

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
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“The Island City”

AGENDA

Plainwell City Council

Monday, August 12, 2024 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes – 07/22/2024 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **USA Earthworks LLC Pay Application #4 – Old Orchard Project**

Council will consider approving Pay Application #4 for USA Earthworks LLC in the amount of \$245,109.60 for work done on the Old Orchard Project.
 - B. **WR – Approval for AMR (Annual Monitoring Requirements) and WET (Acute Toxicity) Testing**

Council will consider approving the purchase of AMR and WET testing supplies from Trace Analytical Labs for \$5,528.50.
 - C. **WR - Bioxide Full Service Odor Control Program FY2024-2025**

Council will consider approving a one-year contract, ending July 31, 2025, with Evoqua Water Technologies to provide Bioxide (trade name for Calcium Nitrate) for \$63,360.00.
 - D. **WR - Approval for new Spectrophotometer**

Council will consider approving the purchase of a new spectrophotometer, reactor and accessories from USA Bluebook for \$9,227.57.
 - E. **Access Control System for City Hall, Department of Public Works and Water Renewal**

Council will consider approving a professional services quote from Lockmaster Security to upgrade the Access Control System for City Hall, Department of Public Works and Water Renewal at a project cost of \$6,443.00 and to amend the FY2025 Buildings and Grounds budget appropriately.
 - F. **METRO Act Right of Way Permit Application from Surf Air Wireless LLC**

Council will consider approving the bilateral METRO Act Right of Way Permit Application from Surf Air Wireless, LLC.
11. **Communications:** The July Investment and Fund Balance Reports.
12. **Accounts Payable - \$794,469.98**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
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Reports & Communications:

A. City of Plainwell - USA Earthworks LLC Pay Application #4 – Old Orchard Project

On December 28, 2023, City Council approved a bid from USA Earthworks LLC for water/sewer/street improvements in the Old Orchard neighborhood. The work began on April 1, 2024 and will continue through the summer. USA Earthworks will submit pay applications monthly.

Recommended action: Consider approving pay application #4 for USA Earthworks LLC in the amount of \$245,109.60 for work performed on the Old Orchard Project.

B. Water Renewal - AMR Testing and WET Testing

Water Renewal must perform AMR and WET testing to meet the requirements of our NDPES permit. Testing includes metals, pesticides/PCBs, SOLCs, VOCs, Cyanide, Phenols and acute toxicity. Trace Labs is a competitively priced preferred vendor.

Recommended action: Consider approving the purchase of annual AMR and WET testing supplies from Trace Analytical Laboratories, Inc. for \$5,528,50.

C. Water Renewal - Bioxide Full Service Odor Control Program FY2024-2025

Bioxide (trade name for Calcium Nitrate) is a chemical used to treat hydrogen sulfide gas created in the sewage force main between Martin and Plainwell. Martin has agreed to pay 80% of the chemical and rental fees, both of which are included in this quote. Evoqua Water Technologies is a sole source provider of this chemical, and has held the per gallon price from the last contract.

Recommended action: Consider approving the one-year Bioxide contract with Evoqua Water Technologies for \$63,360.00.

D. Water Renewal - Approval for new Spectrophotometer

Water Renewal is updating the method used to test for total phosphorus. This Spectrophotometer meets EPA standards, will save time in the lab, and can also be used to analyze ammonia nitrogen, which is currently done with a separate instrument. USA Bluebook is a large supply house offering competitive pricing on lab equipment. They are running a special for the month of August, offering a 20% discount on testing equipment.

Recommended action: Consider approving the purchase of a Spectrophotometer, reactor and accessories from USA Bluebook for \$9,227.57.

E. Access Control System for City Hall, Department of Public Works and Water Renewal

Lockmaster Security has handled building access and security for all city buildings for many years. The current security system can no longer be maintained or supported. Lockmaster Security has recommended an upgrade to a cloud-based system. The system is quoted at \$3,683.00, with labor to upgrade all three buildings being \$1,500.00. Annual technical support for the system is \$1,260.00. The total cost to upgrade the system is \$6,443.00, with \$1,260.00 in annual support fees.

Recommended action: Consider approving the professional services quote from Lockmaster Security to upgrade the Access Control System for City Hall, Department of Public Works and Water Renewal at a project cost of \$6,443.00 and to amend the FY2025 Buildings and Grounds budget appropriately.

F. METRO Act Right of Way Permit Application from Surf Air Wireless LLC

Surf Air Wireless LLC has submitted a 15-year bilateral METRO Act right of way permit application. They plan to install a fiber internet network in Plainwell. The METRO Act creates a uniform permitting process for telecommunications companies to gain access to rights of way across the state. There are two types of METRO Act permits, a unilateral and a bilateral permit. There are two major difference between the two types. A unilateral permit is good for 5 years as compared to 15. The terms of a unilateral permit cannot be negotiated, whereas the terms of the bilateral can. In this instance the terms of the bilateral permit are standard, with no changes. Surf Air Wireless LLC is asking for a bilateral permit for a 15-year length of time due to the investment that they are making. METRO Act permits must be approved or denied within 45 days from receipt. We received this permit over 45 days ago, however, the insurance certificates that were provided did not meet the standards of the permit and we had to wait until they were able to provide us with the correct certificates. Without an overwhelmingly compelling reason to deny the permit, by law, it must be allowed. Therefore, approval of this permit is recommended.

Recommended action: Consider approving the Bilateral METRO Act Right of Way Permit Application from Surf Air Wireless, LLC.

Reminder of Upcoming Meetings

- August 13, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- August 15, 2024 – Plainwell Parks & Trees – 5:00pm
- August 21, 2024 – Plainwell Planning – 6:30pm
- August 26, 2024 – Plainwell City Council – 7:00pm

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

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