

# City of Plainwell



Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Todd Overhuel, Council Member  
Roger Keeney, Council Member  
Randy Wisnaski, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

### Plainwell City Council

Monday, November 28, 2022 - 7:00PM

Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Current City Council:
  - A. Roll Call
  - B. Approval of Minutes – 11/14/2022 Regular Meeting
  - C. Report from Allegan County Board of Canvassers
  - D. Public Comment
  - E. Comments from Councilmembers
  - F. Adjournment *Sine Die* of retiring City Council
5. New City Council:
  - A. Oaths of Office / Seating of Councilmembers
  - B. Roll Call of New Council
  - C. Election of Mayor / Oath of Office
  - D. Election of Mayor Pro Tempore / Oath of Office
  - E. Public Comments
  - F. Comments from New City Council
  - G. Reconvene New City Council
6. County Commissioner Report
7. Agenda Amendments
8. Mayor’s Report
9. Recommendations and Reports:
  - A. Public Hearing – Consider the Transfer of an Industrial Facilities Tax Exemption to VDI Manufacturing LLC  
Council will hold a public hearing to afford the Applicant, the City Assessor and a representative of each taxing unit an opportunity to be heard with regard to said application.
  - B. Set Public Hearing – Recreation Plan  
Council will consider setting a public hearing for 7:00pm on January 9, 2023 to allow all interested parties to express their views prior to adoption of the proposed recreation plan.

The Island City

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**C. WR – Purchase of Seven New Dezurik Plug Valves**

Council will consider approving a purchase from Kennedy Industries for the purchase of 7 new Dezurik Plug Valves in the amount of \$11,419.00.

**10. Communications:** The draft 11/16/2022 Planning meeting minutes and the draft 11/17/2022 Parks & Trees meeting minutes.

**11. Accounts Payable - \$66,365.62**

**12. Public Comments**

**13. Staff Comments**

**14. Council Comments**

**15. Adjournment**

**Note: All public comment limited to two minutes, when recognized please rise and give your name and address.**

**MINUTES**  
**Plainwell City Council**  
**November 14, 2022**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. The invocation was given by Brian Warren of Lighthouse Baptist Church.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Keeney, Councilmember Overhuel and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 10/24/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Director Callahan introduced Robert Hester and Anthony Banas as new paid, on-call firefighters for the Department of Public Safety. He spoke regarding their qualifications and thanked them for joining the team. Both of them thanked the City Council and Director Callahan for the opportunity.
7. Community Development Manager Siegel presented Holly Thomas, Jaqua Realtors, with the "People's Choice" Award for the annual Scarecrow / Sculpture and Harvest contest. Community Development Manager Siegel announced that Envy Salon had won the "Best in Show" award.
8. Public Comment: None.
9. County Commissioner Report: None.
10. Agenda Amendments: None.
11. Mayor's Report: None.
12. Recommendations and Reports:
  - A. Clerk Fenger reported that Dale Burnham had resigned from the Planning Commission, leaving a vacant seat. Two people applied, and the Mayor selected one to appoint, subject to City Council's approval.  
**A motion by Wisnaski, seconded by Keeney, to confirm the Mayor's appointment of David Collard to the Planning Commission to complete the term of a Commissioner who resigned. On a voice vote, all voted in favor. Motion passed.**
  - B. Superintendent Pond reported on the need for bioxide as part of the waste treatment process with the waste that comes from customers further away from the treatment plant. The bioxide helps eliminate the smell of the waste, and is a necessary part of the process. Superintendent Pond recommended purchasing the chemical through Evoqua Water Technologies.  
**A motion by Keeney, seconded by Wisnaski, to approve a contract with Evoqua Water Technologies for the chemical bioxide, equipment maintenance and site visits in the amount of \$49,320.00. On a roll call vote, all voted in favor. Motion passed.**

- C. Superintendent Pond reported that the engineers at Fleis & Vandenbrink had reviewed the City's current surcharge rates and IPP/Commercial rate fees and recommended increasing both. The last time the rates and fees were increased was 2011, and the fees support the extra cost of the non-domestic waste from the industrial/commercial customers.

**A motion by Overhuel, seconded by Steele, to approve new surcharge rates and IPP/Commercial rate fees. On a roll call vote, all voted in favor. Motion passed.**

- D. Superintendent Nieuwenhuis reported that a new sign was needed for the city limit entrance on South Main Street to replace the sign destroyed last month in an accident. He also noted that the Kenyon Park sign was due to be replaced to match the remaining signs. The other signs were purchased through SignWriter and Superintendent Nieuwenhuis recommended going through them again to match the existing signs.

**A motion by Steele, seconded by Overhuel, to approve the purchase of new signs for South Main and Kenyon Park through SignWriter in the amount of \$6,378.00. On a roll call vote, all voted in favor. Motion passed.**

Manager Wilson noted that there were noticing requirements for fee increases, and suggested setting a date for the new rate increases approved as part of Agenda Item C to take effect in the future to allow for enough time to send notices to the affected customers.

**A motion by Overhuel, seconded by Steele, to approve new surcharge rates and IPP/Commercial rate fees to go into effect on January 1, 2023. On a roll call vote, all voted in favor. Motion passed.**

- E. Superintendent Nieuwenhuis reported that the transmission in Truck 12, the plow truck, was not working and needed to be replaced. M & C Repair has done other work and Superintendent Nieuwenhuis has been impressed with their work, plus the transmission would come with a 3 year warranty once installed.

**A motion by Steele, seconded by Overhuel, to approve M & C Repair LLC to replace the transmission in Truck 12 in the amount of \$9,229.99. On a roll call vote, all voted in favor. Motion passed.**

- F. Director Callahan reported the Chief's patrol vehicle was showing signs of the transmission slipping, and Zeigler Ford confirmed that the transmission and power transfer unit needed to be replaced. He detailed all the options, but the most cost effective option was to replace the transmission and power transfer unit through Zeigler Ford.

**A motion by Wisnaski, seconded by Keeney, to approve Zeigler Ford to replace the transmission and power transfer unit in the 2014 Ford Interceptor SUV in the amount of \$7,000.00. On a roll call vote, all voted in favor. Motion passed.**

13. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the October Investment and Fund Balance reports, the October Water Renewal report, the October DPS report, and the draft 11/08/2022 DDA/BRA/TIFA meeting minutes. On a voice vote, all in favor. Motion passed.**

14. Accounts Payable:

**A motion by Keeney, seconded by Wisnaski, that the bills be allowed and orders drawn in the amount of \$402,629.36 for payment of same. On a roll call vote, all in favor. Motion passed.**

15. Public Comments: None.

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16. Staff Comments:

Treasurer/Finance Director Kelley congratulated all candidates in the local races, including the incumbent City Councilmembers who were the top 3 elected in their race. He reported continuing to work on the budget cycle, and waiting on results from the audit.

Superintendent Nieuwenhuis reported the 1 ton truck will be going to Midway Chevrolet for transmission issues next week. He also noted that November 20<sup>th</sup> was the last day to rake out loose leaves, because street sweeping would begin November 21<sup>st</sup>.

Community Development Manager Siegel welcomed David Collard to the Planning Commission, and noted that the Planning Commission was working on some upcoming housekeeping changes, as well as ordinances changes and site plan reviews. She noted the Workshop #2 for the Master Plan was scheduled for Thursday, November 17 at 4pm. She also reported that VDI Manufacturing was a new business in the Industrial Park, and would be requesting an IFT transfer within the next couple weeks. Community Development Manger Siegel reported that Shop Small Saturday was the Saturday after Thanksgiving, and the Indoor Market was still going strong each Saturday. She also reported that Ladies' Night had a great turnout.

Director Callahan reported that they were almost done rewriting the policies and procedures for the department. He also reported that joint active shooter training with Otsego Public Safety had been held at William Crispe House recently. Director Callahan reported finding like-new Spartan brand armor plates that another jurisdiction was selling that are normally \$200 per set for \$50 per set, so he purchased 12 sets for \$600. He also reported preparing for the Christmas Parade.

Director Callahan gave an update on Ryan Welcher's condition, and noted that he had moved to Mary Free Bed, and had a breakthrough in physical therapy that allowed him to speak to his parents.

Clerk Fenger congratulated the local candidates, and thanked the Department of Public Works for their help setting up for the election. She also thanked the Department of Public Safety for keeping an eye on things during Election Day. Clerk Fenger reported there was an excellent turnout for the election, and stated that the group of new and returning Election Inspectors did a great job.

17. Council Comments:

Councilmember Wisnaski congratulated all the local candidates, and welcomed Anthony Banas, Robert Hester, and David Collard. He congratulated the winners of the Scarecrow Stroll. He thanked the people that had voted for him. He stated that he was excited to continue as a councilmember and proud to continue representing the City.

Councilmember Keeney thanked everyone who had turned out to vote, period. He also congratulated everyone and welcomed Anthony Banas, Robert Hester, and David Collard.

Councilmember Steele welcomed the new employees and Planning Commissioner. She noted that the Scarecrow Stroll had a lot of great entries. She thanked Superintendent Nieuwenhuis for leaf pick up.

Councilmember Overhuel thanked the new employees, and noted that Community Development Manager Siegel had done a great job with the events. He also noted that everyone did a great job with the election.

18. Adjournment:

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**A motion by Steele, seconded by Wisnaski, to adjourn the meeting at 7:50 PM. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Margaret Fenger  
City Clerk

MINUTES APPROVED BY CITY COUNCIL  
November 28, 2022

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Margaret Fenger, City Clerk

DRAFT

**November 8, 2022 General Election  
City of Plainwell  
Statement of Votes**

Office	Candidate	Total
City Council Elect 3	Stephen D Bennett	509
	Brad Keeler	785
	Roger Keeney	623
	Todd Smits	357
	Randy Wisnaski	613

**Certificate of Determination**

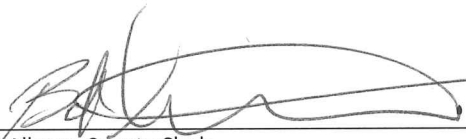
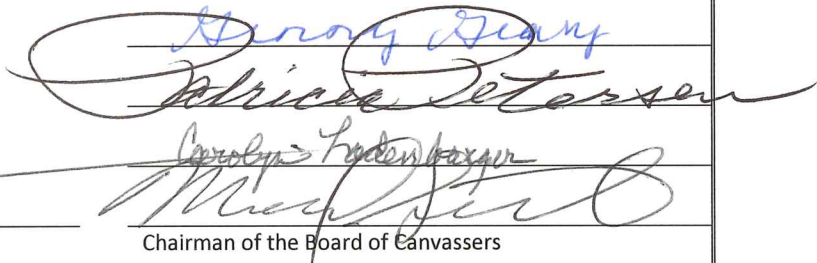
State of Michigan )  
                                  )  
County of Allegan )

We the undersigned Board of Canvassers for the County of Allegan, from an examination of the Election returns received by said Board of Canvassers from the **City of Plainwell**, determine that at the **General Election** held on the **8th Day of November, 2022**, the following candidates have received a sufficient number of votes and are elected to the office as stated:

<b>City Council</b> Term expiring 2026	<b>Brad Keeler</b> <b>Roger Keeney</b> <b>Randy Wisnaski</b>
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In Witness Whereof, we have hereunto set our hands and affixed the Seal of the County of Allegan this 17<sup>th</sup> day of November, 2022.

Allegan County Board of Canvassers:

 Allegan County Clerk	 Chairman of the Board of Canvassers
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# Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7491.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date Received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

## APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) VDI Manufacturing, LLC	▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3089	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 951 Industrial Parkway	▶ 1d. City/Township/Village (indicate which) City of Plainwell	▶ 1e. County Allegan
▶ 2. Type of Approval Requested <input type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(10))	<input checked="" type="checkbox"/> Transfer <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Increase/Amendment	▶ 3a. School District where facility is located Plainwell Community Schools ▶ 3b. School Code 03010
		4. Amount of years requested for exemption (1-12 Years) 12

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

VDI Manufacturing is acquiring the subject property and plans to relocate its operations from Kalamazoo. VDI will operate the facility for production injection molding, assembly and tooling. This application is a transfer of certificate number 2015-086.

6a. Cost of land and building improvements (excluding cost of land) ..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ N/A Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures ..... * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ N/A Personal Property Costs
6c. Total Project Costs ..... * Round Costs to Nearest Dollar	▶ N/A Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>
Real Property Improvements ▶ _____	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶ _____	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption.  Yes  No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 0	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 15
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land) .....

b. TV of Personal Property (excluding inventory) .....

c. Total TV .....

▶ 12a. Check the type of District the facility is located in:

Industrial Development District  Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit) 10/28/1985	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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**APPLICANT CERTIFICATION - complete all boxes.**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Joe Agostinelli	13b. Telephone Number (269) 567-0669	13c. Fax Number	13d. E-mail Address joe@michigangrowthadvis
14a. Name of Contact Person Jeff Becker	14b. Telephone Number (269) 775-1433	14c. Fax Number	14d. E-mail Address jbecker@vdimanufacturing
▶ 15a. Name of Company Officer (No Authorized Agents) Jeff Becker			
15b. Signature of Company Officer (No Authorized Agents) <i>Jeffrey M. Becker</i>		15c. Fax Number	15d. Date 11/04/2022
▶ 15e. Mailing Address (Street, City, State, ZIP Code) PO Box 228, Vicksburg, MI 49097		15f. Telephone Number (269) 775-1433	15g. E-mail Address jbecker@vdimanufacturing

**LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input checked="" type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) Name: Jeff Becker After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit <b>Check or Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. School Code	
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

For faster service, email the completed application and additional required documentation to [PTE@michigan.gov](mailto:PTE@michigan.gov).

An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury  
State Tax Commission  
PO Box 30471  
Lansing, MI 48909

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

## Instruction for Completing Form 1012, Industrial Facilities Tax Exemption (IFT) Application

The completed original application form 1012 and all required attachments, **MUST** be filed with the clerk of the local unit of government where the facility is or will be located. Complete applications must be received by the State Tax Commission by October 31 to ensure processing and certification for the following tax year. Applications received after the October 31 deadline will be processed as expeditiously as possible.

Please note that attachments listed on the application in number 16a are to be retained by the local unit of government, and attachments listed in number 16b are to be included with the application when forwarding to the State Tax Commission (STC).

(Before commencement of a project the local unit of government must establish a district, or the applicant must request in writing a district be established, in order to qualify for an IFT abatement. Applications and attachments must be received by the local unit of government **within six months of commencement of project.**)

**The following information is required on separate documents attached to form 1012 by the applicant and provided to the local unit of government (city, township or village). (Providing an accurate school district where the facility is located is vital.):**

1. Legal description of the real property on which the facility is or will be located. Also provide property identification number if available.
2. Personal Property Requirements: Complete list of new machinery, equipment, furniture and fixtures which will be used in the facility. The list should include description, **beginning date of installation** or expected installation by **month/day/year**, and costs or expected costs (see sample). Detail listing of machinery and equipment **must match amount shown** on question 6b of the application. Personal property applications must have attached a certified statement/affidavit as proof of the beginning date of installation (see sample).
3. Real Property Requirements: Proof of date the construction started (groundbreaking). Applicant must include one of the following if the project has already begun; building permit, footings inspection report, or certified statement/affidavit from contractor indicating exact date of commencement.
4. Complete copy of lease agreement as executed, if applicable, verifying lessee (applicant) has direct ad

valorem real and/or personal property tax liability.

The applicant must have real and/or personal property tax liability to qualify for an IFT abatement on leased property. If applying for a real property tax exemption on leased property, the lease must run the full length of time the abatement is granted by the local unit of government. Tax liability for leased property should be determined before sending to the STC.

The following information is required of the local unit of government: [Please note that only items 2, 4, 5, 6, & 7 below are forwarded to the State Tax Commission with the application, along with items 2 & 3 from above. The original is required by the STC. The remaining items are to be retained at the local unit of government for future reference. **(The local unit must verify that the school district listed on all IFT applications is correct.)**]

1. A copy of the notice to the general public and the certified notice to the property owners concerning the establishment of the district.
2. **Certified copy of the resolution establishing the Industrial Development District (IDD) or Plant Rehabilitation District (PRD), which includes a legal description of the district (see sample). If the district was not established prior to the commencement of construction, the local unit shall include a certified copy or date stamped copy of the written request to establish the district.**
3. Copy of the notice and the certified letters to the taxing authorities regarding the hearing to approve the application.
4. **Certified copy of the resolution approving the application. The resolution must include the number of years the local unit is granting the abatement and the statement "the granting of the Industrial Facilities Exemption Certificate shall not have the effect of substantially impeding the operation of (governmental unit), or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in (governmental unit – see sample).**
5. **Letter of Agreement (signed by the local unit of government and the applicant per P.A. 334 of 1993 (see sample)).**
6. **Affidavit of Fees (signed by the local unit of government and the applicant), (Bulletin 3, January 16, 1998). This statement may be**

incorporated into the Letter of Agreement (see sample).

**7. Treasury Form 3222 (if applicable - Fiscal Statement for Tax Abatement Request.)**

**The following information is required for rehabilitation applications in addition to the above requirements:**

1. A listing of existing machinery, equipment, furniture and fixtures which will be replaced or renovated. This listing should include description, beginning date of installation or expected installation by month/day/year, and costs or expected costs.
2. A rehabilitation application must include a statement from the Assessor showing the taxable valuation of the plant rehabilitation district, separately stated for real property (EXCLUDING LAND) and personal property. Attach a statement from the assessor indicating the obsolescence of the property being rehabilitated.

**The following information is required for speculative building applications in addition to the above requirements:**

1. A certified copy of the resolution to establish a speculative building.
2. A statement of non-occupancy from the owner and the assessor.

Please refer to the following Web site for P.A. 198 of 1974: [www.legislature.mi.gov/](http://www.legislature.mi.gov/). For more information and Frequently Asked Questions, visit [www.michigan.gov/propertytaxexemptions](http://www.michigan.gov/propertytaxexemptions).

# City of Plainwell



“The Island City”

Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Todd Overhuel, Council Member  
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## City of Plainwell City Council Notice of Public Hearing

Please take notice that a Public Hearing will be held on Monday, the 9<sup>th</sup> day of January, 2023 at 7:00 PM, local time, at the Plainwell City Hall, 211 N. Main Street, Plainwell, Michigan.

The Plainwell City Council will consider adoption of the City of Plainwell’s recreation plan. The public is invited to review the plan in advance of the meeting by viewing on the city website at [www.plainwell.org](http://www.plainwell.org) or by obtaining a copy at City Hall, 211 N. Main St., Plainwell, Michigan 49080.

All interested parties will be given the opportunity to express their views on the proposed plan prior to action being taken. Written comments or questions may be directed to Margaret Fenger, City Clerk at Plainwell City Hall, 211 N Main St, Plainwell, MI 49080-1370.

City of Plainwell  
City Council  
By: Margaret Fenger, City Clerk

Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Roger Kenney, Council Member  
Todd Overhuel, Council Member  
Randy Wisnaski, Council Member  
[www.plainwell.org](http://www.plainwell.org)



Bryan D. Pond, Superintendent  
129 Fairlane Street  
Plainwell, Michigan 49080  
Phone: 269-685-5153  
Fax: 269-685-1994  
Email: [BPond@plainwell.org](mailto:BPond@plainwell.org)

TO: Erik J. Wilson, City Manager  
Brian Kelley, Finance Director/Treasurer

FROM: Bryan Pond, Superintendent

DATE: 11/22/2022

SUBJECT: Purchase of Seven new Dezurik Plug Valves

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The plant was constructed using Dezurik plug valves and has become a reliable standard industry.

The valves are located on our plant digesters which process our sludge or bio-solids. The tanks the valves are on are always full due to its operation. The tanks are only cleaned and emptied ever seven years, which makes maintenance on these valve very difficult to perform.

Two of the valves have badly worn plugs, or the center part of the valve. This "plug" is partially missing which closes the valve, and leaks. Due to this wear I would like to replace all of the valves when the digesters are cleaned. The valves I am requesting to be changed were installed in 2005 and have operated approximately 148,000 times each since installed.

I have received one bid from Kennedy Industries for the valves as they the only company in Michigan which has a contract with the manufacturer Dezurik. The cost is \$11,419 for the parts and freight only. Installation would be by "others" to be determined later this fiscal year.

The budget line item this would be expended from is 590-540-775-000 and had a balance of \$18,000 in November 2022. The expenditure was not itemized in the budget due to the amount of the estimate.

My recommendation to City Council is the purchase with Kennedy Industries for \$11,419.

Examples of the valves are pictured on the second page.



Plug Valve



Plug Valve with Automated Actuator



QUOTATION		
DATE	NUMBER	PAGE
11/14/2022	0049350	1 of 1

B PLA300  
I CITY OF PLAINWELL  
L 141 N. MAIN STREET  
T PLAINWELL, MI 49080  
O

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

PO#: \_\_\_\_\_

Ship To: \_\_\_\_\_

ATTENTION:  
BRYAN POND                      269-685-5153                      bpond@plainwell.org

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
	WTP, DEZURIK PLUG VALVES, WATER	REA/JAR	BEST WAY PP&ADD
QTY	DESCRIPTION		

(6) 4" DEZURIK PLUG VALVE, CAST IRON BODY, FLANGED ENDS, BUNA PACKING, CHLOROPRENE PLUG FACING, FOR USE WITH EXISTING ROTORK ACTUATOR

(1) 4" DEZURIK PLUG VALVE, CAST IRON BODY, FLANGED ENDS, LOW FRICTION BUNA PACKING, CHLOROPRENE PLUG FACING, WITH 2" SQUARE NUT OPERATOR

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: -- \$11,419.00

\*\*\*\*\*

\*\* PRICING AND LEAD TIME ARE BASED ON CURRENT MARKET PRICE AND AVAILABILITY AND ARE SUBJECT TO CHANGE. PLEASE NOTE QUOTE IS VALID FOR 30 DAYS \*\*

PRICE DOES NOT INCLUDE: FLANGE ACCESSORIES, TAX, INSTALLATION OR STARTUP.

DELIVERY: TO FOLLOW.

THANK YOU FOR THE OPPORTUNITY TO QUOTE OUR EQUIPMENT.

SINCERELY - JESSICA RIVARD

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30**

**CITY OF PLAINWELL  
MINUTES  
Planning Commission  
Wednesday, November 16, 2022**

1. Call to Order at 7:00 pm by Colingsworth
2. Pledge of Allegiance was given by all present.
3. Roll Call: Present: Rachel Colingsworth, Lori Steele, Stephen Bennett, Gary Sausaman, Jay Lawson, David Collard  
Excused: Jim Higgs
4. Approval of Minutes – 10/05/2022  
**motion to approve minutes was made by Sausaman and seconded Lawson. All in favor to approve minutes and place them on file.**
5. Chairperson’s Report: - None
6. Public Comments- None
7. New Business:
  - a. Site Plan Review 610-640 Jersey St. / Condo’s – **Motion made by Steele to approve the Site Plans with conditions of DPW final approval of all water/sewer concerns on the property; handicap parking spots are identified and garbage/dumpster area are screened accordingly on final sealed plans; motion was seconded by Sausaman. All in favor vote. Motion passed**
9. Old Business – Final review of Ordinance addendum for C2 Height requirement, public hearing set for Dec. 7, 2022.
10. Reports and Communications: 09/12 & 26; 10/10/22 were reviewed and placed on file.
11. Public Comments – None
12. Staff Comments: - Update on upcoming events
13. Commissioner Comments: None
14. Adjournment: Colingsworth adjourned the meeting at 7:48 p.m.

Minutes submitted by Denise Siegel, Community Development Manager



**MINUTES  
CITY OF PLAINWELL  
PARKS & TREES COMMISSION  
November 17, 2022**

1. Bunny LaDuke called the meeting to order at 5:42 PM. The meeting started late due to the Recreation Workshop lasting longer than expected.
2. Roll Call: Present: Marsha Keeler, Bunny LaDuke, Shirley DeYoung, Cory Redder and Todd Overhuel. Absent: Public Works Superintendent Bob Nieuwenhuis and Board Member Matthew Bradley.
3. Approval of Minutes:

***Shirley DeYoung moved to accept and place on file the minutes of, October 13, 2022. Marsha Keeler supported the motion. On voice vote, motion carried unanimously.***

4. Parks:  
Bob was not able to make it so he wrote up a response for Cheryl to read at the meeting.  
We have the tree for Mable Overhuel, we just need to have Todd figure out a spot that he wants it planted. The Christmas tree will be delivered on Monday November 21, 2022. The tree lighting will be Friday, December 2, 2022. The Cook Park bathroom is closed for the winter. The Kenyon Park bathroom is closed for winter and a new sign for the park has been ordered. There is nothing new for Pell or Darrow Parks. The Sherwood Park Veteran's Memorial went well. The South Main sign is ordered and the flower bed was redone.

Sherwood Park Maintenance Report – Shirley DeYoung

Shirley reported that she went to the Veteran's Day event and it went well. She went by the park today and it was snow covered.

Pell Park Maintenance Report – Marsha Keeler

Marsha reported that the park was snow covered and very cold.

Hicks Park Maintenance Report – Matthew Bradley

Matthew was unable to make the meeting. Marsha had driven by and said the park was fine.

Cook Park Maintenance Report – Cory Redder

Cory reported that Pickle ball courts have been very busy and they played up till the snow. He noticed that the city had cut down the big branch that was hanging down.

Kenyon Park Maintenance Report – Bob Nieuwenhuis

Todd reported that the park looked fine.

Darrow Park Maintenance Report – Bunny LaDuke

Bunny reported that there is a tree down on the side of the park by Gilkey Schools.

Riverwalk, Band Shell & CBD Maintenance Report – Cory Redder

Cory reported that there was nothing to report

5. New Business
  - A. The five year plan for the recreation board. We are going to meet to look over the draft on November 30, 2022 at 5:00pm in the conference room at City Hall. We are on a quick time frame to get this to council for approval.

6. Open Business
  - A. None.
7. Public Comments  
None.
8. Staff Comments  
None
9. Chairman's Report  
None.
10. Commissioners' Comments  
Cory had a light discussion about the amount of garbage being dumped on the proposed property by Drug and Lab that the city may acquire.
11. Items For Next Agenda
12. Next Meeting  
The next meeting will be Thursday, December 15, 2022 at 5 PM.
13. Adjournment

***Bunny LaDuke moved to adjourn the meeting. Marsha Shirley DeYoung supported the motion. On voice vote, motion carried unanimously.***

There being no further business, the meeting adjourned at 6:09 PM.

Minutes Respectfully Submitted,  
Cheryl Pickett

11/22/2022

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
INVOICE ENTRY DATES 11/11/2022 - 11/22/2022  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

Vendor Code	Vendor Name	Description	Amount
000002	AT&T		
	269685195711	AIRPORT PHONE SERVICE 10/14 - 11/13/2022	60.09
	269685682411	DPS - LAND LINE PHONE SERVICE 10/14 - 11/13/2022	60.09
TOTAL FOR: AT&T			120.18
000004	PLAINWELL AUTO SUPPLY INC		
	674879	DPW - SHOPE SUPPLIES DR	7.09
	674957	DPW - WHEEL BOLT #27 WK	2.49
	675269	DPW - BATTERY & CORE #17	332.98
	675309	DPW - ALTERNATOR TRUCK #17	191.79
	675342	DPW - CORE DEPOSIT INVOICE 675309	(59.50)
	675388	DPW - TRUCK #17 POWER STEERING PUMP & PULLEY	158.48
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			633.33
000009	CONSUMERS ENERGY		
	203588395759	OCTOBER ELECTRICITY LED LIGHTS	1,044.10
	204923245187	OCTOBER ELECTRICITY STREET LIGHTS	87.17
	206702698348	OCTOBER ELECTRICITY 934 INDUSTRIAL PARKWAY	2.09
	206702698377	OCTOBER ELECTRICITY TRAFFIC LIGHTS	47.72
	206702698378	STREET LIGHTS 10/1 - 10/31/2022	2,110.05
TOTAL FOR: CONSUMERS ENERGY			3,291.13
000010	RIDDERMAN & SONS OIL CO INC		
	158472	DPW - 433 GL DIESEL 30 - #2 DYED	1,909.05
	158473	DPW - 167GL GASOLINE 5-87 REG 10% ETHANOL	439.25
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			2,348.30
000014	MICHIGAN GAS UTILIITIES CORP		
	4358246794	GAS SERVICE 355 12TH ST 10/8 - 11/8/2022	41.79
	4359161814	GAS SERVICE 225 CUSHMAN 10/13 - 11/10/2022	45.86
	4359422881	GAS SERVICE CRISPE HOUSE 10/13 - 11/10/2022	259.67
	4359936889	DPS - GAS SERVICE 10/13 - 11/10/2022	202.65
	4360783636	WR - GAS SERVICE 10/12 - 11/10/2022	2,351.39
	4360796715	DPW - GAS SERVICE 10/13 - 11/10/2022	165.25
	4362972548	WR - CHEM ROOM GAS SERVICE 10/14 - 11/14/2022	110.83
	4364867079	CITY HALL GAS SERVICE 10/13 - 11/10/2022	36.85
	4365433590	DPW - BACK BARN GAS SERVICE 10/13 - 11/09/2022	35.58
TOTAL FOR: MICHIGAN GAS UTILIITIES CORP			3,249.87

000034	VERIZON		
	9920181546	DPW/WR ALARM SERVICE 10/11 - 11/10/2022	57.30
TOTAL FOR: VERIZON			57.30
000035	APPLIED INNOVATION		
	2084472	CITY HALL COPIER CHARGES 10/13 - 11/12/2022	247.16
	2086541	DPW/WR - COPIER CHARGES 10/16 - 11/15/2022	65.96
TOTAL FOR: APPLIED INNOVATION			313.12
000046	EMERGENCY VEHICLE PRODUCTS		
	S0016663	DPS - E17 SERVICE/REPAIR KC	550.40
TOTAL FOR: EMERGENCY VEHICLE PRODUCTS			550.40
000056	ALLEGAN COUNTY TREASURER		
	2022.11.15	PROP TAX ADJUSTMENTS NOVEMBER 2022	17.51
TOTAL FOR: ALLEGAN COUNTY TREASURER			17.51
000079	ALLEGAN COUNTY NEWS		
	6767	ELECTION ACCURACY TEST PUBLICATION	120.00
TOTAL FOR: ALLEGAN COUNTY NEWS			120.00
000092	EMERGENCY MEDICAL PRODUCTS INC		
	2497268	DPS - MEDICAL SUPPLIES	18.00
	2499403	DPS - MEDICAL SUPPLIES	83.10
TOTAL FOR: EMERGENCY MEDICAL PRODUCTS INC			101.10
000104	HARDINGS MARKET 380		
	10NOV2022	DPW - SIDEWALK SALT CP	542.85
TOTAL FOR: HARDINGS MARKET 380			542.85
000138	AMERICAN OFFICE SOLUTIONS		
	32799695	DPS - COPIER LEASE & USAGE OCTOBER 2022	143.59
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			143.59
000153	FLEIS & VANDENBRINK INC		
	64034	WR - DIGESTER COVER REPLACEMENT	1,622.50
	64037	DPW - WELL 4 CHEM FEED DEISGN & PERMITTING	373.70
TOTAL FOR: FLEIS & VANDENBRINK INC			1,996.20
000164	ETNA SUPPLY CO INC		
	S104708009.001	DPW - METER SENSUS AUTOGUN	4,823.96
TOTAL FOR: ETNA SUPPLY CO INC			4,823.96
000276	WEST SHORE FIRE, INC		
	27931	DPS - FIRE GEAR JV	6,690.53
TOTAL FOR: WEST SHORE FIRE, INC			6,690.53

000947	WYOMING ASPHALT PAVING INC.		
	2022-704	DPW - COLD PATCH	439.53
TOTAL FOR: WYOMING ASPHALT PAVING INC.			439.53
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001215	FLIER'S		
	135217	WR - DI WATER CARBON TANK EXCHANGE	96.90
TOTAL FOR: FLIER'S			96.90
-----			
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3251	DPS - DRY CLEANING OCTOBER 2022	40.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			40.00
-----			
001829	PERCEPTIVE CONTROLS INC		
	15759	WR - PLC FAIL FOR BLOWER BULIDING BP	337.50
TOTAL FOR: PERCEPTIVE CONTROLS INC			337.50
-----			
001854	MODEL FIRST AID		
	00000131695	DPW - SAFETY SUPPLIES & FIRST AID	51.89
	00000131697	WR - MEDICAL SUPPLIES & GLOVES BP	299.93
TOTAL FOR: MODEL FIRST AID			351.82
-----			
002018	CDW-G		
	DT00887	DPS - LAPTOP REPLACEMENT RANTZ	135.50
TOTAL FOR: CDW-G			135.50
-----			
002091	ABONMARCHE CONSULTANTS, INC.		
	143419	DDA - GRANT ADMIN SERVICES OCTOBER 2022	150.00
TOTAL FOR: ABONMARCHE CONSULTANTS, INC.			150.00
-----			
002116	CHARTER COMMUNICATIONS		
	0005188110122	DPW/WR - INTERNET NOVEMBER 2022	139.98
	0014163111922	DPS - PHONE/INTERNET/TV SERVICE 11/19 - 12/18/2022	283.84
	0036867110722	AIRPORT - INTERNET SERVICE 11/7 - 12/6/2022	84.00
	0054103110522	CITY HALL INTERNET/PHONE/TV SERVICE 11/5 - 12/4/202	379.48
TOTAL FOR: CHARTER COMMUNICATIONS			887.30
-----			
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2022-9/10	DPS - LEGAL SERVICES SEPTEMBER/OCTOBER 2022	187.50
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			187.50
-----			
002478	ENGINEERED PROTECTION SYSTEMS INC		
	A826036	DPS - NOTIFIER SYSTEM MONITORING 12/01/2022 - 2/28	195.72
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			195.72
-----			
002533	DIAMOND CONCRETE SAWING INC		
	829955	DPW - CURB SAWING SHERWOOD & OAK	483.75
TOTAL FOR: DIAMOND CONCRETE SAWING INC			483.75
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002650	FUEL MANAGEMENT SYSTEM		
	178882	DPS - FUEL FOR POLICE VEHICLES 11/15/2022	1,133.22
TOTAL FOR: FUEL MANAGEMENT SYSTEM			1,133.22
-----			
002703	CONTINENTAL LINEN SERVICES INC		
	3450633	DPW - RUGS	40.26
	3450634	WR - RUGS	18.35
TOTAL FOR: CONTINENTAL LINEN SERVICES INC			58.61
-----			
003084	QUALITY AIR SERVICE INC		
	20222064	WR - CERTIFICATION OF LAB FUME HOOD BP	297.50
TOTAL FOR: QUALITY AIR SERVICE INC			297.50
-----			
004124	SCHINDLER ELEVATOR CORPORATION		
	8106084903	DPS - ELEVATOR INSPECTION 11/01/2022 - 10/31/2023	1,151.03
TOTAL FOR: SCHINDLER ELEVATOR CORPORATION			1,151.03
-----			
004190	WATERSOLVE LLC		
	9551	WR - SOLVE 137 465LB DRUM BP	1,100.00
TOTAL FOR: WATERSOLVE LLC			1,100.00
-----			
004221	R.W. LAPINE INC		
	44495	WR - DISPLAY MODUAL ON BOILER BP	1,174.05
	44584	WR - METHANE BURN OFF SERVICE BP	953.13
	44721	CITY HALL SCHEDULED MAINTENANCE	591.25
TOTAL FOR: R.W. LAPINE INC			2,718.43
-----			
004241	GHD SERVICES INC		
	340-0049615	UTILITIES/COMMON AREA MAINTENANCE SEPTEMBER 20	1,456.25
TOTAL FOR: GHD SERVICES INC			1,456.25
-----			
004814	WILLIAMS & WORKS		
	95278	DDA - PROFESSIONAL SERVICES	358.00
	95283	PARKS & RECREATION PLAN UPDATES	997.50
TOTAL FOR: WILLIAMS & WORKS			1,355.50
-----			
004853	RICHARD POSTEMA ASSOCIATES		
	5814	INDUSTRIAL PARK EXPANSION - ARCH/ENG SERVICES REN	2,415.00
TOTAL FOR: RICHARD POSTEMA ASSOCIATES			2,415.00
-----			
004855	PLAINWELL ACE HARDWARE		
	11731	DPW - RETURN PAINT FOR AIRPORT	(219.95)
	11782	DDA - LADIES LEAVES & LAUGHTER DS	59.80
	11807	DPW - SANTAS HOUSE	11.99
	11825	DPW - TRUCK #10 SUPPLIES DR	52.72
	11829	ADMIN - FLASHLIGHT EW	59.98

	11839	DPW - MISC FASTENERS/SUPPLIES TRUCK #10 DR	21.54
	11844	DDA - TREE LIGHTING SUPPLIES	39.96
	11851	WR - VARIOUS SUPPLIES/ELECTRICAL,PAINT,CLEANING B	191.19
TOTAL FOR: PLAINWELL ACE HARDWARE			217.23
-----			
004902	BLOOM SLUGGETT PC		
	23226	PROFESSIONAL SERVICES OCTOBER 2022	2,634.50
TOTAL FOR: BLOOM SLUGGETT PC			2,634.50
-----			
004907	F&V OPERATIONS AND RESOURCE MGMT		
	5296	WR - PROFESSIONAL SERVICES 10/2 - 10/29/2022 BP	2,422.63
TOTAL FOR: F&V OPERATIONS AND RESOURCE MGMT			2,422.63
-----			
005012	UNITED BANK		
	2022.11.14	ACH FEE - UB PAYMENT FILE	7.00
	2022.11.16	ACH FEE - CD INVESTMENT NORTHSTAR BANK	7.00
	2022.11.16RCF	RETURNED PAYMENT FEE - 2 ACH RETURNS	15.00
TOTAL FOR: UNITED BANK			29.00
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005041	EVOQUA WATER TECHNOLOGIES		
	905610617	WR - SLUDGE TUBE 4.5"	2,238.09
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			2,238.09
-----			
005047	STAPLES, INC.		
	3521077343	DPW - OFFICE SUPPLIES CP	113.24
	3522876229	ADMIN - CITY HALL OFFICE SUPPLIES JS	40.57
TOTAL FOR: STAPLES, INC.			153.81
-----			
005125	8X8 INC		
	3570679	CITY WIDE LAND LINE PHONES	495.08
	3597968	WR - ADDITIONAL LOCAL NUMBER	1.00
	3604226	CITY WIDE LAND LINE PHONES	721.01
TOTAL FOR: 8X8 INC			1,217.09
-----			
005127	RED OAK PROFESSIONAL TREE SERV. LLC		
	INV0013	DPW - TREE REMOVAL SERVICES	16,600.00
TOTAL FOR: RED OAK PROFESSIONAL TREE SERV. LLC			16,600.00
-----			
ACACH	ALLEGAN COUNTY TREASURER		
	2022.11.19	2022 TAX COLLECTIONS W/E 11/19/2022	687.86
TOTAL FOR: ALLEGAN COUNTY TREASURER			687.86
-----			
CBEFT	HUNTINGTON NATIONAL BANK		
	2022.10	BANK SERVICE CHARGES OCTOBER 2022 HUNTINGTON	30.00
TOTAL FOR: HUNTINGTON NATIONAL BANK			30.00
-----			
RDLACH	RANSOM DISTRICT LIBRARY		

2022.11.19	2022 TAX COLLECTIONS W/E 11/19/2022	90.51
TOTAL FOR: RANSOM DISTRICT LIBRARY		<u>90.51</u>

REFUND UB	DUCHESNEAU, CASSANDRA	
	11/21/2022	UB refund for account: 03-00034103-04
TOTAL FOR: DUCHESNEAU, CASSANDRA		<u>54.47</u>

TOTAL - ALL VENDORS		66,365.62
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**INVOICE AUTHORIZATION**

**Person Compiling Report**

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:

Roxanne Branch  
Digitally signed by Roxanne Branch  
Date: 2022.11.22 11:51:23 -05'00'

**Brian Kelley, Finance Director/Treasurer**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley  
Digitally signed by Brian Kelley  
Date: 2022.11.23 08:21:47 -05'00'

**Bryan Pond, Water Renewal Plant Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond  
Digitally signed by Bryan Pond  
Date: 2022.11.22 14:34:25 -05'00'

**Kevin Callahan, Public Safety Director**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Kevin A Callahan  
Digitally signed by Kevin A Callahan  
Date: 2022.11.22 13:06:15 -05'00'

**Bob Nieuwenhuis, Public Works Supt.**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Robert Nieuwenhuis  
Digitally signed by Robert Nieuwenhuis  
Date: 2022.11.22 13:08:32 -05'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson  
Digitally signed by Erik Wilson  
Date: 2022.11.23 08:16:46 -05'00'



PRESORTED  
FIRST CLASS MAIL  
US POSTAGE PAID  
CONSUMERS ENERGY CO

ONE ENERGY PLAZA  
JACKSON MI 49202

645  
TR 4

**STATE OF MICHIGAN**  
**BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**  
**NOTICE OF HEARING**  
**FOR THE ELECTRIC CUSTOMERS OF CONSUMERS ENERGY**  
**COMPANY**

**CASE NO. U-21257**

- Consumers Energy Company requests Michigan Public Service Commission's approval to implement a power supply cost recovery plan for the twelve months ending December 31, 2023.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME:** Wednesday, November 30, 2022 at 9:00 AM

**BEFORE:** Administrative Law Judge Sharon Feldman

**LOCATION:** Video/Teleconferencing

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing

\*\*\*\*\*AUTO\*\*ALL FOR AADC 493  
Clerk, City of Plainwell  
211 N Main St  
Plainwell MI 49080-1370



The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) September 30, 2022 application requesting the Commission to: 1) approve for 2023 a maximum monthly Power Supply Cost Recovery (PSCR) factor of not less than \$0.02700 per kWh for all classes of customers as proposed by Consumers Energy; 2) approve the PSCR Plan for 2023 as proposed by Consumers Energy; 3) grant Consumers Energy authority to continue to roll in prior year PSCR over or under-recoveries into the current plan year; and 4) grant Consumers Energy further and additional relief as may be appropriate.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 19, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department - Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21257. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, and R 792.10401 through R 792.10448.

**THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.**

2210-E

## Reports & Communications:

### A. Public Hearing – Consider the Transfer of an Industrial Facilities Tax Exemption to VDI Manufacturing LLC

VDI Manufacturing LLC has purchased the property from Perceptive Industries and applied to transfer the Industrial Facilities Tax Exemption. This process requires a public hearing to afford the Applicant, the City Assessor, and a representative of each taxing unit an opportunity to be heard with regard to said application. Further, if approved by the City of Plainwell, the application must be submitted to the State of Michigan Tax Commission in order to be included in the approved applications for 2023.

**Recommended action:** Hold a public hearing to afford the Applicant, the City Assessor and a representative of each taxing unit an opportunity to be heard with regard to said application.

### B. Set Public Hearing – Recreation Plan

The current recreation plan was adopted in 2016, and is due to be updated. The Parks & Trees committee will be reviewing the plan on November 30, 2022. The Parks & Trees committee will then recommend the draft plan to the City Council for final approval. The plan must be available for 30 days for all interested parties to express opinions prior to adoption.

**Recommended action:** Consider setting a public hearing for 7:00pm on January 9, 2023 to allow all interested parties to express their views prior to adoption of the proposed recreation plan.

### C. WR – Purchase of Seven New Dezurik Plug Valves

The plant was constructed using Dezurik plug valves, which has become a reliable industry standard. The plant operation keeps the tanks full, which makes maintenance on the valves difficult to perform. Two of the valves have badly worn plugs, which leak. The valves will be able to be replaced during the digester cleaning process later this year.

**Recommended action:** Consider approving a purchase from Kennedy Industries for the purchase of 7 new Dezurik Plug Valves in the amount of \$11,419.00.

### Reminder of Upcoming Meetings

- December 7, 2022 – Plainwell Planning – 7:00pm
- **December 12, 2022 – Plainwell City Council – 7:00pm**
- December 13, 2022 – Plainwell DDA/BRA/TIFA – 7:30am
- December 15, 2022 – Plainwell Parks & Trees – 5:00pm

### Non-Agenda Items / Materials Transmitted

- Public Notice – Consumers Energy Electric Customers – November 30, 2022 9:00am