

# City of Plainwell

Richard Brooks, Mayor  
Zelda Schippers  
EJ Hart  
Tracee Dunlop  
Adam Hopkins  
Nick Larabel  
Paul Rizzo  
Jim Turley  
Erik Wilson



Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA DDA/TIFA/BRA City Hall Council Chambers August 8, 2017 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary** – 07/11/17 Meeting Minutes
5. **General Public**
6. **Chairman’s Reports**
  
7. **BRA Action Items**
  - A. Accounts Payable for July of \$7,821.79
  
8. **DDA Action Items**
  - A. Accounts Payable for July of \$3,211.26
  - B. Revolving Loan for Jeff Steele/Debi Hileski for “Treasures by the River”
  - C. Ornament for 2017 – Fire Station (Design Street); Dean’s Ice Cream; Campbell’s Pharmacy, Hiemstra’s (formerly Harding’s & Dorgan’s Ace Hardware)
  
9. **TIFA Action Items**
  - A. Accounts Payable July of \$1,490.18
  
10. **Communications:** 07/10/17 Council Minutes. Also the Financial Report/ Summary as of 07/31/17.
11. **Public Comments**
12. **Staff Comments**
13. **Member Comments**
14. **Adjournment**

*Note: All public comment limited to two minutes, when recognized please rise and give your name and address.*

The City of Plainwell is an equal opportunity provider and employer

***The Island City***

Minutes  
Plainwell DDA, BRA and TIFA:  
July 11, 2017

1. Call to Order - Meeting called to order at 7:32 a.m. by Rizzo
2. Pledge of Allegiance
3. Roll Call  
Members Present: Jim Turley, Paul Rizzo, Zelda Schippers, & Tracee Dunlop, Mayor Rick Brooks, Adam Hopkins, Erik Wilson & EJ Hart  
Excused: Nick Larabel
4. Approval of Minutes of 06/13/2017 minutes
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
  - A. **Motion to accept accounts payable for June of \$8,325.15 was made by Hopkins and seconded by Rizzo. Motion carried.**
  - B. Update on SKEO report was given by Wilson. Larabel and Wilson reviewed the report that generated technical questions for the cleanup. Weyerhaeuser is finishing the design for clean-up. Next steps will be for Larabel and Wilson to create a memo addressing the technical questions to Weyerhaeuser.
8. DDA Action Items
  - A. **Motion to accept accounts payable for the month of June of \$1,509.67 was made by Schippers and seconded by Dunlop. Motion carried.**
9. TIFA Action Items
  - A. **Motion to accept accounts payable for the month of June of \$111.88 was made by Hart and seconded by Dunlop. Motion carried.**
  - B. The location and look of a Hiring Now sign at the entrance of the Industrial Park was discussed. Placement of the sign will be next to the Entrance Sign; Look of the sign, see if it can correspond with the look of entrance sign. **A motion by Rizzo and supported by Turley was made to allow the Community Development Manager to spend up to \$700 on the Hiring Now Sign.**
10. Communications:  
6/12/17 and 06/26/17 Council Minutes and Financial Report/summary as of 06/30/17 was approved and placed on file.
11. Public Comments: None
12. Staff Comments: Ace Hardware, \$40,000 of improvements for paving Bannister was approved at Council. City is splitting the cost of the phase 2 Sampling with Ace Hardware. Sweetwaters is working on their site plans; a retention pond will be required.  
Member Comments: Hart commented on how nice the flowers look in Plainwell and how well the Plainwell Days Festival went.  
Adjournment: **A Motion by Rizzo supported by Wilson to adjourn the meeting at 8:26 a.m. was made and passed.**

08/02/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
EXP CHECK RUN DATES 07/01/2017 - 07/31/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance	PRIORITY HEALTH	JULY 2017 HEALTH INS. PREMIUMS	548.55	11069
443-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	JULY 2017 HEALTH INSURANCE	98.57	11107
443-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURANCE	JULY 2017 LIFE INSURANCE	2.78	11116
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES INC	2017-06 DPW RUGS/UNIFORM/MISC	3.80	11112
443-000-801.013	Prof Services/Attorney	DICKINSON WRIGHT PLLC	MAY 2017 LEGAL SERVICES	190.00	11115
443-000-801.013	Prof Services/Attorney	DICKINSON WRIGHT PLLC	JUNE 2017 LEGAL SERVICES	856.83	11178
443-000-910.000	Liability Insurance	MEADOWBROOK INSURANCE GRC	2017/2018 LIABILITY INSURANCE	5,108.47	11065
443-000-910.010	Workers Comp Ins.	MML WORKERS COMP FUND	2017/2018 WORKERS COMP POLICY	383.80	11064
443-000-930.000	R/M Outside Services	FONTAINE URBAN DESIGN LLC	EPA COMMUNITY INPUT LETTER	625.00	11163
443-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	JUNE 2017 COMPUTER SUPPORT	3.99	11152
		Total For Dept 000 OPERATIONS		<u>7,821.79</u>	
		Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA		<u>7,821.79</u>	
Fund Totals:					
			Fund 443 - BRA	7,821.79	
			Total For All Funds:	<u>7,821.79</u>	

08/02/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
EXP CHECK RUN DATES 07/01/2017 - 07/31/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-715.010	Health Insurance	PRIORITY HEALTH	JULY 2017 HEALTH INS. PREMIUMS	245.81	11069
494-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	JULY 2017 HEALTH INSURANCE	21.56	11107
494-000-775.000	Rep & Maint Supplies	PNC BANK (CREDIT CARD)	JUNE 2017 STATEMENT	17.50	1106
494-000-900.000	Printing & Publishing	SHOPPERS GUIDE INC	JUNE 2017 FARMERS MARKET	30.00	11073
494-000-900.000	Printing & Publishing	KAECHELE PUBLICATIONS INC	DDA ADS	70.00	11078
494-000-900.000	Printing & Publishing	PREMIERE PRINTING CORP.	2017 BUSINESS BROCHURES	460.00	11082
494-000-900.000	Printing & Publishing	GREENSTREET MARKETING & DESI	2017 DOWNTOWN BUSINESS MAP/BROC.	400.00	11123
494-000-910.000	Liability Insurance	MEADOWBROOK INSURANCE GRO	2017/2018 LIABILITY INSURANCE	522.97	11065
494-000-910.010	Workers Comp Insurance	MML WORKERS COMP FUND	2017/2018 WORKERS COMP POLICY	80.80	11064
494-000-930.000	R/M Outside Services	PLUMBER'S PORTABLE TOILETS	5/23 - 6/20/17 FARMERS MKT RESTROOM	80.00	11100
494-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	JUNE 2017 COMPUTER SUPPORT	3.99	11152
494-000-957.022	DDA Farmers Market Expense	PNC BANK (CREDIT CARD)	JULY 2017 PNC CREDIT CARD STMT	130.00	1110
494-000-957.022	DDA Farmers Market Expense	PNC BANK (CREDIT CARD)	JULY 2017 PNC CREDIT CARD STMT	9.63	1110
494-000-957.036	DDA Movies in the Park	SWANK MOTION PICTURES INC	2017 MOVIES IN THE PARK	1,139.00	11067
		Total For Dept 000 OPERATIONS		<u>3,211.26</u>	
		Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA		<u>3,211.26</u>	
Fund Totals:					
			Fund 494 - DDA	3,211.26	
			Total For All Funds:	<u>3,211.26</u>	



# CITY OF PLAINWELL

## Small Business Revolving Loan Fund Guidelines

### Part II

#### APPLICATION CHECK LIST

All interested parties who wish to apply for the Small Business Revolving Loan Fund will submit a completed application packet to the City of Plainwell including an application fee, that varies from \$100-\$300. The application materials to be considered will include the following:

- A Small Business Revolving Loan application can be obtained from the City of Plainwell, Downtown/Economic Development Manager's Office, 211 North Main Street, Plainwell, MI 49080 (269) 685-6821.
- A detailed plan illustrating the proposed improvements.
- A construction schedule, from start to finish, must be submitted with the application. Remember that all required permits must be acquired before the start of construction!
- A detailed break out of all costs, including a signed estimate from a qualified contractor.
- Proof that all real and personal property taxes are paid and current.
- Proof of insurance on the property.
- Collateral for the amount of the requested loan funds.
- Application fee - \$100 -\$300 varies due to type of collateral

**City of Plainwell Small Business Revolving Loan Fund  
Loan Application**

**General Information**

Name of Business: *Treasures By The River* (pending)  
 Address of Business: 323 E. Bridge Street, Plainwell, MI 49080  
 Company Representative & Title: Jeff Steele & Debi Hileski (owners)  
 Telephone: 269-808-8086 or 269-217-1208 Fax: \_\_\_\_\_  
 Project Address: 323 E. Bridge Street, Plainwell, MI 49080  
 Identification Number: 55-160-079-00 (Parcel Tax ID No)  
 Duns Number: \_\_\_\_\_

**Business Form**

Public Corporation   
 Private Corporation   
 S-Corporation   
 LLC  Pending  
 Partnership   
 Sole-Proprietorship   
 Date Established \_\_\_\_\_

Is the business a subsidiary directly affiliated with any other organization?  
 Yes  No  If Yes, indicate relationship and name of related organization.

\_\_\_\_\_

**Professional Assistance**

Bank & Contact: *Farm Trust Bank*  
 Address & Telephone: \_\_\_\_\_  
 Accountant & Contact: \_\_\_\_\_  
 Address & Telephone: \_\_\_\_\_  
 Legal Counsel & Contact: \_\_\_\_\_  
 Address & Telephone: \_\_\_\_\_

**Ownership**

If privately held, identify all holders of outstanding stock.

Name	SSN	Address	% Ownership
_____	_____	_____	_____
_____	_____	_____	_____

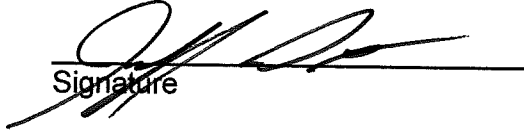
**Indebtedness**

Furnish the following information on all installment debts, contracts, capital leases, notes and mortgages payable.

To Whom Payable	Original Date	Original Amount	Present Balance	Maturity Date	Rate of Interest	Monthly Payment	Current or Delinquent
NONE	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

*See  
Schedule  
of  
Properties*

understand that any false statement in this application, or in information furnished in support of this application, may disqualify me and my firm from consideration for a loan from the City of Plainwell's Revolving Loan Fund. You are authorized to check the credit and employment history of the owners of my firm to assure the credit qualification of the owners and the firm. I understand that you will retain this information whether or not this application is approved. My firm and I also understand that the City of Plainwell does not guarantee in any way that this financing will be secured.

  
Signature

Treasures By The River  
Name of Business

Jeff Steele (owner)  
Name & Title

2-18-17  
Date

**Employment**

Existing employees in City of Plainwell: Full Time \_\_\_\_\_ Part Time \_\_\_\_\_  
 New employees in City of Plainwell\*: Full Time 2 Part Time \_\_\_\_\_

\* expected in 2 years following loan

	# of new employees	Hourly wage/salary
Managerial	_____	_____
Professional	_____	_____
Skilled Labor	_____	_____
Unskilled Labor	_____	_____
Clerical	<u>2</u>	<u>\$12.50</u>

Federal resources may be used to fund your loan. The following information is requested by the Federal Government to insure that all Federal programs are accessible to all individuals or businesses. You are not required to furnish this information, but are encouraged to do so. The law provides that a lender may not discriminate either on the basis of this information, or on whether you choose to furnish it. If you furnish the information, please provide both ethnicity and race. For race, you may check more than one designation. If you do not furnish ethnicity, race, or sex, this lender may note the information on the basis of visual observation and surname if you have made this application in person. If you do not wish to furnish the information, please check the box below.


I do not wish to furnish this information

Sex:  Female  Male Ethnicity:  Hispanic or Latino  
 Not Hispanic or Latino Race:  African American  Puerto Rican  Native American  
 Hispanic  Eskimo or Aleut  Asian  Caucasian  Multi Group

The City of Plainwell is an EQUAL CREDIT OPPORTUNITY LENDER and will not discriminate in providing services to individuals on the basis of race, color, religion, sex, national origin, age, marital status, family status, or physical or mental disability.

**Project Costs**

Real Property Acquisition	\$ 135,000
Building Construction/Renovation	\$ 30,000
Leasehold Improvements	\$ _____
Machinery & Equipment	\$ _____
Public Infrastructure Improvements	\$ _____
Furniture & Fixtures	\$ 10,000
Working Capital	\$ 20,000
Other _____	\$ _____
<b>Total Project Costs</b>	<b>\$ 215,000</b>
<b>Less: Equity/Company Participation</b>	<b>\$ 165,000</b>
<b>Total Financing Needed</b>	<b>\$ 20,000</b>

*we are requesting \$10,000*  


**Certification**

I certify that all information in this application and all information furnished in support of this application are true and complete to the best of my knowledge and belief. I understand that you will rely on this information in deciding whether to grant credit to me or my firm. I



**Schedule of Properties**

total equity

<u>PROPERTY</u>	<u>VALUE</u>	<u>LOAN</u>	<u>EQUITY</u>
Florence - empty lot - Otsego	\$10,000.00	\$0.00	\$10,000.00
239 Florence - Otsego	\$75,000.00	\$0.00	\$75,000.00
711 Barton - Otsego	\$240,000.00	\$60,000.00	\$180,000.00 (United Bank)
227 Florence - Otsego	\$120,000.00	\$0.00	\$120,000.00
329 Kenwood - Plainwell	\$65,000.00	\$0.00	\$65,000.00
315 S. Main St - Plainwell	\$110,000.00	\$0.00	\$110,000.00
504 Brigham - Plainwell	\$60,000.00	\$0.00	\$60,000.00
310 E. Grant St. - Plainwell	\$110,000.00	\$64,000.00	\$46,000.00 (land contract with Donald & Donna Steele)
Kenwood - empty lot - Plainwell	\$5,000.00	\$0.00	\$5,000.00
323 Bridge St - Plainwell	\$155,000.00	\$0.00	\$155,000.00 Drew's residence
633 Riverview Dr - Plainwell	<u>\$215,000.00</u>	<u>\$141,000.00</u>	<u>\$74,000.00</u> Jeff & Debi's residence (Arbor Credit Union)
<b>TOTAL</b>	<b>\$1,165,000.00</b>	<b>\$265,000.00</b>	<b>\$900,000.00</b>

History of  
and  
Business Proposal  
For  
*Treasures By The River* (Pending)

323 E. Bridge Street  
Plainwell, MI 49080

The property located at 323 E. Bridge St. has a long history in the City of Plainwell. Originally being a land grant sold by President Andrew Jackson in 1834 to Thomas Warrant. In 1847 William Woodhams built a house next to the river which he had moved to 118 Woodhams, that same year he had the present Victorian Eastlake house built that still stands on the property on 323 E. Bridge St.. After being purchased by Harold Lent, the building was later sold and became the City Hall and Police Station in 1959. Most recently it has been used as a multi-use property, being used as a residence and a Chiropractors office for both Dr. Cliff Haff and later, the late, Dr. Paul Wolfson.

The Property was bought, in January of 2017 by Jeff Steele, Debi Hileski, Drew Ostby & Jenna Steele and currently the top two stories have been remodeled and are occupied as a residence by Drew Ostby. The main floor, which has housed the chiropractic offices is going to undergo remodeling so that a unique Arts & Crafts Studio and Shop (*Treasures By The River*, name/business license pending) can be operated from the premises.

Since finishing the residence portion of the property, the focus has turned to the exterior of the property. Anyone driving by, can see the 'eye sore' that this property is, yet at the same time notice the positive changes taking place. Our priority is to have the exterior painted in a color combination that matches the architectural style of the house. So that once again, this magnificent building can bring pride to the City of Plainwell.

Once the exterior of the building has been restored, our focus will turn to the remodeling of the interior of the main floor. Our time line is to have the remodeling done within two years, which will coincide with Jeff's retirement from teaching, so that his focus can be on the business side of the business, while Drew, Debi, and Jenna focus on the Arts & Crafts portion of the venture.

We have been very appreciative of all of the compliments and words of encouragement we have received from our neighbors and other residents of the city. Being a life long resident of the area, and owner of numerous properties in the City, it is my desire, along with the other owners of this property to make sure we continue to good work that is taking place in the City of Plainwell.

Please note that business license and name will be applied for later as we get closer to opening the Studio/Shop.

Sincerely



Jeff Steele

Construction Schedule  
For  
*Treasures By The River*

January 2017, property bought.

February – March 2017, 80 cubic yards of debris removed from house and around property,

February to April 2017, resident floors remodeled and occupied by owner (Drew Ostby)

May 2017 to Current, continued landscaping, cleaning up of the exterior taking place.

August – September 2017 exterior of the house to be painted.

October – November 2017 detached garage roof to be replaced and building painted, .

January 2018 – April 2019 complete remodeling of main floor,

Open "*Treasures By The River*" May 2019

 <p><b>EXTERIOR PROPOSAL</b></p>	<p><b>Independent Franchise Owner:</b>  CertaPro Painters of  Kalamazoo/Battle Creek  Mike and Susan Watson  576 Romence Rd, Suite 220  Portage, MI 49024  269.270.3150  Fax : 269.270.3205  mwatson@certapro.com  1-800-462-3782  License #: 2102199922</p>	<p><b>Job #:</b> MW092000011426  <b>Date:</b> 06/06/2017</p> <p><b>Customer Address:</b>  Debi Hileski  323 E Bridge Street  Plainwell*  MI 49080  Phone: (269) 217-1308</p>
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*Full Workers Compensation Coverage/\$2,000,000 General Liability Insurance*

**CERTAINTY PLEDGE ®**

Debi recently purchased a large Victorian-style home that was built in the 1800s and wants to refresh the exterior by having it painted. This is an important project because she wants to restore the property and it is crucial for the exterior to look just right. Debi would like for the work to take place as soon as possible.

**SPECIAL NOTES:**

The home has peeling paint on most of the included surfaces so much scraping and priming will be done to properly prepare the surfaces.

The home was built in the 1800s so there are remnants of the original lead based paint which require a plastic skirt to be laid out around the home prior to scraping.

Repair work is needed throughout the project and our team can complete this work on a time and materials basis. When JSS arrives on the first day to get started on the preparation work, he will assess the repair needs and develop an itemized good faith estimate to present to the home owners.

Optional Application of Peel Bond Primer:  
~Add: \$3,975.00

\*This project assumes three color scheme with a similar layout to what is currently on the home.

Additional details are below.

**GENERAL DESCRIPTION:**

**Home:**

Painting To - Soffit/Overhangs, Vinyl Siding, Wood Siding, Wood Windows, Garage Overhead Doors, Wood Door Frames, Facia, Posts, Wood Rails.

**SCOPE OF WORK:**

**Included Items:**

Soffit/Overhangs of Home, Vinyl Siding, Wood Siding, Wood Windows, Garage Overhead Doors, Wood Door Frames, Facia, Posts, Wood Rails.

**Excluded Items:**

Entry Doors. Storm Doors. Metal Storms. Decking. Detached Garage.

**PREPARATION:**

Lay out plastic. Scrape loose and peeling paint from the included surfaces as needed. Handclean the included surfaces. Caulk gaps and cracks as needed. Reglaze windows as needed.

<b>PRIMING</b>	<b>Surface Type/Area</b>	<b>Primer</b>	<b>Purpose</b>
Wood	Prime where bare	Oilbase wood primer	To seal substrate so as to allow proper finish coat "bite" for best intercoat adhesion.

**INCLUDED DETAILS**

**Home**

Surface Area	Manufacturer/Paint Type	Color	Coats
Soffit/Overhangs	Sherwin Williams/Satin/SuperPaint	TBD	Two
Vinyl Siding	Sherwin Williams/Satin/SuperPaint	TBD	Two
Wood Siding	Sherwin Williams/Satin/SuperPaint	TBD	Two
Wood Scale Siding	Sherwin Williams/Satin/SuperPaint	TBD	Two
Wood Windows	Sherwin Williams/Satin/SuperPaint	TBD	Two
Garage Doors	Sherwin Williams/Satin/SuperPaint	TBD	Two
Door Frames	Sherwin Williams/Satin/SuperPaint	TBD	Two
Facia	Sherwin Williams/Satin/SuperPaint	TBD	Two
Ornate Posts	Sherwin Williams/Satin/SuperPaint	TBD	Two
Wood Rails	Sherwin Williams/Satin/SuperPaint	TBD	Two

**Clean Up**

To be completed in full daily and in upon job completion. All ladders down and stacked- Tools & equipment stored properly each evening in acceptable, safe location determined by the customer and the Site Manager. We clean up daily and upon completion to make sure your property is "presentable" and perform a full clean-up when we are complete (including sweeping and vacuuming paint chips). The procedures performed to properly clean your house may create literally thousands of very small paint chips that are near impossible to fully cleanup.

**Notes/Misc**

**CHANGE ORDERS:** Any changes to the scope of the work detailed above, or to the color or gloss level of the paint to be used, requires a customer signature on a change order form and may result in additional charges to cover time and materials.

When choosing a color, please be aware that very bright or very dark colors may require more coats than the number specified above and additional charges may be required. Accent walls and multiple paint colors for various rooms may incur additional paint and time costs that may result in additional charges.

CertaPro Painters accepts Visa, Mastercard and personal/company checks.

**CUSTOMER SERVICE COMMITMENT:** The goal for this job is to provide the best customer experience possible. This is accomplished by being friendly and courteous, by making the client feel part of the process with daily updates and excellent communication, by doing things right the first time, and by respecting your property and your home. We recognize that we are guests.

**FINAL PRICING**

PRICE OF INCLUDED ITEMS ( All labor, paint, materials )		\$23747.0
DISCOUNT ( \$ ) Spring Discount		-\$200.00
SALES TAX ( @ 0 % )		\$0.00
<b>GRAND TOTAL</b>		<b>\$23547.00</b>
DEPOSITS DUE	-\$0.00	
PAYMENTS RECEIVED		-\$0.00
<b>BALANCE DUE</b>		<b>\$23547.00</b>

Signature of Authorized Franchise Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION**

**(I/WE) HAVE READ THE TERMS STATED HEREIN, THEY HAVE BEEN EXPLAINED TO (ME/US) AND (I/WE) FIND THEM TO BE SATISFACTORY, AND HEREBY ACCEPT THEM**

**(I/WE) HAVE EXAMINED THE JOB STATED HEREIN, THEY HAVE BEEN SHOWN TO (ME/US) AND (I/WE) FIND THEM TO BE SATISFACTORY, AND HEREBY ACCEPT THE JOB AS COMPLETE**

**SIGNATURE**

**DATE**

**SIGNATURE**

**DATE**





**HELP RELATIONSHIP** - The individual giving you this proposal is an independent contractor licensed by CertaPro Painters to use its systems and trademarks to operate a painting franchise. The work will be completed by the independent franchised contractor. Please make any check payable to the franchise shown in the upper right hand corner of the front of this proposal

**DEFINITIONS AND CONDITIONS OF THIS CONTRACT**

**COLORS** - Colors may be chosen by the client prior to commencement of work. If, after the job starts, a color change is required, the independent Contractor will have to charge for time and material expenses incurred on the original color.

**UNFORESEEN CONDITIONS** - Should conditions arise which could not be determined by visual inspection prior to starting work, the client must pay an agreed upon extra for the completion of such work.

**PROPOSAL** - This proposal is valid for 60 days after it was written. In addition, the Independent Franchised Contractor should be informed of your desire to have the work done and receive a signed copy of the proposal before work is to be started.

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**ATTENTION CLIENT:**

YOU, THE BUYER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE BELOW NOTICE OR CANCELLATION FOR AN EXPLANATION OF THIS RIGHT. (SATURDAY IS A LEGAL BUSINESS DAY IN CONNECTICUT). THIS SALE IS SUBJECT TO THE PROVISIONS OF THE HOME SOLICITATION SALES ACT AND THE HOME IMPROVEMENT ACT. THIS INSTRUMENT IS NOT NEGOTIABLE. NOTICE OF CANCELLATION

**NOTICE OF CANCELLATION**

Date of Transaction

---

YOU MAY CANCEL THIS TRANSACTION, WITHOUT ANY PENALTY OR OBLIGATION, WITHIN THREE BUSINESS DAYS FROM THE ABOVE DATE. IF YOU CANCEL, ANY PROPERTY TRADED IN, ANY PAYMENTS MADE BY YOU UNDER THE CONTRACT OR SALE, AND ANY NEGOTIABLE INSTRUMENT EXECUTED BY YOU WILL BE RETURNED WITHIN TEN BUSINESS DAYS FOLLOWING RECEIPT BY THE SELLER OF YOUR CANCELLATION NOTICE, AND ANY SECURITY INTEREST ARISING OUT OF THE TRANSACTION WILL BE CANCELLED. IF YOU CANCEL, YOU MUST MAKE AVAILABLE TO THE SELLER AT YOUR RESIDENCE IN SUBSTANTIALLY AS GOOD CONDITION AS WHEN RECEIVED, ANY GOODS DELIVERED TO YOU UNDER THIS CONTRACT OR SALE; OR YOU MAY, IF YOU WISH, COMPLY WITH THE INSTRUCTIONS OF THE SELLER REGARDING THE RETURN SHIPMENT OF THE GOODS AT THE SELLER'S EXPENSE AND RISK. IF YOU DO MAKE THE GOODS AVAILABLE TO THE SELLER AND THE SELLER DOES NOT PICK THEM UP WITHIN TWENTY DAYS OF THE DATE OF CANCELLATION, YOU MAY RETAIN OR DISPOSE OF THE GOODS WITHOUT ANY FURTHER OBLIGATION. IF YOU FAIL TO MAKE THE GOODS AVAILABLE TO THE SELLER, OR IF YOU AGREED TO RETURN THE GOODS AND FAIL TO DO SO, THEN YOU REMAIN LIABLE FOR PERFORMANCE OF ALL OBLIGATIONS UNDER THE CONTRACT. TO CANCEL THIS TRANSACTION, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE, OR SEND A TELEGRAM TO \_\_\_\_\_

(Name of Seller)

\_\_\_\_\_  
(Address of Seller's Place of Business)

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NOT LATER THAN MIDNIGHT OF \_\_\_\_\_ (Date)

I HEREBY CANCEL THIS TRANSACTION, \_\_\_\_\_ (Date)

\_\_\_\_\_  
(Buyer's Signature)

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**LIMITED TWO YEAR WARRANTY**

Subject to the limitations set forth below, for a period of 24 months from the date of completion of the work described on the front of this contract, the Independent Franchise Owner named on the front of this contract (the "Contractor") will repair peeling, blistering or chipping paint resulting from defective workmanship.

THIS LIMITED WARRANTY DOES NOT COVER:

- Any work where the Contractor did not supply the paint or other materials.
- Any work which was not performed by the Contractor.
- Varnished surfaces.
- Surfaces made of, or containing, galvanized metal.
- The cost of paint required to perform the repairs.
- Repairs to horizontal surfaces or any surface that, by virtue of its design permits moisture to collect. Surfaces include, but are not limited to, decks, railings, stairs, porches, roofs, and wood gutters.
- Exact paint match as environmental conditions will affect the color and finish of all paints over time.
- Any repairs which are necessitated as a result of a defect in the paint regardless of whether the paint was supplied by the Contractor or the customer.
- Bleeding caused by knots, rust or cedar.
- Cracks in drywall, plaster or wood.
- Peeling, blistering or chipping where they are caused by:
  - mill-glazing from smooth cedar
  - ordinary wear and tear.
  - abnormal use or misuse
  - peeling of layers of paint existing prior to the work performed by the Contractor.
  - structural defects.
  - settling or movement.
  - moisture content of the substrate.
  - abrasion, mechanical damage, abrasive cleaning, abuse, or damage resulting from use of chemicals or cleaning agents or exposure to harmful solids, liquids or gases. - damage or defects caused in whole or in part by reason of fire, explosion, flood, acts of God, extreme weather conditions, misuse, alterations, abuse, vandalism, negligence, or any other similar causes beyond the control of the Contractor.

Repairs under this limited warranty will be performed only on the specific areas where peeling, blistering or chipping has occurred and only to the level of surface preparation described in the preparation section of this Contract.

**FOR THIS WARRANTY TO BE VALID, YOU MUST:**

- Pay the full contract price.
- Retain a copy of the original contract.
- Retain a copy of your cancelled check or other evidence of payment in full.
- Pay for all materials used to perform the repairs.
- Make the property accessible to the Contractor, or his employees, to perform the repairs

THIS LIMITED WARRANTY IS THE ONLY EXPRESS WARRANTY MADE BY THE CONTRACTOR AND IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED. THIS WARRANTY COVERS ONLY THOSE SERVICES PROVIDED BY THE CONTRACTOR TO THE ORIGINAL PURCHASER NAMED ON THE FRONT OF THIS CONTRACT. IN NO EVENT SHALL THE CONTRACTOR BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES OR DAMAGES IN EXCESS OF THE ORIGINAL CONTRACT PRICE. THIS WARRANTY MAY NOT BE ALTERED OR EXTENDED FOR ANY PURPOSE UNLESS DONE SO IN WRITING IN A DOCUMENT EXECUTED BY ALL PARTIES TO THIS CONTRACT.

This warranty gives you specific legal rights. Some jurisdictions do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you. Some jurisdictions do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you.

For warranty service, you should contact your Contractor to schedule an inspection of your property by calling CertaPro Painters at 800.462.3782.



08/02/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL  
EXP CHECK RUN DATES 07/01/2017 - 07/31/2017  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance	PRIORITY HEALTH	JULY 2017 HEALTH INS. PREMIUMS	525.00	11069
450-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	JULY 2017 HEALTH INSURANCE	39.74	11107
450-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURANCE	JULY 2017 LIFE INSURANCE	0.80	11116
450-000-910.000	Liability Insurance	MEADOWBROOK INSURANCE GROUP	2017/2018 LIABILITY INSURANCE	406.14	11065
450-000-910.010	Workers Comp Insurance	MML WORKERS COMP FUND	2017/2018 WORKERS COMP POLICY	239.51	11064
450-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	JUNE 2017 COMPUTER SUPPORT	3.99	11152
450-000-956.000	Miscellaneous	MICHIGAN ECONOMIC DEVELOPMENT	2017 CERTIFIED BUSINESS PARK FEE	275.00	11098
Total For Dept 000 OPERATIONS				<u>1,490.18</u>	
Total For Fund 450 INDUSTRIAL PARK TIFA				<u>1,490.18</u>	
Fund Totals:					
Fund 450 INDUSTRIAL PARK TIFA				1,490.18	
Total For All Funds:				<u>1,490.18</u>	

**MINUTES**  
**Plainwell City Council**  
**July 10, 2017**

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Scott Fenner of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keller, Councilman Overhuel and Councilman Keeney. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, supported by Overhuel, to accept and place on file the Council Minutes and Summary of the 06/26/2017 regular meeting. On voice vote, all voted in favor. Motion passed.**
6. General Public Comments: None.
7. County Commissioner Report / Presentations: None.
8. Agenda Amendments: None.
9. Mayor's Report: None.
10. Recommendations and Reports:
  - A. Superintendent Pond reported that the old chlorine analyzer was not working.  
**A motion by Keeler, supported by Keeney, to approve the purchase of a replacement inline chlorine analyzer from the low-quote of Forberg Scientific for \$4,027.60 On a roll-call vote, all in favor. Motion passed.**
  - B. Superintendent Updike reported castings are needed in conjunction with the approved 2017 paving project. This work will commence immediately and the cost will be split between streets & sewer.  
**A motion by Overhuel, supported by Keener, to approve the purchase of pavement castings from East Jordan Iron Works for \$8,290.54. On a roll-call vote, all in favor. Motion passed.**
  - C. Superintendent Updike reported on an annual emerald ash borer treatment at a cost of \$3,600. Most of the trees are in good shape with the recurring treatments.  
**A motion by Overhuel, supported by Keeler, to approve the contract with Honeytree Arborist for emerald ash borer treatments for \$3,600. On a roll-call vote, all in favor. Motion passed.**
  - D. City Manager Wilson reported that the approved paving contractor has agreed to the pricing for adding Anderson Street from M-89 to Bannister Street, including striping. The budget includes \$40,000 for paving the parking lots and the street and there is \$10,000 in fund balance.  
**A motion by Keeler, supported by Keeney, to modify the existing paving contract to include Anderson Street for \$19,000. On a roll-call vote, all in favor. Motion passed.**
11. Communications:
  - A. **A motion by Overhuel, seconded by Keeney, to accept and place on file the June 2017 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

**A motion by Keeler, supported by Keeney, that the bills be allowed and orders drawn in the amount of \$234,175.54 for payment of same. On a roll call vote, all in favor. Motion passed.**

13. Public Comments

None.

14. Staff Comments

Personnel Manager Lamorandier thanked everyone for fixing the flowers.

Public Safety Deputy Director Varley reported that minors had done the damage on the flowers.

Superintendent Updike reported preparing for the paving project.

Community Development Manager Siegel reported that the farmer's market has moved back to the Mill Parking Area on M-89. She also noted the Car & Truck Show taking place at that same site on Saturday July 15. Also noted that the Plainwell Kayak Company is off to a great start.

City Manager Wilson noted an upcoming planning meeting for Sweetwater's.

15. Council Comments:

Mayor Pro-Tem wished Mayor Brooks a happy birthday next week!.

16. Adjournment:

**A motion by Steele, supported by Overhuel, to adjourn the meeting at 7:26 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully

Submitted by,

Lori Steele, Mayor Pro-Tem

PERIOD ENDING 07/31/2017

% Fiscal Year Completed: 8.49

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		2017-18 AMENDED BUDGET	07/31/2017 NORMAL (ABNORMAL)	MONTH 07/31/2017 INCREASE (DECREASE)	07/31/2017 NORMAL (ABNORMAL)	BALANCE		
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA								
Revenues								
443-000-402.040	Captured - City	2,205.00	2,192.19	2,192.19		12.81		99.42
443-000-402.041	Captured - Library	264.00	262.57	262.57		1.43		99.46
443-000-402.042	Captured - Cap Improvement	174.00	173.99	173.99		0.01		99.99
443-000-402.043	Captured - Fire Reserve	174.00	173.99	173.99		0.01		99.99
443-000-402.044	Captured - Solid Waste	226.00	226.18	226.18		(0.18)		100.08
443-000-402.047	Captured DDA-SCHOOL	4,732.00	1,322.34	1,322.34		3,409.66		27.94
443-000-402.048	Captured - County	1,059.00	803.57	803.57		255.43		75.88
443-000-402.060	Captured - AV - Personal - CITY	588.00	584.61	584.61		3.39		99.42
443-000-402.061	Captured - AV - Personal - LIBRARY	70.00	70.02	70.02		(0.02)		100.03
443-000-402.062	Captured - AV - Personal - CAP IMP	46.00	46.40	46.40		(0.40)		100.87
443-000-402.063	Captured - AV - Personal - FIRE RES	46.00	46.40	46.40		(0.40)		100.87
443-000-402.064	Captured - AV - Personal - S WASTE	60.00	60.32	60.32		(0.32)		100.53
443-000-402.065	Captured - AV - Personal - COUNTY	282.00	214.29	214.29		67.71		75.99
443-000-664.020	Interest Inc-Investments	0.00	4.96	4.96		(4.96)		100.00
443-000-676.080	Rev-Transfer from Cap Improvement	67,500.00	5,625.00	5,625.00		61,875.00		8.33
TOTAL REVENUES		77,426.00	11,806.83	11,806.83		65,619.17		15.25
Expenditures								
443-000-703.000	Full Time Wages	33,204.00	1,723.20	1,723.20		31,480.80		5.19
443-000-706.000	Part Time Wages	1,068.00	12.51	12.51		1,055.49		1.17
443-000-713.000	Other Post Employment Benefits	657.00	54.75	54.75		602.25		8.33
443-000-715.000	Social Security (FICA)	2,483.00	124.18	124.18		2,358.82		5.00
443-000-715.010	Health Insurance	5,730.00	475.45	475.45		5,254.55		8.30
443-000-715.012	FSA - Employer Paid	25.00	1.71	1.71		23.29		6.84
443-000-715.013	HSA - Employer Paid	1,920.00	0.00	0.00		1,920.00		0.00
443-000-715.015	Life Insurance	34.00	2.78	2.78		31.22		8.18
443-000-718.000	Retirement Benefits	2,873.00	154.47	154.47		2,718.53		5.38
443-000-724.000	Med Insurance Buyouts	108.00	5.14	5.14		102.86		4.76
443-000-743.000	Uniforms	50.00	0.00	0.00		50.00		0.00
443-000-775.000	Rep & Maint Supplies	100.00	0.00	0.00		100.00		0.00
443-000-801.013	Prof Services/Attorney	5,000.00	0.00	0.00		5,000.00		0.00
443-000-801.030	Profess Service-Audit	488.00	0.00	0.00		488.00		0.00
443-000-830.000	Contractual Reimbursement CRA Activities	7,445.00	0.00	0.00		7,445.00		0.00
443-000-910.000	Liability Insurance	4,679.00	5,108.47	5,108.47		(429.47)		109.18
443-000-910.010	Workers Comp Insurance	399.00	383.80	383.80		15.20		96.19
443-000-930.000	R/M Outside Services	8,000.00	0.00	0.00		8,000.00		0.00
443-000-930.050	Computer Services	50.00	0.00	0.00		50.00		0.00
443-000-940.000	Equipment Rental	450.00	335.76	335.76		114.24		74.61
443-908-991.000	Principal Payment - Interfund Loans	14,636.00	1,219.67	1,219.67		13,416.33		8.33
443-908-995.000	Interest Payment - Interfund Loans	1,939.00	161.58	161.58		1,777.42		8.33
TOTAL EXPENDITURES		91,338.00	9,763.47	9,763.47		81,574.53		10.69
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:								
TOTAL REVENUES		77,426.00	11,806.83	11,806.83		65,619.17		15.25
TOTAL EXPENDITURES		91,338.00	9,763.47	9,763.47		81,574.53		10.69
NET OF REVENUES & EXPENDITURES		(13,912.00)	2,043.36	2,043.36		(15,955.36)		14.69

PERIOD ENDING 07/31/2017

% Fiscal Year Completed: 8.49

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017	MONTH 07/31/2017	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	54,600.00	0.00	0.00	54,600.00	0.00
450-000-664.020	Interest Inc-Investments	50.00	14.03	14.03	35.97	28.06
TOTAL REVENUES		54,650.00	14.03	14.03	54,635.97	0.03
Expenditures						
450-000-703.000	Full Time Wages	29,299.00	1,754.83	1,754.83	27,544.17	5.99
450-000-706.000	Part Time Wages	0.00	106.83	106.83	(106.83)	100.00
450-000-713.000	Other Post Employment Benefits	158.00	13.17	13.17	144.83	8.34
450-000-715.000	Social Security (FICA)	2,093.00	126.77	126.77	1,966.23	6.06
450-000-715.010	Health Insurance	5,480.00	412.94	412.94	5,067.06	7.54
450-000-715.012	FSA - Employer Paid	77.00	5.08	5.08	71.92	6.60
450-000-715.013	HSA - Employer Paid	2,256.00	0.00	0.00	2,256.00	0.00
450-000-715.015	Life Insurance	11.00	0.80	0.80	10.20	7.27
450-000-718.000	Retirement Benefits	1,143.00	68.73	68.73	1,074.27	6.01
450-000-724.000	Med Insurance Buyouts	20.00	0.95	0.95	19.05	4.75
450-000-801.013	Prof Services/Attorney	500.00	0.00	0.00	500.00	0.00
450-000-801.030	Profess Service-Audit	92.00	0.00	0.00	92.00	0.00
450-000-910.000	Liability Insurance	372.00	406.14	406.14	(34.14)	109.18
450-000-910.010	Workers Comp Insurance	249.00	239.51	239.51	9.49	96.19
450-000-930.000	R/M Outside Services	1,000.00	0.00	0.00	1,000.00	0.00
450-000-930.050	Computer Services	50.00	0.00	0.00	50.00	0.00
450-000-940.000	Equipment Rental	1,500.00	335.76	335.76	1,164.24	22.38
450-000-956.000	Miscellaneous	600.00	0.00	0.00	600.00	0.00
TOTAL EXPENDITURES		44,900.00	3,471.51	3,471.51	41,428.49	7.73
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		54,650.00	14.03	14.03	54,635.97	0.03
TOTAL EXPENDITURES		44,900.00	3,471.51	3,471.51	41,428.49	7.73
NET OF REVENUES & EXPENDITURES		9,750.00	(3,457.48)	(3,457.48)	13,207.48	35.46

PERIOD ENDING 07/31/2017

% Fiscal Year Completed: 8.49

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2017 (NORMAL (ABNORMAL))	MONTH 07/31/2017 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	15,041.00	14,953.74	14,953.74	87.26	99.42
494-000-402.031	Captured DDA-LIBRARY	1,797.00	1,790.76	1,790.76	6.24	99.65
494-000-402.032	Captured DDA-Capital Impr	1,187.00	1,186.52	1,186.52	0.48	99.96
494-000-402.033	Capture DDA-Fire Reserve	1,187.00	1,186.52	1,186.52	0.48	99.96
494-000-402.034	Capture-DDA-Solid Waste	1,542.00	1,542.58	1,542.58	(0.58)	100.04
494-000-402.045	Captured DDA-COUNTY	7,219.00	5,481.18	5,481.18	1,737.82	75.93
494-000-402.060	Captured - AV - Personal - CITY	2,653.00	2,637.59	2,637.59	15.41	99.42
494-000-402.061	Captured - AV - Personal - LIBRARY	317.00	315.84	315.84	1.16	99.63
494-000-402.062	Captured - AV - Personal - CAP IMP	209.00	209.35	209.35	(0.35)	100.17
494-000-402.063	Captured - AV - Personal - FIRE RES	209.00	209.35	209.35	(0.35)	100.17
494-000-402.064	Captured - AV - Personal - S WASTE	272.00	272.15	272.15	(0.15)	100.06
494-000-402.065	Captured - AV - Personal - COUNTY	1,273.00	966.77	966.77	306.23	75.94
494-000-569.000	Local Grants	5,600.00	0.00	0.00	5,600.00	0.00
494-000-664.020	Interest Inc-Investments	15.00	8.73	8.73	6.27	58.20
494-000-694.000	Revenue-Miscellaneous	1,500.00	313.00	313.00	1,187.00	20.87
494-000-694.022	DDA - Farmers Market Entry Fee	3,500.00	180.00	180.00	3,320.00	5.14
494-000-694.025	DDA - Sale of Merchandise	1,000.00	0.00	0.00	1,000.00	0.00
494-000-694.026	DDA - Special Event Revenues	1,000.00	0.00	0.00	1,000.00	0.00
494-000-694.036	DDA Donations - Movies in the Park	400.00	0.00	0.00	400.00	0.00
TOTAL REVENUES		45,921.00	31,254.08	31,254.08	14,666.92	68.06
Expenditures						
494-000-703.000	Full Time Wages	13,833.00	847.77	847.77	12,985.23	6.13
494-000-706.000	Part Time Wages	750.00	243.64	243.64	506.36	32.49
494-000-706.005	Part Time Wages - Seasonal Workers	0.00	10.00	10.00	(10.00)	100.00
494-000-715.000	Social Security (FICA)	1,040.00	74.92	74.92	965.08	7.20
494-000-715.010	Health Insurance	2,556.00	190.70	190.70	2,365.30	7.46
494-000-715.013	HSA - Employer Paid	1,392.00	0.00	0.00	1,392.00	0.00
494-000-775.000	Rep & Maint Supplies	1,000.00	0.00	0.00	1,000.00	0.00
494-000-801.030	Profess Service-Audit	92.00	0.00	0.00	92.00	0.00
494-000-900.000	Printing & Publishing	2,500.00	0.00	0.00	2,500.00	0.00
494-000-910.000	Liability Insurance	479.00	522.97	522.97	(43.97)	109.18
494-000-910.010	Workers Comp Insurance	84.00	80.80	80.80	3.20	96.19
494-000-930.000	R/M Outside Services	500.00	0.00	0.00	500.00	0.00
494-000-930.050	Computer Services	50.00	0.00	0.00	50.00	0.00
494-000-940.000	Equipment Rental	250.00	32.80	32.80	217.20	13.12
494-000-956.021	Special Events	1,200.00	0.00	0.00	1,200.00	0.00
494-000-957.022	DDA Farmers Market Expense	700.00	9.63	9.63	690.37	1.38
494-000-957.025	DDA Christmas Ornament Costs	800.00	0.00	0.00	800.00	0.00
494-000-957.036	DDA Movies in the Park	2,200.00	1,139.00	1,139.00	1,061.00	51.77
494-000-960.000	Education & Training	100.00	0.00	0.00	100.00	0.00
494-000-962.000	Association Memberships	3,100.00	0.00	0.00	3,100.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,436.00	953.00	953.00	10,483.00	8.33
494-908-995.000	Interest Payment - Interfund Loans	825.00	68.75	68.75	756.25	8.33
TOTAL EXPENDITURES		44,887.00	4,173.98	4,173.98	40,713.02	9.30
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		45,921.00	31,254.08	31,254.08	14,666.92	68.06

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 07/31/2017

% Fiscal Year Completed: 8.49

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	07/31/2017 (ABNORMAL)	MONTH 07/31/2017	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
TOTAL EXPENDITURES		44,887.00		4,173.98		4,173.98		40,713.02	9.30
NET OF REVENUES & EXPENDITURES		1,034.00		27,080.10		27,080.10		(26,046.10)	2,618.97
TOTAL REVENUES - ALL FUNDS		177,997.00		43,074.94		43,074.94		134,922.06	24.20
TOTAL EXPENDITURES - ALL FUNDS		181,125.00		17,408.96		17,408.96		163,716.04	9.61
NET OF REVENUES & EXPENDITURES		(3,128.00)		25,665.98		25,665.98		(28,793.98)	820.52

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA								
Revenues								
443-000-402.040	Captured - City	2,185.00		2,185.31	0.00		(0.31)	100.01
443-000-402.041	Captured - Library	262.00		261.20	0.00		0.80	99.69
443-000-402.042	Captured - Cap Improvement	172.00		172.43	0.00		(0.43)	100.25
443-000-402.043	Captured - Fire Reserve	172.00		172.43	0.00		(0.43)	100.25
443-000-402.044	Captured - Solid Waste	224.00		224.16	0.00		(0.16)	100.07
443-000-402.047	Captured DDA-SCHOOL	4,750.00		4,750.54	0.00		(0.54)	100.01
443-000-402.048	Captured - County	1,051.00		1,049.08	0.00		1.92	99.82
443-000-402.060	Captured - AV - Personal - CITY	646.00		646.31	0.00		(0.31)	100.05
443-000-402.061	Captured - AV - Personal - LIBRARY	77.00		77.25	0.00		(0.25)	100.32
443-000-402.062	Captured - AV - Personal - CAP IMP	51.00		51.00	0.00		0.00	100.00
443-000-402.063	Captured - AV - Personal - FIRE RES	51.00		51.00	0.00		0.00	100.00
443-000-402.064	Captured - AV - Personal - S WASTE	66.00		66.30	0.00		(0.30)	100.45
443-000-402.065	Captured - AV - Personal - COUNTY	311.00		310.27	0.00		0.73	99.77
443-000-664.020	Interest Inc-Investments	0.00		26.53	5.97		(26.53)	100.00
443-000-673.000	Rev-Sale Fixed Assets-Lan	0.00		1,000.00	0.00		(1,000.00)	100.00
443-000-676.080	Rev-Transfer from Cap Improvement	60,000.00		40,000.00	5,000.00		20,000.00	66.67
TOTAL REVENUES		70,018.00		51,043.81	5,005.97		18,974.19	72.90
Expenditures								
000	OPERATIONS	67,391.00		40,342.69	5,117.20		27,048.31	59.86
TOTAL EXPENDITURES		67,391.00		40,342.69	5,117.20		27,048.31	59.86
Fund 443 - BROWNFIELD REDEVELOPMENT AUTH - BRA:								
TOTAL REVENUES		70,018.00		51,043.81	5,005.97		18,974.19	72.90
TOTAL EXPENDITURES		67,391.00		40,342.69	5,117.20		27,048.31	59.86
NET OF REVENUES & EXPENDITURES		2,627.00		10,701.12	(111.23)		(8,074.12)	407.35



GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 450 - INDUST PARK TIFA								
Revenues								
450-000-402.040	Captured - AV - Real - CITY	14,874.00		14,863.42	(10.14)		10.58	99.93
450-000-402.041	Captured - AV - Real - LIBRARY	1,841.00		1,776.24	(1.21)		64.76	96.48
450-000-402.042	Captured - AV - Real - CAP IMP	1,173.00		1,172.56	(0.80)		0.44	99.96
450-000-402.043	Captured - AV - Real - FIRE RES	1,173.00		1,172.56	(0.80)		0.44	99.96
450-000-402.044	Captured - AV - Real - S WASTE	1,525.00		1,524.38	(1.04)		0.62	99.96
450-000-402.048	Captured - AV - Real - COUNTY	7,151.00		7,135.54	(133.26)		15.46	99.78
450-000-402.060	Captured - AV - Personal - CITY	6,839.00		8,038.26	0.00		(1,199.26)	117.54
450-000-402.061	Captured - AV - Personal - LIBRARY	819.00		960.67	0.00		(141.67)	117.30
450-000-402.062	Captured - AV - Personal - CAP IMP	540.00		634.30	0.00		(94.30)	117.46
450-000-402.063	Captured - AV - Personal - FIRE RES	540.00		634.30	0.00		(94.30)	117.46
450-000-402.064	Captured - AV - Personal - S WASTE	701.00		824.53	0.00		(123.53)	117.62
450-000-402.065	Captured - AV - Personal - COUNTY	3,288.00		3,857.43	0.00		(569.43)	117.32
450-000-664.020	Interest Inc-Investments	0.00		214.23	29.96		(214.23)	100.00
450-000-694.000	Revenue-Miscellaneous	0.00		1,000.00	0.00		(1,000.00)	100.00
TOTAL REVENUES		40,464.00		43,808.42	(117.29)		(3,344.42)	108.27
Expenditures								
000	OPERATIONS	39,280.00		29,747.92	2,340.03		9,532.08	75.73
TOTAL EXPENDITURES		39,280.00		29,747.92	2,340.03		9,532.08	75.73
Fund 450 - INDUST PARK TIFA:								
TOTAL REVENUES		40,464.00		43,808.42	(117.29)		(3,344.42)	108.27
TOTAL EXPENDITURES		39,280.00		29,747.92	2,340.03		9,532.08	75.73
NET OF REVENUES & EXPENDITURES		1,184.00		14,060.50	(2,457.32)		(12,876.50)	1,187.54

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/28/2017 (ABNORMAL)	MONTH 02/28/2017 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 494 - DDA FUND								
Revenues								
494-000-402.030	Captured - AV - Real - CITY	13,349.00		13,348.68	0.00		0.32	100.00
494-000-402.031	Captured - AV - Real - LIBRARY	1,598.00		1,595.18	0.00		2.82	99.82
494-000-402.032	Captured - AV - Real - CAP IMP	1,053.00		1,053.02	0.00		(0.02)	100.00
494-000-402.033	Captured - AV - Real - FIRE RES	1,053.00		1,053.02	0.00		(0.02)	100.00
494-000-402.034	Captured - AV - Real - S WASTE	1,369.00		1,368.99	0.00		0.01	100.00
494-000-402.045	Captured - AV - Real - COUNTY	6,418.00		6,407.10	0.00		10.90	99.83
494-000-402.060	Captured - AV - Personal - CITY	2,502.00		2,502.14	0.00		(0.14)	100.01
494-000-402.061	Captured - AV - Personal - LIBRARY	300.00		298.99	0.00		1.01	99.66
494-000-402.062	Captured - AV - Personal - CAP IMP	197.00		197.45	0.00		(0.45)	100.23
494-000-402.063	Captured - AV - Personal - FIRE RES	197.00		197.45	0.00		(0.45)	100.23
494-000-402.064	Captured - AV - Personal - S WASTE	257.00		256.68	0.00		0.32	99.88
494-000-402.065	Captured - AV - Personal - COUNTY	1,203.00		1,200.91	0.00		2.09	99.83
494-000-664.020	Interest Inc-Investments	0.00		41.10	6.46		(41.10)	100.00
494-000-694.000	Revenue-Miscellaneous	1,500.00		1,257.00	0.00		243.00	83.80
494-000-694.022	DDA - Farmers Market Entry Fee	4,000.00		1,495.00	0.00		2,505.00	37.38
494-000-694.025	DDA - Sale of Merchandise	1,000.00		900.00	15.00		100.00	90.00
494-000-694.026	DDA - Special Event Revenues	0.00		1,616.00	200.00		(1,616.00)	100.00
494-000-694.036	DDA Donations - Movies in the Park	500.00		0.00	0.00		500.00	0.00
TOTAL REVENUES		36,496.00		34,788.71	221.46		1,707.29	95.32
Expenditures								
000	OPERATIONS	28,423.00		23,492.79	2,475.95		4,930.21	82.65
908	DEBT SERVICE	12,261.00		8,174.00	1,021.75		4,087.00	66.67
970	CAPITAL OUTLAY	0.00		500.00	500.00		(500.00)	100.00
TOTAL EXPENDITURES		40,684.00		32,166.79	3,997.70		8,517.21	79.06
Fund 494 - DDA FUND:								
TOTAL REVENUES		36,496.00		34,788.71	221.46		1,707.29	95.32
TOTAL EXPENDITURES		40,684.00		32,166.79	3,997.70		8,517.21	79.06
NET OF REVENUES & EXPENDITURES		(4,188.00)		2,621.92	(3,776.24)		(6,809.92)	62.61
TOTAL REVENUES - ALL FUNDS								
		146,978.00		129,640.94	5,110.14		17,337.06	88.20
TOTAL EXPENDITURES - ALL FUNDS								
		147,355.00		102,257.40	11,454.93		45,097.60	69.40
NET OF REVENUES & EXPENDITURES		(377.00)		27,383.54	(6,344.79)		(27,760.54)	7,263.54