

# City of Plainwell



Brad Keeler, Mayor  
Lori Steele, Mayor Pro-Tem  
Todd Overhuel, Council Member  
Roger Keeney, Council Member  
Randy Wisnaski, Council Member

Department of Administration Services  
211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821 Fax: 269-685-7282  
Web Page Address: [www.plainwell.org](http://www.plainwell.org)

“The Island City”

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## AGENDA

**Plainwell City Council**  
**Monday, March 14, 2022 - 7:00PM**  
**Plainwell City Hall Council Chambers**

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance**
4. **Roll Call**
5. **Approval of Minutes – 02/28/2022 Regular Meeting**
6. **General Public Comments**
7. **County Commissioner Report**
8. **Agenda Amendments**
9. **Mayor’s Report**
10. **Recommendations and Reports:**

**A. Jensen Lot Sale**

Council will consider approving the sale based on the updated survey of the property for \$15,000.00.

**B. DPW – Equipment Purchase**

Council will consider approving the purchase of a new skid steer from Carlton Equipment at a cost of \$36,705.01 after trading in the current skid steer, and purchasing the grader attachment for an additional cost of \$11,071.91.

**C. DPW – Well House Equipment Purchase**

Council will consider approving a contract with Elhorn Engineering Company to upgrade the chemical pumps and scales at well house 4 and 7 for a cost of \$13,368.00.

**D. DPW – Sale of City Owned Equipment**

Council will consider selling city equipment as required by City Charter.

**E. Mayor’s Monarch Pledge Survey**

Council will consider supporting the Mayor’s Monarch Pledge Survey and directing Parks & Trees to complete various action items listed under the pledge.

11. **Communications:** The February 2022 Investment and Fund Balance Reports, February 2022 Water Renewal Report, the DRAFT Parks & Trees Commission January 13, 2022 meeting minutes, and the DRAFT DDA/BRA/TIFA Commission March 08, 2022 meeting minutes.
12. **Accounts Payable - \$174,321.73**
13. **Public Comments**
14. **Staff Comments**
15. **Council Comments**
16. **Adjournment**

Note: All public comment limited to two minutes, when recognized please rise and give your name and address

**MINUTES**  
**Plainwell City Council**  
**February 28, 2022**

1. Mayor Keeler called the regular meeting to order at 7:00 PM in City Hall Council Chambers.
2. Peter Dams of Lighthouse Baptist Church gave the invocation.
3. Pledge of Allegiance was given by all present.
4. Roll Call: Present: Mayor Keeler, Mayor Pro Tem Steele, Councilmember Overhuel, Councilmember Keeney and Councilmember Wisnaski. Absent: None.
5. Approval of Minutes/Summary:  
**A motion by Steele, seconded by Overhuel, to accept and place on file the Council Minutes of the 02/14/2022 regular meeting. On a voice vote, all voted in favor. Motion passed.**
6. Public Comment: None.
7. County Commissioner Report:  
Gale Dugan, District 6, reported that the county made many training and gear updates for law enforcement and first responders recently. Additionally, the county has applied for grants and continued work towards creating new parks and working with the EPA on Gun Lake projects. He further reported that work has started on new HVAC for all the County buildings, and that the Commission on Aging by-laws had been updated to go from 11 members to 9 members.
8. Presentation:  
Deputy Director John Varley presented Joseph Mony with the Distinguished Citizen Award for his quick thinking and heroic effort that prevented serious injury and property damage. Deputy Director Varley stated that while driving, Joseph observed another vehicle stopped in the middle of an intersection and then continue to roll down the street. He noticed that the driver appeared to be laying down on the front seat. Joseph exited his vehicle, and ran to the driver's side of the door, was able to open it, jumped in the rolling vehicle and brought it to a stop before it could hit several parked cars. The driver of the other car was in distress and needed medical attention. A witness called 911 and stayed at the scene with Joseph until help arrived. Joseph's actions prevented what could have been a much more serious situation. Joseph's mother also noted that tonight was his 19<sup>th</sup> birthday.
9. Agenda Amendments: None.
10. Mayor's Report:  
Mayor Keeler offered condolences for both the Hart and Vandenberg families in light of their recent losses.
11. Recommendations and Reports:
  - A. City Manager Erik Wilson reported on the need for the resolution to authorize tax bonds in order to finance the purchase of the 52 acre Industrial Park expansion. He noted that the purchase of the 52 acres was a sound investment for the city based on the expected sale price for the new parcels once the utility work was completed.

**A motion by Overhuel, seconded by Keeney, to approve a Resolution to Authorize Issuance of General Obligation Limited Tax Bonds, series 2022 (taxable). On a roll call vote, all voted in favor. Motion passed.**

- B.** Manager Wilson reported that the first reading of the proposed ordinance had taken place at the February 14, 2022 regular council meeting, and no amendments were brought forth. The City Attorney drafted the proposed ordinance, and Manager Wilson recommended approving Ordinance 390 Single Lot Special Assessment.

**A motion by Steele, seconded by Wisnaski, to approve Ordinance 390 Single Lot Special Assessment. On a roll call vote, all voted in favor. Motion passed.**

- C.** Manager Wilson reported that the preliminary report for the Industrial Park expansion utility and road construction project had been completed, however an engineering report was required for the grant process. Richard Postema Associates, P.C. had completed the preliminary report and would be able to complete the engineering report in a timely manner for inclusion with the grant application. Manager Wilson recommended approving a contract with Richard Postema Associates, P.C. for an engineering report in the amount of \$5,500.00

**A motion by Wisnaski, seconded by Steele, to approve a contract with Richard Postema Associates, P.C. for an engineering report in the amount of \$5,500.00. On a roll call vote, all in favor. Motion passed.**

- D.** DPW Superintendent Bob Nieuwenhuis reported that the Department of Public Works had equipment that was no longer used or had expired and needed to be removed or destroyed. The unused equipment could be sold as a private sale or at auction, and the expired, unusable equipment could be gifted to Kalamazoo Valley Community College. KVCC would use the expired equipment for demonstration purposes, and the sale of the unused but still usable equipment would recoup some of the cost for the City. Superintendent Nieuwenhuis asked for direction from the Council on how they would like to proceed with the unused and expired equipment.

**A motion by Overhuel, seconded by Steele, to approve the sale of the unused city owned equipment at auction and the donation of the unusable city owned equipment to Kalamazoo Valley Community College. On a roll call vote, all voted in favor. Motion passed.**

- E.** Manager Wilson asked for a budget increase for the previously approved change order for propane heat in Building 2 & 3. Propane heat is required to maintain the integrity of the mortar, and the initial budgeted amount will run out before the end of the winter season. He further reported that the contractor had been making a lot of progress and he believed \$5,000.00 would be enough to get through the remainder of the cold weather.

**A motion by Keeney, seconded by Wisnaski, to approve a change order for \$5,000 for additional propane heat for the Building 2 & 3 projects previously approved. On a roll call vote, all voted in favor. Motion passed.**

12. Communications:

- A. A motion by Steele, seconded by Overhuel, to accept and place on file the January 2022 Public Safety Report and the January 2022 Water Renewal Report. On a voice vote, all in favor. Motion passed.**

13. Accounts Payable:

**A motion by Wisnaski, seconded by Overhuel, that the bills be allowed and orders drawn in the amount of \$1,153,698.84 for payment of same. On a roll call vote, all in favor. Motion passed.**

14. Public Comments: None.

15. Staff Comments:

**A. Manager's Report – Bulk Waste/Recycling RFP**

Manager Wilson discussed the upcoming Request For Proposals for the City's bulk waste and recycling services. The current contract expires June 30, 2022 and was originally with Chef, until Republic bought out Chef and took over the contract. He noted that there has been some volatility in the private sector, however Allegan County offers a recycling program that may help. He stated that the staff would continue researching and compile all options for Council to review in order to make an informed decision about the upcoming contract.

Clerk/Treasurer Brian Kelley reported that Winter Property Taxes had been collected and were ready to be sent on to Allegan County. He also noted continuing work on the budget as departments were submitting budget requests.

Deputy Director Varley reported that trucks #17 and #11 had been sent in for general maintenance. He also noted that he was able to find reflective chevrons the department could apply in-house to the back of truck #17, which saved the City money and increased visibility for truck #17. He also noted that the firefighters had held confidence building training involving performing tasks while unable to see, and all had done well. He reported that CPR training had just been completed, which is done three times per year due to the frequency first responders are required to perform CPR. He also noted that the police officers had completed Ethics of Law Enforcement training and How to Recognize Child Abuse training. He further reported on a high rise rescue that was recently performed by the department at 403 N Main Street.

Personnel Manager Sandy Lamorandier reported having received 13 applications for the Director of Public Safety position which closed March 1, 2022. She noted that once the job posting closed, the process would move forward to reviewing applications and beginning the interview process.

Superintendent Bryan Pond gave an update on the Lake Allegan study funded by Georgia Pacific. He noted that the study ran from 2020 through 2025 and had removed 200,000 invasive carp so far. Removal of the carp helped reduce turbulence in the lake, which in turn helps reduce phosphorus levels overall.

Superintendent Nieuwenhuis reported that Renewed Earth had hauled out the last of the leaves and brush collected over the year. He also noted that the department had hosted lock out/tag out, hearing loss prevention, and rigging & hoisting trainings through Kalamazoo Valley Community College.

Deputy City Clerk Fenger reported that the email issues had been resolved and Council emails were functioning correctly again. She further noted that email lists had been updated City-wide to improve efficiency.

16. Council Comments:

Councilmember Overhuel thanked Joseph Mony and his mother, who is a cardiac nurse, for their service to the community.

Councilmember Steele offered condolences to the Hart and Vandenberg families. She also thanked Joseph Mony and his mother.

All Councilmembers wished Joseph Mony a happy 19<sup>th</sup> birthday.

17. Adjournment:

**A motion by Steele, seconded by Overhuel, to adjourn the meeting at 7:50 PM. On a voice vote, all voted in favor. Motion passed.**

Minutes respectfully  
Submitted by,  
Maggie Fenger  
Deputy City Clerk

MINUTES APPROVED BY CITY COUNCIL  
March 14, 2022

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Maggie Fenger, Deputy City Clerk

DRAFT



# "The Island City"

## MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

To: City Council  
From: Erik J. Wilson, City Manager  
Subject: Jensen Lot  
Date: 3-11-22

As you know the City solicited formal bids for the Jensen lot property and the results were as follows:

**RFP Jensen Lot 10/29/21 3:03 p.m.**

Qualifications Met	Name	Offer	Use	Timeline	Financing
Yes	David O'bryant	\$1.00	office /retail space	2-3 years	cash/bank loan
Yes	Barb Bechtel	\$27,317.00	Expansion	Begin ASAP	Self funded/possibly apply for revolving loan
No (provide 1 copy)	Melissa DeVisser	\$3,500	Performing Arts Space	2 years	Grants/loans/Donations

Opened by:  
Brian Kelley  
Denise Siegel

I was directed by City Council to facilitate the terms and layout of the sale of the Jensen lot to Barbed Wire Café at the November 22, 2021 Council meeting.

**Motion:**

Property Owner Barb Bechtel, of Barbed Wire Café, presented Council with updated plans and a cashiers' check based on a November 9, 2021 DDA Board recommendation to sell the Jensen Lot. Bechtel gave a presentation on her planned business expansion. Council questioned the existing sidewalk and the need for future green space in the lot. Mayor Keeler suggested a counter-offer of \$15,000 for half of the lot. After additional discussion, City Manager Wilson requested authorization to finalize a proposed boundary for the north expansion of Barbed Wire Café, subject to updated architectural drawings.

**A motion by Overhuel, seconded by Steele, to authorize the City Manager to finalize an updated proposed northern boundary for expansion of Barbed Wire Café, including sidewalk replacement, for a selling price of \$15,000.00. On a roll call vote, all voted in favor. Motion passed.**

Attached to this memorandum is a draft real estate purchase agreement our City attorney created. As you recall, there was discussion and concern regarding the placement of "materials" on the outside of the property. I directed our City attorney to include a restrictive covenant/deed restriction. Please review Exhibit B of the draft real estate purchase to ensure you are satisfied with the language.

Barbed Wire Café is asking the City to consider reducing the purchase price due to the following:

Abandoned Well- there was an old well still present that originally, we thought was a monitoring well. It was not, it was a well that should have been properly capped and abandoned a while ago. The cost to properly cap this was \$420.

Survey- I requested that Barbed Wire Café complete a survey so that the exact size and dimensions of the lot we are selling is clear and obviously included in the sales agreement. I was told that in order to get an accurate survey on the parcel we are considering to sell, the survey would need to be expanded to include Lots 4 and 5. The cost of the survey was \$2,209 of which approximately 18% of the survey cost was related to the parcel we are considering to sell. The remaining portion of the survey was on property the City is retaining.

The breakdown of the request from Barbed Wire Café is as follows:

Original Purchase Price -	<u>\$15,000</u>
Cost to abandon/cap well -	\$420
Survey Split (City Portion) -	\$1,789
Net Sale of Property:	<u>\$12,791</u>

While I won't comment on the final sale cost, I will say that the survey of the remaining parcel we own in addition to properly capping the abandoned well, does benefit the City.

Please see additional information in the following pages.



**DESCRIPTION**

**New Proposed Parcel**  
 Part of the Southeast 1/4 of Section 30, Town 1 North, Range 11 West, City of Plainwell, Allegan County, Michigan; Part of lots 5 and 6 of Corporation Plat of the Village (now city) of Plainwell described as: Beginning at the Southeast corner of said Lot 4; thence N00°25'12"E 37.51 feet along the East line of said Lots 4 and 5; thence N89°38'19"W 40.77 feet parallel with the North line of said Lot 6; thence S00°10'00"E 37.48 feet; thence S89°35'34"E 40.39 feet to the Point of Beginning, Except the East 9.37' thereof. Contains 1170 square feet. Subject to easements, restrictions and rights-of-way of record.

**Remainder**  
 Part of the Southeast 1/4 of Section 30, Town 1 North, Range 11 West, City of Plainwell, Allegan County, Michigan; Part of lots 4, 5, and 6 of Corporation Plat of the Village (now city) of Plainwell described as: Commencing at the Southeast corner of said Lot 4; thence N00°25'12"E 37.51 feet along the East line of said Lots 4 and 5 to the Point of Beginning; thence continuing N00°25'12"E 31.60 feet along said East line to the North line of said Lot 6; thence N89°38'19"W 100.21 feet along said North line to the West line of said Lots 4, 5, and 6; thence S00°26'11"W 69.03 feet along said West line to the South line of said Lot 4; thence S89°35'34"E 59.84 feet along said South line; thence N00°10'00"W 37.48 feet; thence S89°38'19"E 40.77 feet to the Point of Beginning, Except the East 9.37' thereof. Contains 5337 acres. Subject to easements, restrictions and rights-of-way of record.

By: *Scott A. Hendges*  
 Scott A. Hendges License Professional Surveyor No. 4001047953  
 License No. 4001047953



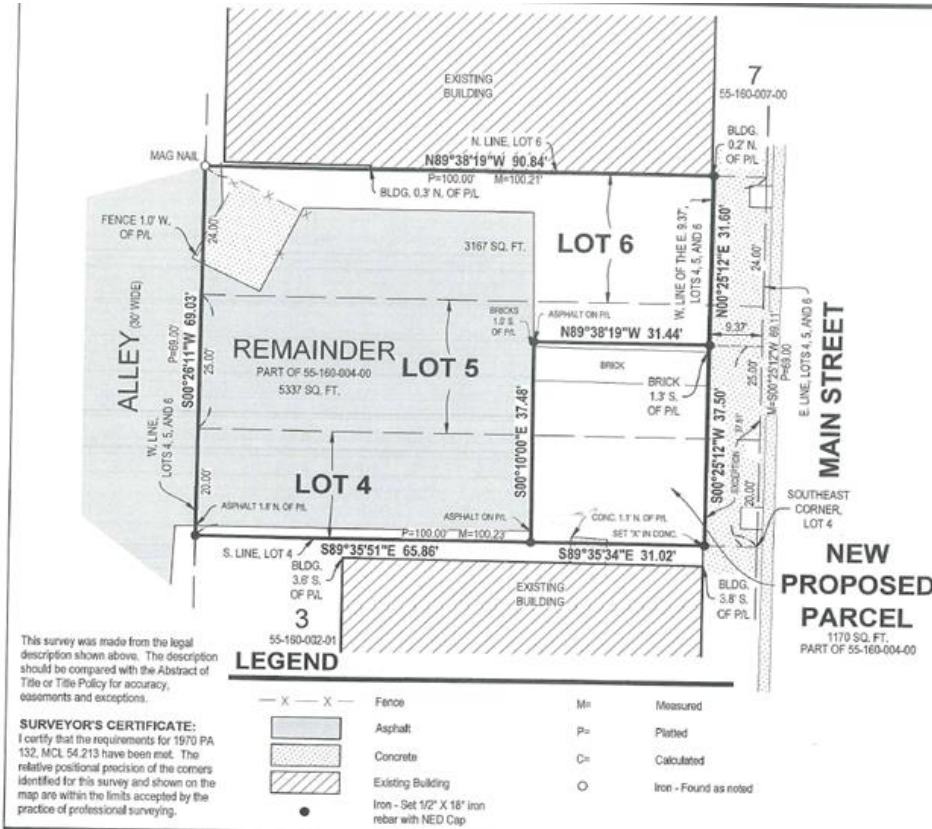
SCALE: 1" = 20'

Barb Wire Cafe  
 Barb Bechtel  
 134 S. Main Street  
 Plainwell, MI 49080

134 S. Main Street

DRAWN BY: DS DATE: 1/3/2022 PRJ #: 21262564D5C  
 REV. BY: REV. DATE:

**NEDERVELD**  
 www.nederveld.com • 800.722.1858  
 Holland  
 342 Hoover Blvd  
 Holland, MI 49423  
 Ann Arbor, Chicago, Columbus



Property line, building would sit back (south) from here.

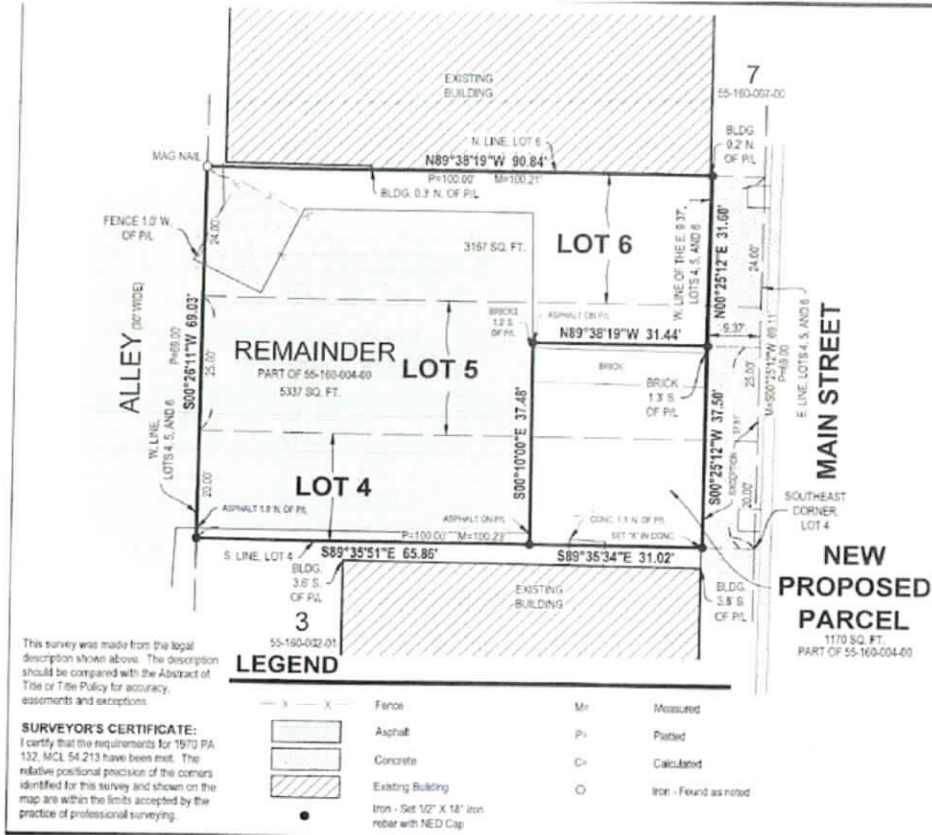


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By: *Scott A Hendges*  
 Scott A. Hendges License# Professional Surveyor No. 4001047953  
 License No. 4001047953  
 STATE OF MICHIGAN  
 NORTH  
**NEDERVELD**  
 www.nederveld.com • 855.225.1888  
 Holland  
 542 Hoover Blvd  
 Holland, MI 49423  
 Ann Arbor Chicago Columbus  
 SCALE: 1" = 20'  
 DRAWN BY: DS DATE: 1/9/2022 PRJ #: 21202564DSC  
 REV. BY: REV. DATE:



Property line, building would sit back (south) from here.

## REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement (the “**Agreement**”) is entered into as of \_\_\_\_\_, 2022 between **the City of Plainwell**, a Michigan municipal corporation, with its address of 211 N. Main Street, Plainwell, MI 49080 (“**Seller**”) and \_\_\_\_\_ with an address of \_\_\_\_\_ (the “**Buyer**”) (collectively, the “**Parties**”).

### Background

A. The Seller owns certain real property located in the City of Plainwell, County of Allegan, and State of Michigan more specifically depicted on the attached Exhibit A (the “**Property**”).

B. The Seller wishes to sell the Property to Buyer, and Buyer wishes to purchase the Property from Seller, on the terms and conditions set forth in this Agreement.

Therefore, the Parties agree as follows:

### Terms and Conditions

1. Sale and Purchase. Seller shall sell the Property to Buyer, and Buyer shall purchase the Property from Seller, in exchange for \$\_\_\_\_\_ USD (the “**Purchase Price**”).
2. Effective Date. This Agreement will be effective as of the date upon which the last of the parties listed below has signed this Agreement (the “**Effective Date**”).
3. Closing. The closing and consummation of the transaction described in this Agreement (“**Closing**”) will be held at a date and time mutually agreed upon by the Parties once all documents are prepared and approved, and all contingencies and conditions contained in this Agreement are satisfied or waived. If the Closing does not occur within 60 days of the Effective Date, this Agreement will be void and the Parties will have no further right or obligation under this Agreement. The Parties shall hold the Closing at the offices of the City of Plainwell.
4. Quit Claim Deed. At the Closing, Seller shall convey, and Buyer shall accept, title to the Property via a quit-claim deed in substantially the same form as contained on the attached Exhibit B (the “**Deed**”). Seller shall accept title to the Property subject to all of the permanent conditions, restrictions, and covenants contained in the Deed.
5. Payment of Purchase Price. At the Closing, Buyer shall pay to Seller the Purchase Price in the form of a Cashier’s or Certified Funds Check.
6. Recording of the Deed. The Seller shall record the executed Deed with the Allegan County Register of Deeds with a copy supplied to the Buyer.

7. Other Closing Documents. The Buyer shall execute any documents at the Closing that are reasonably necessary to complete the transaction contemplated by this Agreement as requested by the Seller.
8. Transfer Tax and Transfer Tax Affidavits. The Parties agree that the sale of the Property is exempt from State and County transfer tax. The Buyer shall file all relevant real estate transfer affidavits.
9. Possession. Seller shall tender possession of the Property to the Buyer at the Closing.
10. Taxes and Assessments. As of the Closing Date, Buyer shall be responsible for all assessments and real estate taxes levied on the Property.
11. Property Sold "As Is". Buyer represents that it has had the opportunity to inspect the Property, is satisfied with the condition of the Property, and agrees to purchase the Property "as is" and "with all faults". Buyer agrees that Buyer is not relying on any representation or statement made by Seller (or Seller's officers, employees, or agents) regarding any aspect of the Property or this sale transaction, except as may be expressly set forth in this Agreement or a written amendment to this Agreement.
12. Buyer to Provide Final Legal Description. Prior to the Closing, the Buyer shall provide the Seller with a final legal description of the Property for Seller's use in preparing the Deed.
13. Land Split. Prior to the Closing, the Buyer shall apply for and obtain a conditional land split approval and combination pursuant to the City's Code of Ordinances. Buyer shall not interpret anything in this Agreement as an approval of
14. Brokers. The Parties agree that no realtor, real estate broker, or similar agent was involved in this transaction, such that no broker, salesperson, or similar fee or commission is due or owing.
15. Waiver. No provision of this Agreement may be waived except in a writing signed by both Parties. No oral statements, course of conduct, or course of dealing will be deemed to constitute a waiver. No waiver by any party of any breach of this Agreement will be deemed or construed to constitute a waiver of any other breach or as a continuing waiver of any breach.
16. Applicable Law; Construction. This Agreement will be interpreted, construed, enforced, and governed according to the laws of the state of Michigan. Venue shall be in Allegan County. Both parties either had professional and legal advice or the opportunity to obtain such advice, and this Agreement is deemed to be mutually drafted.
17. Merger and Modification. This Agreement constitutes the entire agreement between the Parties with respect to the Property. All prior discussions, negotiations, and agreements between the parties with respect to the Property and this Agreement are deemed merged into this Agreement. This Agreement may not be amended, altered, or modified except in a

writing signed by both parties and approved by a formal resolution of the City of Plainwell City Council.

18. Severability. The invalidity or unenforceability of any provision of this Agreement will not affect the enforceability or validity of the remaining provisions and this Agreement will be construed in all respects as if such invalid or unenforceable provision were omitted. However, if the invalidity or unenforceability of any provision will affect the basic economic terms of this Agreement or materially affect the rights or obligations of either Party, then this Agreement will be deemed terminated.
19. Seller's Acceptance. Seller shall have a period of 15 days from the date that Buyer has executed this Agreement to agree to the terms and conditions contained in this Agreement and execute the Agreement. If Seller fails to execute this Agreement within the 15-day window, this Agreement shall be void and no party shall have any further right or obligation hereunder.
20. No Assignment. Buyer shall not assign this Agreement, or any portion of this Agreement, without the prior written consent of the Seller and approval by a formal resolution of the City of Plainwell City Council.
21. Authorization. The Parties represent that they are authorized to execute this Agreement and make it binding and that all actions permitted or required by law for such execution and approval have been taken by the respective parties.

[This page intentionally left blank; signature page to follow]

The City of Plainwell, a Michigan municipal

corporation

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Brad Keeler, Its Mayor

And by: \_\_\_\_\_  
Brian Kelley, Its Clerk

(SELLER)

\* \* \*

\_\_\_\_\_, a Michigan  
limited liability company

Date: \_\_\_\_\_

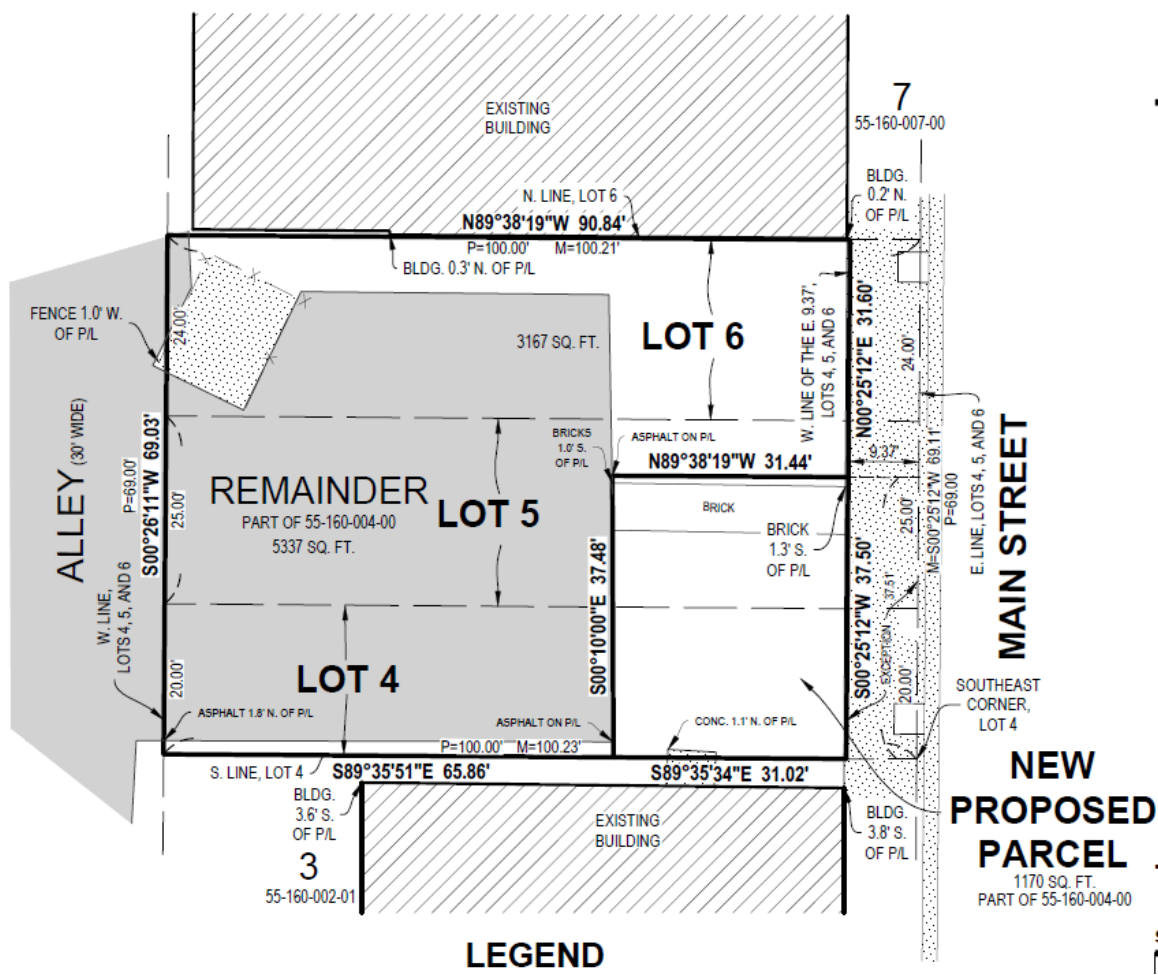
By: \_\_\_\_\_  
\_\_\_\_\_, Its Managing Member

(BUYER)

**Exhibit A to the Real Estate Purchase Agreement**

## The Property

A part of the Parcel ID# 55-160-004-00 outlined below as "New Proposed Parcel"



Also known by the postal address as part of 134 S. Main Street, Plainwell, MI 49080

## Exhibit B to the Real Estate Purchase Agreement

The Quit-Claim Deed

**QUIT CLAIM DEED**

THE GRANTOR: CITY OF PLAINWELL, A MICHIGAN MUNICIPAL CORPORATION

WHOSE ADDRESS IS: 211 N. Main Street, Plainwell, MI 49080

QUITCLAIMS \_\_\_\_\_  
TO THE GRANTEE: \_\_\_\_\_

WHOSE ADDRESS IS: \_\_\_\_\_

The real estate situated in the City of Plainwell, Allegan County, Michigan, legally described and depicted on attached Exhibit A (the "Property") together with all improvements, fixtures, easements, hereditaments, and appurtenances associated with the Property, and subject to all easements, reservations, restrictions, limitations, and other matters of record.

For the **consideration of** \_\_\_\_\_ (**\$**\_\_\_\_\_).

Grantee accepts the Property "AS IS" and in its current condition, without any warranty, representations, guarantees, or promises. The Property shall be used only in full compliance with all applicable City of Plainwell ordinances, building codes and regulations. Grantee assumes any and all risk with regard to the Property and the use of this property.

This conveyance is subject to the permanent restrictive covenants contained in Exhibit B, attached hereto and incorporated herein. Such restrictive covenants are not coupled with a right of reverter for breach but run with the land and will be specifically enforceable by the Grantor against the Grantee, its successors and assigns.

This transaction is exempt from state and county transfer tax pursuant to MCL 207.526(i) and 207.505(h).

CITY OF PLAINWELL, a Michigan municipal  
corporation

**Exhibit B to the Real Estate Purchase Agreement Continued**



By: \_\_\_\_\_  
Brad Keeler, Mayor

By: \_\_\_\_\_  
Brian Kelley, Clerk

ACKNOWLEDGEMENT

STATE OF MICHIGAN        )  
  ) ss.  
COUNTY OF \_\_\_\_\_ )

Acknowledged before me in \_\_\_\_\_ County, Michigan on \_\_\_\_\_, 2022,  
by Brad Keeler and Brian Kelley, the Mayor and City Clerk, respectively, of the City of  
Plainwell, a Michigan municipal corporate, for the corporation.

\_\_\_\_\_  
\*  
Notary Public, \_\_\_\_\_ County, Michigan  
Acting in the County of Newaygo, Michigan  
My commission expires: \_\_\_\_\_

DRAFTED BY AND WHEN RECORDED RETURN TO:

City of Plainwell  
211 N. Main Street  
Plainwell, MI 49080

**Exhibit B to the Real Estate Purchase Agreement Continued**

**Exhibit A**

LEGAL DESCRIPTION OF THE PROPERTY

[to be supplemented by survey when available]

**Exhibit B to the Real Estate Purchase Agreement Continued**

**Exhibit B**

**RESTRICTIVE COVENANTS / DEED RESTRICTIONS**

a. The Grantee shall not place, throw, bury, dump, abandon, store, or accumulate outdoors any empty or partially filled cans, food containers, broken or whole bottles, trash, rubbish, garbage, litter, junk, rags, used or broken glass, debris, used tires, used tanks, discarded or scrap plastic, waste, boxes, barrels, scrap metal, cardboard, inoperable or partially assembled equipment or machinery, scrap rubber, crockery or utensils of any kind, automobile or vehicle bodies or parts of automobiles or vehicles (except in a duly licensed junk yard), old stoves or appliances, furniture, parts of machinery, contaminated soil, illegal pesticide, illegal fertilizer, refuse, scrap styrofoam, paper, broken pallets, cloth, batteries, mattresses or bed springs, flammable matter or substances, offal, medical waste, industrial byproducts or waste substances, or objects of a similar nature, upon, under, or on the Property.

b. These permanent restrictive covenants touch and concern the Property, shall run with the lands involved, and shall both bind and benefit both the Grantor and Grantee as well as their respective heirs, transferees, assigns, creditors and successors. Either party may enforce these restrictive covenants in the Allegan County Circuit Court (or successor court) pursuant to a lawsuit at law and/or equity.

c. These restrictive covenants shall not be amended or changed except in a document signed by both the Grantor and the Grantee, or Grantee's heirs, successors, or assigns, and recorded with the Allegan County Register of Deeds.



## "The Island City"

### MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

To: City Council  
From: Robert Nieuwenhuis  
Subject: Equipment  
Date: 3/9/2022

---

I am looking for approval to sign a contract from Carlton Equipment for a purchase of a skid steer and grader attachment.

This is a new world problem we are having with this purchase. Normally we could wait until July 1<sup>st</sup> for our new fiscal year to sign the contract for new equipment and we would get it within a month, unfortunately that is in the past. Today's norm is you have to wait months if not a year to get your new equipment after the signing of the contract and there are no extra machines for purchase. So, to make a long story short we need to sign a contract with intent to purchase now so that we can get the machine before next winter. We need the machine and attachments to improve our process on paving the City streets in house for the upcoming summer.

I recommend we sign the contract to get the skid steer and grader attachment heading this way now but won't have to pay until it is actually budgeted for next fiscal year. We can cancel at any time with no penalty if we need to.

MI DEAL cost of the 2022 Bobcat S64 R series is \$51,705.10 After trade in of our skid steer cost would be \$36,705.01. Grader attachment cost for the Bobcat skid steer is \$11,071.91. Both of these items have been put into the 2022/2023 budget year.

Public Works Superintendent  
Robert Nieuwenhuis

269-207-5183



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KALAMAZOO – GRAND RAPIDS – SAGINAW – LIVONIA – CHESTERFIELD – HOWELL – COLDWATER

Email: sales@carltonequipment.com

CarletonEquipment.com

Phone Number: 1-888-380-6420

Product Quotation

Salesperson: JASON LEE

Company/Name: PLAINWELL PUBLIC WORKS

Date: 1/27/2022

Address: 126 FAIRLAND ST

State: MI

Zip: 49080

Make/Model:

Price:

2022 BOBCAT S64 R-SERIES

51,705.10

Trade in Info (If Applicable)

Make: JOHN DEERE Model: 318G SN: 1T0318GBEHJ318845

Description: WITH BUCKET

Subtotal: \$51,705.10

6% Tax (if applicable): \$

Trade in (if applicable) \$ 15,000.00

Trade in Difference: \$

Quote Total: \$ 36,705.01

All prices are subject to change without prior notice or obligation. This price supersedes all preceding price quotes.

Customer Acceptance:

Purchase Order: \_\_\_\_\_

Authorized Signature:

Print: \_\_\_\_\_

Sign: \_\_\_\_\_

Date: \_\_\_\_\_



# Bobcat

## Product Quotation

Quotation Number: AMS-04785

Date: 2022-01-27 09:00:08

Customer Name/Address:

Bobcat Delivering Dealer

**ORDERS TO BE PLACED WITH:  
Contract Holder/Manufacturer**

PLAINWELL PUBLIC WORKS  
Attn: AARON  
126 FAIRLANE ST  
PLAINWELL, MI 49080  
Phone: (269) 760-9727

Jason Lee  
Carleton Eq. Bobcat of Grand  
Rapids, Byron Center, MI  
343 100TH STREET SW  
BYRON CENTER MI 49315  
Phone: (616) 877-3388  
Fax: (616) 877-4737

Clark Equipment Company  
dba Bobcat Company  
250 E Beaton Dr  
West Fargo, ND 58078  
Phone: 701-241-8719  
Fax: 855-608-0681  
Contact: Heather Messmer  
Heather.Messmer@doosan.com

Description	Part No	Qty	Price Ea.	Total
Grader, 84"	6906480	1	\$8,548.48	\$8,548.48
--- 14-Pin T-Harness Kit - Graders, Box Blades, Planers	7164095	1	\$392.75	\$392.75
Attachments Plus Electrical Adapter Kit - John Deere	6733973	1	\$263.07	\$263.07
Attachments Plus Attachment Control Kit	7214742	1	\$666.11	\$666.11
<b>Total of Items Quoted</b>				<b>\$9,870.41</b>
<b>Freight Charges</b>				<b>\$280.00</b>
<b>Dealer Assembly Charges</b>				<b>\$88.50</b>
<b>Other Charges: Material and Logistics</b>				<b>\$833.00</b>
<b>Quote Total - US dollars</b>				<b>\$11,071.91</b>

*\*Prices per the Michigan State Contract – 071B7700088*

*\*Terms Net 60 Days. Credit cards accepted.*

*\*FOB Origin – Prepay and Add to Quote*

*\*State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.*

*\*TID# 38-0425350*

***\*Orders Must Be Placed with Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078.***

*\*Quote valid for 30 days*

ORDER ACCEPTED BY:

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
PURCHASE ORDER NUMBER

DELIVERY ADDRESS: \_\_\_\_\_

BILLING ADDRESS (if different than Ship To): \_\_\_\_\_



## "The Island City"

### MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

To: City Council  
From: Robert Nieuwenhuis  
Subject: Well House Equipment  
Date: 3/9/2022

---

I am looking for approval to sign a contract with Elhorn Engineering Company for a needed upgrade to chemical pumps and scales at well house number seven now and well four shortly after.

We have this upgrade planned and budgeted for in our current fiscal year budget. Elhorn is the company we use for our treatment chemicals currently and would like to utilize their skills and knowledge on replacement of these items and the set up. Elhorn will help us get the pumps and scales dialed in for our current process and the extra safety items. I would like to source this purchase with Elhorn. We have had a long term relationship with Elhorn and trust their knowledge and processes with our water system.

I have attached quotes for chemical pumps and scales. I am recommending we purchase five chemical pumps two for each well house and one standby pump. I also am recommending we purchase four scales two at each well house. Lastly, we will need the labor for startup and training at both well houses. \$13,368 if I did my math correct would be what the cost of five pumps, four scales and the labor for installation at both wells would be. Our current equipment is failing and in need of an upgrade.

Public Works Superintendent  
Robert Nieuwenhuis



**From:** [elhorneng@aol.com](mailto:elhorneng@aol.com)  
**To:** [Robert Nieuwenhuis](mailto:Robert.Nieuwenhuis)  
**Subject:** Re: Equipment  
**Date:** Tuesday, March 08, 2022 2:23:21 PM

---

CAUTION: External Email!

Robert,

Based on our phone conversation I offer the following pricing:

1-Stenner Mod#S407X 60 GPD pump for Sodium Hypochlorite @\$995.00 each	= \$ 995.00
1-Stenner Mod#S30007 40 GPD pump for HFS @\$950.00 each	= \$ 950.00
1-Force Flow XT400 Scale @\$1882.00 each	= \$1882.00
Labor-Install above equipment & startup	= \$ 500.00
<b>Total-----</b>	<b>\$ 4327.00</b>

Todd Luks

Elhorn Engineering Co.  
889 Eden Road  
Mason, MI 48854  
ph: 517-676-3786  
fax: 517-676-3788

-----Original Message-----

From: Robert Nieuwenhuis <[RNieuwenhuis@plainwell.org](mailto:RNieuwenhuis@plainwell.org)>  
To: [elhorneng@aol.com](mailto:elhorneng@aol.com) <[elhorneng@aol.com](mailto:elhorneng@aol.com)>  
Sent: Tue, Mar 8, 2022 12:43 pm  
Subject: RE: Equipment

Sounds good my Cell number is 269-207-7320

*Robert Nieuwenhuis  
Public Works Superintendent  
City of Plainwell  
Phone: 269.685.9363  
Fax: 269.685-7278*

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***"The City of Plainwell is an equal opportunity provider and employer."***

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**From:** elhorneng@aol.com <elhorneng@aol.com>  
**Sent:** Tuesday, March 8, 2022 12:33 PM  
**To:** Robert Nieuwenhuis <RNieuwenhuis@plainwell.org>  
**Subject:** Re: Equipment

CAUTION: External Email!

I can make it work!

Todd

Elhorn Engineering Co.  
889 Eden Road  
Mason, MI 48854  
ph: 517-676-3786  
fax: 517-676-3788

-----Original Message-----

From: Robert Nieuwenhuis <[RNieuwenhuis@plainwell.org](mailto:RNieuwenhuis@plainwell.org)>  
To: [elhorneng@aol.com](mailto:elhorneng@aol.com) <[elhorneng@aol.com](mailto:elhorneng@aol.com)>  
Sent: Tue, Mar 8, 2022 12:31 pm  
Subject: RE: Equipment

Thanks for the info and a conversation would be great. Wade is our new operator in Charge and would like to be part of the conversation also, he is out in the field till 1:30 and then can get on a call after that. Does that fit into your schedule?

*Robert Nieuwenhuis  
Public Works Superintendent  
City of Plainwell  
Phone: 269.685.9363  
Fax: 269.685-7278*

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**From:** [elhorneng@aol.com](mailto:elhorneng@aol.com) <[elhorneng@aol.com](mailto:elhorneng@aol.com)>  
**Sent:** Tuesday, March 8, 2022 9:45 AM  
**To:** Robert Nieuwenhuis <[RNieuwenhuis@plainwell.org](mailto:RNieuwenhuis@plainwell.org)>  
**Subject:** Re: Equipment

CAUTION: External Email!

Robert,

Good to hear from you! The updated costs are as follows:

(Sodium Hypochlorite Pump)

1-Blue White pump Mod#A2V24-SNEE -----\$2736.00

(HFS Pump)

1-Stenner Mod#45MHP22 "Manual Feed"-----\$650.00

OR

1-Stenner Mod#S30007 "Flow Paced 4-20mA" \$950.00

(Scales)

2-Force Flow GR400 "Electronic Display"-----@\$3392.00 each

OR

2-Force Flow XT400 "Battery Display"-----@\$1882.00 each

Installation: Install above equipment & startup-\$850.00

The Stenner pumps are in stock. I currently have 1-A2V24 pump in stock but is on hold for another customer? Lead time on Blue White pump is 2 to 3 weeks! The scales are the big problem with a lead time of 6 to 8 weeks. I would like to discuss the differences between the flow paced pumps and the electronic vs. battery scales. The Blue White & Stenner "S" series pumps have 4-20mA inputs & outputs, meaning they would be compatible with SCADA or future growth. The manual pump would not and would need to be manually set for output & usage. The same goes for the scales, the electronic version has a 4-20mA DC output for SCADA built in! The battery version is not equipped with outputs; however, you can purchase a add on feature to do so but you will make up the cost difference in buying batteries!

Thanks!

Todd Luks

Elhorn Engineering Co.  
889 Eden Road  
Mason, MI 48854  
ph: 517-676-3786  
fax: 517-676-3788

-----Original Message-----

From: Robert Nieuwenhuis <[RNieuwenhuis@plainwell.org](mailto:RNieuwenhuis@plainwell.org)>

To: [elhorneng@aol.com](mailto:elhorneng@aol.com) <[elhorneng@aol.com](mailto:elhorneng@aol.com)>

Cc: Wade Keyzer <[WKeyzer@plainwell.org](mailto:WKeyzer@plainwell.org)>

Sent: Fri, Mar 4, 2022 8:42 am

Subject: RE: Equipment

Morning Todd,

Sorry it has been so long since I have responded to you about these quotes. I have included Wade in on this email, he is our new operator in charge for Plainwell's water system. We finally have the money in the budget to make these changes happen and I am sure the costs are going to be different then what

you sent me last time. Is there anyway we can get an updated cost? We also need to know lead time if you are still able to do the installation, we are looking to get this done no later than the end of May 2022. Hope to hear from you soon.

Thanks

*Robert Nieuwenhuis*

*Public Works Superintendent*

*City of Plainwell*

*Phone: 269.685.9363*

*Fax: 269.685-7278*

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***"The City of Plainwell is an equal opportunity provider and employer."***

**From:** [elhorneng@aol.com](mailto:elhorneng@aol.com) <[elhorneng@aol.com](mailto:elhorneng@aol.com)>  
**Sent:** Friday, August 3, 2018 9:08 AM  
**To:** Robert Nieuwenhuis <[RNieuwenhuis@plainwell.org](mailto:RNieuwenhuis@plainwell.org)>  
**Subject:** Equipment

Robert,

Attached is information you requested for water treatment improvements. Costs are below:

1-Blue White Mod#A2V24SNEE pump for Sodium Hypochlorite \$2150.00  
3000 gpm @ 3.0 ppm = 86.4 gpd pump  
Pump capacity is 19 GPH Max

1-Stenner Mod#45MHP22 pump for HFS \$535.00- OR - S-series Mod#S30007 \$900.00  
3000 gpm @ 0.5 ppm = 18.0 gpd pump Available in 5,17,40 GPD  
Pump capacity is 0.92 GPH Max 4-20mA Input & Output

2-Force Flow GR400 Scales @\$2751.66 each  
Electronic, 4-20mA output  
OR

2-Force Flow XT400 Scales @\$1550.00 each  
Battery, No 4-20mA output

Installation: Install all above equipment & startup-\$750.00

If you have questions please let me know?

Todd

Elhorn Engineering Co.  
889 Eden Road  
Mason, MI 48854  
ph: 517-676-3786  
fax: 517-676-3788

--

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## "The Island City"

### MEMORANDUM

211 N. Main Street  
Plainwell, Michigan 49080  
Phone: 269-685-6821  
Fax: 269-685-7282

To: City Council  
From: Robert Nieuwenhuis  
Subject: Sale of old equipment  
Date: 2/24/2022

---

I am looking for guidance on how to proceed with an old rusted dump box off of truck 19.

We replaced the dump box on truck 19 inhouse this last week, do to the floor and sides rusting out. We put the old dump box outback in the scrap metal bin for disposal. Cory Kruzel, owner of Donnie's Auto, saw the box and has offered \$150 for the box. We currently have a deal with KMR for our recycled metal that we get half the scrap cost for them leaving a dumpster here and hauling it away when its full. With that being said we would get half the cost of the box scrap then so maybe \$100.

I recommend we sell the box to Mr. Kruzel, we would make more money and not have it filling up the recycle box.

Robert Nieuwenhuis



**MAYORS  
MONARCH  
PLEDGE**

# Mayors' Monarch Pledge Survey

**Open Pledge Period: December 1 – March 31**

Thanks for your interest in taking the National Wildlife Federation Mayors' Monarch Pledge this year. Only mayors and heads of local and tribal government (or their staff designees) may fill out this pledge form. Please note: the survey will not save and will need to be completed in one sitting.

Information from this form will be used to create a public community profile page to showcase your mayor's progress and efforts in the program.

Please be sure to read the pledge language and FAQ before taking the pledge. If you have any questions, you can email us at [mayorsmonarchpledge@nwf.org](mailto:mayorsmonarchpledge@nwf.org).

## Mayor's Basic Information

If you are not a "mayor," or the head of local or tribal government, please enter your name and appropriate title here.

Title

First Name

Last Name

Email Address



Community Name

*If your community doesn't have an official name, consider using the following formats:  
Town of Herndon, City of Fairfax, etc.*

City

State

**Mayor's Mailing Address**

Address Line 1

Address Line 2

City

State

Zip Code

## Staff Point of Contact Information

Please provide your professional title in the space below.

Please note that the Staff Point of Contact you entered below will be the default user for your community profile. Please make sure you enter a valid email address.

Title

First Name

Last Name

Email

*Note: This email address is your log in account.*

Phone Number

## Pledge Summary

Please type a description of your community, your community's efforts and/or interest in committing to monarch and pollinator conservation. This information will populate on your community's profile page, but can be updated and edited after this survey is submitted. See below for a sample description.

*Example Description: Exampleville is a city in central Virginia with a population of roughly 50,000. The city is nestled in the Green Ridge Mountains and is home to the beautiful Exampleville Regional Park and many community gardens. Mayor Smith of Exampleville, VA has committed to saving the monarch butterfly and other pollinators with their signing of the Mayors' Monarch Pledge and looks forward to engaging residents in building more pollinator habitat throughout the city.*

## Action Item Selections

Each year, you must commit to at least 3 Action Items from this list which you will report on at the end of the year. At least 1 action must be taken from the “Program & Demonstration Gardens” section.

### Communications and Convening

- Issue a Proclamation to raise awareness about the decline of the monarch butterfly and the species’ need for habitat.

*Example Activities:*

1. *Issue a Monarch Day Pledge*
2. *Incorporate monarchs into your Earth Day, Pollinator Week or other proclamation*

- Launch or maintain a public communication effort to encourage residents to plant monarch gardens at their homes or in their neighborhoods. (If you have community members who speak a language other than English, we encourage you to also communicate in that language; Champion Pledges must communicate in that language.)
- Engage with community garden groups and urge them to plant native milkweeds and nectar-producing plants.
- Engage with city parks and recreation, public works, sustainability, and other relevant staff to identify opportunities to revise and maintain mowing programs and milkweed / native nectar plant planting programs.
- Engage with gardening leaders and partners (e.g., Master Naturalists, Master Gardeners, Nature Centers, Native Plant Society Chapters) to support monarch butterfly conservation.

*Example Activities:*

1. *Develop community gardens with local gardening leaders*
2. *Host programming and other activities with Nature Centers*
3. *Coordinate and collaborate with local gardening groups at schools, colleges, and universities*

- Engage with Homeowners Associations (HOAs), Community Associations or neighborhood organizations to identify opportunities to plant monarch gardens and revise maintenance and mowing programs.
- Engage with developers, planners, and landscape architects to identify opportunities to create monarch habitat.

- Create a community-driven educational conservation strategy that focuses on and benefits local, underserved residents.

*Example Activities:*

1. *Conduct outreach and support habitat / green space improvements in underserved communities.*
2. *Develop brochures in different languages*

- Create a community art project to enhance and promote monarch and pollinator conservation as well as cultural awareness and recognition.

*Example Activities:*

1. *Host photo contests*
2. *Commission murals*
3. *Create and show films and documentaries*
4. *Support public art installations*
5. *Collaborate with local artists, including school, college, and university art departments to create community-wide art*

## **Program and Demonstration Gardens**

- Host or support a native seed or plant sale, giveaway or swap.
- Facilitate or support a milkweed seed collection and propagation effort.
- Plant or maintain a monarch and pollinator-friendly demonstration garden at City Hall or another prominent community location.
- Convert abandoned lots to monarch habitat.
- Plant milkweed and pollinator-friendly native nectar plants in medians and public rights-of-way.
- Launch or maintain an outdoor education program in school gardens that builds awareness and creates habitat by engaging students, teachers, and the community in planting native milkweed and pollinator-friendly native nectar plants (i.e., National Wildlife Federation's Eco-Schools USA Schoolyard Habitats program and Monarch Mission curriculum).

*Example Activities:*

1. [Eco-Schools USA Schoolyard Habitats](#)
2. [PK-12 Monarch Mission Curriculum](#) (English and Spanish)
3. [National Wildlife Federation Campus Pollinator Pledge](#)

- Earn or maintain recognition for being a wildlife-friendly city by participating in other wildlife and habitat conservation efforts (i.e., National Wildlife Federation's Community Wildlife Habitat program).

*Example Activities:*

1. Join the [Community Wildlife Habitat](#)

- Host or support a monarch neighborhood challenge to engage neighborhoods and homeowners' associations within the community to increase awareness and/or create habitat for the monarch butterfly.

*Example Activities:*

1. Host photo challenges
2. Create property certification challenges
3. Collaborate with schools, universities, and colleges to host joint awareness and habitat creation challenges

- Initiate or support community science (or citizen science) efforts that help monitor monarch migration and health.

*Example Activities:*

1. [Citizen Science Opportunities](#) (Monarch Joint Venture)
2. NWF's Monarch Stewards Program Certification
3. Engage with local colleges and universities science departments to host community-wide opportunities

- Add or maintain native milkweed and nectar producing plants in public community gardens.

- Launch, expand, or continue an invasive species removal program that will support the re-establishment of native habitats for monarch butterflies and other pollinators.

- Host or support a city monarch butterfly festival to promote monarch and pollinator conservation, as well as cultural awareness and recognition

- Display educational signage at monarch gardens and pollinator habitat beyond monarch demonstration gardens.

*Example Activities:*

1. [Neighborhood Garden Signs \(Victory Garden of Tomorrow\)](#)
2. Create plant labels or interpretive language for community gardens, parks, prairie habitat, rights-of-way, etc.

## Systems Change

Please select the actions that you will begin to work on this year, are in progress, or have already been completed.

- Remove milkweed from the list of noxious plants in city weed / landscaping ordinances (if applicable).
- Change weed or mowing ordinances to allow for native prairie and plant habitats.
- Increase the percentage of native plants, shrubs and trees that must be used in city landscaping ordinances and encourage use of milkweed, where appropriate.
- Direct city property managers to consider the use of native milkweed and nectar plants at city properties, where appropriate.
- Integrate monarch butterfly conservation into the city's Park Master Plan, Sustainability Plan, Climate Resiliency Plan or other city plans.
- Change ordinances so pesticide, herbicide, insecticide or other chemicals used in the community are not harmful to pollinators.

*Example Activities:*

1. *Work with local school districts to eliminate or minimize the use of pesticides, herbicides, and insecticides on school properties*
2. *Adopt Integrated Pest Management (IPM) practices*

- Adopt ordinances that support reducing light pollution.
- California Specific: Pass a resolution to protect over-wintering monarch butterfly habitat on public and private lands.

## Questions or Comments

Do you have any questions or comments?

**Investment Activity Report**



**“The Island City”**

**City of Plainwell**  
 Investment Portfolio Detail - Unaudited  
 at: 02/28/2022

**Brian Kelley, City Treasurer**  
 I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.  
 Insert Signature: **Brian Kelley**  
Digitally signed by Brian Kelley  
 Date: 2022.03.02 14:15:12 -05'00'

	<b>Investment Type</b>	<b>CUSIP</b>	<b>Principal Purchase</b>	<b>Institution or Bank</b>	<b>Contact Name and Number</b>	<b>Purchase Date</b>	<b>Maturity Date</b>	<b>Yield</b>	<b>Remaining Days to Maturity</b>
1	Pooled Investment*	N/A	\$7,302	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		0.03%	
2	365-Day CD	N/A	\$247,421	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2021	06/10/2022	0.30%	102
3	365-Day CD	N/A	\$84,286	First National Bank	Doug Johnson - 616.538.6040	11/16/2021	11/16/2022	0.65%	261
4	435-Day CD	N/A	\$63,027	First National Bank	Doug Johnson - 616.538.6040	01/25/2022	04/05/2023	0.65%	401
5	365-Day CD	N/A	\$197,987	First National Bank	Doug Johnson - 616.538.6040	09/27/2021	09/27/2022	0.65%	211
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$600,022.77

Average Yield: 0.46%

**Cash Activity for the Month**

Cash, beginning of month: \$2,710,055.89  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Cash, end of month: \$2,530,848.90

**Erik J. Wilson, City Manager**  
 I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.  
 Insert Signature: **Erik Wilson**  
Digitally signed by Erik Wilson  
 Date: 2022.03.11 14:04:37 -05'00'

\*\* Funds 701 and 703 not included - Trust & Agency



CITY OF PLAINWELL

**ESTIMATED CASH BALANCE/FUND BALANCE REPORT**

MONTH ENDED: **2/28/2022**

% OF FISCAL YEAR: **66.58%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMANCE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	337,667	330,417	1,893,676				
Major Streets	234,209	274,809	189,374	298,312	165,871	179,138	1,181,612	25.25%
Local Streets	75,875	64,075	233,953	121,052	176,976	207,572	431,574	28.05%
Solid Waste	31,091	29,687	176,134	125,458	80,363	80,313	203,174	61.75%
Brownfield BRA	23,033	(799,236)	1,292,159	667,804	(174,882)	289,899	1,219,725	54.75%
Tax Increment TIFA	103,923	101,545	85,742	39,447	147,840	147,840	68,722	57.40%
Downtown DDA	72,621	68,680	68,249	38,870	98,059	102,175	64,170	60.57%
Stimulus Fund ARPA	-	-	198,786	-	198,786	198,786	0	0.00%
Revolving Loan	42,403	61,024	4,519	-	65,543	46,922	10,000	0.00%
Capital Improvement	38,234	38,234	88,393	53,427	73,200	73,200	80,097	66.70%
Fire Reserve	86,918	86,918	88,681	72,597	103,002	103,002	87,601	82.87%
Airport	37,715	43,312	44,127	36,095	51,344	42,968	48,160	74.95%
Sewer	1,021,220	949,439	953,137	887,722	1,014,854	1,045,463	1,502,158	59.10%
Water	199,743	141,658	378,800	277,265	243,194	306,478	404,967	68.47%
Motor Pool / Equipment	170,438	158,708	216,202	348,315	26,594	28,994	383,287	90.88%
OPEB**	78,206	78,431	23,010	16,101	85,340	85,341	35,795	44.98%
	<b>2,553,296</b>	<b>1,627,701</b>	<b>5,934,942</b>	<b>5,062,010</b>	<b>2,500,634</b>	<b>3,130,872</b>	<b>8,073,199</b>	<b>62.70%</b>

\* - Amounts taken from audited financial statements as of June 30, 2021

\*\* - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

\*\*\* - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: <b>Erik Wilson</b> <small>Digitally signed by Erik Wilson Date: 2022.03.11 14:05:04 -05'00'</small>	Insert Signature: <b>Brian Kelley</b> <small>Digitally signed by Brian Kelley Date: 2022.03.02 14:10:20 -05'00'</small>

# Water Renewal

Superintendent: Bryan Pond

February 2022



## Significant Department Actions and Results

The #1 blower shaft seal was replaced eleven months ago and was found to be leaking oil again. The seal was replaced under warranty 2-17-2022 by the factory service group.

The storage room was cleaned out preped and painted. This is part of continued building maintenance for the overall facility.

Painting was started on the mechanical room.

The Ferric Chloride feed line and dosing pump had some fouling issues this month. The phosphorus limit for our NPDES permit was met but higher than norml due to this.

## Pending Items (including CIP) FY 21/22

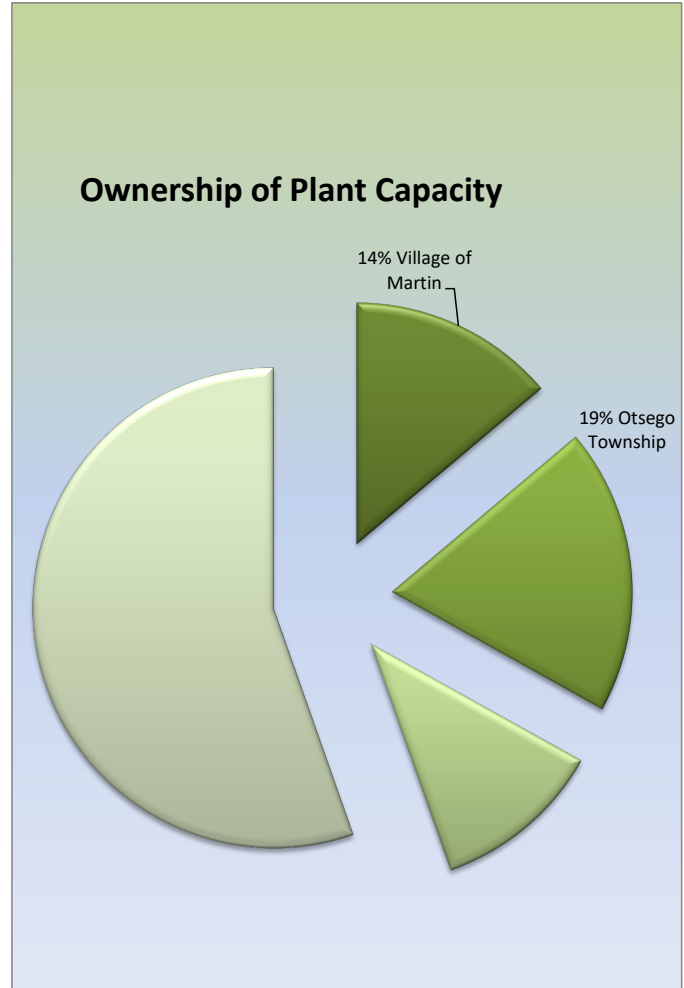
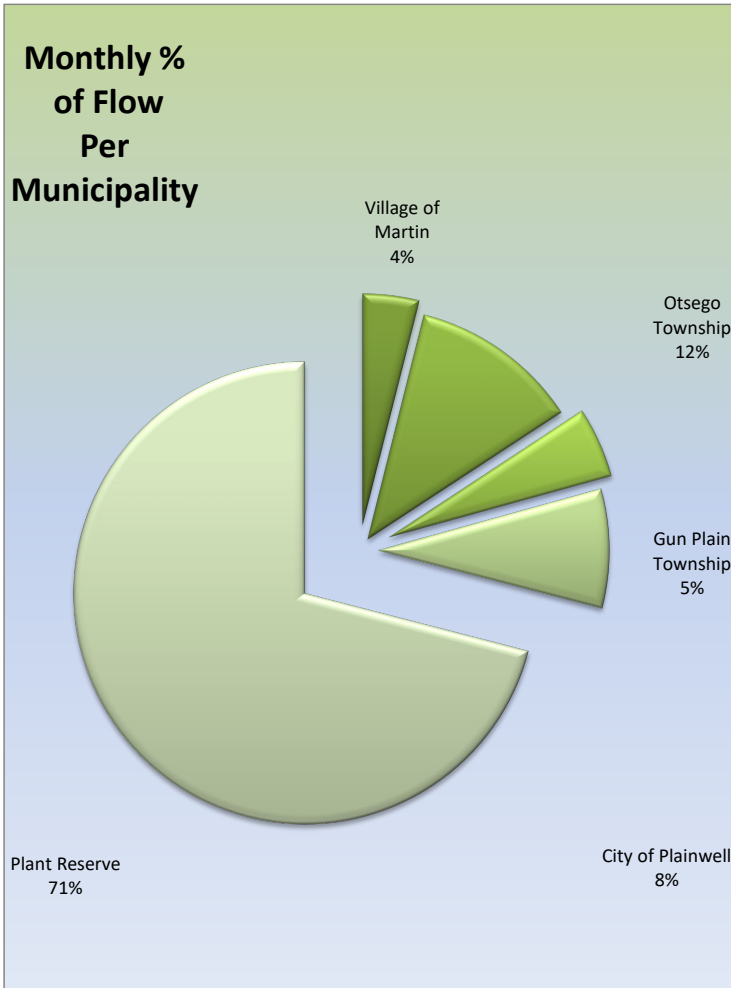
## Expenditure Summary/Issues

	<u>(budgeted)</u>	(completed)
Replace truck #2 ( equipment fund)	\$32,000	done
Replace Dystor Gas Membrane {Recommended manufacturer equipment life 15-17 yrs. Installed in 2005 is 17 yrs. in 2022}	\$150,000	eng. & bid complete install next fiscal yr.
Influent manhole structure replacement {Cement structure from 1980; evaluation and replacement as a collapse of structure would be a catastrophic failure}	<i>evaluation</i> 1,000	100%
Replace (6) DOORS {Steel doors from 1980 replace with fiberglass or anodized aluminum}	\$40,000	<b>awarded</b> parts purchased
MAHL Study for IPP program necessary to update ever 10 years	\$52,000	75% complete
Replace remainder of 1980 HANDRAILS {Steel handrails have been maintained replace with aluminum}	\$55,000	awarded work started
DYSTOR PLC {Last PLC SLC 50-05 operating in plant, replace with updated PLC}	12,000	parts purchased
	<u>TOTAL</u>	
	310,000	

## Monthly Flow Data

Our permitted volume of treatment is 1,300,000 gallons per day. The table and graph below shows the breakdown of average monthly flow from our customer communities, the percent ownership of our customer communities.

	Total Gallons	Permitted Daily Flow Gallons	Reserve	Ownership of Plant Capacity
<b>Village of Martin</b>	969,257			
Gun River MH Park	455,000			
US 131 Motor Sports Park	0			
<b>Total:</b>	1,424,257			
<b>AVG. DAILY:</b>	41,890	180,000	77%	14%
<b>Otsego Township</b>	<b>Total:</b> 4,314,612			
<b>AVG. DAILY:</b>	126,900	250,000	49%	19%
<b>Gun Plain Township</b>	<b>Total:</b> 1,257,000			
North Point Church	2,000			
North 10th Street	331,600			
Gores Addition	211,000			
<b>AVG. DAILY</b>	52,988	150,000	65%	12%
<b>City of Plainwell</b>	<b>Total:</b> 3020767			
<b>AVG. DAILY:</b>	107884.55	720,000	85%	55%
<b>Avg. Daily Plant Flow from entire service district</b>	0.36			



## State Required Reporting Compatible Pollutants

MI State Requirement	City Benchmark	Monthly Avg. Reported/MDEQ
----------------------	----------------	----------------------------

**Carbonaceous Biochemical oxygen demand (CBOD-5):**

25 mg/l	15	19.23
---------	----	-------

*This test measures the amount of oxygen consumed by bacteria during the decomposition of organic materials. Organic materials from wastewater treatment facility act as a food source for bacteria.*

**TOTAL SUSPENDED SOLIDS (TSS):**

30 mg/l	15	19
---------	----	----

*Includes all particles suspended in water which will not pass through a filter. As levels of TSS increase, a water body begins to lose its ability to support a diversity of aquatic life.*

**PHOSPHORUS (P):**

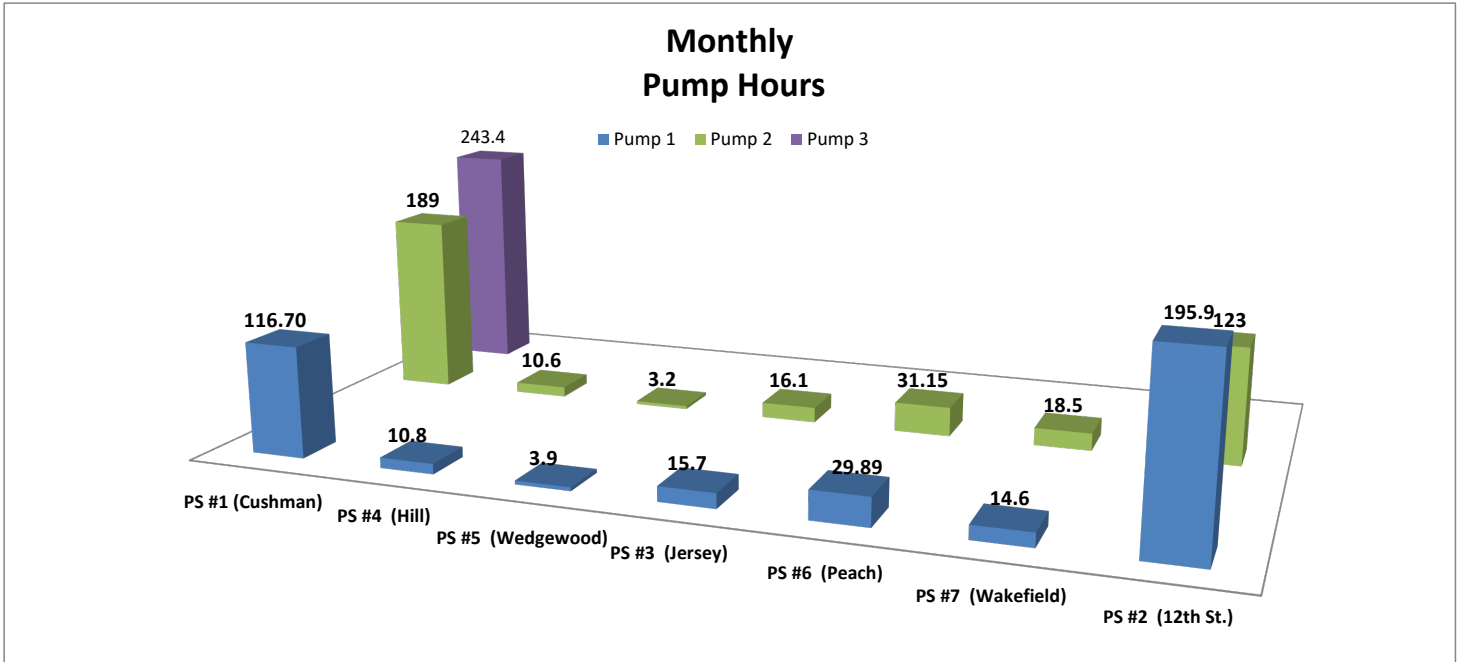
1.0 mg/l	0.45	1.00
----------	------	------

*Controlling phosphorous discharges is a key factor in preventing eutrophication of surface waters. Eutrophication is caused by water enrichment of inorganic plant nutrients. Eutrophication negatively effects water bodies due to increases in algal blooming, causing excessive plant growth which depletes dissolved oxygen in the river which is necessary for aquatic life to survive.*

**Total Coliform (COLI):**

200counts/ml	50	5
--------------	----	---

*A group of bacteria found in soil, on vegetation and in large numbers in the intestine of warm-blooded animals, including humans. Water is not a natural medium for coliform organisms and their presence in water is indicative of some type of contamination.*



Pumps convey the waste where gravity sewers cannot, run times are a indicator of how the station is operating and being maintained.

**MINUTES  
CITY OF PLAINWELL  
PARKS & TREES COMMISSION  
January 13, 2022**

1. Matthew Bradley called the meeting to order at 5:05 PM.
2. Roll Call: Present: Matthew Bradley, Marsha Keeler, Bunny LaDuke, Shirley DeYoung, Absent: Todd Overhuel, Public Works Superintendent Bob Nieuwenhuis.
3. Approval of Minutes:  
  
***Bunny LaDuke moved to accept and place on file the minutes of, December 16 2021. Shirley DeYoung supported the motion. On voice vote, motion carried unanimously.***
4. Parks:  
Bob was unable to make it to the meeting but said due to winter he had nothing to add.  
  
Sherwood Park Maintenance Report - Marsha Keeler  
Marsha drove by the park and didn't see anything to report.  
  
Pell Park Maintenance Report - Todd Overhuel absent,  
Shirley said the park looked good.  
  
Hicks Park Maintenance Report - Bunny LaDuke  
Bunny reported that there was nothing new to report.  
  
Cook Park Maintenance Report – Shirley DeYoung  
Shirley reported that the park was a little muddy. The snow was removed from the parking lot. There were a few dogs playing.  
  
Kenyon Park Maintenance Report – Matthew Bradley  
Matthew reported that he had not been there in a few weeks but noticed before that the sign in the park still needs repair.  
  
Darrow Park Maintenance Report –  
Shirley drove by this park and said it looks fine.  
  
River walk, Band Shell & CBD Maintenance Report  
Shirley drove by this area and said it looks fine.
5. New Business
  - A. Ideas for who we should honor for Arbor Day:  
The board unanimously chose the Starr Elementary School teacher Tim Roush.
  
  - B. Sherwood Park reading signs working with Becky Huberty:  
Shirley and Marsha will reach work with her.

C. Sign up for kick off meeting for the Rec Program with Denise.

The meeting will be held on Wednesday, January 19, 2022. Matthew, Bunny, Marsha and Shirley will attend along with Cheryl Pickett & Bob Nieuwenhuis. There was a discussion and a list was made by the board on what we would like to add to the Rec Program. See attached copy of our list.

6. Open Business

A. None

7. Public Comments

We had a taxpayer Cory who came to the meeting just to see how our meetings were run.

8. Staff Comments

None.

9. Chairman's Report

None.

10. Commissioners' Comments

None.

11. Items For Next Agenda

12. Next Meeting

The next meeting will be Thursday, February 17, 2022 at 5 PM.

13. Adjournment

***Marsha Keeler moved to adjourn the meeting. Shirley DeYoung supported the motion. On voice vote, motion carried unanimously.***

There being no further business, the meeting adjourned at 5:53 PM.

Minutes Respectfully Submitted,  
Cheryl Pickett

Minutes  
Plainwell DDA, BRA and TIFA:  
**March 08, 2022**

1. Call to Order - Meeting called to order at 7:30 a.m. by Larabel
2. Pledge of Allegiance
3. Roll Call  
**Members Present:** Jim Turley, EJ Hart, Randy Wisnaski, David O'Bryant, Angela Ridgway, Nick Larabel, Paul Rizzo,  
**Excused:** Adam Hopkins
4. Approval of Minutes of 02/08/22: Minutes were approved to place on file.
5. Chairman's Report: None
6. BRA Action Items
  - A. Mill Updates – Wilson, City Manager, reported that building #2 was completed; the roll top door came in. Development interest in one of the buildings from a software company.
  - B. Motion to accept accounts payable for February of \$404, 622.53 was made by Hart and seconded by Rizzo. All in favor vote. Motion carried.**
7. DDA Action Items
  - A. Revolving loan adjustments – much discussion with a decision to create a small committee to review loan applications and bring to the board for recommendation of approval.
  - B. Motion to accept accounts payable for February of \$819.38 was made by O'Bryant and seconded by Larabel. All in favor vote. Motion carried.**
8. TIFA Action Items
  - A. Motion to accept accounts payable for February of \$717.54 was made by Hart and seconded by Larable. All in favor vote. Motion carried.**
9. Communications: 01/24/22 and 02/14/22 Council Minutes. Also, the Financial Report/ Summary as of 2/28/2022 were approved and placed on file.
10. Public Comments: None
11. Staff Comments: Community Development Manager, Siegel reported:  
*Events:* Art Hop, Friday, March 11, 5-7:30 pm  
*Businesses:* 422 The Commons (now renting); Bakery for Sale, New software business at Sun Theatre; 127 S. Main for Sale (Arlean's)  
*Grants:* Match on Main Grant -Dragonfly Quilts;  
*Masterplan/Community Recreation Plan updates:* Public Open House Thursday, April 14<sup>th</sup>
12. Member Comments:  
Turley – mentioned several thefts happening in the Industrial Park  
Wilson – mentioned the EDA grant application for road and utility construction.
13. Adjournment: **A Motion to adjourn the meeting at 8:33 a.m. was made by Larabel and seconded by Rizzo.**

03/10/2022

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL  
 EXP CHECK RUN DATES 03/14/2022 - 03/14/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: UBAP

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	2022.02	FEBRUARY 2022 PARTS/SUPPLIES	1,746.70
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			1,746.70
000010	RIDDERMAN & SONS OIL CO INC		
	149936	DPW - DIESEL FUEL 02/22/2022	932.08
	149937	DPW - GASOLINE 02/22/2022	432.42
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			1,364.50
000011	SHOPPERS GUIDE INC		
	2022.02	FEBRUARY 2022 ADS - CHOCOLATE STROLL, BOMAR	175.00
TOTAL FOR: SHOPPERS GUIDE INC			175.00
000077	MCMASTER-CARR SUPPLY		
	73608544	WR - VARIOUS PAINT BRUSHES & ROLLERS	109.75
	73841765	WR - STORAGE RACK	467.57
TOTAL FOR: MCMASTER-CARR SUPPLY			577.32
000079	ALLEGAN COUNTY NEWS		
	5793	MARCH 2022 BOR NOTICES	270.00
TOTAL FOR: ALLEGAN COUNTY NEWS			270.00
000117	ESRI, INC.		
	94206227	GIS ONLINE LICENSING 05/25/2022 - 05/24/2023	900.00
TOTAL FOR: ESRI, INC.			900.00
000133	KALAMAZOO VALLEY COMMUNITY COLLEGE		
	S0229857	LOCK OUT TAG OUT TRAINING 02/16/2022	400.00
	S0229859	CRANE & RIGGING SAFETY TRAINING 02/22/2022	750.00
	S0229860	ELEVATED WORK PLATFORM TRAINING 02/16/2022	450.00
	S0229862	HEARING PROTECTION COURSE 02/16/2022	400.00
TOTAL FOR: KALAMAZOO VALLEY COMMUNITY COLLEGE			2,000.00
000134	HAROLD ZIEGLER FORD		
	317840	CAR #4 - REPLACE BATTERY	265.52
	318165	CAR #6 - CLEAN & INSPECT BRAKES	97.75
	318757	CAR #4 - BLOWER MOTOR REPAIR, FRONT BREAKS &	1,469.10
TOTAL FOR: HAROLD ZIEGLER FORD			1,832.37



000276	WEST SHORE FIRE, INC		
	26886	UNIFORM REPAIR - BURNHOLE ON SLEEVE	143.47
TOTAL FOR: WEST SHORE FIRE, INC			143.47
-----			
000488	NATIONAL FLAG COMPANY		
	216697	FLAGS (576) - MEMORIAL DAY PARADE	192.87
TOTAL FOR: NATIONAL FLAG COMPANY			192.87
-----			
000609	MIDWAY CHEVROLET		
	126498	HOSE FOR #15	185.72
TOTAL FOR: MIDWAY CHEVROLET			185.72
-----			
000624	AIS CONSTRUCTION-JOHNDERE POWERPLN		
	G33294	FILTER FOR SKID STEER	38.01
TOTAL FOR: AIS CONSTRUCTION-JOHNDERE POWERPLN			38.01
-----			
000674	A-1 ASPHALT INC		
	63326	RENTAL OF HOT BOX, 2 TONS OF WINTER HOT MIX	950.00
TOTAL FOR: A-1 ASPHALT INC			950.00
-----			
000897	SHERWIN WILLIAMS		
	2270-1	4 GALLONS PAINT - WR BUILDINGS	165.24
TOTAL FOR: SHERWIN WILLIAMS			165.24
-----			
000910	GRAINGER		
	9228660263	WELDING SUPPLIES FOR TRAINING	280.35
TOTAL FOR: GRAINGER			280.35
-----			
001413	NCL OF WISCONSIN		
	467019	WR - LAB SUPPLIES	732.02
TOTAL FOR: NCL OF WISCONSIN			732.02
-----			
001448	PROFESSIONAL CODE INSPECTIONS		
	220002	FEBRUARY 2022 PERMITS	447.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			447.00
-----			
001536	WASHWELL-STADIUM DRIVE GROUP-SOAP		
	3057	DPS DRY CLEANING SERVICES DEC 2021 - JAN 2022	140.00
TOTAL FOR: WASHWELL-STADIUM DRIVE GROUP-SOAP			140.00
-----			
001829	PERCEPTIVE CONTROLS INC		
	15367	SERVICE CALL - WR & PEACH ST ON 03/02/2022	438.75
TOTAL FOR: PERCEPTIVE CONTROLS INC			438.75
-----			
001921	MICHIGAN MUNICIPAL LEAGUE		
	24223	CLASSIFIED ADS - DIRECTOR OF PUBLIC SAFETY JOB P	135.84
TOTAL FOR: MICHIGAN MUNICIPAL LEAGUE			135.84
-----			

002030	DRUG SCREEN PLUS INC		
	22FEB1339	RANDOM TESTING FEBRUARY 2022	90.00
TOTAL FOR: DRUG SCREEN PLUS INC			90.00
-----			
002219	CLARK TECHNICAL SERVICES		
	62	CITY WIDE IT SERVICES FEBRUARY 2022	750.00
TOTAL FOR: CLARK TECHNICAL SERVICES			750.00
-----			
002281	HOME DEPOT		
	2022.02	FEBRUARY 2022 STATEMENT	1,046.27
TOTAL FOR: HOME DEPOT			1,046.27
-----			
002347	ALRO STEEL CORPORTATION		
	CCB7314KZ	DPW - #16 & #19	88.24
TOTAL FOR: ALRO STEEL CORPORTATION			88.24
-----			
002371	RENEWED EARTH INC		
	30071	LEAF & BRUSH REMOVAL MARCH 2022	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
-----			
002402	STEENSMA LAWN & POWER EQUIPMENT		
	902110	#22 GATOR - OIL & FILTER	46.89
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			46.89
-----			
002582	PLAINWELL REDI MIX - COSGROVE ENT.		
	13179	FLOWABLE FILL & HOT WATER - SEWER ISSUES BEHII	324.00
TOTAL FOR: PLAINWELL REDI MIX - COSGROVE ENT.			324.00
-----			
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	153621	DPS FUEL 02/16/2022 - 02/28/2022	608.05
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			608.05
-----			
004167	B & B FIRE DIVISION MASON DYNAMICS		
	4151	E-11 MULTIPLE SERVICE REPAIRS	1,919.03
TOTAL FOR: B & B FIRE DIVISION MASON DYNAMICS			1,919.03
-----			
004241	GHD SERVICES INC		
	340-0021811	MILL DEMO SERVICES THROUGH 01/29/2022	13,596.86
TOTAL FOR: GHD SERVICES INC			13,596.86
-----			
004805	LAKELAND ASPHALT		
	40114	3.56 TONS COLD PATCH	384.48
TOTAL FOR: LAKELAND ASPHALT			384.48
-----			
004837	MUNIWEB		
	54578	WEBSITE CMS HOSTING FEBRUARY 2022	200.00
			200.00
-----			

TOTAL FOR: MUNIWEB		200.00
004855	PLAINWELL ACE HARDWARE	
9698	DPW - PAINT FOR FLAGPOLES	4.99
9699	DPW - TRUCK #10, EPOXY (3)	20.57
9702	DPW - FLAG POLES SPRAYPAINT	49.93
9704	DPW - FLAGS	3.97
9712	DPW - #19, EPOXY	22.97
9713	DPW - HANGER STORAGE TOOL FOR SHOP	16.77
9714	DPW - SCREWS & FASTENERS FOR FLAGS	6.09
9728	WR - PAINT & SUPPLIES	140.54
9744	DPW - PAINT OVER GRAFFITI @ CH	23.96
9746	DPW - WATER SERVICE, HEX BUSHINGS	26.57
9748	DPW - PART FOR WATER SERVICE	11.18
9749	DPW - WATER SERVICE PARTS	5.99
9757	DPW - WELL #4 PARTS	8.58
9758	DPW - FLAGS	32.89
9760	DPW - #19 BOX	3.99
9767	DPW - RUST PREVENTER SPRAY #19 BOX	5.99
9768	DPW - MISC FASTENERS, DRILL BITS FOR HYDRANTS	13.52
9771	DPW - #19 DUMP BOX PARTS	43.97
9780	DPW - MISC FASTENERS #105	0.65
9783	DPW - MISC FASTENERS FAIRLANE HYDRANT	21.92
9785	WR - CLEANING SUPPLIES, PAINT SUPPLIES	83.12
9816	WR - MISC FASTENERS & BOLTS	3.46
TOTAL FOR: PLAINWELL ACE HARDWARE		551.62
004894	ASCENSION MI EMPLOYER SOLUTIONS	
457441	CHAIN OF CUSTODY SCREENINGS 02/04/2022 - KEYZ	99.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS		99.00
004902	BLOOM SLUGGETT PC	
22459	LEGAL SERVICES THROUGH FEB 2022	9,304.00
TOTAL FOR: BLOOM SLUGGETT PC		9,304.00
004907	F&V OPERATIONS AND RESOURCE MGMT	
4533	REMOVE DEBRIS - 12TH ST, CUSHMAN, PEACH ST LIF	886.68
TOTAL FOR: F&V OPERATIONS AND RESOURCE MGMT		886.68
004917	FASTSIGNS KALAMAZOO	
1335-34179	WINDOW GRAPHICS @ CITY HALL (REMOVE OLD & II	145.13
TOTAL FOR: FASTSIGNS KALAMAZOO		145.13
005015	CHECKALT-KLIK	
186668	E-LOCKBOX FEES FEBRUARY 2022	148.47
TOTAL FOR: CHECKALT-KLIK		148.47

005021	ROBERT DARVAS ASSOCIATES PC		
	16435	JANUARY 2022 - MILL DEMO SERVICES	180.00
	16511	FEBRUARY 2022 - MILL DEMO SERVICES	540.00
TOTAL FOR: ROBERT DARVAS ASSOCIATES PC			720.00
005032	M & C REPAIR LLC		
	10090	TRUCK #10 REPAIRS	948.71
	10142	TRUCK #16 REPAIRS	1,871.79
TOTAL FOR: M & C REPAIR LLC			2,820.50
005041	EVOQUA WATER TECHNOLOGIES		
	905272829	MONTHLY ODOR CONTROL - FEBRUARY 2022	300.00
TOTAL FOR: EVOQUA WATER TECHNOLOGIES			300.00
005047	STAPLES, INC.		
	3500309122	CH OFFICE SUPPLIES - BATH TISSUE, TOWELS, POST I	76.97
	3500377952	CH OFFICE SUPPLIES - USB WEBCAM, STAMP	35.10
TOTAL FOR: STAPLES, INC.			112.07
005083	ENGAGE EMPLOYMENT SOULTUIONS, LLC		
	340	PRE-EMPLOYMENT BACKGROUND CHECK SERVICES	180.00
TOTAL FOR: ENGAGE EMPLOYMENT SOULTUIONS, LLC			180.00
005093	BADGER METER, INC.		
	80093078	BADGER METER CELL SERVICE FEBRUARY 2022	30.00
TOTAL FOR: BADGER METER, INC.			30.00
005094	HARRINGTON'S AUTO SERVICE		
	31438	TIRES - 1998 CHEVY 3500	1,727.49
	31439	TIRES - 2005 GMC	1,344.02
TOTAL FOR: HARRINGTON'S AUTO SERVICE			3,071.51

TOTAL - ALL VENDORS

51,387.96

**INVOICE AUTHORIZATION**

**Person Compiling Report**

**I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.**

Insert Signature:

**Amanda  
Kersten**

Digitally signed by Amanda Kersten  
DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US  
Date: 2022.03.10 14:12:01 -05'00'

**Brian Kelley, City Clerk/Treasurer**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Brian Kelley**

Digitally signed by Brian Kelley  
Date: 2022.03.10 16:08:10 -05'00'

**Bryan Pond, Water Renewal Plant Supt.**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Bryan Pond**

Digitally signed by Bryan Pond  
Date: 2022.03.10 15:33:16 -05'00'

**John Varley, Public Safety Deputy Director**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Bob Nieuwenhuis, Public Works Supt.**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Erik J. Wilson, City Manager**

**I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.**

Insert Signature:

**Erik Wilson**

Digitally signed by Erik Wilson  
Date: 2022.03.11 14:04:12 -05'00'

03/10/2022

CHECK REGISTER FOR CITY OF PLAINWELL  
CHECK DATE FROM 02/25/2022 - 03/15/2022

Check Date	Check	Vendor Name	Description	Amount
<b>Bank CBGEN Huntington Bank - formerly Chemical Bank</b>				
<b>Check Type: EFT Transfer - Electronic Payments</b>				
03/07/2022	1893(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MARCH 2022 - WH	241.47
03/07/2022	1894(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MARCH 2022 - TO	233.94
03/11/2022	1895(E)	SILVERSCRIPT INSURANCE COMPANY	MARCH 2022 RETIREE PRESCRIPTION COVERAGE	26.60
03/10/2022	1896(E)	SILVERSCRIPT INSURANCE COMPANY	MARCH 2022 RETIREE PRESCRIPTION COVERAGE	26.60
			Total EFT Transfer:	528.61
<b>Bank UBAP United Bank - General Checking</b>				
<b>Check Type: ACH Transaction - Property Tax Distribution/Debt Service/Employee Reimbursements</b>				
03/01/2022	588(A)	KEVIN CHRISTENSEN	MARCH 2022 MEDICARE & MEDICARE SUPPLEMEN	193.10
03/01/2022	589(A)	SANDY LAMORANDIER	SUPPLIES FOR BOMAR RETIREMENT OPEN HOUSE	72.05
03/01/2022	590(A)	MIKE BRUCE	REPLACE WIPER BLADES - CAR #4	61.46
03/01/2022	591(A)	VAIRKKO TECHNOLOGIES, LLC	TRAINING COURSE CONTENT FEBRUARY 2022	165.60
03/01/2022	592(A)	AARON SHANNON	HIGH VIS THERMAL JACKET	99.99
03/04/2022	595(A)	US BANK BOND CONTROL	DEBT SERVICE SRF LOAN MARCH 2022	21,996.69
03/04/2022	596(A)	ALLEGAN AREA EDUCATION SVC AGENCY	2021 TAX COLLECTIONS THROUGH 02/28/2022	2,699.86
03/04/2022	597(A)	ALLEGAN COUNTY TREASURER	2021 TAX COLLECTIONS THROUGH 02/28/2022	2,433.93
03/04/2022	598(A)	PLAINWELL COMMUNITY SCHOOLS	2021 TAX COLLECTIONS THROUGH 02/28/2022	9,097.99
03/04/2022	599(A)	RANSOM DISTRICT LIBRARY	2021 TAX COLLECTIONS THROUGH 02/28/2022	622.66
			Total ACH Transaction:	37,443.33
<b>Check Type: EFT Transfer - Electronic Payments</b>				
02/25/2022	586(E)	FIRST NATIONAL BANK (CREDIT CARD)	CITY CREDIT CARD STATEMENT FEBRUARY 24 2022	14,254.32
02/25/2022	593(E)	UNITED BANK	ACH FEE - MARCH 1 A/P	7.00
03/15/2022	594(E)	CITY OF PLAINWELL	MARCH 2022 CITY UTILITY BILLS	531.72
03/02/2022	600(E)	STATE OF MICHIGAN	AIRPORT FUEL SALES TAX RETURN FEBRUARY 2	44.03
03/01/2022	601(E)	UNITED BANK	ACH FEES - TAX DISTRIBUTION & DEBT SERVI	14.00
03/10/2022	602(E)	CENTURYLINK	LONG DISTANCE FEBRUARY 2022	1.03
			Total EFT Transfer:	14,852.10
<b>Check Type: Paper Check - Manual Checks</b>				
03/01/2022	18407	COPS HEALTH TRUST	MARCH 2022 DENTAL & VISION	1,531.80
03/01/2022	18408	MADISON NATIONAL LIFE INSURANCE CO	MARCH 2022 LIFE INSURANCE COVERAGE	101.08

03/01/2022	18409	PRIORITY HEALTH	MARCH 2022 HEALTH INSURANCE PREMIUM	25,867.50
03/01/2022	18410	R & R ASSESSING INC	ASSESSING SERVICES MARCH 2022	1,525.00
03/01/2022	18411	ALLEGAN COUNTY TREASURER	2021 IFT COLLECTIONS THROUGH 02/28/2022	9,079.27
03/01/2022	18412	PLAINWELL COMMUNITY SCHOOLS	2021 IFT COLLECTIONS THROUGH 02/28/2022	14,438.74
03/01/2022	18413	RANSOM DISTRICT LIBRARY	2021 IFT COLLECTIONS THROUGH 02/28/2022	3,235.87
03/07/2022	18414	CONSUMERS ENERGY	FEBRUARY 2022 ELECTRIC - 934 IND, 225 CU	3,809.48
03/07/2022	18415	VERIZON	EOC/DPS PHONE SERVICE 01/24/2022 - 02/23	1,195.68
03/07/2022	18416	SENSUS	SENSUS METER TELEPHONE SUPPORT	250.00
03/07/2022	18417	REPUBLIC SERVICES #249	WR GARBAGE MARCH 2022	480.80
03/07/2022	18418	CHARTER COMMUNICATIONS	DPS PHONES/TV/INTERNET THROUGH 03/18/202	580.84
03/07/2022	18419	REPUBLIC SERVICES	RECYCLING SERVICES MARCH 2022	2,754.05
03/07/2022	18420	QUADIANT FINANCE USA	POSTAGE ADDED TO METER 01/31/2022	1,000.00
03/07/2022	18421	CERTASITE LLC	FIRE MONITORING SERVICE 11/01/2021 - 10/	960.00
03/09/2022	18422	MODERNISTIC	133 E BRIDGE - WATER MITIGATION SERVICE	2,978.44
03/09/2022	18423	ALLEGAN COUNTY TREASURER	2021 WINTER PROPERTY TAX 03-55-205-004-0	46.18
03/10/2022	18424	DAVID KUITERT	CPR/FIRST AID TRAINING - DPW & WR STAFF	275.00

Total Paper Check: 70,109.73

REPORT TOTALS:

Total of 38 Checks:

122,933.77

Less 0 Void Checks:

0.00

Total of 38 Disbursements:

**\$ 122,933.77**

## Off Cycle Payment Authorization

**Brian Kelley, City Clerk/Treasurer**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Brian Kelley**  
Digitally signed by Brian Kelley  
Date: 2022.03.10 14:55:25 -05'00'

**Erik J. Wilson, City Manager**

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

**Erik Wilson**  
Digitally signed by Erik Wilson  
Date: 2022.03.11 14:03:53 -05'00'

## Reports & Communications:

### A. Jensen Lot Sale

The sale of the Jensen Lot was approved at the November 22, 2021 meeting, pending a finalized, updated plan outlining the northern boundary of the lot for a sale price of \$15,000.00. The finalized plan includes the agreed-upon boundaries and allows for the expansion of the Barbed Wire Café.

**Recommended action:** Consider approving the final plan outline for the sale of the Jensen Lot at a price of \$15,000.00 for the purpose of expanding Barbed Wire Café.

### B. DPW – Equipment Purchase:

The skid steer needs to be upgraded, and demand is so high currently that the contract must be signed now in order to guarantee the availability of a new skid steer at the start of the new fiscal year. The current skid steer would be traded in, which lowers the price from \$51,705.10 to \$36,705.01 for the skid steer. A new grader attachment is also needed for in-house paving projects and is able to be purchased at the same time for a cost of \$11,071.91. Both of these purchases are recommended to be included in the 2022/2023 budget.

**Recommended action:** Consider approving the trade in of the current skid steer and purchasing a new one from Carlton Equipment, along with a grader attachment, for a total cost of \$47,776.92.

### C. DPW – Wellhouse Equipment Purchase:

The chemical pumps and scales at well house 4 and 7 need to be upgraded and the current budget included funds for this project. Elhorn Engineering Company provides the treatment chemicals currently and have the right skills and knowledge to perform the needed upgrades. DPW Superintendent Nieuwenhuis recommends approving a contract with Elhorn Engineering Company for the purchase of 5 chemical pumps, 4 scales plus labor and installation for a total cost of \$13,368.00.

**Recommended action:** Council will consider approving a contract with Elhorn Engineering Company to upgrade the chemical pumps and scales at well house 4 and 7 for a cost of \$13,368.00.

### D. DPW – Sale of City Owned Equipment:

The Department of Public Works has removed an old dump box from truck 19 last week in order to replace it. Cory Kruzel, owner of Donnie's Auto saw the old dump box and offered \$150.00 for it. KMR usually hauls away the city recycled metal and the city gets half the scrap cost. Superintendent Nieuwenhuis believes the city's scrap cost would be approximately \$100.00 for the dump box. Superintendent Nieuwenhuis recommends selling the dump box to Mr. Kruzel for the higher price of \$150.00.

**Recommended action:** Consider approving the sale of the used dump bed to Cory Kruzel for \$150.00.

### E. Mayor's Monarch Pledge Survey:

The Mayor's Monarch Pledge Survey shows support for the Monarch Butterfly population and provides action items communities can take to encourage Monarch Butterfly population growth. The Parks & Trees Commission is recommending signing this pledge as a show of support for the Monarch Butterfly population and completing action items to support the population growth.

**Recommended action:** Consider supporting the Mayor's Monarch Pledge Survey and directing Parks & Trees to complete various action items listed under the pledge.

## Reminder of Upcoming Meetings

- March 16, 2022 – Plainwell Planning Commission – 7:00pm
- March 17, 2022 – Plainwell Parks & Trees Commission – 5:00pm
- **March 28, 2022 – Plainwell City Council – 7:00pm**

## Non-Agenda Items / Materials Transmitted

- None