

City of Plainwell

Nick Larabel
Paul Rizzo
EJ Hart
David O'Bryant
Adam Hopkins
Jim Turley
Angela Ridgway
Erik Wilson
Randy Wisnaski



Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
www.plainwell.org

“The Island City”

AGENDA
DDA/TIFA/BRA
City Hall Council Chambers
September 13, 2022 7:30 AM

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Minutes/Summary** – 08/09/2022 Meeting Minutes
5. **General Public**
6. **Chairman’s Report**
7. **BRA Action Items**
 - A. Update on Mill Property
 - B. Accounts Payable for August of \$24,069.05
8. **DDA Action Items**
 - A. Sidewalk Sign Ordinance revisions
 - B. Sound System/Holiday Ornaments
 - C. Match on Main Street Grant available Oct. 3
 - C. Accounts Payable for August of \$549.66
9. **TIFA Action Items**
 - A. Update on property
 - B. Accounts Payable for August of \$786.53
10. **Communications:** 07/25 & 08/08/2022 Council Minutes. Also, the Financial Report/ Summary as of 08/30/2022
11. **Public Comments**
12. **Staff Comments:**

Events: Farmers’ Market Thursdays 3:30 pm
Businesses: Bridge St. Deli closing building on the market; Highland Ridge closing; Calico Rabbit building is undergoing a Phase II study.
13. **Member Comments**
14. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

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The Island City

Minutes
Plainwell DDA, BRA and TIFA:
August 09, 2022

1. Call to Order - Meeting called to order at 7:31 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Randy Wisnaski, EJ Hart, David O'Bryant, Nick Larabel, Paul Rizzo, Adam Hopkins, Erik Wilson
Excused: Angela Ridgway
Approval of Minutes of 07/12/22: Minutes were approved to place on file.
4. Chairman's Report: None
5. BRA Action Items
 - A. Mill update by Wilson, City Manager – #9 payment to Melching was made.
 - B. Motion to accept accounts payable for July of \$7,524.54 was made by Hart and seconded by Hopkins. All in favor vote. Motion carried.**
6. DDA Action Items
 - A. Sign Ordinance re: Sandwich Boards discussion ordinance specific to materials, dimensions and height of sign. Define sandwich board. Planning Commission will make prepare an addendum to the existing ordinance.
 - B. Monday Night Concerts – cover cost for porta potty. A motion was made by O'Bryant and seconded by Hart to cover cost of porta potty for Monday Night Concerts thru Sept. 5, 2022. All in favor vote. Motion Carried.**
 - C. Motion to accept accounts payable for July of \$1,283.49 was made by O'Bryant and seconded by Larabel. All in favor vote. Motion carried.**
7. TIFA Action Items
 - A. Update of Industrial Park Property by Wilson, City Manager – Looking at other possibilities on selling the property and other grant opportunities.
 - B. Motion to accept accounts payable for July of \$1,365.30 was made Larabel and seconded by Turley. All in favor vote. Motion carried.**
9. Communications: 06/27/22 and 7/11/2022 Council Minutes. Also, the Financial Report/ Summary as of 7/31/2022 were approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager, Siegel reported:
Events: Farmers' Market; Sidewalk Sales, Sat. Aug. 13
Businesses: Opening of Around the Board Game Café; Mayor's Joint opening soon.
12. Member Comments:
Turley – Stated Bridge St. Deli is now on the Market; Jeff Christal w/Kalamazoo Realtors Adam – Complimented DPW on how well the grounds looked at Plainwell Days Festival, along with the committee.
13. Adjournment: **A Motion to adjourn the meeting at 9:06 a.m. was made by Rizzo and seconded by Hart.**

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
 POST DATES 08/01/2022 - 08/31/2022
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
243-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	AUGUST 2022 DENTAL AND VISION INSURANCE	32.76	19014
243-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	AUGUST 2022 HEALTH INSURANCE PREMIUMS	769.28	19016
243-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE	AUGUST 2022 LIFE INSURANCE	3.62	19015
243-443-767.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	DPW UNIFORMS/RUGS	0.28	19065
243-443-767.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	DPW - UNIFORMS/RUGS 08/02/2022	0.28	19098
243-443-767.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	DPW RUGS/UNIFORMS AUGUST 16 2022	0.28	19124
243-443-767.000	DPW UNIFORM SPREAD	CONTINENTAL LINEN SERVICES	DPW UNIFORMS/RUGS 08/23/2022	0.28	19124
243-443-801.013	Professional Services - Attorney	BLOOM SLUGGETT PC	JULY 2022 LEGAL SERVICES	259.00	19070
243-443-830.000	Contractual Reimbursement CRA Ac	CRA 200 ALLEGAN STREET LLC	2013 REIMBURSEMENT AGREEMENT - 2022 SUM	22,996.74	19125
243-443-948.000	Computer Services	PAGE FREEZER SOFTWARE INC	PAGEFREEZER FOR SOCIAL MEDIA - 5 ACCOUN	6.53	19041
Total For Dept 443 PUBLIC WORKS				24,069.05	
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY F				24,069.05	

09/08/2022 03:32 PM
User: JULIE
DB: Plainwell

INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 243 BROWNFIELD REDI	24,069.05
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Total For All Funds:	<u>24,069.05</u>
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Sidewalk Sign Ordinance review

Community	Height	Signage Sq. ft	Materials/specific times	Location	# per storefront
Plainwell	None specified	8 sq. ft per side No dimension greater than 4'	None specified	Allow 5 ft of unobstructed walk way	1
Saugatuck	42" from grade	Not greater than 6sq. ft	None specified	Not obstructing walkway	1
Rockford	3 ft from grade	6 sq. ft / no more than 2ft wide	finished appearance (rough-cut plywood is not acceptable) • shall be painted or stained wood or anodized aluminum or metal (plastic framed <i>signs</i> are prohibited) Encourage creative designs reflecting business consisting of two (2) <i>sign</i> faces of equal size hinged at the top and placed on the ground.	Not obstruction walkway	1
Paw Paw	shall not exceed 4 ft in height.	Not occupy more than nine square feet of sidewalk	A-frame or swinging style construction and shall be sturdy & stable enough to withstand typical winds without flipping over or sliding Loose paper faces are not permitted.	minimum of 2 ft from the curb and allow 5 ft of unobstructed sidewalk. not be located within 25 feet of an intersection	1

Albion	Sign not to exceed four feet in height.	Sign not to exceed six square feet per side.	These signs are only permitted during the actual hours of operation of the business and must be removed at all other times.		1
City of Oak Park	Not to exceed 4ft	overall height of 42" and an overall width of 24"	constructed or weather-proof, durable material and kept in good repair		

Changes to City of Plainwell Sidewalk Sign Ordinance:

Sidewalk signs. Sidewalk signs are portable signs of A-frame or swinging style construction used during hours a business is open and stored inside when not in use. Signs shall be limited to one (1) per store front and 1 at the rear entrance if used for entry, and shall pertain only to businesses within the Plainwell CBD subject to the following:

- a. The area of the signboard shall not exceed eight (8) square feet per side with no dimension greater than four (4) feet.
- b. Sign shall not exceed 4ft in height including handles and frame.
- c. Sidewalk signs shall be maintained in good repair and sound structural conditions at all times. constructed of weather-proof, durable material and shall be sturdy & able enough to withstand typical winds without flipping over or sliding
- d. Within the specified maximum dimensions, creative shapes that reflect the theme of the business are encouraged (i.e., ice cream shops may display a sign in the shape of an ice cream cone)
- e. The sign shall be located in such a manner that a pedestrian travel area width of five (5) feet is maintained. The sign shall not unreasonably interfere with the view, access to, or use of adjacent property or with pedestrian or vehicular circulation.
- f. The sign shall be portable and shall be removed at the end of each business day.
- g. No device, object or material such as, but not limited to, lights, balloons, streamers, or flags, shall be attached to the sign
- h. A sign permit is required for each side walk display sign. The permit shall be valid for as long as the existing sign is in place.



Holiday Décor / Sound System

Total Budget – \$15,000 (10,000 for decorations/5,000 for sound system)

Cost:

Arches \$2,698.44

Topper \$ 946.50

Sound System \$8,062.97

Total \$11,707.91

Sound System Quotes

Company	Total Cost	Training/Install	Timeframe	Reference
<i>Pro Acoustics</i>	No response			
<i>Sweetwater</i>	\$5,201.19	No	Ships 1 -2 businesses days after order. Speaker wire is on backorder 2/3 weeks	Could not give me specific references but they have worked with municipalities
<i>BC Sound</i>	\$8,062.97	Yes (\$2,040.00) Included in price	Hard to nail down, would provide a loaner system but they hope it would all be in by Nov.	City of Battle Creek and City of Portage
<i>Mercury</i>	Would not quote			

Quote includes:

Speakers/Amps

1 power amp; 3 speakers; mounted weather proof panel covers

Spkr wire install

Cables and fittings

Wireless Mic and Mixer

Amp case; mixer; peavey; CD SD USP Player

Wireless speaker system w/handheld mic; interface plate; rack drawer; cable /fittings;

Used amplifier (BC Sound) save money in very good/like new condition (in stock)

Installation / Training

BC Sound is the only one who installs and trains staff

Appendix A: Program Fact Sheet

Match on Main – Program Fact Sheet	
Overview	Match on Main is a reimbursement grant program that serves as a tool to support new or expanding place-based businesses by providing up to \$25,000 in funding to an eligible small business through an application submitted, administered, and managed by the local unit of government, downtown development authority, or other downtown management or community development organization where the business is located.
Maximum Grant Amount	Individual applicants can receive a maximum of up to \$25,000. The applicant may submit up to two separate applications on behalf of two eligible business.
Eligible Applicant	<ul style="list-style-type: none"> • Local units of government, downtown development authorities, or other downtown management or community development organization that represent a traditional downtown district, historic neighborhood commercial corridor, or an area planned and zoned for concentrated commercial development. • Representing a community that is Certified in the Redevelopment Ready Communities Program or is a select or master level Michigan Main Street Community.
Eligible Business	<ul style="list-style-type: none"> • The business is located within the boundaries of the community the applicant serves • The business is located within a traditional downtown, historic neighborhood commercial corridor, or area planned and zoned for concentrated commercial development that contributes to a dense mixed-use area with multi-story elements • The business sells products and/or services face to face AND has a physical location within a traditional downtown, historic neighborhood commercial corridor, or area planned and zoned for concentrated commercial development (Ex. The business has a storefront location downtown) • The business will have, or intends to have, control over the site for which they are applying prior to Match on Main application. Please note: changes in the proposed business location after grant selection may result in grant being forfeited. • The business may be operating as a for profit or non-profit • The business is headquartered in Michigan • The business has not received or been approved an MEDC Match on Main grant within the last 24 months.
Eligible Uses	Grants may be used by the business for eligible expenses that support technical assistance, interior building renovations, permanent or semi-permanent activation of an outdoor space, and other working capital needs such as marketing needs and inventory expenses. Additional needs identified by the business and supported by the local community will also be considered.

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
248-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	AUGUST 2022 DENTAL AND VISION INSURANCE	26.41	19014
248-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	AUGUST 2022 HEALTH INSURANCE PREMIUMS	320.69	19016
248-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE	AUGUST 2022 LIFE INSURANCE	0.05	19015
248-443-900.000	Printing and Publishing	SHOPPERS GUIDE INC	FARMERS MARKET ADS JULY 23/30, 2022	64.44	19021
248-443-948.000	COMPUTER SERVICES	PAGE FREEZER SOFTWARE INC	PAGEFREEZER FOR SOCIAL MEDIA - 5 ACCOUNTS	13.07	19041
248-443-962.000	Memberships & Dues	MICHIGAN DOWNTOWN ASSOCIATION	DDA - MEMBERSHIP DUES 10/01/2022 TO 09/30/2023	125.00	19062
Total For Dept 443 PUBLIC WORKS				549.66	
Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY FUND				549.66	

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Fund Totals:

Fund 248 DOWNTOWN DEVELC	549.66
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Total For All Funds:	<u>549.66</u>
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INVOICE GL DISTRIBUTION REPORT FOR CITY OF PLAINWELL
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND					
Dept 443 PUBLIC WORKS					
247-443-718.001	Health Insurance Premiums - Curr	COPS HEALTH TRUST	AUGUST 2022 DENTAL AND VISION INSURANCE	49.59	19014
247-443-718.001	Health Insurance Premiums - Curr	PRIORITY HEALTH	AUGUST 2022 HEALTH INSURANCE PREMIUMS	728.70	19016
247-443-725.001	Fringe Benefit - Life Insurance	MADISON NATIONAL LIFE INSURANCE	AUGUST 2022 LIFE INSURANCE	1.71	19015
247-443-948.000	Computer Services	PAGE FREEZER SOFTWARE INC	PAGEFREEZER FOR SOCIAL MEDIA - 5 ACCOUNTS	6.53	19041
Total For Dept 443 PUBLIC WORKS				786.53	
Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY FUND				786.53	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 247 TAX INCREMENT I	786.53
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Total For All Funds:	<u>786.53</u>
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MINUTES
Plainwell City Council
July 25, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Jared Bowen of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 07/11/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment:
 - A. David Eberle and Shaydon Weaver, Bloom Sluggett, PC, provided an update on the legal proceedings related to the Clark Gas Station.
7. County Commissioner Report: Gale Dugan provided an update on Allegan County budget funding, Probate Court, and potential parameter updates for the water/sewer project submissions for local governments. He also provided an update on the situation with the Allegan County Medical Examiner's office and a recent officer-involved shooting.
8. Agenda Amendments: None.
9. Mayor's Report: Mayor Keeler reported that he had attended the Public Servant Appreciation Day hosted by Lighthouse Baptist Church and thought it was well done.
10. Recommendations and Reports:
 - A. Director Callahan reported the 2008 Chevy Impala that was used as the director's car had over 175,000 miles and needed repairs. He noted that the department had a 2014 Ford SUV that had just been taken out of service with about 100,000 miles that would work as a director's car. Director Callahan reported that he had negotiated with the vendor involved and had gotten several items needed to convert the SUV to become the director's car donated by the vendor at no charge to the city. He recommended using the proceeds from the sale of the 2008 Impala to purchase ballistic shields for use in active violence situations.
A motion by Overhuel, seconded by Steele, to approve the sale of the 2008 Chevy Impala, convert the 2014 Ford SUV to the director's vehicle, and use the proceeds of the sale to purchase ballistic shields. On a roll call vote, all voted in favor. Motion passed.
 - B. Superintendent Nieuwenhuis reported that two bids were received for the crack sealing on Main Street, and one bid was almost double the cost of the other. He noted that the low bid from Asphalt

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Restorations used MDOT approved materials and the company had good references from previous municipal projects.

A motion by Wisnaski, seconded by Keeney, to approve a contract with Asphalt Restorations for crack sealing North and South Main Street from Starr Road to the New Orchard in the amount of \$15,732.80. On a roll call vote, all voted in favor. Motion passed.

- C. Superintendent Pond reported that there are only 2 suppliers for Ferric Chloride and one is not accepting new client orders. This chemical is a necessary part of the treatment process and this purchase is a budgeted line item.

A motion by Wisnaski, seconded by Keeney, to approve a contract with Webb Chemical for the annual ferric chloride purchase in the amount of \$34,824.00. On a roll call vote, all voted in favor. Motion passed.

- D. Superintendent Pond reported that polymer is used in the settling process, and Water Solve's polymer has worked well previously. The polymer is a necessary part of the process and this purchase is a budgeted line item.

A motion by Keeney, seconded by Wisnaski, to approve a contract with Water Solve for the annual polymer purchase in the amount of \$8,800.00. On a roll call vote, all voted in favor. Motion passed.

- E. Personnel Manager Lamorandier reported that the Section 125 Plan was moving from one third-party administrator, American Fidelity, to another, HealthEquity. As a result of the move, the plan documents needed to be updated and restated with relevant changes.

A motion by Steele, seconded by Overhuel, to authorize the City Manager to finalize revisions to the Section 125 Plan Document. On a roll call vote, all voted in favor. Motion passed.

- F. Personnel Manager Lamorandier reported that the IRS requires all pre-approved retirement plan documents to be restated every 6 years to address changes and updates, and Nationwide has an additional requirement known as the Third Cycle Restatement. This revision of the document addresses both of these requirements.

A motion by Steele, seconded by Overhuel, to authorize the City Manager to finalize revisions to the 401a Retirement Program. On a roll call vote, all voted in favor. Motion passed.

- G. Manager Wilson reported that he had negotiated a one month extension of the current contract at the old price, as well as several other changes. The current contract expired June 30, 2022 and the one month extension is due to expire July 31, 2022. The fuel surcharge would start in 2023 instead of 2022, and there is a 90 day out clause for both sides to ensure the city can exit the agreement if the prices increase too drastically. He noted there were some concerns with the price increasing based on increasing fuel costs and the possibility of increased charges for using the Kent County recycling facility to drop off material.

A motion by Keeney, seconded by Wisnaski, to approve the Waste Material Service Agreement as presented, authorize and direct the Mayor and Clerk to sign on behalf of the City, and authorize the City Manager to take all action necessary to effectuate the Agreement. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

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A motion by Steele, seconded by Overhuel, to accept and place on file the June 2022 Department of Public Safety Report, the June 2022 Water Renewal report and the draft 7/14/2022 Parks & Trees meeting minutes. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$246,383.62 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer Kelley reported 2022 summer tax collections were ongoing, with an 8/15 due date, as well as continued work with Personnel Manager Lamorandier on various plan documents, and work with Manger Wilson on budget cycle changes.

Superintendent Nieuwenhuis reported the distribution material inventory was going well and they were in the 4th quadrant currently. He noted that city employee Cheryl Pickett's water line was broken during the inventory, and repaired by the city. He also reported that there were 17 services due to be checked that were located in concrete, so he had reached out to EGLE and was waiting to hear back to find out if they could move to the left or right on the lines to avoid cutting into concrete.

Personnel Manager Lamorandier reported continued work on training and planned to move everything out of her name by the end of August to allow time for everyone to get settled into their new duties and get support from her as needed before October.

Community Development Manager Siegel reported the project construction meeting for the rental rehab grant went well, and construction is scheduled to start in August. She also noted that the city was on track as a Redevelopment Ready Community by working on updating the Master Plan and Community Recreation Plan.

Superintendent Pond reported he had completed the asset management report as part of a permit requirement, and noted that the city was a lot further ahead on that compared to other cities. He also noted that the Dystor cover is due to be replaced, although it is currently stable, and he would be bringing the issue to the next meeting.

Director Callahan reported that the Gilkey School bathroom fire investigation is ongoing however they did have some good leads they are following up on. He also noted there is upcoming Active Violence training from 9:30-12pm on July 26.

Clerk Fenger reported continuing work on preparations for the August 2, 2022 Primary Election and noted that the polls would be open from 7am-8pm for voting that day. She also noted that AV ballots continued to be issued and received, with a good return rate and voter turnout rate expected for the election.

Manager Wilson reported continuing work on closing out the demo contract on the mill. He also noted the retainage payment had been received and the city was withholding pay app 9 & 10 because all the lien waivers had not been received which was a requirement of the state as part of the grant process.

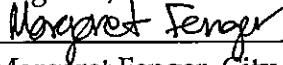
15. Council Comments:

Councilmember Steele congratulated Personnel Manager Lamorandier for all her years of service. She also asked about providing free wifi as she had visited a town with free wifi provided by the DDA. She wanted to know how they handled it and whether it was feasible for the city.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:11 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL
August 8, 2022


Margaret Fenger, City Clerk

MINUTES
Plainwell City Council
August 08, 2022

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Scott Smail of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, and Councilmember Wisnaski. Absent: Councilmember Keeney.
A motion by Steele, seconded by Overhuel, to excuse Councilmember Keeney from the proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 07/25/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: None.
8. Agenda Amendments: Clerk Fenger noted the addition of two items for consideration, recommending to add Item 10D – Well House #7 – Generator Plug Installation and Item 10E – Old Orchard Neighborhood Project - Engineering to the agenda.
A motion by Overhuel, seconded by Steele, to add Items 10D & 10E as recommended. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: Mayor Keeler provided an update on Tom Meert's health and asked everyone to keep Tom and his family in their thoughts and prayers.
10. Recommendations and Reports:
 - A. Director Callahan reported that the previous fiscal year budget had included a line item for upgrading the patrol car Automatic External Defibrillators (AEDs) and related medical equipment, however the purchase had not been completed. He requested a budget adjustment to allow for the purchase to be completed during the current fiscal year.
A motion by Wisnaski, seconded by Steele, to approve the budget amendment request to purchase four Automatic External Defibrillators and additional medical equipment for patrol vehicles in the amount of \$10,000.00. On a roll call vote, all voted in favor. Motion passed.
 - B. Superintendent Pond reported that the Dystor membrane cover had reached the end of its useable life. He noted the risk of a seam cracking or a hole developing would increase the longer the cover went without being replaced, and a crack or a hole would leave the entire cover unusable. He noted that the bids were higher than expected, however he had worked to reduce costs as much as possible.

Manager Wilson noted that Superintendent Pond had managed to reduce the estimate by a significant amount compared to the initial bid.

Councilmembers directed staff to research and provide more information on the cost for piping the heat from the water renewal process into city buildings instead of using natural gas for heating.

A motion by Wisnaski, seconded by Steele, to approve a contract with Evoqua Water Technologies to replace the Dystor membrane cover in the amount of \$318,122.00. On a roll call vote, all voted in favor. Motion passed.

- C. Chad Razmus, Plainwell resident, spoke regarding his special event permit application for live music at the Band Shell. He provided details of the proposed event, and discussed the timing and location in regards to other weekly events happening in the city. He requested the special event permit application fee be waived since the event would be open to the public free of charge.

Community Development Manager Siegel stated that she felt this would be a good partnership for the city and noted that the Plainwell Music Society also had the fee waived for a similar event.

A motion by Steele, seconded by Overhuel, to approve the application, set the time of the events for 7-9:30pm, waive the permit application fee, and ask the Downtown Development Authority to pay for a porta-potty during the events. On a roll call vote, all voted in favor. Motion passed.

- D. Superintendent Nieuwenhuis reported the standby generator repair was taking longer than expected due to the difficulty getting new parts, and the need to rebuild the turbo since it can't be replaced. He noted that while the standby generator was down, the water pumps would not function in the event of a power outage, and the city would not be able to supply water. Superintendent Nieuwenhuis stated that another backup option was necessary because in the event of a power outage, the city water tower supply would only last 24 hours or less before a loss of pressure. The installation of a generator plug would allow a trailer generator to power the well houses if needed.

A motion by Wisnaski, seconded by Steele, to approve a contract with Esper Electric in the amount of \$4,585.00 to install a generator plug at Well House #7. On a roll call vote, all voted in favor. Motion passed.

- E. Manager Wilson reported that Allegan County was currently deciding how to allocate the ARPA funds allocated for broadband and water/sewer projects. Based on the discussions around the issue, he believed starting engineering work on the Old Orchard neighborhood Complete Street project would improve the city's application. He noted that the overall design and engineering would cost around \$500,000.00 however he was requesting \$70,000.00 in order to start the process.

A motion by Steele, seconded by Wisnaski, to authorize the City Manager to execute the professional services agreement with Fleis & Vandenbrink for a portion of the design cost in the amount of \$70,000.00. On a roll call vote, all voted in favor. Motion passed.

11. Communications:

A motion by Steele, seconded by Overhuel, to accept and place on file the July 2022 Investment and Fund Balance reports. On a voice vote, all voted in favor. Motion passed.

12. Accounts Payable:

A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$230,591.44 for payment of same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer Kelley reported that he was thankful to help at the election the previous week, and continued working with Personnel Manager Lamorandier to prepare for her upcoming retirement. He also noted the auditors would be coming in September, and he was busy preparing for their arrival.

Superintendent Nieuwenhuis reported the street sweepers would be here this month, and that he hoped to have Asphalt Restorations begin work on the Main Street crack sealing project this month. He also noted that a new issue he was encountering during the bidding process was vendors refusing to travel to the city and give a bid without a down payment.

Personnel Manager Lamorandier reported continuing training, and that there are 4 interviews scheduled for Tuesday to fill the part time accounts payable position. She also reported that she had officially set her retirement date as October 14, 2022.

Community Development Manager Siegel reported a successful ribbon cutting ceremony for Around The Board Game Café last Saturday, and noted that sidewalk sales would be happening this Saturday. She also reported that August 17th at 6:30pm there will be a Master Plan workshop and invited everyone to attend. She noted that she was in the process of getting quotes for a permanent sound system in Hicks Park as well.

Director Callahan reported that the department sent a brush truck and several officers to the City of Wayland block party last week. He also noted that two officers had positive reports recently: Officer Jeff Welcher had gotten a shout out on Facebook for his assistance with a car fire that was fully engulfed when he arrived. His actions kept the house from catching fire while he waited for the fire departments to arrive.

A resident stopped into the station to let the Director know how much they appreciated how Officer Joseph Culver had handled a situation with a family member. They were very appreciative of how carefully and compassionately he handled the situation.

Clerk Fenger thanked Treasurer Kelley for his help with the election, as several election workers had made the choice to retire from working elections, and there were two last minute cancellations by election workers scheduled to work, which left the precinct short staffed. She noted 320 voters came through the precinct and 360 AV ballots were returned and processed by the AV counting board, which was a good size turnout for a primary election. She also reported that the city was actively looking for more election workers and encouraged anyone interested to apply.

Manager Wilson reported on the Brooks Plaza art installation, and noted that the family of the former Mayor had reviewed the four proposals. He stated that he felt the family's opinion should be given some weight, along with the process of a public vote for the proposals. He had offered to facilitate a meeting between the Arts Council and the family, and expected that to happen sometime next week.

15. Council Comments:

The City of Plainwell is an equal opportunity employer and provider

Councilmember Overhuel stated that he felt the family of the former Mayor should have a big say in the art installation.

Councilmember Steele welcomed Around The Board Game Café to the city, mentioned how nice the ribbon cutting ceremony was, how many people attended and thanked Community Development Manager Siegel for her work putting the ceremony together. She also asked everyone to keep the Meert family in their prayers.

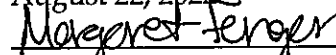
16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:07 PM. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Margaret Fenger
City Clerk

MINUTES APPROVED BY CITY COUNCIL

August 22, 2022



Margaret Fenger, City Clerk

PERIOD ENDING 08/31/2022

% Fiscal Year Completed: 16.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2022	MONTH 08/31/2022	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
243-000-404.040	Captured Tax Real - BR - City Tax	6,197.00	6,197.34	0.00	(0.34)	100.01
243-000-404.041	Captured Tax Real - BR - Library	1,123.00	739.75	0.00	383.25	65.87
243-000-404.042	Captured Tax Real - BR - Capital Impr	504.00	504.28	0.00	(0.28)	100.06
243-000-404.043	Captured Tax Real - BR - Fire Reserve	504.00	504.28	0.00	(0.28)	100.06
243-000-404.044	Captured Tax Real - BR - Solid Waste	656.00	655.58	0.00	0.42	99.94
243-000-404.047	Captured Tax Real - DDA - School	19,098.00	6,523.20	0.00	12,574.80	34.16
243-000-404.048	Captured Tax Real - BR - County Taxes	3,495.00	2,595.72	0.00	899.28	74.27
243-000-413.060	Captured Tax Pers - City Tax	7,163.00	7,163.25	0.00	(0.25)	100.00
243-000-413.061	Captured Tax Pers - Library	1,298.00	855.05	0.00	442.95	65.87
243-000-413.062	Captured Tax Pers - Capital Improvement	583.00	582.90	0.00	0.10	99.98
243-000-413.063	Captured Tax Pers - Fire Reserve	583.00	582.90	0.00	0.10	99.98
243-000-413.064	Captured Tax Pers - Solid Waste	757.00	757.77	0.00	(0.77)	100.10
243-000-413.065	Captured Tax Pers - County Taxes	4,040.00	3,000.30	0.00	1,039.70	74.26
243-000-504.000	Federal Grant	25,000.00	0.00	0.00	25,000.00	0.00
243-000-665.000	Interest Earnings - Investments	100.00	967.72	592.45	(867.72)	967.72
243-000-699.401	Interfund Transfer In - Cap Improvement	60,000.00	10,000.00	5,000.00	50,000.00	16.67
TOTAL REVENUES		131,101.00	41,630.04	5,592.45	89,470.96	31.75
Expenditures						
243-443-703.000	Salaries/Wages - Full Time Employees	41,538.00	5,197.44	3,056.07	36,340.56	12.51
243-443-704.001	Wages - Part Time Employees	3,083.00	859.86	673.72	2,223.14	27.89
243-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,269.00	428.22	263.04	2,840.78	13.10
243-443-712.001	Cash in Lieu of Benefits - Insurance Buy	390.00	16.30	14.61	373.70	4.18
243-443-716.000	Retirement - Defined Contribution 401a	3,603.00	471.58	270.29	3,131.42	13.09
243-443-718.001	Health Insurance Premiums - Current EE	7,113.00	1,161.84	616.11	5,951.16	16.33
243-443-718.013	Health Insurance - HSA - Employer Paid	1,992.00	159.43	159.43	1,832.57	8.00
243-443-723.001	Retiree Health Care - OPEB	123.00	20.56	10.28	102.44	16.72
243-443-725.001	Fringe Benefit - Life Insurance	43.00	7.41	3.62	35.59	17.23
243-443-725.010	Workers Comp Insurance	240.00	215.74	0.00	24.26	89.89
243-443-767.000	Clothing - Uniforms	65.00	2.35	1.12	62.65	3.62
243-443-775.000	Supplies - Repairs and Maintenance	0.00	446.05	0.00	(446.05)	100.00
243-443-801.000	Professional Services - Engineering	11,000.00	0.00	0.00	11,000.00	0.00
243-443-801.013	Professional Services - Attorney	3,000.00	259.00	259.00	2,741.00	8.63
243-443-801.030	Professional Services - Auditor	2,874.00	0.00	0.00	2,874.00	0.00
243-443-830.000	Contractual Reimbursement CRA Activities	33,891.00	22,996.74	22,996.74	10,894.26	67.86
243-443-900.000	Printing and Publishing	250.00	0.00	0.00	250.00	0.00
243-443-931.000	Outside Services (RMLB)	1,000.00	0.00	0.00	1,000.00	0.00
243-443-935.001	Property Liability Insurance	6,186.00	6,050.44	(660.43)	135.56	97.81
243-443-940.000	Rentals - Equipment	3,600.00	1,761.94	1,148.61	1,838.06	48.94
243-443-948.000	Computer Services	0.00	6.53	6.53	(6.53)	100.00
243-905-991.001	Debt Service - Principal -Interfund Loan	15,382.00	2,563.70	1,281.85	12,818.30	16.67
243-905-993.001	Debt Service - Interest - Interfund Loan	1,242.00	207.08	103.54	1,034.92	16.67
243-965-995.101	Interfund Transfer Out - General Fund	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		189,884.00	42,832.21	30,204.13	147,051.79	22.56
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		131,101.00	41,630.04	5,592.45	89,470.96	31.75
TOTAL EXPENDITURES		189,884.00	42,832.21	30,204.13	147,051.79	22.56

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 16.99

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GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	08/31/2022 (ABNORMAL)	MONTH 08/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND									
NET OF REVENUES & EXPENDITURES		(58,783.00)		(1,202.17)		(24,611.68)		(57,580.83)	2.05

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 08/31/2022

% Fiscal Year Completed: 16.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2022	MONTH 08/31/2022	BALANCE	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
247-000-583.000	Local Grants	82,349.00	0.00	0.00	82,349.00	0.00
247-000-665.000	Interest Earnings - Investments	150.00	41.92	26.40	108.08	27.95
TOTAL REVENUES		82,499.00	41.92	26.40	82,457.08	0.05
Expenditures						
247-443-703.000	Salaries/Wages - Full Time Employees	48,562.00	6,115.23	3,958.00	42,446.77	12.59
247-443-704.001	Wages - Part Time Employees	166.00	23.29	20.48	142.71	14.03
247-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	3,627.00	423.47	272.37	3,203.53	11.68
247-443-712.001	Cash in Lieu of Benefits - Insurance Buy	855.00	35.84	32.06	819.16	4.19
247-443-716.000	Retirement - Defined Contribution 401a	2,538.00	330.11	211.15	2,207.89	13.01
247-443-718.001	Health Insurance Premiums - Current EE	6,719.00	1,119.58	592.30	5,599.42	16.66
247-443-718.013	Health Insurance - HSA - Employer Paid	1,968.00	165.18	165.18	1,802.82	8.39
247-443-725.001	Fringe Benefit - Life Insurance	22.00	3.41	1.71	18.59	15.50
247-443-725.010	Workers Comp Insurance	242.00	217.54	0.00	24.46	89.89
247-443-801.013	Professional Services - Attorney	1,000.00	0.00	0.00	1,000.00	0.00
247-443-801.030	Professional Services - Auditor	71.00	0.00	0.00	71.00	0.00
247-443-931.000	Outside Services (RMLB)	500.00	0.00	0.00	500.00	0.00
247-443-935.001	Property Liability Insurance	435.00	127.42	(13.91)	307.58	29.29
247-443-940.000	Rentals - Equipment	1,500.00	559.42	251.89	940.58	37.29
247-443-948.000	Computer Services	0.00	6.53	6.53	(6.53)	100.00
247-443-955.000	Miscellaneous Expense	500.00	0.00	0.00	500.00	0.00
247-443-962.000	Memberships & Dues	300.00	0.00	0.00	300.00	0.00
TOTAL EXPENDITURES		69,005.00	9,127.02	5,497.76	59,877.98	13.23
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		82,499.00	41.92	26.40	82,457.08	0.05
TOTAL EXPENDITURES		69,005.00	9,127.02	5,497.76	59,877.98	13.23
NET OF REVENUES & EXPENDITURES		13,494.00	(9,085.10)	(5,471.36)	22,579.10	67.33

PERIOD ENDING 08/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2022 NORMAL (ABNORMAL)	MONTH 08/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
248-000-404.030	Captured Tax Real - DDA - City Tax	29,290.00	29,290.21	0.00	(0.21)	100.00
248-000-404.031	Captured Tax Real - DDA - Library	5,307.00	3,495.86	0.00	1,811.14	65.87
248-000-404.032	Captured Tax Real - DDA - Capital Impr	2,383.00	2,383.18	0.00	(0.18)	100.01
248-000-404.033	Captured Tax Real - DDA - Fire Reserve	2,383.00	2,383.18	0.00	(0.18)	100.01
248-000-404.034	Captured Tax Real - DDA - Solid Waste	3,098.00	3,098.21	0.00	(0.21)	100.01
248-000-404.045	Captured Tax Real - DDA - County Taxes	16,518.00	12,267.76	0.00	4,250.24	74.27
248-000-413.060	Captured Tax Pers - City Tax	1,974.00	1,974.15	0.00	(0.15)	100.01
248-000-413.061	Captured Tax Pers - Library	358.00	235.59	0.00	122.41	65.81
248-000-413.062	Captured Tax Pers - Capital Improvement	161.00	160.65	0.00	0.35	99.78
248-000-413.063	Captured Tax Pers - Fire Reserve	161.00	160.65	0.00	0.35	99.78
248-000-413.064	Captured Tax Pers - Solid Waste	209.00	208.84	0.00	0.16	99.92
248-000-413.065	Captured Tax Pers - County Taxes	1,113.00	826.82	0.00	286.18	74.29
248-000-583.000	Local Grants	6,835.00	0.00	0.00	6,835.00	0.00
248-000-654.001	Charges for Service - Farmers Market Fee	2,200.00	920.60	743.42	1,279.40	41.85
248-000-654.102	Special Event Revenues - DDA	300.00	0.00	0.00	300.00	0.00
248-000-665.000	Interest Earnings - Investments	156.00	49.37	32.71	106.63	31.65
248-000-684.000	Miscellaneous Revenue	0.00	10.00	0.00	(10.00)	100.00
TOTAL REVENUES		72,446.00	57,465.07	776.13	14,980.93	79.32
Expenditures						
248-443-703.000	Salaries/Wages - Full Time Employees	18,899.00	2,131.78	1,369.96	16,767.22	11.28
248-443-704.001	Wages - Part Time Employees	458.00	0.00	0.00	458.00	0.00
248-443-709.000	Payroll Taxes - FICA - Soc Sec/Medicare	1,408.00	141.95	91.31	1,266.05	10.08
248-443-712.001	Cash in Lieu of Benefits - Insurance Buy	60.00	2.52	2.26	57.48	4.20
248-443-716.000	Retirement - Defined Contribution 401a	126.00	2.04	1.12	123.96	1.62
248-443-718.001	Health Insurance Premiums - Current EE	3,160.00	498.75	265.29	2,661.25	15.78
248-443-718.013	Health Insurance - HSA - Employer Paid	864.00	66.09	66.09	797.91	7.65
248-443-723.001	Retiree Health Care - OPEB	79.00	13.22	6.61	65.78	16.73
248-443-725.001	Fringe Benefit - Life Insurance	1.00	0.21	0.05	0.79	21.00
248-443-725.010	Workers Comp Insurance	69.00	62.03	0.00	6.97	89.90
248-443-775.000	Supplies - Repairs and Maintenance	50.00	0.00	0.00	50.00	0.00
248-443-801.030	Professional Services - Auditor	71.00	0.00	0.00	71.00	0.00
248-443-851.000	Postage	100.00	0.00	0.00	100.00	0.00
248-443-900.000	Printing and Publishing	1,800.00	64.44	64.44	1,735.56	3.58
248-443-931.000	Outside Services (RMLB)	200.00	100.00	0.00	100.00	50.00
248-443-935.001	Property Liability Insurance	669.00	195.97	(21.39)	473.03	29.29
248-443-948.000	Computer Services	50.00	13.07	13.07	36.93	26.14
248-443-955.000	Miscellaneous Expense	400.00	0.56	0.00	399.44	0.14
248-443-960.000	Education & Training - Professional	200.00	0.00	0.00	200.00	0.00
248-443-962.000	Memberships & Dues	1,930.00	125.00	125.00	1,805.00	6.48
248-775-880.021	Community Promotion - Special Events	2,850.00	0.00	0.00	2,850.00	0.00
248-775-881.022	Farmers Market Costs - DDA	850.00	139.85	0.00	710.15	16.45
248-775-881.036	Movies in the Park Costs - DDA	700.00	0.00	0.00	700.00	0.00
248-900-971.000	Capital Purchase	15,000.00	0.00	0.00	15,000.00	0.00
248-905-991.001	Debt Service - Principal -Interfund Loan	24,159.00	4,026.50	2,013.25	20,132.50	16.67
248-905-993.001	Debt Service - Interest - Interfund Loan	242.00	40.34	20.17	201.66	16.67
TOTAL EXPENDITURES		74,395.00	7,624.32	4,017.23	66,770.68	10.25

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 08/31/2022

% Fiscal Year Completed: 16.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	08/31/2022 (ABNORMAL)	MONTH 08/31/2022 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND									
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:									
TOTAL REVENUES		72,446.00		57,465.07		776.13		14,980.93	79.32
TOTAL EXPENDITURES		74,395.00		7,624.32		4,017.23		66,770.68	10.25
NET OF REVENUES & EXPENDITURES		(1,949.00)		49,840.75		(3,241.10)		(51,789.75)	2,557.25
TOTAL REVENUES - ALL FUNDS		286,046.00		99,137.03		6,394.98		186,908.97	34.66
TOTAL EXPENDITURES - ALL FUNDS		333,284.00		59,583.55		39,719.12		273,700.45	17.88
NET OF REVENUES & EXPENDITURES		(47,238.00)		39,553.48		(33,324.14)		(86,791.48)	83.73

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL

PERIOD ENDING 08/31/2022

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2022	MONTH 08/31/2022	BALANCE	
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND						
Revenues						
UNCLASSIFIED	Unclassified	131,101.00	41,630.04	5,592.45	89,470.96	31.75
TOTAL REVENUES		<u>131,101.00</u>	<u>41,630.04</u>	<u>5,592.45</u>	<u>89,470.96</u>	<u>31.75</u>
Expenditures						
443	PUBLIC WORKS	123,260.00	40,061.43	28,818.74	83,198.57	32.50
905	DEBT SERVICE	16,624.00	2,770.78	1,385.39	13,853.22	16.67
965	TRANSFERS TO OTHER FUNDS	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL EXPENDITURES		<u>189,884.00</u>	<u>42,832.21</u>	<u>30,204.13</u>	<u>147,051.79</u>	<u>22.56</u>
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		131,101.00	41,630.04	5,592.45	89,470.96	31.75
TOTAL EXPENDITURES		189,884.00	42,832.21	30,204.13	147,051.79	22.56
NET OF REVENUES & EXPENDITURES		<u>(58,783.00)</u>	<u>(1,202.17)</u>	<u>(24,611.68)</u>	<u>(57,580.83)</u>	<u>2.05</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 08/31/2022
 % Fiscal Year Completed: 16.99

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	08/31/2022 NORMAL (ABNORMAL)	MONTH 08/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND						
Revenues						
UNCLASSIFIED	Unclassified	82,499.00	41.92	26.40	82,457.08	0.05
TOTAL REVENUES		<u>82,499.00</u>	<u>41.92</u>	<u>26.40</u>	<u>82,457.08</u>	<u>0.05</u>
Expenditures						
443	PUBLIC WORKS	69,005.00	9,127.02	5,497.76	59,877.98	13.23
TOTAL EXPENDITURES		<u>69,005.00</u>	<u>9,127.02</u>	<u>5,497.76</u>	<u>59,877.98</u>	<u>13.23</u>
<hr/>						
Fund 247 - TAX INCREMENT FINANCE AUTHORITY FUND:						
TOTAL REVENUES		82,499.00	41.92	26.40	82,457.08	0.05
TOTAL EXPENDITURES		<u>69,005.00</u>	<u>9,127.02</u>	<u>5,497.76</u>	<u>59,877.98</u>	<u>13.23</u>
NET OF REVENUES & EXPENDITURES		13,494.00	(9,085.10)	(5,471.36)	22,579.10	67.33

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLAINWELL
 PERIOD ENDING 08/31/2022
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	08/31/2022	MONTH 08/31/2022	BALANCE	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND						
Revenues						
UNCLASSIFIED	Unclassified	72,446.00	57,465.07	776.13	14,980.93	79.32
TOTAL REVENUES		72,446.00	57,465.07	776.13	14,980.93	79.32
Expenditures						
443	PUBLIC WORKS	30,594.00	3,417.63	1,983.81	27,176.37	11.17
775	SPECIAL EVENTS	4,400.00	139.85	0.00	4,260.15	3.18
900	CAPITAL OUTLAY	15,000.00	0.00	0.00	15,000.00	0.00
905	DEBT SERVICE	24,401.00	4,066.84	2,033.42	20,334.16	16.67
TOTAL EXPENDITURES		74,395.00	7,624.32	4,017.23	66,770.68	10.25
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY FUND:						
TOTAL REVENUES		72,446.00	57,465.07	776.13	14,980.93	79.32
TOTAL EXPENDITURES		74,395.00	7,624.32	4,017.23	66,770.68	10.25
NET OF REVENUES & EXPENDITURES		(1,949.00)	49,840.75	(3,241.10)	(51,789.75)	2,557.25
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		286,046.00	99,137.03	6,394.98	186,908.97	34.66
TOTAL EXPENDITURES - ALL FUNDS		333,284.00	59,583.55	39,719.12	273,700.45	17.88
NET OF REVENUES & EXPENDITURES		(47,238.00)	39,553.48	(33,324.14)	(86,791.48)	83.73

AGENDA ITEMS

7. **BRA Action Items:**

A. Recommended Action: Informational updates on Mill Site

B. Accounts Payable:

Recommended Action: Consider confirming the BRA payables for August in the amount of \$24,069.05

8. **DDA Action Items:**

A. Recommended Action: Informational on new updates to sidewalk sign ordinance

B. Recommended Action: Utilize CIP funds for Sound System and new holiday lights

C. Accounts Payable:

Recommended Action: Consider confirming the DDA payables for August in the amount of \$549.66

9. **TIFA Action Items:**

A. Recommended Action: Informational regarding updates on property

B. Accounts Payable:

Recommended Action: Consider confirming the TIFA payables for August in the amount of \$786.53

Reminder of Upcoming Meetings

- September 12 – City Council Meeting at 7:00 pm
- September 15 – Community Recreation Plan workshop 3:30-5 pm
- September 15 - Parks and Trees Meeting at 5:00 pm
- September 21 – Planning Commission Meeting at 7:00pm
- September 26 - City Council Meeting at 7:00pm

Next Meeting is scheduled for October 11, 2022 will be held at City Hall Council Chambers