles and headings to articles, sections, or paragraphs in this Agreement are inserted for convenience of reference only and are not intended to affect the interpretation or construction of the Agreement.

m. Attorney Review

The parties represent that they have carefully read this Agreement and have consulted with their respective attorneys. The parties affirmatively state that they

understand the contents of this Agreement and sign this Agreement as their free act and deed.

n. Construction of Agreement

Regardless of which party was responsible for the preparation of the Agreement, this Agreement shall not be construed more strictly against either party.

o. Third-Party Beneficiaries

This Agreement shall not confer any rights or remedies upon any third party other than the parties to this Agreement and their respective successors and permitted assigns.

p. Time

Time is of the essence in this Agreement.

q. Waiver

No provision in this Agreement may be waived, except in a writing signed by the waiving party. No oral statements or course of conduct or course of dealing shall be deemed a waiver. No waiver of a breach of this Agreement shall be deemed a waiver of a subsequent or continuing breach.

r. Assignment

Purchaser may freely assign its rights under this Agreement to any of its related or subsidiary entities.

s. Governmental Immunity

Notwithstanding anything in this Agreement to the contrary, nothing in this Agreement shall be construed as a waiver of any right of the Seller to claim or rely on a defense of governmental immunity, except as it relates to enforcement by Purchaser of Seller's obligations under this Agreement.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK
SIGNATURES ON FOLLOWING PAGE

This Purchase and Sale Agreement is executed to be effective as of the date first written above.

PURCHASER:
DDD Enterprises

Date: _____

By: David Steffen
Its: President

SELLER:
City of Plainwell

Date: _____

By: Justin Lakamper
Its: City Manager

Date: _____

By: JoAnn Leonard
Its: Clerk

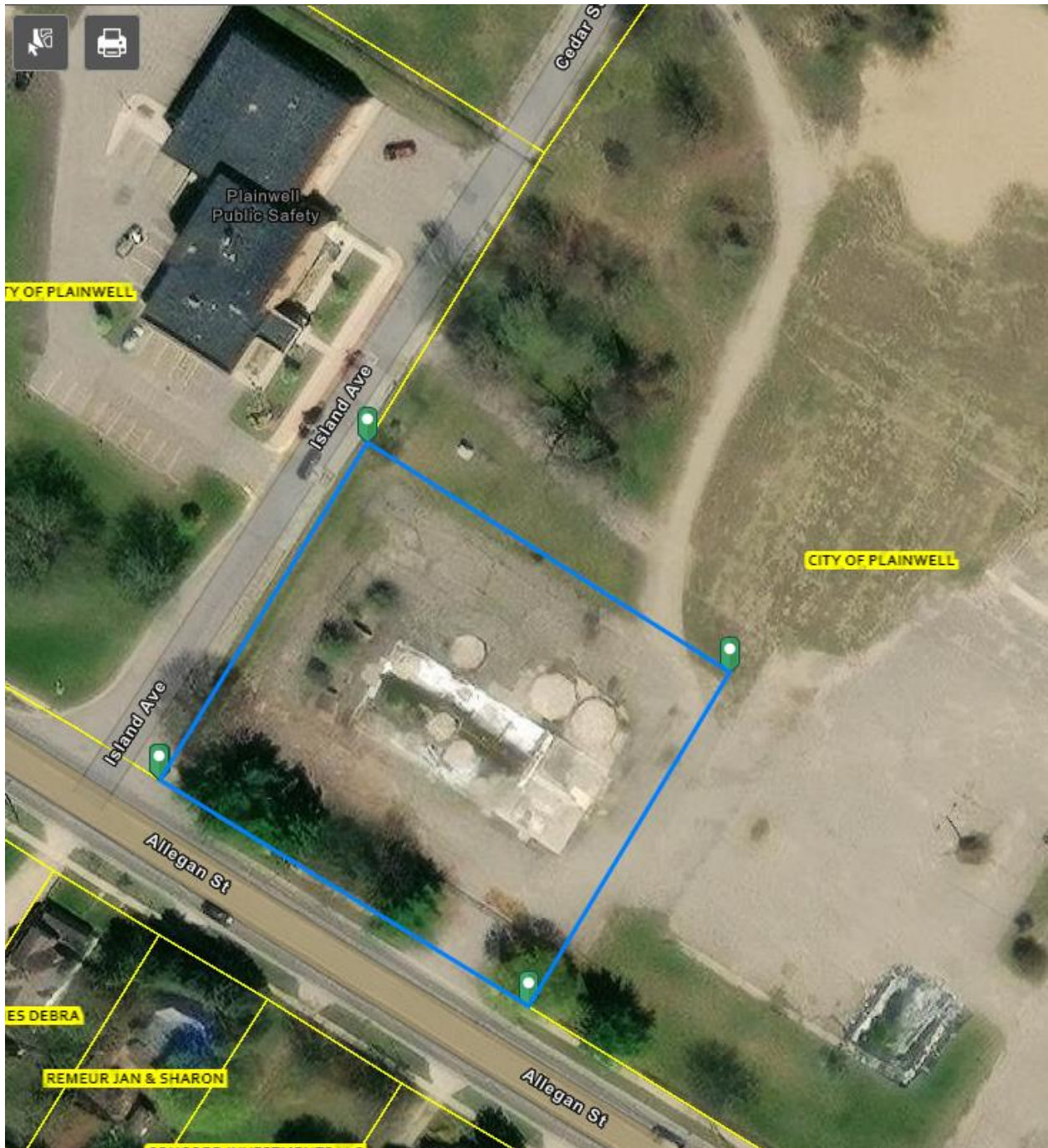
ESCROW AGENT'S ACKNOWLEDGMENT OF DEPOSIT

Escrow Agent received from the above named Purchaser Two Thousand Dollars and Zero Cents (\$2,000.00) deposit money above mentioned.

Escrow Agent:

By: _____
Its: _____

Exhibit A:
The Property*



*the above depiction is intended for informational/clarification purposes only.

R



PLAINWELL PUBLIC SAFETY

Police, Fire and Medical First Responder Services

MONTHLY REPORT

May 2024

Prepared by Director Kevin Callahan

Plainwell Department of Public Safety

Scheduled Hours By Activity for May 2024

The categories listed below are based on law enforcement related activities and the hours that scheduled road patrol personnel spend in the 4 major areas.

TOTAL ROAD PATROL HOURS SCHEDULED FOR THE MONTH

The Hours officers are scheduled for road patrol or other uniformed functions. These are fixed shifts which generally carry assigned duties.

Totals of all the below mentioned areas.

Total Hours
1,108

Percentage of Total Hours

HOURS SPENT INVESTIGATING OR HANDLING CRIMINAL COMPLAINTS

The Hours Scheduled for criminal investigations of complaints that are in violation of a criminal law that an individual could be arrested and jailed for.

Examples include: Burglaries, Robberies, Drunk Driving, All Sex Offenses, Alcohol Offenses, Larcenies, Etc.

72 6.47%

HOURS SPENT INVESTIGATING OR HANDLING NON-CRIMINAL COMPLAINTS

The Hours Scheduled for Calls for Service or Complaints that require investigation but are not criminal in nature.

Examples include: Auto Accidents, Accidental Fires, Traffic Citations, Property Inspections, Etc.

246 22.18%

HOURS SPENT ON SUPPORT OR PERIPHERAL ACTIVITIES

The Hours Scheduled for required duties however are not criminal or non-criminal in nature and are supporting functions.

Examples include: Report Writing, Court, Directed Patrol, Foot Patrol, On Duty Training, Transport of Paperwork to the Court, Evidence to the Crime Lab, Etc.

345 31.18%

TOTAL UNOBLIGATED PATROL HOURS

The Hours of Scheduled Road Patrol left over that officers are not assigned to an activity or working on a complaint.

Examples include: General Preventive Patrol, Building Security Checks, Etc.

Note: This also includes any break time the officers take during their shift.

445 40.17%

TOTAL HOURS OBLIGATED TO DUTIES, COMPLAINTS, INVESTIGATIONS, ETC.

It is recommended by the International Association of Chiefs of Police (IACP) that no more than 65% to 70% of an officers time on duty, be obligated to complaints, investigations, activities or assigned responsibilities. The rationale behind this is to assure that officers are available for emergencies without unreasonable delay and provide for preventive and traffic patrol duties.

663 59.83%

Plainwell Department of Public Safety

Complaints/Activities for May 2024

ARRESTS

CUSTODIAL ARRESTS	7	<i>An individual taken into custody for a criminal offense and jailed for that offense.</i>
ARREST COUNTS	9	<i>Criminal complaints or cases cleared by the custodial arrest or issuance of a warrant(s).</i>

TRAFFIC ENFORCEMENT & CITATIONS

HAZARDOUS CITATIONS	12	<i>Uniform Law Citations issued by officers to individuals for moving traffic violations. (Drag racing, Speeding, etc.)</i>
NON-HAZARDOUS CITATIONS	5	<i>Uniform Law Citations issued by officers to individuals for NON-moving traffic violations. (Registration, Equipment, Etc.)</i>
DRUNK DRIVING CITATIONS	2	<i>This is an activity that we specifically monitor that would normally be considered a hazardous citation.</i>
PARKING CITATIONS	0	<i>Citations issued in violation of city ordinance. This would include Overnight Parking, Time Limitation Parking, etc.</i>
VERBAL WARNINGS	6	<i>Traffic enforcement where no citation was issued but warnings were given.</i>
TOTAL TRAFFIC CITATIONS/WARNINGS	25	

COMPLAINTS

ORIGINAL DISPATCH COMPLAINTS	275	<i>Complaints that are call in or the officer is dispatched to by Allegan County Central Dispatch (911) or our business office.</i>
PATROL INITIATED COMPLAINTS	18	<i>Complaints observed by the officer while on patrol or came to their attention by personal observation.</i>
TOTAL COMPLAINTS	293	

OTHER ACTIVITIES

MOTORISTS ASSISTS	1	<i>Motorist contacts caused by mechanical breakdown or similar problem.</i>
PROPERTY INSPECTIONS	0	<i>Checks of homes or business specifically requested by a home or business owner.</i>
MOTOR VEHICLE ACCIDENTS	3	<i>Total motor vehicle accidents both on public roads or private property.</i>
COMMERCIAL BUILDING SECURITY CHECK	2,386	<i>Nightly security inspections of business' conducted by officers to assure windows and doors are locked.</i>
FOUND UNSECURED	0	<i>The number of business' found unlocked or unsecured.</i>

Classification of Crimes Reported

File Class		May	Year to Date
CRIMES AGAINST PERSON			
900	Murder and Non-Negligent Manslaughter	0	0
1000	Kidnapping	0	0
1100	Sexual Assault	2	8
1200	Robbery	0	0
1300	Aggravated & Non-Aggravated Assault	9	22
PROPERTY CRIMES			
2000	Arson	0	0
2100	Extortion	0	0
2200	Burglary	0	3
2300	Larceny	7	23
2400	Motor Vehicle Theft	1	2
2500	Forgery/Counterfeiting	0	0
2600	Fraudulent Activities	4	20
2700	Embezzlement	0	0
2800	Stolen Property - Buying, receiving	0	0
2900	Damage to Property	1	3
3500	Violation of Controlled Substances Act	0	2
MORALS/DECENCY CRIMES			
3600	Sex Offenses (Other than Sexual Assault)	0	0
3700	Obscenity	0	1
3800	Family Offenses	0	2
4100	Liquor Violations	0	0
PUBLIC ORDER CRIMES			
4800	Obstructing Police - Offenses Which Interfere with Investigations	0	0
4900	Escape/Flight - Fleeing and Eluding a Officer's Custody	0	1
5000	Obstructing Justice	3	5
5200	Weapons Offenses	1	3
5300	Public Peace	8	25
5400	Traffic Investigations - Any Criminal Traffic Complaints	3	7
5500	Health and Safety	21	61
5600	Civil Rights	0	0
5700	Invasion of Privacy	0	2
6200	Conservation Law Violation	0	0
7300	Miscellaneous Criminal Offense	0	0
GENERAL NON-CRIMINAL			
9100	Juvenile/Minor/School Complaints	3	15
9200	Civil Custody	2	5
9300	Traffic Non-Criminal (Reports Only - Does not include Citations Issued)	1	7
9400	False Alarm Activation	2	21
9500	Fires (Other than Arson)	3	5
9700	Accidents, All Other	3	12
9800	Inspections, Unfounded FIRS	0	0
9900	General Assistance (All Except Other Police Agencies)	105	458
9911 & 9912	General Assistance (Other Police Agencies)	84	372
FIRS	Medical First Responder	30	146



May Reports for Plainwell Department of Public Safety

PRIORITY 1 ASSISTS OUTSIDE OF JURISDICTION

The Plainwell Department of Public Safety was dispatched to **84** calls for assistance outside the city limits of Plainwell by Allegan County Central Dispatch.

These calls were classified as priority 1 assists.

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Fire Suppression/Call Out Incident Report

Date	Dispatch Time	Arrival Time	Location	Incident Type	Actions taken	Apparatus	PSO	POC
04/17/2024	20:28	20:30	249 W. Orleans St	Structure Fire	Cancelled En Route	C3, E17	3	4
04/24/2024	08:13	08:19	751 Wakefield St	Fire Alarm	Investigate	C2, C6	2	3
05/02/2024	14:21	14:29	264 Robin St	Electrical Fire	Investigate	C1, C5, E11, S62	3	4
05/04/2024	20:36	20:41	124 W. Grant St	Cooking Fire	Investigate	C5, E11	1	4
05/09/2024	22:05	22:08	611 Morrell St	Smoke	Investigate	C5	2	3
05/12/2024	17:35	17:45	1124 N. Apple Ct	Vehicle Fire	Investigate	C4	1	0
05/23/2024	16:48	16:52	M89 & US131 off ramp	Vehicle Accident	Control Traffic	C5, C6, E11	5	2

Calls for Service at Plainwell Schools

Plainwell High School: 7
684 Starr Road

Gilkey School: 3
707 S. Woodhams Street

Plainwell Middle School: 3
720 Brigham Street

Starr Elementary: 0
601 School Drive

Early Childhood Development: 0
307 E. Plainwell Street

Renaissance School: 0
798 E. Bridge Street

Admin, Maintenance & Bus Garage: 0
600 School Drive

Ordinance Report

There was a total of seventeen new ordinance violations in April. The ordinance violations were for one running dog, two parking issues, three brush at the curb, three litter/blight, and eight grass violations. Five of these violation cases have been closed.

**MINUTES
CITY OF PLAINWELL
PARKS & TREES COMMISSION
May 16, 2024**

1. Matthew Bradley called the meeting to order at 5:06 PM.
2. Roll Call: Present: Matthew Bradley, Marsha Keeler, Bunny LaDuke, Shirley DeYoung, Cory Redder and Public Works Superintendent Bob Nieuwenhuis. Absent: Council Member Todd Overhuel.

3. Approval of Minutes:

Shirley DeYoung moved to accept and place on file the minutes of, April 11, 2024. Bob Nieuwenhuis supported the motion. On voice vote, motion carried unanimously.

4. Parks:

Bob reported that the DPW put new playground mulch at a few of the parks. Upper Cook Park is closed due to construction. We will be painting lines at the basketball courts in Sherwood Park. The timber tie area at Sherwood Park has been taken care of per board's request. As far as Darrow Park we are getting that donated land soon to add to the park. The doors on the park restrooms will be painted over soon. We have started picking up the flowers from the greenhouse this week and they look really good.

Sherwood Park Maintenance Report – Shirley DeYoung

Shirley reported that she was happy about the retaining wall getting fixed. Marsha and Shirley with Don Reeves help got mulch put in and it looks great.

Pell Park Maintenance Report – Marsha Keeler

Marsha reported that the park is in good shape. We still need some more mulch for the beds. The guys will get that soon.

Hicks Park Maintenance Report – Matthew Bradley

Matthew reported that he drove by the park and it looked good. Lois Heuchert was at the meeting and she added some information that she had heard about Hicks Park and a fire pit coming and a book library. The Parks board had not heard about this. Bob explained it as a thought for Brooks Plaza and may go into Hicks Park someday if we get the funding. It wasn't talked about with the board because it's not anything set in stone especially with no funding. The place in Brooks Plaza might not work because that's where we put the Christmas tree.

Cook Park Maintenance Report – Cory Redder

Cory reported that lower cook looks fine. The dog park and pickle ball area are very busy. He noted some concern about pickle ball players parking on the old basketball court so kids couldn't use the court.

Kenyon Park Maintenance Report – Bob Nieuwenhuis

Bob/Todd reported that we mowed the park.

Darrow Park Maintenance Report – Bunny LaDuke

Bunny reported that the park looks good and there were lots of birds. She also noted that she was happy the guys brought a new flag and hose to the Blue Star Banner Area. They also want to put a new tree to replace the other tree that died.

River walk, Band Shell & CBD Maintenance Report – Cory Redder

Cory reported that these areas look fine.

5. New Business:

- A. We are getting playground equipment from Cooper Schools and we asked the board to see where they want to put it. It was decided to put it in Upper Cook Park.

6. Open Business:

- A. We let the board know that we got the grant money \$6148.80 for the dock area for Darrow Park. We have not ordered anything yet. There was a light discussion about us applying for other grants to stop erosion along the river in Pell Park. Lois and Bunny will get together with Justin and Denise to see about getting this grant applied for soon.

B. We talked about the concerns about Upper Cook Park getting put back to the way it was after the construction is done. Bob assured the board that it was part of the plan for that to get done.

7. Public Comments:
None.

8. Staff Comments:
Cheryl apologized to the board for the email not getting sent for the Arbor Day event. We will do better next year. It was suggested that we honor Jim Higgs next year not with a tree but a proclamation and have his family come.

9. Chairman's Report:
None.

10. Commissioners' Comments:
Shirley DeYoung mentioned that she loved having the flowers come already planted in the baskets.

11. Items For Next Agenda:
None.

12. Next Meeting
The next meeting will be Thursday, June 13, 2024 at 5 PM.

13. Adjournment:

Matthew Bradley moved to adjourn the meeting. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.

There being no further business, the meeting adjourned at 6:20 PM.

Minutes Respectfully Submitted,
Cheryl Pickett

CITY OF PLAINWELL
MINUTES
Planning Commission
Wednesday, June 19, 2024

1. Call to Order at 6:31 pm by Steele
2. Pledge of Allegiance
3. Roll Call:
Present: Jay Lawson, Stephen Bennett, Kevin Hammond, Lori Steele,
Motion to Excuse Rachel Collingsworth (7:17 pm) and Gary Sausaman was made by Steele and seconded by Hammond. All in favor Vote. Motion passed
4. Approval of Minutes: 05/15/2024
Motion to approve minutes and place them on file was made by Lawson and seconded by Hammond. All in favor vote. Motion passed.
5. Chairperson's Report: None
6. New Business:
 - a. Variance request for 627 W. Bridge rear lot line. A motion was made to move the request to the Zoning Board of Approval by Lawson and seconded by Hammond. All in favor vote. Motion Passed. The Planning Board would like the ZBA to consider the 10 ft of additional space allotted on the Walnut Woods side (due to previous variance) the house could be shifted towards Walnut Woods, reducing the need for the rear yard setback.
7. Old Business:

Discussion on amending the Chicken Ordinance.
After a review of a draft ordinance, a motion was made to continue with the next steps of amending the existing ordinance by Lawson and seconded by Steele. All in favor Vote. Motion passed.

Next Steps: Ordinance created; Public Hearing; Final Vote to approve or not approve in sending to City Council
8. Reports and Communications: 4/22/24 and 5/13/24 minutes were reviewed and placed on file.
9. Public Comments: None
10. Staff Comments: Updates on city events, businesses, and development projects in the Industrial Park and Downtown.
11. Commissioner Comments:

Hammond mentioned the Pickleball Courts and how can the city help with repair and upkeep of them.
12. Adjournment: Colingsworth adjourned the meeting at 7:24 p.m.

06/20/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 06/07/2024 - 06/20/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	715926	DPW - DEF HEATER TRUCK # 19 JF	292.49
	716103	DPW - FUEL FILTER/PRESSURE REGULATOR #19 AB	266.98
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			559.47
000009	CONSUMERS ENERGY		
	2024.5.1	MAY 2024 CITY WIDE ELECTRIC	4,425.03
TOTAL FOR: CONSUMERS ENERGY			4,425.03
000010	RIDDERMAN & SONS OIL CO INC		
	1014998	AIRPORT - MOWER FUEL PURCHASE VW	93.54
	176745	DPW - 395GL 5-87 REG 10% ETHANOL	1,002.13
	176746	DPW - 175GL 30 - 2# DYED DIESEL	429.30
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,524.97
000014	MICHIGAN GAS UTILIITIES CORP		
	5062782538	CRISPE HOUSE GAS SERVICE MAY 2024	84.17
	5062897236	CITY HALL GAS SERVICE MAY 2024.6.13	39.39
	5062953402	WR CUSHMAN LIFT STATION GAS SERVICE MAY 2024	43.32
	5063495547	DPW BUILDING GAS SERVICE MAY 2024	70.07
	5063878843	DPS BUILDING GAS SERVICE MAY 2024	40.99
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			277.94
000034	VERIZON		
	9966255262	DPW/WR ALARM SERVICE MAY 11 TO JUNE 10, 2024	43.80
TOTAL FOR: VERIZON			43.80
000035	APPLIED INNOVATION		
	2534864	CITY HALL COPIER CHARGES 5/13 - 6/12/2024	208.54
	2537207	DPW/WR - COPIER CHARGES 5/16 - 6/15/2024	77.81
TOTAL FOR: APPLIED INNOVATION			286.35
000134	HAROLD ZEIGLER FORD		
	342206	DPS - OIL CHANGE/SERVICE 2021 TAHOE *6452	82.60
TOTAL FOR: HAROLD ZEIGLER FORD			82.60
000138	AMERICAN OFFICE SOLUTIONS		
	36743602	DPS - COPIER LEASE/USAGE JUNE 2024	149.93
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			149.93

000153	FLEIS & VANDENBRINK INC		
	69875	MAY 2024 PROFESSIONAL SERVICES BRIDGE IMPROVEM	870.00
TOTAL FOR: FLEIS & VANDENBRINK INC			870.00
000370	STATE SYSTEMS RADIO INC		
	2024030512	DPW - REPLACE 2 OLD RADIOS (BASE & #6)	812.32
	2024030714	DPW - INSTALL NEW RADIO #6	376.00
	2024032152	DPW - INSTALL NEW BASE RADIO	91.10
TOTAL FOR: STATE SYSTEMS RADIO INC			1,279.42
000609	MIDWAY CHEVROLET		
	12779	WR - OIL CHANGE/TAILGATE RECALL TRUCK #1 2021 CH	72.21
TOTAL FOR: MIDWAY CHEVROLET			72.21
000744	OVERHEAD DOOR CO INC		
	INVOHD000186297	DPW - SERVICE/NEW EYE KAYAK BUILDING	270.00
TOTAL FOR: OVERHEAD DOOR CO INC			270.00
000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2024.4	DPW - APRIL 2024 CREW ASSIST PARKS/LIGHTS/WEEDS A	142.00
	2024.5	DPW - MAY 2024 CREW ASSIST CLARK/CH/PARKS/RIVER	242.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			384.00
000947	WYOMING ASPHALT PAVING INC.		
	2024-205	DPW - CRUSHED MILLINGS ROBERTS ST REPAIR	175.00
TOTAL FOR: WYOMING ASPHALT PAVING INC.			175.00
001155	MARTIN SPRING & DRIVE		
	INV-5164	DPW - REAR SPRING PACKS/BRAKE AIR VALVE & FITTINGS	2,392.41
TOTAL FOR: MARTIN SPRING & DRIVE			2,392.41
001415	DAN'S TREE SERVICE		
	2267	DPW - 2024 TREE REMOVALS	4,100.00
TOTAL FOR: DAN'S TREE SERVICE			4,100.00
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3747	DPS - DRY CLEANING MAY 2024	30.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			30.00
001829	PERCEPTIVE CONTROLS INC		
	16565	WR - CELL MODEM TROUBLESHOOT 12TH ST LIFT BP	1,829.25
TOTAL FOR: PERCEPTIVE CONTROLS INC			1,829.25
001854	MODEL FIRST AID		
	00000135328	DPW - SUPPLIES (GLOVES/BANDAIDS/ETC) CP	88.42
	00000135346	DPS - SAFETY/FIRST AID SUPPLIES KC	138.09

TOTAL FOR: MODEL FIRST AID			226.51
002030	DRUG SCREEN PLUS INC		
	24MAY1339	ADMIN - RANDOM TESTING DR	47.00
TOTAL FOR: DRUG SCREEN PLUS INC			47.00
002116	CHARTER COMMUNICATIONS		
	005582801060124	CITY HALL PHONE/INTERNET/TV JUNE 2024	392.54
	005583601060124	DPW/WR INTERNET JUNE 2024	149.98
TOTAL FOR: CHARTER COMMUNICATIONS			542.52
002246	ELHORN ENGINEERING CO.		
	302435	DPW - CHEMICALS FOR WELLS 4 & 7	545.00
TOTAL FOR: ELHORN ENGINEERING CO.			545.00
002247	PLUMBER'S PORTABLE TOILETS		
	404921	DDA - FARMERS MARKET PORTABLE TOILET 5/14 - 6/11/	135.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			135.00
002402	STEENSMA LAWN & POWER EQUIPMENT		
	1135314	DPW - STIHL POLE SAW	658.05
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			658.05
002756	ANGELS PEST CONTROL CO		
	2024.6.6	DPS - PEST CONTROL 2024 KC	500.00
TOTAL FOR: ANGELS PEST CONTROL CO			500.00
002787	ESPER ELECTRIC		
	32757	DPS - INSTALLED PANELS IN BLANKS (3) KC	115.00
TOTAL FOR: ESPER ELECTRIC			115.00
002869	PLUMMERS ENVIRONMENTAL SERVICES INC		
	24181708	WR - VACTOR SERVICES FOR TANK/LIFT STATIONS BP	11,009.00
TOTAL FOR: PLUMMERS ENVIRONMENTAL SERVICES INC			11,009.00
004179	MEEKHOF TIRE SALES & SERVICE INC		
	24-0277742-074	DPW - TRUCK #12 TIRES/SERVICE	551.00
	24-0280035-071	DPW - TIRES/MOUNT/BALANCE TRUCK #19	537.36
TOTAL FOR: MEEKHOF TIRE SALES & SERVICE INC			1,088.36
004190	WATERSOLVE LLC		
	10065	WR - 1 465LB DRUM SOLVE 137	1,100.00
TOTAL FOR: WATERSOLVE LLC			1,100.00
004241	GHD SERVICES INC		
	340-0111226	APRIL 2024 UTILITIES/COMMON AREA MAINTENANCE	1,987.89
TOTAL FOR: GHD SERVICES INC			1,987.89

004837	MUNIWEB		
	55518	MAY 2024 WEBSITE HOSTING/RES SCHEDULING	250.00
TOTAL FOR: MUNIWEB			<u>250.00</u>

004855	PLAINWELL ACE HARDWARE		
	16793	DPW - IRRIGATION SUPPLIES N MAIN BRIDGE AB	141.62
	16904	DPW - TUBE CUTTER/HOSE CLAMPS/INSERTS IRRIGATION	24.75
	16918	DPW - TRASH BAGS/HAND SOAP DR	39.67
	16925	DPW - ECHO BACKPACK BLOWER DR	649.99
	16927	DPW - FELX PVC COUPLING ROBERTS SEWER AB	119.96
	16947	DPW - PADLOCK BAND SHELL PORTA JOHN JF	13.99
	16965	DPW - BLUE MARKING PAINT MISS DIG AB	19.98
	16968	DPW - BLACK SPRAY PAINT SHERWOOD PARK BBALL DR	6.99
	16973	DPW - ORGANIZER CITY HALL CLOSET DR	1.99
	16979	DPW - GRAY SPRAY PAINT IRRIGATION AB	6.99
	16985	DPW - LEVEL/DRILL BIT #5 DR	1.98
	16986	DPW - PVC ELBOWS/PRIMER/CEMENT IRRIGATION AB	183.89
	16990	DPW - QUIKRETE 60LBS ROBERTS SEWER PROJECT WK	7.99
	16992	DPW - MARKING PAINT BLUE JF	9.99
	17000	WR - SPRAY INSULATION/CHLOR TABS BP	207.98
	17005	DPW - CHALK LINE/CHALK #5 AB	36.98
	17006	DPW - HANDSOAP REFILL PUBLIC RESTROOMS DR	17.18
	17015	DPW - BROOM/HOLDER CITY HALL CLOSET DR	18.58
	17032	DPW - BATTERIES FOR WELL HOUSES WK	22.98
	17038	DPW - LAG BOLT EYE/TURNUCKLE FOR AIRPORT AB	79.92
	17044	DPW - RISER/SPRINKLER (6) HICKS WK	29.33
TOTAL FOR: PLAINWELL ACE HARDWARE			<u>1,642.73</u>

004886	REPUBLIC SERVICES		
	0249-008236452	JUNE 2024 CITY WIDE RECYCLING	4,632.99
TOTAL FOR: REPUBLIC SERVICES			<u>4,632.99</u>

004894	ASCENSION MI EMPLOYER SOLUTIONS		
	540556	ADMIN - COC/RANDOM TESTING DR AK	28.00
	540719	ADMIN - NEW HIRE SCREENING LK AK	116.00
	541136	ADMIN - NEW HIRE SCREENING DV AK	116.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			<u>260.00</u>

004896	WALTERS SWEEPING		
	1180	DPW - JUNE 2024 SWEEPING	3,100.00
TOTAL FOR: WALTERS SWEEPING			<u>3,100.00</u>

004902	BLOOM SLUGGETT PC		
	25256	PROFESSIONAL SERVICES MAY 2024	5,300.75
TOTAL FOR: BLOOM SLUGGETT PC			<u>5,300.75</u>

005012	UNITED BANK		
	2024.06.11	ACH FEE - OLD ORCHARD PAY APP 2	7.00
	2024.06.14	ACH FEES (2) - PAYROLL PRENOTE (AK) & UB PAYMENT FI	14.00
	2024.06.20	ASH FEES (2) - PAYROLL DIRECT DEPOSIT/UNION DUES AK	14.00
TOTAL FOR: UNITED BANK			35.00
005015	CHECKALT-KLIK		
	217181	ELCOCKBOX FEES MAY 2024	39.56
	217673	ELOCKBOX FEES MAY 2024	96.71
TOTAL FOR: CHECKALT-KLIK			136.27
005025	ZEINTRA GREENHOUSE		
	2024.6.10	DPW - 2024 FLOWERS	13,700.00
TOTAL FOR: ZEINTRA GREENHOUSE			13,700.00
005029	SPECTRUM PRINTERS		
	80406	ADMIN - ELECTION SUPPLIES GL	310.48
TOTAL FOR: SPECTRUM PRINTERS			310.48
005035	DOMINION VOTING SYSTEMS INC		
	DVS154760	ADMIN - ICP2 BALLOT BOX TOP LEVEL ASSEMBLY	1,500.00
TOTAL FOR: DOMINION VOTING SYSTEMS INC			1,500.00
005047	STAPLES, INC.		
	6004130220	ADMIN - CH OFFICE/CLEANING SUPPLIES RB	118.27
	6004130221	DPS - OFFICE SUPPLIES CARD REELS/TP OL	57.18
TOTAL FOR: STAPLES, INC.			175.45
005050	QUADIENT LEASING USA		
	Q1326126	ADMIN - COPIER LEASE 3/8 - 6/7/2024	429.36
TOTAL FOR: QUADIENT LEASING USA			429.36
005128	PLAINWELL REDI MIX		
	060624-325	DPW - HAND CURB BRIDGE & PRINCE	315.50
TOTAL FOR: PLAINWELL REDI MIX			315.50
005170	PERCEPTIVE SERVICE & OPERATIONS		
	8745	WR - 12TH ST LIFT STATION SERVICE BP	780.00
TOTAL FOR: PERCEPTIVE SERVICE & OPERATIONS			780.00
005171	FLYERS ENERGY LLC		
	CFS-3880145	DPS - FUEL FOR POLICE/FIRE VEHICLES 6/15/2024	787.50
TOTAL FOR: FLYERS ENERGY LLC			787.50
005191	PETERSON SONS PAINTING LLC		
	000307	DPW - PAINTING OUTSIDE OF DPW BUILDING	7,010.00
TOTAL FOR: PETERSON SONS PAINTING LLC			7,010.00

005193	USA EARTHWORKS LLC		
	2	OLD ORCHARD PAY APPLICATION #2 - APRIL 26 TO MAY 2	354,384.85
TOTAL FOR: USA EARTHWORKS LLC			<u>354,384.85</u>

ALLEG ISD	ALLEGAN AREA EDUCATION SVC AGENCY		
	DPP20240614	2022 DELINQUENT PERSONAL TAX COLLECTIONS	15.76
TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			<u>15.76</u>

ALLEGAN TR	ALLEGAN COUNTY TREASURER		
	DPP20240614	2022 DELINQUENT PERSONAL TAX COLLECTIONS	5.83
TOTAL FOR: ALLEGAN COUNTY TREASURER			<u>5.83</u>

PL COM SCH	PLAINWELL COMMUNITY SCHOOLS		
	DPP20240614	2022 DELINQUENT PERSONAL TAX COLLECTIONS	53.76
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			<u>53.76</u>

RANSOM	RANSOM DISTRICT LIBRARY		
	DPP20240614	2022 DELINQUENT PERSONAL TAX COLLECTIONS	2.46
TOTAL FOR: RANSOM DISTRICT LIBRARY			<u>2.46</u>

STATE MICH	STATE OF MICHIGAN		
	2023PILOT	2023 PILOT DISTRIBUTION - STATE SHARE	38,726.12
TOTAL FOR: STATE OF MICHIGAN			<u>38,726.12</u>

TOTAL - ALL VENDORS			470,261.52

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

**Roxanne
Branch**

Digitally signed by Roxanne Branch
Date: 2024.06.20
09:45:49 -04'00'

Brian Kelley, Finance Director/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2024.06.21
09:52:57 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan Pond
Date: 2024.06.20
15:27:10 -04'00'

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Kevin A
Callahan**

Digitally signed by Kevin A Callahan
Date: 2024.06.20
13:37:29 -04'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Reports & Communications:

A. Board and Commissions Appointment List

Several board members' terms end on June 30, 2024. Clerk Leonard confirmed with each candidate that they are willing to serve for another term, or begin a new term of service. Appointments are made by the Mayor, and subject to confirmation from Council. The City is currently accepting applications for the Compensation Board, Planning Commission and DDA/BRA/TIFA.

Recommended action: Consider confirming the Mayor's appointment of several community members to various boards and commissions.

B. 2023/2024 City Budget Amendments

This is a housekeeping item to account for budgetary shifts and/or projects within the 2023/2024 budget.

Recommended action: Consider approving the recommended budget amendments as presented.

C. Resolution 2024-13 – Water and Wastewater Rates for Fiscal Year 2024/2025

Water and Wastewater rates have been adjusted by CPI-U and updated as part of the budget process.

Recommended action: Consider adopting a resolution to adjust water and wastewater rates for the new budget year.

D. Resolution 2024-14 – Recycling and Bulk Trash Rates for Fiscal Year 2024/2025

Recycling and bulk trash costs and rates to charge taxpayers have been reviewed and updated as needed as part of the budget process.

Recommended action: Consider adopting a resolution to set recycling and bulk trash fee rates for the new budget year.

E. Resolution 2024-15 – Fines and Fees for Fiscal Year 2024/2025

Fines and fees charges for services rendered have been reviewed and updated as needed as part of the budget process.

Recommended action: Consider adopting a resolution for general fines and fees effective July 1st, 2024.

F. Public Hearing – 2024/2025 City Budget Adoption

This is the annual Public Hearing to consider Resolution 2024-16 General Appropriations and Resolution 2024-17 Special & Operating Funds Appropriations, thereby setting the 2024/2025 Plainwell City Budget.

Recommended action: Consider adopting Resolution 2024-16 General Appropriations and Resolution 2024-17 Special & Operating Funds Appropriations to adopt the 2024/2025 Plainwell City Budget.

G. Blanket and Confirming Purchase Orders Fiscal Year 2024/2025

This is a listing of known purchase orders needed for the newly adopted budget. These items are for previously approved contracts, sole-source purchases or blankets for recurring purchases of less than \$5,500 each to the same preferred vendor.

Recommended action: Consider approving 24 Fiscal Year 2025 purchase orders as presented.

H. Resolution 2024-18 – Public Act 152 Option for Fiscal Year 2024/2025

Public Act 152 from 2011 sets forth guidelines under which government entities can offer health insurance to its employees. There are three options for funding healthcare – setting a hard-cap limit for what the employer pays, an 80/20 option where the employee pays 20% of the health care costs, or exemption from

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

the Act by a 2/3 vote of the governing body. The city has operated under the 80%/20% rule since the Act was enforced. Resolution 2023-24 confirms what was done through the budget process.

Recommended action: Consider adopting the 80/20 Health Care Cost Option for the Publicly Funded Health Insurance.

I. Sale of City Property

Napa Auto has requested to purchase one acre of mill property at the corner of M-89 and Island Avenue. Initially, the city would pay for the survey work to create the new parcel and the closing costs would be split between the business owner and the city. A purchase agreement is included in the Council Packet for consideration. Negotiations can still be made subject to Council input.

Recommended action: Consider approving the sale of approximately 1 acre of real property as depicted in exhibit A of the purchase agreement with a permanent parent parcel ID# of 55-030-076-02 and authorize the City Manager and City Clerk to enter into a purchase/sale agreement for the property. Further authorize the City Manager and City Clerk to execute any documents or other agreements necessary to close on the sale of the property. Further authorize the City Manager and City Attorney to take any steps reasonably necessary to effectuate the sale of the Property subject to this motion.

Reminder of Upcoming Meetings

- July 3, 2024 – Plainwell Planning – 6:30pm
- **July 8, 2024 – Plainwell City Council – 7:00pm**
- July 9, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- June 11, 2024 – Plainwell Parks & Trees – 5:00pm
- July 17, 2024 – Plainwell Planning – 6:30pm

Non-Agenda Items / Materials Transmitted

- None

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.