

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council

Monday, February 12, 2024 - 7:00PM

Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 01/22/2024 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **Public Hearing - Notice of Closeout**

Council will hold a public hearing to allow comment and receive a final report on the Southwright Apartments rental rehabilitation project CBDG grant.
 - B. **DPW - AIS Blanket PO**

Council will consider approving a blanket PO for AIS for \$10,000.
 - C. **Resolution 2024-07**

Council will consider adopting Resolution 2024-07 (Resolution No.2) to declare an intent to make public improvements, tentatively declaring the necessity of public improvements, tentatively designating a special assessment district, tentatively approving the costs of making the improvements, tentatively declaring the portion of the costs to be defrayed by a special assessment district, and setting a Public Hearing on the City of Plainwell Special Assessment District 24-01.
 - D. **WR - Emergency Purchase - Replacement of Plant Water Well & Variable Frequency Drive**

Council will consider approving the quote with Peerless Midwest for installation of a new well pump, new 3” PVC ball valve, and variable frequency drive (VFD) for a total cost of \$14,492.12.
 - E. **DPW - Scrap materials from water meter change out**

Council will consider approving the DPW to scrap old meters and parts from the water meter change out at Alliance Metal Recycling.
 - F. **DPS – Purchase of Replacement Fire Hose**

Council will consider approving the purchase of twelve sections of 2 ½” x 50’ fire hose and six sections of 1 ¾” x 50’ fire hose from Dinges Fire Company for a cost of \$5,448.76.
11. **Communications:** The January Investment and Fund Balance reports.
12. **Accounts Payable - \$511,932.12**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

The Island City
Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
January 22, 2024

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Dan Martin from Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 01/08/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: Commissioner Dugan reported on 2 meetings he had attended this month and provided information on the public health board. He shared that the budget has been approved.
8. Agenda Amendments: None.
A motion by Steele, seconded by Overhuel, to approve the Agenda for the January 22, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. Finance Director Kelley discussed Resolution 2024-05, which allows general obligation bonds to be issued to finance a portion of the Old Orchard Project.
A motion by Keeney, seconded by Wisnaski, to adopt Resolution 2024-05 authorizing the issuance of General Obligation Limited Bonds in an amount not to exceed \$2,800,000.00 for the Old Orchard Water/Sewer/Street Project. On a roll call vote, all voted in favor. Motion passed.
 - B. Finance Director Kelley discussed the creation of Special Assessment District 24-01 in the Old Orchard. Creation of this district would allow the City to assess the properties benefitted by the project a portion of the cost of improvement, and help fund debt service requirements in the future to minimize the impact of rate increases incurred by all utility users.
A motion by Keeney, seconded by Wisnaski, to approve Resolution 2024-06 (Resolution No. 1) to prepare preliminary plans and specifications describing the Old Orchard Sanitary Sewer Special Assessment District 24-01. On a roll call vote, all voted in favor. Motion passed.
 - C. Finance Director Kelley discussed retaining Siegfried Crandall PC as the City's independent auditors.
A motion by Steele, seconded by Overhuel, to extend the professional services contract with Siegfried Crandall PC to provide independent auditing services for the year ending June 30, 2024 at an annual cost not to exceed \$11,500.00. On a roll call vote, all voted in favor. Motion passed.

- D. Finance Director Kelley discussed the City's OPEB Trust fund, and a required transfer into the fund.
A motion by Keeney, seconded by Wisnaski, to approve the transfer of \$10,829.00 into the OPEB Trust to cover the actuarially determined 'normal cost' for employees covered by the City of Plainwell Retiree Medical Plan. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the December DPS Report and the the draft 1/09/2024 DDA/BRA/TIFA meeting minutes. On a voice vote, all voted in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$539,523.11 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments:

1. Dennis Burd (224 Russet Drive) asked some clarifying questions about the Old Orchard Project. He asked the amount of the possible assessment by the City, the repayment time allowed (if property is assessed) and overall project timeline. He asked if other utility services would be updated during the construction.
2. Norbert Burt (802 Thomas Street) asked if properties would be assessed by parcel or by road frontage. He asked about the length of time residents would have to hook up to City sewer, with focus on working septic systems.

City Manager Lakamper, Superintendent Nieuwenhuis and Finance Director Kelley discussed various details about the project with Mr. Burd and Mr. Burt. They explained that the City is currently contemplating an assessment amount ranging from 2k to 10k per property with a repayment term of 20 years and that the project is scheduled to begin in Spring of 2024.

14. Staff Comments:

Treasurer/Finance Director Kelley reported he continues to focus of the budget.

Superintendent Nieuwenhuis stated that DPW staff handled the snow removal from the storm extremely well.

Community Development Manager Siegel reported working on projects and prepping for events. She shared that the Food Trucks will be here again this year on the 3rd Tuesday of June July and August. She stated that the EGLE lead abatement loan has been pushed back to 2024, and the first loan payment is due in September of 2026. She is applying for a 50k T-Mobile grant in hopes of using it to fund a firepit at Brook's Plaza.

Superintendent Pond reported that at a recent training event he learned that 150k carp had been removed from Lake Allegan in a 5-year period.

Clerk Leonard reported working with Treasurer/Finance Director/Deputy Clerk Kelley to create an Election Inspector schedule for Early Voting. She shared that there is an Election Commission meeting this Wednesday, and she is feeling positive about the upcoming election and the challenges it presents.

Manager Lakamper reported that the RFQ closed last week, with no interest from the development community. He is hoping for feedback from potential investors in order to reevaluate and relaunch the property development plan. The City has an Environmental Law Firm working on the Restricted Covenants. The firm is creating an overlay map of the available property to create a visual representation of what type of development is appropriate for each available area.

15. Council Comments:

Keeney states that he has received positive comments from residents about the Old Orchard project.
Steele advised everyone to keep warm.
Wisnaski stated that snow removal was handles well.
Overhuel complimented DPW on a job well done.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:46 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
February 12, 2024

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: January 8, 2024
SUBJECT: Close Out of CDBG/ Rental Rehab Project

SUGGESTED MOTION: None

BACKGROUND INFORMATION:

This project began in March of 2021 with the renovation of 4 apartments in downtown, located on the second floor of 112 N. Main St. (Perfect Image). Construction has been completed, as the wrap begins, and due to MEDC Staffing changes the monitoring meeting was not held until 12/12/23 and the end of the year close out has been extended until 6/30/2024, which should provide the necessary time to submit the final expenses and close out grant-related documents. 51% of the apartments are low to moderate income (3 apartments) one is market value. All four apartments have tenants.

The City must document it has conducted a closeout public hearing to discuss the project's accomplishments. The City must submit an affidavit or tear sheet to evidence notice of this public hearing and the approved minutes from the closeout public hearing. If proposed performance accomplishments were not met, or if there was a significant change in the accomplishments, a special public hearing and/or a Grant Amendment may still be required at the direction of the Program Specialist.

ANALYSIS: Total Project Cost - \$357,517

Broken down CDBG Funds - \$240,000.00 / Private funds - \$83,382 / Admin cost - \$34,135.00 (covered by MEDC)

BUDGET IMPACT: This was a grant-funded project so there is no direct impact on the City budget.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis, Public Works Superintendent
DATE: 2/8/2024
SUBJECT: AIS Blanket PO

SUGGESTED MOTION: I motion to approve a blanket PO for AIS for \$10,000

BACKGROUND INFORMATION: We have a yearly blanket PO for AIS that we work from and this year we have almost used all of the current blanket PO. We have a loader that is in need of repair and I want to make sure we have room for this repair to happen.

ANALYSIS: AIS is a preferred vendor that the City has used for many years.

BUDGET IMPACT: The budget will be impacted by this blanket PO. The equipment fund is showing we have \$7,000 left in the repair line item. We are hoping to not have to use all of the \$10,000.



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: February 5, 2024
SUBJECT: Resolution of Intent to Make Public Improvements, Designating a Special Assessment District and Tentatively Approving Costs – Old Orchard Sewer Special Assessment District 24-01

SUGGESTED MOTION: I motion to adopt Resolution 2024-07 (Resolution No.2) to declare an intent to make public improvements, tentatively declaring the necessity of public improvements, tentatively designating a special assessment district, tentatively approving the costs of making the improvements, tentatively declaring the portion of the costs to be defrayed by the special assessment district, and setting a Public Hearing on the City of Plainwell Special Assessment District 24-01.

BACKGROUND INFORMATION: On December 27, 2023, the City Council awarded a bid to replace water mains, install sanitary sewer mains, and replace the streets in the Old Orchard neighborhood. Then on January 22, 2024, the City Council created Special Assessment District 24-01 to identify the parcels impacted by and anticipated costs for public improvements being made.

ANALYSIS: The City has identified fifty-seven (57) parcels in the Old Orchard neighborhood that will benefit from the installation of sanitary sewer infrastructure. The cost of the project has been anticipated at \$1,162,853.93 and the City may defer some of those costs through a Special Assessment on those parcels.

The information provided to City Council and the Public is to tentatively declare the project a public improvement and to tentatively approve the cost of the project, identifying the portion tentatively declared to defray through special assessment. This action then requires a Public Hearing before final action can be taken. The Public Hearing can be scheduled for March 11, 2024. A Notice of Public Hearing will be published in the newspaper and mailed to each of the affected property owners.

BUDGET IMPACT: The adoption of the resolution has no specific budget impact.

**City of Plainwell
Allegan County, Michigan**

Resolution No. 2024-07

At a regular meeting of the City Council for the City of Plainwell held at City Hall on February 12, 2024, and commencing at 7:00 p.m., the following Resolution was offered for adoption by Council Member _____ and was seconded by Council Member _____:

A RESOLUTION TENTATIVELY DECLARING AN INTENT TO MAKE PUBLIC IMPROVEMENTS, TENTATIVELY DECLARING THE NECESSITY OF PUBLIC IMPROVEMENTS, TENTATIVELY DESIGNATING A SPECIAL ASSESSMENT DISTRICT, TENTATIVELY APPROVING THE COSTS OF MAKING THE IMPROVEMENTS, TENTATIVELY DECLARING THE PORTION OF THE COSTS TO BE DEFRAYED BY SPECIAL ASSESSMENT WITHIN THE SPECIAL ASSESSMENT DISTRICT, AND SETTING A PUBLIC HEARING ON THE CITY OF PLAINWELL SPECIAL ASSESSMENT DISTRICT NO. 24-01.

WHEREAS,

- A. Section 4d of the Home Rule Cities Act PA 279 of 1909 (MCL 117.1 *et seq.*) as amended, Chapter X of the City Charter, and Chapter 16 of the City Code of Ordinances authorize the City to defray the costs of public improvements via special assessment upon the properties especially benefited by the public improvements.
- B. The City tentatively intends to proceed with the making of certain public improvements, to wit: the construction and installation of sewer infrastructure to designated residential units within the City (the “Public Improvements”).
- C. The City Clerk has caused to be prepared preliminary plans and specifications describing the Public Improvements, the location of the Public Improvement, and an estimate of the cost of the Public Improvements on a fixed or periodic basis, as appropriate and has presented said plans and specifications and estimates to the City Council.
- D. If the nature of the Public Improvements to be made is such that a periodic redetermination of the cost will be necessary without a change in the special assessment district boundaries and, at any time during the term of the special assessment district, an actual incremental cost increase exceeds the estimated cost by more than 10%, notice shall be given a hearing afforded to the record owners of property to be assessed. If the actual cost of the Public Improvements exceeds the original estimate by 10% or more, whether fixed or periodic, the City Council may determine to assess up to 10% of the cost above the original estimate and to pay any additional cost increase from city funds available for that purpose. In such case, neither notice nor a hearing shall be required.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

1. The City Council hereby tentatively approves the plans and specifications for the Public Improvements attached hereto as Exhibit A and determines the Public Improvements are necessary for the health, safety, and welfare of the City and its residents.
2. The City Council hereby tentatively approves the estimate of costs of the Public Improvements attached hereto as Exhibit B.
3. The City Council hereby tentatively designates a special assessment district known as the City of Plainwell Special Assessment District No. 24-01, consisting of certain parcels of property especially benefited by the Public Improvements as described as set forth in Exhibit C, against which parcels all the cost of said Public Improvements shall be assessed.
4. The City Council shall hold a public hearing during a regular meeting of the City Council on March 11, 2024, at 7:00 p.m. at the City Hall, 211 N. Main Street, Plainwell, Michigan 49080, to hear and consider objections to the proposed Public Improvements, the necessity of the Public Improvements, the estimate of costs, the special assessment district tentatively designated herein, and all other matters relating to the proposed assessment district and proposed Public Improvements.
5. The City Clerk shall cause to be published a Notice of the Public Hearing in the Union Enterprise, a newspaper of general circulation within the City, at least two (2) times prior to the public hearing, with the first publication at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Council.
6. That the City Clerk, at least ten (10) days prior to the date of the public hearing, shall also send a Notice of the Public Hearing by first class mail addressed to each record owner, or party in interest, of each parcel of property to be assessed, at the address shown for each such owner or party in interest upon the last City tax assessment records and roll for ad valorem tax purposes which was reviewed by the City Board of Review as supplemented by any subsequent changes in the names or the addresses of the owners or parties listed on that roll.
7. That all actions heretofore taken by City officials, employees, and agents with respect to the Public Improvements are hereby ratified and confirmed.
8. The above recitals are incorporated as if fully restated herein.
9. That all resolutions or parts of resolutions in conflict with this Resolution are hereby rescinded.
10. This Resolution is effective immediately.

The vote regarding the adoption of this Resolution was as follows:

YEAS: Members:

NAYS: Members:

ABSENT: Members:

RESOLUTION DECLARED ADOPTED.

Brad Keeler
Mayor

JoAnn Leonard,
City Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF ALLEGAN)

I, JoAnn Leonard, City of Plainwell Clerk, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Plainwell City Council at a regular meeting held on February 12, 2024, and that public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including, in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 12th day of February, 2024.

JoAnn Leonard
City Clerk

Exhibit A

Plans and Specifications

The project considered for this special assessment district involves improvements to the City's sanitary sewer system on Cherrywood, Russet, and Glenview Drives and Thomas Street, including without limitation, sewer main improvements, replacing sewer mains, installing new sewer mains, and other sewer main work, the restoration of streets, rights-of-way and easements affected by the improvements, and other sanitary sewer system improvements the City shall determine to make within the designated special assessment area.

DRAFT

Exhibit B

Estimate of Costs

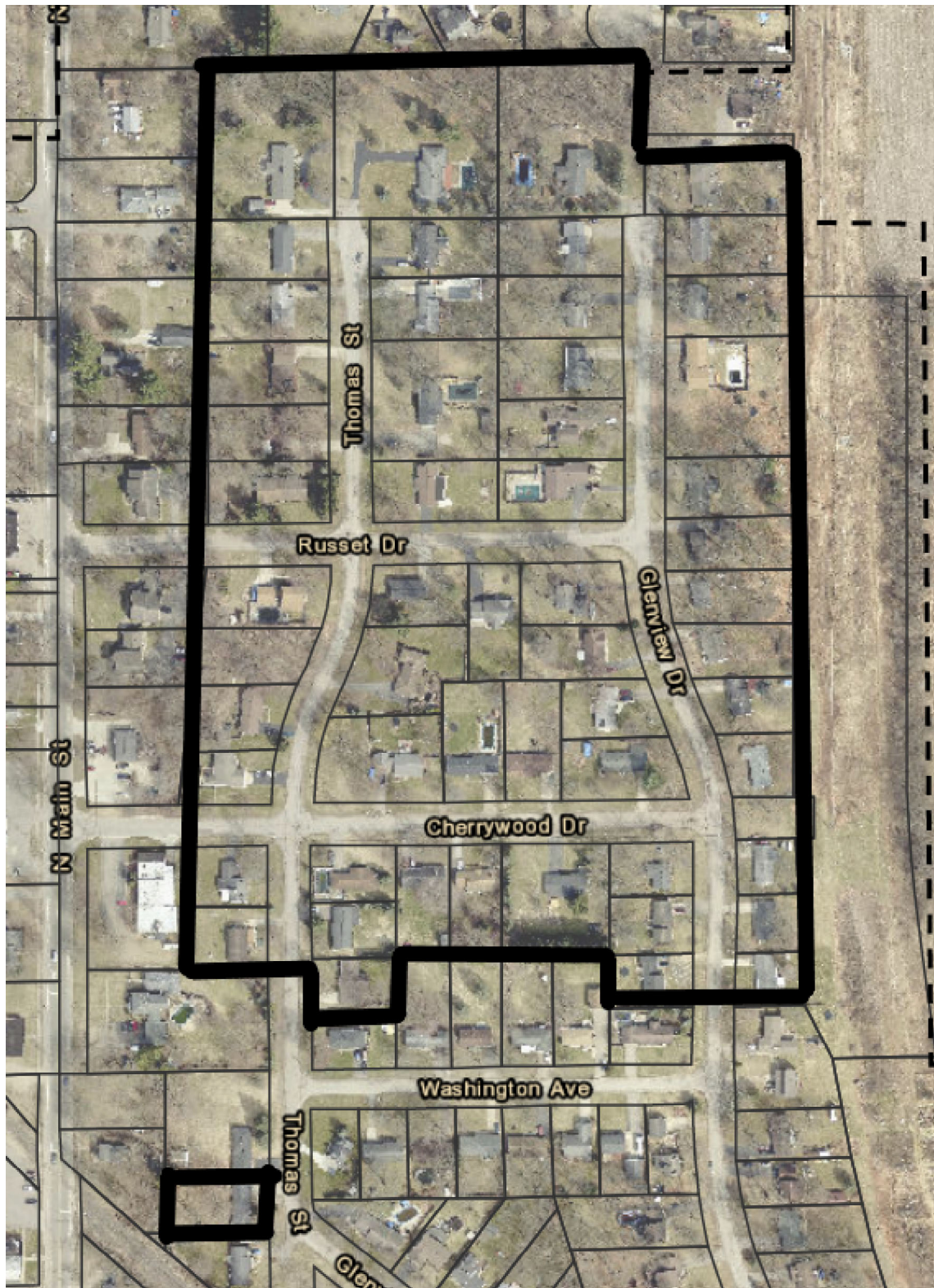
Based on the approved bid, the allocated costs to the installation of new sewer lines is estimated at \$1,162,853.93 and the City plans to defray a portion of the costs of the Public Improvements within the tentative special assessment district estimated at \$570,000.

DRAFT

Exhibit C

Tentative Special Assessment District

PARCEL #	ADDRESS		PARCEL #	ADDRESS
240-053-00	710 Glenview		250-059-00	218 Russett
240-044-00	711 Glenview		250-058-00	224 Russett
240-052-00	720 Glenview		240-021-00	619 Thomas
240-045-00	727 Glenview		240-037-00	720 Thomas
240-046-00	729 Glenview		240-018-00	721 Thomas
240-051-00	730 Glenview		240-036-00	728 Thomas
240-055-10	740 Glenview		240-017-00	731 Thomas
250-074-00	750 Glenview		240-016-00	745 Thomas
250-073-00	760 Glenview		240-015-00	761 Thomas
250-056-00	765 Glenview		240-029-00	770 Thomas
250-057-00	773 Glenview		240-014-00	773 Thomas
250-072-00	774 Glenview		240-027-00	802 Thomas
250-071-00	780 Glenview		240-025-00	808 Thomas
250-070-00	800 Glenview		240-011-00	811 Thomas
250-060-00	801 Glenview		240-010-00	819 Thomas
250-069-00	802 Glenview		240-024-00	824 Thomas
250-061-00	805 Glenview		240-009-00	825 Thomas
250-062-00	811 Glenview		240-023-00	830 Thomas
250-067-00	814 Glenview		240-008-00	831 Thomas
250-066-00	820 Glenview		020-051-00	834 Thomas
250-063-00	823 Glenview		020-002-00	839 Thomas
250-064-00	827 Glenview		240-035-00	200 Cherrywood
020-053-00	829 Glenview		240-050-00	208 Cherrywood
250-065-00	830 Glenview		240-031-00	211 Cherrywood
020-052-00	900 Glenview		240-032-00	215 Cherrywood
240-013-00	114 Russett		240-049-00	216 Cherrywood
240-012-00	115 Russett		240-033-00	221 Cherrywood
240-028-00	202 Russett		240-047-00	230 Cherrywood
			240-034-00	235 Cherrywood



N Main St

Thomas St

Russet Dr

Glenview Dr

Cherrywood Dr

Washington Ave

Thomas St

Glen

22



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Bryan Pond, Superintendent Water Renewal Plant
DATE: 2/6/2024
SUBJECT: Replacement of Plant Water Well & Drive (*Emergency Purchase*)

SUGGESTED MOTION: I motion to approve the quote with Peerless Midwest, for the installation of a new well pump, new three-inch PVC ball valve, and variable frequency drive (VFD) for a total cost of \$14,492.12.

BACKGROUND INFORMATION: The water renewal plant operates and maintains an onsite water well for use in the water treatment process. This repair is necessary due to the failure of the 2012 well system. The original work performed on 2-2-2024 for \$4,455 was intended to inspect the well and acid clean the screen. When power was shut off and cycled it was found that the VFD and pump motor had failed. The galvanized discharge pipe had also developed pin holes in it and will be replaced with "Certa-Lok" plastic pipe. The old well produced approximately 15,000 gallons per day which is now on "City" water and costs us about \$100/day. Installing the new well will pay for itself in 6.5 months by not buying water for washing down tanks and floors and carrier water for process chemicals.

ANALYSIS: The original well contractors were on site during the failure and have provided the attached quote.

Peerless Midwest Ionia MI.: \$14,492.12

BUDGET IMPACT: There is budget available for this project in line item 590-540-931-000. This purchase is an un-budgeted item. The line item this expense will come from currently has a sufficient balance to fund any non-budgeted items that may occur.



Mishawaka, IN / 574.254.9050
Westfield, IN / 317.896.2987
Ionia, MI / 616.527.0050
Fenton, MI / 810.215.1295
Lombard, IL / 630.708.3212
Boulder, CO / 574-286-0765
Littleton, CO / 303-968-7920

February 5th, 2024

City of Plainwell
Water Renewal Department
126 Fairlane St
Plainwell, MI 49080

Attn: Mr. Bryan Pond

Re: Washwater Well Rehabilitation, Pump Overhaul and VFD Supply and Installation

Dear Bryan:

As a follow up to our visit for the clean and treatment of the washwater well we offer this proposal for the replacement of all pumping equipment from the pitless down for the Plainwell Wastewater Department.

After the acidizing and neutralizing of the well on 02-02-2024 we propose to set all new pumping equipment from the pitless down, this includes all new Certa-Lok drop pipe that is corrosion resistant, new stainless-steel adapters and nipples, as well as a new stainless-steel submersible pump bowl rated for 70 gpm, and a new 5 hp 460V 3 phase motor. This also includes the supply and installation of a new 3" PVC True Union Ball valve.

In addition to the installation of all new pumping equipment we propose the supply, installation and programming of a new Franklin 5 hp 13-amp VFD. This paired with the new Franklin submersible motor extends the manufactures warranty from one year to two years from the day of installation.

Our total cost to perform the installation of new pumping equipment, VFD and the well rehabilitation is estimated at \$19,397.12. This is an additional \$14,492.12 more than the original proposal of \$4,455 for the clean and treatment of the Washwater Well.

Please let me know if there are any questions on the above information, or if we can be of any further assistance.

Regards,

PEERLESS-MIDWEST, INC.

Frank T. Williams

www.peerlessmidwest.com

55860 Russell Industrial Parkway, Mishawaka, IN 46545 Phone (574) 254.9050 Fax (574) 254.9650



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis, Public Works Superintendent
DATE: 2/8/2024
SUBJECT: Scrap from meter change out

SUGGESTED MOTION: I motion to approve the DPW to scrap the meters and parts from the water meter change out at Alliance metal recycling.

BACKGROUND INFORMATION: The meters and parts being removed from the change out are not reusable. Scrapping the old meters and parts will generate some revenue to cover problems that pop up during this project.

ANALYSIS: Alliance has the best price of the four scrap metal places we contacted. The price of scrap changes almost daily so there is no locked in price but they were significantly higher than all the rest.

BUDGET IMPACT: There is no negative impact to the budget, only a positive impact for this project.



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MEMORANDUM

211 N. Main Street
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Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Kevin Callahan, Director of Public Safety
DATE: February 12st, 2024
SUBJECT: Purchase of Replacement Fire Hose

SUGGESTED MOTION: I motion to approve the purchase of twelve sections of 2 ½" x 50' sections of fire hose and six 1 ¾" x 50' sections of fire hose from Dinges Fire Company for a total cost of \$5,448.76.

BACKGROUND INFORMATION: The Department of Public Safety conducts yearly inspection and testing on the fire hose that we have in our supply as a standard enacted by the National Fire Protection Association (NFPA) 1962. During the inspection and testing of fire hose it is service tested to 300psi (NFPA Standard) to check that it will not leak and that there are no holes in the hose. During 2023 testing of fire hose we had countless sections fail due to leaks and separation. The bulk of the failed fire hose was purchased in 1999. As a result of the failure of fire hose it is necessary to replace the hose so that we can maintain our supply and have hose ready in the event of a structure fire or other emergency incident required fire suppression.

In doing some research we looked into the Fire Hose Supply house brand, Grainger Supply house brand, as well as Kuriyama, Combat Ready, and Bulldog Ultima brand fire hoses, the last three of which were carried and sold by Dinges Fire.

The Grainger Supply hose was found to be \$336.92 for 1 ¾" x 50' section. The Grainger Supply hose was found to be Armtex which is made by Kuriyama and is sold by local suppliers (such as Dinges Fire) for only \$148.95 per 1 ¾" x 50' section. This substantial price increase for Grainger eliminated them. The Kuriyama brand received bad reviews from other fire agencies we had talked with due to the pliability of the hose and the outside jacketing was rubber or single jacket. Double-jacket hoses are designed to handle much higher pressures than their rubber-coated or single-jacket hoses and are considered best for fire attack uses. The Combat Ready which was double jacketed received good reviews but in looking to pricing was several thousand dollars more as

Combat Ready was \$369 per 50' section and Bulldog Ultima was \$219-\$239 per 50' section depending on the color of hose. This would mean a significant cost difference for Combat Ready. Bulldog Ultima (formerly Angus brand) was essentially the same fire hose we currently had on the trucks as well as the brand of hoses that had failed. Prior to the fire hose failing it had lasted 25 years. Given that we were looking at replacing the hose with something we had already used and were happy with its service life we opted to go with the Bulldog Ultima that was carried by Dinges Fire.

ANALYSIS: Dinges Fire Company is our preferred vendor for fire hose and therefore we only have one quote for \$5,448.76.

BUDGET IMPACT: This will come out of the line item 101-336-752-000 for \$5448.76

101-336-752.000

DPS - Replacement Fire Hose - 1KG

Dinges Fire Company

243 E. MAIN ST.
AMBOY, IL 61310
ph: 815-857-2000
fx: (815) 857-3700
Website: www.DingesFire.com

Invoice

Date: 01/05/2024
Invoice #: 48810
Customer ID: 11396
Due Date: 02/04/2024

269
Pb 5963



BILL TO:
Plainwell Public Safety Bill Bomar-Director 119 Island Ave. Plainwell, MI 49080 United States

SHIP TO:
Plainwell Dept. Public Safety 119 Island Avenue Plainwell, MI 49080 United States

P.O. #	TRACKING #	TERMS
	FEDEX FREIGHT TRUCK	Net 30 Day Terms

ITEM #	QTY	DESCRIPTION	UNIT PRICE	TOTAL
10076-A017-050_2UT1A015NRE	2	ULTIMA - BLUE 1.75X50, 1.5 NH Coupling - Custom Stamped Coupling (Single End): No - Custom Stencil: No	239.95	\$479.90
10076-A017-050_6UT1A015NRE	2	ULTIMA - RED 1.75X50, 1.5 NH Coupling - Custom Stamped Coupling (Single End): No - Custom Stencil: No	239.95	\$479.90
10076-A017-050_OUT1A015NRE	2	ULTIMA - WHITE 1.75X50, 1.5 NH Coupling - Custom Stamped Coupling (Single End): No - Custom Stencil: No	219.95	\$439.90
10076-A025-050_OUT1A025NRE	12	ULTIMA - WHITE 2.5X50, 2.5 NH Coupling - Custom Stamped Coupling (Single End): No - Custom Stencil: No	299.95	\$3,599.40
00000-03	1	Shipping & Handling DS	449.66	\$449.66

Other Comments or Special Instructions
1. Total payment due within 30 days 2. Accounts not paid within 60 days of the date of invoice are subject to a 2% monthly finance charge 3. Please include the invoice number on your check. 4. All Returns Must Be Processed Within 14 days of Delivery. Click here for Return/Refund policy: https://www.dingesfire.com/returns/

Subtotal	\$5,448.76
Discount	\$0.00
Sales Tax	\$0.00
Total	\$5,448.76
Amount Paid	\$0.00
TOTAL DUE	\$5,448.76

For questions regarding this invoice, please contact customer service at (815) 857-2000 or customerservice@dingesfire.com.

Please make all checks payable to Dinges Fire Company.

Thank You For Your Business!

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 01/31/2024

Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2024.02.04 08:37:44 -05'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$1,282,206	\$6,031.21	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		5.54%	
2	365-Day CD	N/A	\$88,039	\$0.00	First National Bank	Doug Johnson - 616.538.6040	11/16/2023	11/16/2024	5.05%	290
3	12-month CD	N/A	\$52,397	\$226.79	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	296
4	12-month CD	N/A	\$52,397	\$226.79	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	296
5	100-Day CD	N/A	\$26,130	\$97.92	Horizon Bank	Karen Poff 833.729.0887	01/10/2024	04/19/2024	5.13%	79
6	180-Day CD	N/A	\$253,981	\$1,915.12	Northstar Bank	Julie Smith - 810.329.7104	10/03/2023	03/31/2024	4.55%	60
7	730-Day CD	N/A	\$258,573	\$595.96	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2022	06/09/2024	2.75%	130
8	435-Day CD	N/A	\$65,612	\$708.35	First National Bank	Doug Johnson - 616.538.6040	04/05/2023	06/13/2024	4.33%	134
9	13-month CD	N/A	\$169,850	\$652.19	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	273
10	13-month CD	N/A	\$10,148	\$38.97	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	273
11	6-month CD	N/A	\$151,291	\$647.02	Horizon Bank	Tammy Kerr 616.214.3754	11/22/2023	05/21/2024	5.18%	111
12										
13										
14										
15										

Total Investments: \$2,410,623.08 \$11,140.32 = Monthly investment interest

Average Yield: 4.74%

Cash Activity for the Month

Cash, beginning of month: \$1,843,054.84

\$1,801.06 = Monthly bank account interest

Cash, end of month: \$1,547,295.89

Cash and Investments, end of month: \$3,957,918.97 \$12,941.38 = Total monthly interest earned

Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Justin Lakamper

Digitally signed by Justin Lakamper
Date: 2024.02.05 14:14:04 -05'00'



** Funds 701 and 703 not included - Trust & Agency

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **1/31/2024**
 % OF FISCAL YEAR: **58.74%**

*** - Amounts taken from audited financial statements as of June 30, 2023**
 ** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes
 *** - These amounts are taken directly from the End of Month Financial Statement provided to Council

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	466,673	538,616	2,110,537	1,475,444	1,173,708	1,189,259	3,001,776	49.15%
Major Streets	287,707	183,988	168,866	242,103	110,751	119,709	448,259	54.01%
Local Streets	343,961	338,397	123,174	63,513	398,058	421,718	518,875	12.24%
Solid Waste	22,000	18,626	207,662	136,378	89,911	89,911	224,256	60.81%
Brownfield BRA	141,700	68,836	86,968	121,087	34,717	114,683	146,493	82.66%
Tax Increment TIFA	149,891	147,581	115,938	35,941	227,578	227,578	74,424	48.29%
Downtown DDA	102,223	100,155	88,097	19,666	168,587	168,587	41,476	47.41%
Stimulus Fund ARPA	410,964	14,044	8,570	219,450	(196,836)	200,084	415,469	52.82%
Revolving Loan	30,592	62,655	19,225	-	81,880	49,817	10,000	0.00%
Capital Improvement	62,735	62,735	101,427	51,698	112,464	112,464	116,423	44.41%
Fire Reserve	76,887	76,887	101,001	91,674	86,214	129,160	97,995	93.55%
Airport	43,387	50,958	43,250	62,378	31,830	26,837	78,927	79.03%
Sewer	811,289	783,145	949,522	981,736	750,931	740,076	2,597,357	37.80%
Water	264,455	94,318	650,954	514,683	230,589	269,034	3,589,816	14.34%
Motor Pool / Equipment	39,502	32,573	206,829	221,218	18,184	15,581	273,325	80.94%
OPEB**	76,408	76,659	31,921	29,971	78,609	83,421	58,434	51.29%
	3,330,374	2,650,173	5,013,942	4,266,940	3,397,175	3,957,919	11,693,304	36.49%

Justin Lakamper, City Manager	Brian Kelley, Finance Director/Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature:	Insert Signature:
 Justin Lakamper <small>Digitally signed by Justin Lakamper Date: 2024.02.05 14:12:50 -05'00'</small>	 Brian Kelley <small>Digitally signed by Brian Kelley Date: 2024.02.04 08:44:47 -05'00'</small>

02/08/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 01/19/2024 - 02/08/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	2696851957.1	AIRPORT LANDLINE JANUARY 2024	131.30
	2696856824.1	DPS LANDLINE JANUARY 2024	131.30
TOTAL FOR: AT&T			262.60
000004	PLAINWELL AUTO SUPPLY INC		
	705835	DPW - AIR COMPRESSOR SWITCH AS	33.49
	705890	DPW - REDUCER #15 AS	32.99
	706025	DPW - BALLIST RESISTER #27	8.27
	706035	DPW - COUPLER/AIR HOSE SHOP AB/AS	110.08
	706118	DPS - SYNTHETIC OIL FOR TAHOES KC	29.99
	706129	DPW - KENDALL SUPER BLUE (10) AB	69.90
	706130	DPW - IMPACT SOCKET TRUCK #15 AB	30.50
	706439	DPW - RETRIEVING TOOL TRUCK #6 WK	18.79
	706596	DPW - ROCKER SWITCH/36IN TRAFFIC BAR/LED LIGHTS T	225.29
	706636	DPW - SPARK PLUG/OIL TRASH PUMP	10.78
	706661	DPW - E5 SOCKET JF	5.39
	706696	DPW - IGNITION SWITCH #17 JF	140.29
	706757	DPW - SOCKET E4 1 4D EXT JF	12.99
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			728.75
000009	CONSUMERS ENERGY		
	2024.1.	WR - ELECTRIC SERVICE JANUARY 2024	6,332.62
	2024.2	JANUARY 2024 CITY WIDE ELECTRIC SERVICE	9,421.01
	2024.2.3	CITY WIDE ELECTRIC JANUARY 2023	3,681.84
TOTAL FOR: CONSUMERS ENERGY			19,435.47
000010	RIDDERMAN & SONS OIL CO INC		
	172320	DPW - 250GL 5-87 REG 10% EHTANOL GASOLINE	523.06
	172321	DPW - 490GL 30-#2 DYED DIESEL	1,275.78
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,798.84
000014	MICHIGAN GAS UTILIITIES CORP		
	4878656475	WR - CHEM ROOM 12/13/2023 - 1/15/2024	151.61
	4879454580	WR - 12TH ST LIFT 12/11/2023 - 1/14/2024	43.58
	4880133214	DPW - BACK BARN 12/12/2023 - 1/15/2024	380.37
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			575.56
000034	VERIZON		

	9954987897	CITY WIDE CELL PHONES 12/24/2023 - 1/23/2024	958.79
	9954987898	EOC/DPS PHONE SERVICE 12/24/2023 - 1/23/2024	153.36
TOTAL FOR: VERIZON			1,112.15

000039	A-1 RENT ALL		
	2426-1	DPW - STUMP GRINDER 1 DAY	265.00
TOTAL FOR: A-1 RENT ALL			265.00

000046	EMERGENCY VEHICLE PRODUCTS		
	S0018395	DPS - SERVICE/REPAIRS LIGHTS/VALVES ENGINE 17 KC	2,075.75
TOTAL FOR: EMERGENCY VEHICLE PRODUCTS			2,075.75

000077	MCMASTER-CARR SUPPLY		
	20829125	WR - BELTS FOR BLOWER #2/TAPE FOR PAINTING BP	337.29
TOTAL FOR: MCMASTER-CARR SUPPLY			337.29

000087	BILL G BOMAR		
	2024.2	RETIREE HEALTH PREMIUM FEBRUARY 2024 BOMAR	500.00
TOTAL FOR: BILL G BOMAR			500.00

000131	KEVIN CHRISTENSEN		
	2024.2	RETIREE PREMIUMS FEBRUARY 2024 CHRISTENSEN	207.70
TOTAL FOR: KEVIN CHRISTENSEN			207.70

000138	AMERICAN OFFICE SOLUTIONS		
	35681959	DPS - COPIER CHARGES JANUARY 2024	150.45
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			150.45

000140	HACH CO		
	01/09/2024	Pocket Colorimeter/Repair	867.50
TOTAL FOR: HACH CO			867.50

000153	FLEIS & VANDENBRINK INC		
	68318	2023 BRIDGE INSPECTIONS	1,600.00
	68362	PROFESSIONAL SERVICES 11/26 - 12/30/2023 DWAM GR	1,953.50
	68365	OLD ORCHARD ENGINEERING DECEMBER 2023	9,731.78
	68373	SOUTH MAIN ENGINEERING DECEMBER 2023	1,435.50
TOTAL FOR: FLEIS & VANDENBRINK INC			14,720.78

000155	BRAVE INDUSTRIAL FASTENER		
	167187	DPW - MISC PARTS FOR PLOW TRUCKS/WELDING ROD C	407.74
TOTAL FOR: BRAVE INDUSTRIAL FASTENER			407.74

000164	ETNA SUPPLY CO INC		
	S105478724.001	DPW - NEW METER HOLE BRACKET (4)	66.40
	S105495250.001	DPW - 100 TOUCH PADS FOR METER CHANGE OUT CP	1,000.00
	S105496776.001	DPW - GHD METER CP	11.40

TOTAL FOR: ETNA SUPPLY CO INC			1,077.80
000233	PEERLESS-MIDWEST INC		
	76108	DPW - ANNUAL WELL/PUMP MAINTENANCE #4	900.00
	76109	DPW - ANNUAL WELL/PUMP MAINTENANCE #7	900.00
TOTAL FOR: PEERLESS-MIDWEST INC			1,800.00
000309	JOHN VARLEY		
	2024.1.26	DPS - TRAINING MEAL REIMBURSEMENT JV/KC	14.61
TOTAL FOR: JOHN VARLEY			14.61
000531	CUMMINS SALES AND SERVICE		
	S3-97411	DPS - SERVICE CALL EMER GENERATOR/REPLACE BLOCK F	747.89
TOTAL FOR: CUMMINS SALES AND SERVICE			747.89
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	W18386	DPW - EMERGENCY LOADER REPAIR #61A	9,354.31
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			9,354.31
000744	OVERHEAD DOOR CO INC		
	INVOHD000184575	DPW - GARAGE DOOR REPAIR/OPENERS (6) RN	1,074.00
TOTAL FOR: OVERHEAD DOOR CO INC			1,074.00
000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2023.11	DPW - NOVEMBER 2023 SHERIFF/DEBT CREW ASSIST	174.00
	2023.12	DPW - DECEMBER 2023 SHERIFF/DEBT CERW ASSIST	256.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			430.00
000962	STATE OF MICHIGAN		
	01/10/2024	Operator training AB	140.00
TOTAL FOR: STATE OF MICHIGAN			140.00
000964	RAPA ELECTRIC INC		
	S12823	WR - REPLACE MOTOR RECIRC PUMP HEAT EXCHANGER	2,294.14
TOTAL FOR: RAPA ELECTRIC INC			2,294.14
000991	SAFETY SERVICES INC		
	120291	DPW - SAFETY SUPPLIES CP	725.80
TOTAL FOR: SAFETY SERVICES INC			725.80
001043	BS&A SOFTWARE		
	151944	ADMIN - ANNUAL SERVICE/SUPPORT ASSESSING SYS & OI	3,900.00
TOTAL FOR: BS&A SOFTWARE			3,900.00
001112	WATER ENVIRONMENT FEDERATION		
	01/04/2024	WEF Membership renewal BP	235.00
TOTAL FOR: WATER ENVIRONMENT FEDERATION			235.00

001369	UNITED STATES POSTAL SERVICE		
	01/01/2024	Unreceipted/Flouride tester repairs/postage	16.00
	01/10/2024	Training paperwork AB/JF	3.18
TOTAL FOR: UNITED STATES POSTAL SERVICE			19.18
001413	NCL OF WISCONSIN		
	498715	WR - LAB SUPPLIES GLASS FIBER FILTERS/FILTER PAPER/ S	882.91
	498716	WR - LAB SUPPLIES BP	965.41
TOTAL FOR: NCL OF WISCONSIN			1,848.32
001448	PROFESSIONAL CODE INSPECTIONS		
	240001	JANUARY 2024 PERMITS	750.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			750.00
001645	ALEXANDER CHEMICAL CORPORATION		
	76570	WR - 150LB CYL CHLORINE (4)/150LB CYL SULFUR DIOXID	1,622.62
	76893	WR - FERRIC CHLORIDE 45120LBS	10,634.52
	77249	WR - CHLORINE CYLINDER RENTAL 1/16 - 1/29/2024	6.50
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			12,263.64
001748	REPUBLIC SERVICES		
	0249-008112819	DPW - TWO CONTAINERS FEBRUARY 2024	333.67
	0249-008113128	WR - TWO CONTAINERS FEBRUARY 2024	316.37
TOTAL FOR: REPUBLIC SERVICES			650.04
002018	CDW-G		
	NW74439	ADMIN - 3 YEAR ACTIVE CARE CLERK LAPTOP	153.51
	NX62019	DPW - WIRELESS ACCESS POINT	142.13
TOTAL FOR: CDW-G			295.64
002116	CHARTER COMMUNICATIONS		
	005584501011424	DPS INTERNET/PHONE/TV FEBRUARY 2024	286.15
	172241901010724	AIRPORT INTERNET JANUARY 2024	84.70
TOTAL FOR: CHARTER COMMUNICATIONS			370.85
002147	COFESSCO FIRE PROTECTION		
	INV-26881-W1H1	DPS - SERVICE CALL/PULL PIC CHAIN(2)/RECHARGE(4)/PIF	236.70
TOTAL FOR: COFESSCO FIRE PROTECTION			236.70
002149	DONNIE'S AUTO REPAIR		
	2024.1.24	DPW - MOUNT TIRE FOR SKID STEER	192.00
TOTAL FOR: DONNIE'S AUTO REPAIR			192.00
002219	CLARK TECHNICAL SERVICES		
	42.1	CITY WIDE IT SERVICES JANUARY 2024	1,652.50
TOTAL FOR: CLARK TECHNICAL SERVICES			1,652.50

002325	SEVERANCE ELECTRIC CO INC		
	12455	DPW - SERVICE LIGHT @ HIGH SCHOOL CP	207.74
TOTAL FOR: SEVERANCE ELECTRIC CO INC			207.74
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002371	RENEWED EARTH INC		
	32204	DPW - FEBRUARY 2024 COMPOST SITE MANAGEMENT	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
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002439	AMERICAN LEGAL PUBLISHING CORPORATI		
	31220	ADMIN - ANNUAL ORDINANCE WEB HOSTING 2/4/2024 -	400.00
TOTAL FOR: AMERICAN LEGAL PUBLISHING CORPORATI			400.00
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002527	COPS HEALTH TRUST		
	2024.2	FEBRUARY 2024 DENTAL/VISION PREMIUMS	1,493.21
TOTAL FOR: COPS HEALTH TRUST			1,493.21
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002703	CONTINENTAL LINEN SERVICES INC		
	3802596	DPW RUGS	43.78
	3802597	WR RUGS	20.11
	3808277	DPS RUGS	29.07
	3814078	CH RUGS	31.50
	3814079	DPW RUGS	43.78
	3814080	WR RUGS	20.11
	3820040	DPS RUGS	29.07
	3825877	CH RUGS	34.02
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			251.44
<hr/>			
002723	OMEGA RAIL MANAGEMENT		
	24-133072	PIPELINE LEASE 3/25/2024 - 3/25/2025	958.79
TOTAL FOR: OMEGA RAIL MANAGEMENT			958.79
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004014	J & L ROOFING CO . INC.		
	10218	WR - FINAL BILLING 3 FLAT ROOFS BP	16,113.00
TOTAL FOR: J & L ROOFING CO . INC.			16,113.00
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004168	SBF ENTERPRISES		
	0138642	ADMIN - UB SUPPLIES/PRINTING FEBRUARY 2024	363.44
	2024.2	UB POSTAGE FEBRUARY 2023	610.86
TOTAL FOR: SBF ENTERPRISES			974.30
<hr/>			
004190	WATERSOLVE LLC		
	9934	WR - 465LB DRUM SOLVE 137 BP	1,100.00
TOTAL FOR: WATERSOLVE LLC			1,100.00
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004195	NIEBOER HEATING & COOLING		
	I44336	WR - HOT WATER SYS EXPANSION TANK INSTALL BP	769.99

TOTAL FOR: NIEBOER HEATING & COOLING			769.99
004206	MADISON NATIONAL LIFE INSURANCE CO		
	1604196	FEBRUARY 2024 LIFE INSURANCE PREMIUMS	102.04
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			102.04
004221	R.W. LAPINE INC		
	55802	WR - PLANT DIGESTOR HEAT EXCHANGER SAFETY INSPEC	526.97
TOTAL FOR: R.W. LAPINE INC			526.97
004241	GHD SERVICES INC		
	340-0095179	DECEMBER 2023 CITY HALL/Common Area Utilities/M	2,816.44
TOTAL FOR: GHD SERVICES INC			2,816.44
004785	PRIORITY HEALTH		
	240160001095	FEBRUARY 2024 HEALTH INSURANCE PREMIUMS	22,023.46
TOTAL FOR: PRIORITY HEALTH			22,023.46
004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2024.02TOWN	RETIREE HEALTH INSURANCE FEBRUARY 2024 - TOWN	268.75
	2024.02WHIT	RETIREE HEALTH INSURANCE FEBRUARY 2024 - WHITNEY	268.75
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			537.50
004796	SILVERSCRIPT INSURANCE COMPANY		
	2024.02TOWN	RETIREE PRESCRIPTION COVERAGE FEBRUARY 2024 - TOV	40.40
	2024.02WHIT	RETIREE PRESCRIPTION COVERAGE FEBRUARY 2024 - WH	40.40
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			80.80
004837	MUNIWEB		
	55372	JANUARY 2024 WEB HOSTING/RES SCHEDULING	250.00
TOTAL FOR: MUNIWEB			250.00
004850	FERGUSON		
	0193777	DPW - MANHOLE HOOKS FOR TRUCKS RN	113.25
TOTAL FOR: FERGUSON			113.25
004855	PLAINWELL ACE HARDWARE		
	15615	DPW - DIGITAL THERMOMETER WK	17.99
	15661	DPW - ORGANIZER/HEX BUSHING/NIPPLE/TEE SHOP AB	58.76
	15672	DPW - MAGNETIC CLIPS TRUCK #5 AB	1.39
	15673	DPW - BATTERIES/FURNACE FILTERS (4) AS	32.76
	15734	WR - MATERIALS TO LOOP CITY WATER LINE BP	114.74
	15737	DPW - PAINTBRUSH/SHELLAC OFFICE TRIM AB	29.96
	15746	DPW - SWIVEL MOUNT LIGHT PICKLEBALL COURT DR	14.99
	15750	DPW - SHOP LIGHTS DR	105.14
	15760	DPW - WATERPROOF SEALANT PHS METER AB	19.98
	15762	DPW - MISC FASTENERS #89 RL	1.19

	15769	DPW - BATTERIES C/9V AB	23.98
	15779	DPW - HASP/TITANIUM DRILL BIT CLARK STATION WK	14.98
	15783	WR - TEST PLUG SLIP/LUBE BP	32.35
TOTAL FOR: PLAINWELL ACE HARDWARE			468.21
005012	UNITED BANK		
	2024.01.23	ACH FEES (2) - TAX DISTRIBUTION & OPEB TRUST CONTRI	14.00
	2024.01.29	ACH FEES (2) - UB POSTAGE 01/30/24 & TAX DISTRIBUTIC	14.00
	2024.01.31	ACH FEES (2) - PAYROLL DIRECT DEPOSIT / AP ACH 02/01,	14.00
	2024.02.05	ACH FEE - TAX DISTRIBUTION 02/09/2024	7.00
	2024.02.06	ACH FEE - UB PRENOTES 02/07/2024	7.00
TOTAL FOR: UNITED BANK			56.00
005015	CHECKALT-KLIK		
	212003	ELOCKBOX FEES DECEMBER 2023	145.98
	213187	ELOCKBOX FEES JANUARY 2024	148.59
TOTAL FOR: CHECKALT-KLIK			294.57
005023	VAIRKKO TECHNOLOGIES, LLC		
	25609	JANUARY 2024 EMPLOYEE TRAINING SOFTWARE	97.80
	25610	JANUARY 2024 TRAINING COURSE CONTENT	67.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60
005029	SPECTRUM PRINTERS		
	78063	ADMIN - ELECTION SUPPLIES GL	147.49
TOTAL FOR: SPECTRUM PRINTERS			147.49
005040	US INTERNET		
	4289485	SECURANCE EMAIL FILTERING 2/14 - 3/13/2024	70.00
TOTAL FOR: US INTERNET			70.00
005047	STAPLES, INC.		
	3556713756	ADMIN - ADDRESS LABELS/POST ITS/SELF INKING DATER	104.20
	3556971939	ADMIN - BLANK 5X8 CARDS CLERK/SCISSORS RB	54.64
TOTAL FOR: STAPLES, INC.			158.84
005049	QUADIENT FINANCE USA		
	2024.1	CH POSTAGE JANUARY 2024	1,000.00
TOTAL FOR: QUADIENT FINANCE USA			1,000.00
005064	R & R ASSESSING INC		
	2024.2	FEBRUARY 2024 ASSESSING SERVICES	1,625.00
TOTAL FOR: R & R ASSESSING INC			1,625.00
005085	TRACE ANALYTICAL LABORATORIES, INC.		
	4011182	WR - PFAS TESTING 1/3/2024	1,512.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES, INC.			1,512.00

005122	GREAT LAKES ELEVATOR, LLC		
	10076	DPS ELEVATOR QTLY MAINTENANCE	300.00
TOTAL FOR: GREAT LAKES ELEVATOR, LLC			300.00

005125	8X8 INC		
	4250614	CITY WIDE PHONES JANUARY 2024	723.46
TOTAL FOR: 8X8 INC			723.46

005153	PAMELA SOPER		
	2024.1.31	ADMIN - TRAINING MILEAGE REIMBURSEMENT PS/GL	53.60
TOTAL FOR: PAMELA SOPER			53.60

005162	TAPLIN GROUP LLC		
	17507	MILL - LEAD BASED PAINT REMOVAL DS	51,156.16
TOTAL FOR: TAPLIN GROUP LLC			51,156.16

005171	FLYERS ENERGY LLC		
	CFS-3715231	DPS - FUEL FOR POLICE/FIRE VEHICLES 1/15/2024	622.79
	CFS-3728508	DPS - FUEL FOR POLICE VEHICLES	807.29
TOTAL FOR: FLYERS ENERGY LLC			1,430.08

005176	MIEBS, LLC		
	1371	WR - CHANGE OVER TO LED LIGHTING BP	6,538.81
TOTAL FOR: MIEBS, LLC			6,538.81

005178	SHILA KIANDER		
	2024.2	ADMIN - BOARD OF REVIEW TRAINING WETERGAARD G	30.00
TOTAL FOR: SHILA KIANDER			30.00

005179	ALLEGAN CO FIREFIGHTER TRAINING COM		
	2023002	DPS - FIRE FIGHTER TRAINING HOLLY KC	350.00
	2023010	DPS - FIRE FIGHTER TRAINING NASH KC	350.00
TOTAL FOR: ALLEGAN CO FIREFIGHTER TRAINING COM			700.00

005180	JAMIE HOLLY		
	2024.1.20	DPS - FUEL FOR TRAINING REIMBURSEMENT HOLLY KC	30.00
TOTAL FOR: JAMIE HOLLY			30.00

005181	CHARTER TOWNSHIP OF VAN BUREN		
	2024.2.7	DPW - PURCHASE OF TOUCHPADS RN	750.00
TOTAL FOR: CHARTER TOWNSHIP OF VAN BUREN			750.00

AAESAACH	ALLEGAN AREA EDUCATION SVC AGENCY		
	2024.01.20	DISTRIBUTE 2023 TAX COLLECTIONS W/E 01/20/2024	10,036.27
	2024.01.27	2023 TAX COLLECTIONS W/E 01/27/2024	9,862.66
	2024.02.03	2023 TAX COLLECTIONS W/E 02/03/2024	31,816.10

TOTAL FOR: ALLEGAN AREA EDUCATION SVC AGENCY			51,715.03
ACACH	ALLEGAN COUNTY TREASURER		
	2024.01.20	DISTRIBUTE 2023 TAX COLLECTIONS W/E 01/20/2024	3,745.65
	2024.01.27	2023 TAX COLLECTIONS W/E 01/27/2024	3,687.00
	2024.02.03	2023 TAX COLLECTIONS W/E 02/03/2024	11,870.60
TOTAL FOR: ALLEGAN COUNTY TREASURER			19,303.25
CBEFT	HUNTINGTON NATIONAL BANK		
	2024.01	JANUARY 2024 HUNTINGTON BANK SERVICE FEES	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00
CC9999	WET MI ASSOC C.O.P.		
	01/01/2024	Membership payment KC	30.00
	01/01/2024	Windshield 2023 Tahoe	968.28
	01/01/2024	Webcam Hosting	44.85
	01/01/2024	Alumni picture frame glass	240.00
	01/03/2024	Sterile swab capshure	55.56
	01/03/2024	EMS license renewal	25.00
	01/03/2024	Gas for Car #4	45.26
	01/03/2024	Gas for Car #2	34.95
	01/05/2024	City Hall shredding	57.00
	01/06/2024	Monthly charge	45.00
	01/08/2024	Cleaning supplies CH	60.75
	01/08/2024	Pothole Repair	37.45
	01/09/2024	Dog waste bags	239.31
	01/09/2024	Receipt rolls	257.49
	01/12/2024	Brown paper bags	41.97
	01/13/2024	Card file storage for clerk	40.44
	01/15/2024	W2 envelopes/coat rack	49.12
	01/15/2024	Conference hotel	316.40
	01/16/2024	Storage baskets/Index card guides Clerk	151.66
	01/16/2024	Deposit only stamps	94.69
	01/18/2024	Business lunch DS	14.66
	01/22/2024	Dog waste bags	299.88
TOTAL FOR: DOG WASTE DEPOT			3,149.72
COPEFT	CITY OF PLAINWELL		
	2024.02	FEBURARY 2024 CITY UTILITY BILLS FOR JANUARY 2024 U	846.18
TOTAL FOR: CITY OF PLAINWELL			846.18
OPEBEFT	CONSTELLATION TRUST COMPANY		
	OPEBFY2024	OPEB TRUST CONTRIBUTION FOR FY2024 PER VALUATIOI	10,829.00
TOTAL FOR: CONSTELLATION TRUST COMPANY			10,829.00
PCSACH	PLAINWELL COMMUNITY SCHOOLS		
	2024.01.20	DISTRIBUTE 2023 TAX COLLECTIONS W/E 01/20/2024	32,150.55

	2024.01.27	2023 TAX COLLECTIONS W/E 01/27/2024	35,470.79
	2024.02.03	2023 TAX COLLECTIONS W/E 02/03/2024	149,752.29
TOTAL FOR: PLAINWELL COMMUNITY SCHOOLS			<u>217,373.63</u>

RDLACH	RANSOM DISTRICT LIBRARY		
	2024.01.20	DISTRIBUTE 2023 TAX COLLECTIONS W/E 01/20/2024	1,529.18
	2024.01.27	2023 TAX COLLECTIONS W/E 01/27/2024	1,503.45
	2024.02.03	2023 TAX COLLECTIONS W/E 02/03/2024	4,847.77
TOTAL FOR: RANSOM DISTRICT LIBRARY			<u>7,880.40</u>

REFUND TAX	UNION HOME MORTGAGE		
	01/25/2024	2023 Win Tax Refund 55-030-105-10	77.86
TOTAL FOR: UNION HOME MORTGAGE			<u>77.86</u>

SOMEFT	STATE OF MICHIGAN		
	2024.01	JANUARY 2024 AIRPORT FUEL SALES TAX	30.30
TOTAL FOR: STATE OF MICHIGAN			<u>30.30</u>

TOTAL - ALL VENDORS			511,932.12

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2024.02.08 10:32:16 -05'00'

Brian Kelley, Finance Director/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2024.02.08 12:56:08 -05'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2024.02.09 07:32:24 -05'00'

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin A Callahan
Digitally signed by Kevin A Callahan
Date: 2024.02.08 20:41:08 -05'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2024.02.08 13:11:18 -05'00'

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Justin Lakamper
Digitally signed by Justin Lakamper
Date: 2024.02.08 12:42:19 -05'00'

Reports & Communications:

A. Public Hearing – Notice of Southwright Apartment Project Closeout

The CDBG grant provided funding to assist in the redevelopment of four apartments. Total cost of this project was \$357,517.00. The Central Business District Grant (CDBG) funded \$240,000, the property owner funded \$83,382.00, and the remainder was funded by the Michigan Economic Development Corporation (MEDC). The four apartments are located above 112 N. Main St (Perfect Image Salon). Three apartments are low income, and one is at market value. All four have tenants. This public hearing allows for comments and discussion of the overall project and what it accomplished. The Public Hearing serves as a completion of the Southwright Apartments Project.

Recommended action: Close out the rental rehabilitation grant from MEDC.

B. DPW - AIS Blanket PO

We have a yearly blanket PO for preferred vendor AIS. We have used most of the current year's blanket PO. The City has a loader that needs repair, and a new blanket PO will make sure we have funding for this repair.

Recommended action: Consider approving a blanket PO for AIS for \$10,000.

C. Resolution 2024-07 – a Resolution (No.2) to declare an intent to make public improvements, tentatively declaring the necessity of public improvement, tentatively designating a special assessment district, tentatively approving the costs of making the improvements, tentatively declaring the portion of the costs to be defrayed by the special assessment district and setting a Public Hearing on the City of Plainwell Special Assessment District 24-01.

On December 27, 2023 City Council awarded a bid to USA Earthworks to replace water mains, install sanitary sewer mains and replace streets in the old Orchard neighborhood. Resolution 2024-06 was adopted on January 22, 2024, creating Special Assessment District 24-01 to identify parcels impacted by and the anticipated costs of public improvements being made.

The City has identified 57 parcels that will benefit from the installation of city sewer. The project cost has been estimated at \$1,162,853.93, and the City may defer some of the cost through a Special Assessment on those parcels.

Recommended action: Consider approving the Resolution as presented.

D. WR – Emergency Purchase- Replacement of Plant Water Well & Variable Frequency Drive

The water renewal plant operates and maintains an onsite water well for use in the water treatment process. This repair is necessary due to the failure of the 2012 well system. The original work performed on February 2, 2024 for \$4,455.00 was to inspect the well and acid clean the screen. When power was shut off and cycled it was found that the VFD and pump motor had failed. The galvanized discharge pipe had developed pin holes in it and will be replaced with "Certa-Lok" plastic pipe. The old well produced approximately 15,000 gallons per day which is now on "City" water and costs ~\$100/day. Installing the new well will pay for itself in 6.5 months by not buying water for washing down tanks and floors and carrier water for process chemicals.

Recommended action: Consider approving the quote with Peerless Midwest for the installation of a new well pump, new 3" PVC ball valve, and variable frequency drive for a total cost of \$14,492.12

E. DPW – Scrap materials from water meter change out

The meters and parts being removed are not reusable. Scrapping the old meters and parts will generate revenue that can be used to offset the cost of problems that may arise during installation of the new meters.

Recommended action: Consider approving the DPW to scrap old meters and parts from the water meter change out at Alliance Metal Recycling.

F. DPS – Purchase of Replacement Fire Hose

The Department of Public Safety conducts yearly inspection and testing on the fire hose in our supply in accordance with the National Fire Protection Association standards set in 1962. During testing in 2023, the bulk of the fire hose failed. Fire hose was last purchased in 1999, and needs to be replaced to maintain supply and be ready situations requiring fire suppression.

Recommended action: Consider approving the purchase of twelve sections of 2 ½" x 50' fire hose and six sections of 1 ¾" x 50' fire hose from Dinges Fire Company for a cost of \$5,448.76.

Reminder of Upcoming Meetings

- February 13, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- February 15, 2024 – Plainwell Parks & Trees – 5:00pm
- February 21, 2024 – Plainwell Planning – 6:30pm
- **February 26, 2024 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- None