

**MINUTES**  
**Plainwell City Council**  
**October 25, 2021**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 10/11/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Introduction of New Employees:  
Public Safety Director Bomar introduced four (4) new employees in the department, all in attendance. Firefighter/police academy recruit James Gonzalez, Firefighter Bud Smith, Full-Time Public Safety Officer Brady Roberts and Records Coordinator Angela Doster.  
DPW Superintendent Bob Nieuwenhuis formally introduced new full-time Equipment Operator Rodd Leonard. Council welcomed each of the new employees.
7. Public Comment:  
Gun Plain Resident and Downtown Business Owner David O'Bryant reported having submitted to the City Clerk a bid related to the Request for Proposal for the Jensen Lot. He gave an overview of possible plans for the lot and his economic development experience.
8. County Commissioner Report:  
Commissioner Cain gave an overview of the current reappointment plan where the County would go from seven (7) to five (5) commissioners.
9. Agenda Amendments:  
**A motion by Steele, seconded by Overhuel, to amend the agenda to add item 11F – Professional Services – Old Orchard Topographical Survey. On a voice vote, all in favor. Motion passed.**
10. Mayor's Report: None
11. Recommendations and Reports:
  - A. Community Development Manager Siegel reported that application had been made for a special use permit for a used car lot at 760 North Main. She noted the notices were mailed and a Public Hearing held at the October 20, 2021 Planning Commission Meeting, where no comments were received. The Planning Commission recommended approval as presented.  
**A motion by Wisnaski, seconded by Keeney, to approve a Special Use Permit for 760 N. Main St. to operate a used car lot. On a voice vote, all voted in favor. Motion passed.**

- B. Community Development Manager Siegel reported a modified application for a liquor license for applicant Susan Luthy at 124 E. Bridge Street. The business seeks a Resort Liquor License.  
**A motion by Overhuel, seconded by Steele, to adopt Resolution 2021-17 for a Resort Liquor License for Susan Luthy at 124 East Bridge Street. On a voice vote, all voted in favor. Motion passed.**
  
- C. City Manager Wilson gave a Mill Demolition Project Update which included discussion of a Change Order for Building 2 South Wall Repairs which have been identified as structure, not restorative.  
**A motion by Keeney, seconded by Wisnaski, to approve a change order related to structural repairs on Mill Building Number 2 for \$101,997.50. On a roll call vote, all voted in favor. Motion passed.**
  
- D. Director Bomar reminded Council that included in the capital budget is the purchase of a new patrol vehicle. Through the MiDeal State Purchasing Program, a suitable vehicle has been identified and quoted by Berger Chevrolet and is recommended for purchase. Council asked about additional outfitting.  
**A motion by Steele, seconded by Overhuel, to approve the purchase of a 2021 Chevy Tahoe Service Package from Berger Chevrolet at a MiDeal quoted costs of \$39,998.00. On a roll call vote, all voted in favor. Motion passed.**
  
- E. Superintendent Pond reported a heat exchanger gas valve that needs replacement. Quotes were received from two companies. Council asked whether the cost includes installation, but it does not.  
**A motion by Wisnaski, seconded by Keeney, to approve the purchase of a replacement gas valve from RW LaPine in the amount of \$6,248.80. On a roll call vote, all voted in favor. Motion passed.**
  
- F. City Manager Wilson recommends a professional services contract with Fleis & Vandenbrink for surveying the Old Orchard in anticipation for a future project.  
**A motion by Steele, seconded by Overhuel, to approve a professional services contract with Fleis & Vandenbrink for a topographical survey of the Old Orchard in the amount of \$11,200.00. On a roll call vote, all voted in favor. Motion passed.**

12. Communications: None

- A. **A motion by Steele, seconded by Overhuel, to accept and place of file the September 2021 Investment and Fund Balance Reports, and the Draft Minutes from the September 30, 2021 Otsego/Plainwell Small Urban Meeting. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

- A motion by Keeney, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$78,075.00 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments: None

15. Staff Comments

Personnel Manager Lamorandier reported final interviews for the Clerk are October 26 and next will be interviewing part-time DPW Equipment Operator and Public Safety Records Clerk positions.

Superintendent Nieuwenhuis reported the auction for Truck 4 netted more than expected, gave an update on leaf pickup and reported Truck will be towed to M&K for repairs approved at the October 11 Meeting.

Community Development Manager Siegel gave an update on grant application projects and downtown businesses.

Superintendent Pond reported that PFAS testing resulted in "acceptable" levels in the Plainwell supply.

Director Bomar reported working on school, community and training drill projects.

Clerk/Treasurer Kelley reported finalizing the financial statements and preparing for budget and chart-of-account changes.

City Manager Wilson welcomed and thanked all the new employees.


16. Council Comments:

Mayor Pro Tem Steele gave a good review of the Pumpkins In the Park event and thanked organized Denise and Julie.

17. Adjournment:

**A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 8:07 PM. On voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Brian Kelley  
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL  
November 11, 2021   
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Brian Kelley, City Clerk