

City of Plainwell

Nick Larabel
Paul Rizzo
Adam Hopkins
Jim Turley
Angela Ridgway
Cathy Green
Kevin Seckel
Justin Lakamper
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA
DDA/TIFA/BRA
City Hall Council Chambers
December 12, 2023 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary –11/14/2023**
5. **General Public**
6. **Chairman’s Report**

7. **BRA Action Items**
 - A. Accounts Payable for November of \$ 1,015.76
8. **DDA Action Items**
 - A. Social District
 - B. Accounts Payable for November of \$ 1,827.76
9. **TIFA Action Items**
 - A. Accounts Payable for November of \$ 559.34
10. **Communications:** 10/23/2023 and 11/13/2023 Council Meeting Minutes. Also, the Financial Report/ Summary as of 11/30/2023
11. **Public Comments**
12. **Staff Comments:**

Businesses coming soon: Mi Grounds; Auto Shop
Grants: Match on Main Grant Funding announcement
13. **Member Comments**
14. **Adjournment**

The Island City

Note: All public comment’s limited to two minutes, when recognized please rise and give your name and address.
The City of Plainwell equal-opportunity provider and employer

Minutes
Plainwell DDA, BRA, and TIFA:
November 14, 2023

1. Call to Order: Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call:
Members Present: Randy Wisnaski, Nick Larabel, Cathy Green, Kevin Seckel, Justin Lakamper
Excused: Jim Turley, Angela Ridgway, Adam Hopkins, Paul Rizzo
Approval of Minutes from 10/10/23: Minutes were approved to place on file.
4. General Public: None
5. Chairman's Report: None
6. BRA Action Items
 - A. RFQ Launch – Larabel attended the and reported that the meeting went well and there were good questions. Siegel and Lakamper agreed the presentation went well and walking the site was valuable.
 - B. **Motion to accept accounts payable with clarification of the noon whistle expense, for October of \$15,210.96 was made by Green and seconded by Wisnaski. All in favor vote. Motion carried.**
7. DDA Action Items
 - A. Match on Main Street Grant, MEDC \$25,000 was announced at the meeting. More information to come after webinar on Dec. 1. Application window opens in January 2024
 - B. **Motion to accept accounts payable with the change of moving the string lights to a different budget line item, for October of \$2,501.50 was made by Larabel and seconded by Wisnaski. All in favor vote. Motion carried.**
8. TIFA Action Items
 - A. **Motion to accept accounts payable for October of \$491.14 was made by Wisnaski and seconded by Green. All in favor vote. Motion carried.**
9. Communications: 09/25/23 and 10/09/2023 Council Minutes. Also, the Financial Report/Summary as of 10/31/2023 was approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager Siegel reported:
Events: Shop Small Saturday, Indoor Market, Tree Lighting, Parade, and Shop the Merry Mile
Businesses opening soon: The Rabbit Boutiques, Nov. 24
Grant Submission: MEDC Site Readiness Grant for the Industrial Park new road infrastructure and repair of Acron and Lincoln.
Member Comments:
Larabel – update on Clark Gas station; Lakamper provided information re: the judgment on the building, estimated cost to tear down just the building, the city does not own the building and would need to purchase it to tear it down. Lack of tax payments building goes to the County, City has first right of refusal to purchase, if City doesn't purchase the building, it would then go to Public Auction.
12. Adjournment:
A Motion to adjourn the meeting at 8:03 a.m. was made by Wisnaski and seconded by Green. All in favor vote. Motion carried.

12/01/2023 03:55 PM
User: BKELLEY
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
POST DATES 11/01/2023 - 11/30/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
243-443-718.001	Health Insurance Premiums	COPS HEALTH TRUST	NOVEMBER 2023 DENTAL/VISIC	19.44	26632
243-443-718.001	Health Insurance Premiums	PRIORITY HEALTH	NOVEMBER 2023 HEALTH INSUF	187.95	26633
243-443-725.001	Fringe Benefit - Life Insu	MADISON NATIONAL LIFE INSU	NOVEMBER 2023 LIFE INSURAN	3.57	26648
243-443-801.013	Professional Services - At	BLOOM SLUGGETT PC	OCTOBER 2023 PROFESSIONAL	441.00	26722
243-443-801.030	AUDIT SERVICES 6/30/2023	SIEGFRIED CRANDALL PC	ADMIN - AUDITING SERVICES	356.07	26663
243-443-948.000	Computer Services	CLARK TECHNICAL SERVICES	OCTOBER 2023 CITY WIDE IT	0.75	26675
243-443-955.000	Miscellaneous Expense	HARDINGS MARKET 380	ADMIN - WATER FOR RFQ DS	6.98	26664
		Total For Dept 443 PUBLIC		1,015.76	
		Total For Fund 243 BROWNF		1,015.76	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 243 BROWNFIELD REDEVE	1,015.76
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1,015.76



City of Plainwell

SOCIAL DISTRICT MANAGEMENT PLAN

211 N. Main St.
Plainwell, MI 49080
Plainwell.org
(269) 685-6821

Background

On July 1, 2020, Governor Whitmer signed House Bill 5781 into law creating the Social District Permit. The governing body of the local government unit may designate a Social District within its jurisdiction. Qualified licensed premises are contiguous to the commons area within the social District, and that have been approved for and issued a Social District Permit may sell alcoholic liquor (beer, wine, spirit drinks, spirits, or mixed drinks) on their licensed premises to customers who may then consume the alcoholic liquor with the commons area of the Social District.

The City of Plainwell, in an effort to continue the revitalization of the downtown and increase opportunities for business and recreation, is creating a social district that encompasses all qualified licensees within the downtown and allows for consumption at multiple locations throughout our district.

DISTRICT BOUNDARIES AND COMMON AREAS

Exhibit B – depicts the social district boundaries, the common areas, and the location of qualified licenses.

Exhibit C – includes the name(s) and addresses of all qualified licenses within the social district

Current Qualified licenses: (Need the name on the MML license)

MAB Restaurants, LLC
Dog & The Bank
200 E. Bridge St.
Plainwell, MI 49080

DeYoungs Pub, LLC
Mayors' Joint
107 S. Main St.
Plainwell, MI 49080

P.I.P. Inc. of Michigan
Joes Pizza & Sports Bar
127 E. Bridge St.
Plainwell, MI 49080

Tenth Street, INC
Tenth Street Saloon
136 N. Main ST.
Plainwell, MI 49080

PUBLIC SAFETY

The City of Plainwell Public Safety Department will provide law enforcement services to the social district. In accordance with existing protocol, Officers will be designated to patrol the City until midnight each night. The officers on patrol will be jointly responsible for providing services within the social district.

During special events and any time when the district is anticipated to see significant crowds and activity, City Police will issue a request to staff for special patrol officers in addition to those regularly scheduled.

For emergency purposes, Plainwell Public Safety is located within a half mile of any social district.

WASTE MANAGEMENT

Trash receptacles will be available throughout the social district and its consumption area. Receptacles will be serviced two times per week by the City of Plainwell Public Services Department (DPW), and upon request for Special Events.

During Special Events approved for a temporary consumption area, the City will Rent extra trash cans and picnic tables in consultation with DPW staff and pending availability.

SIGNAGE AND OPERATION OF HOURS

Standard operation of hours will run from **11 a.m. – 10 p.m. Tuesday – Sunday**

BEVERAGE CONTAINERS (yourbrandcafe.com)

A district logo has been designed and is shown in Exhibit A.

Cups featuring the logo of the social district will be provided at the licensee business, not to exceed 16 ounces.

Businesses purchase their own cups and stickers

Businesses must indicate they sold a drink from their establishment by including the business's logo, trade name, or other feature unique to the social district

Businesses are encouraged to write the initials and birthdate of the individual to whom each alcoholic beverage is sold on the cup itself. This recommendation exists to help prevent over-service and unlawful transfer of alcohol to minors and to promote the general health and safety of the community.

TEMPORARY COMMON AREA & SPECIAL EVENTS

Events planned within the social district may request a temporary commons area and special hours of operation in conjunction with the planned event. Temporary commons area may occur on a public street if the street is closed to all vehicle traffic with the exception of emergency vehicles. The City will review and approve temporary common areas, special hours of operation, and requests for additional waste management services in conjunction with the standard event application.

Some permanent and fixed signage will include a link to our webpage where information regarding the social district will be available, including planned alterations to the social district common areas and hours of operation.

COMMUNICATION WITH SOCIAL DISTRICT PERMIT HOLDERS

Social District permit holders will be required to submit an email address to the city for use when communicating important information that pertains to the social district. Such information may include but is not limited to, upcoming special events and temporary common areas.

Exhibit A – Logo

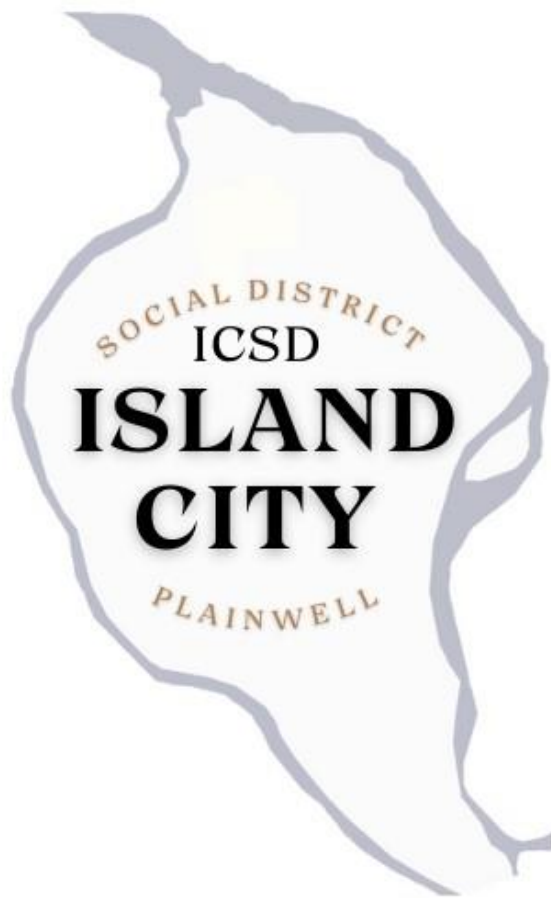


Exhibit B – Social District Map

The social district will encompass the Band shell, the Riverwalk as it runs through Fannie Pell Park, Hicks’ Park, and Brooks Plaza. Other common areas are North Main, West Bridge from Park St. to Brooks Plaza, South Main to Jenson lot, and Mayor’s Joint; East Bridge, Anderson St. ending at Dog & The Bank, 200 E. Bridge St. and North on Anderson to the Bandshell.




-  Establishments
-  Future Establishment
-  Common Areas / Parks are included

Exhibit C – Qualified Licensed Permitted Establishments

MAB Restaurants, LLC
Dog & The Bank
200 Allegan St.
Plainwell, MI 49080

DeYoung Pub, LLC
Mayor's Joint
107 S. Main St.
Plainwell, MI 49080

P.I.P, INC of Michigan
Joe's Pizza & Sports Bar
127 E. Bridge St.
Plainwell, MI 49080

Tenth Street, Inc
Tenth Street Saloon
136 N. Main St.
Plainwell, MI 49080

Future Establishment not yet qualified

Mosaic Distillery
119 W. Bridge St.
Plainwell, MI 49080

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 11/01/2023 - 11/30/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 000 OPERATIONS					
248-000-654.102	DDA - Ladies night	MOON PIE MOUNTAIN	DDA - Ladies night	20.00	2530
248-000-654.102	DDA - Ladies night	JOES PIZZA	DDA - Ladies night	25.00	2530
248-000-654.102	DDA - Ladies night	SUGAR PALACE	DDA - Ladies night	15.00	2530
Total For Dept 000 OPERATI				60.00	
Dept 443 PUBLIC WORKS					
248-443-718.001	Health Insurance Premiums	COPS HEALTH TRUST	NOVEMBER 2023 DENTAL/VISIC	25.93	26632
248-443-718.001	Health Insurance Premiums	PRIORITY HEALTH	NOVEMBER 2023 HEALTH INSUF	330.52	26633
248-443-801.030	AUDIT SERVICES 6/30/2023	SIEGFRIED CRANDALL PC	ADMIN - AUDITING SERVICES	67.45	26663
248-443-900.000	Printing and Publishing	SHOPPERS GUIDE INC	DDA - INDOOR MARKET ADVERI	33.84	26638
248-443-900.000	Printing and Publishing	SHOPPERS GUIDE INC	DDA - HOLIDAY EVENTS 2X8/I	223.84	26741
248-443-948.000	Computer Services	CLARK TECHNICAL SERVICES	OCTOBER 2023 CITY WIDE IT	0.75	26675
248-443-960.000	Education & Training - Prc	MICHIGAN DOWNTOWN ASSOCIAT	DDA - EDUCATION/TRAINING	45.00	26711
Total For Dept 443 PUBLIC				727.33	
Dept 775 SPECIAL EVENTS					
248-775-880.021	DDA - Ladies night gift ca	DOG AND THE BANK	DDA - Ladies night gift ca	50.00	2530
248-775-880.021	DDA - Advertising	FACEBOOK	DDA - Advertising	11.83	2530
248-775-880.021	DDA - Fairy lights for DS	AMAZON	DDA - Fairy lights for DS	40.17	2530
248-775-880.021	Community Promotion - Spec	PLAINWELL ACE HARDWARE	DDA - LADIES NIGHT/LOOT RE	25.00	26720
248-775-880.021	Community Promotion - Spec	PASSIFLORA	DDA - LADIES NIGHT LOOT RE	25.00	26732
248-775-880.021	Community Promotion - Spec	FORTRESS OF SOLITUDE	DDA - LADIES NIGHT LOOT RE	25.00	26733
248-775-880.021	Community Promotion - Spec	BRIDGE STREET GALLERY	DDA - LADIES NIGHT LOOT RE	25.00	26734
248-775-880.021	Community Promotion - Spec	DENISE SIEGEL	DDA - REIMBURSEMENT LLL GC	125.91	2538
248-775-880.021	Community Promotion - Spec	COX, JAMES	DDA - DJ FOR TREE LIGHTING	350.00	26762
248-775-881.022	Farmers Market Costs - DD	PLAINWELL ACE HARDWARE	DDA - LED UTILITY LIGHT/CA	98.56	26686
248-775-881.022	DDA - Scarecrow/Harvest st	B & C TROPHY	DDA - Scarecrow/Harvest st	50.00	2530
248-775-881.022	Farmers Market Costs - DD	PLAINWELL ACE HARDWARE	DDA - LED UTILITY LIGHT FA	22.99	26720
248-775-881.022	Farmers Market Costs - DD	GOOD NEWS PAPER	DDA - NOVEMBER 2023 FARMER	140.00	26725
248-775-881.022	Farmers Market Costs - DD	PLAINWELL ACE HARDWARE	DDA - UTILITY LIGHT/EXTENS	50.97	26720
Total For Dept 775 SPECIAI				1,040.43	
Total For Fund 248 DOWNTOW				1,827.76	

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Fund Totals:

Fund 248 DOWNTOWN DEVELOPM	1,827.76
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1,827.76

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
247-443-718.001	HEALTH INSURANCE PREMIUMS	COPS HEALTH TRUST	NOVEMBER 2023 DENTAL/VISIC	50.69	26632
247-443-718.001	Health Insurance Premiums	PRIORITY HEALTH	NOVEMBER 2023 HEALTH INSUF	438.69	26633
247-443-725.001	Fringe Benefit - Life Insu	MADISON NATIONAL LIFE INSU	NOVEMBER 2023 LIFE INSURAN	1.76	26648
247-443-801.030	AUDIT SERVICES 6/30/2023	SIEGFRIED CRANDALL PC	ADMIN - AUDITING SERVICES	67.45	26663
247-443-948.000	Computer Services	CLARK TECHNICAL SERVICES	OCTOBER 2023 CITY WIDE IT	0.75	26675
Total For Dept 443 PUBLIC				559.34	
Total For Fund 247 TAX INC				559.34	

12/01/2023 03:57 PM
User: BKELLEY
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 247 TAX INCREMENT FIN	559.34
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	559.34

MINUTES
Plainwell City Council
October 23, 2023

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Invocation was given.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Councilmember Overhuel, Councilmember Wisnaski and Councilmember Keeney. Absent: Mayor Pro-Tem Steele
A motion by Wisnaski, seconded by Keeney, to excuse Mayor Pro-Tem Steele from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Keeney, seconded by Wisnaski, to accept and place on file the Council Minutes of the October 09, 2023 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: Commissioner Dugan provided information on the Housing Report, Budget update, and the Prosecuting Attorney Annual report for Allegan County. He stated the Board of Canvassers has appointed two new members. He shared he attended the MAC conference. He also had the opportunity to meet with several House Representatives and Senators. The Road Commission Annual Report and the Allegan County Annual Report are both available to view online. He read a statement from the County concerning the Allegan County Animal Shelter and Wishbone Shelter agreement. He provided information on the upcoming Kalamazoo River Community Advisory Group meeting. Commissioner Dugan offered condolences to Mayor Pro-Tem Steele.
8. **A motion by Keeney, seconded by Overhuel, to approve the Agenda for the October 23, 2023 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
9. Mayor's Report: None
10. Recommendations and Reports:
 - A. **A motion by Overhuel, seconded by Keeney, to open a Public Hearing at 7:18pm to consider a Commercial Rehabilitation Tax Exemption request from Mark Meszaros (Mosaic Company). On a roll call vote, all in favor. Motion passed.**

No public comment.

A motion by Overhuel, seconded by Keeney, to close the Public Hearing at 7:20pm. On a roll call vote, all in favor. Motion passed.

A motion by Overhuel, seconded by Wisnaski, to adopt Resolution 2023-33 approving the Commercial Rehabilitation Tax Exemption as presented. On a roll call vote, all in favor. Motion passed.

B. Community Development Manager Siegel discussed Resolution 2023-32, Approval of the 2023-2027 Plainwell Master Plan following recommendation by the Planning Commission.

A motion by Wisnaski, seconded by Keeney, to approve Resolution 2023-32. On a roll call vote, all voted in favor. Motion passed.

C. Superintendent Pond discussed a different vendor for Chlorine and Sulfur Dioxide Gas.

A motion by Wisnaski, seconded by Keeney, to approve the purchase of Chlorine and Sulfur Dioxide Gas from Alexander Chemical for \$10,264.40. On a roll call vote, all voted in favor. Motion passed.

D. Superintendent Pond discussed a different vendor for Ferric Chloride.

A motion by Overhuel, seconded by Wisnaski, to approve the purchase of Ferric Chloride from Alexander Chemical for \$31,531.83. On a roll call vote, all voted in favor. Motion passed.

E. Superintendent Nieuwenhuis discussed the purchase of a Department of Public Works Water Van.

A motion by Keeney, seconded by Wisnaski, to approve the purchase of a chassis from Harold Ziegler for \$37,189.00 and a Workport box from B&B for \$18,767.00, for a total purchase price of \$55,956.00. On a roll call vote, all voted in favor. Motion passed.

F. Community Development Manager Siegel discussed a Special Use Permit from Vertical Bridge, allowing a Monopole Tower Wireless Communication Facility (cell tower) to be constructed James R. Higgs Industrial Park at 950 Wakefield Pkwy located as recommended by the Planning Commission.

A motion by Keeney, seconded by Wisnaski, to approve the Special Use Permit as presented. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A motion by Keeney, seconded by Wisnaski, to accept and place on file the September 2023 Department of Public Safety and Water Renewal Monthly Reports, the draft 10/10/2023 DDA/BRA/TIFA meeting minutes, the draft 10/12/2023 Parks & Trees meeting minutes, and the draft 10/18/2023 Planning Commission meeting minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$103,334.29 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None

14. Staff Comments:

Finance Director Kelley stated that he is waiting for the audit report. He is looking to next year's CIP and budget report. He attended election training today with Clerk Leonard.

Personnel Coordinator Kersten had nothing to report.

Superintendent Nieuwenhuis stated that last year's pot hole fill trial seemed to work well, and that holes have been filled on Sherwood near Ransom Library.

Community Development Manager Siegel discussed a grant through MEDC that she is working on. She offered a reminder that the Farmer's Market has moved indoors for the winter, and that 3 new businesses are opening in Plainwell this November. She continues to work on the dam grant and EGLE report.

Superintendent Pond had nothing to report.

Public Safety Director Callahan had nothing to report.

Clerk Leonard shared that she had attended training on Early Voting with Finance Director/Deputy Clerk Kelley. She stated that Plainwell's Early Voting Plan is due to Allegan County at the end of the month, and that she and Finance Director/Deputy Clerk Kelley are finalizing that plan.

City Manager Lakamper stated that Taplin's chemical stripping and lead abatement work is going well. He discussed the RFQ luncheon event to be held on November 2 at noon, sharing that 7 contractors had committed to coming. He shared that a Council Retreat is being planned for a weekday in January or early February 2024. He discussed a dumpster corral project at Ace Hardware.

15. Council Comments: None.

16. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 7:39 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
Ginger J Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
November 13, 2023


Ginger J Leonard, City Clerk

MINUTES
Plainwell City Council
November 13, 2023

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Invocation was given by Scott Smail of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Councilmember Overhuel, Councilmember Wisnaski and Councilmember Keeney. Absent: Mayor Pro-Tem Steele
A motion by Keeney, seconded by Wisnaski, to excuse Mayor Pro-Tem Steele from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Overhuel, seconded by Keeney, to accept and place on file the Council Minutes of the October 23, 2023 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. Presentation: *Winners of the 2023 Scarecrow/Harvest Contest*
Community Development Manager Siegel announced this year's contest winners:
 - People's Choice Award - Ransom District Library – accepted by Joe Gross, RDL Director
 - Best in Show - Another Man's Treasure.
8. **A motion by Keeney, seconded by Overhuel, to approve the Agenda for the November 13, 2023 meeting as presented. On a voice vote, all voted in favor. Motion passed.**
9. Mayor's Report: Mayor Keeler shared that his wife had fallen and hit her head. Emergency services responded quickly. Officer Welcher was first on the scene, and the ambulance showed up shortly after. Mayor Keeler offered heartfelt thanks to those who responded and cared for his wife, and shared that she is on the mend.
10. Recommendations and Reports:
 - A. Dan Veldhuizen from Siegfried Crandall PC presented the audited financial statements as of and for the year ended June 30, 2023. Mr. Veldhuizen stated that the city's financial statements received an "unmodified" opinion, meaning no material misstatements were noted, and no audit adjustments were made. He reported the city's financial position is acceptable, though several funds are lower than other communities of similar size. He called attention to the Water/Sewer Fund and the Equipment Fund, noting that these funds are the most concerning and should be addressed. The audit revealed no deficiencies in internal controls. He reported no material misstatements with federal funds reporting. He stated that very few audit clients have no deficiencies. Plainwell is the only municipality of 120 that prepares its own financials, saving the city \$5,000.00 in audit fees. He recognized and thanked Finance Director Kelley for his hard work and attention to detail.
A motion by Keeney, seconded by Wisnaski, to accept and place on file the audited financial statements for the City of Plainwell as of and for the year ended June 30, 2023. On a roll call vote, all in favor. Motion passed.

- B. Clerk Leonard discussed a METRO Act permit extension application from AT&T. Originally issued to Michigan Bell/AT&T in 2003, it allows utility access in the city right of way. The 5-year permit is issued under State Statute and is a source of revenue for the city. Extensions were previously approved in 2008, 2013, and 2018. AT&T has requested another five-year extension, lasting through December 31, 2028. **A motion by Overhuel, seconded by Keeney, to extend the Right of Way Permit with AT&T under the METRO Act. On a roll call vote, all voted in favor. Motion passed.**
- C. Clerk Leonard discussed a METRO Act permit application from 123NET. The Allegan County Board of Commissioners and 123NET established a public-private partnership earlier this year and applied for the Realizing Opportunity with Broadband Infrastructure Networks (ROBIN) grant together. Now that the \$65 million project has been awarded, 123NET will construct 1,100 miles of high-capacity fiber and provide world-class connectivity to over 10,000 unserved and underserved homes across Allegan county. The new network will be open access and carrier neutral, and provide speeds of up to 10gb per second. **A motion by Overhuel, seconded by Wisnaski, to approve the Right of Way permit with 123NET under the METRO Act. On a roll call vote, all voted in favor. Motion passed.**
- D. Clerk Leonard discussed Resolution 2023-34, which transfers information from the previously approved Resolution 2023-33 granting a Commercial Rehabilitation Tax Exemption to Mark Meszaros (Mosaic Company) into the current template provided by the Michigan State Tax Commission. Resolution 2023-34 meets current State Tax Commission submission guidelines. **A motion by Keeney, seconded by Wisnaski, to approve Resolution 2023-34 for submission to the State Tax Commission. On a roll call vote, all in favor. Motion passed.**
- E. Superintendent Pond discussed replacing three check valves at the Cushman Lift Station. This job qualifies as a confined space installation. **A motion by Keeney, seconded by Wisnaski, to approve a contract with W. Soule & Company to replace the three valves for \$8,689.00. On a roll call vote, all voted in favor. Motion passed.**
- F. Finance Director Kelley discussed a one-time transfer from the General Fund to the Motor Pool Fund to cover a fund shortage due mostly to higher than anticipated fuel costs and low rental fees on police vehicles. **A motion by Wisnaski, seconded by Overhuel, to approve the one-time transfer of \$27,210.81 from the General Fund to the Motor Pool Fund. On a roll call vote, all voted in favor. Motion passed.**
- G. Superintendent Nieuwenhuis discussed elevator maintenance, repair and state testing requirements for the William Crispe elevator. Plainwell has contracted with Great Lakes Elevator for all elevators city wide. **A motion by Overhuel, seconded by Wisnaski, to approve the contract with Great Lakes Elevator to repair, perform maintenance, test and submit test results for the William Crispe elevator for \$7,775.00. On a roll call vote, all voted in favor. Motion passed.**

11. Communications:

A motion by Keeney, seconded by Wisnaski, to accept and place on file the October 2023 Investment and Fund Balance Reports, the draft 10/27/2023 DDA/BRA/TIFA special meeting minutes and the draft 11/01/2023 Planning Commission meeting minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$286,418.17 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None

14. Staff Comments:

Finance Director Kelley stated that he is beginning to work on next year's budget. He thanked staff for their support during the audit and budget preparation process.

Personnel Coordinator Kersten had nothing to report.

Superintendent Nieuwenhuis discussed today's bid opening for the Old Orchard project. Three bids were received, opened and reviewed. Fleiss will look over the bids for accuracy and offer a recommendation. A special assessment for sewer connection is under consideration. The project will begin in the spring of 2024, and be completed in late fall. The last day for loose leaf pickup is Sunday, November 19, 2023.

Community Development Manager Siegel reported that the Ladies, Leaves and Laughter event was a huge success this year. Attendance was way up, and local businesses noted a substantial increase in foot traffic. She noted that holiday decorating will begin soon, and the Light Up the Night/Tree Lighting is December 1st.

Superintendent Pond shared that the force main will be cleaned during the valve replacement process, since the main will be closed while the valve exchange takes place.

Public Safety Director Callahan discussed No-Shave November. Officers may participate for a \$25 donation to Christian Neighbors. He shared that Plainwell's Department of Public Safety teamed up with Gun Plain Township and handed out candy on Bridge Street for Halloween.

Clerk Leonard had nothing to report.

City Manager Lakamper discussed the RFQ luncheon event held on 11/02/23, sharing that 11 developers and contractors attended. Submission of plans and qualifications takes place until January, with hopes that there will be an agreement in place by April. He talked to Council about merchant interest in a Social District for downtown.

15. Council Comments:

Councilmember Keeney shared that he will be leaving for vacation, and will miss the next two Council Meetings.

Councilmember Overhuel thanked Finance Director Kelley for all the hard work he does for Plainwell, and for saving the City thousands of dollars each year. He offered condolences to the DeYoung family.

16. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 7:56 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
November 27, 2023


JoAnn Leonard, City Clerk

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2023 (ABNORMAL)	MONTH 11/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND									
Revenues									
243-000-404.040	Captured Tax Real - BR - City Tax	6,507.00		6,507.18		0.00		(0.18)	100.00
243-000-404.041	Captured Tax Real - BR - Library	1,179.00		776.73		0.00		402.27	65.88
243-000-404.042	Captured Tax Real - BR - Capital Impr	529.00		529.49		0.00		(0.49)	100.09
243-000-404.043	Captured Tax Real - BR - Fire Reserve	529.00		529.49		0.00		(0.49)	100.09
243-000-404.044	Captured Tax Real - BR - Solid Waste	688.00		688.34		0.00		(0.34)	100.05
243-000-404.047	Captured Tax Real - DDA - School	16,242.00		4,944.08		0.00		11,297.92	30.44
243-000-404.048	Captured Tax Real - BR - County Taxes	3,679.00		2,733.28		0.00		945.72	74.29
243-000-413.060	Captured Tax Pers - City Tax	3,619.00		3,619.11		0.00		(0.11)	100.00
243-000-413.061	Captured Tax Pers - Library	656.00		432.00		0.00		224.00	65.85
243-000-413.062	Captured Tax Pers - Capital Improvement	295.00		294.50		0.00		0.50	99.83
243-000-413.063	Captured Tax Pers - Fire Reserve	295.00		294.50		0.00		0.50	99.83
243-000-413.064	Captured Tax Pers - Solid Waste	383.00		382.85		0.00		0.15	99.96
243-000-413.065	Captured Tax Pers - County Taxes	2,046.00		1,520.17		0.00		525.83	74.30
243-000-665.000	Interest Earnings - Investments	1,207.00		2,722.07		449.95		(1,515.07)	225.52
243-000-699.401	Interfund Transfer In - Cap Improvement	80,000.00		33,333.35		6,666.67		46,666.65	41.67
TOTAL REVENUES		117,854.00		59,307.14		7,116.62		58,546.86	50.32
Expenditures									
243-443-703.000	Salaries/Wages - Full Time Employees	43,424.00		17,756.45		3,499.75		25,667.55	40.89
243-443-704.001	Wages - Part Time Employees	2,440.00		2,319.35		107.96		120.65	95.06
243-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,380.00		1,550.11		280.29		1,829.89	45.86
243-443-712.001	Cash in Lieu of Benefits - Insurance Buy	360.00		597.07		148.79		(237.07)	165.85
243-443-716.000	Retirement - Defined Contribution 401a	3,969.00		419.97		74.98		3,549.03	10.58
243-443-718.001	Health Insurance Premiums - Current EE	6,020.00		718.11		148.74		5,301.89	11.93
243-443-718.013	Health Insurance - HSA - Employer Paid	2,160.00		285.44		63.69		1,874.56	13.21
243-443-723.001	Retiree Health Care - OPEB	29.00		11.90		2.38		17.10	41.03
243-443-725.001	Fringe Benefit - Life Insurance	42.00		17.86		3.57		24.14	42.52
243-443-725.010	Workers Comp Insurance	217.00		162.39		0.00		54.61	74.83
243-443-767.000	Clothing - Uniforms	99.00		0.00		0.00		99.00	0.00
243-443-775.000	Supplies - Repairs and Maintenance	0.00		132.93		0.00		(132.93)	100.00
243-443-801.000	Professional Services - Engineering	8,000.00		0.00		0.00		8,000.00	0.00
243-443-801.013	Professional Services - Attorney	1,000.00		1,302.00		441.00		(302.00)	130.20
243-443-801.030	Professional Services - Auditor	374.00		356.07		356.07		17.93	95.21
243-443-830.000	Contractual Reimbursement CRA Activities	27,486.00		17,438.79		0.00		10,047.21	63.45
243-443-931.000	Outside Services (RMLB)	20,310.00		33,519.95		0.00		(13,209.95)	165.04
243-443-935.001	Property Liability Insurance	6,958.00		6,428.35		0.00		529.65	92.39
243-443-940.000	Rentals - Equipment	3,600.00		3,658.61		271.31		(58.61)	101.63
243-443-948.000	Computer Services	0.00		7.68		0.75		(7.68)	100.00
243-443-955.000	Miscellaneous Expense	0.00		6.98		6.98		(6.98)	100.00
243-905-991.001	Debt Service - Principal -Interfund Loan	15,536.00		6,473.30		1,294.66		9,062.70	41.67
243-905-993.001	Debt Service - Interest - Interfund Loan	1,089.00		453.60		90.72		635.40	41.65
TOTAL EXPENDITURES		146,493.00		93,616.91		6,791.64		52,876.09	63.91
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:									
TOTAL REVENUES		117,854.00		59,307.14		7,116.62		58,546.86	50.32
TOTAL EXPENDITURES		146,493.00		93,616.91		6,791.64		52,876.09	63.91
NET OF REVENUES & EXPENDITURES		(28,639.00)		(34,309.77)		324.98		5,670.77	119.80

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2023	MONTH	11/30/2023	NORMAL	(ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND									
Revenues									
247-000-404.040	Captured Tax Real - BR - City Tax	8,132.00		8,131.82		0.00		0.18	100.00
247-000-404.041	Captured Tax Real - BR - Library	1,472.00		970.15		0.00		501.85	65.91
247-000-404.042	Captured Tax Real - BR - Capital Impr	661.00		661.48		0.00		(0.48)	100.07
247-000-404.043	Captured Tax Real - BR - Fire Reserve	661.00		661.48		0.00		(0.48)	100.07
247-000-404.044	Captured Tax Real - BR - Solid Waste	860.00		859.88		0.00		0.12	99.99
247-000-404.048	Captured Tax Real - BR - County Taxes	4,595.00		3,415.34		0.00		1,179.66	74.33
247-000-583.000	Local Grants	104,593.00		95,453.50		0.00		9,139.50	91.26
247-000-665.000	Interest Earnings - Investments	3,330.00		1,986.80		672.33		1,343.20	59.66
TOTAL REVENUES		124,304.00		112,140.45		672.33		12,163.55	90.21
Expenditures									
247-443-703.000	Salaries/Wages - Full Time Employees	50,485.00		19,880.39		3,883.78		30,604.61	39.38
247-443-704.001	Wages - Part Time Employees	469.00		156.08		39.09		312.92	33.28
247-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,791.00		1,482.53		290.10		2,308.47	39.11
247-443-712.001	Cash in Lieu of Benefits - Insurance Buy	855.00		446.72		111.23		408.28	52.25
247-443-716.000	Retirement - Defined Contribution 401a	2,732.00		634.01		116.44		2,097.99	23.21
247-443-718.001	Health Insurance Premiums - Current EE	6,847.00		1,799.42		369.07		5,047.58	26.28
247-443-718.013	Health Insurance - HSA - Employer Paid	2,160.00		520.76		113.93		1,639.24	24.11
247-443-725.001	Fringe Benefit - Life Insurance	21.00		8.78		1.76		12.22	41.81
247-443-725.010	Workers Comp Insurance	247.00		184.83		0.00		62.17	74.83
247-443-775.000	Supplies - Repairs and Maintenance	3,600.00		5.59		0.00		3,594.41	0.16
247-443-801.013	Professional Services - Attorney	1,000.00		0.00		0.00		1,000.00	0.00
247-443-801.030	Professional Services - Auditor	71.00		67.45		67.45		3.55	95.00
247-443-931.000	Outside Services (RMLB)	500.00		0.00		0.00		500.00	0.00
247-443-935.001	Property Liability Insurance	146.00		134.88		0.00		11.12	92.38
247-443-940.000	Rentals - Equipment	1,500.00		697.88		0.00		802.12	46.53
247-443-948.000	Computer Services	0.00		7.68		0.75		(7.68)	100.00
TOTAL EXPENDITURES		74,424.00		26,027.00		4,993.60		48,397.00	34.97
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:									
TOTAL REVENUES		124,304.00		112,140.45		672.33		12,163.55	90.21
TOTAL EXPENDITURES		74,424.00		26,027.00		4,993.60		48,397.00	34.97
NET OF REVENUES & EXPENDITURES		49,880.00		86,113.45		(4,321.27)		(36,233.45)	172.64

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2023 (ABNORMAL)	MONTH 11/30/2023	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Revenues									
248-000-404.030	Captured Tax Real - DDA - City Tax	34,222.00		34,221.56		0.00		0.44	100.00
248-000-404.031	Captured Tax Real - DDA - Library	6,200.00		4,084.53		0.00	2,115.47		65.88
248-000-404.032	Captured Tax Real - DDA - Capital Impr	2,784.00		2,784.42		0.00	(0.42)		100.02
248-000-404.033	Captured Tax Real - DDA - Fire Reserve	2,784.00		2,784.42		0.00	(0.42)		100.02
248-000-404.034	Captured Tax Real - DDA - Solid Waste	3,620.00		3,619.78		0.00	0.22		99.99
248-000-404.045	Captured Tax Real - DDA - County Taxes	19,347.00		14,374.21		0.00	4,972.79		74.30
248-000-413.060	Captured Tax Pers - City Tax	1,838.00		1,837.77		0.00	0.23		99.99
248-000-413.061	Captured Tax Pers - Library	333.00		219.30		0.00	113.70		65.86
248-000-413.062	Captured Tax Pers - Capital Improvement	150.00		149.55		0.00	0.45		99.70
248-000-413.063	Captured Tax Pers - Fire Reserve	150.00		149.55		0.00	0.45		99.70
248-000-413.064	Captured Tax Pers - Solid Waste	194.00		194.41		0.00	(0.41)		100.21
248-000-413.065	Captured Tax Pers - County Taxes	1,038.00		771.90		0.00	266.10		74.36
248-000-583.000	Local Grants	7,752.00		7,446.80		0.00	305.20		96.06
248-000-654.001	Charges for Service - Farmers Market Fee	4,225.00		3,131.70		1,316.00	1,093.30		74.12
248-000-654.102	Special Event Revenues - DDA	1,625.00		1,525.00		890.00	100.00		93.85
248-000-665.000	Interest Earnings - Investments	1,484.00		1,476.88		283.41	7.12		99.52
TOTAL REVENUES		87,746.00		78,771.78		2,489.41	8,974.22		89.77
Expenditures									
248-443-703.000	Salaries/Wages - Full Time Employees	18,163.00		6,987.87		1,398.27	11,175.13		38.47
248-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	1,312.00		479.16		94.70	832.84		36.52
248-443-718.001	Health Insurance Premiums - Current EE	3,264.00		1,335.54		271.96	1,928.46		40.92
248-443-718.013	Health Insurance - HSA - Employer Paid	792.00		271.91		60.31	520.09		34.33
248-443-725.010	Workers Comp Insurance	41.00		30.68		0.00	10.32		74.83
248-443-775.000	Supplies - Repairs and Maintenance	100.00		114.13		0.00	(14.13)		114.13
248-443-801.030	Professional Services - Auditor	71.00		67.45		67.45	3.55		95.00
248-443-851.000	Postage	100.00		2.94		0.00	97.06		2.94
248-443-900.000	Printing and Publishing	1,800.00		257.68		257.68	1,542.32		14.32
248-443-931.000	Outside Services (RMLB)	1,498.00		1,249.12		0.00	248.88		83.39
248-443-935.001	Property Liability Insurance	225.00		207.87		0.00	17.13		92.39
248-443-948.000	Computer Services	50.00		7.68		0.75	42.32		15.36
248-443-955.000	Miscellaneous Expense	400.00		70.05		0.00	329.95		17.51
248-443-960.000	Education & Training - Professional	200.00		45.00		45.00	155.00		22.50
248-443-962.000	Memberships & Dues	700.00		217.09		0.00	482.91		31.01
248-775-880.021	Community Promotion - Special Events	4,250.00		2,191.74		677.91	2,058.26		51.57
248-775-881.022	Farmers Market Costs - DDA	1,010.00		966.32		362.52	43.68		95.68
248-900-971.000	Capital Purchase	7,500.00		0.00		0.00	7,500.00		0.00
TOTAL EXPENDITURES		41,476.00		14,502.23		3,236.55	26,973.77		34.97
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:									
TOTAL REVENUES		87,746.00		78,771.78		2,489.41	8,974.22		89.77
TOTAL EXPENDITURES		41,476.00		14,502.23		3,236.55	26,973.77		34.97
NET OF REVENUES & EXPENDITURES		46,270.00		64,269.55		(747.14)	(17,999.55)		138.90

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	11/30/2023 (ABNORMAL)	MONTH 11/30/2023 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
TOTAL REVENUES - ALL FUNDS		329,904.00		250,219.37		10,278.36		79,684.63	75.85
TOTAL EXPENDITURES - ALL FUNDS		262,393.00		134,146.14		15,021.79		128,246.86	51.12
NET OF REVENUES & EXPENDITURES		67,511.00		116,073.23		(4,743.43)		(48,562.23)	171.93

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023	MONTH 11/30/2023	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
D01	D01 - Taxes	36,647.00	23,251.72	0.00	13,395.28	63.45
D08	D08 - Interest and rentals	1,207.00	2,722.07	449.95	(1,515.07)	225.52
F40.05	F40.05 - Other financing, Transfer In	80,000.00	33,333.35	6,666.67	46,666.65	41.67
TOTAL REVENUES		117,854.00	59,307.14	7,116.62	58,546.86	50.32
Expenditures						
443	PUBLIC WORKS	129,868.00	86,690.01	5,406.26	43,177.99	66.75
905	DEBT SERVICE	16,625.00	6,926.90	1,385.38	9,698.10	41.67
TOTAL EXPENDITURES		146,493.00	93,616.91	6,791.64	52,876.09	63.91
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		117,854.00	59,307.14	7,116.62	58,546.86	50.32
TOTAL EXPENDITURES		146,493.00	93,616.91	6,791.64	52,876.09	63.91
NET OF REVENUES & EXPENDITURES		(28,639.00)	(34,309.77)	324.98	5,670.77	119.80

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023	MONTH 11/30/2023	BALANCE	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
D01	D01 - Taxes	16,381.00	14,700.15	0.00	1,680.85	89.74
D08	D08 - Interest and rentals	3,330.00	1,986.80	672.33	1,343.20	59.66
D04	D04 - State grants	104,593.00	95,453.50	0.00	9,139.50	91.26
TOTAL REVENUES		124,304.00	112,140.45	672.33	12,163.55	90.21
Expenditures						
443	PUBLIC WORKS	74,424.00	26,027.00	4,993.60	48,397.00	34.97
TOTAL EXPENDITURES		74,424.00	26,027.00	4,993.60	48,397.00	34.97
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		124,304.00	112,140.45	672.33	12,163.55	90.21
TOTAL EXPENDITURES		74,424.00	26,027.00	4,993.60	48,397.00	34.97
NET OF REVENUES & EXPENDITURES		49,880.00	86,113.45	(4,321.27)	(36,233.45)	172.64

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 11/30/2023

% Fiscal Year Completed: 41.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2023	MONTH 11/30/2023	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
D01	D01 - Taxes	72,660.00	65,191.40	0.00	7,468.60	89.72
D08	D08 - Interest and rentals	1,484.00	1,476.88	283.41	7.12	99.52
D04	D04 - State grants	7,752.00	7,446.80	0.00	305.20	96.06
D06	D06 - Charges for services	5,850.00	4,656.70	2,206.00	1,193.30	79.60
TOTAL REVENUES		87,746.00	78,771.78	2,489.41	8,974.22	89.77
Expenditures						
443	PUBLIC WORKS	28,716.00	11,344.17	2,196.12	17,371.83	39.50
775	SPECIAL EVENTS	5,260.00	3,158.06	1,040.43	2,101.94	60.04
900	CAPITAL OUTLAY	7,500.00	0.00	0.00	7,500.00	0.00
TOTAL EXPENDITURES		41,476.00	14,502.23	3,236.55	26,973.77	34.97
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		87,746.00	78,771.78	2,489.41	8,974.22	89.77
TOTAL EXPENDITURES		41,476.00	14,502.23	3,236.55	26,973.77	34.97
NET OF REVENUES & EXPENDITURES		46,270.00	64,269.55	(747.14)	(17,999.55)	138.90
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		329,904.00	250,219.37	10,278.36	79,684.63	75.85
TOTAL EXPENDITURES - ALL FUNDS		262,393.00	134,146.14	15,021.79	128,246.86	51.12
NET OF REVENUES & EXPENDITURES		67,511.00	116,073.23	(4,743.43)	(48,562.23)	171.93

AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for November in the amount of \$1,015.76

8. **DDA Action Items:**

A. Recommended Action: Discussion/Announcement of Social District

B. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for November for \$1,827.76

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for November in the amount of \$ 559.34

A reminder of Upcoming Meetings/Events:

- December 14, 2023 – Parks and Trees Meeting 5:00 p.m. / City Hall Conference Room
- December 20, 2023 - Planning Commission 6:30 p.m. / Council Chambers
- December 25 & 26, 2023 – Office Closed for Christmas Holiday
- December 27, 2023 – City Council Meeting at 7:00 p.m./ Council Chambers

The Island City

Note: All public comment's limited to two minutes, when recognized please rise and give your name and address.

The City of Plainwell equal-opportunity provider and employer