

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA City Council Monday, January 14, 2019 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 12/26/2018 Regular Meeting**
6. **General Public Comments**
7. **Presentations – *Public Safety Officer Recognitions***
8. **County Commissioner Report**
9. **Agenda Amendments**
10. **Mayor's Report**
11. **Recommendations and Reports:**

A. Resolution 19-06 – Plainwell Sesquicentennial Celebrations

Council will consider adopting Resolution 19-06 proclaiming 2019 as the 150th Anniversary of Plainwell.

B. DPS – Detective Vehicle Purchase

Council will consider approving the purchase of a 2019 Chevrolet Impala to serve as a detective vehicle from Berger Chevrolet for \$22,134.00.

12. **Communications:** The December 2018 Investment and Fund Balance Reports
13. **Accounts Payable - \$870,055.47**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
December 26, 2018

1. Mayor Brooks called the regular meeting to order at 7:01 PM in City Hall Council Chambers.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Keeler, Overhuel and Keeney. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 12/10/2018 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment:
Virgil Williams, Volunteer Airport Manager provided a report on the Plainwell Aviation and STEM Academy's operations at the airport and throughout the community. He discussed fundraising efforts, including grant opportunities, and students past and present. He thanked Council for the ability to use the airport and the Pilots' Lounge for the flight school. The Council thanked them for their service.
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. City Clerk Kelley reported three (3) board positions that were set to expire on December 31, 2018. Each of the board members, Rosemary (Bunny) LaDuke, Rachel Collingsworth and Judy Shumaker, expressed interest in serving another term. In addition, the Planning Commission seat for Chris Haas' term was offered to Stephen Bennett, who has chosen to service to complete that term.
A motion by Keeney, seconded by Keeler, to confirm the Mayor's appointments of Rosemary (Bunny) LaDuke to the Parks & Trees Commission, Judy Shumaker to the Compensation Commission, and Rachel Collingsworth and Stephen Bennett to the Planning Commission. On a voice vote, all in favor. Motion passed.
 - B. City Manager Wilson reminded Council about new state laws allowing use of recreational marihuana (as spelt in state regulations), and recommends the city "opt-out" of allowing any commercial establishments to allow the city time to review the state laws and develop an ordinance for future business or zoning applications. City Attorney Jeff Sluggett drafted Ordinance 381, which was first read at the December 10, 2018 Council Meeting. This second reading will allow for publication in the newspaper, making the Ordinance effective 10-days after publication.
A motion by Keeney, seconded by Keeler, to approve the second reading of Ordinance 381 to prohibit marihuana establishments, making the Ordinance effective 10 days after publication in the newspaper. On a voice vote, all in favor. Motion passed.
 - C. Personnel Manager Lamorandier discussed that for the May 2019 flower planting event, the city needs to purchase the flowers from Napp's Greenhouse, a long-time supplier for and supporter of the Plainwell Flower Program.

A motion by Steele, seconded by Overhuel, to approve the purchase of flowers for the 2019 Flower Program in an amount not to exceed \$4,750.00. On a roll-call vote, all in favor. Motion passed.

- D. DPW Superintendent Nieuwenhuis reported having identified opportunity for operational cost savings by upgrading light fixtures at the DPW Facility and in the downtown street lights. The upgrade to LED lighting will save the city substantial operational costs as well as earn Consumers Energy rebates, repaying the equipment investment in about one year.
A motion by Overhuel, seconded by Steele, to approve a project with Lites Plus to upgrade light fixtures at DPW and the streetlights at a cost of \$18,894.35 with Consumers Energy rebates of \$8,662.50. On a roll-call, all in favor. Motion passed.
- E. City Manager Wilson reported the substantial completion of the Water Renewal Screw Pump Project, with just a few minor punch list items.
A motion by Overhuel, seconded by Steele, to confirm the substantial completion of the Screw Pump Replacement Project and to approve Pay Request \$2 to Franklin Holwerda for \$57,420.00. On a roll-call vote, all in favor. Motion passed.
- F. Superintendent Nieuwenhuis reported continued and more frequent operational concerns with the Water SCADA computer, which manages the city's water system. An emergency purchase to replace the hardware and software was approved by City Manager Wilson to reduce lead-time on building the system..
A motion by Keeler, seconded by Keeney, to confirm the emergency purchase of a new water SCADA computer system with hardware and software from Perceptive Controls at a project cost of \$11,990.00. On a roll-call vote, all in favor. Motion carried.
- G. City Manager Wilson reported that the city had purchased bottled water as part of contingency purchases authorized by Council during recent water testing related to PFAS and dioxins. With the city's water having tested clear of these chemicals, the bottled water is no longer needed and the Administration seeks authority to sell the bottled water to other organizations that can make use of the inventory.
A motion by Steele, seconded by Keeler, to approve the sale of bottled water in inventory to outside organizations and authorize the City Manager to sign all documents related to the approved action. On a voice vote, all in favor. Motion carried.
- H. City Manager Wilson reported that the blue chairs have reached the end of their useful lives. Some chairs could be sold and others could simply be disposed, pending Council's approval of such.
A motion by Overhuel, seconded by Steele, to approve the disposal and/or sale of the chairs used in City Hall. On a voice vote, all in favor. Motion carried.
- I. City Clerk Kelley outlined five (5) annual resolutions for 2019 – the first lists the Ordinance Enforcement Officers of the city; the second lists the Council meeting dates for 2019; the third lists the employee holiday dates (when City offices are closed); the fourth is a listing of the dates on which the flags are flown on city streets, and; the fifth is a resolution authorizing the Director of Public Safety to liaison with the State of Michigan for temporary closures of M-89.
A motion by Steele, seconded by Overhuel, to adopt Resolutions 19-01 through 19-05 for Ordinance Enforcement Officers, 2019 Council Meeting Dates, 2019 Employee Holiday Dates, 2019 Street Flag Dates and 2019 Street Closures. On a voice vote, all in favor. Motion Passed.

11. Communications:

- A. **A motion by Steele, seconded by Overhuel, to accept and place on file the October and November 2018 Public Safety Reports. On a voice vote, all in favor. Motion passed.**

12. Accounts Payable:

A motion by Keeler, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$199,544.08 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Superintendent Nieuwenhuis reported working on parks furniture and fixtures in preparation for the 2019 season, while waiting for the next snowfall event.

Public Safety Director Bomar reported having brought in an electrical specialist to service a fire truck's generator and wiring systems, at a substantial cost savings, since the expert was able to successfully rehabilitate the equipment already on the truck.

Clerk/Treasurer Kelley reported starting working on the 2019/2010 budget and working with Sandy on evaluating possible new hires for the Utility Billing Specialist/Deputy City Clerk position.

City Manager Wilson reported continued negotiations with the school and the police union for a school resource officer.

15. Council Comments:

Mayor Pro-Tem Steele thanked Don Black for his years of service.

16. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:48 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

SUMMARY
Plainwell City Council
December 26, 2018

1. Mayor Brooks called the regular meeting to order at 7:01 PM in Council Chambers at City Hall.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Steele, Keeler, Overhuel and Keeney. Absent: None.
5. Approved Minutes/Summary of the 12/10/2018 regular meeting.
6. Heard a presentation about the Plainwell Aviation and STEM Academy.
7. Confirmed the Mayor's appointment of Rosemary (Bunny) LaDuke to the Parks & Trees Commission, Judy Shumaker to the Compensation Commission and Rachel Collingsworth and Stephen Bennett to the Planning Commission.
8. Approved the second reading of Ordinance 381 prohibit marihuana establishments to be effective ten (10) days after publication in the newspaper.
9. Approved the annual city-wide flower purchase for 2019 from Napp's Greenhouse in an amount not to exceed \$4,750.00.
10. Approved a project with Lites Plus to upgrade light fixtures at DPW and the streetlights at accost of \$18,894.35.with Consumers Energy rebates of \$8,662.50.
11. Confirmed the substantial completion of the Water Renewal Screw Pump Replacement Project and approved Pay Request #2 to Franklin Holwerda for \$57,420.00.
12. Confirmed the emergency purchase of a new water SCADA computer system with hardware and software with Perceptive Controls at a project cost of \$11,990.00.
13. Approved the sale of bottled water in inventory to outside organizations.
14. Approved the sale/disposal of chairs used in City Hall.
15. Adopted Resolutions 19-01 through 19-05 for Ordinance Enforcement Officers, 2019 City Council Meeting Dates, 2019 Employee Holiday Dates, 2019 Street Flag Dates and 2019 Street Closures.
16. Accepted and placed on file the October and November 2018 Public Safety Reports.
17. Approved Accounts Payable for \$199,544.08.
18. Adjourned the meeting at 7:48 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer



"The Island City"

MEMORANDUM

119 Island Ave
Plainwell, Michigan 49080
Phone: 269-685-9858
Fax: 269-685-5460
Email: publicsafety@plainwell.org

To: Erik Wilson, City Manager
From: Bill Bomar, Director of Public Safety
CC: Brian Kelley, Clerk Treasurer
Subject: Officer Recognition

Date: January, 10, 2019

At the Monday, January 14th Council Meeting I would like to present to three Public Safety Officers listed below certificates and service pins recognizing their performance in 2018.

Three Public Safety Officers will be recognized for their achievements in 2018

- Mike Bruce: Commendation for efforts in Traffic Enforcement
- Eric Luthy: Commendation for Professional Excellence efforts in Strategic Training
- Jeff Welcher: Commendation for Professional Excellence efforts in Fire Prevention

Resolution 19-06

A PROCLAMATION CELEBRATING THE CITY OF PLAINWELL'S SESQUICENTENNIAL

WHEREAS, the building of Plank Road, in 1852, from Kalamazoo to Grand Rapids, created a branch extending from this point to Allegan, thus becoming a “junction” point; and

WHEREAS, on the 8th day of April 1863, Ira Chichester surveyed section 29, the west side of the river, and a map was recorded as the first plat of the village of Plainwell; and

WHEREAS, the Village of Plainwell was incorporated by the State Legislature on March 26, 1869; and

WHEREAS, the Village of Plainwell became a city on May 7, 1934, the only city in the world with this name; and

WHEREAS, on October 24, 1970, Mayor Richard P. Farr proclaimed Plainwell as The Early American City of Michigan; and

WHEREAS, through a wide series of activities and events throughout the year 2019, Plainwell's Sesquicentennial celebrations will honor our history, recognize our present and envisage our future; and

WHEREAS, during the Sesquicentennial year our citizens will come together, sharing stories, honoring history, celebrating the arts, and appreciating the unique place which is Plainwell;

WHEREAS, the City of Plainwell considers these 150-Year Celebrations to be proper and beneficial for the citizens of our community.

NOW THEREFORE BE IT KNOWN, the City of Plainwell congratulates the innumerable individuals, businesses and organizations that have contributed, and still contribute, to our community's state of well-being and call upon them to plan and participate in these events and other activities associated with the City's Sesquicentennial.

IT IS THEREFORE PROCLAIMED that throughout the Sesquicentennial Year of 2019, The City of Plainwell shall celebrate the 150th anniversary of its establishment.

Approved and adopted this the 14th day of January 2019.

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Plainwell at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was provided by law.

Brian Kelley, City Clerk

City of Plainwell



Department of Public Safety

119 Island Ave

Plainwell, Michigan 49080

Phone: 269-685-9858

Fax: 269-685-5460

Web Page Address: www.plainwell.org

Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

“The Island City”

Memorandum

To: Erik Wilson, City Manager
From: Bill Bomar, Director
CC: Brian Kelley, Clerk Treasurer
Date: January 9, 2019

Subject: Purchase Request for New Detective Vehicle

The Plainwell Department of Public Safety is requesting the purchase of a new sedan to serve as a detective vehicle. The new vehicle will replace our current 2009 Chevrolet Impala, which will have travelled over 140,000 miles by the time the new car is put into service.

We have identified a 2019 Chevrolet Impala with front-wheel drive and a 3.6-liter V-6, engine, which has a combined 18 mpg city/28 mpg highway fuel rating.

This purchase was approved in the 2018-2019 budget year in the amount of \$28,000, and will expense to the City Equipment Fund #661-970-971-000. The Equipment Fund will also cover additional emergency lighting to make the new acquisition a functional detective vehicle. This will include:

- Changeover cost for radio, siren and other electronic equipment from the 2009 Impala to the new vehicle
- It will be necessary to purchase new, updated emergency lighting equipment to make this an emergency response vehicle

The estimated delivery time of the 2019 Impala will be approximately three months. Additionally, approximately two weeks will be required to transfer usable equipment from the 2009 to the 2019 Impala, and to install the additional equipment required to make the new vehicle emergency-response ready. We will seek competitive bids from private vendors for completion of these tasks.

I am requesting that this purchase be made according to City ordinance (3-9) “Cooperative Purchasing,” exempting the Department from the normal bidding process. The purchase will be made through the Oakland County, State of Michigan Commodities Contract #05218.

I’m recommending City Council approve this purchase from Berger Chevrolet of Grand Rapids, Michigan for \$22,134.00. See attached bid sheet.



Once the 2019 Chevrolet Impala is placed into service, the Department requests that the 2009 Impala be assigned to Plainwell Municipal Airport as a courtesy car.

BID PER ENCLOSED SPECIFICATIONS

Cost per vehicle \$22,134.00

Number of units 1

Total Bid Amount \$22,134.00

Vehicle Description:

Year 2019

Make Chevrolet

Model Impala LS

Vendor:

Berger Chevrolet Inc.

Address 2525 28th Street S.E.

Grand Rapids, MI 49512

Phone (616) 949-5200

Fax (616) 988-9178

Signature



Printed Signature Robert M. Evans

Date 1/9/2019

Bid Prepared For :

City of Plainwell

Price includes title fee and delivery.
Pricing based off the Oakland County
Contact # 05218



Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

City of Plainwell 2019 Chevrolet Impala (1GX69) 4dr Sdn

Selected Model and Options

MODEL

CODE	MODEL
1GX69	2019 Chevrolet Impala 4dr Sdn LS w/1FL

COLORS

CODE	DESCRIPTION
G1M	Blue Velvet Metallic

OPTIONS

CODE	DESCRIPTION
1FL	LS Preferred Equipment Group includes Standard Equipment (Fleet or Government order types only.)
A51	Seats, front bucket (STD)
BTV	Remote vehicle starter system includes key fob with button functions for lock, unlock, panic, and remote start
D70	Axle, 2.77 final drive ratio (Included and only available with (LFX) 3.6L V6 engine.)
FE9	Emissions, Federal requirements
G1M	Blue Velvet Metallic
H0X	Jet Black/Dark Titanium, Premium cloth/leatherette seat trim
IO5	Audio system, Chevrolet Infotainment System with 8" diagonal color touch-screen, AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; voice-activated technology for radio and phone; featuring Android Auto and Apple CarPlay capability for compatible phone and Shop with the ability to browse, select and install apps to your vehicle. Apps include Pandora, iHeartRadio, The Weather Channel and more (STD)
LFX	Engine, 3.6L DOHC V6 DI with Variable Valve Timing (VVT) (305 hp [227.4 kW] @ 6800 rpm, 264 lb-ft of torque [356.4 N-m] @ 5200 rpm) (Includes E85 FlexFuel-capable with (FE9) Federal emissions. When ordering (NE1/YF5) Northeast/California emissions for E85 include (NC7) Federal emissions override for Fleet or Government order types only.)
M7W	Transmission, 6-speed automatic, electronically-controlled with overdrive (Included and only available with (LFX) 3.6L V6 engine.)
NWT	Exhaust, dual stainless-steel with hidden, turned-down tips (Included and only available with (LFX) 3.6L V6 engine.)
R9Y	Fleet Free Maintenance Credit This option code provides a credit in lieu of the free oil changes, tire rotations and inspections for one maintenance service during 1st year of ownership. The invoice will detail the applicable credit. The customer will be responsible for all oil change, tire rotations and inspections costs for this vehicle. (Requires one of the following Fleet or Government order types: FBC, FBN, FCA, FCN, FEF, FLS, FNR, FRC or FGO. Not available with FDR order types.) *CREDIT*
RVW	LPO, Trunk organizer

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Data Version: 7387. Data Updated: Jan 7, 2019 9:35:00 PM PST.



Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

City of Plainwell 2019 Chevrolet Impala (1GX69) 4dr Sdn

OPTIONS

CODE	DESCRIPTION
T67	Battery, 70AH, maintenance free with rundown protection, heavy-duty 512 cold-cranking amps (Included and only available with (LFX) 3.6L V6 engine.)
UD7	Rear Park Assist
VAV	LPO, Premium all-weather floor mats, front and rear (Included with (PDH) All-Weather Mat Protection Package, LPO.)
Options Total	

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City of Plainwell 2019 Chevrolet Impala (1GX69) 4dr Sdn

Standard Equipment

Mechanical

Engine, ECOTEC 2.5L DOHC 4-cylinder DI with Variable Valve Timing (VVT) and auto stop/start (197 hp [147 kW] @ 6300 rpm, 191 lb-ft of torque [258 N-m] @ 4400 rpm) (STD)

Transmission, 6-speed automatic (STD) (Included and only available with (LCV) 2.5L engine.)

Axle, 3.23 final drive ratio (Included and only available with (LCV) 2.5L engine.)

Engine control, stop-start system (Included and only available with (LCV) 2.5L engine.)

Hill Start Assist

Front wheel drive

Battery, 800 cold-cranking amps (Included and only available with (LCV) 2.5L engine.)

Alternator, 150 amps

Chassis equipment, front strut assembly

Suspension, rear 4-link

Steering, power, variable assist, electric

Brakes, 4-wheel antilock, 4-wheel disc

Brake lining, high-performance, noise and dust performance with FNC rotors

Exhaust, single-outlet stainless-steel with hidden, turned-down tip

Exterior

Wheels, 18" (45.7 cm) steel with fascia-spoke wheel covers

Tires, P235/50R18 all-season, blackwall

Wheel, compact spare, 17" (43.2 cm) steel

Tire, compact spare, T125/70R17

Headlamps, halogen

Headlamp control, automatic on and off

Glass, acoustic, laminated front-side and windshield

Mirrors, outside power-adjustable body-color, manual-folding with Black mirror caps

Wipers, front intermittent

Door handles, body-color

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Berger Chevrolet

Robert Evans | 616-575-9629 | bevans@bergerchevy.com

City of Plainwell 2019 Chevrolet Impala (1GX69) 4dr Sdn

Entertainment

Audio system, Chevrolet Infotainment System with 8" diagonal color touch-screen, AM/FM stereo with seek-and-scan and digital clock, includes Bluetooth streaming audio for music and select phones; voice-activated technology for radio and phone; featuring Android Auto and Apple CarPlay capability for compatible phone and Shop with the ability to browse, select and install apps to your vehicle. Apps include Pandora, iHeartRadio, The Weather Channel and more (STD)

Audio system feature, 6-speaker system 100-watt

Audio system feature, 8" diagonal color infotainment display, touch-screen, motorized power up/down with hidden storage and valet password lock

Audio system feature, USB port, located in console

Audio system feature, USB port, located behind radio touch-screen

SiriusXM Radio Enjoy a 3-month All Access trial subscription with over 150 channels including commercial-free music, plus sports, news and entertainment. Plus listening on the app and online is included, so you'll hear the best SiriusXM has to offer, anywhere life takes you. Welcome to the world of SiriusXM. (IMPORTANT: The SiriusXM radio trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call us at 1-866-635-2349. See our Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change.)

Bluetooth for phone, streaming audio for music for select phones

Steering wheel controls, mounted audio and cruise controls

Chevrolet 4G LTE and available built-in Wi-Fi hotspot offers a fast and reliable Internet connection for up to 7 devices; includes data trial for 1 month or 3GB (whichever comes first) (Available Wi-Fi requires compatible mobile device, active OnStar service and data plan. Data plans provided by AT&T. Visit onstar.com for details and system limitations.)

Interior

Seats, front bucket (STD)

Seat trim, premium cloth/leatherette

Seat adjuster, driver 8-way power

Seat adjuster, front passenger, 4-way manual

Seat adjuster, driver power lumbar

Head restraints, 2-way adjustable (up/down), front

Seat, rear 60/40 split-folding

Head restraints, rear, 2-way adjustable

Storage compartment, front, uplevel with cover

Storage, innovative, hidden behind 8" diagonal touch screen with valet-mode lockable

Armrest, rear center

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City of Plainwell 2019 Chevrolet Impala (1GX69) 4dr Sdn

Interior

Floor mats, carpeted front

Floor mats, carpeted rear

Steering column, manual tilt and telescopic

Steering wheel, 4-spoke

Instrumentation, analog with speedometer, tachometer, engine temperature and fuel gauge with color Driver Information Center

Driver Information Center, color display includes trip/fuel information, vehicle information and vehicle messages

Compass display, located in the Driver Information Center

Window, power with driver Express-Up and Down

Windows, power with Express-Down on all

Brake, park, electronic push button powered located on instrument panel left of steering wheel

Keyless Open

Keyless Start

Cruise control, electronic with set and resume speed

Trunk release, power located inside on instrument panel left of steering wheel

Theft-deterrent system

Air conditioning, single-zone electronic

Defogger, rear-window

Power outlet, 1, auxiliary, 12-volt located inside console

Power outlet, auxiliary, 12-volt located on rear of console

Map pockets, driver and front passenger seatbacks

Mirror, inside rearview manual day/night

Visors, driver and front passenger illuminated vanity mirrors

Assist handles, driver, front passenger and rear outboard

Lighting, interior with theater dimming, delayed entry/exit, glovebox and trunk

Safety-Mechanical

Brake Assist, panic

Brake control, cornering

StabiliTrak, stability control system

Traction control

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City of Plainwell 2019 Chevrolet Impala (1GX69) 4dr Sdn

Safety-Exterior

Daytime Running Lamps, integrated into headlamps

Safety-Interior

Airbags, 10 total, frontal and knee for driver and front passenger, side-impact seat-mounted and roof rail for front and rear outboard seating positions includes Passenger Sensing System (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Fleet orders receive a 3-month trial. Visit onstar.com for coverage map, details and system limitations. Services vary by model.)

Chevrolet Connected Access with 10 years of standard connectivity which enables services such as, Vehicle Diagnostics, Dealer Maintenance Notification, Chevrolet Smart Driver, Marketplace and more (Limitations apply. Not transferable. Standard connectivity available to original purchaser for ten years from the date of initial vehicle purchase for model year 2018 or newer Chevrolet vehicles. See onstar.com for details and further plan limitations. Connected Access does not include emergency or security services. Availability and additional services enabled by Connected Access are subject to change.)

Rear Vision Camera

Seat belts, 3-point, all positions

Seat belt pretensioners, driver and front passenger

Door and window locks, rear child security, power

LATCH system (Lower Anchors and Top tethers for CHildren) for child safety seats

Tool kit, road emergency

WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

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Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 12/31/2018

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.01.02 12:03:01 -05'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment	N/A	\$131,284	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		2.47%	
2	270-Day CD	N/A	\$101,444	Chemical Bank	Aimee Kornowicz - 269.324.7096	05/26/2018	02/20/2019	2.00%	51
3	365-Day CD	N/A	\$152,060	Flagstar Bank	Patti Dueweke - 248.312.2468	07/27/2018	07/29/2019	2.15%	210
4	365-Day CD	N/A	\$153,062	Northstar Bank	Julie Smith - 810.329.7104	02/13/2018	02/13/2019	1.75%	44
5	240-Day CD	N/A	\$200,860	Grand River Bank	Christy Vierzen - 616.259.1322	10/12/2018	06/09/2019	2.60%	160
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$738,709.69

Average Yield: 2.19%

Cash Activity for the Month

Cash, beginning of month: \$1,738,561.01

Cash, end of month: \$1,671,683.50

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2019.01.11 12:06:51 -05'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **12/31/2018**

% OF FISCAL YEAR: **50.41%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
General	297,971	424,470	1,504,754	1,083,255	845,970	829,554	2,111,067	51.31%
Major Streets	72,892	134,679	129,696	203,355	61,020	81,651	337,673	60.22%
Local Streets	72,349	38,223	75,011	153,358	(40,124)	1,332	259,900	59.01%
Solid Waste	30,692	17,613	164,637	104,772	77,478	93,478	173,626	60.34%
Fire Reserve	66,773	71,834	83,172	31,255	123,751	123,750	81,413	38.39%
Airport	24,153	26,993	25,971	39,841	13,123	9,970	54,609	72.96%
Revolving Loan	25,184	61,782	5,673	-	67,455	30,858	10,000	0.00%
Capital Improvement	42,343	47,785	83,032	37,597	93,220	93,220	105,098	35.77%
Brownfield BRA	314	26,159	56,941	46,614	36,486	36,485	110,971	42.01%
Tax Increment TIFA	66,056	65,524	59,969	27,570	97,923	97,923	59,710	46.17%
Downtown DDA	12,711	10,247	55,157	24,566	40,838	42,895	60,098	40.88%
Sewer	810,000	792,920	716,190	898,204	610,906	613,164	1,565,903	57.36%
Water	192,725	136,619	264,545	340,797	60,368	115,239	533,800	63.84%
Equipment	150,797	125,912	139,189	89,996	175,105	176,406	233,155	38.60%
OPEB**	43,685	60,915	3,053	2,526	61,442	64,466	13,056	19.35%
	<u>1,908,645</u>	<u>2,041,675</u>	<u>3,366,991</u>	<u>3,083,706</u>	<u>2,324,960</u>	<u>2,410,392</u>	<u>5,710,079</u>	<u>54.00%</u>

* - Amounts taken from audited financial statements as of June 30, 2018

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager		Brian Kelley, City Treasurer	
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.		I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	
Insert Signature:	Erik Wilson <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2019.01.11 12:07:19 -05'00'</small>	Insert Signature:	Brian Kelley <small>Digitally signed by Brian Kelley Date: 2019.01.02 12:02:18 -05'00'</small>



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager
FROM: Brian Kelley, City Clerk/Treasurer
DATE: January 10, 2019
SUBJECT: Accounts Payable Register

ACTION RECOMMENDED: The City Council should consider approving the Invoice Approval Register and the Off-Cycle Payment Authorization reports, as presented.

The City Council reviews and approves the Accounts Payable total at each Council Meeting, which includes an Invoice Approval Register and an Off-Cycle Payment Authorization report. The Invoice Approval Register lists the regular billings issued to the city and consists, primarily, of paper checks. The Off-Cycle Payment Authorization report includes automated clearing house (ACH) payments, paper checks and electronic funds transfer (EFT) payments.

The attached documents cover the period from December 27, 2018 through February 1, 2019 and includes the following breakdown:

Paper checks in regular bill listing:	\$ 64,585.01
Other paper checks issued off-cycle:	102,741.66
ACH payments for property taxes:	658,416.99
ACH payments for city business:	-
EFT payments (auto-pay payments):	<u>44,311.81</u>
Total Accounts Payable	<u><u>\$870,055.47</u></u>

01/10/2019 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 01/14/2019 - 01/14/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
001645	ALEXANDER CHEMICAL CORPORATION		
	68439	CHLORINE FOR H2O DEPT	203.50
TOTAL FOR: ALEXANDER CHEMICAL CORPORATION			203.50
000119	ALLEGAN COUNTY CLERK		
	2018 NOV ELECTION	ELECTION MISC	1,060.26
TOTAL FOR: ALLEGAN COUNTY CLERK			1,060.26
000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2018-09/10	SEPT/OCT 2018 DEBT CREW	276.00
	2018-11	NOV 2018 DEBT CREW	118.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			394.00
003036	ALLSHRED SERVICES		
	161966	SHREDDING SERVICE DEC 2018	53.35
TOTAL FOR: ALLSHRED SERVICES			53.35
000138	AMERICAN OFFICE SOLUTIONS		
	IN184990	12/22/18 - 1/21/19 PD COPIER	82.62
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			82.62
000035	APPLIED IMAGING		
	1252449	CITY HALL COPIER	188.51
	1255079	12/16/18 - 1/15/19 DPW/WR COPIER	138.15
TOTAL FOR: APPLIED IMAGING			326.66
004167	B & B TRUCK FIRE DIVISION MASON DY		
	1511	FIRE DEPT GENERATOR	350.40
TOTAL FOR: B & B TRUCK FIRE DIVISION MASON DY			350.40
002539	BELDEN SAND & GRAVEL		
	6874	STORM DRAIN WORK ON N SUNSET ST SAW GRANT	35.66
TOTAL FOR: BELDEN SAND & GRAVEL			35.66
004902	BLOOM SLUGGETT PC		
	18594	ATTORNEY FEES THROUGH 12/31/18	1,948.00
TOTAL FOR: BLOOM SLUGGETT PC			1,948.00
000461	BOB'S HARDWARE		
	57506	DOWNTOWN CLOCK REPAIR	24.92
TOTAL FOR: BOB'S HARDWARE			24.92
001402	BRAUN HORTICULTURE		
	561370-00	MOISTURE MAT FULL ROLL FOR FLOWERS	909.10
TOTAL FOR: BRAUN HORTICULTURE			909.10
000028	CAMPBELL PHARMACY		
	2018-12	GOLDEN TICKET PAYOUT DECEMBER 2018	20.00
TOTAL FOR: CAMPBELL PHARMACY			20.00
000589	CARLYLE ROOFING CO, INC.		
	17805	ROOFING AND DECKING REPAIRS AT CITY HALL	4,336.00
TOTAL FOR: CARLYLE ROOFING CO, INC.			4,336.00
004908	CITY OF FARMINGTON HILLS		
	2019-01	APRIL 24 & 25 2019 CLASS FOR E. LUTHY	150.00

TOTAL FOR: CITY OF FARMINGTON HILLS		150.00
002219	CLARK TECHNICAL SERVICES 37	DECEMBER COMPUTER SUPPORT
		1,292.50
TOTAL FOR: CLARK TECHNICAL SERVICES		1,292.50
000009	CONSUMERS ENERGY 2018-12	12/1/18 - 12/31/18 ELECTRIC BILLS
		13,138.00
TOTAL FOR: CONSUMERS ENERGY		13,138.00
002703	CONTINENTAL LINEN SERVICES INC 2018-12 CITY HALL	2018-12 CITY HALL RUGS
		45.20
	2018-12 DPS/FIRE	2018-12 DPS/FIRE RUGS
		41.84
	2018-12 DPW	2018-12 RUGS/UNIFORMS/MISC
		144.86
	2018-12 WR	2018-12 WR RUGS/UNIFORMS/MISC
		64.10
TOTAL FOR: CONTINENTAL LINEN SERVICES INC		296.00
002391	CYBERMIND INC NET-623	12/1/18 - 1/1/19 WEBSITE FEES
		49.95
	NET-653	1/1/19 - 2/1/19 WEBSITE FEES
		99.90
TOTAL FOR: CYBERMIND INC		149.85
001415	DAN'S TREE SERVICE 002111	REMOVED TREE @ 519 S ANDERSON ST
		400.00
	002112	REMOVED TREE @ 126 PLAINWELL ST
		600.00
TOTAL FOR: DAN'S TREE SERVICE		1,000.00
002030	DRUG SCREEN PLUS INC 19 QRT 1 1339	DRUG SCREENINGS 1/4/19
		56.00
TOTAL FOR: DRUG SCREEN PLUS INC		56.00
002889	EJ USA, INC (EAST JORDAN IRON WOR) 0001288515	HYDRANT FLANGES
		459.72
TOTAL FOR: EJ USA, INC (EAST JORDAN IRON WOR)		459.72
002246	ELHORN ENGINEERING CO. 276725	DPW CHLORINE/CREDIT DRUM RETURN
		170.00
TOTAL FOR: ELHORN ENGINEERING CO.		170.00
000164	ETNA SUPPLY CO INC S102866150.001	BLUE MARKING PAINT FOR WATER DEPT
		119.76
TOTAL FOR: ETNA SUPPLY CO INC		119.76
000984	EVOQUA WATER TECHNOLOGIES LLC (SIEM) 9038535813	BIOXIDE FOR MARTIN
		300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES LLC (SIEM)		300.00
000153	FLEIS & VANDENBRINK INC 51147	GIS WATER SYSTEM MAPPING 2018
		1,145.00
	51202	SCREW PUMPS FOR WR
		2,573.94
TOTAL FOR: FLEIS & VANDENBRINK INC		3,718.94
004199	GOODYEAR COMMERCIAL TIRE & SERVICE 157-1063444	TRUCK #12 TIRE REPAIR
		1,055.74
TOTAL FOR: GOODYEAR COMMERCIAL TIRE & SERVICE		1,055.74
000140	HACH CO 11247444	CHLORINE/FLUORIDE DPW
		685.42
	11271344	SENSOR CAP FOR WR
		151.15
TOTAL FOR: HACH CO		836.57
000104	HARDINGS MARKET 380 2018-10	CUPS FOR DPW (OLD LOST SLIP)
		13.58
	2018-12	SHOE POLISH/H2O FOR PD
		12.98

	2018-12 A	ICE MELT	567.69
TOTAL FOR: HARDINGS MARKET 380			594.25

000134	HAROLD ZEIGLER INC		
	111381	CAR #4 BLADES	15.80
TOTAL FOR: HAROLD ZEIGLER INC			15.80

003040	HART'S JEWELRY		
	2019-01	GOLDEN TICKET PAYOUT 2018	65.00
TOTAL FOR: HART'S JEWELRY			65.00

002281	HOME DEPOT		
	2018-11	NOV 2018 STATEMENT	656.95
	2018-12	DEC 2018 STATEMENT	515.59
TOTAL FOR: HOME DEPOT			1,172.54

004904	JAMES KELLY ENTERPRISE TRUCK & TIRE		
	2018-12	TIRES FOR #61	653.19
TOTAL FOR: JAMES KELLY ENTERPRISE TRUCK & TIRE			653.19

000079	KAECHELE PUBLICATIONS INC		
	41064	COUNCIL SUMMARIES/ORDINANCE 380	252.00
TOTAL FOR: KAECHELE PUBLICATIONS INC			252.00

001993	KERKSTRA PORTABLE RESTROOMS INC		
	132889	HANDI CAP RESTROOM @ SHERWOOD PARK	100.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOMS INC			100.00

000682	MAIN-TECH SERVICES INC		
	81213	12TH STREET LIFT STATION	359.00
TOTAL FOR: MAIN-TECH SERVICES INC			359.00

001155	MARTIN SPRING & DRIVE		
	83489	SALTER TRUCK REPAIR	3,452.59
TOTAL FOR: MARTIN SPRING & DRIVE			3,452.59

000017	MASTERCARD		
	2018-12	DEC 2018 MASTERCARD	121.17
TOTAL FOR: MASTERCARD			121.17

000609	MIDWAY CHEVROLET		
	64683	TIRES FOR DPW TRUCK	771.62
TOTAL FOR: MIDWAY CHEVROLET			771.62

001854	MODEL FIRST AID,SAFETY & TRAINING		
	121680	FIRE/DPS MEDICAL SUPPLIES	148.12
TOTAL FOR: MODEL FIRST AID,SAFETY & TRAINING			148.12

002708	MORGAN BIRGE' & ASSOCIATES		
	47160	JAN 2019 PHONE MAINTENANCE	130.00
TOTAL FOR: MORGAN BIRGE' & ASSOCIATES			130.00

004837	MUNICIPAL WEB SERVICES		
	53303	DEC 2018 WEBSITE SERVICES	200.00
TOTAL FOR: MUNICIPAL WEB SERVICES			200.00

001413	NORTH CENTRAL NCL OF WISCONSIN INC		
	415753	WR LAB SUPPLIES	803.25
	415754	WR LAB SUPPLIES	581.15
TOTAL FOR: NORTH CENTRAL NCL OF WISCONSIN INC			1,384.40

004909	PHYSIO-CONTROL INC		
	118097513	TRAINING FIRE DEPT	952.20
TOTAL FOR: PHYSIO-CONTROL INC			952.20

004855	PLAINWELL ACE HARDWARE		
	1998	PICNIC TABLES	5.94
	1999	DPS FLAG POLE	17.99
	2002	HOSE FOR PRESSURE WASHER	7.99
	2003	MISS DIG	5.99
	2005	#83 WHEEL GRIND	13.16
	2006	TO REPAIR BARRICADES	57.27
	2014	LIGHT POLE REPAIR	1.99
	2017	PICNIC TABLE REPAIR (DARROW PARK)	40.39
	2018	PICNIC TABLE (DARROW PARK)	(2.00)
	2018-12 B	2018 GOLDEN TICKET PAYOUT	55.00
	2019-01	2018 GOLDEN TICKET PAYOUT	15.00
	2020	REPAIR BARRICADES	8.49
	2025	FOR TARROW TRASH LOCK	2.59
	2030	#83 REPAIR PARTS	35.94
	2032	#83 REPAIR PARTS	16.98
	2035	#7 REPAIR PARTS	27.99
	2040	#83 PAINT/BLADE	58.29
	2041	REPAIR AROUND A/C UNIT AT DPW	28.17
	2042	POLICE DEPT COFFEE POT	17.99
	2045	PICNIC TABLE REPAIR	40.66
	2047	PICNIC TABLES	35.94
	2069	#83 PAINT/BRUSHES	41.97
	2072	#83 BLADE	150.53
	2074	PICNIC TABLES	81.97
	2080	SALT BARN	23.94
	2084	PICNIC TABLES	8.00
	2099	WR SEALS/MISC. FASTENERS	16.19
	2108	STOP SIGNS	7.12
	2113	WELLHOUSE KEYS	3.98
	TOTAL FOR: PLAINWELL ACE HARDWARE		825.46
000004	PLAINWELL AUTO SUPPLY INC		
	2018-12	DECEMBER 2018 STATEMENT	1,036.11
	TOTAL FOR: PLAINWELL AUTO SUPPLY INC		1,036.11
000372	PREMIERE PRINTING CORP.		
	231704	2019 CITY CALENDAR (1525)	3,618.57
	TOTAL FOR: PREMIERE PRINTING CORP.		3,618.57
002019	PRINTING SYSTEMS INC.		
	102800	1099 AND W-2'S FOR 2018 YEAR END	112.14
	TOTAL FOR: PRINTING SYSTEMS INC.		112.14
001448	PROFESSIONAL CODE INSPECTIONS		
	5905	DECEMBER 2018 PERMITS	1,924.00
	TOTAL FOR: PROFESSIONAL CODE INSPECTIONS		1,924.00
004221	R.W.LAPINE INC MECHANICAL CONTRACTO		
	10681	BOILER AT DPW REPAIR	255.00
	10764	SCHEDULED MAINTENANCE HVAC DPW	182.00
	TOTAL FOR: R.W.LAPINE INC MECHANICAL CONTRACTO		437.00
000013	RATHCO SAFETY SUPPLY INC		
	163713	SIGN	336.00
	TOTAL FOR: RATHCO SAFETY SUPPLY INC		336.00
002371	RENEWED EARTH INC		
	26811	YARD WASTE DECEMBER 2018	1,250.00
	TOTAL FOR: RENEWED EARTH INC		1,250.00
004905	RHOMAR INDUSTRIES INC		
	93277	5 GALLON PAIL FOR DPW	205.93

TOTAL FOR: RHOMAR INDUSTRIES INC		205.93
002644	RIETH-RILEY CONSTRUCTION CO INC 7178682 COLD PATCH	218.80
TOTAL FOR: RIETH-RILEY CONSTRUCTION CO INC		218.80
002079	RIVER TOWN ENTERPRISES LLC 1755 ELECTION SUPPLIES FOR AUGUST 2018 PRIMARY 1780 2018 ELECTION SUPPLIES	90.00 100.00
TOTAL FOR: RIVER TOWN ENTERPRISES LLC		190.00
000734	SAFETY KLEEN CORP 78013354 SOLVENT DPW 78842161 USED OIL RECYCLE	331.31 100.00
TOTAL FOR: SAFETY KLEEN CORP		431.31
000991	SAFETY SERVICES INC 41913 SWEATSHIRTS FOR DPW 42011 MESH SIGN FOR DPW 42189 GLOVES/EAR PLUGS DPW 42380 CAUTION WET SIGN	309.96 267.76 157.57 52.29
TOTAL FOR: SAFETY SERVICES INC		787.58
001873	SCHANZ TIRE & AUTO SUPPLY INC. 144001 TIRE REPAIR	62.00
TOTAL FOR: SCHANZ TIRE & AUTO SUPPLY INC.		62.00
000011	SHOPPERS GUIDE INC 147 GOLDEN TICKET AD + PRINTED TICKETS FOR THE EVENT	119.44
TOTAL FOR: SHOPPERS GUIDE INC		119.44
000100	SIEGFRIED CRANDALL PC 97872 AUDITING SERVICES YEAR END 6/30/18	500.00
TOTAL FOR: SIEGFRIED CRANDALL PC		500.00
002748	SPARLING CORPORATION 59966 AIRPORT	105.52
TOTAL FOR: SPARLING CORPORATION		105.52
002817	STATE OF MICHIGAN MDEQ REVENUE OFFI 761-10394413 2019 BIOSOLIDS APP FEE WR	1,382.80
TOTAL FOR: STATE OF MICHIGAN MDEQ REVENUE OFFI		1,382.80
000370	STATE SYSTEMS RADIO INC 158713 REPAIR OF RADIO (RADIO IS 21 YEARS OLD)	182.00
TOTAL FOR: STATE SYSTEMS RADIO INC		182.00
002402	STEENSMA LAWN & POWER EQUIPMENT 569974 CHAINSAW MISC	34.01
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT		34.01
004860	TEREX UTILITIES, INC. 90887666 INSPECTION OF UNIT 7 DPW	857.50
TOTAL FOR: TEREX UTILITIES, INC.		857.50
002653	VAN MANEN OIL COMPANY 2198171 DIESEL FUEL DPW 12/18/18 2198172 REGULAR GAS DPW 12/18/18	493.68 258.23
TOTAL FOR: VAN MANEN OIL COMPANY		751.91
004857	VIPRE SECURITY INV00316518 VIPRE SECURTIY	315.00
TOTAL FOR: VIPRE SECURITY		315.00

001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	2250	DECEMBER 2018 PD DRYCLEANING	42.50
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			42.50

004001	WATKINS ROSS		
	19531	POST EMPLOYMENT BENEFIT PLAN	4,000.00
TOTAL FOR: WATKINS ROSS			4,000.00

004828	WRIGHT FENCE COMPANY LLC		
	2319	INSTALL NEW FENCE AT HILL STREET LIFT STATION (WR)	2,000.00
TOTAL FOR: WRIGHT FENCE COMPANY LLC			2,000.00

TOTAL - ALL VENDORS

64,585.01

INVOICE AUTHORIZATION	
Person Compiling Report	Brian Kelley, City Clerk/Treasurer
I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature: <div style="text-align: center; font-size: 1.2em; font-weight: bold;">Cheryl Pickett</div> <small>Digitally signed by Cheryl Pickett DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Cheryl Pickett, email=cpickett@plainwell.org Date: 2019.01.10 08:30:44 -0500'</small>	Insert Signature: <div style="text-align: center; font-size: 1.2em; font-weight: bold;">Brian Kelley</div> <small>Digitally signed by Brian Kelley Date: 2019.01.11 13:06:12 -0500'</small>
Bryan Pond, Water Renewal Plant Supt.	Bill Bomar, Public Safety Director
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature:	Insert Signature: <div style="text-align: center; font-size: 1.2em; font-weight: bold;">Bill Bomar</div> <small>Digitally signed by Bill Bomar Date: 2019.01.10 11:56:05 -0500'</small>
Bob Nieuwenhuis, Public Works Supt.	Erik J. Wilson, City Manager
I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.	I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.
Insert Signature:	Insert Signature: <div style="text-align: center; font-size: 1.2em; font-weight: bold;">Erik Wilson</div> <small>Digitally signed by Erik Wilson DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2019.01.11 12:06:33 -0500'</small>

01/10/2019

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 12/27/2018 - 02/01/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account					
Check Type: ACH Transaction - Property Tax Distributions					
12/28/2018	CBGEN	1446(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2018 WINTER TAX COLLECTED W/E 12/22/2018	42,635.11
12/28/2018	CBGEN	1447(A)	ALLEGAN COUNTY TREASURER	2018 SUM/WIN TAX/INT COLLECTED W/E 12/22	13,168.76
12/28/2018	CBGEN	1448(A)	PLAINWELL COMMUNITY SCHOOLS	2018 WINTER TAX COLLECTED W/E 12/22/2018	115,869.59
12/28/2018	CBGEN	1449(A)	RANSOM DISTRICT LIBRARY	2018 SUM/WIN TAX/INT COLLECTED W/E 12/22	7,408.15
01/04/2019	CBGEN	1452(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2018 WINTER TAX COLLECTED W/E 12/29/2018	112,068.24
01/04/2019	CBGEN	1453(A)	ALLEGAN COUNTY TREASURER	2018 SUM/WIN TAX/INT COLLECTED W/E 12/29	36,369.89
01/04/2019	CBGEN	1454(A)	PLAINWELL COMMUNITY SCHOOLS	2018 WINTER TAX COLLECTED W/E 12/29/2018	264,112.94
01/04/2019	CBGEN	1455(A)	RANSOM DISTRICT LIBRARY	2018 SUM/WIN TAX/INT COLLECTED W/E 12/29	19,734.39
01/11/2019	CBGEN	1461(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2018 WINTER TAX COLLECTED W/E 01/05/2019	12,568.31
01/11/2019	CBGEN	1462(A)	ALLEGAN COUNTY TREASURER	2018 SUM/WIN TAX/INT COLLECTED W/E 01/05	4,562.45
01/11/2019	CBGEN	1463(A)	PLAINWELL COMMUNITY SCHOOLS	2018 WINTER TAX COLLECTED W/E 01/05/2019	27,639.33
01/11/2019	CBGEN	1464(A)	RANSOM DISTRICT LIBRARY	2018 SUM/WIN TAX/INT COLLECTED W/E 01/05	2,279.83
Total ACH Transaction:					658,416.99
Check Type: EFT Transfer - Bill Payments					
12/27/2018	CBGEN	1450(E)	FIRST NATIONAL BANK (CREDIT CARD)	CREDIT CARD STATEMENT 12/24/2018	2,211.20
02/01/2019	CBGEN	1451(E)	USDA RURAL DEVELOPMENT	DEBT SERVICE PAYMENT PUBLIC SAFETY BUILD	40,857.99
01/15/2019	CBGEN	1456(E)	CITY OF PLAINWELL	JANUARY 2019 CITY UTILITY BILLS	739.52
01/03/2019	CBGEN	1457(E)	STATE OF MICHIGAN	DECEMBER 2018 AIRPORT FUEL SALES TAX	53.47
01/04/2019	CBGEN	1458(E)	CENTURYLINK	DECEMBER 2018 LONG DISTANCE	1.05
01/07/2019	CBGEN	1459(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE JANUARY 2019 -	196.88
01/07/2019	CBGEN	1460(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE JANUARY 2019 -	190.10
01/10/2019	CBGEN	1465(E)	SILVERSCRIPT INSURANCE COMPANY	JANUARY 2019 RETIREE PRESCRIPTION COVERA	30.80
01/10/2019	CBGEN	1466(E)	SILVERSCRIPT INSURANCE COMPANY	JANUARY 2019 RETIREE PRESCRIPTION COVERA	30.80
Total EFT Transfer:					44,311.81
Check Type: Paper Check - Manual Checks					
12/27/2018	CBGEN	13298	FRANKLIN HOLWERDA CO	WWTP SCREW PUMP REPLACEMENT PAY APP #2	57,420.00
12/27/2018	CBGEN	13299	GARY HERBERT, TREASURER	CRISPE TRUST CD INTEREST DECEMBER 2018	133.21
12/27/2018	CBGEN	13300	PROSECUTING ATTORNEYS ASSOC OF MI	TRAINING SESSION BILL BOMAR 01/15/2019	40.00

01/02/2019	CBGEN	13301	PRIORITY HEALTH	JANUARY 2019 HEALTH INSURANCE PREMIUM	25,357.95
12/27/2018	CBGEN	13302	POSTMASTER	2019 CITY CALENDAR BULK MAILING	1,080.08
12/27/2018	CBGEN	13303	POSTMASTER	TO MAIL JANUARY UTILITY BILLS	561.05
12/28/2018	CBGEN	13304	AT&T - SBC	11/14/18 - 12/13/18 DPW SECURITY GATE	1,039.38
12/28/2018	CBGEN	13305	MICHIGAN GAS UTILIITIES CORP.	11/10/18 - 12/12/18 GAS BILLS	115.52
12/28/2018	CBGEN	13306	VERIZON	11/11/18 - 12/10/18 DPW/WR CELL ALARMS	267.10
12/28/2018	CBGEN	13307	HAROLD ZEIGLER INC	CAR #4 WIPER BLADES	25.28
12/28/2018	CBGEN	13308	CHARTER COMMUNICATIONS (SPECTRUM)	1/10/19 - 1/31/19 WR/DPW INTERNET	111.62
12/28/2018	CBGEN	13309	C.O.P.S. TRUST INSURANCE	JAN 2019 DENTAL/VISION INSURANCE	1,684.98
12/28/2018	CBGEN	13310	FUEL MANAGEMENT SYSTEM PACIFIC PRID	PD GAS 12/15/18	301.76
12/28/2018	CBGEN	13311	MADISON NATIONAL LIFE INSURANCE CO	JAN 2019 LIFE INSURANCE	99.88
12/28/2018	CBGEN	13312	US BANK EQUIPMENT FINANCE (COPIER)	JAN 2018 DPW COPIER	114.13
12/31/2018	CBGEN	13313	CORELOGIC CENTRALIZED REFUNDS	2018 Win Tax Refund 55-110-035-00	2,007.10
01/04/2019	CBGEN	13315	CONSUMERS ENERGY	11/16/18 - 12/17/18 WR PLANT ELECTRIC	6,977.31
01/04/2019	CBGEN	13316	VERIZON	11/24/18 - 12/23/18 CELL PHONE BILLS	890.86
01/04/2019	CBGEN	13317	REPUBLIC WASTE SERVICES	1/1/19 - 1/31/19 CITY OFFICE RECYCLE	476.49
01/04/2019	CBGEN	13318	CHARTER COMMUNICATIONS (SPECTRUM)	1/7/19 - 2/6/19 AIRPORT INTERNET	523.80
01/04/2019	CBGEN	13319	FUEL MANAGEMENT SYSTEM PACIFIC PRID	12/31/18 PD FUEL	401.69
01/04/2019	CBGEN	13320	US BANK EQUIPMENT FINANCE (COPIER)	JAN 2019 CITY HALL COPIER	148.47
01/04/2019	CBGEN	13321	REPUBLIC SERVICES (RECYCLE)	1/1/19 - 1/31/19 RESIDENTIAL RECYCLE	2,964.00

Total Paper Check: 102,741.66

CBGEN TOTALS:

Total of 44 Checks:	805,470.46
Less 0 Void Checks:	0.00
Total of 44 Disbursements:	<u><u>805,470.46</u></u>

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.01.10 10:35:09 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2019.01.11 12:06:02 -05'00'

150th ANNIVERSARY



Island City



Your are cordially Invited to attend the:

150th Anniversary 1869-2019

Michigan Milestone Plaque
Award Dedication Ceremony

Wednesday, January 16, 2019 5:30-6:30 p.m.

City Hall, 211 N. Main St.

5:30-5:45 Meet and Greet

5:45-6:00 HS Choir Sings

6:00 p.m. Dedication begins
snacks provided by the Old Mill Brew Pub.

JAN 10 2019

City of Plainwell
Clerk/Treasurer's Office

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
MICHIGAN GAS UTILITIES CORPORATION
CASE NO. U-20239**

- Michigan Gas Utilities Corporation requests authority from the Michigan Public Service Commission to implement a Gas Cost Recovery plan and factors for the 12-month period April 2019 through March 2020, and for related approvals.
- The information below describes how a person may participate in this case.
- You may call or write Michigan Gas Utilities Corporation, 899 S. Telegraph Rd., Monroe, MI 48161, phone: 734-457-6120 for a free copy of its application. Any person may review the documents at the offices of Michigan Gas Utilities Corporation.
- A pre-hearing will be held:

DATE/TIME: Monday, February 4, 2019, at 9:00 AM

BEFORE: Administrative Law Judge Martin D. Snider

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Michigan Gas Utilities Corporation's (MGUC) December 28, 2018 application, which seeks the Commission's approval: 1) for authority to implement a 12-month Gas Cost Recovery (GCR) plan for the period from April 1, 2019, through March 31, 2020; 2) to implement the GCR factor of \$3.4859 per Mcf and Contingency Factor Matrix for the period from April 1, 2019 through March 31, 2020; 3) to implement a Reservation Charge of \$0.6019 per Mcf to both GCR and GCC customers; 4) to determine that the decisions underlying the five-year forecast are reasonable and indicate any cost items that cannot be recovered; and 5) to treat incurred premiums on financial instruments as part of its booked cost of gas for the purpose of GCR.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: <https://mi-psc.force.com/s/>. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 28, 2019. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Michigan Gas Utilities Corporation's attorney, Paul M. Collins, Miller Canfield Paddock & Stone PLC, One Michigan Ave., Ste. 900, Lansing, MI 48933.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Michigan Gas Utilities Corporation's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Michigan Gas Utilities Corporation. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

Reports & Communications:

A. Resolution 19-06 – Plainwell Sesquicentennial Celebrations:

In 1869, Plainwell was incorporated as a Village by the State of Michigan. With 2019 being the 150th anniversary of the community, a year's worth of activities is being planned and the resolution kicks these celebrations off.

Recommended action: Consider adopting Resolution 19-06 recognizing Plainwell's 150th Anniversary.

B. DPS – Detective Vehicle Purchase:

Public Safety Director Bomar reports that the 2009 Chevrolet Impala currently in service as the detective vehicle has reach the end of its useful life and recommends purchasing a replacement through the State of Michigan Commodities Contract. The current vehicle could be repurposed for use at the airport as a courtesy vehicle.

Recommended action: Consider approving the purchase of a 2019 Chevrolet Impala to serve as a detective vehicle from Berger Chevrolet for \$22,134.00 and authorizing the transfer of the 2009 Impala to the airport as a courtesy vehicle.

Reminder of Upcoming Meetings

- January 24, 2019 – Allegan County Board of Commissioners – 1:00pm
- February 12, 2019 – Plainwell DDA/BRA/TIFA Board – 7.30am
- January 16, 2019 – Plainwell Planning Commission – 7:00pm
- January 28, 2019 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Michigan Milestone Plaque Award Dedication Ceremony – January 16, 2019 5:30pm
- Notice of Public Hearing – Michigan Gas Utilities – February 4, 2019 9:00am