

City of Plainwell

Richard Brooks, Mayor
Zelda Schippers
EJ Hart
Tracee Dunlop
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA DDA/TIFA/BRA City Hall Council Chambers October 10, 2017 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 09/12/17 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**

7. **BRA Action Items**
 - A. Accounts Payable for September of \$6,016.39

8. **DDA Action Items**
 - A. Accounts Payable for September of \$1,591.06

9. **TIFA Action Items**
 - A. Accounts Payable for September of \$1,519.89

10. **Communications:** 8/14/17, 08/28/17, and 09/11/17 Council Minutes. Also the Financial Report/ Summary as of 09/30/17.
11. **Public Comments**
12. **Staff Comments**
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The City of Plainwell is an equal opportunity provider and employer

The Island City

Minutes
Plainwell DDA, BRA and TIFA:
September 12, 2017

1. Call to Order - Meeting called to order at 7:30 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Paul Rizzo, Zelda Schippers, Nick Larabel, Erik Wilson, EJ Hart, & Tracee Dunlop
Excused: Mayor Rick Brooks, Adam Hopkins
4. Approval of Minutes of 08/08/17/2017 minutes
5. General Public: Barb Bechtel
6. Chairman's Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for August of \$7,941.87 was made by Hart and seconded by Rizzo. Motion carried.**
 - B. **Remedial Design Comments & Response from Weyerhaeuser:** Larabel reported out on the letter sent to Weyerhaeuser by the City regarding unanswered questions in the proposal, specifically what are we getting when the clean-up is complete. Hart, questioned the slabs and if they will be left on the property and who would pay for the cost if redevelopment requires that the slabs be removed. Larabel stated he was disappointed in Weyerhaeuser's response, that they did not answer the questions in the City letter nor did they provide a plan for future development regarding any restrictions on the property.
8. DDA Action Items
 - A. **Motion to accept accounts payable for the month of August of \$3,211.26 was made by Larabel and seconded by Rizzo. Motion carried.**
9. TIFA Action Items
 - A. **Motion to accept accounts payable for the month of August of \$1,201.39 was made by Hart and seconded by Turley. Motion carried.**
10. Communications:

7/24/17 Council Minutes and Financial Report/summary as of 08/31/17 was approved and placed on file.
11. Public Comments: None
12. Staff Comments: Siegel commented on Paving of N. Anderson St. to begin on Monday, Sept. 25; the River to River Trail Public Input meeting, Thurs. Sept. 14 at Old Mill Brew Pub from 5-7 p.m. and a planning committee for the Sesquicentennial is being formed.
13. Member Comments: Rizzo inquired about the Hire Now Sign
Adjournment: **A Motion by Rizzo supported by Turley to adjourn the meeting at 8:20 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

10/05/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 09/01/2017 - 09/30/2017
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
OPERATIONS					
443-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	SEPT 2017 HEALTH INS	42.01	11364
443-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	OCTOBER 2017 HEALTH INS	42.01	11426
443-000-715.010	Health Insurance	PRIORITY HEALTH	OCTOBER 2017 HEALTH INSURANCE	604.13	11436
443-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURANCE	OCTOBER 2017 LIFE INSURANCE	2.78	11416
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES INC	2017-08 RUGS/UNIFORM/MISC	3.80	11366
443-000-801.013	Prof Services/Attorney	DICKINSON WRIGHT PLLC	AUGUST 2017 LEGAL SERVICES	5,054.00	11413
443-000-930.000	R/M Outside Services	REPUBLIC WASTE SERVICES	9/1-9/30/17 CITY OFFICE RECYCLE + MET.	267.66	11354
		Total For Dept 000 OPERATIONS		6,016.39	
		Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA		6,016.39	
Fund Totals:					
			Fund 443 BRA	6,016.39	
			Total For All Funds:	6,016.39	

10/05/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 09/01/2017 - 09/30/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
OPERATIONS					
494-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	SEPT 2017 HEALTH INS	21.56	11364
494-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	OCTOBER 2017 HEALTH INS	21.56	11426
494-000-715.010	Health Insurance	PRIORITY HEALTH	OCTOBER 2017 HEALTH INSURANCE	273.67	11436
494-000-900.000	Printing & Publishing	HOLLAND SENTINEL/FLASHES PUB AD PLACED IN THE CHAMBER DIRECTORY		180.00	11370
494-000-900.000	Printing & Publishing	KAECHLE PUBLICATIONS INC	DDA ADS AUGUST 2017	35.00	11382
494-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	AUGUST SUPPORT	0.83	11402
494-000-956.000	Miscellaneous	CHICAGO TITLE INSURANCE	TITLE WORK FOR REVOLVING LOAN	220.85	11434
494-000-957.022	Farmers Mkt Exp	PLUMBER'S PORTABLE TOILETS	8/15 - 9/12/17 FARMERS MKT RESTROOMS	80.00	11403
494-000-957.025	Ornament Costs	KEYSTONE SPECIALTIES	724-287 2017 Christmas Ornaments	757.59	1152
		Total For Dept 000 OPERATIONS		<u>1,591.06</u>	
		Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA		<u><u>1,591.06</u></u>	
Fund Totals:					
			Fund 494 DDA	1,591.06	
			Total For All Funds:	<u><u>1,591.06</u></u>	

10/05/2017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 09/01/2017 - 09/30/2017
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 TIFA					
OPERATIONS					
450-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	SEPT 2017 HEALTH INS	39.74	11364
450-000-715.010	Health Insurance	C.O.P.S. TRUST INSURANCE	OCTOBER 2017 HEALTH INS	39.74	11426
450-000-715.010	Health Insurance	PRIORITY HEALTH	OCTOBER 2017 HEALTH INSURANCE	579.61	11436
450-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSURANCE	OCTOBER 2017 LIFE INSURANCE	0.80	11416
450-000-930.000	R/M Outside Services	SIGNWRITER - SUNSET ENTERPRISES	INDUSTRIAL PARK SIGN	835.00	11400
450-000-956.000	Miscellaneous	EB SEPT.12 BROWNFIELD	801-41 Brownfield Flips Meeting	25.00	1152
		Total For Dept 000 OPERATIONS		1,519.89	
		Total For Fund 450 INDUSTRIAL PARK TIFA		1,519.89	
Fund Totals:					
			Fund 450 INDUSTRIAL PARK TIFA	1,519.89	
			Total For All Funds:	1,519.89	

MINUTES
Plainwell City Council
August 14, 2017

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Don Mejeur of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, and Councilman Keeney. Absent: Councilman Keeler, and Councilman Overhuel.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Keeney, to accept and place on file the Council Minutes and Summary of the 07/24/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments:
Dennis Burd, 224 Russet Drive, spoke about potholes on his street and that the cold patches are failing. Superintendent Updike noted that the current year budgeted paving projects have been issued, but that his group would evaluate whether infrared patching would work until more complete restoration could be budgeted, based on PASER ratings.
7. County Commissioner Report / Presentations:
Commissioner Don Black reported an October 23, 2017 meeting at Martin Library (6pm) for anyone who had questions about running for county commissions. He also noted there are two more public meetings about the road patrol funding issue and Mayor Pro-Tem Steele asked again about how the funding options would affect existing mutual aid agreements.
8. Agenda Amendments: None.
9. Mayor's Report:
Mayor Brooks noted the 23rd Annual Bryan Brooks Golf Outing scheduled for August 19, 2017.
10. Recommendations and Reports:
 - A. Clerk/Treasurer Kelley updated Council on the banks into which the city can deposit fund per the Investment Policy. The listing has changed from last year due to bank mergers and identifying new Michigan-based banks.
A motion by Keeney, seconded by Steele, to adopt Resolution 17-20 updating the Approved Financial Institutions. On a voice vote, all in favor. Motion passed.
 - B. Clerk/Treasurer Kelley reported on the annual budget amendment to carry approved prior year purchase encumbrances into the current fiscal year because of when the purchases were completed.
A motion by Steele, seconded by Keeney, to approve the 2017/2018 budget amendment for the 2016/2017 encumbrance rollover. On a voice vote, all in favor. Motion passed.
 - C. Superintendent Updike reported that the city needs a new Skid Steer, which is included in the budget. He also reported that the vendor offered a trade-in of \$8,000 for the existing machine, but more could be realized by selling the used machine at auction.
A motion by Steele, seconded by Keeney, to approve the purchase of a 318G Model Skid Steer from AIS Contraction for \$34,177.37 and to list the existing skid steer on the auction site for a minimum selling price of \$8,000. On a roll-call vote, all in favor. Motion passed.

- D. Superintendent Updike briefed Council on the equipment/fleet management/work order system through Cartegraph that needs to be upgraded to the cloud. The new version allows for better performance and less storage space on the city computers, with a slightly higher annual maintenance costs. The upgrade also communicates better with the GIS system and provides financial reports needed to maintain the city's state permits.
A motion by Keeney, seconded by Steele, to approve the purchase of Cartegraph software for \$9,400. On a roll-call vote, all in favor. Motion passed.
- E. Superintendent Updike reported replacement of the Gator machine that is used for parks maintenance. The unit is being replaced before maintenance costs become too burdensome. The existing machine will be traded in to bring the current cost down.
A motion by Steele, seconded by Keeney, to approve the purchase of a John Deere 4x2 Gator utility vehicle with trading in the existing one with Steensma Lawn & Gardent for a net cost of \$6,525.72. On a roll-call vote, all in favor. Motion passed.
- F. Superintendent Updike reporting the beginning of a multi-year project to replace influent screw pumps for Water Renewal. The first component is the engineering phase included in the Council Packet. Superintendent Pond will work with the engineers on this project.
A motion by Steele, seconded by Keeney, to approve engineering project with Fleis & Vandenbrink for design of the influent screw pump project in the amount of \$37,114. On a roll-call vote, all in favor. Motion passed.
- G. Superintendent Updike reported that Superintendent Pond issued bid requests for a 3-year contract for tank cleaning. Two firms bid and Superintendent Pond recommends the low-bidder, Clean Earth, which has been cleaning the tanks for many years.
A motion by Steele, seconded by Keeney, to approve the 3-year contract with Clean Earth for tank cleaning at an annual cost of \$27,400. On a roll-call vote, all in favor. Motion passed.

11. Communications:

- A. **A motion by Steele, seconded by Keeney, to accept and place on file the June and July 2017 Water Renewal Reports, the 2016..2017 Water Renewal Plant Asset Management Plan and the July 2017 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$329,762.22 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments

None.

14. Staff Comments

Superintendent Updike reported the summer paving project should start shortly after Labor Day.

Director Bomar provided an update for Council about the county-wide radio upgrade project.

Clerk/Treasurer Kelley reported closing three inactive PNC bank accounts, adding new CDs and continuing audit prep work.

15. Council Comments:

Mayor Pro-Tem Steele asked Director Bomar to place the speed limit tracker on South Sherwood.

16. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:27 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

Clerk/Treasurer

MINUTES
Plainwell City Council
August 28, 2017

1. Mayor Brooks called the regular meeting to order at 7:02 PM in City Hall Council Chambers.
2. Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-Tem Steele, Councilman Keeler, and Councilman Overhuel.
Absent: Councilman Keeney.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 08/14/2017 regular meeting and the minutes of the 08/17/2017 special meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. County Commissioner Report / Presentations:
Commissioner Don Black reminded Council of an October 23, 2017 meeting at Martin Library (6pm) and a November 16, 2017 (6pm) meeting at Ransom District Library for anyone who had questions about running for county commissioner.
8. Agenda Amendments: None.
9. Mayor's Report:
Mayor Brooks wished Personnel Manager Sandy Lamorandier a speedy recovery from her recent surgery.
10. Recommendations and Reports:
 - A. Community Development Manager Siegel reported on the annual Labor Day Bridge Walk which will cross all 7 bridges in the city. The event starts and ends at Pell Park from 9am until approximately 11.30am.
A motion by Keeler, seconded by Overhuel, to approve Special Event Permit 2017-009 for the Labor Day Walk. On a voice vote, all in favor. Motion passed.
 - B. Superintendent Updike reported on installation of a water valve on North Anderson Street which repaired a leaking existing value and will allow continued water flow to the Trestle Bridge complex in the event of a water main break. The work needed to be completed prior to the paving project.
A motion by Keeler, seconded by Overhuel, to confirm the installation of a water valve on North Anderson Street with City Services Inc. for \$5,750.00. On a roll-call vote, all in favor. Motion passed.
11. Communications:
 - A. **A motion by Steele, seconded by Overhuel, to accept and place on file the July 2017 Public Safety Report, the 07/13/2017 Parks & Trees Minutes and the DRAFT 08/08/2017 DDA-BRA-TIFA Minutes. On a voice vote, all in favor. Motion passed.**
12. Accounts Payable:
A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$721,614.55 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments

None.

14. Staff Comments

Superintendent Pond reporting working on pricing for the lift station repairs.

Superintendent Updike reported clearing branches in preparation for the Labor Day walk, and working with Wesco on water line repairs.

Community Development Siegel reported success for the Dog Park Fundraising Campaign and will work on the grant paperwork. She also reported working on the Sherwood Park Restroom Grant, as well as preparing for many autumn festivals.

Director Bomar reported proactive testing and inspections for carbon monoxide in the Ford Explorer patrol vehicle in response to recent media reports of exhaust leaks. He also noted a recent spike in fire calls.

Clerk/Treasurer Kelley reported the final dollar amount contributed by the city to the Dog Park was \$5,080. He also noted continued audit work.

15. Council Comments:

Mayor Pro-Tem Steele noted an open house for outgoing Otsego City Manager Thad Beard on September 6.

16. Adjournment:

A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:19 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
Clerk/Treasurer

MINUTES
Plainwell City Council
September 11, 2017

1. Mayor Pro-Tem Steele called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Steve Smail of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Pro-Tem Steele, Councilman Keeler, Councilman Overhuel and Councilman Keeney. Absent: Mayor Brooks.
5. Approval of Minutes/Summary:
A motion by Keeler, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 08/28/2017 regular meeting. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. County Commissioner Report / Presentations:
Commissioner Don Black noted recent County Commission Board actions.
8. Agenda Amendments:
Added Item 10E - Rezoning of the parcels located at 542, 548, 554, 600 Allegan St. from Central Business District (CBD) to General Commercial (C-2).
A motion by Overhuel, seconded by Keeler, to amend the Agenda accordingly. On a voice vote, all in favor. Motion passed.
9. Mayor's Report:
Mayor Pro-Tem Steele remembered 9/11 and thanked Director Bomar and his staff for all their hard works.
10. Recommendations and Reports:
 - A. Superintendent Updike reported having gone out for bid for street sweeping. Only one bid was received and it is recommended to award the contract to Superior Sweeping.
A motion by Keeler, seconded by Keeney, to approve the contract with Superior Sweeping for 2017/2018 street sweeping with a total project cost of \$17,000.00. On a roll-call vote, all in favor. Motion passed.
 - B. Superintendent Pond reported the need to replace the bio-bed media at the Water Renewal Plant, which aids in odor control. The existing bed has reached the end of its useful life.
A motion by Keeler, seconded by Keeney, to approve the project with Renewed Earth and AIS re replace the bio-bid media at the Water Renewal Plant for a total project cost of \$11,186.25. On a roll-call vote, all in favor. Motion passed.
 - C. Superintendent Updike reported bids received for crack filling on Main Street and how it compared with the cost of the city doing the work on its own. The recommendation is to use a local vendor who quoted the lowest price.
A motion by Keeler, seconded by Keeney, to approve the project with Bronco Asphalt Maintenance for crack filling on Main Street from Starr Road to the Grand Elk Railroad in the amount of \$7,495.00. On a roll-call vote, all in favor. Motion passed.
 - D. Community Development Manager Siegel reported that as part of the DNR Recreation Passport Grant, the city must retain the services of a state-registered professional to act at "Prime

Professional” to act as liaison between the city and the state for the grant. Of the bids solicited, one firm submitted a quote.

A motion by Overhuel, seconded by Keeney, to approve the project with Fleis & Vandenberg for engineering services for the Sherwood Park Improvements as part of the MDNR Passport Grant in the amount of \$10,000.00. On a roll-call vote, all in favor. Motion passed.

- E. Community Development Siegel reported that the parcels being bought by Sweetwater’s Donuts on the Mill Property were zoned CBD (Central Business District) and should be C-2 (General Commercial) to better fit the actual use of the property after it is sold. This will allow for more appropriate signage, setbacks and parking. The Planning Commission reviewed the rezoning request and recommends approval. City Manager Wilson noted that the Mill Property was zoned CBD after the city bought it so that any redevelopment could be controlled, knowing that rezoning to actual use was always an option.

A motion by Keeney, seconded by Keeler, to approve the rezoning of parcels located at 542, 548, 554 and 600 Allegan Street from Central Business District (CBD) to General Commercial (C-2). On a voice vote, all in favor. Motion passed.

11. Communications:

- A. **A motion by Keeney, seconded by Overhuel, to accept and place on file the August 2017 Investment & Fund Balance Reports and the DRAFT 08/17/2017 Parks & Trees Minutes. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeler, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$354,382.16 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments

None.

14. Staff Comments

Superintendent Pond reporting working on pricing for the capital projects.

Superintendent Updike updated Council on the timing of the paving project..

Community Development Siegel reported having received comments related to the Redevelopment Ready Community (RRC) certification and working through that process.

Director Bomar reported positive traffic flows around Starr Elementary and that his staff continues to monitor and tweak to improve safety around the school.

Clerk/Treasurer Kelley reported that the auditors are onsite working on year-end.

City Manager Wilson reported that there is a River-to-River Trail meeting on Thursday September 14, 2017 from 5-7pm at the Old Mill. He also reported that the Village of Martin would be receiving a Notice of Violation for six (6) instances dating back to October 2016. He also noted a possible billing issue with Gun Plain Township related to surcharges.

15. Council Comments: None.

16. Adjournment:

A motion by Keeler, seconded by Overhuel, to adjourn the meeting at 7:23 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully

Submitted by,

Brian Kelley

Clerk/Treasurer

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2017 (ABNORMAL)	MONTH 09/30/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA								
Revenues								
443-000-402.040	Captured - City	2,205.00		2,192.19	0.00		12.81	99.42
443-000-402.041	Captured - Library	264.00		262.57	0.00		1.43	99.46
443-000-402.042	Captured - Cap Improvement	174.00		173.99	0.00		0.01	99.99
443-000-402.043	Captured - Fire Reserve	174.00		173.99	0.00		0.01	99.99
443-000-402.044	Captured - Solid Waste	226.00		226.18	0.00		(0.18)	100.08
443-000-402.047	Captured DDA-SCHOOL	4,732.00		1,322.34	0.00		3,409.66	27.94
443-000-402.048	Captured - County	1,059.00		803.57	0.00		255.43	75.88
443-000-402.060	Captured - AV - Personal - CITY	588.00		584.61	0.00		3.39	99.42
443-000-402.061	Captured - AV - Personal - LIBRARY	70.00		70.02	0.00		(0.02)	100.03
443-000-402.062	Captured - AV - Personal - CAP IMP	46.00		46.40	0.00		(0.40)	100.87
443-000-402.063	Captured - AV - Personal - FIRE RES	46.00		46.40	0.00		(0.40)	100.87
443-000-402.064	Captured - AV - Personal - S WASTE	60.00		60.32	0.00		(0.32)	100.53
443-000-402.065	Captured - AV - Personal - COUNTY	282.00		214.29	0.00		67.71	75.99
443-000-664.020	Interest Inc-Investments	0.00		67.99	58.13		(67.99)	100.00
443-000-673.000	Rev-Sale Fixed Assets-Lan	0.00		122,250.75	122,250.75		(122,250.75)	100.00
443-000-676.080	Rev-Transfer from Cap Improvement	67,500.00		16,875.00	5,625.00		50,625.00	25.00
443-000-694.000	Revenue-Miscellaneous	0.00		650.00	0.00		(650.00)	100.00
TOTAL REVENUES		77,426.00		146,020.61	127,933.88		(68,594.61)	188.59
Expenditures								
443-000-703.000	Full Time Wages	33,204.00		6,222.92	2,273.56		26,981.08	18.74
443-000-706.000	Part Time Wages	1,068.00		71.02	57.21		996.98	6.65
443-000-713.000	Other Post Employment Benefits	657.00		164.25	54.75		492.75	25.00
443-000-715.000	Social Security (FICA)	2,483.00		449.82	166.49		2,033.18	18.12
443-000-715.010	Health Insurance	5,730.00		2,076.57	519.50		3,653.43	36.24
443-000-715.012	FSA - Employer Paid	25.00		5.80	2.02		19.20	23.20
443-000-715.013	HSA - Employer Paid	1,920.00		1,920.00	0.00		0.00	100.00
443-000-715.015	Life Insurance	34.00		11.20	2.86		22.80	32.94
443-000-718.000	Retirement Benefits	2,873.00		555.09	202.71		2,317.91	19.32
443-000-724.000	Med Insurance Buyouts	108.00		23.16	9.01		84.84	21.44
443-000-743.000	Uniforms	50.00		7.60	3.80		42.40	15.20
443-000-775.000	Rep & Maint Supplies	100.00		0.00	0.00		100.00	0.00
443-000-801.000	Prof Services - Engineering	0.00		446.50	0.00		(446.50)	100.00
443-000-801.013	Prof Services/Attorney	5,000.00		6,963.50	5,054.00		(1,963.50)	139.27
443-000-801.030	Profess Service-Audit	488.00		0.00	0.00		488.00	0.00
443-000-830.000	Contractual Reimbursement CRA Activities	7,445.00		4,632.65	0.00		2,812.35	62.22
443-000-910.000	Liability Insurance	4,679.00		4,555.97	(552.50)		123.03	97.37
443-000-910.010	Workers Comp Insurance	399.00		383.80	0.00		15.20	96.19
443-000-930.000	R/M Outside Services	14,850.00		406.92	267.66		14,443.08	2.74
443-000-930.050	Computer Services	50.00		0.83	0.00		49.17	1.66
443-000-940.000	Equipment Rental	450.00		685.65	221.57		(235.65)	152.37
443-908-991.000	Principal Payment - Interfund Loans	14,636.00		3,659.01	1,219.67		10,976.99	25.00
443-908-995.000	Interest Payment - Interfund Loans	1,939.00		484.74	161.58		1,454.26	25.00
TOTAL EXPENDITURES		98,188.00		33,727.00	9,663.89		64,461.00	34.35
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:								
TOTAL REVENUES		77,426.00		146,020.61	127,933.88		(68,594.61)	188.59
TOTAL EXPENDITURES		98,188.00		33,727.00	9,663.89		64,461.00	34.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 09/30/2017
 % Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	09/30/2017 (ABNORMAL)	INCREASE	MONTH 09/30/2017 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA									
NET OF REVENUES & EXPENDITURES		(20,762.00)		112,293.61		118,269.99		(133,055.61)	540.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 09/30/2017

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2017 NORMAL (ABNORMAL)	MONTH 09/30/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	54,600.00	0.00	0.00	54,600.00	0.00
450-000-664.020	Interest Inc-Investments	50.00	28.65	6.42	21.35	57.30
TOTAL REVENUES		54,650.00	28.65	6.42	54,621.35	0.05
Expenditures						
450-000-703.000	Full Time Wages	29,299.00	6,264.15	2,253.82	23,034.85	21.38
450-000-706.000	Part Time Wages	0.00	341.88	109.69	(341.88)	100.00
450-000-706.005	Part Time Wages - Seasonal Workers	0.00	130.00	0.00	(130.00)	100.00
450-000-713.000	Other Post Employment Benefits	158.00	39.51	13.17	118.49	25.01
450-000-715.000	Social Security (FICA)	2,093.00	458.33	160.13	1,634.67	21.90
450-000-715.010	Health Insurance	5,480.00	1,945.55	496.37	3,534.45	35.50
450-000-715.012	FSA - Employer Paid	77.00	17.31	6.15	59.69	22.48
450-000-715.013	HSA - Employer Paid	2,256.00	2,256.00	0.00	0.00	100.00
450-000-715.015	Life Insurance	11.00	3.20	0.80	7.80	29.09
450-000-718.000	Retirement Benefits	1,143.00	243.76	87.42	899.24	21.33
450-000-724.000	Med Insurance Buyouts	20.00	4.27	1.66	15.73	21.35
450-000-801.013	Prof Services/Attorney	500.00	0.00	0.00	500.00	0.00
450-000-801.030	Profess Service-Audit	92.00	0.00	0.00	92.00	0.00
450-000-910.000	Liability Insurance	372.00	362.21	(43.93)	9.79	97.37
450-000-910.010	Workers Comp Insurance	249.00	239.51	0.00	9.49	96.19
450-000-930.000	R/M Outside Services	1,000.00	835.00	835.00	165.00	83.50
450-000-930.050	Computer Services	50.00	0.83	0.00	49.17	1.66
450-000-940.000	Equipment Rental	1,500.00	1,065.67	312.15	434.33	71.04
450-000-956.000	Miscellaneous	600.00	25.00	25.00	575.00	4.17
TOTAL EXPENDITURES		44,900.00	14,232.18	4,257.43	30,667.82	31.70
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		54,650.00	28.65	6.42	54,621.35	0.05
TOTAL EXPENDITURES		44,900.00	14,232.18	4,257.43	30,667.82	31.70
NET OF REVENUES & EXPENDITURES		9,750.00	(14,203.53)	(4,251.01)	23,953.53	145.68

PERIOD ENDING 09/30/2017

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2017 (ABNORMAL)	MONTH 09/30/2017 INCREASE (DECREASE)	NORMAL	ABNORMAL	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA								
Revenues								
494-000-402.030	Captured DDA-CITY	15,041.00		14,953.74	0.00		87.26	99.42
494-000-402.031	Captured DDA-LIBRARY	1,797.00		1,790.76	0.00		6.24	99.65
494-000-402.032	Captured DDA-Capital Impr	1,187.00		1,186.52	0.00		0.48	99.96
494-000-402.033	Capture DDA-Fire Reserve	1,187.00		1,186.52	0.00		0.48	99.96
494-000-402.034	Capture-DDA-Solid Waste	1,542.00		1,542.58	0.00		(0.58)	100.04
494-000-402.045	Captured DDA-COUNTY	7,219.00		5,481.18	0.00		1,737.82	75.93
494-000-402.060	Captured - AV - Personal - CITY	2,653.00		2,637.59	0.00		15.41	99.42
494-000-402.061	Captured - AV - Personal - LIBRARY	317.00		315.84	0.00		1.16	99.63
494-000-402.062	Captured - AV - Personal - CAP IMP	209.00		209.35	0.00		(0.35)	100.17
494-000-402.063	Captured - AV - Personal - FIRE RES	209.00		209.35	0.00		(0.35)	100.17
494-000-402.064	Captured - AV - Personal - S WASTE	272.00		272.15	0.00		(0.15)	100.06
494-000-402.065	Captured - AV - Personal - COUNTY	1,273.00		966.77	0.00		306.23	75.94
494-000-569.000	Local Grants	5,600.00		0.00	0.00		5,600.00	0.00
494-000-664.020	Interest Inc-Investments	15.00		26.13	7.74		(11.13)	174.20
494-000-694.000	Revenue-Miscellaneous	1,500.00		313.00	0.00		1,187.00	20.87
494-000-694.022	DDA - Farmers Market Entry Fee	3,500.00		675.00	420.00		2,825.00	19.29
494-000-694.025	DDA - Sale of Merchandise	1,000.00		0.00	0.00		1,000.00	0.00
494-000-694.026	DDA - Special Event Revenues	1,000.00		0.00	0.00		1,000.00	0.00
494-000-694.036	DDA Donations - Movies in the Park	400.00		0.00	0.00		400.00	0.00
TOTAL REVENUES		45,921.00		31,766.48	427.74		14,154.52	69.18
Expenditures								
494-000-703.000	Full Time Wages	13,833.00		3,023.25	1,087.74		10,809.75	21.86
494-000-706.000	Part Time Wages	750.00		714.04	268.80		35.96	95.21
494-000-706.005	Part Time Wages - Seasonal Workers	0.00		10.00	0.00		(10.00)	100.00
494-000-715.000	Social Security (FICA)	1,040.00		252.67	91.46		787.33	24.30
494-000-715.010	Health Insurance	2,556.00		911.89	234.54		1,644.11	35.68
494-000-715.013	HSA - Employer Paid	1,392.00		1,392.00	0.00		0.00	100.00
494-000-775.000	Rep & Maint Supplies	1,000.00		0.00	0.00		1,000.00	0.00
494-000-801.030	Profess Service-Audit	92.00		0.00	0.00		92.00	0.00
494-000-900.000	Printing & Publishing	2,500.00		315.00	215.00		2,185.00	12.60
494-000-910.000	Liability Insurance	479.00		466.41	(56.56)		12.59	97.37
494-000-910.010	Workers Comp Insurance	84.00		80.80	0.00		3.20	96.19
494-000-930.000	R/M Outside Services	500.00		100.00	0.00		400.00	20.00
494-000-930.050	Computer Services	50.00		1.66	0.83		48.34	3.32
494-000-940.000	Equipment Rental	250.00		32.80	0.00		217.20	13.12
494-000-956.000	Miscellaneous	0.00		220.85	220.85		(220.85)	100.00
494-000-956.021	Special Events	1,200.00		0.00	0.00		1,200.00	0.00
494-000-957.022	DDA Farmers Market Expense	700.00		177.61	55.00		522.39	25.37
494-000-957.025	DDA Christmas Ornament Costs	800.00		757.59	757.59		42.41	94.70
494-000-957.036	DDA Movies in the Park	2,200.00		2,374.50	0.00		(174.50)	107.93
494-000-960.000	Education & Training	100.00		0.00	0.00		100.00	0.00
494-000-962.000	Association Memberships	3,100.00		0.00	0.00		3,100.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,436.00		2,859.00	953.00		8,577.00	25.00
494-908-995.000	Interest Payment - Interfund Loans	825.00		206.25	68.75		618.75	25.00
TOTAL EXPENDITURES		44,887.00		13,896.32	3,897.00		30,990.68	30.96

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 09/30/2017

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2017 (ABNORMAL)	MONTH 09/30/2017 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
	TOTAL REVENUES	45,921.00		31,766.48		427.74		14,154.52	69.18
	TOTAL EXPENDITURES	44,887.00		13,896.32		3,897.00		30,990.68	30.96
	NET OF REVENUES & EXPENDITURES	1,034.00		17,870.16		(3,469.26)		(16,836.16)	1,728.26
	TOTAL REVENUES - ALL FUNDS	177,997.00		177,815.74		128,368.04		181.26	99.90
	TOTAL EXPENDITURES - ALL FUNDS	187,975.00		61,855.50		17,818.32		126,119.50	32.91
	NET OF REVENUES & EXPENDITURES	(9,978.00)		115,960.24		110,549.72		(125,938.24)	1,162.16

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2017 (ABNORMAL)	MONTH 09/30/2017 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA								
Revenues								
443-000-402.040	Captured - City	2,205.00		2,192.19	0.00		12.81	99.42
443-000-402.041	Captured - Library	264.00		262.57	0.00		1.43	99.46
443-000-402.042	Captured - Cap Improvement	174.00		173.99	0.00		0.01	99.99
443-000-402.043	Captured - Fire Reserve	174.00		173.99	0.00		0.01	99.99
443-000-402.044	Captured - Solid Waste	226.00		226.18	0.00		(0.18)	100.08
443-000-402.047	Captured DDA-SCHOOL	4,732.00		1,322.34	0.00		3,409.66	27.94
443-000-402.048	Captured - County	1,059.00		803.57	0.00		255.43	75.88
443-000-402.060	Captured - AV - Personal - CITY	588.00		584.61	0.00		3.39	99.42
443-000-402.061	Captured - AV - Personal - LIBRARY	70.00		70.02	0.00		(0.02)	100.03
443-000-402.062	Captured - AV - Personal - CAP IMP	46.00		46.40	0.00		(0.40)	100.87
443-000-402.063	Captured - AV - Personal - FIRE RES	46.00		46.40	0.00		(0.40)	100.87
443-000-402.064	Captured - AV - Personal - S WASTE	60.00		60.32	0.00		(0.32)	100.53
443-000-402.065	Captured - AV - Personal - COUNTY	282.00		214.29	0.00		67.71	75.99
443-000-664.020	Interest Inc-Investments	0.00		67.99	58.13		(67.99)	100.00
443-000-673.000	Rev-Sale Fixed Assets-Lan	0.00		122,250.75	122,250.75		(122,250.75)	100.00
443-000-676.080	Rev-Transfer from Cap Improvement	67,500.00		16,875.00	5,625.00		50,625.00	25.00
443-000-694.000	Revenue-Miscellaneous	0.00		650.00	0.00		(650.00)	100.00
TOTAL REVENUES		77,426.00		146,020.61	127,933.88		(68,594.61)	188.59
Expenditures								
000	OPERATIONS	81,613.00		29,583.25	8,282.64		52,029.75	36.25
908	DEBT SERVICE	16,575.00		4,143.75	1,381.25		12,431.25	25.00
TOTAL EXPENDITURES		98,188.00		33,727.00	9,663.89		64,461.00	34.35
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:								
TOTAL REVENUES		77,426.00		146,020.61	127,933.88		(68,594.61)	188.59
TOTAL EXPENDITURES		98,188.00		33,727.00	9,663.89		64,461.00	34.35
NET OF REVENUES & EXPENDITURES		(20,762.00)		112,293.61	118,269.99		(133,055.61)	540.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 09/30/2017
 % Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2017 NORMAL (ABNORMAL)	MONTH 09/30/2017 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	54,600.00	0.00	0.00	54,600.00	0.00
450-000-664.020	Interest Inc-Investments	50.00	28.65	6.42	21.35	57.30
TOTAL REVENUES		54,650.00	28.65	6.42	54,621.35	0.05
Expenditures						
000	OPERATIONS	44,900.00	14,232.18	4,257.43	30,667.82	31.70
TOTAL EXPENDITURES		44,900.00	14,232.18	4,257.43	30,667.82	31.70
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		54,650.00	28.65	6.42	54,621.35	0.05
TOTAL EXPENDITURES		44,900.00	14,232.18	4,257.43	30,667.82	31.70
NET OF REVENUES & EXPENDITURES		9,750.00	(14,203.53)	(4,251.01)	23,953.53	145.68

PERIOD ENDING 09/30/2017

% Fiscal Year Completed: 25.21

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2017 (NORMAL (ABNORMAL))	MONTH 09/30/2017 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	15,041.00	14,953.74	0.00	87.26	99.42
494-000-402.031	Captured DDA-LIBRARY	1,797.00	1,790.76	0.00	6.24	99.65
494-000-402.032	Captured DDA-Capital Impr	1,187.00	1,186.52	0.00	0.48	99.96
494-000-402.033	Capture DDA-Fire Reserve	1,187.00	1,186.52	0.00	0.48	99.96
494-000-402.034	Capture-DDA-Solid Waste	1,542.00	1,542.58	0.00	(0.58)	100.04
494-000-402.045	Captured DDA-COUNTY	7,219.00	5,481.18	0.00	1,737.82	75.93
494-000-402.060	Captured - AV - Personal - CITY	2,653.00	2,637.59	0.00	15.41	99.42
494-000-402.061	Captured - AV - Personal - LIBRARY	317.00	315.84	0.00	1.16	99.63
494-000-402.062	Captured - AV - Personal - CAP IMP	209.00	209.35	0.00	(0.35)	100.17
494-000-402.063	Captured - AV - Personal - FIRE RES	209.00	209.35	0.00	(0.35)	100.17
494-000-402.064	Captured - AV - Personal - S WASTE	272.00	272.15	0.00	(0.15)	100.06
494-000-402.065	Captured - AV - Personal - COUNTY	1,273.00	966.77	0.00	306.23	75.94
494-000-569.000	Local Grants	5,600.00	0.00	0.00	5,600.00	0.00
494-000-664.020	Interest Inc-Investments	15.00	26.13	7.74	(11.13)	174.20
494-000-694.000	Revenue-Miscellaneous	1,500.00	313.00	0.00	1,187.00	20.87
494-000-694.022	DDA - Farmers Market Entry Fee	3,500.00	675.00	420.00	2,825.00	19.29
494-000-694.025	DDA - Sale of Merchandise	1,000.00	0.00	0.00	1,000.00	0.00
494-000-694.026	DDA - Special Event Revenues	1,000.00	0.00	0.00	1,000.00	0.00
494-000-694.036	DDA Donations - Movies in the Park	400.00	0.00	0.00	400.00	0.00
TOTAL REVENUES		45,921.00	31,766.48	427.74	14,154.52	69.18
Expenditures						
000	OPERATIONS	32,626.00	10,831.07	2,875.25	21,794.93	33.20
908	DEBT SERVICE	12,261.00	3,065.25	1,021.75	9,195.75	25.00
TOTAL EXPENDITURES		44,887.00	13,896.32	3,897.00	30,990.68	30.96
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		45,921.00	31,766.48	427.74	14,154.52	69.18
TOTAL EXPENDITURES		44,887.00	13,896.32	3,897.00	30,990.68	30.96
NET OF REVENUES & EXPENDITURES		1,034.00	17,870.16	(3,469.26)	(16,836.16)	1,728.26
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		177,997.00	177,815.74	128,368.04	181.26	99.90
TOTAL EXPENDITURES - ALL FUNDS		187,975.00	61,855.50	17,818.32	126,119.50	32.91
NET OF REVENUES & EXPENDITURES		(9,978.00)	115,960.24	110,549.72	(125,938.24)	1,162.16