

City of Plainwell

Richard Brooks, Mayor
Zelda Schippers
EJ Hart
Tracee Dunlop
Adam Hopkins
Nick Larabel
Paul Rizzo
Jim Turley
Erik Wilson



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA DDA/TIFA/BRA City Hall Conference Room August 14, 2018 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary – 07/10/18 Meeting Minutes**
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Accounts Payable for July of \$6,291.81
8. **DDA Action Items**
 - A. Accounts Payable for July of \$1,417.71
 - B. Alternatives for the north east parking lot
 - C. Wayfinding Sign on corner of M89 and Anderson
9. **TIFA Action Items**
 - A. Accounts Payable for July of \$1,340.49
10. **Communications:** 06/25/18 and 07/09/18 Council Minutes. Also the Financial Report/Summary as of 07/31/18
11. **Public Comments**
12. **Staff Comments -** Sidewalk Chalk, Labor Day Bridge Walk, Farmers’ Market
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
The City of Plainwell is an equal opportunity provider and employer

The Island City

AGENDA ITEMS

7. **BRA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for July in the amount of \$6,291.81

8. **DDA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for July in the amount of \$1,417.71

B. Discussion regarding the northeast parking lot redesign

C. Discussion regarding the wayfinding sign on M89 and Anderson

9. **TIFA Action Items:**

A. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for July in the amount of \$1,340.49

Minutes
Plainwell DDA, BRA and TIFA:
July 10, 2018

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Zelda Schippers, Paul Rizzo, Tracee Dunlop, Erik Wilson, Nick Larabel,
Excused: EJ Hart, Adam Hopkins, Mayor Brooks
4. Approval of Minutes of **Motion by Schippers, seconded by Rizzo to approve 06/12/18 minutes.**
5. General Public: Thomas Holmes, Modern Woodman Financial
6. Chairman's Report: None
7. BRA Action Items
A. Motion to accept accounts payable for June of \$46,939.73 was made by Schippers and seconded by Dunlop. Motion carried.
8. DDA Action Items
A. Motion to accept accounts payable for June of \$527.87 was made by Rizzo and seconded by Turley. Motion carried.
B. Northeast parking lot design was presented. Suggested changes are to eliminate the angle parking at the north end of the lot, to create one more parking space.
9. TIFA Action Items
A. Motion to accept accounts payable for June of \$89.95 was made by Turley and seconded by Larabel. Motion carried.
10. Communications:
05/29/18 and 6/11/18 Council Minutes. Also the Financial Report/Summary for 06/30/18 were accepted and placed on file.
11. Public Comments: None
12. Staff Comments: None
13. Member Comments: Turley suggested the Industrial park entrance sign needed updating; offered up plastic for new signs to be made. Denise will follow up with Sign Writer regarding the material used and cost for new signs.
14. Adjournment: **A Motion by Rizzo supported by Dunlop to adjourn the meeting at 8:08 p.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager

08/10/2018 02:19 PM
 User: Shirley
 DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 07/01/2018 - 07/31/2018
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY - BRA					
Dept 000 OPERATIONS					
443-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	JULY 2018 DENTAL & VISION EMPLOYEE INSU	32.37	12541
443-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JULY 2018 EMPLOYEE HEALTH INSURANCE	568.97	12544
443-000-715.015	Life Insurance	MADISON NATIONAL LIFE INSU	JULY 2018 LIFE INSURANCE PREMIUMS	2.72	12593
443-000-743.000	Uniforms	CONTINENTAL LINEN SERVICES	JUNE 2018 DPW UNIFORMS/RUGS/MISC	3.80	12588
443-000-910.000	Liability Insurance	MICHIGAN MUNICIPAL LEAGUE	2018/2019 LIABILITY INSURANCE	5,240.85	12543
443-000-910.010	Workers Comp Insurance	MML WORKERS COMP FUND	2018/2019 WORKERS COMP INSURANCE	424.52	12539
443-000-930.000	Repairs and Maintenance-Land & B	ALLEGAN COUNTY SHERIFFS DE	SHERIFF'S WORK CREW - MAY 2018	15.00	12567
443-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	JUNE 2018 COMPUTER/IT SUPPORT	3.58	12581
Total For Dept 000 OPERATIONS				6,291.81	
Total For Fund 443 BROWNFIELD REDEVELOPMENT AUTHORITY -				6,291.81	

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BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 443 BROWNFIELD REDI	6,291.81
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Total For All Funds:	<u>6,291.81</u>
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--- TOTALS BY GL DISTRIBUTION ---

443-000-715.010	Health Insurance Premiur	601.34
443-000-715.015	Life Insurance	2.72
443-000-743.000	Uniforms	3.80
443-000-910.000	Liability Insurance	5,240.85
443-000-910.010	Workers Comp Insurance	424.52
443-000-930.000	Repairs and Maintenance-	15.00
443-000-930.050	Computer Services	3.58

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA					
Dept 000 OPERATIONS					
494-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	JULY 2018 DENTAL & VISION EMPLOYEE INSU	26.23	12541
494-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JULY 2018 EMPLOYEE HEALTH INSURANCE	281.19	12544
494-000-900.000	Printing and Publishing	SHOPPERS GUIDE INC	FARMERS MARKET AD	30.00	12553
494-000-900.000	Printing and Publishing	KAECHELE PUBLICATIONS INC	DDA ADS - FARMER'S MARKET/MOVIES	370.00	12557
494-000-910.000	Liability Insurance	MICHIGAN MUNICIPAL LEAGUE	2018/2019 LIABILITY INSURANCE	536.84	12543
494-000-910.010	Workers Comp Insurance	MML WORKERS COMP FUND	2018/2019 WORKERS COMP INSURANCE	89.37	12539
494-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	JUNE 2018 COMPUTER/IT SUPPORT	3.58	12581
494-000-957.022	DDA Farmers Market Expense	JONS TO GO PORTABLE RESTRO	PORTABLE RESTROOM FARMERS MARKET	80.50	12596
Total For Dept 000 OPERATIONS				1,417.71	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY DDA				1,417.71	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 494 DOWNTOWN DEVELC	1,417.71
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Total For All Funds:	<u>1,417.71</u>
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--- TOTALS BY GL DISTRIBUTION ---

494-000-715.010	Health Insurance Premiur	307.42
494-000-900.000	Printing and Publishing	400.00
494-000-910.000	Liability Insurance	536.84
494-000-910.010	Workers Comp Insurance	89.37
494-000-930.050	Computer Services	3.58
494-000-957.022	DDA Farmers Market Exper	80.50



DRIVE WIDTH 22'



ANGLE PARKING 9' X 20'

DUMPSTER PAD

EXISTING DRIVE WIDTH 16' TO CURB

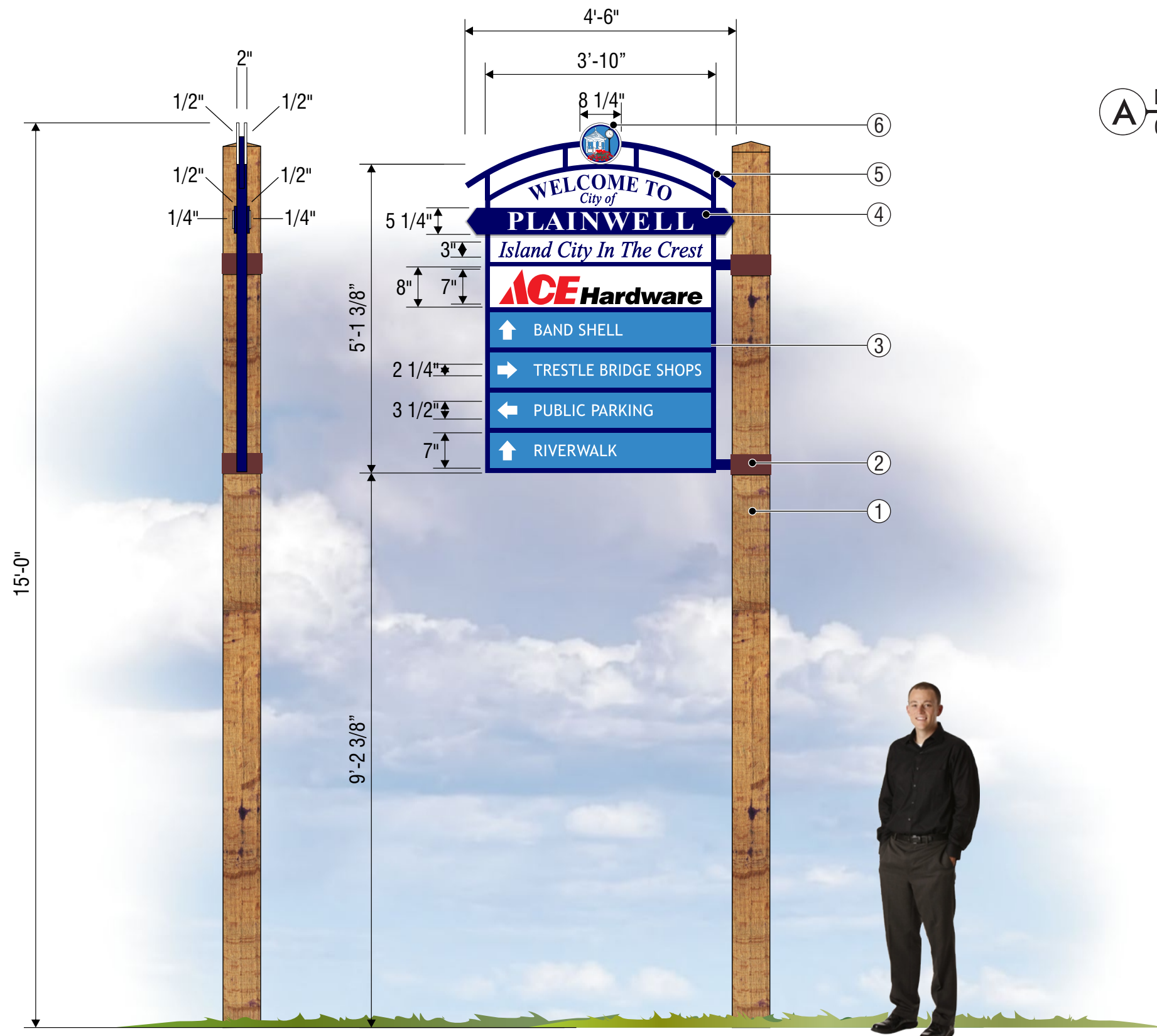




ANGLE PARKING 9' X 20'

DUMPSTER PAD

EXISTING DRIVE WIDTH 16' TO CURB ←



- A** NEW NON ILLUMINATED D/F DIRECTIONAL SCALE: 1/2" = 1'-0"
 QUANTITY: 1, MANUFACTURE AND INSTALL
- ① 8" Square cedar post
 - ② 4" wide x 1/4" thick aluminum mounting bracket painted to match (T.B.D)
 - ③ 2" Deep directional panel with tenant copy, painted to match MP55697 Bluest Blue, MP24100 Electrical Blue and white. 2" square tubes welded to pole brackets painted to match MP55697 Bluest Blue
VERIFY DIRECTIONAL ARROW PLACEMENT
 - ④ 1/2" thick acrylic decorative panel painted to match MP55697 Bluest Blue stud mounted flush to panel, with 1/4" thick acrylic painted white (satin) flush mounted to decorative panel.
 - ⑤ 1" aluminum square tube decorative topper painted to match MP55697 Bluest Blue.
 - ⑥ 1/2" thick acrylic puck with a digitally printed city logo applied 1st surface. Stud mounted flush to square tube topper.
VECTOR ARTWORK NEEDED OF CITY LOGO PRIOR TO PRODUCTION

- MP24100 Electrical Blue **VERIFY**
- MP55697 Bluest Blue **VERIFY**
- White
- 7725-13 Red (Ace)
- 7725-10 Black (Ace)

2930 West 9th Avenue - Denver, Colorado 80204 - 303.629.6121 - www.gordonsign.com



IMPORTANT ELECTRICAL NOTE:
 UL 2161 COMPLIANT PER NEC AND MANUFACTURING RECOMMENDATIONS.
 ALL ELECTRICAL PRIMARY CIRCUITS MUST BE DEDICATED ISOLATED CIRCUITS

Voltage:

File Name: **Ace (Plainwell) 16720-01**

Revisions:
01-8/08/18 changed design

Account Rep.: Deb Ramirez
 Date: 8/02/18
 Drawn by: *Benzie*

Client: **Ace (Plainwell)**
 135 North Anderson Street Plainwell, MI 49080

Client Approval: _____ Landlord Approval: _____

Gordon Sign will endeavor to closely match colors, including PMS colors where specified. We cannot guarantee exact matches due to varying compatibility of surface materials and paints used.

Sheet 1 of 1

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08/10/2018 03:12 PM
User: Shirley
DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 07/01/2018 - 07/31/2018
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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 450 INDUSTRIAL PARK TIFA					
Dept 000 OPERATIONS					
450-000-715.010	Health Insurance Premiums	C.O.P.S. TRUST INSURANCE	JULY 2018 DENTAL & VISION EMPLOYEE INSU	46.72	12541
450-000-715.010	Health Insurance Premiums	PRIORITY HEALTH	JULY 2018 EMPLOYEE HEALTH INSURANCE	603.43	12544
450-000-715.015	LIFE INSURANCE	MADISON NATIONAL LIFE INSU	JULY 2018 LIFE INSURANCE PREMIUMS	1.46	12593
450-000-910.000	Liability Insurance	MICHIGAN MUNICIPAL LEAGUE	2018/2019 LIABILITY INSURANCE	420.38	12543
450-000-910.010	Workers Comp Insurance	MML WORKERS COMP FUND	2018/2019 WORKERS COMP INSURANCE	264.92	12539
450-000-930.050	Computer Services	CLARK TECHNICAL SERVICES	JUNE 2018 COMPUTER/IT SUPPORT	3.58	12581
		Total For Dept 000 OPERATIONS		1,340.49	
		Total For Fund 450 INDUSTRIAL PARK TIFA		1,340.49	

08/10/2018 03:12 PM
User: Shirley
DB: PLAINWELL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 450 INDUSTRIAL PARI	1,340.49
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Total For All Funds:	<u>1,340.49</u>
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MINUTES
Plainwell City Council
June 25, 2018

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilman Keeler and Councilman Overhuel.
Absent: Councilman Keeney.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 06/11/2018 regular meeting and the Council Minutes from the 06/14/2018 Budget Workshop. On voice vote, all voted in favor. Motion passed.
6. General Public Comments:
County Commissioner Candidate Rick Cain introduced himself and gave a brief biography.
7. Presentations:
State Representative Mary Whiteford presented retired DPW Superintendent Rick Updike with a proclamation signed by herself, State Senator Tonya Schuitmaker and Governor Rick Snyder thanking Mr. Updike for his service. Representative Whiteford read the proclamation aloud and Superintendent Updike thanked her and the Council for the opportunities to serve.

Representative Whiteford also gave a brief legislative update highlighting work on the Kalamazoo River Revitalization, auto insurance reforms, revenue sharing (including an additional \$48,580 of road funding for the City of Plainwell), mental health issues and broadband internet access.
8. County Commissioner Report:
County Commissioner Don Black highlighted a recent meeting with the Tribal Council that covered a number of topics and noted the upcoming millage renewal vote for the Commission on Aging.
9. Agenda Amendments: None.
10. Mayor's Report: None
11. Recommendations and Reports:
 - A. Clerk/Treasurer Kelley reported three positions on various boards were up for renewal. Having been in contact with each of the incumbents, each was willing to continue serving.
A motion by Keeler, seconded by Overhuel, to confirm the Mayor's re-appointment of Ted Lewis to the Board of Review, Tracee Dunlap to the DDA Board and Chris Haas to the Planning Commission. On a voice vote, all in favor. Motion passed.
 - B. Clerk/Treasurer Kelley reported that the Plainwell Days Festival had requested to be recognized as a non-profit so that it could make application to the State of Michigan for a gaming license for fundraising purposes. A similar request for the Plainwell Arts Council had been granted in 2013.
A motion by Steele, seconded by Keeler, to adopt Resolution 18-19 recognizing Plainwell Days Festival as a non-profit organization operating in the community. On a voice vote, all in favor. Motion passed.

- C. Superintendent Pond noted that one of the SCADA radios has failed and needs immediate replacement. The original project to replace all the radios was delayed, but one of them failed. The SCADA radios monitor the water and sewer systems and issue alarms as needed to the Superintendents.
A motion by Steele, seconded by Overhuel, to confirm the emergency purchase of two (2) SCADA radios from Kendall Electric for \$3,766.66. On a roll-call vote, all in favor. Motion passed.
- D. Clerk/Treasurer Kelley reminded Council of a 2003 permit issued to, then, Michigan Bell to allow the utility access to the city right of way. The permit is issued under State Statute and is a source of revenue for the city. The permit is good for five (5) years and was renewed by Council in 2008 and 2013. The current permit expires in December 2018 and AT&T has requested the permit be extended.
A motion by Steele, seconded by Keeler, to extend the Right of Way Permit with AT&T under the METRO Act. On a voice vote, all in favor. Motion passed.
- E. Clerk/Treasurer Kelley presented Council with budget amendments for the 2017/2018 budget year to capture re-allocations of appropriations and to capture several known projects affecting use of fund balance.
A motion by Steele, seconded by Keeler, to approve the 2017/2018 budget amendments as presented. On a voice vote, all in favor. Motion passed.
- F. Clerk/Treasurer Kelley presented Council with an updated schedule of fines & fees for the upcoming fiscal year. The only change noted was a peddler's permit issued for less than one month.
A motion by Overhuel, supported by Steele, to adopt Resolution 18-16 Fines & Fees as presented. On a voice vote, all in favor. Motion passed.
- G. **A motion by Steele, supported by Overhuel, to open a public hearing for the 2018/2019 Budget at 7:24pm. On a voice vote, all in favor. Motion passed.**

City Manager Wilson presented Council and the public an overview of the 2018/2019, including capital projects.

A question from the audience regarding the assessed value of city as presented by the City Manager and why that amount has yet to reach the pre-recession level.

A motion by Steele, supported by Overhuel, to close the public hearing at 7:44pm. On a voice vote, all in favor. Motion approved.

A motion by Keeler, supported by Overhuel, to adopt Resolution 18-17, General Appropriations Act and Resolution 18-18, Special & Operating Funds Appropriations for Fiscal Year 2018-2019. On a voice vote, all in favor. Motion passed.

12. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the May 2018 Water Renewal Report. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

A motion by Keeler, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$119,421.28 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments None.

15. Staff Comments

Superintendent Pond reported the Hill Street Lift Station replacement would hopefully happen this week.

Clerk/Treasurer Kelley reported having attended Clerk training last week and continues working on elections and year-end. 2018 Summer Property Tax Bills will be issued this week.

16. Council Comments: None.

17. Adjournment:

A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:47 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES
Plainwell City Council
July 9, 2018

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Scott Fenner of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, and Councilman Keeney. Absent: Councilman Keeler and Councilman Overhuel.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Keeney, to accept and place on file the Council Minutes and Summary of the 06/25/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. General Public Comments: None
7. Presentations:
Director Bomar celebrated David Kuitert and his 25 years of service in various roles in the Department of Public Safety. Dave is currently an on-scene safety officer and does most of the testing on the equipment, and he offers AED and CPR training for the city and in the community. He has been and continues to be a valuable asset.

Superintendent Nieuwenhuis and Personnel Manager Lamorandier celebrated Kim Brown's 10 years of service and how she has helped transform the flower program into one of the best in the area. Kim is very caring and takes pride in her work, which is noticed by staff and many visitors. Kim helps throughout the department, but her passion is the Parks and particularly the flowers.
8. County Commissioner Report: None
9. Agenda Amendments: None.
10. Mayor's Report: None
11. Recommendations and Reports:
 - A. City Manager Wilson introduced Jeff Wingard from Fleis & Vandenbrink who briefed Council on a tentative timeline for the Sherwood Avenue Improvement starting with design work through the construction phases in the summer/fall of 2019. He noted that some of this work will be in conjunction with the ongoing SAW Grant and that surveying is already underway. The Council questioned coordination with the Plainwell Days Festival and school bus routes, which Mr. Wingard noted could be coordinated in the design phases.
A motion by Steele, seconded by Keeney, to accept the proposal from Fleis & Vandenbrink for the Sherwood Avenue design and construction engineering services in the amount of \$125,400.00 and authorizing the City Manager to execute all related documents. On a roll-call vote, all in favor. Motion passed.
 - B. Clerk/Treasurer Kelley reminded Council about an emergency purchase of two (2) SCADA radios approved at the June 25 meeting. While Superintendent Pond was working to get the radios back online, Perceptive Controls reached out and offered a system-wide replacement of all the SCADA radios with a lower per-unit cost and better technology. The approved radios are being returned and Superintendent Pond recommends purchasing the replacement hardware as presented.

A motion by Keeney, seconded by Steele, to approve the system-wide replacement of nine (9) SCADA radios from Perceptive Controls at a cost of \$13,176.47. On a roll-call vote, all in favor. Motion passed.

C. Superintendent Nieuwenhuis reported the process of adding ferric chloride at the beginning of the wastewater treatment process and that only one firm bid on the services for a two-year period.
A motion by Steele, seconded by Keeney, to approved a two-year contact with Webb Chemical for ferric chloride at \$471 per dry ton (estimated annual cost of \$16,824.12). On a roll-call vote, all in favor. Motion passed.

D. Superintendent Nieuwenhuis reported the process of adding chlorine and sulfur dioxide near the end of the wastewater treatment process and that Alexander Chemical is the only regional vendor offering those chemicals.
A motion by Keeney, seconded by Steele, to approve the purchase of plant chemicals from Alexander Chemical with an estimated annual cost of \$7,063.84. On a roll-call vote, all in favor. Motion passed.

12. Communications:

A. A motion by Steele, seconded by Keeney, to accept and place on file the June 2018 Investment and Fund Balance reports and the DRAFT 04/24/2018 Minutes for the M-40/M-89 Corridor Committee. On a voice vote, all in favor. Motion passed.

13. Accounts Payable:

A motion by Keeney, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$220,682.65 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments None.

15. Staff Comments

Personnel Manager reported new employee health insurance as of August 1, 2018 and that this may be an annual process as the health insurance industry is rapidly changing.

Superintendent Nieuwenhuis reported a new water testing process started this week at the Kenyon Park Water Tower.

Community Development Manager Siegel reported installation, vandalism and re-installation of the Dog Park sign and provided an update on the Sherwood Park restrooms. She noted donations received and recent community events.

Director Bomar reported on recent training attended.

Clerk/Treasurer Kelley reported continued work on the upcoming election and year-end accounting.

16. Council Comments: None.

17. Adjournment:

A motion by Steele, seconded by Keeney, to adjourn the meeting at 7:29 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

PERIOD ENDING 07/31/2018

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2018	MONTH 07/31/2018	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	4,609.00	4,609.73	4,609.73	(0.73)	100.02
443-000-402.041	Captured Tax - AdVal Real - Library	556.00	554.62	554.62	1.38	99.75
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	368.00	368.04	368.04	(0.04)	100.01
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	368.00	368.04	368.04	(0.04)	100.01
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	478.00	478.44	478.44	(0.44)	100.09
443-000-402.047	Captured DDA-SCHOOL	9,359.00	2,471.06	2,471.06	6,887.94	26.40
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,223.00	1,684.82	1,684.82	538.18	75.79
443-000-402.060	Captured Tax - AdVal Pers - City	549.00	548.59	548.59	0.41	99.93
443-000-402.061	Captured Tax - AdVal Pers - Library	66.00	66.00	66.00	0.00	100.00
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	44.00	43.80	43.80	0.20	99.55
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	44.00	43.80	43.80	0.20	99.55
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	57.00	56.94	56.94	0.06	99.89
443-000-402.065	Captured Tax - AdVal Pers - County (All)	265.00	200.50	200.50	64.50	75.66
443-000-664.020	Interest Earned - Investments	95.00	0.00	0.00	95.00	0.00
443-000-676.080	Interfund Transfer In - Capital Improve	75,000.00	6,250.00	6,250.00	68,750.00	8.33
TOTAL REVENUES		94,081.00	17,744.38	17,744.38	76,336.62	18.86
Expenditures						
443-000-703.000	Salaries/Wages - Full Time Employees	33,980.00	1,651.79	1,651.79	32,328.21	4.86
443-000-706.000	Wages - Part Time Employees	272.00	0.35	0.35	271.65	0.13
443-000-713.000	Other Post Employment Benefits	300.00	25.03	25.03	274.97	8.34
443-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	2,486.00	118.32	118.32	2,367.68	4.76
443-000-715.010	Health Insurance Premiums	5,164.00	449.82	449.82	4,714.18	8.71
443-000-715.012	Health Insurance - FSA - Employer Paid	25.00	0.00	0.00	25.00	0.00
443-000-715.013	Health Insurance - HSA - Employer Paid	2,537.00	0.00	0.00	2,537.00	0.00
443-000-715.015	Life Insurance	34.00	5.67	5.67	28.33	16.68
443-000-718.000	Retirement Benefits	2,941.00	187.14	187.14	2,753.86	6.36
443-000-724.000	Medical Insurance Opt Out	175.00	7.91	7.91	167.09	4.52
443-000-743.000	Uniforms	65.00	0.00	0.00	65.00	0.00
443-000-775.000	Supplies - Repairs and Maintenance	100.00	(9.98)	(9.98)	109.98	(9.98)
443-000-801.000	Engineering Services	2,000.00	0.00	0.00	2,000.00	0.00
443-000-801.013	Professional Services - Attorney	8,000.00	0.00	0.00	8,000.00	0.00
443-000-801.030	Professional Services - Audit	353.00	0.00	0.00	353.00	0.00
443-000-830.000	Contractual Reimbursement CRA Activities	14,240.00	0.00	0.00	14,240.00	0.00
443-000-910.000	Liability Insurance	4,725.00	5,240.85	5,240.85	(515.85)	110.92
443-000-910.010	Workers Comp Insurance	399.00	424.52	424.52	(25.52)	106.40
443-000-930.000	Repairs and Maintenance-Land & Building	15,000.00	0.00	0.00	15,000.00	0.00
443-000-930.050	Computer Services	50.00	0.00	0.00	50.00	0.00
443-000-940.000	Rentals - Equipment	1,500.00	101.34	101.34	1,398.66	6.76
443-908-991.000	Principal Payment - Interfund Loans	14,782.00	1,231.83	1,231.83	13,550.17	8.33
443-908-995.000	Interest Payment - Interfund Loans	1,843.00	153.58	153.58	1,689.42	8.33
TOTAL EXPENDITURES		110,971.00	9,588.17	9,588.17	101,382.83	8.64
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		94,081.00	17,744.38	17,744.38	76,336.62	18.86
TOTAL EXPENDITURES		110,971.00	9,588.17	9,588.17	101,382.83	8.64
NET OF REVENUES & EXPENDITURES		(16,890.00)	8,156.21	8,156.21	(25,046.21)	48.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 07/31/2018
 % Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
			NORMAL	(ABNORMAL)	MONTH 07/31/2018 INCREASE (DECREASE)	MONTH 07/31/2018 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 450 - INDUSTRIAL PARK TIFA									
Revenues									
450-000-569.000	Local Grants	61,261.00		0.00		0.00		61,261.00	0.00
450-000-664.020	Interest Earned - Investments	889.00		67.44		67.44		821.56	7.59
TOTAL REVENUES		62,150.00		67.44		67.44		62,082.56	0.11
Expenditures									
450-000-703.000	Salaries/Wages - Full Time Employees	40,843.00		2,285.95		2,285.95		38,557.05	5.60
450-000-706.000	Wages - Part Time Employees	816.00		97.25		97.25		718.75	11.92
450-000-713.000	Other Post Employment Benefits	14.00		1.20		1.20		12.80	8.57
450-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	3,059.00		167.59		167.59		2,891.41	5.48
450-000-715.010	Health Insurance Premiums	5,208.00		475.30		475.30		4,732.70	9.13
450-000-715.012	Health Insurance - FSA - Employer Paid	102.00		0.00		0.00		102.00	0.00
450-000-715.013	Health Insurance - HSA - Employer Paid	2,503.00		0.00		0.00		2,503.00	0.00
450-000-715.015	Life Insurance	20.00		3.43		3.43		16.57	17.15
450-000-718.000	Retirement Benefits	2,123.00		84.31		84.31		2,038.69	3.97
450-000-724.000	Medical Insurance Opt Out	277.00		12.46		12.46		264.54	4.50
450-000-801.030	Professional Services - Audit	67.00		0.00		0.00		67.00	0.00
450-000-910.000	Liability Insurance	379.00		420.38		420.38		(41.38)	110.92
450-000-910.010	Workers Comp Insurance	249.00		264.92		264.92		(15.92)	106.39
450-000-930.000	Repairs and Maintenance-Land & Building	1,800.00		0.00		0.00		1,800.00	0.00
450-000-930.050	Computer Services	50.00		0.00		0.00		50.00	0.00
450-000-940.000	Rentals - Equipment	1,800.00		0.00		0.00		1,800.00	0.00
450-000-956.000	Miscellaneous	400.00		0.00		0.00		400.00	0.00
TOTAL EXPENDITURES		59,710.00		3,812.79		3,812.79		55,897.21	6.39
Fund 450 - INDUSTRIAL PARK TIFA:									
TOTAL REVENUES		62,150.00		67.44		67.44		62,082.56	0.11
TOTAL EXPENDITURES		59,710.00		3,812.79		3,812.79		55,897.21	6.39
NET OF REVENUES & EXPENDITURES		2,440.00		(3,745.35)		(3,745.35)		6,185.35	153.50

PERIOD ENDING 07/31/2018

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	07/31/2018 (ABNORMAL)	MONTH 07/31/2018	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA									
Revenues									
494-000-402.030	Captured DDA-CITY	20,969.00		20,969.42		20,969.42		(0.42)	100.00
494-000-402.031	Captured DDA-LIBRARY	2,526.00		2,522.62		2,522.62		3.38	99.87
494-000-402.032	Captured DDA-Capital Impr	1,674.00		1,673.90		1,673.90		0.10	99.99
494-000-402.033	Capture DDA-Fire Reserve	1,674.00		1,673.90		1,673.90		0.10	99.99
494-000-402.034	Capture-DDA-Solid Waste	2,176.00		2,176.09		2,176.09		(0.09)	100.00
494-000-402.045	Captured DDA-COUNTY	10,115.00		7,663.85		7,663.85		2,451.15	75.77
494-000-402.060	Captured Tax - AdVal Pers - City	2,717.00		2,717.22		2,717.22		(0.22)	100.01
494-000-402.061	Captured Tax - AdVal Pers - Library	327.00		326.83		326.83		0.17	99.95
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	217.00		216.95		216.95		0.05	99.98
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	217.00		216.95		216.95		0.05	99.98
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	282.00		282.03		282.03		(0.03)	100.01
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,310.00		993.05		993.05		316.95	75.81
494-000-569.000	Local Grants	5,500.00		0.00		0.00		5,500.00	0.00
494-000-664.020	Interest Earned - Investments	162.00		38.58		38.58		123.42	23.81
494-000-694.000	Miscellaneous Revenue	200.00		15.00		15.00		185.00	7.50
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00		175.00		175.00		2,325.00	7.00
494-000-694.025	DDA - Sale of Merchandise	1,000.00		0.00		0.00		1,000.00	0.00
494-000-694.026	DDA - Special Event Revenues	600.00		0.00		0.00		600.00	0.00
494-000-694.036	DDA Donations - Movies in the Park	400.00		500.00		500.00		(100.00)	125.00
TOTAL REVENUES		54,566.00		42,161.39		42,161.39		12,404.61	77.27
Expenditures									
494-000-703.000	Salaries/Wages - Full Time Employees	17,867.00		886.65		886.65		16,980.35	4.96
494-000-706.000	Wages - Part Time Employees	1,500.00		76.80		76.80		1,423.20	5.12
494-000-715.000	Payroll Tax - FICA/Medicare (Social Sec)	1,411.00		65.42		65.42		1,345.58	4.64
494-000-715.010	Health Insurance Premiums	2,558.00		219.38		219.38		2,338.62	8.58
494-000-715.013	Health Insurance - HSA - Employer Paid	1,321.00		0.00		0.00		1,321.00	0.00
494-000-715.015	Life Insurance	2.00		0.00		0.00		2.00	0.00
494-000-718.000	Retirement Benefits	346.00		33.86		33.86		312.14	9.79
494-000-724.000	Medical Insurance Opt Out	47.00		2.14		2.14		44.86	4.55
494-000-775.000	Supplies - Repairs and Maintenance	2,000.00		0.00		0.00		2,000.00	0.00
494-000-801.000	Engineering Services	5,200.00		0.00		0.00		5,200.00	0.00
494-000-801.030	Professional Services - Audit	67.00		0.00		0.00		67.00	0.00
494-000-900.000	Printing and Publishing	3,000.00		0.00		0.00		3,000.00	0.00
494-000-910.000	Liability Insurance	484.00		536.84		536.84		(52.84)	110.92
494-000-910.010	Workers Comp Insurance	84.00		89.37		89.37		(5.37)	106.39
494-000-930.000	Repairs and Maintenance-Land & Building	500.00		0.00		0.00		500.00	0.00
494-000-930.050	Computer Services	50.00		0.00		0.00		50.00	0.00
494-000-940.000	Rentals - Equipment	650.00		0.00		0.00		650.00	0.00
494-000-956.000	Miscellaneous	1,850.00		0.00		0.00		1,850.00	0.00
494-000-956.021	Special Events	2,000.00		0.00		0.00		2,000.00	0.00
494-000-957.022	DDA Farmers Market Expense	1,000.00		98.00		98.00		902.00	9.80
494-000-957.025	DDA Christmas Ornament Costs	800.00		0.00		0.00		800.00	0.00
494-000-957.036	DDA Movies in the Park	1,500.00		0.00		0.00		1,500.00	0.00
494-000-960.000	Education & Training - Professional	500.00		0.00		0.00		500.00	0.00
494-000-962.000	Memberships & Dues	3,100.00		0.00		0.00		3,100.00	0.00
494-908-991.000	Principal Payment - Interfund Loans	11,550.00		962.50		962.50		10,587.50	8.33
494-908-995.000	Interest Payment - Interfund Loans	711.00		59.25		59.25		651.75	8.33
TOTAL EXPENDITURES		60,098.00		3,030.21		3,030.21		57,067.79	5.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 07/31/2018
 % Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2018 NORMAL (ABNORMAL)	MONTH 07/31/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
	TOTAL REVENUES	54,566.00	42,161.39	42,161.39	12,404.61	77.27
	TOTAL EXPENDITURES	60,098.00	3,030.21	3,030.21	57,067.79	5.04
	NET OF REVENUES & EXPENDITURES	(5,532.00)	39,131.18	39,131.18	(44,663.18)	707.36
	TOTAL REVENUES - ALL FUNDS	210,797.00	59,973.21	59,973.21	150,823.79	28.45
	TOTAL EXPENDITURES - ALL FUNDS	230,779.00	16,431.17	16,431.17	214,347.83	7.12
	NET OF REVENUES & EXPENDITURES	(19,982.00)	43,542.04	43,542.04	(63,524.04)	217.91

PERIOD ENDING 07/31/2018

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2018	MONTH 07/31/2018	BALANCE	
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA						
Revenues						
443-000-402.040	Captured Tax - AdVal Real - City Tax	4,609.00	4,609.73	4,609.73	(0.73)	100.02
443-000-402.041	Captured Tax - AdVal Real - Library	556.00	554.62	554.62	1.38	99.75
443-000-402.042	Captured Tax - AdVal Real - Capital Impr	368.00	368.04	368.04	(0.04)	100.01
443-000-402.043	Captured Tax - AdVal Real - Fire Reserve	368.00	368.04	368.04	(0.04)	100.01
443-000-402.044	Captured Tax - AdVal Real - Solid Waste	478.00	478.44	478.44	(0.44)	100.09
443-000-402.047	Captured DDA-SCHOOL	9,359.00	2,471.06	2,471.06	6,887.94	26.40
443-000-402.048	Captured Tax - AdVal Real - County (All)	2,223.00	1,684.82	1,684.82	538.18	75.79
443-000-402.060	Captured Tax - AdVal Pers - City	549.00	548.59	548.59	0.41	99.93
443-000-402.061	Captured Tax - AdVal Pers - Library	66.00	66.00	66.00	0.00	100.00
443-000-402.062	Captured Tax - AdVal Pers - Capital Impr	44.00	43.80	43.80	0.20	99.55
443-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	44.00	43.80	43.80	0.20	99.55
443-000-402.064	Captured Tax - AdVal Pers - Solid Waste	57.00	56.94	56.94	0.06	99.89
443-000-402.065	Captured Tax - AdVal Pers - County (All)	265.00	200.50	200.50	64.50	75.66
443-000-664.020	Interest Earned - Investments	95.00	0.00	0.00	95.00	0.00
443-000-676.080	Interfund Transfer In - Capital Improve	75,000.00	6,250.00	6,250.00	68,750.00	8.33
TOTAL REVENUES		94,081.00	17,744.38	17,744.38	76,336.62	18.86
Expenditures						
000	OPERATIONS	94,346.00	8,202.76	8,202.76	86,143.24	8.69
908	DEBT SERVICE	16,625.00	1,385.41	1,385.41	15,239.59	8.33
TOTAL EXPENDITURES		110,971.00	9,588.17	9,588.17	101,382.83	8.64
Fund 443 - BROWNFIELD REDEVELOPMENT AUTHORITY - BRA:						
TOTAL REVENUES		94,081.00	17,744.38	17,744.38	76,336.62	18.86
TOTAL EXPENDITURES		110,971.00	9,588.17	9,588.17	101,382.83	8.64
NET OF REVENUES & EXPENDITURES		(16,890.00)	8,156.21	8,156.21	(25,046.21)	48.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 07/31/2018

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	07/31/2018	MONTH 07/31/2018	BALANCE	
Fund 450 - INDUSTRIAL PARK TIFA						
Revenues						
450-000-569.000	Local Grants	61,261.00	0.00	0.00	61,261.00	0.00
450-000-664.020	Interest Earned - Investments	889.00	67.44	67.44	821.56	7.59
TOTAL REVENUES		62,150.00	67.44	67.44	62,082.56	0.11
Expenditures						
000	OPERATIONS	59,710.00	3,812.79	3,812.79	55,897.21	6.39
TOTAL EXPENDITURES		59,710.00	3,812.79	3,812.79	55,897.21	6.39
Fund 450 - INDUSTRIAL PARK TIFA:						
TOTAL REVENUES		62,150.00	67.44	67.44	62,082.56	0.11
TOTAL EXPENDITURES		59,710.00	3,812.79	3,812.79	55,897.21	6.39
NET OF REVENUES & EXPENDITURES		2,440.00	(3,745.35)	(3,745.35)	6,185.35	153.50

PERIOD ENDING 07/31/2018

% Fiscal Year Completed: 8.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	07/31/2018	MONTH 07/31/2018	BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA						
Revenues						
494-000-402.030	Captured DDA-CITY	20,969.00	20,969.42	20,969.42	(0.42)	100.00
494-000-402.031	Captured DDA-LIBRARY	2,526.00	2,522.62	2,522.62	3.38	99.87
494-000-402.032	Captured DDA-Capital Impr	1,674.00	1,673.90	1,673.90	0.10	99.99
494-000-402.033	Capture DDA-Fire Reserve	1,674.00	1,673.90	1,673.90	0.10	99.99
494-000-402.034	Capture-DDA-Solid Waste	2,176.00	2,176.09	2,176.09	(0.09)	100.00
494-000-402.045	Captured DDA-COUNTY	10,115.00	7,663.85	7,663.85	2,451.15	75.77
494-000-402.060	Captured Tax - AdVal Pers - City	2,717.00	2,717.22	2,717.22	(0.22)	100.01
494-000-402.061	Captured Tax - AdVal Pers - Library	327.00	326.83	326.83	0.17	99.95
494-000-402.062	Captured Tax - AdVal Pers - Capital Impr	217.00	216.95	216.95	0.05	99.98
494-000-402.063	Captured Tax - AdVal Pers - Fire Reserve	217.00	216.95	216.95	0.05	99.98
494-000-402.064	Captured Tax - AdVal Pers - Solid Waste	282.00	282.03	282.03	(0.03)	100.01
494-000-402.065	Captured Tax - AdVal Pers - County (All)	1,310.00	993.05	993.05	316.95	75.81
494-000-569.000	Local Grants	5,500.00	0.00	0.00	5,500.00	0.00
494-000-664.020	Interest Earned - Investments	162.00	38.58	38.58	123.42	23.81
494-000-694.000	Miscellaneous Revenue	200.00	15.00	15.00	185.00	7.50
494-000-694.022	DDA - Farmers Market Entry Fee	2,500.00	175.00	175.00	2,325.00	7.00
494-000-694.025	DDA - Sale of Merchandise	1,000.00	0.00	0.00	1,000.00	0.00
494-000-694.026	DDA - Special Event Revenues	600.00	0.00	0.00	600.00	0.00
494-000-694.036	DDA Donations - Movies in the Park	400.00	500.00	500.00	(100.00)	125.00
TOTAL REVENUES		54,566.00	42,161.39	42,161.39	12,404.61	77.27
Expenditures						
000	OPERATIONS	47,837.00	2,008.46	2,008.46	45,828.54	4.20
908	DEBT SERVICE	12,261.00	1,021.75	1,021.75	11,239.25	8.33
TOTAL EXPENDITURES		60,098.00	3,030.21	3,030.21	57,067.79	5.04
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY DDA:						
TOTAL REVENUES		54,566.00	42,161.39	42,161.39	12,404.61	77.27
TOTAL EXPENDITURES		60,098.00	3,030.21	3,030.21	57,067.79	5.04
NET OF REVENUES & EXPENDITURES		(5,532.00)	39,131.18	39,131.18	(44,663.18)	707.36
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		210,797.00	59,973.21	59,973.21	150,823.79	28.45
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		230,779.00	16,431.17	16,431.17	214,347.83	7.12
NET OF REVENUES & EXPENDITURES		(19,982.00)	43,542.04	43,542.04	(63,524.04)	217.91