

MINUTES
Plainwell City Council
March 28, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Jared Bowen of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 03/14/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. Presentations:
 - A. DPW Superintendent Bob Nieuwenhuis reported on the Water Utility of the Year award the Department of Public Works received from the Michigan Rural Water Association.
 - B. Mayor Brad Keeler spoke about City Manager Erik Wilson's time at the city and detailed his accomplishments. He presented Manager Wilson with a certificate commemorating his 20 years of service to the city.
8. County Commissioner Report:
Gail Dugan reported that a new Public Information Officer position had been created to provide County Administrator updates to all municipalities in the county. He also noted the restoration of the Director of Transportation position, updated county public health policies and progress on various projects around the county.
9. Agenda Amendments: None.
10. Mayor's Report: None.
11. Recommendations and Reports:
 - A. Deputy City Clerk Maggie Fenger reported that the Parks & Trees Commission has had a vacancy for several months. City resident Cory Redder applied to serve on the commission to fill the vacant term at the Mayor's appointment, subject to Council confirmation.
A motion by Overhuel, seconded by Keeney, to confirm the Mayor's appointment of Cory Redder to the Parks & Trees Commission. On a roll call vote, all voted in favor. Motion passed.
 - B. Manager Wilson reported on a request to rent the Council Chambers to host a fundraiser. He also noted there was not a current policy in place regarding rentals and asked for guidance from Council regarding both the current request and a rental policy. He noted several questions that had come up during the staff discussion of a policy. Council directed staff to create a draft policy for future consideration, and

recommending offering the fire hall at the Department of Public Safety as a better option for the current rental request.

- C. Treasurer Brian Kelley reported on the need to upgrade the servers for the Department of Public Safety. The current servers are near capacity and need to be replaced for continued use. Treasurer Kelley reported that Clark Technical Services would identify the best, most cost-effective equipment for the city to purchase and install the equipment once available. The equipment is estimated to cost \$4,000.00 and the fixed cost for installation by Clark Technical Services is \$4,440.00.

A motion by Wisnaski, seconded by Steele, to approve the purchase and installation of two (2) servers at the Department of Public Safety for a total project cost not to exceed \$8,440.00. On a roll call vote, all voted in favor. Motion passed.

- D. Manager Wilson reported on the Pay Request Application for Melching, Inc. that included work done through March 24, 2022. He noted that there would likely be one more Pay Request Application however the work was winding down.

A motion by Keeney, seconded by Wisnaski, to approve the Pay Request Application #8 for Melching, Inc, in the amount of \$224,963.00. On a roll call vote, all voted in favor. Motion passed.

12. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the February 2022 DPS Report the DRAFT 3/16/2022 Planning commission meeting minutes and the DRAFT 3/17/2022 Parks & Trees Conuission meeting minutes. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$55,679.90 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments: None.

15. Staff Comments:

Clerk/Treasurer Kelley reported on the upcoming closing on the bonds for the Industrial Park acreage purchase and continuing work on the budget.

Personnel Manager Sandy Lamorandier reported that 4 applicants for the Director of Public Safety position had been interviewed and the process was moving forward.

Deputy Director John Varley reported recent ropes and knots training as well as pursuit and precision driving training for the department.

Community Development Manager Denise Siegel reported that both the EDA and the Rental Rehab grants had been submitted. She also reported a ribbon cutting ceremony for Sugar Palace, a new bakery at 133 E Bridge St, on Friday April 1 at 3pm.

Superintendent Nieuwenhuis reported that loose leaf pick up had been wrapped up, and if the weather cooperated hydrant flushing would begin Friday. He also reported that there were 2 internal candidates for the full-time position that recently opened.

Superintendent Bryan Pond reported that a major Capital Improvement Project, replacing the doors at various locations in the waste water treatment plant along with well houses and lift stations, was underway.

Deputy City Clerk Maggie Fenger reported creating various city-wide accounts to allow for more efficient use of services such as Zoom and Dropbox.

Manager Wilson reported that Stanford Lodge wanted to cancel the lease agreement for the William Crispe House. He noted that he had requested a letter from Stanford Lodge with more information be sent to Council for further discussion at a future meeting.

16. Council Comments:

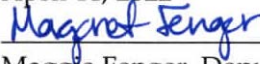
All councilmembers thanked Manager Wilson for his years of service to the City.

Councilmember Todd Overhuel noted there might be an issue with loose leaves because the weather hadn't allowed everyone to rake out their leaves in time for the loose leaf pick up.

17. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 8:15 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Maggie Fenger
Deputy City Clerk

MINUTES APPROVED BY CITY COUNCIL
April 11, 2022


Maggie Fenger, Deputy City Clerk