

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA City Council

Monday, December 14, 2020
7:00PM

MEETING HELD VIRTUALLY ON ZOOM

To join this Zoom Meeting:

Online:

<https://us02web.zoom.us/j/83051683063?pwd=RXJMRjl0a0E3OUZHeW1OeEh2b3lnUT09>

Meeting ID: 830 5168 3063

Passcode: ezdj1U

By phone: 1+(312) 626-6799

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance** – *recited by Mayor Keeler*
4. **Roll Call**
5. **Approval of Minutes** – November 23, 2020 Regular Meeting
6. **General Public Comments**
7. **Presentation** – *Employee Recognitions – Jim Pell & David Rantz – 25 years*
8. **County Commissioner Report**
9. **Agenda Amendments**
10. **Mayor's Report**
11. **Recommendations and Reports:**
 - A. **Water Renewal – Request to Upgrade SCADA Computer**
Council will consider confirming an emergency purchase to upgrade the Water Renewal SCADA Computer from Perceptive Controls at a cost of \$6,000.00.
12. **Communications:** The November 2020 Investment and Fund Balance Reports.
13. **Accounts Payable - \$218,429.91**
14. **Public Comments**
15. **Staff Comments**
16. **Council Comments**
17. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

MINUTES
Plainwell City Council
November 23, 2020

1. Mayor Keeler called the regular meeting to order at 7:01 PM on the Zoom Meeting Application as permitted by Senate Bill 1108.
2. Pledge of Allegiance was recited.
3. Roll Call: Present: Mayor Keeler (virtually from Plainwell, Michigan), Mayor Pro Tem Steele (virtually from Plainwell, Michigan), Councilmember Overhuel (virtually from Plainwell, Michigan), Councilmember Keeney (virtually from Kihei, Maui, Hawai'i) and Councilmember Wisnaski (virtually from Plainwell, Michigan). Absent: None.
4. Approval of Minutes/Summary:
A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes and Summary of the 11/09/2020 regular meeting, as amended. On voice vote, all voted in favor. Motion passed.
5. City Clerk Kelley reviewed the Report of the Allegan County Board of Canvassers certifying the results of the November 3, 2020 General Election at which Todd Overhuel and Lori Steele were elected to the Plainwell City Council.
A motion by Keeney, seconded by Wisnaski, to accept the Report of the Allegan County Board of Canvassers as presented. On a voice vote, all in favor. Motion Passed.
6. Public Comment: None.
7. Councilmember Comments:
Councilmember Keeney congratulated the candidates on their success.
8. Mayor Keeler adjourned by meeting *sine die* at 7:06pm.
9. City Clerk Kelley administered the Oath of Office to Todd Overhuel and Lori Steele as Councilmembers.
10. Clerk Kelley called Roll Call: Present: Councilmember Keeler, Councilmember Keeney, Councilmember Overhuel, Councilmember Steele and Councilmember Wisnaski. Absent: None.
11. Clerk Kelley opened the floor for nominations for Office of Mayor. Wisnaski nominated Keeler for Mayor. Steele nominated Steele for Mayor. Hearing no other nominations, Clerk Kelley closed nominations.
Clerk Kelley called a roll vote – Keeney voted for Keeler, Overhuel voted for Keeler, Wisnaski voted for Keeler, Steele voted for Steele, Keeler voted for Keeler. By a vote of 4-1, Brad Keeler elected Mayor.
12. Clerk Kelley opened the floor for nominations for Office of Mayor Pro Tem. Overhuel nominated Steele for Mayor Pro Tem. Hearing no other nominations, Clerk Kelley closed nominations.
A motion by Overhuel, seconded by Wisnaski, to nominate Lori Steele as Mayor Pro Tem. On a roll call vote, all in favor. By a vote of 5-1, Lori Steele elected Mayor Pro Tem.
13. Clerk Kelley administered the Oath of Office to Mayor Keeler, then to Mayor Pro Tem Steele.

14. Public Comment: None.

15. Council Comments:

Councilmember Keeney congratulated the Mayor and the Mayor Pro Tem. Councilmember Overhuel reported how difficult this meeting is every two years knowing any of the candidates could make a good Mayor.

Councilmember Wisnaski noted that the choice was difficult. None.

16. Clerk Kelley returned the meeting to Mayor Keeler at 7:16pm.

17. County Commissioner Report: None.

18. Agenda Amendments: None

19. Mayor's Report:

Mayor Keeler encouraged Council to review the engineering report included in the Council Packet regarding the water tower at the Mill. Councilmembers discussed options for keeping the tower versus demolishing it considering the cost of maintenance and the availability of grant funding. There was discussion of possibly installing a miniature replica of the existing tower. City Manager Wilson reminded Council the demolition project could have additional contingency costs, so nothing needs to be decided immediately about the tower.

20. Recommendations and Reports:

- A. City Treasurer Kelley reported the history of 2020 Resolutions and other actions of City Council related to water shut offs. Given the ongoing uncertainty of the health situation and in an effort to keep the residents and the staff safe, an Ordinance is being recommended to give authority to the City Manager to temporarily suspend water shut offs (required by Ordinance) during times of states of emergency or public health emergencies. The City Attorney has reviewed the document and recommends approval. **A motion by Keeney, seconded by Wisnaski, to approve Ordinance 388 to temporarily suspend water shut offs during state of emergency or public health crises. On a roll call vote, all voted in favor. Motion passed.**
- B. City Manager Wilson reminded Council of actions in June 2020 to impose a temporary moratorium for mining operations for a 6-month period of time. That Ordinance allowed for the city to extend the terms of the temporary moratorium to allow the city to finalize regulations. The Planning Commission is set to consider a permanent ordinance revision in December 2020, so the Council is being asked to consider approving a 60-day extension of the temporary moratorium, as recommended by the City Attorney. **A motion by Steele, seconded by Overhuel, to adopt Resolution 2020-22 as presented. On a roll call vote, all in favor. Motion passed.**
- C. Superintendent Nieuwenhuis presented a proposal from Fleis & Vandenbrink for engineering services related to bridge work slated for grant funding. The City is asking for approval of \$5,000 from this proposal for preliminary design engineering for North Main and Bridge Street bridges. **A motion by Overhuel, seconded by Steele, to approve a project with Fleis & Vandenbrink for preliminary bridge design engineering for \$5,000.000 related to a Michigan Department of Transportation Grant. On a roll call vote, all in favor. Motion passed.**

21. Communications:

A. A motion by Steele, seconded by Overhuel, to accept and place on file the October 2020 Water Renewal Report and the October 2020 Public Safety Report. On a voice vote, all in favor. Motion passed.

22. Accounts Payable:

A motion by Wisnaski, seconded by Keeney, that the bills be allowed and orders drawn in the amount of \$75,187.99 for payment of same. On a roll call vote, all in favor. Motion passed.

23. Public Comments:

Pastor Dave Alderman of Encounter Church in Plainwell introduced himself to Council.

24. Staff Comments:

Personnel Manager Lamorandier wished everyone a Happy Thanksgiving.

Community Development Manager Siegel reported a Shop Small Event on Saturday November 28, 2020, which will include an Outdoor Farmers Market, which replaces the Indoor Market that had happened the last two weekends. She reported a Light Up the Night event starting at 4pm on Friday December 4, 2020 kicking off a series of events in December celebrating the Holidays.

Superintendent Nieuwenhuis reported loose leaf collections will end this week and the staff is preparing for the Christmas Tree lighting and winter work.

Superintendent Pond gave an update on the Stormwater Plan currently being reviewed by the State.

Director Bomar noted that the fire department has been busy with structure and vehicle fires and other support calls. He reported that the suspects in the city vandalism case are being arraigned next week.

Clerk Kelley reported 2020 Winter Tax Bills will be mailed on Monday November 30, 2020 and will be due on February 16, 2021.

City Manager Wilson reported working on a Request for Qualifications for developers for the mill site as part of the city's RRC certification. He also acknowledged Progressing Building Services of Plainwell for deep cleaning disinfection work at City Hall, Public Safety, DPW and Water Renewal buildings over the past weekend.

25. Council Comments:

Mayor Pro Tem Steele thanked everyone for their votes and wished everyone a Happy Thanksgiving.

Councilmember Wisnaski again congratulated the candidates, thanked City Manager Wilson for the water tower report and thanked Public Safety for keeping the city safe.

26. Adjournment:

A motion by Steele, seconded by Overhuel, to adjourn the meeting at 8:00 PM. On voice vote, all voted in favor. Motion passed.

Minutes respectfully
Submitted by,
Brian Kelley
City Clerk/Treasurer

MINUTES APPROVED BY CITY COUNCIL
December 14, 2020

Brian Kelley, City Clerk

DRAFT

City of Plainwell



“The Island City”

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Roger Keeney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282
Web Page Address: www.plainwell.org

Employee Recognition

Congratulating 25 Years of Full Time Service

Jim Pell

Public Safety Department

Public Safety Officer– November 29, 1995 – current

Police Officer – Part-time

October 14, 1992 – November 29, 1995

Congratulating 25 Years of Full Time Service

David Rantz

Public Safety Department

Public Safety Officer – Full-time

October 11, 1995 – current

Police Officer – Part-time

August 17, 1992 – October 11, 1995

Volunteer Fireman

October 11, 1978 – August 17, 1992



Brad Keeler Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member
www.plainwell.org

Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

12/8/2020 12-14-20 council meeting

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Upgrade Request of Water Renewal SCADA (Supervisory Control and Data Acquisition) Computer

The SCADA system monitors critical plant equipment and lift station operation. It is our virtual “eyes and ears” of plant operation. When this system fails we monitor nothing, collect no information, and will not receive notification via text if there is an alarm.

Over the past two years our current SCADA system has been shutting off and restarting on its own. Previously it would shut off and not restart. Each time we had a problem it was addressed with assistance from Perceptive Controls. A few months ago a change was made so that a system failure would be reported via text. Currently the system appears to be restarting but is not notifying us of the occurrence directly.

The inherent problem which Perceptive has indicated is software or the operating systems which there are three types we use. Compatibility issues and upgrades to this software’s are the suggested fixes for our system. We pay for software support, not updates. Paying support along the way allows you to upgrade software at a reduced cost when you need to, paying for updates as your system ages will cost you more than the eventual upgraded software. The main computer has been replaced several time with a regular daily use model, because of lower cost. It is recommended now we buy a “server grade” machine as it is designed for constant use.

The City staff found it necessary to procure the services under an “emergency” verbal order to get parts on order to prevent a disruption of monitoring and reporting. Councils motion is requested to upgrade our three software’s, replace the computer to a sever grade, and related programming and labor. The cost of services is estimated at a not to exceed price of \$6,000 from Perceptive Controls of Plainwell MI to complete the work.

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 11/30/2020

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.12.02 12:02:20 -05'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$7,298	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		0.11%	
2	365-Day CD	N/A	\$106,553	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2020	06/11/2021	0.60%	193
3	365-Day CD	N/A	\$83,561	First National Bank	Amanda Mattson - 616-538-6040	11/16/2020	11/16/2021	0.70%	351
4	435-Day CD	N/A	\$62,504	First National Bank	Amanda Mattson - 616-538-6040	11/16/2020	01/25/2022	0.70%	421
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$259,916.43

Average Yield: 0.53%

Cash Activity for the Month

Cash, beginning of month: \$2,956,192.32

Cash, end of month: \$2,627,474.99

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2020.12.10 13:35:56 -05'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **11/30/2020**

% OF FISCAL YEAR: **41.92%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	358,228	406,559	1,704,690				
Major Streets	134,537	160,432	94,164	85,843	168,753	103,902	219,022	39.19%
Local Streets	86,069	63,279	33,761	49,037	48,003	62,729	171,323	28.62%
Solid Waste	26,368	897	176,294	94,379	82,812	98,361	187,790	50.26%
Fire Reserve	66,545	66,545	86,317	27,455	125,407	133,124	77,351	35.49%
Airport	23,694	26,902	20,986	20,468	27,420	23,612	42,427	48.24%
Revolving Loan	37,114	62,517	10,857	10,000	63,374	38,385	10,000	100.00%
Capital Improvement	58,423	59,044	86,195	35,060	110,179	85,449	83,887	41.79%
Brownfield BRA	31,460	30,633	1,054,144	1,122,812	(38,035)	(90,991)	5,722,189	19.62%
Tax Increment TIFA	70,235	69,678	80,218	24,975	124,921	143,176	61,156	40.84%
Downtown DDA	24,623	22,625	59,374	15,762	66,237	88,611	49,570	31.80%
Sewer	816,042	724,580	609,844	570,412	764,012	861,731	1,113,918	51.21%
Water	144,104	90,348	248,707	160,385	178,671	91,169	407,639	39.34%
Equipment	148,654	143,866	104,120	118,084	129,901	211,634	216,029	54.66%
OPEB**	63,821	64,502	11,950	6,228	70,224	75,855	32,329	19.26%
	<u>2,089,917</u>	<u>1,992,407</u>	<u>4,381,621</u>	<u>3,246,304</u>	<u>3,127,723</u>	<u>2,887,391</u>	<u>10,452,675</u>	<u>31.06%</u>

* - Amounts taken from audited financial statements as of June 30, 2019

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson Date: 2020.12.10 13:36:22 -05'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2020.12.02 11:53:26 -05'00'</small>

12/10/2020

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 12/14/2020 - 12/14/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: UBAP

Vendor Code	Vendor Name Invoice	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC 2020.11	NOVEMBER 2020 PARTS & SUPPLIES	658.88
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			658.88
000007	BATTERIES PLUS BULBS P33927442	DPS - BATTERIES FOR AIR PACKS	89.69
TOTAL FOR: BATTERIES PLUS BULBS			89.69
000011	SHOPPERS GUIDE INC 2020.11	NOVEMBER 2020 ADVERTISING - INDOOR/OUTDOOR M	75.00
TOTAL FOR: SHOPPERS GUIDE INC			75.00
000035	APPLIED IMAGING 1650892	CITY HALL COPIER CHARGES TO 12/12/2020	140.67
TOTAL FOR: APPLIED IMAGING			140.67
000079	ALLEGAN COUNTY NEWS 4128	ORDINANCE 387, 388 & AMENDMENT PUBLICATIONS	940.00
TOTAL FOR: ALLEGAN COUNTY NEWS			940.00
000092	EMERGENCY MEDICAL PRODUCTS INC 2214782	MEDICAL SUPPLIES	227.44
TOTAL FOR: EMERGENCY MEDICAL PRODUCTS INC			227.44
000138	AMERICAN OFFICE SOLUTIONS IN250750	DPS COPIER BASE & USAGE 10/22/20 -11/21/20	102.40
TOTAL FOR: AMERICAN OFFICE SOLUTIONS			102.40
000140	HACH CO 12214995	WR - HEATER, EVAPORATOR	579.95
TOTAL FOR: HACH CO			579.95
000153	FLEIS & VANDENBRINK INC 57239 57239.1	MUNICIPAL WELL SAMPLING & STORMWATER PLAN CO CHLORINE HANDLING EVALUATION	382.00 330.00
TOTAL FOR: FLEIS & VANDENBRINK INC			712.00
000166	FISHER SCIENTIFIC 3297095 3586440	WR - LAB PIPETTER LAB SUPPLIES - PETRI DISH W/ PAD 600PK	504.69 124.82
TOTAL FOR: FISHER SCIENTIFIC			629.51
000276	WEST SHORE FIRE, INC		

	23342	FIRE HOSE (4)	959.50
TOTAL FOR: WEST SHORE FIRE, INC			959.50
000334	PLANNING & ZONING NEWS		
	PZNEWS2020	PLANNING & ZONING NEWS SUBSCRIPTION	185.00
TOTAL FOR: PLANNING & ZONING NEWS			185.00
000356	LOCK MASTER SECURITY LLC		
	10302	REPAIR ACCESS CONTROL SYSTEM AT DPW GATE	140.00
TOTAL FOR: LOCK MASTER SECURITY LLC			140.00
000372	PREMIERE PRINTING CORP.		
	232735	2021 CITY CALENDAR - 1400	3,148.98
TOTAL FOR: PREMIERE PRINTING CORP.			3,148.98
000531	CUMMINS SALES AND SERVICE		
	S3-91081	12TH ST LIFT STATION - FULL PM SERVICE	572.50
	S3-91082	WR PLANT GENERATOR - FULL PM SERVICE	752.53
	S3-91946	CUSHMAN LIFT STATION GENERATOR - GAS REGULATOI	1,892.01
TOTAL FOR: CUMMINS SALES AND SERVICE			3,217.04
000609	MIDWAY CHEVROLET		
	82619	CAR #2 - OIL/FILTER CHANGE, ROTATE TIRES	57.95
TOTAL FOR: MIDWAY CHEVROLET			57.95
000624	AIS CONSTRUCTION-JOHNDEERE POWERPLN		
	G70530	PICK-UP BROOM - #62 SKID STEER	372.92
	G70760	#60 LOADER - CYLINDER	950.35
	G71874	60A - LAMP, ANTENNA, BRACKET, ISOLATER, SCREW, W,	158.76
TOTAL FOR: AIS CONSTRUCTION-JOHNDEERE POWERPLN			1,482.03
000744	OVERHEAD DOOR CO INC		
	INVOHD000169347	2 REMOTES - ONE FOR NEW LOADER AND EXTRA	250.00
TOTAL FOR: OVERHEAD DOOR CO INC			250.00
000893	STEVE'S EXCAVATION		
	15246	30 YD SAND	345.00
TOTAL FOR: STEVE'S EXCAVATION			345.00
000947	WYOMING ASPHALT PAVING INC.		
	2020-571	MATERIALS PURCHASED 11/05/2020	52.53
TOTAL FOR: WYOMING ASPHALT PAVING INC.			52.53
000962	STATE OF MICHIGAN		
	761-10591467	NPDES ANNUAL PERMIT FEE, 2021 MI0020494	3,000.00
TOTAL FOR: STATE OF MICHIGAN			3,000.00
001112	WATER ENVIRONMENT FED		
	01468142 2020.12	MEMBERSHIP DUES B. POND 01468142	217.00
TOTAL FOR: WATER ENVIRONMENT FED			217.00

001448	PROFESSIONAL CODE INSPECTIONS		
	6517	NOVEMBER 2020 PERMITS	2,224.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			2,224.00
<hr/>			
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	2777	OCTOBER 2020 DRY CLEANING - DPS	67.10
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			67.10
<hr/>			
002019	PRINTING SYSTEMS INC.		
	215761	VOTER ID CARDS	53.78
TOTAL FOR: PRINTING SYSTEMS INC.			53.78
<hr/>			
002030	DRUG SCREEN PLUS INC		
	20NOV1339	NOVEMBER 2020 DRUG SCREENS	45.00
TOTAL FOR: DRUG SCREEN PLUS INC			45.00
<hr/>			
002054	C & R FIRE EQUIP SALES		
	1512	HANGING PATCH & 7 LETTERS (LEONARD)	62.99
TOTAL FOR: C & R FIRE EQUIP SALES			62.99
<hr/>			
002116	CHARTER COMMUNICATIONS		
	0005188120120	DPW/WR INTERNET THROUGH 12/31/2020	114.98
TOTAL FOR: CHARTER COMMUNICATIONS			114.98
<hr/>			
002281	HOME DEPOT		
	2020.11	NOVEMBER 2020 STATEMENT	252.99
TOTAL FOR: HOME DEPOT			252.99
<hr/>			
002323	BELLE TIRE		
	35980989	CAR #1 - SEASONAL CHANGEOVER	58.00
TOTAL FOR: BELLE TIRE			58.00
<hr/>			
002325	SEVERANCE ELECTRIC CO INC		
	10412	STARR RD TRAFFIC SIGNAL - YELLOW LIGHT OUT	69.00
TOTAL FOR: SEVERANCE ELECTRIC CO INC			69.00
<hr/>			
002368	ORTON, TOOMAN, HALE, MCKOWN & KIEL		
	2020.11	NOVEMBER 2020 LEGAL SERVICES	900.00
TOTAL FOR: ORTON, TOOMAN, HALE, MCKOWN & KIEL			900.00
<hr/>			
002402	STEENSMA LAWN & POWER EQUIPMENT		
	768837	OIL - FULL SYN (6)	22.14
	773017	CHAIN SAW MISC	55.60
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			77.74
<hr/>			
002423	ANALYTICAL TESTING & CONSULT, INC		
	5394G-20	ASBESTOS AIR MONITORING 11/02/20 - 11/12/20	5,250.00
TOTAL FOR: ANALYTICAL TESTING & CONSULT, INC			5,250.00
<hr/>			
002440	BOBS CRANE SERVICE CO INC		
	8273	CRANE LIFT - CHRISTMAS TREE	250.00

TOTAL FOR: BOBS CRANE SERVICE CO INC		250.00
002582	PLAINWELL REDI MIX - COSGROVE ENTER	
	11140 DUMP TRUCK & DRIVER - LEAF HAULING	675.00
	11166 DUMP TRUCK & DRIVER - LEAF HAULING	525.00
	11167 DUMP TRUCK & DRIVER - LEAF HAULING	525.00
	11168 DUMP TRUCK & DRIVER - LEAF HAULING	525.00
	11169 DUMP TRUCK & DRIVER - LEAF HAULING	525.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENTER		2,775.00
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID	
	109195 DPS FUEL 11/16/20 - 11/30/20	334.46
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID		334.46
002661	JIM KOESTNER INC	
	6028612 CAR #4 - REPLACE FUEL PUMP, REMOVE TANK, INSTALL	664.47
TOTAL FOR: JIM KOESTNER INC		664.47
002668	ASCENSION BORGESS FOUNDATION	
	2020-2021 2020/2021 AMBULANCE SERVICE AGREEMENT	4,306.00
TOTAL FOR: ASCENSION BORGESS FOUNDATION		4,306.00
002703	CONTINENTAL LINEN SERVICES INC	
	2020.11CH NOVEMBER 2020 CITY HALL RUGS	47.02
	2020.11DPS NOVEMBER 2020 DPS RUGS	44.36
	2020.11DPW NOVEMBER 2020 DPW UNIFORMS/RUGS/MISC	170.24
	2020.11WR NOVEMBER 2020 WR UNIFORMS/RUGS	66.38
TOTAL FOR: CONTINENTAL LINEN SERVICES INC		328.00
002776	GUN PLAIN TOWNSHIP	
	2020.12TAX DRAIN ASSESSMENT - AIRPORT 1080 107TH AVE	8.08
	2020-12TAX DRAIN ASSESSMENT - AIRPORT 630 10TH ST	214.52
TOTAL FOR: GUN PLAIN TOWNSHIP		222.60
003067	HELPNET (BBC-HELPNET)	
	31988 EAP- 4TH QUARTER 2020	299.88
TOTAL FOR: HELPNET (BBC-HELPNET)		299.88
003084	QUALITY AIR SERVICE INC	
	QAS 20202133 WR LAB FUME HOOD	277.50
TOTAL FOR: QUALITY AIR SERVICE INC		277.50
004127	COOK RICK	
	011-2020 2021 CITY CALENDAR	900.00
TOTAL FOR: COOK RICK		900.00
004168	SBF ENTERPRISES	
	0134534 UB PAPER STOCK	174.20
TOTAL FOR: SBF ENTERPRISES		174.20
004190	WATERSOLVE LLC	

	8780	WR - SOLVE 137, 465 LB DRUM	975.00
TOTAL FOR: WATERSOLVE LLC			975.00
004241	GHD SERVICES INC		
	1086000	UTILITIES/Common Area Maint October 2020	1,099.25
TOTAL FOR: GHD SERVICES INC			1,099.25
004253	NATIONAL HOSE TESTING SPECIALTIES I		
	25516	2020 GROUND LADDER TESTING, HEAT SENSORS INSTAL	696.05
TOTAL FOR: NATIONAL HOSE TESTING SPECIALTIES I			696.05
004807	OTIS ELEVATOR COMPANY		
	100400166415	MILL ELEVATOR MAINTENANCE SERVICE 12/01/20 -02/2	140.22
TOTAL FOR: OTIS ELEVATOR COMPANY			140.22
004814	WILLIAMS & WORKS		
	90747	PLANNING/ZONING ASSISTANCE TO 07/25/2020	471.00
	91333	PLANNING/ZONING ASSISTANCE THROUGH 11/21/2020	422.50
TOTAL FOR: WILLIAMS & WORKS			893.50
004855	PLAINWELL ACE HARDWARE		
	6539	GORILLA TAPE, ANTIFREEZE	16.99
	6556	KEY - FARMERS MARKET	1.99
	6567	MISC FASTENERS #12	2.56
	6571	WR - CLAMP HOSES (4), LYSOL (4)	22.32
	6574	BATTERIES - WELLHOUSE #4, #7	17.18
	6576	CROSSBAR KIT & MISC FASTERNERS FOR ACE PARKING L	4.39
	6577	DRILL BIT FOR STREET SIGNS	34.99
	6600	LIGHT BULBS - RIVERWALK	128.00
	6610	CABLE TIES FOR CHRISTMAS LIGHTS	8.97
	6612	DPS - HAND SOAP, TOILET BOWL CLEANER	15.36
	6619	EXTENSION CORD FOR CHRISTMAS ROOF TOP	59.99
	6620	DPS - MISC FASTENERS	1.38
	6622	RECEPTACLE LT - CHRISTMAS	7.18
	6628	POWERCENTER (7) FOR CHRISTMAS LIGHTS	113.93
	6632	STAPLES - CHRISTMAS	7.98
	6634	RETURN - POWERCENTER (2)	(29.98)
	6643	EXTENSION CORD, MISC - CHRISTMAS	30.57
	6646	GLUE (4) - CHRISTMAS	19.96
	6662	LED LIGHT BLUE	9.99
TOTAL FOR: PLAINWELL ACE HARDWARE			473.75
004886	REPUBLIC SERVICES (RECYCLE)		
	0249-006938380	DECEMBER 2020 RECYCLE SERVICES	3,038.10
TOTAL FOR: REPUBLIC SERVICES (RECYCLE)			3,038.10
004896	WALTERS SWEEPING		
	6716	STREET SWEEPING FALL 2020	6,200.00
TOTAL FOR: WALTERS SWEEPING			6,200.00
005015	CHECKALT-KLIK		

	168629	E-LOCKBOX FEES NOVEMBER 2020	132.00
TOTAL FOR: CHECKALT-KLIK			132.00
005038	BARNES & THORNBURG LLP		
	2409603	LEGAL SERVICES OCTOBER 2020	256.50
TOTAL FOR: BARNES & THORNBURG LLP			256.50
005040	US INTERNET		
	120-050092-0007	SECURENCE EMAIL FILTERING SERVICE 12/14/20 - 01/15	70.00
TOTAL FOR: US INTERNET			70.00
005041	EVOQUA WATER TECHNOLOGIES		
	904702232	NOVEMBER 2020 ODOR CONTROL	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			300.00
005045	CARGILL, INC.		
	2905797581	EARLY FILL SALT 20-21	7,004.72
TOTAL FOR: CARGILL, INC.			7,004.72
005047	STAPLES, INC.		
	3460275717	DPW - TONER CARTRIDGE	52.35
	3462151818	HDMI TO VGA ADAPTER CABLE	39.99
	3462276925	DESK CALENDARS, PHONE CORD, DISINFECTANT SPRAY	56.87
	3462495844	PINK PAPER, CLIP BOARDS FOR COVID LOGS	14.62
TOTAL FOR: STAPLES, INC.			163.83
999999	JOHN CARDENAS		
	2020.12	INDOOR FARMERS MARKET REFUND	30.00
	2020.12	INDOOR FARMERS MARKET REFUND	45.00
	2020.12	INDOOR FARMERS MARKET REFUND	50.00
	2020.12	INDOOR FARMERS MARKET REFUND	50.00
	2020.12	INDOOR FARMERS MARKET REFUND	15.00
	2020.12	INDOOR FARMERS MARKET REFUND	50.00
	2020.12	INDOOR FARMERS MARKET REFUND	50.00
	2020.12	INDOOR FARMERS MARKET REFUND	50.00
	2020.12	INDOOR FARMERS MARKET REFUND	75.00
TOTAL FOR: BECKY BIL POPCORN CITY			415.00
TOTAL - ALL VENDORS			58,776.18

INVOICE AUTHORIZATION

Person Compiling Report

Brian Kelley, City Clerk/Treasurer

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Amanda Kersten

Digitally signed by Amanda Kersten
DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US
Date: 2020.12.10 11:40:06 -05'00'

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2020.12.11 10:53:12 -05'00'

Bryan Pond, Water Renewal Plant Supt.

Bill Bomar, Public Safety Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bryan Pond

Digitally signed by Bryan Pond
Date: 2020.12.10 13:43:18 -05'00'

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2020.12.10 13:35:24 -05'00'

12/10/2020

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 11/25/2020 - 12/15/2020

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Chemical Bank - General AP Account				
Check Type: EFT Transfer - Automatic Payments				
11/27/2020	1805(E)	FIRST NATIONAL BANK (CREDIT CARD)	NOVEMBER 24 2020 CREDIT CARD STATEMENT	294.81
12/02/2020	1806(E)	WORLDPAY	TSYS FEES FARMERS MARKET DECEMBER 2020	10.00
12/07/2020	1807(E)	UNITED HEALTHCARE INSURANCE COMPAN	RETIREE HEALTH INSURANCE DECEMBER 2020 -	222.66
12/07/2020	1808(E)	UNITED HEALTHCARE INSURANCE COMPAN	RETIREE HEALTH INSURANCE DECEMBER 2020 -	215.49
Total EFT Transfer:				742.96
Bank UBAP United Bank - General Checking				
Check Type: ACH Transaction - Proeprty Tax Distributions & Electronic Manual Payments				
11/27/2020	228(A)	ALLEGAN COUNTY TREASURER	2020 SUMMER TAX/INT COLLECTED W/E 11/21/	637.21
11/27/2020	229(A)	RANSOM DISTRICT LIBRARY	2020 SUMMER TAX/INT COLLECTED W/E 11/21/	91.10
12/01/2020	230(A)	KEVIN CHRISTENSEN	DECEMBER 2020 MEDICARE PREMIUM REIMBURSE	144.60
12/01/2020	231(A)	RICHMOND, MICHAEL J	ASSESSING SERVICES DECEMBER 2020	1,500.00
12/11/2020	236(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2020 WINTER TAX COLLECTED W/E 12/05/2020	6,628.66
12/11/2020	237(A)	ALLEGAN COUNTY TREASURER	2020 SUM/WIN TAX/INT COLLECTED W/E 12/05	2,887.43
12/11/2020	238(A)	PLAINWELL COMMUNITY SCHOOLS	2020 WINTER TAX COLLECTED W/E 12/05/2020	23,117.71
12/11/2020	239(A)	RANSOM DISTRICT LIBRARY	2020 SUM/WIN TAX/INT COLLECTED W/E 12/05	1,098.75
12/15/2020	244(A)	JOHN VARLEY	20/21 CLOTHING & SHOE ALLOWANCE	301.81
12/15/2020	245(A)	LEONARD, RODD	20/21 SHOE ALLOWANCE	131.43
Total ACH Transaction:				36,538.70
Check Type: EFT Transfer - Automatic Payments				
12/02/2020	232(E)	STATE OF MICHIGAN	NOVEMBER 2020 SALES TAX REMITTANCE	69.89
12/15/2020	233(E)	CITY OF PLAINWELL	DECEMBER 2020 CITY UTILITY BILLS	458.46
11/30/2020	234(E)	UNITED BANK	UNITED BANK ACH FEES THROUGH NOVEMBER 30	14.00
12/09/2020	240(E)	CITY OF PLAINWELL	2020 DRAIN ASSESSMENTS ON DESCRIPTIONS	84.01
12/09/2020	241(E)	UNITED BANK	ACH FEE - PROPERTY TAX DISTRIBUTION	7.00
12/11/2020	242(E)	CENTURYLINK	NOVEMBER 2020 LONG DISTANCE	0.80
12/10/2020	243(E)	UNITED BANK	ACH FEE - UB PRENOTE FILE	7.00
Total EFT Transfer:				641.16

Check Type: Paper Check - Manual Checks

11/25/2020	16715	AT&T - SBC	PHONES THROUGH 12/12/2020	636.07
11/25/2020	16716	VERIZON	DPW/WR DESK PHONES 10/18/20 -11/17/2020	268.52
11/25/2020	16717	CHARTER COMMUNICATIONS	DPS PHONES/INTERNET/TV THROUGH 12/18/20	438.58
11/25/2020	16718	STAPLES, INC.	DPW - INK CARTRIDGES, TOWELS, TP, FACE M	273.46
11/30/2020	16719	POSTMASTER	TO MAIL TAX AND UTILITY BILLS	916.30
12/01/2020	16720	CONSUMERS ENERGY	ELECTRICITY THROUGH 11/16/2020 AT WATER	6,989.79
12/01/2020	16721	COPS HEALTH TRUST	DECEMBER 2020 DENTAL & VISION	1,531.80
12/01/2020	16722	MADISON NATIONAL LIFE INSURANCE CO	DECEMBER 2020 LIFE INSURANCE COVERAGE	97.64
12/01/2020	16723	GHD SERVICES INC	DEMOLITION PHASE III THROUGH 10/24/2020	47,201.87
12/01/2020	16724	PRIORITY HEALTH	DECEMBER 2020 HEALTH INSURANCE PREMIUM	25,608.32
12/01/2020	16726	BRONCO ASPHALT MAINTENANCE	CITY WIDE CRACK SEALING - APPROVED BY CO	30,000.00
12/07/2020	16727	CONSUMERS ENERGY	ELECTRICITY - NOVEMBER 2020 BILLING	5,159.57
12/07/2020	16728	VERIZON	EOC/DPS PHONES 10/24/20 - 11/23/20	790.16
12/07/2020	16729	REPUBLIC WASTE SERVICES	DPW/CITY GARBAGE/RECYCLE - DECEMBER 2020	818.83
12/07/2020	16730	QUADIENT FINANCE USA	POSTAGE ADDED TO METER 10/29/2020	1,000.00

Total Paper Check: 121,730.91

REPORT TOTALS:

Total of 36 Checks:

Less 0 Void Checks:

Total of 36 Disbursements:

159,653.73
0.00

\$ 159,653.73

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley
Digitally signed by Brian Kelley
Date: 2020.12.10 15:48:21 -05'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE GAS CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20893**

Received

NOV 30 2020

City of Plainwell
Clerk/Treasurer's Office

- Consumers Energy Company requests Michigan Public Service Commission's approval for authority to reconcile its Investment Recovery Mechanism and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company.
- A pre-hearing will be held:

DATE/TIME: Tuesday, December 8, 2020 at 9:30 AM

BEFORE: Administrative Law Judge Sharon Feldman

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) September 30, 2020 application requesting the Commission to authorize: 1) Consumers Energy to reconcile the Investment Recovery Mechanism for the period of July 1, 2019 through September 30, 2019; 2) Consumers Energy to apply a one-month per customer credit to refund the Investment Recovery Mechanism revenues by rate schedule based on the projected number of customers for the March 2021 bill month; 3) Consumers Energy to apply the proposed remaining residual balance reconciliation methodology to any remaining residual balances that continue to exist after the implementation of the proposed credits; and 4) other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by December 1, 2020. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department - Regulatory, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-20893**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

A copy of Consumers Energy Company's application may be reviewed on the Commission's website at: michigan.gov/mpscedockets, and at the office of Consumers Energy Company. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT, OR AMEND PROPOSALS MADE BY CONSUMERS ENERGY.

U-20893 2015-G

Reports & Communications:

A. Water Renewal – Request to Upgrade SCADA Computer:

The SCADA machine virtually monitors the water renewal plant operation. The current system has experienced several interruptions and unreliable notifications resulting from outdated hardware and software. The city partners with Perceptive Controls to maintain this system. Perceptive recommends updating the software used in the system as well as hardware to install a “server grade” computer designed for constant use. In an effort to avoid a large-scale service interruption, the project was authorized as an “emergency” purchase and Council’s confirmation is required per purchasing policy.

Recommended action: Council will consider confirming an emergency purchase to upgrade the Water Renewal SCADA Computer from Perceptive Controls at a cost of \$6,000.00.

Reminder of Upcoming Meetings

- December 16, 2020 – Plainwell Planning Commission – 7.00pm
- **December 28, 2020 – Plainwell City Council – 7:00pm**
- January 12, 2021 – Plainwell DDA/BRA/TIFA Board– 7:30am
- January 14, 2021 – Allegan County Board of Commissioners – 1:00pm

Non-Agenda Items / Materials Transmitted

- Notice of Public Hearing – Consumers Energy Gas – December 8, 2020 9:30am