

City of Plainwell



Rick Brooks, Mayor
Lori Steele, Mayor Pro-Tem
Brad Keeler, Council Member
Todd Overhuel, Council Member
Roger Keeney, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA City Council Monday, March 11, 2019 7:00 PM

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes/Summary – 02/25/2019 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor's Report**
10. **Recommendations and Reports:**
 - A. **Zoning Text Amendment – Permitted Height Exceptions**
Council will consider final approval of language amendments to the Zoning Code for permitted Height Exceptions.
 - B. **Public Safety – Emergency Purchase for Vehicle Repairs**
Council will consider confirming an emergency purchase for transmission repairs to a pumper truck with Valley Truck Parts for \$10,250.89.
11. **Communications:** The February 2019 Investment and Fund Balance Reports and the Draft March 6, 2019 Planning Commission Minutes
12. **Accounts Payable - \$182,241.13**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
February 25, 2019

1. Mayor Brooks called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Brooks, Mayor Pro-tem Steele, Councilmembers Keeler and Keeney. Absent: Councilman Overhuel
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Keeler, to accept and place on file the Council Minutes and Summary of the 02/11/2019 regular meeting and the Council Minutes. On voice vote, all voted in favor. Motion passed.
6. Public Comment: None
7. County Commissioner Report: None
8. Agenda Amendments: None
9. Mayor's Report: None.
10. Recommendations and Reports:
 - A. City Manager Wilson reported having worked with Consumers Energy and business owners on South Main to plan a project to upgrade electrical conduit underneath the parking lot behind Plainwell Flowers and Rhino's. The area has been experiencing intermittent power interruptions, so the upgrade is necessary to increase reliability. The project includes an estimated 3- to 4-week trenching phase to lay the conduit and new wiring then a planned 24-hour outage to connect the new infrastructure. Consumers was available to meet with business owners to discuss and review their concerns. During the project, vehicular traffic in the parking lot will be suspended. The city secured temporary delivery parking on South Main with a dedicated spot for Plainwell Flowers. Consumers did confirm the availability of crews on call for emergency repairs and outages during this project. It was also noted that similar work will be needed in the parking area north of M-89 at some time in the future.
Discussion Only, no action required.
 - B. City Manager Wilson and Superintendent Nieuwenhuis reported work, related to the SAW Grant, for cleaning the sewer lines, which involves jetting the lines to push materials through then vacuuming them back out. The vacuum effect could cause water in individual plumbing fixtures to be sucked out, or return excess water into the toilet bowls. The city recommends homeowners and business owners keep toilet lids down to minimize any impacts. It was reported that these issues arise in less than 3% of dwellings affected. The project is considered routine maintenance and has been done in areas as needed over the years, but the city is now maintaining the system city-wide for the first time in many years.
Discussion Only, no action required.
11. Communications:

A. A motion by Steele, seconded by Keeler, to accept and place on file the January 2019 Public Safety Report. On a voice vote, all in favor. Motion passed.

12. Accounts Payable:

A motion by Keeler, seconded by Steele, that the bills be allowed and orders drawn in the amount of \$786,466.03 for payment of same. On a roll call vote, all in favor. Motion passed.

13. Public Comments: None

14. Staff Comments

Clerk/Treasurer Kelley introduced Julie Saukas as the new Utility Billing Specialist/Deputy City Clerk. Julie is a recent resident in Plainwell with her family having relocated from the Grand Haven area. She started training part-time last week.

Personnel Manager Lamorandier reported upcoming union negotiations, an upcoming retirement at the Water Renewal Plant and advertising for seasonal staff for the upcoming seasons.

Superintendent Nieuwenhuis reported having completed a DEQ sanitary survey inspection which resulted in everything looking well taken care of, according to the inspector.

Community Development Manager reported the upcoming Art Hop on March 8 and planning for the Sesquicentennial Celebrations to include a history of the Mill this month with former employees sharing stories. She reported interest from Channel 3 News wanting to report on the stagecoach. She also reported ongoing work toward the Redevelopment Ready Community certification, which is about 90% complete. Finally, she praised a recent training about workplace violence and suggested the training be expended to include more city departments and business owners.

Public Safety Director Bomar reported working with the school on a safety grant to update security.

Clerk/Treasurer Kelley noted the end of property tax collections on February 28, 2019, settling the tax roll with the County on March 1. He also noted training for Julie was going well and the Shirley reported good progress so far.

City Manager Wilson reported having opened bids for the Sherwood Park Restrooms, all of which far exceeded the project budget, so staff was reassessing the options within the grant parameters.

15. Council Comments:

Councilmember Keeler inquired about two (2) downtown vacant buildings. The Plainwell Variety building is not listed for sale and the former Arlene's building is on the market and has been shown, yet the city is not aware of any offers to buy the building.

The Council each welcomed Julie Saukas to the city.

16. Adjournment:

A motion by Steele, seconded by Keeler, to adjourn the meeting at 7:30 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

SUMMARY
Plainwell City Council
February 25, 2019

1. Mayor Brooks called the regular meeting to order at 7:00 PM in Council Chambers at City Hall.
2. Terry Steele gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Brooks, Steele, Keeler and Keeney. Absent: Overhuel.
5. Approved Minutes/Summary of the 02/11/2019 regular meeting.
6. Accepted and placed on file the January 2019 Public Safety Report.
7. Approved Accounts Payable for \$786,466.03.
8. Introduced Julie Saukas as Utility Billing Administrator/Deputy City Clerk.
9. Adjourned the meeting at 7:30 pm.

Submitted by,
Brian Kelley
City Clerk/Treasurer

MEMORANDUM

To: City of Plainwell Planning Commission and City Officials
Date: January 9, 2019 (January 16 meeting)
From: Maxwell Dillivan, AICP
RE: **Proposed Zoning Text Amendment: Permitted Height Exceptions**

Overview

Recently, an applicant, Nobis Agri Services, approached the City to construct an elevator tower which significantly exceeds the City’s Industrial District height maximum requirement of 50 feet. The applicant currently operates a similar elevator tower on the site, which stands 90 feet. The proposed second tower structure would extend to a total height of 116 feet. Section 53-96 of the City’s Zoning Ordinance allows for mechanical equipment or incidental structures to exceed the maximum height allowance by up to than 15 feet. Thus, it appears that the existing 90-foot structure is nonconforming, and the proposed tower elevator would not be permitted.

In our experience, it is not uncommon for more intensive uses, as those typically found in the Industrial District, to require large structures that support their operations. In this case, the existing (and proposed) structure would not be permitted unless the City’s Zoning Ordinance is amended to accommodate it.

The purpose of this memo is to present draft language for a text amendment to the zoning ordinance that would provide maximum height exceptions for mechanical and incidental equipment for the Planning Commission’s review and consideration.

Text appearing in black represents existing ordinance text, text appearing in red represents proposed ordinance text, and text in ~~strikethrough~~ represents existing ordinance text proposed to be removed.

ARTICLE XV. AREA, HEIGHT, BULK AND PLACEMENT REQUIREMENTS

Sec. 53-88. AREA, HEIGHT, BULK AND PLACEMENT REQUIREMENTS.

| Zoning District | Minimum Lot Width (In Feet) | Minimum Lot Area (Square Feet) | Maximum Lot Coverage (Percent) | Maximum Building Height ⁿ | | Minimum Requirements | | | | Minimum Floor Area per Dwelling Unit (In Square Feet) |
|-----------------|-----------------------------|--------------------------------|--------------------------------|--------------------------------------|---------|----------------------|---------|------------|------|---|
| | | | | In Stories | In Feet | Front | Least 1 | Total of 2 | Rear | |

Sec. 53-89. FOOTNOTES TO SCHEDULE OF REGULATIONS.

N. Permitted height exceptions for certain types of buildings and structures are permissible according to Section 53-96 of this Ordinance.

ARTICLE XVI. GENERAL PROVISIONS

Sec. 53-96. PERMITTED HEIGHT.

No building shall be erected, converted, enlarged, reconstructed or structurally altered to exceed the height limit hereinafter established for the district in which the building is located; except that, ~~roof structures for the housing of elevators, stairways, tanks, ventilating fans or similar equipment required to operate and maintain the building and fire or parapet walls, skylights, towers, steeples, stage lofts and screens, flagpoles, chimneys, smokestacks, individual domestic radio and television aerials and wireless masts, water tanks or similar structures may be erected above the height limits herein prescribed.~~ the following buildings and structures shall be exempt from height regulations in all zoning districts: parapet walls not exceeding four (4) feet in height, chimneys, cooling towers, elevator bulkheads, stairways, flag poles, bucket and grain elevators, grain bins and silos, elevated water towers, monuments, cupolas, domes, smokestacks, spires, steeples, penthouses housing necessary mechanical appurtenances, wind-powered electrical generators, wireless communication antennas, and television and radio reception and transmission antennas and towers, or other similar mechanical or ancillary structures as deemed by the Planning Commission during site plan review. Unless otherwise permitted in this ordinance, no structure may be erected to exceed by more than ~~15 feet~~ 75 feet the height limits of the district in which it is located, ~~nor shall the structure have a total area greater than 25% of the roof area of the building,~~ nor shall the structure be used for any residential purpose or any commercial purpose other than a use incidental to the ~~main~~ primary use of the building.

Note: The Planning Commission and City staff should discuss whether it is desirable to allow for height exceptions for these structures in all zoning districts across the City or within specified districts (for example, only in the I, Industrial District). The total height limit of 75 feet is primarily based upon the threshold for wireless communication towers requiring special land use approval. The Planning Commission and staff may wish to deliberate this limit of 75 feet. Further, any additional types of structures or buildings which should be included in this list should be noted. Alternatively, the ordinance may be written to give the Zoning Administrator the ability to determine similar buildings and structures exempt from height requirements.

Next Steps

The Planning Commission and City staff should deliberate the proposed text amendments and determine whether action to amend the City's Zoning Ordinance is warranted. If determined to be warranted and the Commission and staff can reach a consensus as to the amendments needed, a public hearing may be set for the February Planning Commission meeting.

Please do not hesitate to contact me with questions or concerns at 616-988-3526 or by email at dillivan@williams-works.com.



"The Island City"

MEMORANDUM

119 Island Ave
Plainwell, Michigan 49080
Phone: 269-685-9858
Fax: 269-685-5460
Email: publicsafety@plainwell.org

To: Erik Wilson, City Manager
From: Bill Bomar, Director
CC: Brian Kelley, Clerk/Treasurer
Subject: Emergency Repair Fire Engine -11
Date: March 8, 2019

During a routine inspection on fire engine/pumper E-11, which is a 2000 Quality/Spartan, it was noticed that there was water leak from the master drain valve. This is a problem that cannot be remedied in house. B&B Fire Service was contacted to repair the valve, and also to look into an issue with the transmission, which will not engage the water pump properly. If the transmission does not engage the pump on the first attempt, it usually will engage on the second attempt. When presented with this description of the problem, the B&B mechanic assumed it might be a clutch or programming issue, and stated that it should be repairable in their shop.

B&B was able to repair the valve issue, but they were unable to repair the transmission, recommending that we take it to a large-truck transmission specialist. They suggested Valley Truck Parts Inc. of Grand Rapids, MI.

Valley Truck contacted us after they had Engine-11 for a few days, and recommended a warranty-backed transmission replacement.

Due to the fact this is our first fire engine out for all fire-related calls, it was deemed an emergency to get it in working condition as soon as possible versus waiting for the normal bid and Council approval process. I recommend that the Council approve invoice #20-4844 from Valley Truck, in the amount of \$10,250.89. The funds will come from the Fire Reserve Fund # 250-000-930-000.

Engine-11 was put back in service 3/07/2019; the invoice is attached for your review.



Invoice OPEN 20-4844

Valley Truck - Service Dept
 1900 Chicago Drive SW
 Grand Rapids, MI, 49519
 Phone: 800-783-8300
 Fax: 616-241-1170
 Salesperson: Casey DeKlein

Billing Address

1007390

Shipping Address:

CITY OF PLAINWELL - DPS DIVISION
 BILL BOMAR
 119 ISLAND AVE

 PLAINWELL, MI 49080
 USA 269-685-9858

CITY OF PLAINWELL
 JOHN
 119 ISLAND AVE

 PLAINWELL, MI, 49080
 USA 269-685-9858

| Ship Method | Date | PO # | Unit/Ref # | Term |
|-------------|------------|------|-------------------|-----------|
| Garage | 02/15/2019 | | I6-11 (PLAINWELL) | A - Net10 |

| Part Number | Description | Quantity | Sold Price | Amount |
|--|-------------|----------|------------|--------|
| <i>Job: 321464 2000 VIN: 4S7AT3298YC035144</i> Complaint 1. POSSIBLE RE-PROGRAMMING Cause: Correction: ISSUE OR CLUTCH ISSUE - PTO WON'T ENGAGE ** DIAG ONLY AT THIS POINT ** | | | | |
| <i>Job: 322387 2000 VIN: 4S7AT3298YC035144</i> Parts Detail: Customer Repair - UNT CD10-A1007-M5BX MUN CD-RBK 1.0 Job Parts Total: 236.76 | | | | |
| <i>Job: 322902 2000 VIN: 4S7AT3298YC035144</i> | | | | |
| <i>Job: 322903 2000 VIN: 4S7AT3298YC035144</i> | | | | |

| | | | | |
|-------------------------------|---|------|----------|-------------|
| UNT HD4060P 1-2182120 | Automatic Transmission (UNT HD4060P) REMAN AUTO TRANS ASSY | 1.0 | 6,520.00 | \$6,520.00 |
| UNT HD4060P CORE 1-2182120 | Inherent core charge on Automatic Transmission (UNT HD4060P) REMAN AUTO TRANS ASSY | 1.0 | 3,900.00 | \$3,900.00 |
| UNT HD4060P CORE 1-2182120 | Core exchange credit for Automatic Transmission (UNT HD4060P) REMAN AUTO TRANS ASSY; Returned from Sales Order: 20-4844 | -1.0 | 3,900.00 | -\$3,900.00 |
| ALN 11514357 | Auto Trans Parts (ALN 11514357) BOLT- M8 X 1.25 X 20 | 12.0 | 2.29 | \$27.48 |
| MSC 0222-EE01-006 | Misc New Parts (MSC 0222-EE01-006) REAR MOTOR MOUNT | 4.0 | 55.58 | \$222.32 |
| SPD 6.5-70-18X | Driveline Parts (SPD 6.5-70-18X) STRAP & BOLT KIT | 1.0 | 15.03 | \$15.03 |
| CYC 111 | Misc New Parts (CYC 111) FLAMMABLE BRAKE CLEAN 14 OZ | 2.0 | 3.07 | \$6.14 |
| LUB 550032968-TOTE | Lube/Oil (LUB 550032968-TOTE) SHELL SPIRAX S6 SYNTHETIC ATF - PER QUART | 32.0 | 15.13 | \$484.16 |
| ADJ: Labor | TEAR DOWN FEE SHOULD NOT HAVE BEEN CHARGED | 1.0 | -165.00 | -\$165.00 |

| Part Number | Description | Quantity | Sold Price | Amount |
|-------------|---------------------------------------|----------|---------------------|----------|
| ADJ: Labor | QUOTED CUSTOMER \$150.00 FOR EXCHANGE | 1.0 | -15.00 | \$-15.00 |
| | | | Parts Total: | 7,511.89 |
| | | | Adjustment Total: | -180.00 |
| | | | Shop Fees: | 27.50 |
| | | | Environmental Fees: | 31.50 |
| | | | Tax: | 0.00 |

Job

| | | | |
|-----------------------------------|---|--|-------------------------|
| UNT | REBUILD POWER TAKE OFF ASSEMBLY | | Labor Charges: 275.00 |
| CD10-A1007-M5BX 20-6201-322387 | | | |
| ex fee | No Description | | Labor Charges: 165.00 |
| 20-6201-322902 | | | |
| Tear down unit | No Description | | Labor Charges: 165.00 |
| 20-6201-322903 | | | |
| GARAGE | GARAGE LABOR - DIAG PTO ISSUE. FOUND TRANS TO BE CREEPING BACKWARDS IN NEUTRAL. FOUND NO OTHER ISSUES. INSPECT AND REMOVE DRIVE LINE. DRIAN TRANS AND REMOVE COOLER LINES. UNBOLT PUMP AND REMOVE PTO SHAFT. UNHOOK ELECTRICAL. REMOVE TORQUE CONVERTER BOLTS, MOTOR MOUNT BOLTS AND JACK UP THE ENGINE. REMOVE MOUNTS FROM TRANS. REMOVE EXHAUST AND AIR BOX. ATTEMPT TO INSTALL TRANS FROM THE TOP OF THE TRUCK. GET TRANS ON THE JACK. SET UNDER THE TRUCK. INSTALL TRANS. INSTALL TORQUE CONVERTER BOLTS. FLUSH THE COOLER. HOOK UP COOLER LINES AND ALL ELECTRICAL. JACK THE MOTOR UP. BOLT MOTOR MOUNTS TO THE TRANS. NOTE - D/S IS VERY TIGHT WITH THE WIRE HARNESS AND AIR LINES. BOLT MOTOR MOUNTS TO FRAME MOUNTS. HOOK UP ELECTRICAL. INSTALL DIP STICK TUBE. INSTALL AIR BOX. INSTALL EXHAUST TO THE TURBO. FILL TRANS WITH FLUID. TIGHTENED PTO LINE. INSTALL PTO DRIVE SHAFT. BOLT PUMP UP. REPAIR SPLIT SHAFT WIRES. TEST DROVE - OK | | Labor Charges: 2,255.00 |
| 20-6195-321464 | | | |

LABOR RATE \$110.00 PER HOUR @ 24.36 HRS

FLAT RATE EXCHANGE

TECHNICIAN

ALLEN GLOOR M274946 - MASTER
COREY WAITE M278204 - TRAINING

ORIGINAL EST: \$10,085.76

Facility # F-100501

| |
|--|
| <p>- CERTIFICATION - ALL REPAIRS & PARTS LISTED WERE FURNISHED IN COMPLIANCE WITH MICHIGAN AUTO REPAIR ACT (P.A.300) Company <u>Valley Truck Parts, Inc.</u> Authorized Representative: _____ (Full Signature Required)</p> |
|--|

| Part Number | Description | Quantity | Sold Price | Amount |
|-------------|-------------|----------|------------|--------|
|-------------|-------------|----------|------------|--------|

Received by: _____

Print Name: _____

- ** All parts are new unless otherwise stated **
- ** Parts must be returned in the original, clean box to receive full credit **
- ** Used parts must be returned within 7 business days to receive credit **
- ** A restocking fee of up to 25% may apply on returns **
- ** No returns, refunds or exchanges on special order items and electrical parts **
- ** Cores must be returned within 45 days to receive full core credit **
- ** Damaged cores are subject to a reduced credit **

| | |
|---------------------|------------------|
| Grand Total: | 10,250.89 |
|---------------------|------------------|

Investment Activity Report



"The Island City"

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 02/28/2019

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.03.01 12:27:34 -05'00'

| | Investment Type | CUSIP | Principal Purchase | Institution or Bank | Contact Name and Number | Purchase Date | Maturity Date | Yield | Remaining Days to Maturity |
|----|-------------------|-------|--------------------|---------------------|--------------------------------|---------------|---------------|-------|----------------------------|
| 1 | Pooled Investment | N/A | \$131,827 | Michigan Class | Rich Garay - 734.604.1494 | 03/28/2016 | | 2.60% | |
| 2 | 270-Day CD | N/A | \$102,966 | Chemical Bank | Aimee Kornowicz - 269.324.7096 | 02/20/2019 | 11/17/2019 | 2.15% | 262 |
| 3 | 365-Day CD | N/A | \$152,060 | Flagstar Bank | Patti Dueweke - 248.312.2468 | 07/27/2018 | 07/29/2019 | 2.15% | 151 |
| 4 | 18-Month CD | N/A | \$153,524 | Northstar Bank | Julie Smith - 810.329.7104 | 02/13/2019 | 08/12/2020 | 2.45% | 531 |
| 5 | 240-Day CD | N/A | \$201,738 | Grand River Bank | Christy Vierzen - 616.259.1322 | 10/12/2018 | 06/09/2019 | 2.60% | 101 |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| 8 | | | | | | | | | |
| 9 | | | | | | | | | |
| 10 | | | | | | | | | |
| 11 | | | | | | | | | |
| 12 | | | | | | | | | |
| 13 | | | | | | | | | |
| 14 | | | | | | | | | |
| 15 | | | | | | | | | |

Total Investments: \$742,114.41

Average Yield: 2.39%

Cash Activity for the Month

Cash, beginning of month: \$1,561,907.09

Cash, end of month: \$1,493,084.76

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org
Date: 2019.03.08 11:31:01 -05'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **2/28/2019**

% OF FISCAL YEAR: **66.58%**

| FUND | AUDITED FIGURES AS OF MOST RECENT AUDIT * | | CURRENT YEAR PERFORMANCE - UNAUDITED *** | | ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP) | TOTAL RECONCILED CASH AND INVESTED FUNDS | CURRENT YEAR AMENDED BUDGET EXP | EXPENSE BUDGET USED |
|---------------------|---|------------------|--|---------------------------------|---|--|---------------------------------|---------------------|
| | CASH BALANCE | FUND BALANCE | ACTUAL REVENUE YTD - CASH BASIS | ACTUAL EXPENSE YTD - CASH BASIS | | | | |
| | General | 297,971 | 424,470 | 1,690,731 | | | | |
| Major Streets | 72,892 | 134,679 | 194,372 | 249,834 | 79,218 | 99,879 | 337,673 | 73.99% |
| Local Streets | 72,349 | 38,223 | 101,815 | 189,078 | (49,040) | (7,583) | 259,900 | 72.75% |
| Solid Waste | 30,692 | 17,613 | 165,896 | 125,831 | 57,678 | 73,678 | 173,626 | 72.47% |
| Fire Reserve | 66,773 | 71,834 | 84,168 | 75,213 | 80,789 | 80,789 | 81,413 | 92.38% |
| Airport | 24,153 | 26,993 | 38,548 | 43,510 | 22,031 | 18,520 | 54,609 | 79.68% |
| Revolving Loan | 25,184 | 61,782 | 9,381 | - | 71,163 | 34,565 | 10,000 | 0.00% |
| Capital Improvement | 42,343 | 47,785 | 83,593 | 50,097 | 81,281 | 81,280 | 105,098 | 47.67% |
| Brownfield BRA | 314 | 26,159 | 69,502 | 60,741 | 34,920 | 34,919 | 110,971 | 54.74% |
| Tax Increment TIFA | 66,056 | 65,524 | 60,148 | 36,330 | 89,343 | 89,343 | 59,710 | 60.84% |
| Downtown DDA | 12,711 | 10,247 | 54,513 | 29,968 | 34,792 | 36,564 | 60,098 | 49.86% |
| Sewer | 810,000 | 792,920 | 1,129,561 | 1,239,702 | 682,779 | 636,630 | 1,565,903 | 79.17% |
| Water | 192,725 | 136,619 | 336,840 | 407,300 | 66,159 | 115,124 | 533,800 | 76.30% |
| Equipment | 150,797 | 125,912 | 181,736 | 118,201 | 189,447 | 190,110 | 233,155 | 50.70% |
| OPEB** | 43,685 | 60,915 | 4,082 | 3,423 | 61,574 | 64,598 | 13,056 | 26.22% |
| | <u>1,908,645</u> | <u>2,041,675</u> | <u>4,204,888</u> | <u>4,040,923</u> | <u>2,205,640</u> | <u>2,235,199</u> | <u>5,710,079</u> | <u>70.77%</u> |

* - Amounts taken from audited financial statements as of June 30, 2018

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

| | |
|--|---|
| Erik J. Wilson, City Manager | Brian Kelley, City Treasurer |
| I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate. | I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate. |
| Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson DN: cn=U.S., st=Michigan, l=Plainwell, o=City of Plainwell, ou=CoP, cn=Erik Wilson, email=ewilson@plainwell.org Date: 2019.03.08 11:32:06 -05'00'</small> | Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2019.03.01 12:26:47 -05'00'</small> |

**CITY OF PLAINWELL
MINUTES
Planning Commission
March 6, 2019**

1. Call to Order at 7:02 p. m. by Lubic
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Jay Lawson, Rachel Colingsworth, Jim Higgs, Lori Steele, Diana Lubic, Gary Sausaman
Excused: Stephen Bennett
4. Approval of Minutes – 01/16/19
Sausaman motioned to approve minutes, as received seconded by Lawson. Minutes approved on an all in favor voice vote.
5. Chairperson’s Report: - None
6. Close Regular Meeting at 7:05 p.m./ Open Public Hearing at 7:06 p.m.
 - A. Public Comments – None
 - B. Accepting the Draft Language for text amendment to Zoning Ordinance RE: Maximum height recommendation for mechanical and incidental equipment. Language was drafted by Williams and Works.
 - C. Planning Commission, motioned by Sausaman and seconded by Higgs, voted to accept the language as written and move the amendment to City Council for final approval. An all in favor vote was taken. Motion Passed.**Closed Public Hearing at 7:10 p.m.
7. Old Business: None
8. Public Comments – None
9. Reports and Communications:
 - A. 12//26/18 & 01/14/19, 01/28/19 & 02/11/19 Council Minutes reviewed by Commission
10. Staff Comments:

Siegel shared information on the ACE Hardware/Companion Sign, final design and location. Timeline for sign 6-8 weeks.
Siegel commented on the Sesquicentennial events – Art Hop and Plainwell Paper Mill Display
Update on vacant buildings in CBD and that 126 E. Bridge St. sold
Training Opportunities in April re: marijuana
12. Commissioner Comments: None
13. Adjournment:

Lubic adjourned the meeting at 7:16 p.m.

Minutes submitted by Denise Siegel, Community Development Manager

03/07/2019 INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
 EXP CHECK RUN DATES 03/11/2019 - 03/11/2019
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

| Vendor Code | Vendor Name | Description | Amount |
|--|-------------------------------------|---|----------|
| 002160 | AAA SLING INDUSTRIAL SUPPLY INC | | |
| | 0312639-IN | FOR DPW SHOP | 108.70 |
| TOTAL FOR: AAA SLING INDUSTRIAL SUPPLY INC | | | 108.70 |
| 002347 | ALRO STEEL CORPORTATION | | |
| | JBT7381KZ | TRUCK #17 REPAIR | 530.03 |
| | JBZ7199KZ | TRUCK #17 REPAIR | 57.90 |
| TOTAL FOR: ALRO STEEL CORPORTATION | | | 587.93 |
| 001349 | AMERICAN MAILING EQUIPMENT | | |
| | 80903 | INK CARTRIDGE FOR POSTAGE METER | 70.55 |
| TOTAL FOR: AMERICAN MAILING EQUIPMENT | | | 70.55 |
| 000843 | B & C TROPHY | | |
| | 44124 | NAME PLATES FOR ADMIN/PLANNING | 70.50 |
| TOTAL FOR: B & C TROPHY | | | 70.50 |
| 000007 | BATTERIES PLUS BULBS | | |
| | 385-P11791916 | BATTERIES FOR PD | 59.90 |
| TOTAL FOR: BATTERIES PLUS BULBS | | | 59.90 |
| 002463 | BUSINESS MICRO RESOURCE CORP | | |
| | 8285 | UPDATE & SUPPORT FEE FOR 2019 | 400.00 |
| TOTAL FOR: BUSINESS MICRO RESOURCE CORP | | | 400.00 |
| 002116 | CHARTER COMMUNICATIONS (SPECTRUM) | | |
| | 0036867022719 | 3/7/19 - 4/6/19 AIRPORT INTERNET | 74.00 |
| | 0054103022519 | 3/5/19 - 4/4/19 CITY HALL PHONE/INTERNET | 451.96 |
| TOTAL FOR: CHARTER COMMUNICATIONS (SPECTRUM) | | | 525.96 |
| 004908 | CITY OF FARMINGTON HILLS | | |
| | 2019-04 | APRIL 24 2019 CLASS FOR ERIC LUTHY | 75.00 |
| TOTAL FOR: CITY OF FARMINGTON HILLS | | | 75.00 |
| 002219 | CLARK TECHNICAL SERVICES | | |
| | 94-2019 | FEB 2019 COMPUTER SUPPORT | 1,265.00 |
| TOTAL FOR: CLARK TECHNICAL SERVICES | | | 1,265.00 |
| 000009 | CONSUMERS ENERGY | | |
| | 2019-02 A | 1/28/19 - 2/26/19 ELECTRIC BILLS | 6,191.83 |
| TOTAL FOR: CONSUMERS ENERGY | | | 6,191.83 |
| 001669 | DR HOOKS SIGNS INC | | |
| | 140107 | ARBOR DAY 2019 D. LUBIC | 21.00 |
| TOTAL FOR: DR HOOKS SIGNS INC | | | 21.00 |
| 000153 | FLEIS & VANDENBRINK INC | | |
| | 51689 | ENGINEERING FOR CONSTRUCTION OF NEW SCREW PUN | 178.00 |
| TOTAL FOR: FLEIS & VANDENBRINK INC | | | 178.00 |
| 002650 | FUEL MANAGEMENT SYSTEM PACIFIC PRID | | |
| | 44683 | ALL PD GAS 2/28/19 | 356.38 |
| TOTAL FOR: FUEL MANAGEMENT SYSTEM PACIFIC PRID | | | 356.38 |
| 000910 | GRAINGER DIV OF W W | | |
| | 9098442933 | PARTS FOR STREETLIGHTS | 112.09 |

| | | | |
|---|--|---|--------|
| TOTAL FOR: GRAINGER DIV OF W W | | | 112.09 |
| 000381 | LAPHAM HEATING INC 983584 | DPW OFFICE HEATER ISSUES | 153.65 |
| TOTAL FOR: LAPHAM HEATING INC | | | 153.65 |
| 004206 | MADISON NATIONAL LIFE INSURANCE CO 466696 | MARCH 2019 LIFE INS | 99.88 |
| TOTAL FOR: MADISON NATIONAL LIFE INSURANCE CO | | | 99.88 |
| 001920 | MARANA GROUP/LAKE MICHIGAN MAILERS 409500 | 2019 ASSESSMENT NOTICES | 841.65 |
| TOTAL FOR: MARANA GROUP/LAKE MICHIGAN MAILERS | | | 841.65 |
| 000017 | MASTERCARD 2019-FEE | FEE | 39.61 |
| TOTAL FOR: MASTERCARD | | | 39.61 |
| 001081 | MIKE BRUCE 2019-02 | LUNCH FOR TRAINING | 23.03 |
| TOTAL FOR: MIKE BRUCE | | | 23.03 |
| 002536 | NORMAN BUILDERS 2019-02 | FEB 2019 SNOWPLOWING @ THE AIRPORT | 250.00 |
| TOTAL FOR: NORMAN BUILDERS | | | 250.00 |
| 000095 | ONE WAY PRODUCTS INC 708532 | TOILET PAPER/C-FOLD TOWELS/ROLLED TOWEL FOR CITY | 329.46 |
| TOTAL FOR: ONE WAY PRODUCTS INC | | | 329.46 |
| 004807 | OTIS ELEVATOR COMPANY CVK65023319 | 3/1/19 - 5/31/19 SERVICE ELEVATOR IN THE BACK OF TH | 135.75 |
| TOTAL FOR: OTIS ELEVATOR COMPANY | | | 135.75 |
| 001829 | PERCEPTIVE CONTROLS INC 13767 | LOGME IN ANNUAL SUBSCRIPT 2/1/19 - 1/31/20 | 250.00 |
| TOTAL FOR: PERCEPTIVE CONTROLS INC | | | 250.00 |
| 004855 | PLAINWELL ACE HARDWARE | | |
| | 2331 | SHOP AIR SYSTEM | 89.28 |
| | 23397 | STREET LIGHTS | 14.99 |
| | 2364 | SHOP AIR SYSTEM | 21.86 |
| | 2375 | PARTS | 31.24 |
| | 2379 | SHOP VAC TOOL FOR WELLS | 40.96 |
| | 2385 | SHOP MISC | 37.98 |
| | 2386 | TRASH PUMP | 13.36 |
| | 2388 | REPAIR SEWER LATERAL 520 S MAIN ST | 36.97 |
| | 2393 | LETTERS/NUMBERS FOR SIGNS | 11.96 |
| | 2394 | CHAIRS FOR BOB'S OFFICE | 139.98 |
| | 2411 | STREET LIGHTS | 49.99 |
| | 2412 | EQ TO FIX LEAKING HOSE ON HOT WATER HEATER PRESS | 5.99 |
| | 2417 | BALLOT BOX MISC/ELECTRICAL BOX REPAIR ALLEGAN/M, | 36.97 |
| TOTAL FOR: PLAINWELL ACE HARDWARE | | | 531.53 |
| 000004 | PLAINWELL AUTO SUPPLY INC 2019-02 | FEB 2019 STATEMENT | 718.42 |
| TOTAL FOR: PLAINWELL AUTO SUPPLY INC | | | 718.42 |
| 000053 | POSTMASTER 2019-02 PERMIT | 2019 PRESORTED PERMIT FEE | 235.00 |
| TOTAL FOR: POSTMASTER | | | 235.00 |
| 000372 | PREMIERE PRINTING CORP. 231792 | BUSINESS CARDS FOR DENISE SIEGEL | 89.00 |

| | | | |
|--|---------------------------------|--------------------------------------|-----------|
| TOTAL FOR: PREMIERE PRINTING CORP. | | | 89.00 |
| 001448 | PROFESSIONAL CODE INSPECTIONS | | |
| | 5962 | FEB 2019 PERMITS | 470.00 |
| TOTAL FOR: PROFESSIONAL CODE INSPECTIONS | | | 470.00 |
| 001748 | REPUBLIC WASTE SERVICES | | |
| | 0249-006275717 | 3/1/19 - 3/31/19 CITY OFFICE RECYCLE | 229.16 |
| | 0249-006276166 | 3/1/19 - 3/31/19 CITY OFFICE GARAGE | 296.00 |
| TOTAL FOR: REPUBLIC WASTE SERVICES | | | 525.16 |
| 004830 | RICHMOND, MICHAEL J | | |
| | 2019-03 | 3/1/19 - 3/31/19 ASSESSING SERVICES | 1,400.00 |
| TOTAL FOR: RICHMOND, MICHAEL J | | | 1,400.00 |
| 002070 | SIGNWRITER - SUNSET ENTERPRISES | | |
| | 39975 | COOK PARK SIGN | 1,200.00 |
| TOTAL FOR: SIGNWRITER - SUNSET ENTERPRISES | | | 1,200.00 |
| 004915 | SKILOS 224 LTD | | |
| | 19-02-13 | RIFLE SLINGS UPS | 66.90 |
| TOTAL FOR: SKILOS 224 LTD | | | 66.90 |
| 002653 | VAN MANEN OIL COMPANY | | |
| | 2202098 | REGULAR GAS DPW 1/21/19 | 442.01 |
| | 2202552 | DIESEL FUEL DPW 1/24/19 | 571.80 |
| | 2203294 | REGULAR GAS DPW 1/30/19 | 255.06 |
| | 2205345 | DIESEL FUEL DPW 2/14/19 | 691.32 |
| TOTAL FOR: VAN MANEN OIL COMPANY | | | 1,960.19 |
| 000034 | VERIZON | | |
| | 9824824997 | 1/24/19 - 2/23/19 CELL PHONE BILLS | 891.52 |
| TOTAL FOR: VERIZON | | | 891.52 |
| TOTAL - ALL VENDORS | | | 20,233.59 |

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature: **Cheryl Pickett**
Digitally signed by Cheryl Pickett
DN: c=US, st=Michigan, i=Plainwell,
o=City of Plainwell, ou=CoP, cn=Cheryl
Pickett, email=cpickett@plainwell.org
Date: 2019.03.07 13:27:35 -0500'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Brian Kelley**
Digitally signed by Brian
Kelley
Date: 2019.03.08
14:01:51 -05'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Bill Bomar**
Digitally signed by Bill
Bomar
Date: 2019.03.07
17:06:58 -05'00'

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Robert Nieuwenhuis**
Digitally signed by Robert
Nieuwenhuis
Date: 2019.03.08
10:42:12 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature: **Erik Wilson**
Digitally signed by Erik Wilson
DN: c=US, st=Michigan, i=Plainwell,
o=City of Plainwell, ou=CoP, cn=Erik
Wilson, email=ewilson@plainwell.org
Date: 2019.03.08 11:30:32 -05'00'

03/08/2019

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 02/20/2019 – 03/20/2019

| Check Date | Bank | Check | Vendor Name | Description | Amount |
|---|-------|---------|-------------------------------------|--|------------|
| Bank CBGEN Chemical Bank – General AP Account | | | | | |
| Check Type: ACH Transaction – Property Tax Distributions | | | | | |
| 03/01/2019 | CBGEN | 1503(A) | ALLEGAN AREA EDUCATION SVC AGENCY | 2018 WINTER TAX/INT COLLECTED W/E 02/23/ | 11,449.47 |
| 03/01/2019 | CBGEN | 1504(A) | ALLEGAN COUNTY TREASURER | 2018 SUM/WIN TAX/INT COLLECTED W/E 02/23 | 3,925.19 |
| 03/01/2019 | CBGEN | 1505(A) | PLAINWELL COMMUNITY SCHOOLS | 2018 WINTER TAX/INT COLLECTED W/E 02/23/ | 42,511.89 |
| 03/01/2019 | CBGEN | 1506(A) | RANSOM DISTRICT LIBRARY | 2018 SUM/WIN TAX/INT COLLECTED W/E 02/23 | 2,048.42 |
| 03/20/2019 | CBGEN | 1510(A) | BANK OF NEW YORK MELLON NA | SPRING 2019 DEBT SERVICE – SRF & DWRP | 27,684.19 |
| 03/04/2019 | CBGEN | 1512(A) | ALLEGAN AREA EDUCATION SVC AGENCY | 2018 WINTER TAX/INT COLLECTED W/E 02/28/ | 951.08 |
| 03/04/2019 | CBGEN | 1513(A) | ALLEGAN COUNTY TREASURER | 2018 SUM/WIN TAX/INT COLLECTED W/E 02/28 | 819.02 |
| 03/04/2019 | CBGEN | 1514(A) | PLAINWELL COMMUNITY SCHOOLS | 2018 WINTER TAX/INT COLLECTED W/E 02/28/ | 3,279.26 |
| 03/04/2019 | CBGEN | 1515(A) | RANSOM DISTRICT LIBRARY | 2018 SUM/WIN TAX/INT COLLECTED W/E 02/28 | 245.13 |
| Total ACH Transaction: | | | | | 92,913.65 |
| Check Type: EFT Transfer – Automatic Payments | | | | | |
| 03/15/2019 | CBGEN | 1509(E) | CITY OF PLAINWELL | MARCH 2019 CITY UTILITY BILLS | 336.14 |
| 03/04/2019 | CBGEN | 1511(E) | STATE OF MICHIGAN | FEBRUARY 2019 SALES TAX REMITTANCE | 49.12 |
| 03/07/2019 | CBGEN | 1516(E) | CENTURYLINK | JANUARY 2019 LONG DISTANCE | 2.76 |
| 03/05/2019 | CBGEN | 1517(E) | UNITED HEALTHCARE INSURANCE COMPANY | RETIREE HEALTH INSURANCE MARCH 2019 – WH | 196.88 |
| 03/06/2019 | CBGEN | 1518(E) | UNITED HEALTHCARE INSURANCE COMPANY | RETIREE HEALTH INSURANCE MARCH 2019 – TO | 190.10 |
| Total EFT Transfer: | | | | | 775.00 |
| Check Type: Paper Check – Manual Checks | | | | | |
| 02/28/2019 | CBGEN | 13530 | POSTMASTER | TO MAIL MARCH UTILITY BILLS | 561.36 |
| 02/28/2019 | CBGEN | 13531 | ALLEGAN AREA EDUCATION SVC AGENCY | 2018 WINTER IFT COLLECTIONS | 3,634.92 |
| 02/28/2019 | CBGEN | 13532 | ALLEGAN COUNTY TREASURER | 2018 WINTER IFT COLLECTIONS | 1,730.02 |
| 02/28/2019 | CBGEN | 13533 | PLAINWELL COMMUNITY SCHOOLS | 2018 WINTER IFT COLLECTIONS | 8,436.13 |
| 02/28/2019 | CBGEN | 13534 | RANSOM DISTRICT LIBRARY | 2018 WINTER IFT COLLECTIONS | 984.91 |
| 02/28/2019 | CBGEN | 13535 | STATE OF MICHIGAN | 2018 WINTER IFT COLLECTIONS | 18,454.58 |
| 03/01/2019 | CBGEN | 13536 | PRIORITY HEALTH | MARCH 2019 HEALTH INSURANCE PREMIUMS | 26,243.91 |
| 02/28/2019 | CBGEN | 13537 | STATE OF MICHIGAN MDEQ REVENUE OFFI | EXAM FEES FOR AARON BIRD AND DON REEVES | 280.00 |
| 03/04/2019 | CBGEN | 13538 | CONSUMERS ENERGY | 201 ALLEGAN ST LAND LEASE 2019 | 6,578.53 |
| 03/04/2019 | CBGEN | 13539 | MICHIGAN GAS UTILITIES CORP. | 1/15/19 – 2/11/19 GAS BILLS | 883.79 |
| 03/04/2019 | CBGEN | 13540 | VERIZON | 1/18/19 – 2/17/19 DPW/WR ONE TALK PHONES | 219.57 |
| 03/04/2019 | CBGEN | 13541 | CHARTER COMMUNICATIONS (SPECTRUM) | 3/1/19 – 3/31/19 WR/DPW INTERNET | 114.98 |
| 03/04/2019 | CBGEN | 13542 | PITNEY BOWES/PURCHASE POWER | FEE FOR POSTAGE METER | 49.19 |
| 03/04/2019 | CBGEN | 13543 | US BANK EQUIPMENT FINANCE (COPIER) | MARCH 2019 CITY HALL COPIER | 147.00 |
| Total Paper Check: | | | | | 68,318.89 |
| CBGEN TOTALS: | | | | | |
| Total of 28 Checks: | | | | | 162,007.54 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 28 Disbursements: | | | | | 162,007.54 |

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2019.03.08 11:05:19 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
DN: c=US, st=Michigan, In=Plainwell,
o=City of Plainwell, ou=CoP, cn=Erik
Wilson, email=ewilson@plainwell.org
Date: 2019.03.08 11:29:52 -05'00'

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION NOTICE
OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20356

Received

FEB 27 2019

City of Plainwell
Clerk/Treasurer's Office

- Consumers Energy Company requests the Michigan Public Service Commission's approval for authority to reconcile its gas revenue decoupling mechanism and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, or call 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: **Tuesday, March 12, 2019, at 10:00 AM**

BEFORE: **Administrative Law Judge Kandra Robbins**

LOCATION: Michigan Public Service Commission
7109 West Saginaw Highway
Lansing, Michigan 48917

PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 284-8090 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) November 30, 2018 application requesting the Commission to approve: 1) the reconciliation of its Revenue Decoupling Mechanism for the period January 1, 2018 through August 31, 2018; 2) Consumers Energy to apply a one-month per customer surcharge, to collect the Revenue Decoupling Mechanism revenues by rate schedule based on the projected number of customers for the August 2019 bill month; 3) Consumers Energy to apply the proposed remaining residual balance reconciliation methodology to any remaining residual balances that continue to exist after the implementation of the proposed surcharges; and 4) other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: <https://mi-psc.force.com/s/>. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by March 5, 2019. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

Any person wishing to appear at the hearing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private.

Requests for adjournment must be made pursuant to the Michigan Administrative Hearing System's Administrative Hearing Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Administrative Hearing System's Administrative Hearing Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE,
REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.]**



Photo: City of Allegan

Join Us! **RiverTalk Allegan:** **Third Coast Conversations**

March 19, 2019
6pm – 8pm

The Griswold Auditorium
401 Hubbard St.
Allegan

Through a special grant program of the Michigan Humanities Council, dubbed “Third Coast Conversations,” the Kalamazoo River Watershed Council is partnering with ODC Network, the City of Allegan and the Allegan Conservation District to host the second of two FREE community conversations centered on linking the resources, lives, and livelihoods of the Kalamazoo River and all of its inhabitants.

Thank you to our sponsors!



Third Coast Conversations aim to heighten the general public’s knowledge of Michigan’s incredible water resources and expand our ability to network and contribute to conversations about our human and natural history, as well as the challenges and opportunities, in our contemporary environment. Specific goals for this free public event include:

- Engaging the public in a conversation about the Kalamazoo River’s history and the river’s role in the community now and in the future
- Gaining feedback on needs and desires for future engagement with the Kalamazoo River Watershed Council and the Kalamazoo River community
- Supporting a growing network of partnerships between the KRWC, local groups and individuals who value life on the Kalamazoo River

The event will have an intentional but casual structure with plenty of time for introductions, networking, and breakout time for conversations focused on natural resources, recreation, river history, education, policy, business, arts and culture. Catered refreshments provided free of charge.

If you have questions or comments, please contact Dr. Kenneth Komheiser, KRWC President, at (269) 330-1097, ftwrc@aol.com or David Nyitray, COO, ODC Network at (616) 393-9453, david@outdoordiscovery.org.

RSVPs are not required, but guests are encouraged to follow the event and register at kalamazoosriver.org/events.

Reports & Communications:

A. Zoning Text Amendment – Permitted Height Exceptions:

On March 6, 2019, the Planning Commission held a Public Hearing to debate proposed text amendments to the zoning code related to allowable heights. The Planning Commission has reviewed the changes and recommends approval.

Recommended action: Consider final approval of language amendments to the Zoning Code for Permitted Height Exceptions, as presented..

B. Public Safety – Emergency Purchase for Vehicle Repairs:

The City's 2000 Spartan Pumper Truck was out of service for repairs to the transmission. Under the provisions of emergency purchases, City Manager Wilson authorized up to \$10,000 in repairs to rebuild the transmission on the vehicle to extend its useful life.

Recommended action: Consider confirming the emergency purchase from Valley Truck Parts for transmission repairs totaling \$10,250.89.

Reminder of Upcoming Meetings

- March 14, 2019 – Allegan County Board of Commissioners – 1:00pm
- March 12, 2019 – Plainwell DDA/BRA/TIFA Board – 7.30am
- March 20, 2019 – Plainwell Planning Commission – 7:00pm
- March 25, 2019 – Plainwell City Council – 7:00pm

Non-Agenda Items / Materials Transmitted

- Notice of Public Hearing – Consumers Energy Gas – March 12, 2019 10am
- RiverTalk Allegan Town Forum – March 19, 2019 6pm – Griswold Auditorium