

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council
Monday, September 09, 2024 - 7:00PM
Plainwell City Hall Council Chambers

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes** – 08/26/2024 Regular Meeting
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Approval**
9. **Mayor’s Report**
10. **Recommendations and Reports:**
 - A. **USA Earthworks LLC Pay Application #5 – Old Orchard Project**

Council will consider approving Pay Application #5 for USA Earthworks LLC in the amount of \$357,824.70 for work done on the Old Orchard Project.
 - B. **Ordinance 398 – Chicken Ordinance Amendment**

Council will consider adopting Ordinance 398, an Ordinance to amend Chapter 53 “Zoning” of the City of Plainwell’s Code of Ordinances; to amend Article XVI “General Provisions” to add Sec.53-132D pertaining to the keeping of backyard chickens.
 - C. **2024/2025 Budget Amendment – Encumbrance Rollover**

Council will consider a budget amendment for 2023/2024 budget, as presented, in order to appropriate prior year encumbrances into the current fiscal year.
 - D. **DPW- Purchase and installation of six water meters**

Council will consider approving the purchase and installation of six water meters by Matt Rodgers Plumbing for \$10,800.00.
 - E. **DPW- Emergency purchase and installation of two line stops for the Old Orchard project**

Council will consider approving the emergency purchase and installation of two line stops by City Services for \$9,600.00.
11. **Communications:** The August Investment and Fund Balance Reports
12. **Accounts Payable - \$445,648.01**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.
Plainwell is an equal opportunity provider and employer

MINUTES
Plainwell City Council
August 26, 2024

1. Mayor Keeler called the regular meeting to order at 7:00pm in City Hall Council Chambers.
2. Invocation: given by Ken Fritz from Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, and Councilmember Wisnaski.
Absent: Councilmember Keeney
A motion by Wisnaski, seconded by Steele, to excuse Councilmember Keeney from tonight's proceedings. On a voice vote, all voted in favor. Motion passed.
5. Approval of Minutes:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 08/12/2024 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Public Comment: None.
7. County Commissioner Report: Commissioner Dugan gave an update on happenings throughout Allegan County.
8. Agenda approval:
A motion by Steele, seconded by Overhuel, to approve the Agenda for the August 26, 2024 meeting as presented. On a voice vote, all voted in favor. Motion passed.
9. Mayor's Report: Mayor Keeler discussed a new committee that would be focused on the Old Mill property. The committee will consist of the City Manager, a member of City Council, two representatives from the Planning Commission, and one representative from the Downtown Development Authority. Details still need to be worked out, such as how often meetings will be held and when.
10. Recommendations and Reports:
 - A. Clerk Leonard discussed Resolution 2024-19 that recognizes Allegan County Homeless Solutions as a nonprofit organization operating in the Plainwell Community.
A motion by Steele, seconded by Overhuel, to adopt Resolution 2024-19, approving the request by Allegan County Homeless Solutions of Plainwell that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses. On a roll call vote, all voted in favor. Motion passed.
 - B. City Manager Lakamper discussed a final payment to Young's Environmental Cleanup for lead abatement work on the Mill Buildings.
A motion by Overhuel, seconded by Wisnaski, approving the final and total payment of \$58,588.00 to Young's Environmental Cleanup for lead abatement work performed on the Mill Buildings. On a roll call vote, all voted in favor. Motion passed.
 - C. City Manager Lakamper discussed renting or purchasing a compactor truck for loose leaf pick up.
A motion by Wisnaski, seconded by Steele, approving the purchase or rental of a solid waste compactor truck for loose leaf pickup for \$12,000.00. On a roll call vote, all voted in favor. Motion passed.
11. Communications:
A motion by Steele, seconded by Overhuel, to accept and place on file the July 2024 Department of Public Safety and Water Renewal Reports, the draft 8/13/2024 DDA/BRA/TIFA meeting minutes and the draft 8/21/2024 Planning Commission meeting minutes. On a voice vote, all voted in favor. Motion passed.

MINUTES
Plainwell City Council
August 26, 2024

12. Accounts Payable:

A motion by Wisnaski, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$1,096,758.72 for payment of the same. On a roll call vote, all voted in favor. Motion passed.

13. Public Comments: None.

14. Staff Comments:

Treasurer/Finance Director Kelley shared that he is 80% done with audit papers, and is working on creating and updating procedures and policies.

Community Development Manager Siegel stated that she is working with Taplin to wrap up the lead abatement project. She has a meeting scheduled with MEDC and Mosaic Distillery. She is preparing for Ladies, Leaves and Laughter Night, and finishing up the rental rehab project in collaboration with Finance Director/Treasurer Kelley.

Director Callahan reminded everyone that school has started, and to be on the lookout for kids and expect more traffic.

Clerk Leonard will be attending training this Wednesday in Mount Pleasant.

City Manager Lakamper provided an update the Old Orchard project. There are some water lines that still need to be run. Building has begun on Washington Street in preparation for paving. The City continues to have regular progress meetings about the Old Orchard project. The Planning Commission has approved a zoning ordinance amendment that would allow single family residences to have three chickens that will be presented for consideration to City Council next month. He provided further information on the new committee focused on the Old Mill property, stating that the committee would assist with zoning ordinance amendments, if needed.

15. Council Comments:

Councilmember Wisnaski stated it is difficult to hear in the Council Chamber as a member of the audience.

Mayor Pro-Tem Steele thanked Kevin and the first responders for helping her in her moment of need. She asked the community for patience with school bus drivers while routes and schedules are figured out, and stated that the Allegan County Fair begins September 6th.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:37pm. On a voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
JoAnn Leonard
City Clerk

MINUTES APPROVED BY CITY COUNCIL
September 09, 2024

JoAnn Leonard, City Clerk



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director / City Treasurer
DATE: September 4, 2024
SUBJECT: USA Earthworks LLC Pay Application #5 – Old Orchard Project

SUGGESTED MOTION: I motion to approve Pay Application #5 for USA Earthworks LLC in the amount of \$357,824.70 for work on the Old Orchard Project.

BACKGROUND INFORMATION: On December 28, 2023, City Council approved a bid from USA Earthworks LLC for water/sewer/street improvements in the Old Orchard neighborhood. The work began on April 1, 2024 and will continue through the summer. USA Earthworks will submit pay applications monthly.

ANALYSIS: Pay Application #1 was approved on May 13, 2024. Pay Application #2 was approved on June 14, 2024. Pay Application #3 was approved on July 8, 2024. Pay Application #4 was approved on August 12, 2024. The city's engineering firm, Fleis & Vandenbrink, has reviewed the fifth application and recommends approval and payment of the \$357,824.70 outlined in the Pay Application. City Administration has reviewed the application and concurs with the recommendation to pay.

It is recommended that City Council approve Pay Application #5.

BUDGET IMPACT: The project has been budgeted for and proceeds from the sale of bond are available to make payment.

21	HMA Approach	Ton	600	\$ 132.00	\$	79,200.00		\$	-		\$	-	0.00%	\$ 79,200.00
22	Driveway Nonreinf, Conc, 6 inch	Syd	670	\$ 80.00	\$	53,600.00		\$	-		\$	-	0.00%	\$ 53,600.00
23	HMA Valley Gutter	Ft	200	\$ 2.25	\$	450.00		\$	-		\$	-	0.00%	\$ 450.00
24	HMA Spillway	Ea	1	\$ 550.00	\$	550.00		\$	-		\$	-	0.00%	\$ 550.00
25	Curb and Gutter, Conc, Det F4	Ft	110	\$ 40.00	\$	4,400.00		\$	-		\$	-	0.00%	\$ 4,400.00
26	Traffic Control	Lsum	1	\$ 26,008.00	\$	26,008.00		\$	-	0.6	\$	15,604.80	60.00%	\$ 10,403.20
27	Surface Restoration	Syd	19,338	\$ 7.25	\$	140,200.50		\$	-		\$	-	0.00%	\$ 140,200.50
28	Monument Box Preservation	Ea	8	\$ 2,000.00	\$	16,000.00		\$	-		\$	-	0.00%	\$ 16,000.00
29	Monument Box	Ea	8	\$ 500.00	\$	4,000.00		\$	-		\$	-	0.00%	\$ 4,000.00
30	Trench Undercut and Backfill	Cyd	250	\$ 31.00	\$	7,750.00		\$	-		\$	-	0.00%	\$ 7,750.00
31	Post, Mailbox	Ea	15	\$ 125.00	\$	1,875.00		\$	-		\$	-	0.00%	\$ 1,875.00
32	Water Main, 6 inch	Ft	210	\$ 68.00	\$	14,280.00	54	\$	3,672.00	129	\$	8,772.00	61.43%	\$ 5,508.00
33	Water Main, 8 inch	Ft	7,900	\$ 71.00	\$	560,900.00	3118	\$	221,378.00	7643	\$	542,653.00	96.75%	\$ 18,247.00
34	Water Service, 1 inch	Ft	3,300	\$ 26.00	\$	85,800.00	1275	\$	33,150.00	1463	\$	38,038.00	44.33%	\$ 47,762.00
35	45 Deg Bend, 6 inch	Ea	12	\$ 790.00	\$	9,480.00	1	\$	790.00	2	\$	1,580.00	16.67%	\$ 7,900.00
36	11.25 Deg Bend, 8 inch	Ea	5	\$ 869.00	\$	4,345.00		\$	-	3	\$	2,607.00	60.00%	\$ 1,738.00
37	22.5 Deg Bend, 8 inch	Ea	5	\$ 885.00	\$	4,425.00	5	\$	4,425.00	7	\$	6,195.00	140.00%	\$ (1,770.00)
38	45 Deg Bend, 8 inch	Ea	45	\$ 888.00	\$	39,960.00	2	\$	1,776.00	30	\$	26,640.00	66.67%	\$ 13,320.00
39	8 inch x 8 inch x 6 inch Tee	Ea	12	\$ 1067.00	\$	12,804.00	6	\$	6,402.00	11	\$	11,737.00	91.67%	\$ 1,067.00
40	8 inch x 8 inch x 8 inch Tee	Ea	7	\$ 1,120.00	\$	7,840.00	2	\$	2,240.00	6	\$	6,720.00	85.71%	\$ 1,120.00
41	8 inch Cross	Ea	2	\$ 1362.00	\$	2,724.00		\$	-	2	\$	2,724.00	100.00%	\$ -
42	Connect to Existing Water Main	Ea	7	\$ 1,435.00	\$	10,045.00	2	\$	2,870.00	3	\$	4,305.00	42.86%	\$ 5,740.00
43	Corp Stop, Curb Stop & Box, 1 inch	Ea	110	\$ 760.00	\$	83,600.00	57	\$	43,320.00	65	\$	49,400.00	59.09%	\$ 34,200.00
44	Cut and Plug Existing Water Main	Ea	5	\$ 1,255.00	\$	6,275.00		\$	-		\$	-	0.00%	\$ 6,275.00
45	Gate Valve & Box, Remove	Ea	20	\$ 400.00	\$	8,000.00		\$	-		\$	-	0.00%	\$ 8,000.00
46	Gate Valve & Box, 6 inch	Ea	12	\$ 1,793.00	\$	21,516.00		\$	-		\$	-	0.00%	\$ 21,516.00
47	Gate Valve & Box, 8 inch	Ea	26	\$ 2,350.00	\$	61,100.00	7	\$	16,450.00	20	\$	47,000.00	76.92%	\$ 14,100.00

48	Hydrant	Ea	12	\$ 6654.00	\$ 79,848.00	6	\$ 39,924.00	12	\$ 79,848.00	100.00%	\$ -
49	Remove Hydrant	Ea	11	\$ 1090.00	\$ 11,990.00		\$ -		\$ -	0.00%	\$ 11,990.00
50	Water Service, Connect	Ea	110	\$ 229.00	\$ 25,190.00	59	\$ 13,511.00	67	\$ 15,343.00	60.91%	\$ 9,847.00
51	Clean and Televis Ex San Sewer	Ea	1	\$ 10000.00	\$ 10,000.00		\$ -		\$ -	0.00%	\$ 10,000.00
52	Abandon and Fill Ex San Sewer	Ea	1	\$ 10044.00	\$ 10,044.00		\$ -		\$ -	0.00%	\$ 10,044.00
53	San Sewer, 8 inch	Ft	3,992	\$ 94.00	\$ 375,248.00		\$ -	3807	\$ 357,858.00	95.37%	\$ 17,390.00
54	San Sewer, 10 inch	Ft	80	\$ 119.00	\$ 9,520.00		\$ -		\$ -	0.00%	\$ 9,520.00
55	San Sewer Horizontal Directional Drill, 10 inch	Ft	0	\$ 450.00	\$ -		\$ -		\$ -	#DIV/0!	\$ -
56	Sanitary Lateral, 6 inch	Ft	2,286	\$ 61.00	\$ 139,446.00		\$ -	1700	\$ 103,700.00	74.37%	\$ 35,746.00
57	Dr Structure Tap, Sanitary, 8 inch	Ea	2	\$ 1000.00	\$ 2,000.00		\$ -	2	\$ 2,000.00	100.00%	\$ -
58	Dr Structure Tap, Sanitary, Drop, 8 inch	Ea	1	\$ 3163.00	\$ 3,163.00		\$ -		\$ -	0.00%	\$ 3,163.00
59	San MH, 48 inch Dia	Ea	20	\$ 4715.00	\$ 94,300.00		\$ -	21	\$ 99,015.00	105.00%	\$ (4,715.00)
60	Wye, 8 inch x 6 inch	Ea	60	\$ 472.00	\$ 28,320.00		\$ -	59	\$ 27,848.00	98.33%	\$ 472.00
61	Remove and Replace Chain Link Fence and Gate	Ft	80	\$ 47.50	\$ 3,800.00		\$ -		\$ -	0.00%	\$ 3,800.00
62	5' x 6' Chain Link Fence Gate	Ea	1	\$ 570.00	\$ 570.00		\$ -		\$ -	0.00%	\$ 570.00
63	Remove Existing Shed	Ea	1	\$ 3500.00	\$ 3,500.00	1	\$ 3,500.00	1	\$ 3,500.00	100.00%	\$ -
64	Soil Erosion and Sedimentation Control	LSum	1	\$ 32000.00	\$ 32,000.00		\$ -		\$ -	0.00%	\$ 32,000.00
CO1-1	Wye, 8 inch x 6 inch, cut in	Ea	2	\$ 2,200.00	\$ 4,400.00		\$ -	2	\$ 4,400.00	100.00%	\$ -
CO2-1	Mobilization for Directional Drill	LSum	1	\$ 15,818.94	\$ 15,818.94		\$ -	1	\$ 15,818.94	100.00%	\$ -
CO2-2	Haul / Handle Soils (LM)	Cyd	4883	\$ 11.24	\$ 54,884.92		\$ -	4883	\$ 54,884.92	100.00%	\$ -
CO2-3	Manhole Base, 48 inch	Ea	3	\$ 1,924.00	\$ 5,772.00		\$ -	3	\$ 5,772.00	100.00%	\$ -
				Total of All Unit Price Bid Items:			\$ 3,161,332.36		\$ 3,161,332.36	51.10%	\$ 1,546,013.70



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Denise Siegel, Community Development Manager
DATE: September 3 2024
SUBJECT: Chicken Ordinance Amendment

SUGGESTED MOTION: to approve the Ordinance to amend Chapter 53 Zoning to add sec. 53-132D pertaining to the keeping of backyard chickens.

BACKGROUND INFORMATION: The Planning Commission has reviewed, held a public hearing on 8/21/24, and recommends the amendment to the City Council for final approval.

The section intends to allow the raising of backyard chickens in single-family neighborhoods while protecting the urban character of the community. The keeping of backyard chickens is distinct from the keeping of other types of livestock or animals of a similar nature as chickens do not graze and require a small, contained area that more appropriately fits within the existing built environment and lots sizes. A chicken permit will be required.

Notable Ordinance Requirements are:

Must obtain a chicken permit

Only allowed in single-family dwellings R1A and R1B zoning districts. Must be owner-occupied.

Only 3 Chickens allowed no Roosters

Chickens must be fully enclosed at all times

Enclosure not to exceed 60 sq. feet or 6' in height

The enclosure must be constructed of durable conventional building materials

The enclosure shall be located in the rear yard, 20 feet from side and rear property lines.

Slaughtering is prohibited

Eggs shall not be sold on property or at retail

Chicken feed shall be kept in a vermin-proof sealed container.

ANALYSIS: A Chicken Permit will be required. The Permit will list the specific requirements regarding the number of chickens, the coop size, sets backs plus other details regarding the maintenance of the enclosure and feed storage.

BUDGET IMPACT: There is no budget impact to the City for approving this ordinance amendment.

**CITY OF PLAINWELL
ALLEGAN COUNTY, MICHIGAN**

ORDINANCE NO. 398

AN ORDINANCE TO AMEND CHAPTER 53 “ZONING” OF THE CITY OF PLAINWELL CODE OF ORDINANCES; TO AMEND ARTICLE XVI “GENERAL PROVISIONS” TO ADD SEC. 53-132D PERTAINING TO THE KEEPING OF BACKYARD CHICKENS.

CITY OF PLAINWELL, ALLEGAN COUNTY, MICHIGAN, ORDAINS:

Section 1. Amendment of Article XVI. Article XVI of Chapter 53, “Zoning” of the City of Plainwell Code of Ordinances is amended to add a new Sec. 53-132D which reads in its entirety as follows:

Sec. 53-132D. KEEPING OF BACKYARD CHICKENS.

- A. *Intent.* The intent of this section is to allow the raising of backyard chickens in single-family neighborhoods while protecting the urban character of the community. The keeping of backyard chickens is distinct from the keeping other types of livestock or animals of a similar nature as chickens do not graze and require a small, contained area that more appropriately fits within the existing built environment and lot sizes in the City of Plainwell.
- B. No person shall keep chickens unless comply with the following requirements:
1. Prior to keeping any chickens, a backyard chicken permit shall be obtained, along with any fee required by the City Council. A backyard chicken permit shall be valid indefinitely or until the property is sold or transferred to another owner unless the permit is suspended or revoked
 2. The keeping chickens is permitted only on lots where the principal use is a single-family dwelling in the R-1A and R-1B zoning districts. The single-family dwelling shall be owner-occupied. The keeping of chickens in all other zoning districts is prohibited.
 3. The maximum number of chickens permitted per property shall be three (3). Roosters are prohibited.
 4. Chickens shall be provided, and maintained within, a fully enclosed, roofed structure at all times.
 5. All areas accessible to the chickens, including the structure and run, shall be contained in a single enclosure not to exceed sixty (60) square feet in footprint and six (6) feet in height measured from the immediate surrounding grade.

6. The enclosure shall be constructed of durable, conventional residential building materials suitable for the purpose intended, and in a manner which serves to enhance the aesthetic appearance of the neighborhood or surrounding area. The use of tarps, scrap materials, plastic sheeting, and similar non-rigid or poor-quality coverings is prohibited.
7. The enclosure shall have chicken wire or similar material embedded twelve (12) inches into the ground around the enclosure to deter predators from digging under the enclosure wall. The enclosure may alternatively be raised or contain a durable, hard surface bottom to accomplish the same.
8. The enclosure shall be located in the rear yard and at least twenty (20) feet from the side and rear property lines.
9. The enclosure shall be maintained in a clean and orderly fashion.
10. Chicken feed shall be kept in a vermin-proof sealed container.
11. Slaughtering of chickens is not permitted.
12. Eggs shall not be sold on the property at retail.

Section 2. Severability and Captions. This Ordinance and the various parts, sections, subsections, sentences, phrases and clauses thereof are hereby declared severable. If any part, section, subsection, sentence, phrase, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. The captions included at the beginning of each Section are for convenience only and shall not be considered a part of this Ordinance.

Section 3. Repeal. Any existing ordinance or resolution that is inconsistent or conflicts with this Ordinance is hereby repealed to the extent of any such conflict or inconsistency.

Section 4. Effective Date. This Ordinance is ordered to take effect eight (8) days following publication of adoption in the *Union Enterprise*, a newspaper having general circulation in the City, under the provisions of 2006 Public Act 110, except as may be extended under the provisions of such Act.

ROLL CALL VOTE:

YES:

NO:

Declared adopted on:

Bradley Keeler, Mayor

JoAnn Leonard, City Clerk



“The Island City”

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Brian Kelley, Finance Director/Treasurer
DATE: September 4, 2024
SUBJECT: Encumbrance Rollover from 2023/2024 to 2024/2025 Budget

SUGGESTED MOTION: I motion to approve a budget amendment for the 2024/2025 budget, as presented, in order to appropriate prior year encumbrances into the current fiscal year.

BACKGROUND INFORMATION: An encumbrance reserves funds when a contract or purchase order is approved. The encumbrances also commit an equivalent budget amount for an expenditure line item. All prior year encumbrances reserved for obligations of materials and/or services that have not yet been delivered by year-end are to be closed in the prior year and reopened (carryover) in the current fiscal year. Annually, the budget appropriations for these obligations are moved from the prior fiscal year (2023/2024) into the current fiscal year (2024/2025), allowing for the funds on these encumbrances to be expended in the current fiscal year.

ANALYSIS: City staff recently reviewed a listing of the outstanding encumbrances as of June 30, 2024 and determined those encumbrances that require re-appropriating into the current fiscal year in order to complete the purchases or services as intended. Upon review, twelve (12) encumbrances are being brought forth for rollover:

- PO 5636 – Fleis & Vandenbrink – Water Distribution System Survey – \$10,499.99
Account Code 591-545-801.000 / 591-560-801.000
- PO 5828 – GHD Services Inc. – Plainwell Dam #2 Removal/Restoration - \$86,179.08
Account Code 101-900-972.000
- PO 5882 – Fleis & VandenBrink Inc. – Michigan Avenue Sanitary Sewer – \$2,000.00
Account Code 590-550-801.000
- PO 5884 – Fleis & VandenBrink Inc. – Bridge Projects 2023 – \$580.00
Account Code 202-468-801.000
- PO 5887 – Fleis & VandenBrink Inc. – GIS Development WR Plant – \$2,734.00
Account Code 590-560-803.010
- PO 5940 – Fishbeck, Thompson, Carr & Huber – EGLE Loan Closeout - \$5,000.00
Account Code 243-443-931.000

- PO 5941 – Cummins Sales and Service – Generator Maintenance WR - \$1,917.45**
Account Code 590-540-931.000
- PO 5975 – Cummins Sales and Service – Generator Maintenance City Wide - \$4,585.69**
Account Code 101-301-931.000 / 101-336-931.000 / 590-540-931.000
- PO 5636 – Fleis & Vandenbrink – South Main 2025 Engineering – \$16,646.44**
Account Code 202-459-801.000
- PO 6023 – AAA Lawn Care Inc – Weed Control 2024 - \$1,028.00**
Account Code 248-443-934.000 / 101-265-934.000 / 101-751-934.000
- PO 6042 – USA Earthworks LLC – Old Orchard Project - \$2,065,370.27**
Account Code 203-489-970.028 / 590-900-972.000 / 591-900-972.000
- PO 5636 – Fleis & Vandenbrink – Old Orchard Construction Engineering – \$131,968.69**
Account Code 203-489-970.028 / 590-900-972.000 / 591-900-972.000

BUDGET IMPACT: Approving the request for this budget amendment will ensure that work on existing obligations will continue and that there will be no impact on services planned for the current fiscal year. There is no impact to the city for rolling over prior year encumbrances. These funds have already been budgeted in prior year and were considered reserved and unavailable for purposes of the current fiscal year budget. The total amount being rolled over is \$ 2,328,509.61.

PO Filters		Show/Hide Columns	
Post Date:	// / to // /	<input type="checkbox"/> Show 'Entered By'	<input type="checkbox"/> Show 'Vendor Info'
Required Date:	// / to // /	<input type="checkbox"/> Show 'Requested By'	<input type="checkbox"/> Show 'Department'
Department:	_____	<input type="checkbox"/> Show 'Required Date'	<input type="checkbox"/> Show 'Status'
Entered By:	_____	<input type="checkbox"/> Show 'Has Grants'	<input checked="" type="checkbox"/> Show 'Amount Remaining'
Requested By:	_____		

Press the 'N' key to take no action, 'C' key to carry forward, or 'L' key to cancel/liquidate.

Action To Perform	Create BA	PO Number	Description	Post Date	Amount	Amount Relieved	Relieved As Of 06/30/2024	Amount Remaining
Carry Forward	<input checked="" type="checkbox"/>	000005636	WATER DISTRIBUTION SYSTEM INVENTORY/GIS/UPDATE	08/24/2021	97,899.99	87,400.00	86,442.96	10,499.99
Carry Forward	<input checked="" type="checkbox"/>	000005828	PLAINWELL #2 DAM AND RACEWAY STRUCTURE REMOVAL & RESTORATION PROJECT	11/28/2022	547,850.00	461,670.92	461,670.92	86,179.08
Carry Forward	<input checked="" type="checkbox"/>	000005882	MICHIGAN AVE SANITARY SEWER REPLACEMENT	03/29/2023	7,400.00	5,400.00	5,400.00	2,000.00
Carry Forward	<input checked="" type="checkbox"/>	000005884	ENGINEERING SERVICES FOR NORTH MAIN & WEST BRIDGE - BRIDGES 2023	03/29/2023	78,800.00	78,220.00	78,220.00	580.00
Carry Forward	<input checked="" type="checkbox"/>	000005887	GIS DEVELOPMENT FOR WR PLANT	04/06/2023	3,500.00	766.00	766.00	2,734.00
No Action	<input type="checkbox"/>	000005919	WATER TESTING SERVICES FISCAL YEAR 2024	07/01/2023	2,400.00	2,400.00	1,560.00	0.00
Carry Forward	<input checked="" type="checkbox"/>	000005940	EGLI BROWNFIELD REDEVELOPMENT LOAN FINAL CLOSEOUT REPORT	07/19/2023	5,000.00	0.00	0.00	5,000.00
Carry Forward	<input checked="" type="checkbox"/>	000005941	Preventative Maintenance Agreement for WR Generators Aug 2023 Thru Aug 2024	07/19/2023	1,917.45	0.00	0.00	1,917.45
Carry Forward	<input checked="" type="checkbox"/>	000005975	CITY-WIDE GENERATOR PREVENTATIVE MAINTENANCE - YEAR 1 OF 3-YEAR CONTRACT	10/10/2023	14,725.92	10,140.23	10,140.23	4,585.69
Carry Forward	<input checked="" type="checkbox"/>	000005994	PROFESSIONAL ENGINEERING SERVICES - SOUTH MAIN RESURFACING PROJECT	11/28/2023	56,000.00	39,353.56	37,028.16	16,646.44
Carry Forward	<input checked="" type="checkbox"/>	000006023	2024 SPRING - SUMMER - FALL WEED CONTROL	02/21/2024	3,084.00	2,056.00	1,028.00	1,028.00
Carry Forward	<input type="checkbox"/>	000006042	OLD ORCHARD PROJECT 2024	05/04/2024	3,161,332.36	1,095,962.09	850,852.49	2,065,370.27
Carry Forward	<input type="checkbox"/>	000006043	CONSTRUCTION ENGINEERING OLD ORCHARD PROJECT 2024	05/04/2024	286,200.00	154,231.31	95,784.17	131,968.69
Carry Forward	<input checked="" type="checkbox"/>	000006049	REPLACEMENT DRIVE FOR PRIMARY CLARIFIER #1	06/12/2024	2,690.00	2,690.00	0.00	0.00

09/03/2024 03:06 PM
User: BKELLEY
DB: Plainwell

Purchase Order Report FOR CITY OF PLAINWELL
Status: Open & Partial
Post Dates From 07/21/2016 To 06/30/2024

PO NUMBER	PO STATUS	PO TYPE	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
000005636	Partial	Regular		08/24/2021	97,899.99	10,499.99	000153 FLEIS & VANDENBRINK INC Contact: Phone:
BKELLEY		540 PUMPING & TREATMENT					
WATER DISTRIBUTION SYSTEM INVENTORY/GIS/UPDATE							
000005828	Partial	Regular	07/11/2022	11/28/2022	547,850.00	86,179.08	004241 GHD SERVICES INC Contact: Phone:
BKELLEY		900 CAPITAL OUTLAY					
PLAINWELL #2 DAM AND RACEWAY STRUCTURE REMOVAL & RESTORATION PROJECT							
000005882	Partial	Regular	03/29/2023	03/29/2023	7,400.00	2,000.00	000153 FLEIS & VANDENBRINK INC Contact: Phone:
Cheryl		463 ROUTINE MAINTENANCE					
MICHIGAN AVE SANITARY SEWER REPLACEMENT							
000005884	Partial	Regular	03/29/2023	03/29/2023	78,800.00	580.00	000153 FLEIS & VANDENBRINK INC Contact: Phone:
Cheryl		463 ROUTINE MAINTENANCE					
ENGINEERING SERVICES FOR NORTH MAIN & WEST BRIDGE - BRIDGES 2023							
000005887	Partial	Regular	04/10/2023	04/06/2023	3,500.00	2,734.00	000153 FLEIS & VANDENBRINK INC Contact: Phone:
Bryan		540 PUMPING & TREATMENT					
GIS DEVELOPMENT FOR WR PLANT							
000005940	Open	Regular		07/19/2023	5,000.00	5,000.00	000310 FISHBECK, THOMPSON, CARR AND HUBER Contact: Phone:
BKELLEY		443 PUBLIC WORKS					
EGLE BROWNFIELD REDEVELOPMENT LOAN FINAL CLOSEOUT REPORT							
000005941	Open	Regular	07/25/2023	07/19/2023	1,917.45	1,917.45	000531 CUMMINS SALES AND SERVICE Contact: Phone:
Bryan		540 PUMPING & TREATMENT					
Preventative Maintenance Agreement for WR Generators Aug 2023 Thru Aug 2024							
000005975	Partial	Confirming		10/10/2023	14,725.92	4,585.69	000531 CUMMINS SALES AND SERVICE Contact: Phone:
BKELLEY		200 CITY ADMINISTRATION					
CITY-WIDE GENERATOR PREVENTATIVE MAINTENANCE - YEAR 1 OF 3-YEAR CONTRACT							
000005994	Partial	Regular		11/28/2023	56,000.00	16,646.44	000153 FLEIS & VANDENBRINK INC Contact: Phone:
BKELLEY		459 STRUCTURAL IMPROVEMENTS - ROADS					
PROFESSIONAL ENGINEERING SERVICES - SOUTH MAIN RESURFACING PROJECT							

PO NUMBER	PO STATUS	PO TYPE	REQUIRED DATE	DATE POSTED	AMOUNT	PO BALANCE	VENDOR INFORMATION
ENTERED BY		DEPARTMENT					
DESCRIPTION							
000006023	Partial	Regular	02/19/2024	02/21/2024	3,084.00	1,028.00	005149 AAA LAWN CARE INC Contact: Phone:
Cheryl		265 BUILDINGS AND GROUNDS					
2024 SPRING - SUMMER - FALL WEED CONTROL							
000006042	Partial	Regular		05/04/2024	3,161,332.36	2,065,370.27	005193 USA EARTHWORKS LLC Contact: Phone:
BKELLEY		900 CAPITAL OUTLAY					
OLD ORCHARD PROJECT 2024							
000006043	Partial	Regular		05/04/2024	286,200.00	131,968.69	000153 FLEIS & VANDENBRINK INC Contact: Phone:
BKELLEY		900 CAPITAL OUTLAY					
CONSTRUCTION ENGINEERING OLD ORCHARD PROJECT 2024							
Grand Totals:		12			4,263,709.72	2,328,509.61	



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 9/05/2024
SUBJECT: Water Distribution

SUGGESTED MOTION: I motion to approve Matt Rodgers Plumbing for \$10,800 for 6 meters to be replumbed and replaced at the school, preferred plastics and hospital. \$5400, (3 meters) of this request have been completed do to school starting.

BACKGROUND INFORMATION: These 6 meters were left from the meter change out because of plumbing needing to be changed to complete the swap. Each of these meters are large meters and have plumbing that needs to be changed do to the length of the meters.

ANALYSIS: Matt Rodgers Plumbing has worked with us and the customers on when we can complete these projects do to water shut downs and have done a great job on the first half.

BUDGET IMPACT: The budget will be impacted through the meter change out line item in water distribution.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council / Justin Lakamper, City Manager
FROM: Robert Nieuwenhuis
DATE: 9/05/2024
SUBJECT: Water Distribution

SUGGESTED MOTION: I motion to approve City Services to complete two line stops for the old orchard project at a cost of \$4800 each equaling \$9600. This work has already been completed as an emergency purchase to not slow down or delay the on going construction project.

BACKGROUND INFORMATION: These 2 lines stops need to be done so we don't have to take out asphalt into North Main and not boil water a large number of customers. These will act as a valve, essentially shutting off the water to the old water mains running through the old orchard.

ANALYSIS: City Services has done great work for us in the past, and have always had lower or competitive pricing.

BUDGET IMPACT: The budget will be impacted through the Old Orchard Project and Water Distribution

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 08/31/2024

Brian Kelley, Finance Director/Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2024.09.03 13:49:42 -04'00'

	Investment Type	CUSIP	Principal Purchase	Monthly Interest Earned	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$2,941,863	\$13,348.18	Michigan Class	Jeff Anderson - 616.244.9376	03/28/2016		5.37%	
2	12-month CD	N/A	\$53,981	\$233.44	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	83
3	12-month CD	N/A	\$53,981	\$233.44	Consumers Credit Union	Leah Patrick - 269.345.7804	11/22/2023	11/22/2024	5.25%	83
4	365-Day CD	N/A	\$91,419	\$1,149.02	First National Bank	Doug Johnson - 616.538.6040	11/16/2023	11/16/2024	5.05%	77
5	365-Day CD	N/A	\$243,452	\$986.40	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2024	06/10/2025	4.90%	283
6	179-Day CD	N/A	\$26,497	\$0.00	Horizon Bank	Karen Poff 833.729.0887	04/22/2024	10/18/2024	5.06%	48
7	6-month CD	N/A	\$153,843	\$0.00	Horizon Bank	Karen Poff 833.729.0887	05/22/2024	10/19/2024	5.06%	49
8	180-Day CD	N/A	\$240,488	\$938.57	Northstar Bank	Julie Smith - 810.329.7104	03/31/2024	09/30/2024	4.55%	30
9	13-month CD	N/A	\$174,399	\$669.60	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	60
10	13-month CD	N/A	\$10,420	\$40.01	Southern Michigan Bank & Trust	Aimee Kornowicz 269.279.3568	10/03/2023	10/30/2024	4.55%	60
11										
12										
13										
14										
15										

Total Investments: \$3,990,343.19 \$17,598.66 = Monthly investment interest

Average Yield: 4.96%

Cash Activity for the Month

Cash, beginning of month: \$3,114,206.40

\$6,730.63 = Monthly bank account interest

Cash, end of month: \$3,415,399.83

Cash and Investments, end of month: \$7,405,743.02 \$24,329.29 = Total monthly interest earned

Justin Lakamper, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Justin Lakamper

Digitally signed by Justin Lakamper
Date: 2024.09.03 14:04:54 -04'00'

** Funds 701 and 703 not included - Trust & Agency

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

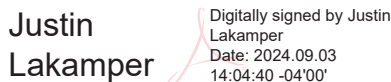
MONTH ENDED: **8/31/2024**
 % OF FISCAL YEAR: **16.99%**

*** - Amounts taken from audited financial statements as of June 30, 2023**

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	466,673	538,616	1,382,065	518,539	1,402,142	2,120,767	2,696,435	19.23%
Major Streets	287,707	183,988	859	26,973	157,875	171,239	353,515	7.63%
Local Streets	343,961	338,397	4,088	24,269	318,216	528,476	529,547	4.58%
Solid Waste	22,000	18,626	214,941	24,168	209,399	255,577	227,074	10.64%
Brownfield BRA	141,700	68,836	41,959	39,278	71,517	(3,532)	146,210	26.86%
Tax Increment TIFA	149,891	147,581	30,049	10,543	167,087	220,018	52,422	20.11%
Downtown DDA	102,223	100,155	81,055	9,770	171,440	223,133	87,314	11.19%
Stimulus Fund ARPA	410,964	14,044	-	-	14,044	0	-	#DIV/0!
Revolving Loan	30,592	62,655	1,115	-	63,770	52,284	10,000	0.00%
Capital Improvement	62,735	62,735	101,240	13,333	150,642	165,172	86,113	15.48%
Fire Reserve	76,887	76,887	100,981	22,014	155,854	124,147	77,141	28.54%
Airport	43,387	50,958	13,649	11,228	53,379	31,333	89,517	12.54%
Sewer	811,289	783,145	298,141	639,410	441,876	1,463,751	2,649,807	24.13%
Water	264,455	94,318	186,485	135,255	145,548	1,904,724	1,813,042	7.46%
Motor Pool / Equipment	39,502	32,573	54,783	46,468	40,888	49,079	254,435	18.26%
OPEB**	76,408	76,659	9,732	4,052	82,340	99,576	59,061	6.86%
	3,330,374	2,650,173	2,521,143	1,525,300	3,646,016	7,405,743	9,131,633	16.70%

Justin Lakamper, City Manager	Brian Kelley, Finance Director/Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature:	Insert Signature:
 Justin Lakamper <small>Digitally signed by Justin Lakamper Date: 2024.09.03 14:04:40 -04'00'</small>	 Brian Kelley <small>Digitally signed by Brian Kelley Date: 2024.09.03 13:55:50 -04'00'</small>

09/05/2024

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
INVOICE ENTRY DATES 08/22/2024 - 09/05/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	722096	DPS - RADAR ANTENNA ADHESIVE CAR #6 KC	5.29
	722179	DPW - ALTERNATOR #7 DR	272.49
	722188	DPW - ALTERNATOR CORE DEPOSIT REFUND #7 DR	(82.50)
	722539	DPW - UPPER/LOWER BALL JOINT #5 AB	235.16
	722670	DPW - SNAP RING PLIERS/COUPLER/END BRUSH CRIMPEI	54.56
	722834	WR - OIL DRY KB	41.37
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			526.37
000009	CONSUMERS ENERGY		
	2024.9	CITY WIDE ELECTRIC AUGUST 2024	6,465.06
TOTAL FOR: CONSUMERS ENERGY			6,465.06
000010	RIDDERMAN & SONS OIL CO INC		
	179587	DPW - 298GL 5-87 REG 10% ETHANOL	701.54
	41469	AIRPORT - MOWER FUEL 20GL BARKER/VW	78.51
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			780.05
000014	MICHIGAN GAS UTILIITIES CORP		
	5143409350	DPW BACK BARN GAS SERVICE AUGUST 2024	39.39
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			39.39
000034	VERIZON		
	9972212093	EOC/DPS PHONE SERVICE 7/24 - 8/23/2024	153.42
TOTAL FOR: VERIZON			153.42
000079	ALLEGAN COUNTY NEWS		
	13556	ADMIN - AUGUST 2024 LEGAL/NOTICES	110.00
TOTAL FOR: ALLEGAN COUNTY NEWS			110.00
000087	BILL G BOMAR		
	2024.9	REITREE HEALTH PREMIUM SEPTEMBER 2024 BOMAR	348.80
TOTAL FOR: BILL G BOMAR			348.80
000104	HARDINGS MARKET 380		
	2024.8.26	DPW - BOTTLED WATER FOR OLD ORCHARD MAIN ISSUE	119.70
TOTAL FOR: HARDINGS MARKET 380			119.70
000117	ESRI, INC.		

	94712190	ADMIN - ANNUAL GIS VIEWER/CREATOR SUBSCRIPTION	990.00
TOTAL FOR: ESRI, INC.			990.00

000131	KEVIN CHRISTENSEN		
	2024.9	RETIREE PREMIUMS SEPTEMBER 2024 CHRISTENSEN	207.70
TOTAL FOR: KEVIN CHRISTENSEN			207.70

000134	HAROLD ZEIGLER FORD		
	344714	DPS - SERVICE/OIL CHANGE 2019 IMPALA 81289 KC	72.34
TOTAL FOR: HAROLD ZEIGLER FORD			72.34

000138	AMERICAN OFFICE SOLUTIONS		
	37178929	DPS - COPIER LEASE/USAGE AUGUST 2024	190.39
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			190.39

000153	FLEIS & VANDENBRINK INC		
	70709	PROFESSIONAL SERVICES JULY 2024 EPA UCMR5 SAMPLII	211.75
	70718	PROFESSIONAL SERVICES JULY 2024 DWAM GRANT	957.04
	70719	PROFESSIONAL SERVICES JULY 2024 OLD ORCHARD PROJ	58,447.14
	70725	PROFESSIONAL SERVICES JULY 2024 S MAIN ST LAP DESIG	2,325.40
TOTAL FOR: FLEIS & VANDENBRINK INC			61,941.33

000183	TRACTOR SUPPLY CO		
	08/01/2024	Utility pump for watering	14.99
	08/09/2024	35gl horizontal leg tank	134.99
	08/21/2024	Utility pump for watering	153.98
TOTAL FOR: TRACTOR SUPPLY CO			303.96

000228	NATIONAL FIRE PROTECTION - NFPA		
	08/01/2024	Member renewal	225.00
TOTAL FOR: NATIONAL FIRE PROTECTION - NFPA			225.00

000897	SHERWIN WILLIAMS CO		
	5651-6	DPW - PARKING LOT PAINT 20 - 5GL DR/CP	537.80
TOTAL FOR: SHERWIN WILLIAMS CO			537.80

000947	WYOMING ASPHALT PAVING INC.		
	2024-437	DPW - BRIDGE ST MANHOLE REPAIRS JF/CP	91.20
	2024-461	DPW - CRUSHED MILLINGS (17.49) CP	306.08
TOTAL FOR: WYOMING ASPHALT PAVING INC.			397.28

000962	STATE OF MICHIGAN		
	08/01/2024	H2O class AB	300.00
	08/02/2024	H2O Exam AB	70.00
TOTAL FOR: STATE OF MICHIGAN			370.00

001081	MIKE BRUCE		

	2024.8.20	EMPLOYEE REIMBURSEMENT SHOE ALLOWANCE MB	160.00
	2024.9.1	EMPLOYEE REIMBURSEMENT TRAINING MEALS MB	26.56
TOTAL FOR: MIKE BRUCE			186.56

001448	PROFESSIONAL CODE INSPECTIONS		
	24008	AUGUST 2024 PERMITS	2,309.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			2,309.00

001645	ALEXANDER CHEMICAL CORPORATION		
	85571	WR - CYLINDER RENTAL BP	4.00
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			4.00

001669	DR HOOKS SIGNS INC		
	142453	ADMIN - NAMEPLATES FOR KEYZER/RAICH - GL	38.00
TOTAL FOR: DR HOOKS SIGNS INC			38.00

001748	REPUBLIC SERVICES		
	0249-008317938	DPW - TWO CONTAINERS SEPTEMBER 2024	433.77
	0249-008318248	WR - TWO CONTAINERS SEPTEMBER 2024	408.12
TOTAL FOR: REPUBLIC SERVICES			841.89

001829	PERCEPTIVE CONTROLS INC		
	16782	WR - NOON WHISTLE SERVICE BP	1,614.00
TOTAL FOR: PERCEPTIVE CONTROLS INC			1,614.00

002002	USABLUEBOOK		
	INV00462618	WR - HACH PHOSPHATE REAGENT (6)/SOLUTIONS (2) BP,	601.57
TOTAL FOR: USABLUEBOOK			601.57

002116	CHARTER COMMUNICATIONS		
	005584501081424	DPS INTERNET/PHONE/TV SEPTEMBER 2024	297.71
TOTAL FOR: CHARTER COMMUNICATIONS			297.71

002140	MICHIGAN ASSOC OF FIRE CHIEFS		
	08/10/2024	Member renewal	135.00
TOTAL FOR: MICHIGAN ASSOC OF FIRE CHIEFS			135.00

002149	DONNIE'S AUTO REPAIR		
	2024.8.21	DPS - 2020 FORD EXP #6 BATTERY/F&R BRAKE PADS & RC	895.85
TOTAL FOR: DONNIE'S AUTO REPAIR			895.85

002219	CLARK TECHNICAL SERVICES		
	309	AUGUST 2024 IT SERVICES	1,215.00
	309A	AUGUST 2024 COMPUTER INSTALLATIONS	1,400.00
TOTAL FOR: CLARK TECHNICAL SERVICES			2,615.00

002247	PLUMBER'S PORTABLE TOILETS		

	406616	DDA - PORTABLE TOILET FARMERS MARKET 8/6 - 9/3/20	135.00
TOTAL FOR: PLUMBER'S PORTABLE TOILETS			135.00
002256	ALERT-ALL		
	08/12/2024	Drill packs/wrist bands JW	410.00
TOTAL FOR: ALERT-ALL			410.00
002288	GREAT LAKES AUTOMATION SUPPLY		
	S114358638.001	WR - DIGITAL RELAY NOON WHISTLE BP	225.42
	S114358638.002	WR - PROGRAMMING LICENSE NOON WHISTLE BP	82.49
TOTAL FOR: GREAT LAKES AUTOMATION SUPPLY			307.91
002402	STEENSMA LAWN & POWER EQUIPMENT		
	1145660	WR - TRIMMER STRING BH/LK	56.12
	1162477	WR - BELT #73 EXMARK BH/LK	43.19
	1163014	WR - FUEL FILTER #73 EXMARK MOWER BH/LK	7.73
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			107.04
002423	ANALYTICAL TESTING & CONSULT, INC		
	9444-24	ADMIN - LEAD AIR MONITORING 5/16/2024	750.00
TOTAL FOR: ANALYTICAL TESTING & CONSULT, INC			750.00
002457	YOUNG'S ENVIRONMENTAL CLEANUP INC		
	285624.	ADMIN - DRY ICE BLASTING JL	58,588.00
TOTAL FOR: YOUNG'S ENVIRONMENTAL CLEANUP INC			58,588.00
002524	WOODWORK SPECIALTIES COMPANY		
	2408-907729	DPW - CLEAR POLY PANELS (8) CP	677.60
TOTAL FOR: WOODWORK SPECIALTIES COMPANY			677.60
002527	COPS HEALTH TRUST		
	2024.9	SEPTEMEBER 2024 DENTAL/VISION PREMIUMS	1,728.98
TOTAL FOR: COPS HEALTH TRUST			1,728.98
002668	ASCENSION BORGESS FOUNDATION		
	548883	ADMIN - DOT PHYSICAL KB AK	88.00
TOTAL FOR: ASCENSION BORGESS FOUNDATION			88.00
002703	CONTINENTAL LINEN SERVICES INC		
	3993930	DPS RUGS	42.62
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			42.62
002755	MICHIGAN WATER ENVIRONMENT ASSOCIAT		
	08/01/2024	Member dues KB	95.00
TOTAL FOR: MICHIGAN WATER ENVIRONMENT ASSOCIAT			95.00
002787	ESPER ELECTRIC		

	33225	DPW - NEW POLE N MAIN STREET LIGHT CITY R.O.W. BN	1,800.00
TOTAL FOR: ESPER ELECTRIC			1,800.00

004002	MIKALAN ROOFING INC		
	24061	DPS - SERVICE CALL/LEAK REPAIR KC	198.00
TOTAL FOR: MIKALAN ROOFING INC			198.00

004168	SBF ENTERPRISES		
	0139311	UB PRINT/MAIL SEPTEMBER 2024 BILLING	100.89
	2024.9	UB POSTAGE SEPTEMBER 2024 BILLING	426.31
TOTAL FOR: SBF ENTERPRISES			527.20

004190	WATERSOLVE LLC		
	10150	WR - 1 - 465LB DRUM SOLVE 137	1,200.00
TOTAL FOR: WATERSOLVE LLC			1,200.00

004206	MADISON NATIONAL LIFE INSURANCE CO		
	1644018	SEPTEMBER 2024 LIFE INSURANCE PREMIUMS	435.83
TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO			435.83

004212	BILL HILESKI		
	2024.7.30	EMPLOYEE REIMBURSEMENT JEANS BH	24.36
TOTAL FOR: BILL HILESKI			24.36

004785	PRIORITY HEALTH		
	242280002931	SEPTEMBER 2024 HEALTH INSURANCE PREMIUMS	26,203.05
TOTAL FOR: PRIORITY HEALTH			26,203.05

004794	UNITED HEALTHCARE INSURANCE COMPANY		
	2024.09TOWN	RETIREE HEALTH INSURANCE SEPTEMBER 2024 - TOWN	302.50
	2024.09WHIT	RETIREE HEALTH INSURANCE SEPTEMBER 2024 - WHITNE	302.50
TOTAL FOR: UNITED HEALTHCARE INSURANCE COMPANY			605.00

004796	SILVERSCRIPT INSURANCE COMPANY		
	2024.09TOWN	RETIREE PRESCRIPTION COVERAGE SEPTEMBER 2024 - TC	40.40
	2024.09WHIT	RETIREE PRESCRIPTION COVERAGE SEPTEMBER 2024 - W	40.40
TOTAL FOR: SILVERSCRIPT INSURANCE COMPANY			80.80

004855	PLAINWELL ACE HARDWARE		
	17555	DPW - WATERCAN FLOWERS RL	26.99
	17556	WR - HANDSOAP (3) BP	16.77
	17559	DPW - MISC FASTENERS (8)/TAP & DLBT STREET LIGHTS	14.51
	17561	DPW - CONCRETE PATCH SHERWOOD PARK DR	12.99
	17562	DPW - MISC FASTENERS (6) AB	13.14
	17563	DPW - CONCRETE PATCH (2) BACK OF SHOP JF	25.98
	17574	DPW - ELECTRICAL SUPPLIES SHERWOOD PARK WK	16.56
	17575	DPW - QUIKRETE (8) BACK BARN JF	52.72

17581		DPW - DRILL BIT/RECIP/MISC FASTENERS AB	40.34
17583		DPW - ROOF CEMENT/WATERPROOF ROOF COAT/TROW	256.97
17585		DPW - CREIT/RETURN ROOF CEMENT BACK BARN ROOF	(100.02)
17586		DPW - 25PK CUT OFF WHEELS SHOP AB	69.00
17588		DPW - CONTACT CEMENT AB	18.99
17591		WR - CLEANING SUPPLIES LK	42.16
17592		DPW - STEEL FLAT BAR (3) #89 AB	104.97
17593		DPW - PAINT BRUSH (2) LIGHT POLES DR	25.77
17594		AIRPORT - HANGAR KEYS (3) VW	10.77
17607		DPW - MISS DIG PAINT WK	19.98
17613		DPW - TRASH BAGS 100CT DR	39.99
17614		DPW - POLY ELBOW/CLAMP (2) BANDSHELL AS	7.37
17616		SPW - COUPLING.CONNECTOR SHERWOOD PK FOUNTAIN	16.58
17620		DPW - COMPRESSION COUPLING SHERWOOD PK FOUNT	12.99
17622		DPW - MISC FASTENERS (4) AIRPORT AB	46.96
17623		DPW - MISC FASTENERS (2) AIRPORT AB	0.94
17626		DPW - YELLOW PAINT LIGHT POLES DR	74.99
17629		DPW - MISC FASTENERS (5) AIRPORT AB	2.67
17636		DPW - KEYS (4) AIRPORT AB	14.36
17637		DPW - COMP UNION WELL 7 WK	9.59
17643		DPW - SLIP JOINT NUT/EXT TUBE WELL 7 WK	9.58
TOTAL FOR: PLAINWELL ACE HARDWARE			904.61
004913	JOSEPH CULVER		
	2024.8.27	EMPLOYEE REIMBURSEMENT TRAINING MEALS JC	30.00
TOTAL FOR: JOSEPH CULVER			30.00
005012	UNITED BANK		
	2024.08.23	ADMIN - RETURNED PAYMENT FEE (TAX) - BK	15.00
	2024.08.26	ADMIN - ACH FEE - TAX DISTRIBUTION 08/29/2024	7.00
	2024.08.28	ADMIN - ACH FEE - PAYROLL DIRECT DEPOSIT 08/29/2024	7.00
	2024.08.28.2	ADMIN - ACH FEE - UB POSTAGE FOR SEPT 1 BILLS - RB	7.00
	2024.08.30	ADMIN - ACH FEE - SEPT 1 PAYABLES - RB	7.00
	2024.09.03	ADMIN - ACH FEE - TAX DISTRIBUTION 09/06/2024 - BK	7.00
TOTAL FOR: UNITED BANK			50.00
005023	VAIRKKO TECHNOLOGIES, LLC		
	27776	AUGUST 2024 TRAINING COURSE CONTENT	67.80
	27777	AUGUST 2024 EMPLOYEE TRAINING SOFTWARE	97.80
TOTAL FOR: VAIRKKO TECHNOLOGIES, LLC			165.60
005040	US INTERNET		
	4671202	SECURANCE EMAIL FILTERING 9/14 - 10/13/2024	70.00
TOTAL FOR: US INTERNET			70.00
005064	R & R ASSESSING INC		
	2024.9	SEPTEMBER 2024 ASSESSING SERVICES	1,700.00

TOTAL FOR: R & R ASSESSING INC			1,700.00
005069	LEXIS NEXIS		
	08/06/2024	Accident report truck #19	15.00
TOTAL FOR: LEXIS NEXIS			15.00
005078	COMPLETE TEAM OUTFITTER INC		
	08/13/2024	Ladies Night canvas bags	312.50
TOTAL FOR: COMPLETE TEAM OUTFITTER INC			312.50
005085	TRACE ANALYTICAL LABORATORIES, INC.		
	4080914	WR - METALS TESTING BP	982.00
	4081173	WR - AMR TESTING BP	2,912.00
TOTAL FOR: TRACE ANALYTICAL LABORATORIES, INC.			3,894.00
005088	DOG WASTE DEPOT		
	08/12/2024	Waste bag refills	237.77
TOTAL FOR: DOG WASTE DEPOT			237.77
005089	AARON SHANNON		
	2024.8.26	EMPLOYEE REIMBURSEMENT SHOE ALLOWANCE AS	225.00
TOTAL FOR: AARON SHANNON			225.00
005094	HARRINGTON'S AUTO SERVICE		
	44329	WR - MOWER TIRES #75	184.60
TOTAL FOR: HARRINGTON'S AUTO SERVICE			184.60
005125	8X8 INC		
	4587853	AUGUST 2024 CITY WIDE PHONES	629.21
TOTAL FOR: 8X8 INC			629.21
005128	PLAINWELL REDI MIX		
	082624-315	DPW - FOR 210 E GRANT ST CP	440.25
TOTAL FOR: PLAINWELL REDI MIX			440.25
005154	GINGER LEONARD		
	2024.8.29	EMPLOYEE REIMBURSEMENT TRAINING MILEAGE GL	166.16
TOTAL FOR: GINGER LEONARD			166.16
005162	TAPLIN GROUP LLC		
	19150	ADMIN - LEAD BASED PAINT REMOVAL MILL SIGHT JL	65,107.84
TOTAL FOR: TAPLIN GROUP LLC			65,107.84
005171	FLYERS ENERGY LLC		
	CFS-3986325	DPS - FULE FOR POLICE/FIRE VEHICLES 08/31/2024	1,065.29
TOTAL FOR: FLYERS ENERGY LLC			1,065.29

005185	SOIL EXPLORATION SERVICES, INC		
	20242112	AIRPORT - FUEL SYSTEM 1/4LY INSPECTION	175.00
TOTAL FOR: SOIL EXPLORATION SERVICES, INC			175.00
005195	T-MOBILE USA INC		
	2024.08	ADMIN - CELL/TABLET SERVICE 7/21 - 8/20/2024	649.87
TOTAL FOR: T-MOBILE USA INC			649.87
005197	ED'S TRUCK REPAIR LLC		
	17-112278	SERVICE/REPAIR #16 BAD WIRE/FUSE	354.48
TOTAL FOR: ED'S TRUCK REPAIR LLC			354.48
005200	WEST SHORE SERVICES		
	32542	DPS - SIREN SERVICE CALL	1,280.00
	32543	DPS - SIREN SERVICE CALL INDUSTRIAL PARK	3,180.00
TOTAL FOR: WEST SHORE SERVICES			4,460.00
005201	PILLARS AUTO GLASS LLC		
	14595	DPS - WINDSHIELD 2018 FORD #1 89954 INSURANCE CLA	866.32
	14596	DPS - WINDSHIELD 2020 FORD #6 *9807 INSURANCE CLA	508.63
TOTAL FOR: PILLARS AUTO GLASS LLC			1,374.95
005202	WINDEMULLER ELECTRIC, INC		
	238191	WR - AUTOMATION SERVICES/BIO-DIGESTER ANALOG SIC	350.00
TOTAL FOR: WINDEMULLER ELECTRIC, INC			350.00
999999	CONSTRUCTION SERVICES OF WEST MI		
	115WHILL2	RELEASE OF REMAINING FIRE WITHHOLDING PA495 FUNI	90.00
TOTAL FOR: CONSTRUCTION SERVICES OF WEST MI			90.00
ACACH	ALLEGAN COUNTY TREASURER		
	2024.08.24	DISTRIBUTE 2024 TAX COLLECTIONS W/E 08/24/2024	12,910.75
	2024.08.31	DISTRIBUTE 2024 TAX COLLECTIONS W/E 08/31/2024	6,778.93
TOTAL FOR: ALLEGAN COUNTY TREASURER			19,689.68
ALLEGAN TR	ALLEGAN COUNTY TREASURER		
	2024.8.21	ADMIN - CHARGEBACKS FOR ADMIN FEES	618.36
TOTAL FOR: ALLEGAN COUNTY TREASURER			618.36
BANKNY	US BANK TRUST COMPANY NA		
	2024.08.06	DEBT SERVICIE - SRF LOAN FALL 2024	153,809.19
TOTAL FOR: US BANK TRUST COMPANY NA			153,809.19
CBEFT	HUNTINGTON NATIONAL BANK		
	2024.08	ADMIN - HUNTINGTON BANK SERVICE FEES AUGUST 2024	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00

CC9999	WALMART		
	08/01/2024	Poison ivy spray	23.09
	08/01/2024	Lanyard name tags election	30.53
	08/01/2024	Dictation software	460.00
	08/01/2024	Rescue boat fuel	85.33
	08/01/2024	Unreceipted charge - dispute	47.75
	08/01/2024	Pop up canopy	0.00
	08/01/2024	Poison ivy wipes	54.48
	08/01/2024	Interpreter services for RN	39.50
	08/01/2024	Training LK	167.00
	08/01/2024	Election snacks/supplies	148.02
	08/05/2024	Outdoor rubber tiles sherwood park	2,812.99
	08/06/2024	Training lunch	27.52
	08/06/2024	Monthly Subscription	52.00
	08/06/2024	Election worker lunch	155.83
	08/07/2024	Ipad cover Denise	32.98
	08/07/2024	Training lunch	33.18
	08/07/2024	Return rubber tiles	(495.99)
	08/07/2024	Election worker lunch	227.91
	08/08/2024	Training lunch	32.10
	08/09/2024	Data hubs	76.64
	08/13/2024	Air Purifier GL	79.99
	08/13/2024	Case for WK/water phone	84.98
	08/13/2024	Outdoor rubber tiles sherwood park	1,131.19
	08/16/2024	DDA Directors lunch	19.39
	08/19/2024	Duo Essentials monthly	30.00
	08/19/2024	Bottled water old orchard main break	309.96
	08/20/2024	Mic/line mixer council chambers	215.65
	08/20/2024	Return rubber tiles	(115.85)
TOTAL FOR: AMAZON			5,766.17
COPEFT	CITY OF PLAINWELL		
	2024.09	CITY UTILITY BILLS SEPTEMBER 1 2024 FOR AUGUST 2024	3,159.32
TOTAL FOR: CITY OF PLAINWELL			3,159.32
RDLACH	RANSOM DISTRICT LIBRARY		
	2024.08.24	DISTRIBUTE 2024 TAX COLLECTIONS W/E 08/24/2024	1,684.04
	2024.08.31	DISTRIBUTE 2024 TAX COLLECTIONS W/E 08/31/2024	884.23
TOTAL FOR: RANSOM DISTRICT LIBRARY			2,568.27
REFUND UB	MATTHIES, ELIZABETH		
	09/04/2024	UB refund for account: 06-00087761-00	33.33
TOTAL FOR: MATTHIES, ELIZABETH			33.33

TOTAL - ALL VENDORS

445,648.01

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, Finance Director/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures and to the best of my knowledge the attached invoice listing is accurate and matches invoices physically authorized by Department Heads.

Insert Signature:

Roxanne Branch
Digitally signed by Roxanne Branch
Date: 2024.09.05 12:44:34 -04'00'

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2024.09.05 14:58:29 -04'00'

Bryan Pond, Water Renewal Plant Supt.

Kevin Callahan, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond
Digitally signed by Bryan Pond
Date: 2024.09.05 13:18:32 -04'00'

Insert Signature:

Kevin A Callahan
Digitally signed by Kevin A Callahan
Date: 2024.09.05 13:19:27 -04'00'

Bob Nieuwenhuis, Public Works Supt.

Justin Lakamper, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis
Digitally signed by Robert Nieuwenhuis
Date: 2024.09.06 11:41:21 -04'00'

Insert Signature:

Reports & Communications:

A. USA Earthworks LLC Pay Application #5 - Old Orchard Project

On December 28, 2023, City Council approved a bid from USA Earthworks LLC for water/sewer/street improvements in the Old Orchard neighborhood. The work began on April 1, 2024 and will continue through the summer. USA Earthworks will submit pay applications monthly.

Recommended action: Consider approving pay application #5 for USA Earthworks LLC in the amount of \$357,824.70 for work performed on the Old Orchard Project.

B. Ordinance 398 – Chicken Ordinance Amendment

The Planning Commission has reviewed the amended ordinance and held a public hearing on 8/21/2024. The intent of the section is to allow the raising of three backyard chickens in single family neighborhoods while protecting the urban character of the community. A chicken permit will be required. The permit will list the specific requirements regarding the number of chickens allowed, the coop size, the property line set back requirements and other details regarding the maintenance of the enclosure and feed storage.

Recommended action: Consider adopting Ordinance 398, an Ordinance to amend Chapter 53 “Zoning” of the City of Plainwell’s Code of Ordinances; to amend Article XVI “General Provisions” to add Sec.53-132D pertaining to the keeping of backyard chickens.

C. 2024/2025 Budget Amendment – Encumbrance Rollover

This is an annual housekeeping item to move purchases approved and budgeted for in the 2022/2023 fiscal year into the 2023/2024 budget because the purchases were completed after July 1, 2023. There is no impact to the budget.

Recommended action: Consider approving the budget amendment as presented.

D. DPW- Purchase and installation of six water meters

These are large water meters, requiring custom plumbing based on size. Matt Rodgers Plumbing has done great work for Plainwell in the past, installing three of the six meters for use at Plainwell Community Schools. The remaining meters will be used at Preferred Plastics and Ascension Borgess hospital.

Recommended action: Consider approving the purchase and installation of six water meters by Matt Rodgers Plumbing for \$10,800.00.

E. DPW- Emergency purchase of two line stops for the Old Orchard project

The two line stops had to be installed to avoid removing asphalt on North Main, and issuing a boil water advisory to a large number of residents. They will act as a valve, essentially shutting off the water to the old water mains running through the Old Orchard.

Recommended action: Consider approving the emergency purchase and installation of two line stops by City Services for \$9,600.00.

Reminder of Upcoming Meetings

- September 10, 2024 – Plainwell DDA/BRA/TIFA – 7:30am
- September 14, 2024 – Plainwell Parks & Trees – 5:00pm
- September 18, 2024 – Plainwell Planning – 6:30pm
- **September 23, 2024 – Plainwell City Council – 7:00pm**

Agenda Subject to Change

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.

Plainwell is an equal opportunity provider and employer