

**MINUTES**  
**Plainwell City Council**  
**August 9, 2021**

1. Mayor Pro Tem Steele called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Smail from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: Mayor Keeler.  
**A motion by Wisnaski, seconded by Overhuel, to excuse Mayor Keeler from the proceedings. On a voice vote, all in favor. Motion passed.**
5. Approval of Minutes/Summary:  
**A motion by Overhuel, seconded by Keeney, to accept and place on file the Council Minutes of the 07/26/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Public Comment: None
7. Presentation:  
Public Safety Director Bomar gave a report detailed Officer Jeff Welcher's tenure with the city, celebrating his 25<sup>th</sup> year of full-time service.
8. County Commissioner Report: None
9. Agenda Amendments:  
City Clerk Kelley noted the addition of one item for consideration, recommending to add item 11H - Radar Speed Signs to the agenda.  
**A motion by Wisnaski, seconded by Overhuel, to add Item 11H as recommended. On a voice vote, all in favor. Motion passed.**
10. Mayor's Report: None
11. Recommendations and Reports:
  - A. DPW Superintendent Nieuwenhuis reminded Council about a contract with Renewed Earth for removal and processing the city's leaf and brush pickup. Renewed Earth has offered to extend the contract for up to three (3) one-year terms at the same pricing. The Administration recommends continuation of the contract for this cost effective and important Solid Waste Fund function.  
**A motion by Keeney, seconded by Wisnaski, to approve continuing a contract with Renewed Earth for leaf/brush removal and processing at an annual cost of \$15,000.00. On a roll call vote, all voted in favor. Motion passed.**
  - B. Public Safety Director Bomar noted a July 2021 car-deer accident with Patrol Vehicle #1 for which body repairs were quoted by two local firms. Recommendation is to use H&H Auto Body for repairs which will be largely covered by insurance reimbursement.

**A motion by Wisnaski, seconded by Keeney, to approve a quote from H&H Auto Body for body repairs to Patrol Vehicle #1 at an estimated cost of \$4,971.97. On a roll call vote, all voted in favor. Motion passed.**

- C. Director Bomar reported having investigated several software options for evidence room property management. Public Safety Officer Culver gave a full report on how the software will improve department operations and reporting abilities. The recommendation is to partner with Track Products for software installation and ongoing maintenance.  
**A motion by Overhuel, seconded by Keeney, to approve the purchase of Property Room Software from Tracker Products for \$4,895.60 with an on-going annual maintenance cost of \$3,700.00. On a roll call vote, all voted in favor. Motion passed.**
- D. City Manager Wilson reminded Council of a two-phase traffic study looking at speed and pedestrian controls in certain areas of town. Phase 2 of the project is being considered for a pedestrian and vehicle traffic recommendation at South Main and Hill Streets and will involve counts on three separate dates and engineering analysis. The work will be done after school starts.  
**A motion by Overhuel, seconded by Wisnaski, to approve Phase 2 of a Pedestrian and Vehicle Traffic Recommendation Study for South Main/Hill Streets with Wightman Associates at a cost of \$5,644.50. On a roll call vote, all voted in favor. Motion passed.**
- E. City Manager Wilson gave an update on the Mill Demolition Project and presented a Pay Application from Melching, Inc. for \$320,199.30. He discussed ongoing negotiations related to liquidated damages.  
**A motion by Overhuel, seconded by Wisnaski, to approve Pay Request Application #6 for Melching, Inc. in an amount not exceed \$320,199.30, authorizing the City Manager to reduce the payment as necessary. On a roll call vote, all voted in favor. Motion passed.**
- F. City Manager Wilson gave a update on the Roofing Project on Mill Buildings 2 and 3. He presented Change Order #1 for the removal of vent sections recommended by Melching.  
**A motion by Wisnaski, seconded by Keeney, to confirm a change order for \$9,699.00 to Melching, Inc. for the removal of vent sections on the Building #3 room and infill. On a roll call vote, all voted in favor. Motion passed.**
- G. City Clerk Kelley presented a Resolution which, if adopted, with direct and authorize the Mayor and the City Clerk and the City Manager to exercise the purchase option on the Gun Plain Township Land before the August 16, 2021 expiration date and to perform other necessary actions to finalize the acquisition of this real property.  
**A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2021-14 to exercise the purchase option for the Meert property in Gun Plain Township. On a roll call vote, all voted in favor. Motion passed.**
- H. City Manager Wilson discussed the budgeted acquisition of radar speed signs to be installed on Sherwood and North/South Main Streets. Four quotes have been received and there is a lead time before installation. Plainwell Schools may be interested in purchasing two additional units as part of the purchase.  
**A motion by Overhuel, seconded by Keeney, to approve the purchase of up to six (6) Traffic Logix EV11 Radar Speed Signs from LED Lighting Solutions at a cost of \$2,824.99 each. On a roll call vote, all voted in favor. Motion passed.**

12. Communications:

**A. A motion by Overhuel, seconded by Keeney, to accept and place on file the June 2021 Public Safety Report, the June 2021 Water Renewal Report and the July 2021 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$526,191.76 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments: None

15. Staff Comments

Personnel Manager Lamorandier thanked Officer Welcher for his service. She gave an update on the open positions citywide.

Superintendent Nieuwenhuis reviewed the recent paving project. He also reported a news report about the recent drinking water grant. He also reported having tested water with no findings.

Community Development Manager Siegel reported s successful Library opening. She gave a report on RRC Certification and noted a September 13 all-board meeting at 6pm. She also reported updating the website and working on ordering Christmas Ornaments.

Superintendent Pond reported a pump failure at the Cushman Street Lift Station.

Clerk/Treasurer Kelley noted work on utility billing, property tax, and audit projects.

City Manager Wilson reported working on computations for a possible assessment for the Old Orchard Sewer Project to be included with a survey to the residents. He also asked for guidance about accepting proposals for the use of the Crispe Community House.

**A motion by Overhuel, seconded by Wisnaski, for market the Crispe Community House for future use. On a voice vote, all in favor. Motion passed.**

16. Council Comments:

Each Council Member thanked Officer Welcher for his service and passed along condolences to the Dorgan and Shumaker families.

17. Adjournment:

**A motion by Steele, seconded by Keeney, to adjourn the meeting at 8:27 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

August 23, 2021

  
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Brian Kelley, City Clerk