

Minutes
Plainwell DDA, BRA and TIFA:
March 14, 2017

1. Call to Order - Meeting called to order at 7:33 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call
Members Present: Jim Turley, Erik Wilson, EJ Hart, Paul Rizzo, Mayor Rick Brooks, Adam Hopkins, Nick Larabel & Tracee Dunlop
Excused: Zelda Schippers
4. Approval of Minutes of 02/14/2017 minutes
5. General Public: None
6. Chairman's Report: None
7. BRA Action Items
 - A. **Motion to accept accounts payable for February of \$64.02 was made by Hart and seconded by Dunlop. Motion carried.**
 - B. Update on the clean up the Mill site was given by Wilson. EPA clean up won't begin now until spring of 2018. Endless paperwork required by EPA and GHD is working on providing all the reports needed.
8. DDA Action Items -
 - A. **Motion to accept accounts payable for the month of February of \$2,161.81 was made by Rizzo and seconded by Wilson. Motion carried.**
 - B. Discussion of the northeast parking lot regarding repaving, restriping and Ace Hardware taking 4 spots along the south side of the building, to be utilized for storing products outside. The City is looking into a grant to restructure the parking lot.
 - C. **Motion for the City to be a host site for the Arts and Eats Tour in October, at a cost of \$300 was made by Wilson and seconded by Hart.** Discussion regarding logistics of parking and traffic to be ongoing with Public Safety for Saturday, Oct. 14, the day of the Arts and Eats Tour which falls on the same day as Pumpkins in the Park.
9. TIFA Action Items
 - A. **Motion to accept accounts payable for the month of February of \$56.00 was made by Hart and seconded by Rizzo. Motion carried.**
 - B. Discussion regarding an Industrial park picnic was brought up at the last meeting. Rizzo suggested instead of a picnic for the employee's that hosting round table discussions would be beneficial for connecting all the businesses together and provide networking opportunities.
 - C. Discussion on the need for more property in the Industrial Park and how we can acquire more land.
10. Communications:
1/23/17 and 02/13/17 Council Minutes and Financial Report/summary as of 02/28/17 was approved and placed on file.
11. Public Comments: None
12. Staff Comments: Event Updates – Siegel reported out on:
 - A. Art hop was successful

- B. Downtown Directory/trifold brochure is being developed but need funds for graphic layout and printing, approximately \$1,000.
- C. Update on the Dog Park fundraising, Pancake fundraiser brought in \$667.00
- D. Provided information on the new Medical Marihuana laws.

Member Comments: None

13. Adjournment: **A Motion by Rizzo supported by Turley to adjourn the meeting at 8:26 a.m. was made and passed.**

Submitted by Denise Siegel, Community Development Manager