

City of Plainwell

Nick Larabel
Paul Rizzo
EJ Hart
David O'Bryant
Adam Hopkins
Jim Turley
Angela Ridgway
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA
DDA/TIFA/BRA
City Hall Council Chambers
January 10, 2023 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 12/13/2022 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Update on Mill Property
 - B. Accounts Payable for December of \$1,317.50
8. **DDA Action Items**
 - A. New business opened (totaling 64 businesses in our DDA)
 - B. Knox Boxes for commercial/Industrial Businesses suggested by Public Safety
 - C. Revolving Loan Quarterly Report
 - D. Accounts Payable for December of \$3,572.66
9. **TIFA Action Items**
 - A. New Business, VDI located at 951 Industrial Parkway (brings 15-20 new employees)
 - B. Entry sign update
 - C. Accounts Payable for December of \$1,443.30
10. **Communications: 11/28/22 and 12/12/22 Council Minutes. Also, the Financial Report/ Summary as of 12/31/2022**
11. **Public Comments**
12. **Staff Comments:**

Events: Working on Chocolate Stroll and Art Hop
Businesses: 143 Tattoo Company opened on Jan. 7 at 126 E. Bridge St.
Projects: Rental Rehab project; Master Plan; Community Recreation Plan final draft & public hearing at City Council, Jan. 9th. Will be submitted to the DNR by Feb. 1, 2023
13. **Member Comments**
14. **Adjournment**

Note: All public comments limited to two minutes, when recognized please rise and give your name and address.

The City of Plainwell is an equal opportunity provider and employer

The Island City

Minutes
Plainwell DDA, BRA, and TIFA:
December 13, 2022

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Nick Larabel, Randy Wisnaski, Paul Rizzo, David O'Bryant, Erik Wilson, Adam Hopkins, Jim Turley
Excused: EJ Hart, Angela Ridgway
Approval of Minutes of 11/08/22: Minutes were approved to place on file.
4. Chairman's Report: None
5. BRA Action Items
 - A. Mill update by Wilson, City Manager – City Council approved temporary lighting and heat strips for sections of the Mill Site. Interest in the vacant mill property and an interest in building #12. Dam #2 project, 1st payout to GHD.
 - B. Motion to accept accounts payable for November of \$2,575.90 was made by Rizzo and seconded by Hopkins. All in favor vote. Motion carried.**
6. DDA Action Items
 - A. Business Updates – New business downtown; interested businesses possible in 123-127 S. Main property; new business coming in at 126 E. Bridge in early January.
 - B. Motion to accept accounts payable for November of \$1,674.73 was made by Larabel and seconded by Turley. All in favor vote. Motion carried.**
7. TIFA Action Items
 - A. Update of Industrial Park Property – No new updates
 - B. Motion to accept accounts payable for November of \$1,621.71 was made Wisnaski and seconded by Hopkins All in favor vote. Motion carried.**
9. Communications: 10/24/22 and 11/14/2022 Council Minutes. Also, the Financial Report/Summary as of 11/30/2022 was approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager, Siegel reported:
Events: Wrap up of holiday events and Indoor Market
Businesses: one new business downtown this month
Projects – Sounds System ordered; Masterplan and Community Recreation Plan; Rental Rehab underway;
12. Member Comments:
 - Larabel – Commented on how many people are downtown this month. He has seen many people out walking on the weekends.
 - Turley – Inquired about the project completion of the Fiber Optic Cable in the Industrial park.

Adjournment: **A Motion to adjourn the meeting at 8:17 a.m. was made by Wilson and seconded by Larabel.**

Submitted by Denise Siegel, Community Development Manager

DRAFT

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 12/01/2022 - 12/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
243-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	DECEMBER 2022 DENTAL/VISION	35.19	25297
243-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	EMPLOYEE HEALTH INSURANCE DECEMBER 2022	724.32	25299
243-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	JANUARY 2023 DENTAL/VISION	35.19	25447
243-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	EMPLOYEE HEALTH INSURANCE JANUARY 2023	208.12	25449
243-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE	LIFE INSURANCE PREMIUMS DECEMBER 2022	3.60	25298
243-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE	JANUARY 2023 LIFE INSURANCE PREMIUMS	3.60	25448
243-443-775.000	Supplies - Repairs and Maintenance	PLAINWELL ACE HARDWARE	DPW - MILL WINDOW PAINT RL	31.96	25396
243-443-775.000	Supplies - Repairs and Maintenance	HOME DEPOT	DPW - PAINT FOR PAPER MILL DR	104.29	2122
243-443-775.000	Supplies - Repairs and Maintenance	HOME DEPOT	DPW - PAINT AND OSB FOR MILL JF	119.68	2122
243-443-775.000	Supplies - Repairs and Maintenance	HOME DEPOT	DPW - OSB FOR MILL JF	24.94	2122
243-443-775.000	Supplies - Repairs and Maintenance	HOME DEPOT	DPW - OSB FOR MILL WINDOWS JF	26.61	2122
Total For Dept 443 PUBLIC WORKS				1,317.50	
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND				1,317.50	

01/06/2023 11:39 AM
User: JULIE
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 12/01/2022 - 12/31/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 243 BROWNFIELD REDI	1,317.50
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Total For All Funds:	<u>1,317.50</u>
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ELECTRONIC KNOXVAULT® 4400

SINGLE LOCK MODEL

Now available with the electronic Knox eLock Core™, the KnoxVault 4400 is a secure, high capacity key lock box trusted by emergency responders, property owners, and universities. Store up to 50 keys, access cards and/or emergency plans to gain rapid emergency access to large business and industrial facilities and campuses. Box openings are tracked and recorded in the cloud-based KnoxConnect™ Management System.



WEIGHT:

Surface Mount: 28 lbs
 Recessed Mount: 29 lbs

DIMENSIONS:

Surface Mount Body: 7" H x 7" W x 5" D
 Recessed Mount Flange: 9 1/2" H x 9 1/2" W

FEATURES

- ✓ Large capacity, storing up to 50 keys. Access cards, entry items, emergency planning documents, and Knox FDC Wrench may also fit in interior compartment but will reduce max key quantity.
- ✓ Knox eLock Core, powered by the Knox eKey™
- ✓ Dust cover reflective label for Knox eLock System identification
- ✓ Enables tracking of box openings via cloud-based KnoxConnect™
- ✓ Built Knox-Rugged and secure: UL 1037, UL 1610, UL 1332
- ✓ Finished with Knox-Coat® to protect four times better than standard powder coat
- ✓ Weather-resistant door gasket
- ✓ Knox RainGuard™ for weather protection

BENEFITS

- ✓ No wiring or battery needed for power
- ✓ Captures box openings by date and time
- ✓ Allows rapid property access
- ✓ Reduces forced entry property damage
- ✓ Prevents forced entry into buildings
- ✓ Minimizes first responder injury
- ✓ Compliant to National Fire Code (NFPA, IFC, IBC)

OPTIONS

- ✓ Knox Tamper Alert connects to building's alarm system for extra security
- ✓ Mount types: Recessed and Surface
- ✓ 3 color options: Black, Aluminum, Dark Bronze
- ✓ Dual lock configuration

ACCESSORIES

- ✓ Multi-Purpose Switch for use on electrical doors, gates and other electrical equipment
- ✓ Recess Mounting Kit for new concrete or masonry construction
- ✓ Public Safety Labels
- ✓ Tag-Out Tamper Seals, Key Tags, Key Rings

ORDERING SPECIFICATIONS

To insure procurement and delivery of the Electronic KnoxVault 4400, it is suggested that following specification paragraph is used:

KnoxVault surface/recessed mount with/without UL Listed Knox Tamper Alert. 1/4" plate steel housing, 5/8" thick steel door with interior gasket seal and stainless steel door hinge. Vault is UL Listed. Lock has 1/8" thick stainless steel dust cover with tamper seal mounting capability and a rainguard to protect against weather conditions. Vault has anti-theft re-locking mechanism with drill resistant hard-plate lock protector.

Exterior Dimensions: Surface Mount Body: 7" H x 7" W x 5" D
 Recessed Mount Flange: 9 1/2" H x 9 1/2" W

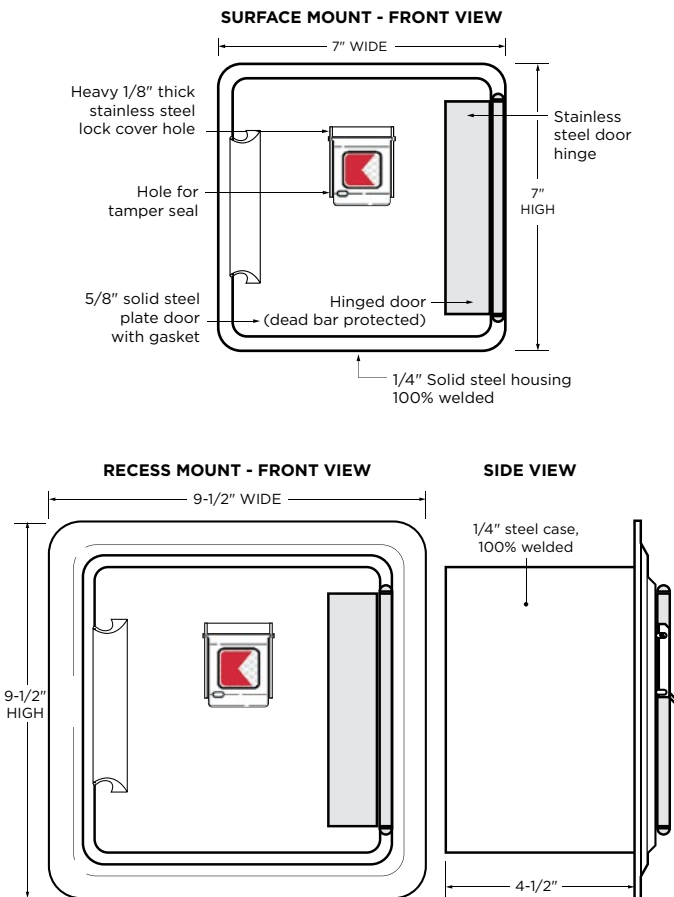
Electronic Lock: Powered by Knox eKey. Communicates using industry standard encryption.

Finish: Knox-Coat proprietary finishing process

Color: Black, Dark Bronze or Aluminum

P/N: KnoxVault KLS-4400 (mfr's cat. ID)

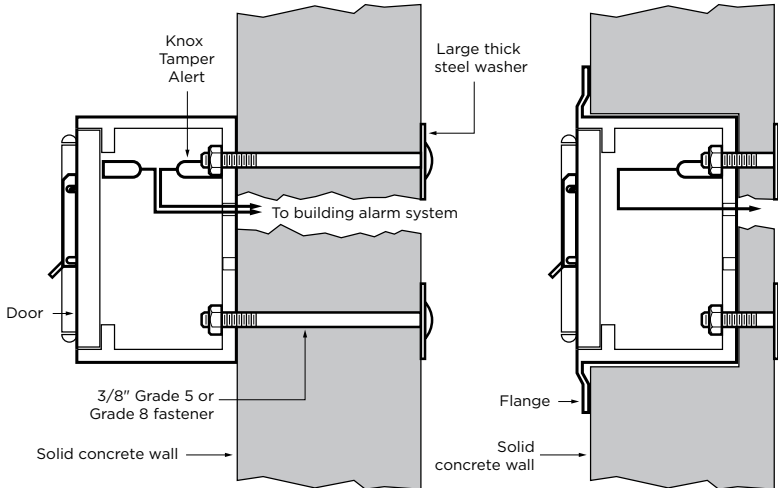
Mfr's Name: KNOX COMPANY



GENERAL MOUNTING INSTRUCTIONS

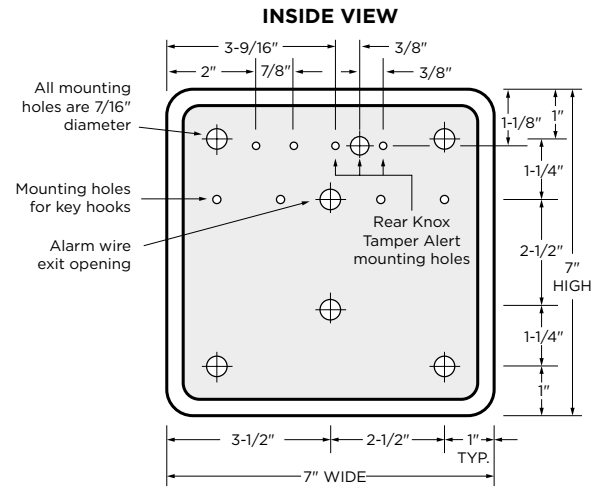
Suggested minimum mounting height, 6 feet above ground.

ATTENTION: KnoxVault is a very strong device that **MUST** be mounted properly to ensure maximum security and resist physical attack.



KnoxVault 4400 Surface Mount

KnoxVault 4400 Recessed Mount



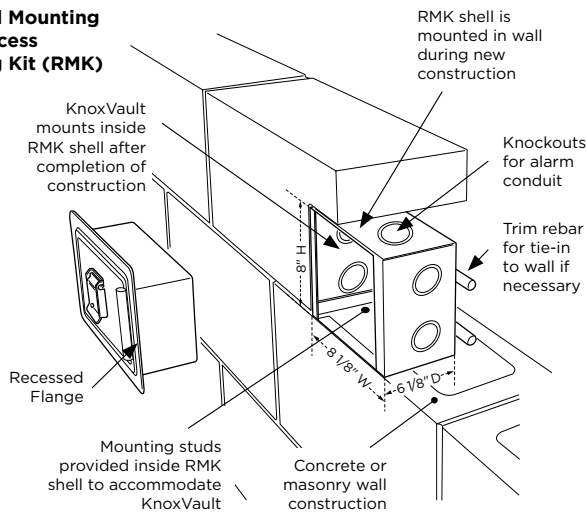
RECESS MOUNTING KIT AND INSTALLATION INSTRUCTIONS

The Recess Mounting Kit (RMK) includes shell housing and mounting hardware, which may only be used for recessed models to cast-in-place within new concrete or masonry construction. The KnoxVault is mounted into the shell housing after construction is completed.

RECESS MOUNTING KIT DIMENSIONS

Rough-in Dimensions:
8-1/2"H x 8-1/2"W x 7"D

Recessed Mounting Using Recess Mounting Kit (RMK)



IMPORTANT:
Care should be taken to ensure the front of the Recess Mounting Kit (RMK) shell housing, including the cover plate and screw heads, is flush with the wall. The RMK must be plumbed to ensure vertical alignment of the vault.

ABOUT KNOX COMPANY

Over forty years ago, a unique concept in rapid access for emergency response was born. The KnoxBox®, a high-security key lock box, was designed to provide rapid access for emergency responders to reduce response times, minimize injuries and protect property from forced entry.

Today, one revolutionary lock box has grown into a complete system providing rapid access for public safety agencies, industries, military, and property owners across the world. The Knox Company is trusted by over 14,000 fire departments, law enforcement agencies, and governmental entities.

KNOX COMPANY
1601 W. DEER VALLEY RD
PHOENIX, AZ 85027

T. 800.552.5669
F. 623.687.2290

KNOXBOX.COM
INFO@KNOXBOX.COM

PRODUCT LIST/PRICING






PRICES (U.S. DOLLARS) EFFECTIVE MARCH 31, 2022

Pricing and availability subject to change without notice. Shipping and handling not included.

BUILDING ACCESS




KNOXBOX® KLS-3200

Shipping Weight: 10 lb

Type	Mount Type	Tamper Alert	Color	Model #	Price
HINGED 	Surface 	✓	Aluminum	KLS-3264	\$661
		✓	Black	KLS-3262	\$650
		✓	Dark Bronze	KLS-3266	\$661
			Aluminum	KLS-3263	\$655
			Black	KLS-3261	\$642
			Dark Bronze	KLS-3265	\$655
	Recess 	✓	Aluminum	KLS-3273	\$709
		✓	Black	KLS-3271	\$697
		✓	Dark Bronze	KLS-3275	\$709
			Aluminum	KLS-3272	\$702
			Black	KLS-3270	\$690
			Dark Bronze	KLS-3274	\$702
KnoxBox Accessories and Options					
Multipurpose Electrical Switch				3291	\$40
Recess Mounting Kit (for new concrete or masonry construction)				3290	\$137

KNOXBOX® 3200

(MECHANICAL)
Shipping Weight: 10 lb

Type	Mount Type	Tamper Alert	Color	Model #	Price
HINGED 	Surface 	✓	Aluminum	3264	\$496
		✓	Black	3262	\$469
		✓	Dark Bronze	3266	\$496
			Aluminum	3263	\$488
			Black	3261	\$459
			Dark Bronze	3265	\$488
	Recess 	✓	Aluminum	3273	\$558
		✓	Black	3271	\$527
		✓	Dark Bronze	3275	\$558
			Aluminum	3272	\$550
			Black	3270	\$518
			Dark Bronze	3274	\$550
KnoxBox Accessories and Options					
Multipurpose Electrical Switch				3291	\$40
Recess Mounting Kit (for new concrete or masonry construction)				3290	\$137

KNOXVAULT® KLS-4400

Shipping Weight: 29 lb

Lock Type	Mount Type	Tamper Alert	Color	Model #	Price
SINGLE LOCK 	Surface 	✓	Aluminum	KLS-4410	\$939
		✓	Black	KLS-4402	\$925
		✓	Dark Bronze	KLS-4414	\$939
			Aluminum	KLS-4409	\$926
			Black	KLS-4401	\$915
			Dark Bronze	KLS-4413	\$926
	Recess 	✓	Aluminum	KLS-4440	\$1,000
		✓	Black	KLS-4431	\$989
		✓	Dark Bronze	KLS-4444	\$1,000
			Aluminum	KLS-4439	\$990
			Black	KLS-4430	\$977
			Dark Bronze	KLS-4443	\$990
DUAL LOCK 	Surface 	✓	Aluminum	KLS-4412M	\$1,014
		✓	Black	KLS-4404M	\$1,000
		✓	Dark Bronze	KLS-4416M	\$1,014
			Aluminum	KLS-4411M	\$1,002
			Black	KLS-4403M	\$990
			Dark Bronze	KLS-4415M	\$1,002
	Recess 	✓	Aluminum	KLS-4442M	\$1,076
		✓	Black	KLS-4433M	\$1,064
		✓	Dark Bronze	KLS-4446M	\$1,076
			Aluminum	KLS-4441M	\$1,065
			Black	KLS-4432M	\$1,052
			Dark Bronze	KLS-4445M	\$1,065
KnoxVault Accessories and Options					
Knox FDC Wrench/Card Holder				4472	\$20
Multipurpose Electrical Switch				4471	\$42
Recess Mounting Kit (for new concrete or masonry construction)				4470	\$165

KNOXVAULT® 4400




(MECHANICAL)
Shipping Weight: 29 lb

Lock Type	Mount Type	Tamper Alert	Color	Model #	Price
SINGLE LOCK 	Surface 	✓	Aluminum	4410	\$834
		✓	Black	4402	\$794
		✓	Dark Bronze	4414	\$834
			Aluminum	4409	\$819
			Black	4401	\$781
			Dark Bronze	4413	\$819
	Recess 	✓	Aluminum	4440	\$915
		✓	Black	4431	\$874
		✓	Dark Bronze	4444	\$915
			Aluminum	4439	\$900
			Black	4430	\$858
			Dark Bronze	4443	\$900
DUAL LOCK 	Surface 	✓	Aluminum	4412	\$930
		✓	Black	4404	\$889
		✓	Dark Bronze	4416	\$930
			Aluminum	4411	\$916
			Black	4403	\$876
			Dark Bronze	4415	\$916
	Recess 	✓	Aluminum	4442	\$1,011
		✓	Black	4433	\$967
		✓	Dark Bronze	4446	\$1,011
			Aluminum	4441	\$996
			Black	4432	\$953
			Dark Bronze	4445	\$996
KnoxVault Accessories and Options					
Knox FDC Wrench/Card Holder				4472	\$20
Multipurpose Electrical Switch				4471	\$42
Recess Mounting Kit (for new concrete or masonry construction)				4470	\$165

FDC PROTECTION

KNOX FDC LOCK™

Shipping Weight: 1.5": 2 lb / 2.5": 4 lb

Type	Model #	Price
 2.5" Male Locking Cap with Swivel-Guard™ Enhanced Protection, stainless steel	Varies	\$392
 2.5" Male Locking Cap, stainless steel	Varies	\$299
 1.5" NH Male Locking Cap, stainless steel	Varies	\$258

KNOX STORZ LOCK™ KITS

Shipping Weight: 16 lb

Adapter Type	Adapter Size	Face Type	Model #	Price	
	5" Storz x 6" NPT Female Rigid	Gasket	5046	\$1,165	
		Metal Face	5047	\$1,165	
	5" Storz x 4" NPT Female Rigid	Gasket	5042	\$1,066	
		Metal Face	5043	\$1,066	
	4" Storz x 4" NPT Female Rigid	Gasket	5022	\$969	
		Metal Face	5023	\$969	
	5" Storz x 6" NPT Female Rigid	Gasket	5044	\$1,051	
		Metal Face	5045	\$1,051	
	5" Storz x 4" NPT Female Rigid	Gasket	5040	\$948	
		Metal Face	5041	\$948	
	4" Storz x 4" NPT Female Rigid	Gasket	5020	\$782	
		Metal Face	5021	\$782	
	Hydrant Steamer Kit - 5" Storz to 4.5" NH Metal Face			5049	\$957


KNOX FDC WRENCH™

Type	Price
 FDC Wrench	\$149

INTERIOR ACCESS



KNOX KLS ELEVATOR BOX™

Shipping Weight: 14 lb

Type	Color	Model #	Price
	Aluminum	KLS-1433	\$777
	Dark Bronze	KLS-1437	\$777
	Red	KLS-1403	\$777
Elevator Box Accessories and Options			
13 Hook Expansion Panel	Red	1446	\$55
	Aluminum	1447	\$55
	Dark Bronze	1448	\$55
Tamper detection switch (Normally Open) for door or rear			90077 \$38


KNOX STORZ LOCK™

Shipping Weight: 4": 6 lb / 5": 9 lb

Type	Model #	Price
 5" Locking Cap - Dark, Hard Anodized Aluminum	5002	\$575
 4" Locking Cap - Dark, Hard Anodized Aluminum	5001	\$549

KNOX STANDPIPE LOCK™

Shipping Weight: 8 lb

Type	Model #	Price
 2.5" NH Female Locking Cap, stainless steel exterior with solid brass threads	Varies	\$573

KNOX STORZ LOCK™ ADAPTERS ONLY


Shipping Weight: 8 lb

Adapter Type	Adapter Size	Face Type	Model #	Price	
	5" Storz x 6" NPT Female Rigid	Gasket	5086	\$592	
		Metal Face	5087	\$592	
	5" Storz x 4" NPT Female Rigid	Gasket	5082	\$493	
		Metal Face	5083	\$493	
	4" Storz x 4" NPT Female Rigid	Gasket	5062	\$422	
		Metal Face	5063	\$422	
	5" Storz x 6" NPT Female Rigid	Gasket	5084	\$478	
		Metal Face	5085	\$478	
	5" Storz x 4" NPT Female Rigid	Gasket	5080	\$374	
		Metal Face	5081	\$374	
	4" Storz x 4" NPT Female Rigid	Gasket	5060	\$233	
		Metal Face	5061	\$233	
	Hydrant Steamer Adapter - 5" Storz to 4.5" NH Metal Face			5089	\$386

KNOX ELEVATOR BOX™

(MECHANICAL)

Shipping Weight: 14 lb

Type	Tamper Alert	Color	Model #	Price
	✓	Aluminum	1434	\$592
	✓	Dark Bronze	1438	\$592
	✓	Red	1404	\$571
	✓	Red	1442*	\$571
		Aluminum	1433	\$528
		Dark Bronze	1437	\$528
		Red	1403	\$510
		Red	1441*	\$510





*Label: "For Fire Department Use Only - Elevator Keys" per NFPA 111.3.6.3.1.2 (2012)

Elevator Box Accessories/Options	
Expansion panels for increased capacity are quoted upon request	

PERIMETER ACCESS

KNOX KLS PADLOCK™

Shipping Weight: 2 lb




Type	Model #	Price
 All Weather Padlock - Shrouded Shackle ASTM Grade 6 stainless steel shackle 1-1/8" high x 7/16" diameter, outdoor/indoor use	KLS-3784	\$449
 All-Weather Padlock - Short Shackle ASTM Grade 6 stainless steel shackle 1-1/8" high x 7/16" diameter, outdoor/indoor use	KLS-3783	\$389
 All-Weather Padlock - Standard Shackle ASTM Grade 6 stainless steel shackle 2-3/8" high x 7/16" diameter, outdoor/indoor use	KLS-3782	\$389
 All-Weather Padlock - Long Shackle ASTM Grade 6 stainless steel shackle 3 -7/8" high x 7/16" diameter, outdoor/indoor use	KLS-3781	\$419

PADLOCK CROSS REFERENCE INFORMATION

Padlock Type	If You Have Knox Padlock Model	Use Padlock Model
Medium Shackle	3770 3771	3782 - 2-3/8" shackle Ensure hasp can accommodate thicker shackle when replacing 3771, which has a 5/16" shackle
All Weather Shrouded	3772	3784 - 1-1/8" shackle
Short Shackle	3774	3783 - 1-1/8" shackle Ensure hasp can accommodate thicker shackle when replacing 3774, which has a 5/16" shackle







KNOX GATE & KEY SWITCH™

(MECHANICAL)
Shipping Weight: 1 lb

Type (includes stainless steel dust cover)	Model #	Price
 Double Key Switch on Mounting Plate	3503	\$257
 Key Switch on Mounting Plate	3502	\$159
 Key Switch	3501	\$130


KNOX KLS REMOTE POWER BOX™

Shipping Weight: 35 lb

Lock Type	Mount Type	Tamper Alert	Model #	Price
	Surface 	✓	KLS-4506	\$1,338
			KLS-4505	\$1,290
	Recess 	✓	KLS-4535	\$1,401
			KLS-4534	\$1,354
	Surface 	✓	KLS-4508M	\$1,414
			KLS-4507M	\$1,368
	Recess 	✓	KLS-4537M	\$1,478
			KLS-4536M	\$1,431



KNOX PADLOCK™

(MECHANICAL)
Shipping Weight: 2 lb

Type	Model #	Price
 Exterior Use, Shrouded - All Weather Conditions 1-1/8" H shackle clearance, 7/16" diameter stainless steel shackle	3784	\$154
 Exterior Use - All Weather Conditions 1-1/4" H shackle clearance, 7/16" diameter stainless steel shackle	3783	\$127
 Exterior Use - All Weather Conditions 2-3/8" H shackle clearance, 7/16" diameter stainless steel shackle	3782	\$130
 Exterior Use - All Weather Conditions 3-7/8" H shackle clearance, 7/16" diameter stainless steel shackle	3781	\$135
 Interior Use - Light Duty 1-1/8" H shackle clearance, 5/16" diameter stainless steel shackle	3774	\$98
 Interior Use - Light Duty 2-3/8" H shackle clearance, 5/16" diameter stainless steel shackle	3771	\$98

KNOXBOX® 3200 FOR GATES







Shipping Weight: 10 lb

Mount Type	Type	Color	Model #	Price
Surface 	KnoxBox™, 3200 with eLock and multi-use switch for gate operation	Black	KLS-3261MUG	\$681
Surface 	KnoxLock™, 3200 with mechanical lock and multi-use	Black	3261-MUG	\$499

*Available in additional colors or configurations by ordering the desired 3200 model and a 3291 multi-use switch

KNOX REMOTE POWER BOX™

(MECHANICAL)
Shipping Weight: 35 lb



Lock Type	Mount Type	Tamper Alert	Model #	Price
	Surface 	✓	4506	\$1,170
			4505	\$1,112
	Recess 	✓	4535	\$1,242
			4534	\$1,184
	Surface 	✓	4508	\$1,258
			4507	\$1,199
	Recess 	✓	4537	\$1,329
			4536	\$1,271

RESIDENTIAL ACCESS

NOT suitable for Commercial Use



KNOX KLS HOMEBOX™

Shipping Weight: 3.2 lb

Type	Mount Type	Color	Model #	Price
WALL MOUNT 	Faceted Backplate	Antique White	KLS-1501B1	\$476
	Standard	Antique White	KLS-1501	\$458
DOOR HANGER 	Security Door	Antique White	KLS-1501SH	\$476
	Standard Door	Antique White	KLS-1501DH	\$476



KNOX HOMEBOX™ (MECHANICAL)

Shipping Weight: 3.2 lb

Type	Mount Type	Color	Model #	Price
WALL MOUNT 	Faceted Backplate	Antique White	1501B1	\$211
	Standard	Antique White	1501	\$191
DOOR HANGER 	Security Door	Antique White	1501SH	\$211
	Standard Door	Antique White	1501DH	\$211



KNOX KLS RESIDENTIAL BOX™

Shipping Weight: 7 lb

Type	Mount Type	Tamper Alert	Color	Model #	Price
HINGED DOOR 	Surface	✓	Aluminum	KLS-1662	\$629
		✓	Black	KLS-1660	\$616
		✓	Dark Bronze	KLS-1664	\$629
		Aluminum	KLS-1661	\$591	
		Black	KLS-1658	\$579	
		Dark Bronze	KLS-1663	\$591	
		Door Hanger	Aluminum	KLS-1667	\$605
		Black	KLS-1659	\$592	
		Dark Bronze	KLS-1669	\$605	

KNOX RESIDENTIAL BOX™ (MECHANICAL)

Shipping Weight: 7 lb

Type	Mount Type	Tamper Alert	Color	Model #	Price
HINGED DOOR 	Surface	✓	Aluminum	1662	\$380
		✓	Black	1660	\$359
		✓	Dark Bronze	1664	\$380
		Aluminum	1661	\$338	
		Black	1658	\$319	
		Dark Bronze	1663	\$338	
		Door Hanger	Aluminum	1667	\$354
		Black	1659	\$333	
		Dark Bronze	1669	\$354	

CITY OF PLAINWELL
 OUTSTANDING REVOLVING LOANS
 AS OF December 30, 2022

RECIPIENT	ORIGINAL LOAN	ORIGINAL LOAN DATE	STATUS	LAST PAYMENT DATE	PRINCIPAL PAID TO DATE	INTEREST PAID TO DATE	DELQ AMOUNT	DELQ DAYS	LOAN BALANCE	PAYOFF DATE	
Elliott's Remodeling	9,000.00	25-Sep-2008	Paid in Full	5/20/2016	9,000.00	389.75	-	-	-	5/20/2016	- Property sold - paid by Title Company at closing
Joe's Pizza	10,000.00	14-Jan-2009	Paid in Full	9/30/2013	10,000.00	250.18	-	-	-	9/30/2013	
CPR Properties 2009	2,916.00	3-Feb-2009	Paid in Full	3/18/2013	2,916.00	70.93	-	-	-	3/18/2013	
Fran Bradshaw	3,084.00	6-Feb-2009	Paid in Full	10/25/2010	3,084.00	36.04	-	-	-	10/25/2010	
Island City Tea & Spice	5,000.00	9-Jul-2009	Paid in Full	5/1/2012	5,000.00	83.45	-	-	-	5/1/2012	
Heaven's Petals	2,294.00	1-Apr-2010	Paid in Full	1/3/2011	2,294.00	15.76	-	-	-	1/3/2011	
Island City Computers	5,000.00	3-Jun-2012	Written Off	9/11/2019	2,306.95	142.98	2,693.05	1,753	-	9/11/2019	- Business folded - small assets retained sold 09/11/2019 - wrote off remaining balance
CPR Properties 2013	10,000.00	30-May-2013	Paid in Full	9/13/2017	10,000.00	238.14	-	-	-	9/13/2017	
H&H Auto Body LLC	3,500.00	22-Oct-2014	Paid in Full	7/30/2015	3,500.00	14.09	-	-	-	7/30/2015	
Hart's Jewelry	2,550.00	27-Sep-2013	Paid in Full	7/27/2015	2,550.00	25.56	-	-	-	7/27/2015	
London Grill-Plainwell, Inc.	10,000.00	2-Aug-2013	Paid in Full	2/4/2016	10,000.00	188.66	-	-	-	2/4/2016	
Plainwell Flowers	8,000.00	22-Sep-2014	Paid in Full	10/5/2016	8,000.00	109.62	-	-	-	10/5/2016	
Thomas Holmes	7,000.00	23-Jun-2014	Paid in Full	12/5/2018	7,000.00	177.90	-	-	-	12/5/2018	
Total Property Management	10,000.00	7-Jun-2013	Paid in Full	6/4/2018	10,000.00	254.73	-	-	-	6/4/2018	
101 S. Main St.	10,000.00	1-Oct-2013	Paid in Full	3/24/2021	10,000.00	308.06	-	-	-	3/24/2021	
Onalee Boettcher	8,452.37	14-Oct-2015	Paid in Full	1/7/2019	8,452.37	185.02	-	-	-	1/7/2019	
H&H Auto Body 2015	4,350.00	23-Nov-2015	Paid in Full	10/24/2016	4,350.00	21.54	-	-	-	10/24/2016	
Turley Properties LLC	8,000.00	23-Nov-2015	Paid in Full	4/13/2018	8,000.00	147.18	-	-	-	4/13/2018	
RWEats Healthy Living LLC	10,000.00	19-May-2016	Paid in Full	4/13/2018	10,000.00	153.15	-	-	-	4/13/2018	
Barbara Taylor Bechtel	10,000.00	12-Jan-2017	Paid in Full	7/27/2020	10,000.00	232.53	-	-	-	7/27/2020	
John Roggow	10,000.00	12-Dec-2017	Paid in Full	11/2/2022	10,000.00	251.60	-	-	-	11/2/2022	
James Turley	10,000.00	1-Jun-2018	Paid in Full	7/8/2020	10,000.00	170.55	-	-	-	7/8/2020	
Plainwell Bridge & Main LLC	10,000.00	23-Aug-2019	Current	12/29/2022	6,849.00	226.04	-	-	3,151.00		
Adam & Rachel Hopkins	10,000.00	10-Sep-2020	Late	11/15/2022	4,273.60	172.40	170.94	20	5,726.40		
Eric & Susan Luthy	15,000.00	28-Apr-2022	Late	11/28/2022	1,710.95	83.92	256.41	32	13,289.05		
Barbed Wire Café	10,000.00	13-May-2022	Ahead	12/19/2022	4,343.56	49.44	-	-	5,656.44		
Jennifer DeYoung	14,000.00	7-Jun-2022	Ahead	12/7/2022	1,368.42	67.44	-	-	12,631.58		
									40,454.47		
Loans from G01 Grant									<u>21,118.27</u>		= Cash on hand at 12/30/2022
All others in G03 Grant									<u>61,572.74</u>		

NEW LOAN INFORMATION

RECIPIENT NAME	APPLICANT TYPE	ADDRESS	ZIP	FUNDED BY	LOAN AMOUNT	NAICS CODE	PURPOSE	JOBS CREATED	JOBS SAVED	APPLICATIO N DATE	CLOSING DATE	TERM (MONTHS)	MATURITY DATE	PAYMENT AMOUNT	INTEREST	RACE	GENDER	ETHNICITY	SOURCE
No new loans this quarter																			

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 12/01/2022 - 12/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 000 OPERATIONS					
248-000-201.248	Accounts Payable - Downtown Doll	FORTRESS OF SOLITUDE	DDA - GOLDEN TICKET/DOWNTOWN DOLLARS I	10.00	25404
248-000-201.248	Accounts Payable - Downtown Doll	A BUSHEL AND A PECK	DDA - GOLDEN TICKET/DOWNTOWN DOLLARS I	50.00	25405
248-000-201.248	Accounts Payable - Downtown Doll	ENVY OF PLAINWELL	DDA - GOLDEN TICKET REIMBURSEMENT	15.00	25430
248-000-665.000	Interest Earnings - Investments	STATE OF MICHIGAN	RETURN OF FUNDS - CDBG PROGRAM	988.76	25372
Total For Dept 000 OPERATIONS				1,063.76	
Dept 443 PUBLIC WORKS					
248-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	DECEMBER 2022 DENTAL/VISION	27.88	25297
248-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	EMPLOYEE HEALTH INSURANCE DECEMBER 2022	313.29	25299
248-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	JANUARY 2023 DENTAL/VISION	27.88	25447
248-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	EMPLOYEE HEALTH INSURANCE JANUARY 2023	313.29	25449
248-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSU	LIFE INSURANCE PREMIUMS DECEMBER 2022	0.05	25298
248-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSU	JANUARY 2023 LIFE INSURANCE PREMIUMS	0.05	25448
248-443-900.000	DDA PRINTING & ADVERTISING	ALLEGAN COUNTY NEWS	ADMIN - PUBLIC NOTICES NOVEMBER 2022	100.00	25340
248-443-962.000	2023 Membership MEDA	MICHIGAN ECONOMIC DEVELOPE	2023 Membership MEDA	325.00	2129
Total For Dept 443 PUBLIC WORKS				1,107.44	
Dept 775 SPECIAL EVENTS					
248-775-880.021	Cellophane treat bags for tree l	AMZN MKTP US	Cellophane treat bags for tree lighting	14.98	2129
248-775-880.021	Tree lighting	MEIJER	Tree lighting	44.67	2129
248-775-880.021	Sign for Santa house	SP GYPSYJOY CREATION	Sign for Santa house	25.00	2129
248-775-880.021	Parade/Santa	WALMART	Parade/Santa	17.88	2129
248-775-880.021	Community Promotion - Special Ev	PLAINWELL ACE HARDWARE	DDA - TREE LIGHTING SUPPLIES DS	16.58	25318
248-775-880.021	Community Promotion - Special Ev	COX, JAMES	DDA - DJ FOR TREE LIGHTING DS	350.00	25320
248-775-880.021	Community Promotion - Special Ev	JEFFERY R WIDMER	DDA - SANTA AT MARKET & PARADE	200.00	25330
248-775-880.021	Community Promotion - Special Ev	PASSIFLORA	DDA - LADIES LOOT REIMBURSEMENT	25.00	25331
248-775-880.021	Community Promotion - Special Ev	PASSIFLORA	DDA - LADIES LOOT REIMBURSEMENT	50.00	25331
248-775-880.021	Community Promotion - Special Ev	FORTRESS OF SOLITUDE	DDA - LADIES LOOT REIMBURSEMENT	25.00	25332
248-775-880.021	Community Promotion - Special Ev	A BUSHEL AND A PECK	DDA - LADIES LOOT REIMBURSEMENT	25.00	25333
248-775-880.021	Community Promotion - Special Ev	ACE HARDWARE	DDA - LADIES LOOT REIMBURSEMENT	25.00	25334
248-775-880.021	Community Promotion - Special Ev	ACE HARDWARE	DDA - LADIES LOOT REIMBURSEMENT	25.00	25334
248-775-880.021	Tree lighting	MEIJER	Tree lighting	37.35	2129
248-775-880.021	Community Promotion - Special Ev	PLUMBER'S PORTABLE TOILETS	DDA - PORTABLE TOILET FOR TREE LIGHTING	120.00	25349
248-775-881.022	Farmers Market Costs - DDA	JEFFERY R WIDMER	DDA - SANTA AT MARKET & PARADE	100.00	25330
248-775-881.022	Farmers Market Costs - DDA	WQXC FM - FORUM COMMUNICA	DDA - FARMERS MARKET ADVERT DS	300.00	25354
Total For Dept 775 SPECIAL EVENTS				1,401.46	
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				3,572.66	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 12/01/2022 - 12/31/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 248 DOWNTOWN DEVELC	3,572.66
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Total For All Funds:	<u>3,572.66</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 12/01/2022 - 12/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
247-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	DECEMBER 2022 DENTAL/VISION	50.89	25297
247-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	EMPLOYEE HEALTH INSURANCE DECEMBER 2022	678.39	25299
247-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	JANUARY 2023 DENTAL/VISION	50.89	25447
247-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	EMPLOYEE HEALTH INSURANCE JANUARY 2023	495.23	25449
247-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE	LIFE INSURANCE PREMIUMS DECEMBER 2022	1.70	25298
247-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE	JANUARY 2023 LIFE INSURANCE PREMIUMS	1.70	25448
247-443-801.013	Professional Services - Attorney	BLOOM SLUGGETT PC	PROFESSIONAL SERVICES NOVEMBER 2022	164.50	25363
Total For Dept 443 PUBLIC WORKS				1,443.30	
Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY FUNI				1,443.30	

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DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 12/01/2022 - 12/31/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 247 TAX INCREMENT I	1,443.30
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Total For All Funds:	<u>1,443.30</u>
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MINUTES
Plainwell City Council
November 28, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. No invocation was given.
3. Pledge of Allegiance was given by all present.
4. Current City Council:
 - A. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel and Councilmember Wisnaski. Absent: Councilmember Keeney.
A motion by Wisnaski, seconded by Steele, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.
 - B. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 11/14/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
 - C. Clerk Fenger presented the report from the Allegan County Board of Canvassers certifying the results of the November 8, 2022 General Election with Brad Keeler, Roger Keeney and Randy Wisnaski each elected to a 4 year term expiring in 2026.
A motion by Overhuel, seconded by Wisnaski, to accept the report of the Allegan County Board of Canvassers as presented. On a voice vote, all voted in favor. Motion passed.
 - D. Public Comment: None.
 - E. Comments from Councilmembers: None.
 - F. **A motion by Steele, seconded by Wisnaski, to adjourn the meeting *Sine Die* at 7:02 PM. On a voice vote, all voted in favor. Motion passed.**
5. New City Council:
 - A. Clerk Fenger administered the Oath of Office to Brad Keeler and Randy Wisnaski as Councilmembers.
 - B. Roll Call of New Council: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel and Councilmember Wisnaski. Absent: Councilmember Keeney.
A motion by Steele, seconded by Wisnaski, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.
 - C. Clerk Fenger stated that according to section 4.11 of the Plainwell City Charter, the vote for Mayor is public, and the term shall be for 2 years. She then opened the floor to nominations for the office of Mayor. Councilmember Overhuel nominated Councilmember Keeler. Councilmember Steele nominated Councilmember Steele. Hearing no other nominations, Clerk Fenger closed nominations.
On a roll call vote, Councilmembers Keeler, Overhuel and Wisnaski voted for Councilmember Keeler, and Councilmember Steele voted for Councilmember Steele. By a vote of 3-1, Councilmember Keeler was elected Mayor.
Clerk Fenger administered the Oath of Office to Brad Keeler as Mayor.
 - D. Clerk Fenger stated that according to section 4.11 of the Plainwell City Charter, the vote for Mayor Pro Tem is conducted the same way as the vote for Mayor. She then opened the floor to nominations for the office of Mayor Pro Tem. Councilmember Overhuel nominated Councilmember Steele. Hearing no other nominations, Clerk Fenger closed nominations.
On a roll call vote, all voted for Councilmember Steele. By a vote of 4-0, Councilmember Steele was elected Mayor Pro Tem.
Clerk Fenger administered the Oath of Office to Lori Steele as Mayor Pro Tem.

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Clerk Fenger returned the meeting to Mayor Keeler at 7:09pm.

E. Public Comments: None.

F. Comments from New City Council:

Councilmember Overhuel congratulated Councilmembers Keeler and Steele for returning to their roles as Mayor and Mayor Pro Tem for another term.

Councilmember Steele thanked everyone.

Councilmember Wisnaski congratulated Councilmembers Keeler and Steele for returning to their roles as Mayor and Mayor Pro Tem. He stated that he was thankful to be back for another term as Councilmember.

6. County Commissioner Report: None.

7. Agenda Amendments: None.

8. Mayor's Report: Mayor Keeler reported that Bill Bomar's mother had passed recently and offered condolences to the family for their loss. He also reported that a North Main Street business owner had complained that another business owner was parking illegally in the handicap space, and customers were unable to use it.

Manager Wilson noted that he had recently received a report from the engineer with recommendations for improvements to the handicap parking areas in the city. He stated that he would be reviewing the report and discussing the recommendations with Superintendent Nieuwenhuis. Manager Wilson also noted that there had been law enforcement activity in the downtown area parking lots.

9. Recommendations and Reports:

A. A motion by Steele, seconded by Overhuel, to open the public hearing at 7:14pm to hear comments regarding the transfer of an Industrial Facilities Tax Exemption to VDI Manufacturing LLC. On a voice vote, all voted in favor. Motion passed.

Jeff Becker, VDI Manufacturing owner, introduced himself and his business. He noted that he had been considering expanding his business in Kalamazoo, but instead was able to purchase the property here for roughly the same cost as expanding in Kalamazoo. He stated that his business has been operating for 7 years and does injection molding for a variety of businesses.

Treasurer/Finance Director Kelley noted that the current Industrial Facilities Tax Exemption was granted in 2015 to Perceptive Industries, and expires in 2027. He noted that while VDI Manufacturing is reapplying, since the previous business closed, the transfer is allowable under Michigan tax law. He also noted that he had contacted the State of Michigan regarding the transfer, and they advised that the request would be approved at the December meeting of the Tax Board, so there would be a seamless transfer for the tax bills.

Councilmembers asked if he would keep the Kalamazoo location in addition to the Plainwell location, when he planned to move in to the new building and whether he planned to hire any new workers.

Mr. Becker stated that he would be moving his entire business to Plainwell, and his manager was already working to move everything. He hoped to be in and operational around December 14-16, 2022. He also noted that currently he has 17 employees, and 5 are Plainwell area residents. He does not expect to hire immediately, however as his business grows, he expects to be able to hire more employees.

Mr. Becker noted that he was excited to be in Plainwell, and that VDI Manufacturing is a 3rd party certified veteran-owned business.

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No Public Comment.

A motion by Overhuel, seconded by Steele, to close the public hearing at 7:23pm. On a roll call vote, all voted in favor. Motion passed.

A motion by Steele, seconded by Wisnaski, to approve the Industrial Facilities Tax Exemption Transfer to VDI Manufacturing, LLC. On a roll call vote, all voted in favor. Motion passed.

B. A motion by Steele, seconded by Overhuel, to set a public hearing for 7:00pm on January 9, 2023 to allow all interested parties to express their views prior to adoption of the proposed recreation plan. On a roll call vote, all voted in favor. Motion passed.

C. Superintendent Pond reported that the existing plug valves in the digester tanks were becoming worn and needed to be replaced. He noted that they could only be replaced while the tanks were taken out of service and cleaned, which would be scheduled soon. He also noted that Kennedy Industries is a sole source vendor for the replacement plug valves.

A motion by Overhuel, seconded by Wisnaski, to approve a purchase from Kennedy Industries for the purchase of 7 new Dezurik Plug Valves in the amount of \$11,419.00. On a roll call vote, all voted in favor. Motion passed.

10. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the draft 11/16/2022 Planning meeting minutes and the draft 11/17/2022 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.

11. Accounts Payable:

A motion by Wisnaski, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$66,365.62 for payment of same. On a roll call vote, all voted in favor. Motion passed.

12. Public Comments: Caleb Gilkison, Councilmember Wisnaski's grandson, said "Go Blue!"

13. Staff Comments:

Treasurer/Finance Director Kelley congratulated the new Councilmembers. He noted that the 2022 Winter tax bills will be mailed on Wednesday, and will be due February 14, 2023. He also noted that he would be working with each department on their CIP projects and budget requests as part of the revamped budget process.

Superintendent Nieuwenhuis reported both trucks would be going in Wednesday; one to start the previously approved repairs and one to get a quote for repairs. He welcomed VDI Manufacturing and congratulated the new Councilmembers. He noted that DPW has been busy working on Christmas decorations and preparation for Christmas events.

Community Development Manager Siegel reported that she was all about Christmas right now. She noted the tree lighting would be Friday, and invited the Councilmembers to ride on the horse-drawn wagon with Santa. She noted that since the sound system hadn't been installed yet, BC Sound would provide a loaner system for the tree lighting ceremony. She reported that the ribbon cutting ceremony for the new business, Bushel and a Peck, would be Friday at 4pm and invited the Councilmembers to attend. She stated that there was a record turnout for Black Friday and Shop Small Saturday at the downtown businesses and the Indoor Market. She

noted work was continuing on the Recreation Plan and the Master Plan. She also welcomed Jeff Becker and VDI Manufacturing to Plainwell.

Superintendent Pond reported that when the State and Federal government raised the plant to a higher rating, the testing requirements also increased. He reported that all tests came back acceptable with the exception of the chlorine, which had to be retested. He noted that the third chlorine test came back as acceptable and all tests were at 100% acceptable, and the report stating such was filed last week.

Director Callahan welcomed Jeff Becker and VDI Manufacturing, and congratulated the new Councilmembers. He offered his condolences to the Bomar family. He noted the department was prepping for the Christmas events coming up, including the tree lighting and parade. He also noted that Jeff Welcher's son is still progressing well, and was able to walk two laps unassisted recently.

Clerk Fenger congratulated the new Councilmembers. She noted that elections would be changing for 2024 with the passage of Proposal 2 mandating nine days of early voting, and the elections budget would need to increase to support the changes.

Manager Wilson welcomed Jeff Becker and VDI Manufacturing. He also noted that he was working on finding a new location for a retreat, and asked everyone to start thinking of dates that would work for a one-day retreat. He thanked DPW for their work on Christmas decorations and noted that the town is really inviting thanks to their hard work.

14. Council Comments:

Mayor Keeler stated that since Commissioner Dugan was not present to make his comments earlier in the meeting, but was able to attend later in the meeting, he would like to allow him to speak before Councilmembers made their comments.

Commissioner Gale Dugan thanked Mayor Keeler for the opportunity to speak, and congratulated all the re-elected Councilmembers. He provided updates on various projects and grants the County was working on, and noted that the Board of Commissioners had scheduled their organizational meeting for January 25, 2023. He reported that the broadband infrastructure project had been awarded to 123Net, and they planned to complete the entire project within 18 months, working from east to west across the county. He also reported on the changes made to the commissioners' pay, and noted that it took effect for 2023. He wished everyone seasons greetings and a Merry Christmas.

Councilmember Overhuel congratulated everyone who was re-elected. He thanked Jeff Becker for choosing to move his business to Plainwell, and said he thought they would like it here. He also thanked the staff for their hard work, and noted that it was easy to forget how beautiful it is in the City when you look at it every day.

Councilmember Wisnaski congratulated everyone who was re-elected and stated that he was happy to be back. He congratulated Commissioner Dugan on his re-election. He welcomed Jeff Becker and VDI Manufacturing, and stated that he wanted them to feel free to come to the City with any concerns or issues they have, as we want them to succeed.

Councilmember Steele congratulated everyone who was re-elected, and welcomed Jeff Becker and VDI Manufacturing. She thanked DPW for their help last week in a sad situation with a loose dog. She also said she had a wonderful time shopping during Small Business Saturday and noted that all the businesses were packed.

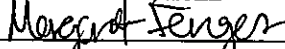
15. Adjournment:

A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:57 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL

December 12, 2022



Margaret Fenger, City Clerk

MINUTES
Plainwell City Council
December 12, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Scott Smail of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel and Councilmember Wisnaski. Absent: Councilmember Keeney.
A motion by Steele, seconded by Overhuel, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 11/28/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda Amendments: None.
9. Mayor's Report: Mayor Keeler noted how well everything went downtown for the Christmas celebration.
10. Recommendations and Reports:
 - A. Clerk Fenger reported that the proposed amendments were made in response to the request from a previous meeting where a business applied for a variance and the City Planner found that an ordinance amendment would be more appropriate. The process for amending an ordinance requires a Public Hearing is held to allow interested parties to comment on the proposed amendments.
A motion by Overhuel, seconded by Wisnaski, to set a public hearing for 7:00pm on January 09, 2023 to allow interested parties to comment on proposed zoning ordinance amendments. On a voice vote, all voted in favor. Motion passed.
 - B. Manager Wilson reported on the Mill Race Dam / Stream Restoration project. The invoice submitted covers work performed by GHD and subcontractors through September 30, 2022, including project management meetings and sample testing. He reminded everyone that the project is being funded by the Kalamazoo River clean-up settlement funding.
A motion by Steele, seconded by Wisnaski, to approve Pay Application #1 for work conducted through September 30 by GHD and subcontractors in the amount of \$31,520.23. On a roll call vote, all voted in favor. Motion passed.
 - C. Manager Wilson reported an issue with ice buildup on Buildings #2 & #3, which could cause water damage to the buildings. Esper Electric quoted \$5,775.00 to install temporary heat and light in the mill, which would prevent ice buildup and allow people to navigate the mill buildings safely. He

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recommended designating Esper Electric as a preferred vendor due to the fact that they have worked for the City previously and demonstrated the ability to perform all the varieties of electrical work needed. **A motion by Steele, seconded by Wisnaski, to approve a contract with Esper Electric in an amount not to exceed \$10,000.00 for temporary heating and lighting in Mill Buildings #2 & #3, directing the City Manager to work with Esper Electric on adding the noon whistle to the project, and designating Esper Electric as a preferred vendor with a 12 month contract. On a roll call vote, all voted in favor. Motion passed.**

D. Clerk Fenger reported that the Council had approved the transfer of the industrial tax facility exemption at the previous meeting, however the corresponding resolution was not included in the packet. The City Attorney was consulted, and felt that the previous action taken by the Council was clear, however they recommended confirming that action by approving the resolution at this meeting. **A motion by Wisnaski, seconded by Overhuel, to approve Resolution 2022-19 as presented. On a roll call vote, all voted in favor. Motion passed.**

E. Community Development Manager Siegel reported on the draft 5 Year Community Recreation Plan. She detailed the process, including the community involvement and the Parks & Trees Commission involvement. She reported that the notices had been sent to all required parties, including the bordering townships as required by the Michigan Department of Natural Resources. She reported that the final draft plan would be brought back for approval at the first meeting in January during the Public Hearing, with a goal of sending the final plan to the Michigan Department of Natural Resources by February 1, 2023. Clerk Fenger noted the requirement time frame for the public hearing notices was 30 days instead of the usual 15 days. This meant the Public Hearing was set on November 28, 2022 for January 9, 2023 in order to ensure the 30 days posting and noticing deadline was met. She noted the draft was being provided today to ensure public availability during the 30 day time frame.
No action was taken.

11. Communications:

A. **A motion by Steele, seconded by Overhuel, to accept and place on file the November Investment and Fund Balance reports, the November 2022 DPS report and the draft 11/30/2022 special Parks & Trees meeting minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Wisnaski, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$162,819.28 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer/Finance Director Kelley reported working on updating policies and procedures, as well as continuing work on the budget process. He reported that the audit statements would be coming soon as well. He reported that Julie Saukas, Utility Billing Clerk, would be switching from full time to part time on January 1, 2023.

Superintendent Nieuwenhuis reported that both trucks were at the shop getting transmission work. He also reported that the Sherwood crosswalk buttons and lights had been installed.

Community Development Manager Siegel thanked everyone who helped pull off Friday night, including Councilmember Overhuel, Councilmember Steele, Mayor Keeler, Manager Wilson, Superintendent

Nieuwenhuis and the rest of the staff, and said the events wouldn't have happened without all of them. She reported that Santa's House worked really well and his chair would move around the city all month on a pre-planned route for all the Santa events. She reported 150+ kids attended the Stories with Santa event at the Ransom District Library. She reported that the indoor market was finished for the season and all the vendors moved out of the building. She noted that two different market days had 300+ people in attendance, and those days coincided with the timing of the radio ads, so she's planning to increase radio ads next year.

Superintendent Pond reported that Treasurer/Finance Director Kelley had visited and had a good experience touring the plant and discussing the Capital Improvement Plan. He noted that he felt this would be a good thing to do more regularly.

Director Callahan reported that Treasurer/Finance Director Kelley had also visited and discussed the Capital Improvement Plan and the budget process. He reported the department was currently prepping for the Shop with a Hero event.

Manager Wilson reported meeting about the water/sewer rate analysis, and that staff was working on water/sewer rate improvements.

15. Council Comments:

Councilmember Overhuel thanked Mayor Keeler and Councilmember Steele for inviting him to ride in the wagon for the Christmas parade and noted that he enjoyed seeing the kids' faces when they saw Santa in the wagon. He noted that everyone did a great job with the Christmas events.

Mayor Keeler thanked Councilmember Steele for her help with the wagon during the Christmas parade and noted that he didn't think he could have pulled it off without her.

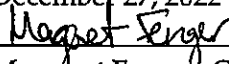
Councilmember Steele thanked everyone for getting the city ready for Christmas, and reported that the Christmas parade and tree lighting were great events. She wished everyone a Merry Christmas, and asked that everyone be safe and enjoy the holidays.

Councilmember Wisnaski stated that the city looks great with all the Christmas decorations set up.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:46 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL
December 27, 2022


Margaret Fenger, City Clerk

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
243-000-404.040	Captured Tax Real - BR - City Tax	6,197.00	6,197.34	0.00	(0.34)	100.01
243-000-404.041	Captured Tax Real - BR - Library	1,123.00	1,123.00	383.25	0.00	100.00
243-000-404.042	Captured Tax Real - BR - Capital Impr	504.00	504.28	0.00	(0.28)	100.06
243-000-404.043	Captured Tax Real - BR - Fire Reserve	504.00	504.28	0.00	(0.28)	100.06
243-000-404.044	Captured Tax Real - BR - Solid Waste	656.00	655.58	0.00	0.42	99.94
243-000-404.047	Captured Tax Real - DDA - School	19,098.00	19,098.02	12,574.82	(0.02)	100.00
243-000-404.048	Captured Tax Real - BR - County Taxes	3,495.00	3,503.94	908.22	(8.94)	100.26
243-000-413.060	Captured Tax Pers - City Tax	7,163.00	7,163.25	0.00	(0.25)	100.00
243-000-413.061	Captured Tax Pers - Library	1,298.00	1,298.05	443.00	(0.05)	100.00
243-000-413.062	Captured Tax Pers - Capital Improvement	583.00	582.90	0.00	0.10	99.98
243-000-413.063	Captured Tax Pers - Fire Reserve	583.00	582.90	0.00	0.10	99.98
243-000-413.064	Captured Tax Pers - Solid Waste	757.00	757.77	0.00	(0.77)	100.10
243-000-413.065	Captured Tax Pers - County Taxes	4,040.00	4,050.14	1,049.84	(10.14)	100.25
243-000-504.000	Federal Grant	25,000.00	0.00	0.00	25,000.00	0.00
243-000-665.000	Interest Earnings - Investments	100.00	1,905.01	(484.78)	(1,805.01)	1,905.01
243-000-684.000	Miscellaneous Revenue	0.00	144,000.00	0.00	(144,000.00)	100.00
243-000-699.401	Interfund Transfer In - Cap Improvement	60,000.00	31,666.67	5,000.00	28,333.33	52.78
TOTAL REVENUES		131,101.00	223,593.13	19,874.35	(92,492.13)	170.55
Expenditures						
243-443-703.000	Salaries/Wages - Full Time Employees	41,538.00	19,188.65	3,592.58	22,349.35	46.20
243-443-704.001	Wages - Part Time Employees	3,083.00	2,335.38	250.48	747.62	75.75
243-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,269.00	1,697.83	289.01	1,571.17	51.94
243-443-712.001	Cash in Lieu of Benefits - Insurance Buy	390.00	188.84	40.04	201.16	48.42
243-443-713.001	Overtime Pay	0.00	1,748.42	0.00	(1,748.42)	100.00
243-443-716.000	Retirement - Defined Contribution 401a	3,603.00	1,750.87	331.03	1,852.13	48.59
243-443-718.001	Health Insurance Premiums - Current EE	7,113.00	3,621.09	747.83	3,491.91	50.91
243-443-718.013	Health Insurance - HSA - Employer Paid	1,992.00	776.61	166.53	1,215.39	38.99
243-443-723.001	Retiree Health Care - OPEB	123.00	74.98	10.28	48.02	60.96
243-443-725.001	Fringe Benefit - Life Insurance	43.00	21.81	3.60	21.19	50.72
243-443-725.010	Workers Comp Insurance	240.00	154.80	0.00	85.20	64.50
243-443-767.000	Clothing - Uniforms	65.00	3.75	0.00	61.25	5.77
243-443-775.000	Supplies - Repairs and Maintenance	0.00	2,789.39	307.48	(2,789.39)	100.00
243-443-801.000	Professional Services - Engineering	11,000.00	0.00	0.00	11,000.00	0.00
243-443-801.013	Professional Services - Attorney	3,000.00	1,270.33	0.00	1,729.67	42.34
243-443-801.030	Professional Services - Auditor	2,874.00	329.37	0.00	2,544.63	11.46
243-443-830.000	Contractual Reimbursement CRA Activities	33,891.00	22,996.74	0.00	10,894.26	67.86
243-443-900.000	Printing and Publishing	250.00	0.00	0.00	250.00	0.00
243-443-931.000	Outside Services (RMLB)	1,000.00	1,200.00	(149.55)	(200.00)	120.00
243-443-935.001	Property Liability Insurance	6,186.00	6,050.44	0.00	135.56	97.81
243-443-940.000	Rentals - Equipment	3,600.00	4,134.91	846.26	(534.91)	114.86
243-443-948.000	Computer Services	0.00	6.53	0.00	(6.53)	100.00
243-900-972.000	Capital Outlay - Contracted Services	0.00	11,206.76	0.00	(11,206.76)	100.00
243-905-991.001	Debt Service - Principal -Interfund Loan	15,382.00	7,678.36	1,281.85	7,703.64	49.92
243-905-993.001	Debt Service - Interest - Interfund Loan	1,242.00	633.92	103.54	608.08	51.04
243-965-995.101	Interfund Transfer Out - General Fund	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		189,884.00	89,859.78	7,820.96	100,024.22	47.32

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	12/31/2022 (ABNORMAL)	MONTH 12/31/2022	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND									
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:									
TOTAL REVENUES		131,101.00		223,593.13		19,874.35		(92,492.13)	170.55
TOTAL EXPENDITURES		189,884.00		89,859.78		7,820.96		100,024.22	47.32
NET OF REVENUES & EXPENDITURES		(58,783.00)		133,733.35		12,053.39		(192,516.35)	227.50

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
247-000-583.000	Local Grants	82,349.00	86,682.78	0.00	(4,333.78)	105.26
247-000-665.000	Interest Earnings - Investments	150.00	312.96	193.20	(162.96)	208.64
TOTAL REVENUES		82,499.00	86,995.74	193.20	(4,496.74)	105.45
Expenditures						
247-443-703.000	Salaries/Wages - Full Time Employees	48,562.00	22,957.71	3,650.83	25,604.29	47.28
247-443-704.001	Wages - Part Time Employees	166.00	148.13	46.14	17.87	89.23
247-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,627.00	1,651.97	268.77	1,975.03	45.55
247-443-712.001	Cash in Lieu of Benefits - Insurance Buy	855.00	342.08	70.01	512.92	40.01
247-443-716.000	Retirement - Defined Contribution 401a	2,538.00	1,243.46	191.65	1,294.54	48.99
247-443-718.001	Health Insurance Premiums - Current EE	6,719.00	3,482.54	720.88	3,236.46	51.83
247-443-718.013	Health Insurance - HSA - Employer Paid	1,968.00	781.05	153.91	1,186.95	39.69
247-443-723.001	Retiree Health Care - OPEB	0.00	2.50	0.00	(2.50)	100.00
247-443-725.001	Fringe Benefit - Life Insurance	22.00	10.21	1.70	11.79	46.41
247-443-725.010	Workers Comp Insurance	242.00	167.79	0.00	74.21	69.33
247-443-801.013	Professional Services - Attorney	1,000.00	1,044.50	164.50	(44.50)	104.45
247-443-801.030	Professional Services - Auditor	71.00	62.39	0.00	8.61	87.87
247-443-931.000	Outside Services (RMLB)	500.00	630.00	0.00	(130.00)	126.00
247-443-935.001	Property Liability Insurance	435.00	127.42	0.00	307.58	29.29
247-443-940.000	Rentals - Equipment	1,500.00	636.18	0.00	863.82	42.41
247-443-948.000	Computer Services	0.00	6.53	0.00	(6.53)	100.00
247-443-955.000	Miscellaneous Expense	500.00	0.00	0.00	500.00	0.00
247-443-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		69,005.00	33,294.46	5,268.39	35,710.54	48.25
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		82,499.00	86,995.74	193.20	(4,496.74)	105.45
TOTAL EXPENDITURES		69,005.00	33,294.46	5,268.39	35,710.54	48.25
NET OF REVENUES & EXPENDITURES		13,494.00	53,701.28	(5,075.19)	(40,207.28)	397.96

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
			NORMAL	(ABNORMAL)	MONTH 12/31/2022 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Revenues									
248-000-404.030	Captured Tax Real - DDA - City Tax	29,290.00	29,290.21		0.00		(0.21)	100.00	
248-000-404.031	Captured Tax Real - DDA - Library	5,307.00	5,306.83		1,810.97		0.17	100.00	
248-000-404.032	Captured Tax Real - DDA - Capital Impr	2,383.00	2,383.18		0.00		(0.18)	100.01	
248-000-404.033	Captured Tax Real - DDA - Fire Reserve	2,383.00	2,383.18		0.00		(0.18)	100.01	
248-000-404.034	Captured Tax Real - DDA - Solid Waste	3,098.00	3,098.21		0.00		(0.21)	100.01	
248-000-404.045	Captured Tax Real - DDA - County Taxes	16,518.00	16,558.67		4,290.91		(40.67)	100.25	
248-000-413.060	Captured Tax Pers - City Tax	1,974.00	1,974.15		0.00		(0.15)	100.01	
248-000-413.061	Captured Tax Pers - Library	358.00	357.63		122.04		0.37	99.90	
248-000-413.062	Captured Tax Pers - Capital Improvement	161.00	160.65		0.00		0.35	99.78	
248-000-413.063	Captured Tax Pers - Fire Reserve	161.00	160.65		0.00		0.35	99.78	
248-000-413.064	Captured Tax Pers - Solid Waste	209.00	208.84		0.00		0.16	99.92	
248-000-413.065	Captured Tax Pers - County Taxes	1,113.00	1,115.93		289.11		(2.93)	100.26	
248-000-583.000	Local Grants	6,835.00	7,194.59		0.00		(359.59)	105.26	
248-000-642.001	Sales of Merchandise - DDA	0.00	56.71		0.00		(56.71)	100.00	
248-000-654.001	Charges for Service - Farmers Market Fee	2,200.00	3,143.82		540.00		(943.82)	142.90	
248-000-654.102	Special Event Revenues - DDA	300.00	1,625.00		0.00		(1,325.00)	541.67	
248-000-654.103	Donations - Movies In the Park - DDA	0.00	1,650.00		0.00		(1,650.00)	100.00	
248-000-665.000	Interest Earnings - Investments	156.00	299.48		179.89		(143.48)	191.97	
248-000-684.000	Miscellaneous Revenue	0.00	10.00		0.00		(10.00)	100.00	
TOTAL REVENUES		72,446.00	76,977.73		7,232.92		(4,531.73)	106.26	
Expenditures									
248-443-703.000	Salaries/Wages - Full Time Employees	18,899.00	8,279.78		1,378.34		10,619.22	43.81	
248-443-704.001	Wages - Part Time Employees	458.00	0.00		0.00		458.00	0.00	
248-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	1,408.00	559.79		92.40		848.21	39.76	
248-443-712.001	Cash in Lieu of Benefits - Insurance Buy	60.00	32.50		7.50		27.50	54.17	
248-443-716.000	Retirement - Defined Contribution 401a	126.00	6.54		2.02		119.46	5.19	
248-443-718.001	Health Insurance Premiums - Current EE	3,160.00	1,604.04		336.93		1,555.96	50.76	
248-443-718.013	Health Insurance - HSA - Employer Paid	864.00	331.67		66.61		532.33	38.39	
248-443-723.001	Retiree Health Care - OPEB	79.00	33.79		6.61		45.21	42.77	
248-443-725.001	Fringe Benefit - Life Insurance	1.00	0.41		0.05		0.59	41.00	
248-443-725.010	Workers Comp Insurance	69.00	47.05		0.00		21.95	68.19	
248-443-775.000	Supplies - Repairs and Maintenance	50.00	0.00		0.00		50.00	0.00	
248-443-801.030	Professional Services - Auditor	71.00	62.39		0.00		8.61	87.87	
248-443-851.000	Postage	100.00	1.38		0.00		98.62	1.38	
248-443-900.000	Printing and Publishing	1,800.00	727.02		100.00		1,072.98	40.39	
248-443-931.000	Outside Services (RMLB)	200.00	362.50		0.00		(162.50)	181.25	
248-443-935.001	Property Liability Insurance	669.00	195.97		0.00		473.03	29.29	
248-443-948.000	Computer Services	50.00	13.07		0.00		36.93	26.14	
248-443-955.000	Miscellaneous Expense	400.00	270.56		0.00		129.44	67.64	
248-443-960.000	Education & Training - Professional	200.00	0.00		0.00		200.00	0.00	
248-443-962.000	Memberships & Dues	1,930.00	450.00		325.00		1,480.00	23.32	
248-775-880.021	Community Promotion - Special Events	2,850.00	2,791.22		1,001.46		58.78	97.94	
248-775-881.022	Farmers Market Costs - DDA	850.00	804.85		400.00		45.15	94.69	
248-775-881.036	Movies in the Park Costs - DDA	700.00	0.00		0.00		700.00	0.00	
248-900-971.000	Capital Purchase	15,000.00	8,666.31		0.00		6,333.69	57.78	
248-905-991.001	Debt Service - Principal -Interfund Loan	24,159.00	11,057.92		2,013.25		13,101.08	45.77	
248-905-993.001	Debt Service - Interest - Interfund Loan	242.00	130.89		20.17		111.11	54.09	
TOTAL EXPENDITURES		74,395.00	36,429.65		5,750.34		37,965.35	48.97	

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2022 (ABNORMAL)	MONTH 12/31/2022 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:									
	TOTAL REVENUES	72,446.00		76,977.73		7,232.92		(4,531.73)	106.26
	TOTAL EXPENDITURES	74,395.00		36,429.65		5,750.34		37,965.35	48.97
	NET OF REVENUES & EXPENDITURES	(1,949.00)		40,548.08		1,482.58		(42,497.08)	2,080.46
	TOTAL REVENUES - ALL FUNDS	286,046.00		387,566.60		27,300.47		(101,520.60)	135.49
	TOTAL EXPENDITURES - ALL FUNDS	333,284.00		159,583.89		18,839.69		173,700.11	47.88
	NET OF REVENUES & EXPENDITURES	(47,238.00)		227,982.71		8,460.78		(275,220.71)	482.63

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
D01	Taxes	46,001.00	46,021.45	15,359.13	(20.45)	100.04
D08	Interest and rentals	100.00	1,905.01	(484.78)	(1,805.01)	1,905.01
D09	Other	0.00	144,000.00	0.00	(144,000.00)	100.00
05	Transfer in	60,000.00	31,666.67	5,000.00	28,333.33	52.78
UNCLASSIFIED	Unclassified	25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		131,101.00	223,593.13	19,874.35	(92,492.13)	170.55
Expenditures						
443	PUBLIC WORKS	123,260.00	70,340.74	6,435.57	52,919.26	57.07
900	CAPITAL OUTLAY	0.00	11,206.76	0.00	(11,206.76)	100.00
905	DEBT SERVICE	16,624.00	8,312.28	1,385.39	8,311.72	50.00
965	TRANSFERS TO OTHER FUNDS	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		189,884.00	89,859.78	7,820.96	100,024.22	47.32
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		131,101.00	223,593.13	19,874.35	(92,492.13)	170.55
TOTAL EXPENDITURES		189,884.00	89,859.78	7,820.96	100,024.22	47.32
NET OF REVENUES & EXPENDITURES		(58,783.00)	133,733.35	12,053.39	(192,516.35)	227.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 12/31/2022
 % Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	12/31/2022 (ABNORMAL)	MONTH 12/31/2022	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND									
Revenues									
D08	Interest and rentals	150.00		312.96		193.20		(162.96)	208.64
D04	State grants	82,349.00		86,682.78		0.00		(4,333.78)	105.26
TOTAL REVENUES		82,499.00		86,995.74		193.20		(4,496.74)	105.45
Expenditures									
443	PUBLIC WORKS	69,005.00		33,294.46		5,268.39		35,710.54	48.25
TOTAL EXPENDITURES		69,005.00		33,294.46		5,268.39		35,710.54	48.25
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:									
TOTAL REVENUES		82,499.00		86,995.74		193.20		(4,496.74)	105.45
TOTAL EXPENDITURES		69,005.00		33,294.46		5,268.39		35,710.54	48.25
NET OF REVENUES & EXPENDITURES		13,494.00		53,701.28		(5,075.19)		(40,207.28)	397.96

PERIOD ENDING 12/31/2022

% Fiscal Year Completed: 50.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2022	MONTH 12/31/2022	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
D01	Taxes	62,955.00	62,998.13	6,513.03	(43.13)	100.07
D08	Interest and rentals	156.00	299.48	179.89	(143.48)	191.97
D09	Other	0.00	10.00	0.00	(10.00)	100.00
D04	State grants	6,835.00	7,194.59	0.00	(359.59)	105.26
UNCLASSIFIED	Unclassified	2,500.00	6,475.53	540.00	(3,975.53)	259.02
TOTAL REVENUES		72,446.00	76,977.73	7,232.92	(4,531.73)	106.26
Expenditures						
443	PUBLIC WORKS	30,594.00	12,978.46	2,315.46	17,615.54	42.42
775	SPECIAL EVENTS	4,400.00	3,596.07	1,401.46	803.93	81.73
900	CAPITAL OUTLAY	15,000.00	8,666.31	0.00	6,333.69	57.78
905	DEBT SERVICE	24,401.00	11,188.81	2,033.42	13,212.19	45.85
TOTAL EXPENDITURES		74,395.00	36,429.65	5,750.34	37,965.35	48.97
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		72,446.00	76,977.73	7,232.92	(4,531.73)	106.26
TOTAL EXPENDITURES		74,395.00	36,429.65	5,750.34	37,965.35	48.97
NET OF REVENUES & EXPENDITURES		(1,949.00)	40,548.08	1,482.58	(42,497.08)	2,080.46
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		286,046.00	387,566.60	27,300.47	(101,520.60)	135.49
TOTAL EXPENDITURES - ALL FUNDS		333,284.00	159,583.89	18,839.69	173,700.11	47.88
NET OF REVENUES & EXPENDITURES		(47,238.00)	227,982.71	8,460.78	(275,220.71)	482.63

AGENDA ITEMS

7. **BRA Action Items:**

A. Recommended Action: Informational updates on Mill Site

B. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for December in the amount of \$1,317.50

8. **DDA Action Items:**

A. Update on businesses: Discussion and Review

B. Knox Box: Discussion and Review

C. Revolving Loan Quarterly Report Review

D. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for December in the amount of \$3,572.66

9. **TIFA Action Items:**

A. Recommended Action: Informational regarding new business

B. Entry Sign updates

C. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for December in the amount of \$1,443.30

A reminder of Upcoming Meetings/Events:

- January 12 – Parks and Trees Meeting 5:00 p.m. / City Hall Conference Room
- January 16 – Martin Luther King Jr. Day
- January 18 – Planning Commission at 6:30 p.m. / Council Chambers
- January 23 – City Council Meeting at 7:00 p.m./ Council Chambers