

MINUTES
Plainwell City Council
November 8, 2021

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Brian Warren from Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 10/25/2021 regular meeting. On a voice vote, all voted in favor. Motion passed.
6. Presentation – Scarecrow Contest:
Community Development Director Siegel presented the winners of the 2021 Scarecrow Contest. Best in Show went to Another Man’s Treasurer and the People’s Choice Winner was Hart’s Jewelry.
7. Public Comment: None.
8. County Commissioner Report: None.
9. Agenda Amendments: None.
10. Mayor’s Report:
Mayor Keeler asked for an update on the Deputy City Clerk position. Personnel Manager Lamorandier reported Maggie Fenger has accepted the Offer of Employment and will start November 29, 2021.
11. Recommendations and Reports:
 - A. Community Development Manager Siegel reported that application had been made for a Commercial Rehabilitation District designation for the Warnement Building. The Council’s action will authorize the City Clerk to make notice of a Public Hearing to allow the City Assessor and the affected tax jurisdictions to be heard on this matter.
A motion by Overhuel, seconded by Steele, to set a Public Hearing for December 13, 2021 to consider a Commercial Rehabilitation District for 119 West Bridge Street. On a voice vote, all voted in favor. Motion passed.
 - B. Public Safety Director Bomar reported the County has completed its update of the Multi-Jurisdictional Hazards Mitigation Plan, which needs adoption by the member jurisdictions to finalize.
A motion by Wisnaski, seconded by Keeney, to adopt Resolution 2021-18 for the Allegan County Emergency Management Multit-Jurisdictional Hazards Mitigation Plan. On a voice vote, all voted in favor. Motion passed.

C. Community Development Manager Siegel reported the city has been offered grant funding to assist in a project to update the Master Plan. The recommended action is to approve the update project, accept the grant funding and modify the budget accordingly.

A motion by Overhuel, seconded by Steele, to amend the 2021/2022 City Budget to approve a \$32,100 project to update the City's Master Plan and to accept related RRC Grant Funding of \$22,100. On a roll call vote, all voted in favor. Motion passed.

D. Superintendent Pond reported a budgeted project to replace the secondary digester cover and seeks approval for the recommending engineering phase.

A motion by Wisnaski, seconded by Keeney, to approve a professional services contract with Fleis & Vandenbrink for engineering for the Secondary Digest Cover Replacement Project in the amount of \$28,900.00. On a roll call vote, all voted in favor. Motion passed.

12. Communications: None

A. A motion by Steele, seconded by Overhuel, to accept and place of file the October 2021 Investment and Fund Balance Reports. On a voice vote, all in favor. Motion passed.

13. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$114,614.36 for payment of same. On a roll call vote, all in favor. Motion passed.

14. Public Comments: None

15. Staff Comments

Personnel Manager Lamorandier reported interviews for part-time Public Works and Public Safety employers. She noted that no applications have been received for the open Part-Time Public Safety Officer position.

Superintendent Nieuwenhuis reported working on leaf pickup and noted receipt of the annual Christmas Tree on Tuesday the 9th. He suggested using an existing tree in Hicks Park as a permanent holiday display instead of buying a new tree each year.

Community Development Manager Siegel reported a successful opening of the Dog and the Bank restaurant, as well as the first indoor Farmer's Market of the year. She reminded Council of the Chamber Dinner at Lake Doster on November 18, 2021.

Superintendent Pond gave a report on metals testing.

Director Bomar noted the new patrol vehicle has arrived, but due to supply chain challenges it could be several weeks before that vehicle is placed in service.

Clerk/Treasurer Kelley reported preparing budget and chart of account updates, and for the arrival of a new Deputy City Clerk.

16. Council Comments:

Councilmember Wisnaski thanked Superintendent Nieuwenhuis for his efforts to save money.

Mayor Pro Tem Steele congratulated the Plainwell High School Marching Band for their recent successes.

Councilmember Overhuel asked for a received an update on the Noon Whistle.

17. Adjournment:

A motion by Keeney, seconded by Wisnaski, to adjourn the meeting at 7:39 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL

November 25, 2021



Brian Kelley, City Clerk