

City of Plainwell



Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

Department of Administration Services
211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821 Fax: 269-685-7282
Web Page Address: www.plainwell.org

“The Island City”

AGENDA

Plainwell City Council
Monday, May 09, 2022 - 7:00PM
Plainwell City Hall Council Chambers

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Minutes – 04/25/2022 Regular Meeting
6. General Public Comments
7. County Commissioner Report
8. Agenda Amendments
9. Mayor’s Report
10. Recommendations and Reports:
 - A. Introduction and Confirmation – Kevin Callahan – Director of Public Safety
Council will consider confirming Kevin Callahan as the new Director of Public Safety as recommended by City Manager Wilson.
 - B. Bulk Waste/Recycling Contract – Discussion
Council will consider options for the bulk waste and recycling contract.
 - C. Resolution 2022-08 – Public Act 152
Council will consider adopting the 80%/20% Health Care Cost Option for the Publicly Funded Health Insurance.
 - D. DPS– Air Fill Station for SCBA (Self-Contained Breathing Apparatus)
Council will consider approving a contract with West Shore Fire for a new air fill station cost, delivery, installation and training in an amount not to exceed \$44,000.00.
 - E. DPW – Truck 10 repairs
Council will consider approving a contract with Truck & Trailer Specialties for repairs on Truck 10 in the amount of \$6,119.00.
 - F. WR – Engineering Services for Surcharge
Council will consider approving a contract with Fleis & VandenBrink for surcharge calculations in the amount of \$3,600.00.
11. Communications: The April 2022 Investment and Fund Balance Reports.
12. Accounts Payable - \$205,513.57
13. Public Comments
14. Staff Comments
15. Council Comments
16. Adjournment

Note: All public comment limited to two minutes, when recognized please rise and give your name and address.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: City Council
FROM: Erik Wilson, City Manager
DATE: May 6, 2022
SUBJECT: Introduction and Confirmation – Mr. Kevin Callahan, Director of Public Safety

Kevin brings close to fourteen years of command experience, both in the private sector as a business owner/supervisor, and ten of those years being a police supervisor.

Kevin has command and leadership training from the National Tactical Officers Association, Michigan State Police, and Calibre Press as well as training from Michigan State University Staff and Command and the Michigan Association of Police Chiefs.

Kevin has been an in-service instructor for Law Enforcement at many agencies. He has also served in leadership roles in the fire service ranging from Firefighter, Lieutenant, Incident Commander, Battalion Chief, Incident Safety Officer, Health and Safety Officer, Senior Fire Training Officer, and Certified Fire Inspector.

Kevin has two Associates of Applied Science degrees with one in Law Enforcement and one in Fire Science, both from Kalamazoo Valley Community College. He also possesses a Bachelor of Arts degree from Olivet College in Criminal Justice.

Overall, Kevin has 22 years of Law Enforcement experience and 24 years of experience as a firefighter.

We believe his experience in a smaller town and rural township policing would benefit the City of Plainwell as well as citizens and visitors of the city.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

TO: Erik J. Wilson, City Manager
FROM: Maggie Fenger, Deputy City Clerk
DATE: April 29, 2022
SUBJECT: City-wide Bulk waste & Recycling Collection

EXISTING **RECYCLING** CONTRACT

	Fee for Residents	Per Month	Annual
Existing Republic Contract	\$ 29.50	\$ 2,284.75	\$ 27,417.00

2022 BID RESULTS - **RECYCLING**

	Fee for Residents	Per Month	Annual
Republic	\$ 45.84	\$ 4,465.58	\$ 53,586.96
County Option - \$25	\$ 25.00	\$ 25.00	\$ 29,225.00
County Option - \$50	\$ 50.00	\$ 50.00	\$ 58,450.00

EXISTING **BULK GARBAGE** CONTRACT

	Fee for Residents	Per Month	Annual
Existing Republic Contract	\$ 19.50	\$ 998.63	\$ 11,983.60

5-YEAR AVG
98.54 hours
89 tons

2022 BID RESULTS - **BULK GARBAGE**

	Fee for Residents	Per Month	Annual
Republic	\$ 25.00	\$ 1,844.96	\$ 22,139.50

Notes

- The City only received one bid; Allegan County has an existing program
- Bulk garbage cost estimated based on 5 year average (2 collection dates per year)
- Additional charges will apply for both Republic Services and Allegan County program
- Municipalities can choose which fee option they use through Allegan County however each of the 8 municipalities that had the \$25 option have increased to the \$50 option this year to make up for the difference between the amount collected in fees and the amount the county billed for
- Allegan County program legally cannot offer waste services so a separate bulk waste contract would be necessary with either county program option
- **If the city chooses to participate in the county election option, the deadline to get the ballot proposal language to the County Clerk is 4:00pm on May 10th, 2022.**

Summary of Options

Web Page Address: www.plainwell.org

The City of Plainwell is an Equal Opportunity provider and employer.

Republic Waste Bid:

Bulk Waste Base Rate - \$175/hour and \$55/ton

Curbside Base Rate - \$3.82/cart/month

Bulk Waste Estimated Cost - \$22,139.50 (5 year average: 98.54 hours and 89 tons)

Curbside Recycling Estimated Cost - \$53,586.96 annually (1169 carts)

Total Estimated Cost: \$75,726.46 + additional charges

Additional charges:

Fuel Recovery Fee – \$0.04/residence/month applied for every \$0.10/gallon increment of increase above Base Price of \$4.50/gallon diesel fuel cost

Years 2-5 rate adjustment of 4.5% per year

Allegan County Recycling Program Options:

\$25/household/year without election – residents may choose to opt out

\$50/household/year with August 2, 2022 election – residents may not choose to opt out

Additional charges:

Admin Fee - \$2.89 per household for 2021 (covers Allegan County costs associated with program) - \$3,378.41

Current Proposed Bulk/Recycle Bid 2017-2021
5 Year contract with carts new unit count

	CHEF (Current Contract)	REPUBLIC	WASTE MANAGEMENT	BEST WAY
Recycle Bid (per cart):	\$1.850	\$3.820	\$0.00	\$0.00
Estimated Yearly Cost: 1235 carts	\$27,417.00	\$53,586.96	\$0.00 Did not offer bid	\$0.00 Did not offer bid
Bulk Per Hour Cost:	\$90.00	\$175.00		
Bulk Per Ton Cost:	\$35.00	\$55.00		
Estimated Yearly Cost:	\$11,983.60	\$22,139.50	\$0.00	\$0.00
Estimated Annual Recycling and Bulk Cost:	\$39,400.60	\$75,726.46	\$0.00	\$0.00

Rates subject to 4.5% annual
increase years 2-5

Current Contract 2017-2021 CHEF OUT OF BUSINESS REPUBLIC BOUGHT OUT	Proposed 2022-2027 Contract	Did not offer bid	Did not offer bid
	New Contract Date: July 1 2022		

	Recycle:	Recycle:	Recycle:	Recycle:
Per Cart	1.85 per cart x 1235 Units	\$3.82 per cart x 1169 units	Did not offer bid	Did not offer bid
Per Month	\$ 2,284.75 per month	\$4,465.58		
Per Year	\$ 27,417.00 per year	\$53,586.96		
	Bulk:	Bulk:	Bulk:	Bulk:
Per Hour	\$90.00	\$175.00	Did not offer bid	Did not offer bid
Per Ton	\$35.00	\$55.00		

5 yr Average for tons/hours

Hours	98.54	\$8,868.60	\$17,244.50	
Tons	89	\$3,115.00	\$4,895.00	
Total		\$11,983.60	\$22,139.50	Did not offer bid

Bulk & Recycle Total: Current \$ 37,679.10	Bulk & Recycle Total: \$75,726.46	Bulk & Recycle Total: Did not offer bid	Bulk & Recycle Total: Did not offer bid
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Estimated Annual Increase from current contract: \$36,325.86

Rates subject to 4.5% annual
increase years 2-5

**Fuel surcharge of
\$0.04/residence/month for
every \$0.10/gallon increase
above set base price of
\$4.50/gallon diesel cost**

Contractor's Proposal

**For Citywide Curbside Recycling
and Semi-Annual Trash Collection**

TO: Erik J. Wilson, Plainwell City Manager

PROPOSAL OF: City Star-Services, Inc dba: Republic Services of West Michigan

(an individual) (limited liability company) (a partnership) (a corporation) duly organized and qualified to do business under the laws of the State of Michigan.

The undersigned having carefully read and considered the terms and conditions of the Contract Documents for the Semi-Annual Residential Trash Collection and Disposal and the Curbside Recycling for the City of Plainwell, does hereby offer to perform such services on behalf of the City, of the type and quality and in the manner described, and subject to and in accordance with the terms and conditions set forth in the Contract Documents at the rates (expressed in words and figures) hereinafter set forth:

<u>DESCRIPTION UNIT: (Price in Words)</u>	<u>PRICE IN FIGURES:</u>
A. Citywide Semi-Annual Trash Collection _____	\$ _____
	Per Year
<u>\$175/hour and \$55/ton</u>	\$ _____ Per Year
B. Citywide Curbside Collection of Recyclables	
<u>\$4,465.58 Per Month</u>	
<u>\$53,586.96 Per Year</u>	
<u>1169 Units at \$3.82 per Unit</u>	
. Total Annual Cost Curbside and Semi-Annual Trash Collection	
\$ _____	

Bidder

By: Jack Brown

*****Rates above will be subject to a 4% increase per year in years 2-5***

Principal Office Address: Kalamazoo, Kalamazoo Cty Michigan

(City) (County) (State)

Telephone: 616-662-6842



4/28/2022

City of Plainwell
Attn: Eric J. Wilson
211 N. Main St
Plainwell, MI 49080

Eric,

We appreciate the opportunity to provide you with a quote to continue our relationship with you and the City of Plainwell. Additional items to be added or adjusted to agreement are attached, additionally we would like to add the following:

- Fuel Recovery Fee — A Fuel Recovery Fee shall be assessed and applied on a per residence/month basis, in addition to the Monthly Charge after first year. The Base Price for diesel fuel shall be set at \$4.50/gallon. Should the Department of Energy (DOE) Index for Highway Diesel - Midwest fuel rise above the "base price," a surcharge of \$0.04/residence/month shall be applied for every \$0.10/gallon increment of increase in Contractor's cost of fuel above the Base Price. No adjustments made for pricing below the \$4.50 per gallon.
- Rates quoted will be adjusted by 4.5% per year in years 2-5.
- If recycle processing charge is increased at Kent County Material Recovery facility, currently \$75 per ton cost, Republic can pass said increase thru to City with proper documentation. (See Attached for documented rates)
- House counts to be reviewed annually
- Pricing for recycle service is based on cart only service, additional carts can be rented.

If you have any questions, feel free to reach out to me at 616-662-6842.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack Brown".

Jack Brown
Municipal Sales Manager - Republic Services
3432 Gembrit Circle
Kalamazoo, MI 49001

References

Cooper Township
Jeff Sorenson
269-382-0223

City of Kalamazoo
Wendy Burlingham
269-337-8660

Gun Plain Township
Mike Vandenberg
269-685-9471



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
06/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CANNON COCHRAN MANAGEMENT SERVICES, INC. 17015 N. SCOTTSDALE RD SCOTTSDALE, AZ 85255	CONTACT NAME: PHONE (A/C No.Ext): _____ FAX (A/C No.Ext): _____ E-MAIL ADDRESS: certficateteam@ccmsi.com														
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: ACE American Insurance Co.</td> <td>22667</td> </tr> <tr> <td>INSURER B: Indemnity Insurance Co of North America</td> <td>43575</td> </tr> <tr> <td>INSURER C: ACE Fire Underwriters Insurance Co.</td> <td>20702</td> </tr> <tr> <td>INSURER D: Illinois Union Insurance Company</td> <td>27960</td> </tr> <tr> <td>INSURER E: ACE Property & Casualty Insurance Company</td> <td>20699</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: ACE American Insurance Co.	22667	INSURER B: Indemnity Insurance Co of North America	43575	INSURER C: ACE Fire Underwriters Insurance Co.	20702	INSURER D: Illinois Union Insurance Company	27960	INSURER E: ACE Property & Casualty Insurance Company	20699	INSURER F:
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INSURER F:															
INSURED REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054															

COVERAGES

CERTIFICATE NUMBER: 1966985

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: _____			HDO G72482074	06/30/2021	06/30/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS -COMP/OP AGG \$ 5,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ISA H25549752	06/30/2021	06/30/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
E	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			G46782148 005	06/30/2021	06/30/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B A C D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLR C67824064 AOS WLR C67824027 CA/MA/OR SCF C67824106 - WI WCU C67824143 - OH XS TNS C68990592 - TX NSXS	06/30/2021 06/30/2021 06/30/2021 06/30/2021	06/30/2022 06/30/2022 06/30/2022 06/30/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE -EA EMPLOYEE \$ 3,000,000 E.L. DISEASE -POLICY LIMIT \$ 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF COVERAGE - FOR USE FOR REPUBLIC SERVICES, INC. AND ALL ITS SUBSIDIARIES

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

EVIDENCE OF COVERAGE

United States



ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED	
POLICY NUMBER See First Page	REPUBLIC SERVICES, INC. 18500 N. ALLIED WAY PHOENIX, AZ 85054	
CARRIER See First Page	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS **CERTIFICATE NUMBER: 1966985**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM.
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

The following provisions apply when required by written contract. As used below, the term certificate holder also includes any person or organization that the insured has become obligated to include as a result of an executed contract or agreement.

GENERAL LIABILITY:
 Certificate holder is Additional Insured including on-going and completed operations when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

AUTO LIABILITY:
 Certificate holder is Additional Insured when required by written contract.
 Coverage is primary and non-contributory when required by written contract.
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract.

WORKERS COMPENSATION AND EMPLOYERS LIABILITY:
 Waiver of Subrogation in favor of the certificate holder is included when required by written contract where allowed by state law.

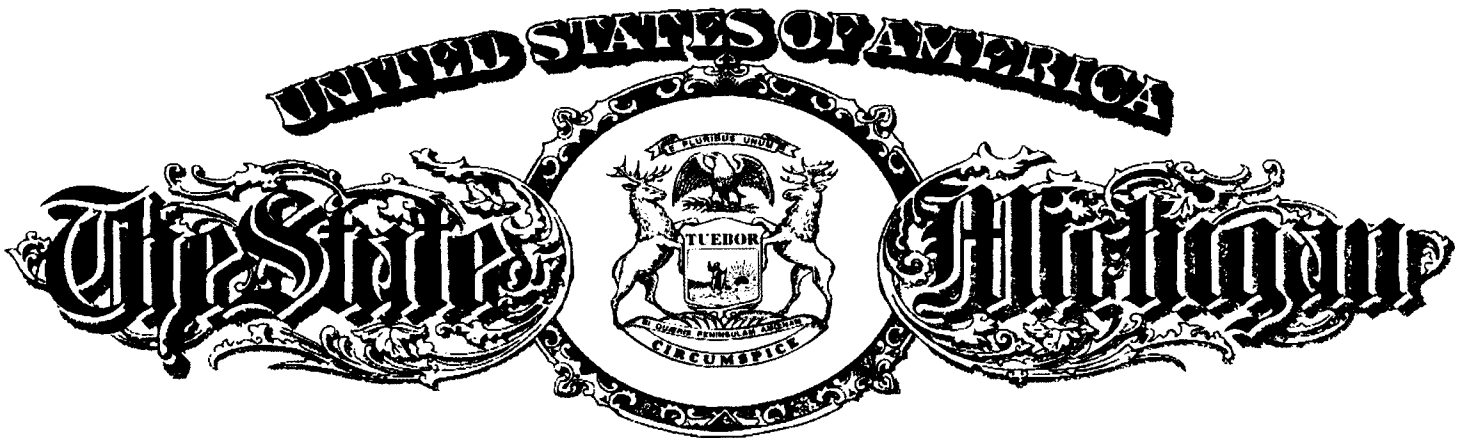
Stop gap coverage for ND, WA and WY is covered under policy no. WLR C67824064 and stop gap coverage for OH is covered under policy no. WCU C67824143, as noted on page 1 of this certificate.

TEXAS EXCESS INDEMNITY AND EMPLOYERS LIABILITY:
 Insured is a registered non-subscriber to the Texas Workers Compensation Act. Insured has filed an approved Indemnity Plan with the Texas Department of Insurance which offers an alternative in benefits to employees rather than the traditional Workers Compensation Insurance in Texas. The excess policy (#TNS C68990592) shown on this certificate provides excess Indemnity and Employers Liability coverage for the approved Indemnity Plan.

Contractual Liability is included in the General Liability and Automobile Liability coverage forms. The General Liability and Automobile Liability policies do not contain endorsements excluding Contractual Liability.

Separation of Insured (Cross Liability) coverage is provided to the Additional Insured, when required by written contract, per the Conditions of the Commercial General Liability Coverage form and the Automobile Liability Coverage form.

The Umbrella/Excess Liability policy is follow form over the General Liability, Automobile Liability and Employer's Liability policies shown on this certificate.



Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

CITY-STAR SERVICES, INC.

was validly incorporated on October 28, 1966 as a Michigan DOMESTIC PROFIT CORPORATION, and said corporation is validly in existence under the laws of this state.

This certificate is issued pursuant to the provisions of 1972 PA 284 to attest to the fact that the corporation is in good standing in Michigan as of this date and is duly authorized to transact business and for no other purpose.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit given it in every court and office within the United States.



Sent by electronic transmission

Certificate Number: 22040377201

In testimony whereof, I have hereunto set my hand, in the City of Lansing, this 15th day of April, 2022.

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

Verify this certificate at: URL to eCertificate Verification Search <http://www.michigan.gov/corpverifycertificate>.



USI Insurance Services
601 Union Street
Suite 1000
Seattle, WA 98101
www.usi.com
Tel: 206.441.6300

April 6, 2022

FEDEX EXPRESS - Next Day

Jack Brown
Republic Services
3432 Gembrit Circle
Kalamazoo, MI 49001
616-719-8344

RE: City-Star Services, Inc. dba Republic Services of West Michigan
\$1,000.00 Bid Bond
to City of Plainwell
for Citywide Curbside Recycling and Semi-Annual Trash Collection

Bid Date: April 28, 2022
Travelers Casualty and Surety Company of America

Enclosed find your Bid Bond for the above captioned bid as requested. Please review for accuracy before forwarding the enclosed original Bid Bond to the Obligee along with the rest of your bid package.

To avoid potential delays after award, always ensure that your Legal Entity/Bidder's name on your bid matches the Company/Principal name on the Bid Bond .

Please note, that in the event Republic Services is the successful bidder, it is up to field to request a Performance bond if it is required per the terms of the contract, as one is not automatically issued.

Should you require further assistance or if you have any questions, please do not hesitate to contact me at 206-731-1200 or email us at RSNew@usi.com.

Good Luck!

Amber

Amber Engel
Surety Department

SPECIAL INSTRUCTIONS FOR THIS BOND (if left blank, there are no special instruction for your bond):

BID BOND

KNOW ALL BY THESE PRESENTS, That we, City-Star Services, Inc. dba Republic Services of West Michigan
3432 Gembrit Circle, Kalamazoo, MI 49001

_____ as Principal, hereinafter called the Principal,
and the Travelers Casualty and Surety Company of America
of One Tower Square, Hartford, CT 06183, a corporation duly organized under

the laws of the State of CT, as Surety, hereinafter called the Surety, are held and firmly bound unto
City of Plainwell as Obligee, hereinafter called the Obligee,
in the sum of One Thousand Dollars and 00/100 Dollars

(\$ 1,000.00), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Citywide Curbside Recycling and Semi-Annual Trash Collection

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 28th day of April, 2022

City-Star Services, Inc. dba Republic Services of West Michigan (Seal)
Principal

By: [Signature]
Kathleen M. Mitchell Attorney-in-Fact Title

Travelers Casualty and Surety Company of America
By: [Signature]
Amber Engel Attorney-in-Fact



POWER OF ATTORNEY

REPUBLIC SERVICES, INC., a Delaware corporation having its principal place of business at 18500 N. Allied Way, Phoenix, Arizona 85054, hereby makes, constitutes and appoints KIBBLE & PRENTICE HOLDING COMPANY dba USI INSURANCE SERVICES NORTHWEST, acting through and by any one of Debbie Lindstrom, Timothy S. Buhite, Kathleen M. Mitchell, Scott C. Alderman, Peggy A. Firth, Amber Engel, Jamie Armfield, Holly E. Ulfers, or Roxana Palacios, its true and lawful attorney to sign and seal any and all surety bonds, bid bonds, performance bonds and payment bonds at or below the monetary threshold of Five Million Dollars (\$5,000,000.00) on behalf of REPUBLIC SERVICES, INC. and its subsidiaries, relating to the provision of solid waste collection, transportation, transfer, recycling, disposal and/or energy services by REPUBLIC SERVICES, INC. and its subsidiaries and affix its corporate seal to and deliver for and on behalf as surety thereon or otherwise, bonds of any of the following classes, to wit:

1. Surety bonds, bid bonds, performance bonds and payment bonds to the United States of America or agency thereof, including those required or permitted under the laws or regulations relating to Customs or Internal Revenue, license and permit bonds or other indemnity bonds under the laws, ordinances or regulations of any state, city, town, village, board, other body organization, public or private; bonds to transportation companies; lost instrument bonds; lease bonds, worker's compensation bonds; miscellaneous surety bonds; and bonds on behalf of notaries public, sheriffs, deputy sheriffs and similar public officials.

2. Surety bonds, bid bonds, performance bonds and payment bonds on behalf of REPUBLIC SERVICES, INC. and its subsidiaries in connection with bids, proposals or contracts.

REPUBLIC SERVICES, INC. hereby agrees to ratify and confirm whatsoever KIBBLE & PRENTICE HOLDING COMPANY dba USI INSURANCE SERVICES NORTHWEST shall lawfully do pursuant to this power of attorney, and until notice or revocation has been given by REPUBLIC SERVICES, INC., the acts of said attorney shall be binding on the undersigned.

IN WITNESS WHEREOF, this Power of Attorney has been signed this 23rd day of FEBRUARY 2022 on behalf of REPUBLIC SERVICES, INC. by its Assistant Secretary, Adrienne W. Wilhoit.

REPUBLIC SERVICES, INC.,
a Delaware corporation

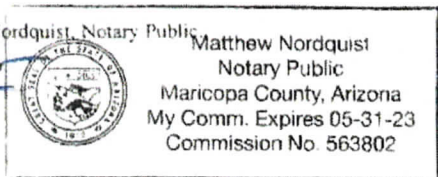
Adrienne W. Wilhoit

STATE OF ARIZONA

COUNTY OF MARICOPA

Subscribed and sworn to before me this 23rd day of FEBRUARY 2022 by Matthew Nordquist, Notary Public.

Notary Public



CERTIFICATE

I, the undersigned, John B. Nickerson, Assistant Secretary of Republic Services, Inc., a Delaware corporation, do hereby certify that the foregoing Power of Attorney is true, correct, remains in full force and effect, and has not been revoked.

IN WITNESS WHEREOF, this Certification has been signed this 28th day of April, 2022 on behalf of REPUBLIC SERVICES, INC. by its Assistant Secretary, John B. Nickerson.

John B. Nickerson



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Amber Engel** of **SEATTLE**, **Washington**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

City of Hartford ss.

By:
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes herein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**



Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **28th** day of **April**, **2022**



Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



USI Insurance Services
601 Union Street
Suite 1000
Seattle, WA 98101
www.usi.com
Tel: 206.441.6300

April 28, 2022

LETTER OF INTENT

City of Plainwell
211 North Main Street
Plainwell, MI 49080

RE: City-Star Services, Inc. dba Republic Services of West Michigan
Citywide Curbside Recycling and Semi-Annual Trash Collection

To Whom it May Concern:

We are writing to you at the request of City-Star Services, Inc. dba Republic Services of West Michigan.
This principal has or is about to submit a Bid proposal for Citywide Curbside Recycling and Semi-Annual Trash Collection

If a contract for this work is awarded to City-Star Services, Inc. dba Republic Services of West Michigan,
Travelers Casualty and Surety Company of America, a surety licensed to conduct business in the
State of MI, has agreed to act as surety to issue the required Performance Bond which is a
condition of awarding this contract.

Please let us know if you need anything further in this regard.

Sincerely,


Amber Engel
Attorney in Fact
Travelers Casualty and Surety Company of America



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Amber Engel** of **SEATTLE, Washington**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

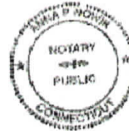
City of Hartford ss.

By:
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026



Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **28th** day of **April**, 2022



Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

Jack,

Re: City of Plainwell, Michigan ("City")

Following our review of the Bid Document ("Bid"), below are certain legal, business and/or operational issues for your consideration. Please discuss these issues with City and/or Republic management, as appropriate, and then let us know what issues we should clarify in the Contract.

***Please note all references to page numbers below are referenced as per the word document submitted for review and the scope of our review is limited to the word document.**

1. **Legal Entity:** The correct legal entity to sign the contract resultant to this Bid ("Contract") and perform the services for Republic (if successful bidder) is City-Star Services, Inc. dba Republic Services of West Michigan.
2. **Contract, Section 4(b), Page 15:** The Contract should also include the other factors of force majeure so that Republic's performance is excused for those unexpected occurrences like terrorist acts, compliance with Applicable Laws or governmental orders, fires, and inclement weather etc. (Also refer General Specifications, Section 2.02, Storm and other Disasters, Page 9)
3. **Contract, Section 4(d), Page 15:** Republic's indemnity obligations should be limited to claims to the extent caused by Republic's negligence or willful misconduct.
4. **General Specifications, Section 1.12, Recyclables, Page 9:** Please review the list of recyclables that Republic would be required to collect. The items that Republic will not be collecting may be deleted. If there are any concerns with respect to contamination of recyclables, the Contract must mention such provision that would protect Republic from such contamination.
5. **General Specifications, Section 10, Insurance, Page 12-13:** Following changes are made to the insurance section:
 - Replace the words "*The certificates shall contain the following express obligation:*" with the words "*be supplemented with a blanket-form endorsement providing that in*" from the end of the first paragraph of this section, Page 12;
 - Delete the words "*This is to certify that the policies of insurance described herein have been issued to the insured for which this certificate is executed and are in force at this time*" from the start of the second paragraph of this section, Page 12;
 - Replace the words "*affecting the certificate holder*" with the words "*expect workmen's compensation and umbrella,*" from the last third line of the second paragraph of this section, Page 12.
6. **General Specifications, Section 11, Bond, Page 13:** Performance bond or surety to be provided by Republic should not exceed annual value of the bid and should be renewed annually. (Also refer to Instructions to Bidders, Section 3, Security for Performance Bond, Page 3 and Performance Bond, Page 17)
7. **General Specifications, Section 12, Transferability of Contract, Page 13:** No consent should be required to Republic to assign the Contract to affiliates and/or in connection with the sale or purchase of a business.
8. **General Specifications, Section 13, Franchise, Page 13:** If from business standpoint, the services Republic has to provide to City are intended to be exclusive, the Contract should state that the services Republic will provide are exclusive for the locations that Republic service. (Also refer to Contract, Section 1, Page 14).

9. **Contract, Section 5, Page 16:** Republic shall be paid unconditionally within thirty (30) days from the receipt of an invoice by City and Republic shall have the ability to charge interest on late payment in the event City does not pay Republic on time.
Further, Republic should have the ability to add Fees and taxes onto the rates, to pass through new or increases to existing fees & taxes or Recycle Processing Charge increases.

The following legal issues need to be addressed in the Contract that may be entered into by Republic and City; if Republic is the successful bidder:

10. **Acceptable Waste; Unacceptable Waste:** The Bid response should include a detailed description of the type of waste Republic will collect and dispose of, along with definitions for waste that Republic will not collect or dispose of such as hazardous/ unacceptable wastes.
Further, Republic must have a right to reject any unacceptable/hazardous waste provided by any residential or commercial unit.
11. **Title to Waste:** Title to and liability for any hazardous/unacceptable waste must not pass to Republic at any time.

The following business issues need to be addressed in the Contract that may be entered into by Republic and City; if Republic is the successful bidder:

12. **Termination:** Republic should be allowed to terminate the Contract upon City's breach after City has the opportunity to cure that breach within a certain number of days.

Corporate Data Sheet Report

As of April 15, 2022

City Star Services, Inc.

Incorporated in Michigan on 10/28/1966

Status: Current
Entity Type : Corporation
Federal ID #: 38-1841203
Domicile:
Internal #: 1C

Primary Address

18500 North Allied Way
Phoenix, Arizona 85054

Directors

	<u>Title</u>
Brian A. Goebel	Director

Officers

	<u>Title</u>
Gregg K. Brummer	President
Julia Arambula	Vice President
John B. Nickerson	Vice President
Christopher Nie	Vice President
Eileen B. Schuler	Vice President
Jennifer L. Thomson	Vice President
Adrienne W. Wilhoit	Vice President
Lawrence D. Focazio	Vice President, Tax
Eileen B. Schuler	Secretary
John B. Nickerson	Assistant Secretary
Jennifer L. Thomson	Assistant Secretary
Adrienne W. Wilhoit	Assistant Secretary
Calvin R. Boyd	Treasurer

Direct Owners

	<u>Registered in</u>	<u>%Ownership</u>
Allied Waste North America, LLC	Delaware	100.0000 %

Registrations

<u>Michigan</u>	<u>Charter No.</u>	<u>Tax ID No.</u>	<u>Date</u>	<u>End Date</u>
Incorporation	800057449		10/28/1966	



KENT COUNTY DEPARTMENT OF PUBLIC WORKS

2021 BOARD

Emily Brieve
Chair

Cynthia Janes
Vice Chair

Ken Yonker
Secretary

Dave Bulkowski

Ben Greene

Stan Ponstein

Phil Skaggs

Darwin J. Baas
Director

October 12, 2021

RE: 2022 Waste Disposal and Recycling Rates

Dear Commercial Haulers,

Enclosed, please find the 2022 Rate Schedule approved by the Board of Public Works at their October board meeting. Rate changes reflect increasing costs, commodity markets and planned facility refurbishments and will take effect January 3, 2022. In brief, the changes are as follows:

Solid Waste Disposal

South Kent Landfill:	\$5/ton increase
North Kent Transfer Station:	\$5/ton increase
Waste-to-Energy Facility:	\$19/ton increase

Single Stream Recycling

Recycling & Education Center	\$5/ton increase
------------------------------	------------------

For your convenience, the 2022 Kent County Waste Hauler license application is also included. You can also find the form online at www.reimaginetrash.org.

Feel free to contact me at 616.632.7919 or at darwin.baas@kentcountymi.gov if you have any questions.

Regards,

Darwin J. Baas
Director



- Attachments:
- 2022 Waste Descriptions and Rates
 - 2022 Kent County Waste Hauler License Information & Application
 - Quarterly Waste Surcharge Remittance Form
 - 2021 Administrative Fee Reimbursement Form
 - 2020 Annual Surcharge Report

Earl G. Woodworth Building
1500 Scribner Avenue NW
Grand Rapids, MI 49504

616.632.7920 tel
616.632.7925 fax
kcdpw@kentcountymi.gov
www.reimaginetrash.org



**KENT COUNTY
DEPARTMENT OF
PUBLIC WORKS**

KENT COUNTY SOLID WASTE DISPOSAL & RECYCLING RATES

Effective Date: January 1, 2022	<u>Rate</u>	<u>Env. & Safety Fee</u>	<u>Michigan Surcharge</u>	<u>Kent County Solid Waste Surcharge²</u>	<u>Total</u>
	<i>Per Ton</i>	<i>Per Ton</i>	<i>Per Ton</i>	<i>Per Ton</i>	
South Kent Landfill & North Kent Transfer Station					
General Refuse	\$46.10	\$0.50	\$0.36	\$1.68	\$ 48.64 ton
Construction & Demolition	\$46.10	\$0.50	\$0.24	\$1.68	\$ 48.52 ton
Cut Tires (one ton minimum charge)	\$69.00	\$0.50	\$0.36	\$1.68	\$ 71.54 ton
Mobile Homes, Campers, Trailers and Boats	\$55.00	\$0.50	\$0.36	\$1.68	\$ 57.54 ton
Large Tanks	\$75.00	\$0.50	\$0.36	\$1.68	\$ 77.54 ton
Dead Animals	\$55.00	\$0.50	\$0.36	\$1.68	\$ 57.54 ton
Trees and Stumps	\$75.00	\$0.50	\$0.36	\$1.68	\$ 77.54 ton
Troublesome Plastics	\$300.00	\$0.50	\$0.36	\$1.68	\$ 302.54 ton
Contaminated Soils, Foundry Sands, Saw Dust, Ash ¹	Varies	\$0.50	\$0.12	\$1.68	Varies ton
Sludge ¹	\$18.00	\$0.50	\$0.12	\$1.68	\$ 20.30 ton
Waste-To-Energy Facility					
General Refuse	\$74.00			\$1.68	\$ 75.68 ton
Approved Special Burns	\$90.00			\$1.68	\$ 91.68 ton
Material Recycling Facility					
Kent County	\$70.00				\$ 70.00 ton
Non Kent County	\$75.00				\$ 75.00 ton
Transfer Trailers	\$80.00				\$ 80.00 ton
Rejected Loads	\$200.00				\$ 200.00 ton
Vehicle					
					Min. Charge³
Car load - trunk only					\$ 20.00 load
Pickup, van or SUV load					\$ 30.00 load
Car and trailer loaded					\$ 40.00 load
Trailer load (nothing in vehicle)					\$ 30.00 load
Truck and trailer loaded					\$ 50.00 load
Item					
					Charge
Appliances - all contents must be removed prior to acceptance					\$ 20.00 each
Mattress or box spring					\$ 20.00 each
Propane & Helium Tanks					
1 lb.					FREE
5 to 20 lbs.					\$ 3.00 each
20 lbs. +					\$ 25.00 each
Tires					
Regular - up to 42" diameter					\$ 4.00 each
Large - over 42" - 50" diameter					\$ 6.00 each
Televisions					
27" and Under - Resident					\$ 20.00 each
27" and Under - Non-Resident					\$ 30.00 each
28" and Larger - Resident					\$ 40.00 each
28" and Larger - Non-Resident					\$ 50.00 each
Gross Vehicle Weight (Secretary of State)					\$ 12.00 each
After Hours Service Fee (15 minute increments)					\$ 45.00 per 1/4

¹Special Application, South Kent Landfill Only, Prior Approval

²Waste outside of Kent County is not subject to Kent County Solid Waste Surcharge.

³Vehicles exceeding gross weight limits for their DPW Vehicle Class, must leave a deposit, be weighed in and out and will be charged the Minimum Charge or Rate Per Ton, whichever is greater. An estimated deposit is required to cover the cost of the load, no less than \$30.00.

Payment Methods: Cash; Check; Credit/Debit Card (2.4% convenience fee added)

From: [Brandy Van Horn](#)
To: [Maggie Fenger](#)
Subject: RE: City of Plainwell RFP
Date: Wednesday, April 13, 2022 11:16:11 AM

CAUTION: External Email!

Good Afternoon Maggie

Thank you for reaching out to Best Way Disposal regarding Plainwell's RFP for City-Wide recycling and bulk-trash pickup. At this time, Best Way Disposal will not be submitting a bid due to time constraints with acquiring the needed inventory and delivering the carts in time to fulfill the obligation of the contract.

Please feel free to call or email me with any questions you may have.

Sincerely

Brandy Van Horn
Best way Disposal
K Division 269-388-3300

From: Maggie Fenger <MFenger@plainwell.org>
Sent: Wednesday, March 30, 2022 12:21 PM
To: Maggie Fenger <MFenger@plainwell.org>
Cc: Brian Kelley <BKelley@plainwell.org>
Subject: City of Plainwell RFP

CAUTION: This email originated from outside the company. Do not open links or attachments unless you recognize the sender and know the content is safe.

Good afternoon,

Attached is an RFP document for city-wide recycling and bulk-trash pickups. The city's current contract expires June 30, 2022. Currently, the recycling is picked up monthly (2 visits per month – half of the city at one time) and the bulk trash is picked up twice per year.

The proposals are due back by April 28, 2022 and the contract should be awarded on May 9. If you have any questions, please contact me at 269.685.6821.

Thank you,

Maggie Fenger

Deputy City Clerk

City of Plainwell

211 N. Main Street

Plainwell, Michigan 49080-1370

269-685-6821

www.plainwell.org

The City of Plainwell is an Equal Opportunity employer and provider.

***CONFIDENTIALITY:** Pursuant to the Electronic Communications Privacy Act of 1986, 18 U.S.C. Sec. 2510, et seq. (the "ECPA"), notice is given that the information or documents in this electronic message are legally privileged and confidential information, intended only for the use of the individual or entity to whom it is sent. If you are not the intended recipient, please be aware that any disclosure, distribution, use or copying of the contents of this message is prohibited. If you have received this message in error, notify the sender immediately by return mail. Thank you.*

ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122ND Ave., Suite 200, Allegan, MI 49010

01/17

Office Administration

(269) 673-5411 Fax 269-673-4172

Bioterrorism Preparedness

673-5411

Personal Health

673-5411



Communicable Disease

673-5411

Environmental Health

673-5415

Resource Recovery

673-5415

MEMORANDUM

To: Townships, Cities and Villages of Allegan County

From: Rosemary Graham, Allegan County Resource Recovery

Subject: Allegan County Resolution PA 69 of 2005/Recycling Funding

Date: January 21, 2022

On January 13, 2022 the County Board of Commissioners authorized local units to hold an election on **August 2, 2022**, regarding a voted recycling surcharge authorized under PA 69 of 2005. Enclosed is the recycling surcharge election packet which may be utilized by current participants interested in proceeding with the increased surcharge and/or new participants desiring to provide funding for a recycling program that would benefit your constituents. As such, the following information has been included for your convenience:

Attachment 1 - Allegan County Resolution Authorizing Election Pursuant to PA 69 of 2005.

Attachment 2 - Sample ballot language.

In an effort to maintain standardized language for voters the County has prepared recommended ballot language. However, each local unit may decide whether or not it wants to pursue this ballot question and as such should be reviewed by the local unit's counsel. Based on legal review the County has determined the surcharge must be a fixed countywide fee and does not suggest local units attempt to alter the fixed amount. **If your local unit decides to proceed with the ballot question, an electronic Microsoft Word version of the resolution containing your local unit's final ballot language must be emailed to Bob Genetski, County Clerk bgenetski@allegancounty.org prior to 4:00 p.m. on May 10, 2022 in order for the question to appear on the authorized election which is August 2, 2022.**

Attachment 3 –Interlocal Agreement under PA 69 of 2005.

This agreement needs to be signed and returned by **August 3, 2022**, regardless of which surcharge your local unit decides to participate in. Signed agreements should be sent to:

Rosemary Graham, Resource Recovery Coordinator
3255 122nd Avenue
Suite 200
Allegan, MI 49070
Fax: 269-673-4172
Email: rgraham@allegancounty.org

Attachment 4 – MCL 124.508a for reference which included the provision of Public Act 69 of 2005 and Public Act 138 of 1989.

Attachment 5 – The resolution and formula demonstrating how the program charge (administrative/planning fee), per household will be calculated annually. The program charge will be the same for all households participating in the Resource Recovery Program.

The worksheet demonstrates the fee for 2021 (\$2.89). The attached resolution contains an annual formula to ensure participants are able to see what costs go into the program charge and how many total households are participating. In addition, the annual use of the formula will ensure the program charge remains current as costs and/or participation may increase or decrease annually.

Attachment 6 – The resolution demonstrating the method for collection of the recycling surcharge by each Participating Governmental Unit (PGU).

Attachment 7 – Allegan County Participating Governmental Unit Reimbursement Policy / Procedure 529.1.1 (“PGU Reimbursement Policy”) for reference.

Additional Notes:

- Local units, whether currently participating or not, may choose to participate in the Resource Recovery Program under the current parameters without an election (\$25.00/household/year as authorized by Public Act 138 of 1989).
- Local units, whether currently participating or not, desiring to utilize the recent resolution to participate in the program through the \$50.00/household/year option must place the question on the ballot specifically during the August 2, 2022 (currently no other election period has been authorized).
- If the ballot question should be unsuccessful, a local unit may participate under the current parameters (\$25.00/household/year as authorized by Public Act 138 of 1989) or withdraw participation.
- Local units that already operate under a voted surcharge are obligated to an initial five year collection period or subsequent ten year collection period and are not eligible to hold another election until the end of the obligated collection period. As such, those units may not have received this letter to avoid any complications. Those local units collecting the recycling surcharge approved by voters in 2018, the final recycling surcharge collection will occur on winter property taxes in 2022 and are eligible to participate in this election.

Thank you for your time and interest in this valuable program. Any questions or comments may be directed to Rosemary Graham (269)686-4559 or rgraham@allegancounty.org.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

BOARD OF COMMISSIONERS—RESOLUTION AUTHORIZING ELECTION PURSUANT TO PUBLIC ACT 69 OF 2005

WHEREAS, if approved by the voters of a participating unit of government, Public Act 69 of 2005 permit a county to charge not more than \$4.00 per month or \$50.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling or composting, including, but not limited to, recyclable materials, as defined in part 115 of the Natural Resources and Environmental Protection Act, 1994 P.A. 451, MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.

THEREFORE BE IT RESOLVED that:

1. The Allegan County Board of Commissioners (Board) hereby authorizes an election under P.A. 69 of 2005 scheduled for August 2, 2022,
2. Robert Sarro, County Administrator for Allegan County, is designated as the individual to negotiate the interlocal agreement between the municipalities and townships within the County,
3. Each municipality and township within the County that intends to participate in the County's waste reduction programs shall elect to participate in the interlocal agreement and authorize an election under MCL 124.508a by May 10, 2022,
4. The amount of the proposed surcharge is \$50 per year per household,
5. Commercial businesses will not be subject to the proposed surcharge,
6. A voter-approved surcharge is a mandatory charge to be collected as part of billings for property taxes, both current and delinquent; and

BE IT FINALLY RESOLVED that the County Administrator and/or the Board Chairperson are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Dugan, seconded by Commissioner Jessup to approve the resolution as presented. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

Moved by Commissioner Dugan, seconded by Commissioner Jessup to take immediate action on the resolution. Motion carried by roll call vote. Yeas: 7 votes. Nays: 0 votes.

ATTEST, A TRUE COPY



_____, Clerk-Register

APPROVED: January 13, 2022
cc: Admin. - Finance - Human Resources

SAMPLE BALLOT LANGUAGE

**PROPOSAL FOR THE FUNDING OF
WASTE REDUCTION PROGRAMS AND FOR THE
COLLECTION OF MATERIALS FOR RECYCLING**

To continue and expand solid waste reduction programs under the Allegan County Solid Waste Management Plan, shall Allegan County, pursuant to 1989 P.A. 138, as amended by 2005 P.A. 69, impose an annual surcharge on all households in {NAME OF MUNICIPALITY OR TOWNSHIP} in the amount of \$50.00 per household per year for a period of five years (2023-27, inclusive) to cover operational costs of the programs and to be distributed to Allegan County to fund the collection of materials for recycling including, but not limited to, recyclable materials, household hazardous wastes, tires, batteries, and electronics, as provided in the Allegan County Solid Waste Management Plan?

Yes

No

Allegan County MCL 124.508a Surcharge Interlocal Agreement - 2023

This Agreement (“Agreement”) is made by and between the **County of Allegan** (“County”) and _____, hereinafter referred to as a Participating Governmental Unit (“PGU”). The parties agree as follows:

1. Authority and Purpose

This Agreement is entered into under the authority of MCL 124.508a for the purposes described in that statute.

2. Term of Agreement

This Agreement commences on January 1, 2023 and remains in effect through December 31, 2028, unless terminated earlier in accordance with Section 7 of this Agreement.

3. Surcharge Collection by PGU

The PGU will assess the County surcharge of \$25 per household per year pursuant to MCL 124.508a(1) on its Winter Property Tax Bill for all housing units in the PGU unless a surcharge amount set by the Allegan County Board of Commissioners pursuant to MCL 124.508a(2) has been approved by the PGUs voters in which case the surcharge shall be the amount approved by the PGUs voters. Any surcharge levied on the aforementioned Winter Property Tax Bills issued by the PGU before the expiration or termination of this Agreement must be collected and deposited with the County’s Treasurer in a manner consistent with The General Property Tax Act 206. Delinquent surcharge collection will not be the responsibility of the PGU.

4. Resource Recovery Program Charge

The County will annually deduct a program charge from the PGU’s surcharge account per the effective Allegan County Board of Commissioners Resolution governing Resource Recovery Program funding.

5. County Resource Recovery Program

The County has established a Resource Recovery Program to manage surcharge funds collected by the PGU under MCL 124.508a. The Resource Recovery Program shall perform the following administrative services:

- Manage this Interlocal Agreement with the PGU.
- Maintain individual surcharge accounting for each PGU, reflecting all revenues, expenses and accrued interest.
- Report financial activity and recycling/waste reduction statistics to the PGU upon request, and at least twice a year.
- Receive, review and pay, within 30 days, PGU reimbursement requests eligible for reimbursement from the PGU’s surcharge account. Requests for reimbursement must be received in a manner consistent with the effective Allegan County Participating Governmental Unit Reimbursement Policy / Procedure 529.1.1 (“PGU Reimbursement Policy”).

- On behalf of the PGU, using applicable PGU surcharge funds, receive, review and pay, within 30 days, invoices received from contractors for recycling services provided to the PGU under agreements to which the County is a signatory.

The Resource Recovery Program may provide additional waste reduction planning, promotional and operational services to the PGU as deemed necessary to achieve the goals of the Resource Recovery Program.

6. Expenditure of Surcharge Funds

All collected surcharge funds, accumulated interest and unexpended funds from prior years, less the annual Resource Recovery Program charge, are available for expenditure on eligible recycling/waste reduction programs and initiatives in a manner consistent with both MCL 124.508(a) and the PGU Reimbursement Policy.

However, a PGU must establish and fund curbside recycling and/or drop-off recycling services to residents of the PGU before funding any other eligible recycling/waste reduction initiatives.

The PGU is advised to verify eligibility of a recycling/waste reduction program for surcharge reimbursement with the Resource Recovery Program Coordinator before entering into a contract or otherwise obligating expenditures.

Reimbursement shall be provided for eligible reimbursement requests received in a manner consistent with the effective PGU Reimbursement Policy. Eligible expenses must be claimed by submitting a reimbursement request to the County in accordance with the effective PGU Reimbursement Policy within 45 days of the end of the quarter in which the expenses are incurred and billed. Otherwise, eligible expenses will not be reimbursed retroactively and reimbursement of eligible expenses shall be forfeit by the PGU. The County will not reimburse PGUs for ineligible expenses.

Surcharge funds can only be expended on services received and billed prior to the expiration or termination of this Agreement. If the PGU's surcharge account has insufficient funds to cover incurred program expenses, the County will invoice the PGU for any shortfall whose payment shall be due within thirty days. If unpaid, the County reserves the right to terminate any recycling services provided to the PGU by contractors under agreements to which the County is a signatory and may pursue the recovery of funds due to the County from the PGU.

7. Termination of Agreement

To the extent permitted by applicable law, this Agreement may be terminated by either party at any time upon written notice to the other party. Eligible expenditures incurred and billed prior to the date of termination will be settled by the County. The County will invoice the PGU for any shortfall in its surcharge account arising from the settlement of these accounts payable.

Unexpended surcharge funds will remain in the PGU's account after this Agreement expires or is terminated, available to be expended on eligible recycling/waste reduction programs contingent upon the PGU entering into a new or amended agreement with the County established to govern such expenditures.

8. Indemnification

To the fullest extent permitted by law, the PGU will hold harmless, defend and indemnify the County and its elected officials, agents, representatives, volunteers and employees from any and

all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the PGU's own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the County, in connection with or in any way incident to or arising out of the performance or non-performance of services by the PGU or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the PGU under this Section will survive any termination of this Agreement or completion of the PGU's performance under this Agreement.

9. Amendment

No provision of this Agreement may be modified except by a written document signed by a duly authorized representative of both parties.

10. Binding Effect

This Agreement will be binding upon and inure to the benefit of the PGU and the County and their respective legal representatives, successors and authorized assigns.

11. Choice of Law and Forum

This Agreement will be governed by and interpreted according to the laws of the State of Michigan. The parties agree that the proper forum and venue for litigation arising out of this Agreement is in Allegan County, Michigan.

12. Entire Agreement

This Agreement contains all the terms and conditions agreed upon by the parties, and no other negotiations, representations, understandings or agreements, written, oral, or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind the parties in any way.

PGU:

ALLEGAN COUNTY

Sign: _____

Sign: _____

Name: _____

Name: Robert .J Sarro

Title: _____

Title County Administrator

Date: _____

Date: _____

URBAN COOPERATION ACT OF 1967 (EXCERPT)
Act 7 of 1967 (Ex. Sess.)

124.508a Surcharge on households for waste reduction programs and collection of materials for recycling or composting.

Sec. 8a. (1) Subject to subsection (3), a county, by resolution of the county board of commissioners of the county, or the agency responsible for preparing the solid waste management plan for counties with a population of 690,000 or more as certified by the 1980 census that do not operate under 1973 PA 139, MCL 45.551 to 45.573, or 1966 PA 293, MCL 45.501 to 45.521, as provided in part 115 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.11501 to 324.11550, may impose a surcharge on households within the county of not more than \$2.00 per month or \$25.00 per year per household for waste reduction programs and for the collection of consumer source separated materials for recycling or composting including, but not limited to, recyclable materials, as defined in part 115 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.11501 to 324.11550, household hazardous wastes, tires, batteries, and yard clippings.

(2) Subject to subsection (4) and if approved by the voters of a participating unit of government, a county may charge an amount greater than allowed under subsection (1) but not more than \$4.00 per month or \$50.00 per year per household, for the purposes described under subsection (1). The county may include commercial businesses as entities to be subject to the surcharge approved by the voters.

(3) A county or agency shall defer the imposition and collection of a surcharge imposed under subsection (1) in a local unit of government within that county until the county or agency has entered into an interlocal agreement under this act relating to the collection and disposition of the surcharge with the local unit of government. A city in a county in which the agency described in subsection (1) prepared the update to the county's solid waste management plan as provided in part 115 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.11501 to 324.11550, shall not enter into an interlocal agreement if the city has levied a tax of 3 mills on real property within the city for the disposal or management of solid waste in that city. Petitions for a referendum election on the question of entering an interlocal agreement may be filed with the clerk of the local unit of government no later than 6 months following adoption of a resolution of the county or agency to impose the surcharge or 6 months following any increase in the surcharge. Upon petition of 10% of the qualified electors of a local unit of government voting in the last general election before the adoption of the interlocal agreement by the governing body, the local unit of government shall hold a referendum on whether to reject the entrance into or terminate an interlocal agreement.

(4) An election allowed under subsection (2) shall not be held unless the county board of commissioners passes a resolution authorizing the election. The resolution shall include all of the following:

(a) The approval to hold the election.

(b) The name of the individual designated to negotiate the interlocal agreement between the municipalities and townships within the county.

(c) A date by which each municipality and township within the county shall elect to participate in the interlocal agreement and authorize an election under this section.

(d) The date for the election.

(e) The amount of the proposed surcharge.

(f) Whether commercial businesses will be subject to the proposed surcharge.

(5) The initial authorization under subsection (4) shall be for 5 years. Any subsequent authorizations shall be for a period of not less than 10 years.

(6) With the approval of the county, a municipality or township that is not part of an interlocal agreement established under this section may become subject to the agreement by otherwise complying with the requirements of this section.

(7) With the approval of the county and after providing notice to the municipality or township in which the business is located, a business not subject to this section may agree to be part of an interlocal agreement established under this section and shall be subject to the terms and conditions of the agreement.

(8) The surcharge approved under subsection (2) shall not apply to vacant land, public-utility-owned land, rights-of-way, and easements that do not generate solid waste.

(9) A surcharge approved under subsection (2) is a mandatory charge and may be collected by any reasonable billing method approved by the county, including, but not limited to, as part of billings for property taxes, water and sewage usage, or other services provided by the county to households and commercial businesses within the county.

(10) As used in this section:

(a) "Agency" does not include the department of environmental quality.

(b) "Commercial businesses" means businesses engaged in the sale, lease, or exchange of goods, services, real property, or any other thing of value. Commercial businesses do not include wholesale businesses engaged in the manufacturing of goods or materials or the processing of goods or materials.

History: Add. 1989, Act 138, Imd. Eff. June 29, 1989;—Am. 1996, Act 45, Imd. Eff. Feb. 26, 1996;—Am. 2005, Act 69, Imd. Eff. July 11, 2005.

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

BOARD OF COMMISSIONERS—FORMULA/RECYCLING ADMINISTRATIVE FEE

WHEREAS, the Board of Commissioners authorized a County-wide recycling program; and

WHEREAS, the recycling program is expected to be self funded; and

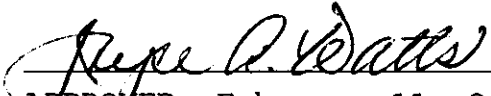
THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners hereby authorizes the necessary fee per household to be retained to cover the county's costs in administrating the program and such fees shall be calculated inclusive of all directly related program costs, less indirect costs as established through the annual cost allocation plan. The total cost shall be distributed among the estimated number of participating households; and

BE IT FURTHER RESOLVED the fee shall be reviewed and adjusted annually; and

BE IT RESOLVED that the County Administrator and/or the Board Chairman are authorized to sign the necessary documents on behalf of the County and that the Executive Director of Finance is authorized to perform the necessary budget adjustments to complete this action.

Moved by Commissioner Campbell, seconded by Commissioner Thiele to adopt the resolution as presented. Motion carried by roll call vote: Yes - 6 votes. No - 0 votes. Absent - 1 vote.

ATTEST, A TRUE COPY


_____, Clerk-Register

APPROVED: February 11, 2016

cc: Admin. - Finance - Human Resources - Health Dept.

**Allegan County
Recycling
Administrative Fee**

<u>2020 Salary & Fringe</u>		
Recycling Coordinator		66,053.53
Agency Support Asst.		2,213.68
Health Officer		257.93
EH Program Manager		160.95
		<hr/>
Total Salary & Fringe		68,686.10
		<hr/>
<u>2020 Other Recycle Expenses</u>		
Office Supplies		1,797.03
Printing & Binding		205.13
Postage		95.58
Gas, Oil, Grease & Anti Freeze		0.00
Memberships & Subscriptions		200.00
Other Contractual Services		0.00
Administrative Fees/Indirect		11,310.72 *
Travel Expense - Routine		86.60
Educ/Train/Conf-Travel		0.00
Educ/Train/Conf-Registration/Tuition		530.00
Advertising		240.00
Liability insurance		455.84 *
Vehicle Maintenance		561.19
Bldg/Property Rental-Indirect		4,365.90 *
Miscellaneous		26.61
		<hr/>
Total Other Recycling Expenses		19,874.60
		<hr/>
Indirect Costs (Transfer from GF)		(16,132.46) *
		<hr/>
Total Expenses		72,428.24
		<hr/> <hr/>
Number of Households	25,036	
Administrative Fee (Total Expenses/# Households)		2.89

S T A T E O F M I C H I G A N

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

RESOURCE RECOVERY PROGRAM - HOUSEHOLD UNIT DEFINITION

WHEREAS, the Board of Commissioners (Board) has established a recycling surcharge pursuant to MCL 124.508a; and

WHEREAS, pursuant to MCL 124.508a(9), the Board exercised the right to decide how the surcharge will be collected; and

WHEREAS, a standard method of billing for the surcharge is essential to ensuring all surcharge funds are collected in a consistent and equitable manner.

THEREFORE BE IT RESOLVED, pursuant to MCL 124.508a(9), the Board approves the following billing method for collection of the recycling surcharge by each Participating Governmental Unit (PGU):


- A. Surcharge shall be billed once per year on winter taxes, per household, per real property.
- B. Each household billed shall increase the total real property tax bill for the property on which the household exists by the established surcharge amount.
- C. Surcharge shall be billed as a readiness to serve charge.
- D. Pursuant to previous Board resolutions, commercial businesses are not subject to the surcharge.
- E. Pursuant to MCL 124.508a(8), the surcharge shall not apply to vacant land, public-utility-owned land, rights-of-way, and easements that do not generate solid waste.
- F. In general, unless otherwise known to be intended to be utilized as a dwelling, additional buildings, garages, barns, and other non-dwellings shall not be considered households.
- G. Surcharge shall be billed once on properties with one single-family home.
- H. Surcharge shall be billed multiple times on a single property if:
 - a. The property includes a mobile home community, each mobile home lot shall be billed.
 - b. The property includes an apartment building, each apartment unit shall be billed.
 - c. The property includes a multi-unit home, each unit will be billed the surcharge.
 - d. The property includes a duplex, each unit will be billed.
 - e. The property includes a single-family home and a second livable dwelling; and

BE IT FINALLY RESOLVED, for the purpose of determining the number of households participating in the Resource Recovery Program (RRP) the following shall apply:

- A. Only surcharges collected shall count as RRP households under PA 138 (\$25).
- B. All surcharges billed, including delinquent, shall count as RRP households under PA 69 (\$36). This is due to the Treasurer's Office reconciling the PGU activity for all delinquents.

Moved by Commissioner DeYoung, seconded by Commissioner Black to approve the resolution as presented. Motion carried by roll call vote. Yeas: 6 votes. Nays: 0 votes. Excused: 1 vote.

ATTEST, A TRUE COPY



_____, Clerk-Register

APPROVED: July 26, 2018

cc: Admin. - Finance - Human Resources - Resource Recovery

**ALLEGAN COUNTY HEALTH DEPARTMENT
RESOURCE RECOVERY POLICIES AND PROCEDURES**



SUBJECT: Allegan County Resource Recovery,
**Participating Governmental Unit Reimbursement
Policy/Procedure**

POLICY NUMBER: 529.1.1

REFERENCE NUMBER:

EFFECTIVE DATE: 01/12/2017 (BOC Resolution)

PREPARED BY: Allegan County Solid Waste Planning Committee [ACSWPC]

REVISED DATE: 09/2019

REVIEWED DATE: 09/2019

PURPOSE: To establish standardized procedures and schedule for Participating Governmental Units (PGUs) to submit reimbursement requests for paid, recycling expenses so that the County of Allegan, can reimburse a PGU pursuant to the terms and conditions of the Allegan County MCL 124.508a Surcharge Interlocal Agreement, hereinafter referred to “the Interlocal”, executed between a PGU and the County of Allegan.

POLICY: Allegan County Resource Recovery and PGUs will adhere to the procedure below to provide consistency, accountability and timely reporting and payment of those request. Payment may be denied if not submitted within 45 days of the end of the quarter.

- a. **GENERAL REIMBURSEMENT ELIGIBILITY:** Per the Interlocal, (1) a PGU must establish and fund a residential curbside recycling and or drop-off recycling service before funding any other eligible recycling/waste reduction initiatives, (2) PGUs may utilize remaining surcharge funds for recycling services for the following: appliances, composting, electronic devices (including TVs and computers), household hazardous wastes, tires, unwanted medication(s), and other emerging items approved by the ACSWPC. The ACSWPC is the final authority in determining the eligibility of a PGU’s recycling surcharge reimbursement request.

b. OTHER REIMBURSEABLE EXPENSES:

i. PGU's Transfer Station/Recycling Station:

1. 100% of attendants' wages for recycling station including employer portion of benefits.
2. 50% of attendants' wages if transfer station is refuse **and** recycling.
3. General maintenance of municipal properties dedicated to recycling services. In the event of such property supports various services only the portion directly related to recycling shall be considered eligible reimbursement. For example: Utilities; snowplowing; lawn care; maintenance of attendant building, driveway and security fence; and security cameras.
4. Recycling equipment rental.
5. In the event there is trash left at the drop site or if the container is contaminated to the extent that it is not recyclable, the PGU may ask for 100% reimbursement of refuse service with supporting documentation from the hauler.
6. The expense of capital improvements to the recycling infrastructure greater than \$2,000 must be approved by Solid Waste Planning Committee within 45 days of receiving reimbursement request from PGU. Some examples of capital improvements are: new recycling station and or composting facility, new driveway, storage shed/trailer, and equipment purchase.

ii. PGU's Clean-up Day activities, if recycling service(s) were provided:

1. 50% of advertising, labor, postage and printing and temporary signage.
2. 100% of recycling service expenses.
3. 100% of labor for workers engaged solely in recycling initiatives.
4. Personal protection items.

iii. Other Approved Services if funding available:

1. Curbside leaf/brush pick-up.
2. Recycling newsletter printing and postage.
3. Recycling webpage development/maintenance.

2. DEFINITION(S):

- a. **RECYCLING MATERIALS:** The following materials are approved per PA 138 of 1989 and PA 69 of 2005: Source Separated, Site Separated, High Grade Paper, Glass, Metal, Plastic, Aluminum Newspaper, Corrugated Paper, Yard Clippings, and other material that may be recycled or composted. Also to include: Batteries, Household Hazardous Waste, Tires, and Yard Clippings.

3. PROCEDURE:

- a. A cover letter on PGU's letterhead will accompany the required documentation. This cover letter needs a brief summary which will include the following: number of pages included in submission, dates (period of time) that submission is for and any other information that the PGU deems relevant to submission.
- b. The PGU shall submit a completed and fully itemized Resource Recovery Reimbursement Request Form 529.1.1a (attached for reference).
 - i. The PGU shall include with the Form 529.1.1.a all supporting documentation providing evidence of eligible reimbursement i.e. receipts, payroll records, board resolution of approved bills/revenue and expenditure report, etc.
 - ii. If additional narrative is needed to explain the nature of the reimbursement request the PGU shall submit an explanatory letter with the 529.1.1a form.
- c. Requests shall be mailed to Allegan County Resource Recovery, 3255 122nd Ave., Suite 200, Allegan Michigan 49010, within 45 days of the end of each calendar quarter, i.e., no later than,
 - i. For the first quarter, May 15,
 - ii. For the second quarter, August 15,
 - iii. For the third quarter, November 15, and
 - iv. For the fourth quarter, February 15
- d. The County of Allegan shall either forward reimbursement payment(s) within thirty (30) days of the receipt of complete and accurate reimbursement requests or request further additional information to process request.



Allegan County Resource Recovery Reimbursement Request 529.1.1a Form

1. This form is part of the Allegan County Resource Recovery, Participating Governmental Unit Procedure Policy 529.1.1. **(529.1.1a forms are available at www.allegancountv.org/health/EH under forms or by contacting Resource Recovery at 269-686-4559 or alleganeh@allegancountv.org.)**
2. The Participating Governmental Unit (PGU) must complete the following request form per the policy/procedure referenced above.
3. Return the completed form and the required supporting documentation (AS DEFINED/DESCRIBED IN Policy No. 529.1.1) by US Mail: **Allegan County, Resource Recovery, 3255 122nd Ave., Suite 200, Allegan, MI 49010.** Payment will be submitted within 30 days of receipt of complete and accurate requests.

Name of Participating Government Unit: _____

DATE OF SERVICE	AMOUNT REQUESTED	SUPPORTING INVOICE NUMBER (IF APPLICABLE)	EXPENSE TYPE (IE. CLEAN-UP DAY, ATTENDANT'S WAGES)
Total			

This PGU acknowledges that this request has been reviewed and approved for eligible recycling expenses, to be reimbursed from their recycling surcharge funds per the Allegan County MCL 124.508a Surcharge Interlocal Agreement and follows the Allegan County Resource Recovery Participating Governmental Unit Policy/Procedure 529.1.1.

Approved by:

_____ on
PGU Name

Date: _____

Authorizing Signature/Printed Name of PGU Official

Date: _____

(Form 529.1.1a)

Resolution 2022-08

RESOLUTION TO ADOPT 80%/20% EMPLOYER/EMPLOYEE HEALTH CARE COST OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Plainwell City Council has decided to adopt the 80%/20% option as its choice of compliance under the Act, as noted in Resolution 13-12, and as adopted with the City's most recent Annual Budget, Resolutions 2020-10 and 2020-11;

NOW, THEREFORE, BE IT RESOLVED the *City Council* of the *City of Plainwell* confirms its prior elections to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the 80%/20% option for the medical benefit plan coverage year *August 1, 2021* through *July 31, 2022*.

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED:

CERTIFICATION

As its Clerk/Treasurer, I, Brian Kelley, certify that this is a true and complete copy of a resolution adopted by the City Council of the City of Plainwell, Allegan County, Michigan, at a regular meeting held on Monday, May 9, 2022.

Date: May 10, 2022

Brian Kelley, Clerk/Treasurer

City of Plainwell



Department of Public Safety

119 Island Ave

Plainwell, Michigan 49080

Phone: 269-685-9858

Fax: 269-685-5460

Email Address: publicsafety@plainwell.org

Brad Keeler, Mayor
Lori Steele, Mayor Pro-Tem
Todd Overhuel, Council Member
Roger Keeney, Council Member
Randy Wisnaski, Council Member

“The Island City”

TO: Erik J. Wilson, City Manager
FROM: John C Varley, Interim Director of Public Safety
DATE: 5/9/2022
SUBJECT: Air Fill Station for SCBA (self-contained breathing apparatus)

ACTION RECOMMENDED: This is a request for council approval for the purchase an (MAKO) Air Fill Station to fill SCBAs. I request that the council consider approving the proposal from West Shore Fire for cost, delivery, installation and training not to exceed \$44,000.

Bids Received: We received five bids from the following companies, American Works \$35,690.10 Sophia West Virginia, Macqueen Equipment \$39,086.93 Delafield, Wisconsin, West Shore Fire \$40,845.69 Allendale MI, Breathing Air Systems \$46,480.85 Reynoldsburg Ohio, and Alkin Compressors \$40,550.00 Clifton New Jersey. There is a \$2100 cost to run electric to the compressor, we will use Esper Electric who is a preferred vendor.

Bid Recommended: The staff recommends that the Council approve and authorize the City Manager or his designee to make purchases from the attached quote from West Shore Fire for the purchase of the MAKO Compressor and fill station not to exceed \$44,000. West Shore Fire is located in Allendale MI and has a great reputation with in the West Michigan fire service. West Shore Fire will also install the Air Fill Station and train our employees on how to use the Air Fill Station. American Airwork's the low bid will not install the Air Fill Station or train our employees how to use the system. West Shore Fire also has a 4-stage motor and Artic has a 3-stage motor. With these thoughts in mind we recommend that the City purchase the MAKO air fill station from West Shore Fire.

Total Cost: \$44,000 Not to exceed,

Vendor Source: West Shore Fire 6620 Lake Michigan Dr, Allendale MI 49401

Web Page Address: www.plainwell.org

The City of Plainwell is an equal opportunity provider and employer.

Background Information:

Our current cascade system has reached the end of its useful service, and is out of compliance. The cascade bottles were purchased in February of 1998 and firefighters from our department, designed the fragmentation tank that is out of compliance at this time. The other downfall with the old cascade system was that we had to transport all five cascade bottles to Otsego Fire Department to fill the bottles with their air fill station, and then transport them back to our station and reset the bottles. Each bottle weighs approximately 200lbs and have to be filled multiple times throughout the year.

The Public Safety Departments Cascade System is used to fill the firefighters SCBA cylinders. The SCBAs provide respiratory protection to firefighters operating in dangerous atmospheres. Federal and State occupational Safety and Health Agencies (OSHA) strictly mandates SCBA use and the Public Safety Department must comply with these regulations. The United States Department of Labor, Occupational Safety and Health Standards require that the City provide firefighters with personal protective equipment to include respiratory protection (Standards – 29 CFR 1910.134). Michigan Occupational Safety and Health Administration (MIOSHA) standards augment those developed by Federal OSHA regulations. In addition to the OSHA requirements, the National Fire Protection Association (NFPA) sets technical standards for SCBAs. NFPA Standards ensure that current respiratory protection and safety technology are incorporated into an important component of firefighter personal protective equipment (PPE). The two standards that apply to SCBAs are NFPA 1981: Standards on Open Circuit Self-Contained Breathing Apparatus for Emergency Services, and NFPA 1982:

Firefighter health and safety is paramount, as is the ability to effectively serve the community.

The goals for compliance and standards are:

1. Firefighter Safety
2. Professional performance to the recognize standards
3. Reduced exposure to liability.

The purchase of this air fill station will meet all the goals stipulated above. We will no longer be jeopardizing the potential back injury to our firefighters while loading cascade bottles. Then transporting the high-pressure bottles back to our department. We will be able to fill our SCBA bottles in a timely safe manner. This system will also provide more opportunities for training while on air.

Current Cascade System



Web Page Address: www.plainwell.org

The City of Plainwell is an equal opportunity provider and employer.

Self-Contained Breathing Apparatus



Web Page Address: www.plainwell.org

The City of Plainwell is an equal opportunity provider and employer.

MAKO Air Fill Station



Web Page Address: www.plainwell.org

The City of Plainwell is an equal opportunity provider and employer.



"The Island City"

MEMORANDUM

211 N. Main Street
Plainwell, Michigan 49080
Phone: 269-685-6821
Fax: 269-685-7282

To: City Council
From: Robert Nieuwenhuis
Subject: Equipment Repair
Date: 5/5/2022

I am looking for guidance on how to proceed with the repairs on Truck 10.

I have a quote from Truck & Trailer Specialties for the repairs needed on the belly blade to truck 10. The quote is \$6,119.00, this price is for repairs or replacement of almost all the components on the belly blade. At this time the DPW is not aware of any other companies that specialize in this type of work. With this being said I have attached the only quote for this job.

Robert Nieuwenhuis

Truck & Trailer Specialties
3286 Hanna Lake Ind. Park Dr.
Dutton, MI. 49316
Phone 616-698-8215, Fax 616-698-0972
Quote No. DQO003346

City of Plainwell
Attn: Bob Nieuwenhuis
Phone: 269-207-7320
April 19, 2022

Equipment Quotation

Chassis info: N/A

Truck and Trailer to remove and replace the following components on existing 3500 scraper:

Remove Monroe scraper from truck and install the following:

- 1 new #00041886 hanger board
- 1 new #00031251 center hinge
- 1 new #00060033 right hand end hinge
- 1 new #00027041 left hand end hinge
- 1 new #00031239 left hand arm weldment
- 1 new #00031238 right hand arm weldment
- 2 new #00060042 cylinder hinges
- 1 new #00060031 hinge shaft
- 2 new #05022243 cylinder pins
- 1 new #05051011 5" center pin
- 2 new #00031246 hold down block one for both right and left sides
- 2 new #00031245 UHMW shims
- 4 new #00031242 cylinder pins

Cut out bushing currently welded in circle and install new bushing #00071058

Install new fasteners on hanger board, center pin, hold down blocks, mounting plates, etc.

Above installed Price: \$6,119.00 ea.

Note: Scraper swing cylinders need to be removed and reinstalled in process of above repairs.

Additional labor may be required to extract and replace existing swing cylinder pins. This will be billed as time and materials, in addition to the above quote, to complete this process (if needed).

Lead time: Most parts in stock

Payment Terms: Net 30

Pricing good for: 30 days

Thank you for the opportunity to quote.

Submitted by:
Chad Veenstra/Mike Bouwman



Brad Keeler Mayor
Lori Steele Mayor Pro-Tem
Roger Kenney, Council Member
Todd Overhuel, Council Member
Randy Wisnaski, Council Member
www.plainwell.org

Bryan D. Pond, Superintendent
129 Fairlane Street
Plainwell, Michigan 49080
Phone: 269-685-5153
Fax: 269-685-1994
Email: BPond@plainwell.org

5/5/2022

To: Erik Wilson, City Administrator
From: Bryan Pond, Superintendent WR
Cc: Brian Kelley City Treasurer
RE: Engineering Services for Surcharge (Extra Strength Compatible Wastes)

With the new local limit being evaluated in our recent M.A.H.L. study, it would be an appropriate time to recalculate out fees for billing for extra strength wastes.

Fleis & Vandenbrink Engineering performed the M.A.H.L. study and will do the surcharge calculations for \$3,600. The funding is available in our IPP engineering line item or if needed in our P&T engineering line item.

I am looking for council's approval for this expenditure.

Investment Activity Report



“The Island City”

City of Plainwell

Investment Portfolio Detail - Unaudited

at: 04/30/2022

Brian Kelley, City Treasurer

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2022.05.02 10:55:18 -04'00'

	Investment Type	CUSIP	Principal Purchase	Institution or Bank	Contact Name and Number	Purchase Date	Maturity Date	Yield	Remaining Days to Maturity
1	Pooled Investment*	N/A	\$7,307	Michigan Class	Rich Garay - 734.604.1494	03/28/2016		0.03%	
2	365-Day CD	N/A	\$247,541	Grand River Bank	Christy Vierzen - 616.259.1322	06/10/2021	06/10/2022	0.30%	41
3	365-Day CD	N/A	\$84,286	First National Bank	Doug Johnson - 616.538.6040	11/16/2021	11/16/2022	0.65%	200
4	435-Day CD	N/A	\$63,128	First National Bank	Doug Johnson - 616.538.6040	01/25/2022	04/05/2023	0.65%	340
5	365-Day CD	N/A	\$198,304	First National Bank	Doug Johnson - 616.538.6040	09/27/2021	09/27/2022	0.65%	150
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Total Investments: \$600,565.50

Average Yield: 0.46%

Cash Activity for the Month

Cash, beginning of month: \$2,844,871.78

Cash, end of month: \$2,982,372.69

Erik J. Wilson, City Manager

I verify that this investment portfolio is in conformity with Michigan laws and the City's Investment Policy as approved by City Council.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2022.05.06 08:57:30 -04'00'

** Funds 701 and 703 not included - Trust & Agency

CITY OF PLAINWELL

ESTIMATED CASH BALANCE/FUND BALANCE REPORT

MONTH ENDED: **4/30/2022**

% OF FISCAL YEAR: **83.29%**

FUND	AUDITED FIGURES AS OF MOST RECENT AUDIT *		CURRENT YEAR PERFORMACE - UNAUDITED ***		ESTIMATED FUND BALANCE (AUDIT FB + ACT REV - ACT EXP)	TOTAL RECONCILED CASH AND INVESTED FUNDS	CURRENT YEAR AMENDED BUDGET EXP	EXPENSE BUDGET USED
	CASH AND INVESTED FUNDS BALANCE	FUND BALANCE	ACTUAL REVENUE YTD - CASH BASIS	ACTUAL EXPENSE YTD - CASH BASIS				
	General	337,667	330,417	2,603,722				
Major Streets	234,209	274,809	306,472	360,688	220,593	231,771	1,181,612	30.53%
Local Streets	75,875	64,075	328,850	143,035	249,890	280,486	431,574	33.14%
Solid Waste	31,091	29,687	180,909	146,695	63,901	63,851	203,174	72.20%
Brownfield BRA	23,033	(799,236)	1,533,526	907,137	(172,847)	295,533	1,219,725	74.37%
Tax Increment TIFA	103,923	101,545	85,778	50,603	136,720	136,720	68,722	73.63%
Downtown DDA	72,621	68,680	68,324	45,364	91,640	96,561	64,170	70.69%
Stimulus Fund ARPA	-	-	199,104	-	199,104	199,104	0	0.00%
Revolving Loan	42,403	61,024	6,065	15,030	52,059	33,438	10,000	150.30%
Capital Improvement	38,234	38,234	90,178	66,760	61,652	61,652	80,097	83.35%
Fire Reserve	86,918	86,918	90,560	75,097	102,381	102,381	87,601	85.73%
Airport	37,715	43,312	52,768	48,796	47,284	38,861	48,160	101.32%
Sewer	1,021,220	949,439	1,194,902	1,080,339	1,064,001	1,100,918	1,502,158	71.92%
Water	199,743	141,658	467,417	349,535	259,541	314,657	404,967	86.31%
Motor Pool / Equipment	170,438	158,708	254,206	397,051	15,863	18,263	383,287	103.59%
OPEB**	78,206	78,431	28,763	19,854	87,340	87,103	35,795	55.47%
	2,553,296	1,627,701	7,491,545	6,165,675	2,953,571	3,582,938	8,073,199	76.37%

* - Amounts taken from audited financial statements as of June 30, 2021

** - OPEB listing on this worksheet is included in the General Fund for financial statement purposes

*** - These amounts are taken directly from the End of Month Financial Statement provided to Council

Erik J. Wilson, City Manager	Brian Kelley, City Treasurer
I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.	I verify that I have reviewed the revenue and expenditure financial summary attributed to my department and to the best of my knowledge the report is accurate.
Insert Signature: Erik Wilson <small>Digitally signed by Erik Wilson Date: 2022.05.06 08:58:09 -04'00'</small>	Insert Signature: Brian Kelley <small>Digitally signed by Brian Kelley Date: 2022.05.02 10:54:30 -04'00'</small>

05/05/2022

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF PLAINWELL
EXP CHECK RUN DATES 05/09/2022 - 05/09/2022
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: UBAP

Vendor Code	Vendor Name	Description	Amount
000004	PLAINWELL AUTO SUPPLY INC		
	2022.04	APRIL 2022 PARTS/SUPPLIES	660.11
TOTAL FOR: PLAINWELL AUTO SUPPLY INC			660.11
000009	CONSUMERS ENERGY		
	2022-04	APRIL 2022 ELECTRIC - 934 IND PKWY, STREET/LED/TRAFI	3,252.39
TOTAL FOR: CONSUMERS ENERGY			3,252.39
000010	RIDDERMAN & SONS OIL CO INC		
	152085	DPW DIESEL FUEL 05/02/2022	1,511.80
	152086	DPW GASOLINE 05/02/2022	1,032.94
TOTAL FOR: RIDDERMAN & SONS OIL CO INC			2,544.74
000077	MCMASTER-CARR SUPPLY		
	76925734	WR - PIPES & ROUTING CLAMP	80.03
TOTAL FOR: MCMASTER-CARR SUPPLY			80.03
000140	HACH CO		
	12999120	WATER TESTING SUPPLIES	972.50
	13005174	WATER TESTING SUPPLIES	295.50
TOTAL FOR: HACH CO			1,268.00
000153	FLEIS & VANDENBRINK INC		
	61837	BRIDGE IMPROVEMENTS - PRELIMINARY DESIGN WORK T	7,280.00
	61949	WR - DYSTOR COVER REPLACEMENT SERVICES THROUGH	3,600.00
	61978	PREPARE RFQ - WATER METER REPLACEMENT THROUGH	1,772.25
TOTAL FOR: FLEIS & VANDENBRINK INC			12,652.25
000166	FISHER SCIENTIFIC		
	2176170	ELECTRODE AMMONIA	764.35
TOTAL FOR: FISHER SCIENTIFIC			764.35
000461	BOB'S HARDWARE		
	80461	DPW - COOK & KENYON PARK BATHROOMS	13.72
TOTAL FOR: BOB'S HARDWARE			13.72
000500	TRUCK & TRAILER SPECIALTIES, INC.		
	DJO003761	TRUCK #10 REPAIR	905.00
TOTAL FOR: TRUCK & TRAILER SPECIALTIES, INC.			905.00

000760	ALLEGAN COUNTY SHERIFFS DEPT		
	2022.04	DEBT CREW MARCH 2022	252.00
TOTAL FOR: ALLEGAN COUNTY SHERIFFS DEPT			252.00
<hr/>			
000910	GRAINGER		
	9297860943	CABLE GRIP FOR PEACH CT LIFT STATION	178.36
TOTAL FOR: GRAINGER			178.36
<hr/>			
000911	MICHIGAN ASSOCIATION OF PLANNING		
	66937	MEMBERSHIP DUES THROUGH JUNE 2023 - D SIEGEL	65.00
TOTAL FOR: MICHIGAN ASSOCIATION OF PLANNING			65.00
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000947	WYOMING ASPHALT PAVING INC.		
	2022.011	MATERIALS PURCHASED WEEK ENDING 04/23/2022	789.65
	2022-032	ASPHALT - W BRIDGE ST PROJECT	9,605.20
TOTAL FOR: WYOMING ASPHALT PAVING INC.			10,394.85
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001136	ENTENMANN-ROVIN CO		
	0165354-IN	NEW DIRECTOR BADGE	143.25
TOTAL FOR: ENTENMANN-ROVIN CO			143.25
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001215	FLIER'S		
	133023	DI WATER CARBON TANK EXCHANGE	89.00
TOTAL FOR: FLIER'S			89.00
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001448	PROFESSIONAL CODE INSPECTIONS		
	22004	APRIL 2022 PERMITS	1,657.00
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			1,657.00
<hr/>			
001669	DR HOOKS SIGNS INC		
	141332	2022 FLOWER SIGN	26.00
TOTAL FOR: DR HOOKS SIGNS INC			26.00
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001685	FRANKLIN HOLWERDA CO		
	21108711	WR - INSTALLATION OF METHANE ACCUMULATOR	12,500.00
TOTAL FOR: FRANKLIN HOLWERDA CO			12,500.00
<hr/>			
001854	MODEL FIRST AID		
	00000130269	WR SAFETY SUPPLIES	44.90
	00000130270	DPW - SAFETY SUPPLIES	176.34
TOTAL FOR: MODEL FIRST AID			221.24
<hr/>			
001974	BOMMERSCHEIM WINDOW & DOOR LLC		
	2327	WR - DOOR REPAIR	1,450.00
TOTAL FOR: BOMMERSCHEIM WINDOW & DOOR LLC			1,450.00
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002002	USA BLUEBOOK		
	964568	WR - FILTERS FOR BLOWERS	152.69
TOTAL FOR: USA BLUEBOOK			152.69
<hr/>			
002018	CDW-G		
	W337705	CH NETWORK SWITCHES	1,607.16
TOTAL FOR: CDW-G			1,607.16
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002219	CLARK TECHNICAL SERVICES		
	129A	APRIL 2022 CITY WIDE IT SERVICES	4,440.00
	129B	APRIL 2022 CITY WIDE IT SERVICES	1,815.00
TOTAL FOR: CLARK TECHNICAL SERVICES			6,255.00
<hr/>			
002347	ALRO STEEL CORPORTATION		
	CDF7261KZ	DPW - SHOP	55.80
TOTAL FOR: ALRO STEEL CORPORTATION			55.80
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002371	RENEWED EARTH INC		
	30327	YARD WASTE CONTRACT MAY 2022	1,250.00
TOTAL FOR: RENEWED EARTH INC			1,250.00
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002402	STEENSMA LAWN & POWER EQUIPMENT		
	908281	DPW - SIDE LIGHT	63.68
	915734	DPW - SPARK PLUGS, OIL, TRIMMER LINE	83.69
TOTAL FOR: STEENSMA LAWN & POWER EQUIPMENT			147.37
<hr/>			
002650	FUEL MANAGEMENT SYSTEM/PACIFIC PRID		
	160776	DPS FUEL 04/16/2022 - 04/30/2022	758.01
TOTAL FOR: FUEL MANAGEMENT SYSTEM/PACIFIC PRID			758.01
<hr/>			
004221	R.W. LAPINE INC		
	38925	WR - ANNUAL CHECK FOR AIR HANDLER	105.00
TOTAL FOR: R.W. LAPINE INC			105.00
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004814	WILLIAMS & WORKS		
	94106	PLANNING & ZONING ASSISTANCE THROUGH 04/02/2022	105.00
	94114	PARKS & REC PLAN UPDATE - SERVICES TO 04/02/2022	210.00
TOTAL FOR: WILLIAMS & WORKS			315.00
<hr/>			
004852	PACE ANALYTICAL SERVICES LLC		
	2250189537	WR LAB SAMPLES	451.33
TOTAL FOR: PACE ANALYTICAL SERVICES LLC			451.33
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004855	PLAINWELL ACE HARDWARE		
	10186	DPW - PLIERS	15.99
	10196	AIRPORT - MORTAR MIX FOR RUNWAY PROJECT	4.99
	10201	DPW - LAWN MOWER	334.57

10212	DPS - FIRE ENGINE #17	SAW BLADES	37.98
10214	DPW - PROPANE FOR EQUIPMENT		26.60
10217	DPW - PELL PARK	PAINT & PRIMER	177.96
10224	DPW - PELL PARK	GAZEBO	58.54
10227	DPW - PELL PARK	GAZEBO	13.98
10230	DPW - PELL PARK	GAZEBO	74.76
10235	AIRPORT - LIGHT	BULBS	84.95
10236	DPW - PELL PARK	GAZEBO	12.99
10244	DPW - PAINT FOR WATER	MARKINGS	15.98
TOTAL FOR: PLAINWELL ACE HARDWARE			859.29

004858	FERGUSON WATERWORKS		
0152503	PARTS FOR WATER VAN & WATER MAIN	BREAK TRAINING	290.88
TOTAL FOR: FERGUSON WATERWORKS			290.88

004894	ASCENSION MI EMPLOYER SOLUTIONS		
465508	DOT PHYSICAL & CHAIN OF CUSTODY - A	SHANNON	92.00
466454	RANDOM - CHAIN OF CUSTODY - A	BIRD	22.00
TOTAL FOR: ASCENSION MI EMPLOYER SOLUTIONS			114.00

004907	F&V OPERATIONS AND RESOURCE MGMT		
4620	WR - REPAIR ON PRIMARY	CLARIFIER	1,050.52
TOTAL FOR: F&V OPERATIONS AND RESOURCE MGMT			1,050.52

005021	ROBERT DARVAS ASSOCIATES PC		
16612	MILL FINAL	WALKTHROUGH	1,929.92
TOTAL FOR: ROBERT DARVAS ASSOCIATES PC			1,929.92

005047	STAPLES, INC.		
3505302966	DPW - OFFICE	SUPPLIES	50.48
3505787250	CH OFFICE	SUPPLIES - 8.5 X 11 COPY PAPER	75.52
TOTAL FOR: STAPLES, INC.			126.00

005057	MICHIGAN AMMO LLC		
2101	AMMO		735.00
TOTAL FOR: MICHIGAN AMMO LLC			735.00

005093	BADGER METER, INC.		
80097504	BADGER METER CELL SERVICE	APRIL 2022	30.00
TOTAL FOR: BADGER METER, INC.			30.00

005098	TANNER TRUCKING LLC		
1004	DPW - BOBCAT RENTAL	2 DAYS	720.00
1005	DPW - BOBCAT RENTAL	1 DAY	360.00
TOTAL FOR: TANNER TRUCKING LLC			1,080.00

INVOICE AUTHORIZATION

Person Compiling Report

I verify that to the best of my knowledge the attached invoice listing is accurate and the procedures in place to compile this invoice listing has been followed.

Insert Signature:
Amanda Kersten
Digitally signed by Amanda Kersten
DN: cn=Amanda Kersten, o=City of Plainwell, ou=City Hall, email=akersten@plainwell.org, c=US
Date: 2022.05.05 15:08:03 -04'00'

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:
Brian Kelley
Digitally signed by Brian Kelley
Date: 2022.05.06 12:14:15 -04'00'

Bryan Pond, Water Renewal Plant Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:
Bryan Pond
Digitally signed by Bryan Pond
Date: 2022.05.05 15:24:31 -04'00'

John Varley, Public Safety Deputy Director

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Bob Nieuwenhuis, Public Works Supt.

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik J. Wilson, City Manager

I verify that I have reviewed the expenditures attributed to my department and to the best of my knowledge the attached invoice listing is accurate and complies with the City's purchasing policy.

Insert Signature:
Erik Wilson
Digitally signed by Erik Wilson
Date: 2022.05.06 08:57:06 -04'00'

05/05/2022

CHECK REGISTER FOR CITY OF PLAINWELL
CHECK DATE FROM 04/25/2022 - 05/16/2022

Check Date	Check	Vendor Name	Description	Amount
Bank CBGEN Huntington Bank - formerly Chemical Bank				
Check Type: EFT Transfer - Automatic Payments				
05/05/2022	1903(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MAY 2022 - WHIT	241.47
05/05/2022	1904(E)	UNITED HEALTHCARE INSURANCE COMPANY	RETIREE HEALTH INSURANCE MAY 2022 - TOWN	233.94
Total EFT Transfer:				475.41
Bank UBAP United Bank - General Checking				
Check Type: ACH Transaction - Employee/Retiree Reimbursements & Training				
05/02/2022	629(A)	BILL G BOMAR	MAY 2022 MEDICARE & INSURANCE PREMIUM RE	500.00
05/02/2022	630(A)	KEVIN CHRISTENSEN	MAY 2022 MEDICARE & SUPPLEMENTAL REIMBU	193.10
05/02/2022	631(A)	JOSEPH CULVER	REIMBURSEMENT - TRAINING MEALS	39.24
05/02/2022	632(A)	VAIRKKO TECHNOLOGIES, LLC	EMPLOYEE TRAINING SOFTWARE APRIL 2022	165.60
05/02/2022	633(A)	BRADY ROBERTS	DPS BALL CAP	24.91
Total ACH Transaction:				922.85
Check Type: EFT Transfer - Automatic Payments				
04/27/2022	626(E)	UNITED BANK	ACH FEES - PAYROLL DIRECT DEPOSIT AND UN	14.00
04/27/2022	627(E)	FIRST NATIONAL BANK (CREDIT CARD)	APRIL 2022 CREDIT CARD STATEMENT	10,871.71
05/16/2022	634(E)	CITY OF PLAINWELL	MAY 2022 CITY UTILITY BILLS	522.72
04/29/2022	635(E)	UNITED BANK	ACH FEE - RETIREE/EMPLOYEE REIMBURSMENT	7.00
05/04/2022	636(E)	VERIZON	ALARM SERVICE MAR 11 TO APRIL 10 2022	48.54
05/06/2022	637(E)	CENTURYLINK	APRIL 2022 LONG DISTANCE	0.38
Total EFT Transfer:				11,464.35
Check Type: Paper Check - Manual Checks				
04/27/2022	18628	VERIZON	DPW/WR ONE TALK 03/18/2022 - 04/17/2022	220.64
04/27/2022	18629	APPLIED IMAGING	DPW/WR COPIER CHARGES TO 04/15/2022	758.14

04/27/2022	18630	ALLEGAN COUNTY REGISTER OF DEEDS	RECORDING FEES - JEOPARDY ASSESSMENT - 2	30.00
04/27/2022	18631	WASHWELL-STADIUM DRIVE GROUP-SOAP	DPS DRY CLEANING MARCH 2022	50.00
04/27/2022	18632	B & B FIRE DIVISION MASON DYNAMICS	E-11 ANNUAL PUMP TESTING & MULTIPLE SERV	3,925.44
04/27/2022	18633	KALAMAZOO COUNTY REGISTER OF DEEDS	RECORDING FEES - LUTHY MORTGAGE REVOLVIN	30.00
04/27/2022	18634	ERIC OR SUSAN LUTHY	REVOLVING LOAN - APPROVED BY DDA BOARD	15,000.00
05/01/2022	18635	COPS HEALTH TRUST	MAY 2022 DENTAL & VISION	1,531.80
05/01/2022	18636	MADISON NATIONAL LIFE INSURANCE CO	MAY 2022 LIFE INSURANCE COVERAGE	94.38
05/01/2022	18637	PRIORITY HEALTH	MAY 2022 HEALTH INSURANCE COVERAGE	24,054.28
05/01/2022	18638	R & R ASSESSING INC	ASSESSING SERVICES MAY 2022	1,550.00
05/02/2022	18639	CONSUMERS ENERGY	APRIL 2022 ELECTRIC - 612 ALLEGAN, 225 C	7,159.45
05/02/2022	18640	VERIZON	EOC/DPS PHONE SERVICE THROUGH 04/23/2022	1,144.96
05/02/2022	18641	REPUBLIC SERVICES	DPW/CITY GARBAGE MAY 2022	480.80
05/02/2022	18642	CHARTER COMMUNICATIONS	DPS PHONES/TV/INTERNET THROUGH 05/18/202	453.73
05/02/2022	18643	CONTINENTAL LINEN SERVICES INC	DPW UNIFORMS & RUGS MARCH 2022	411.56
05/04/2022	18644	MELCHING, INC.	BUILDINGS #2, #3 - DECKING/COVERBOARD FO	69,325.52

Total Paper Check: 126,220.70

REPORT TOTALS:

Total of 30 Checks: 139,083.31

Less 0 Void Checks: 0.00

Total of 30 Disbursements: **\$ 139,083.31**

Off Cycle Payment Authorization

Brian Kelley, City Clerk/Treasurer

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Brian Kelley

Digitally signed by Brian Kelley
Date: 2022.05.05
11:26:13 -04'00'

Erik J. Wilson, City Manager

I verify that I have reviewed the off-cycle payments listed above and to the best of my knowledge the listing is accurate and complies with the City's purchasing policy.

Insert Signature:

Erik Wilson

Digitally signed by Erik Wilson
Date: 2022.05.06
08:56:36 -04'00'

Allegan County Administrative Offices



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269.673.0203

April 28, 2022

Board of Commissioners Update Administrator's Report

ENGAGEMENT

Employment

2022 as of Q1 2022:

TURNOVER/RETENTION (Regular FT & PT Only)	Q1	Q2	Q3	Q4
# of Terminations (includes Retirees)	16*			
Average length of tenure of terminated REG employees	16.48			
Turnover % of new REG employees (<=1 year)	19.00%			
Turnover % of REG employees	4.10%			
Total average number of REG Employees	393			
Notes	*9 of the terminations were retirements			
RECRUITMENT	Q1	Q2	Q3	Q4
Jobs Posted	10			
# of Days to Hire (KPI)	53.6			
# of New Hires	25			
# of Promotions or Transfers	15			

Current Number of Active Regular Full-Time and Regular Part-Time Employees: 400

New Hires: 5

Last Name	First Name	Position	Department
Goggins	Thomas	Deputy Sheriff	Sheriff's Office
Rairigh	Chase	Deputy Sheriff	Sheriff's Office
Smith	Dale	Corrections Officer	Sheriff's Office – Corrections
Trujillo	Hannah	IRPT Janitor	Facilities
Wine	Douglas	Park Ranger	Parks and Recreation

Left Employment: 1

Last Name	First Name	Position	Department
Hapke	Paul	Telecommunicator	Central Dispatch

Promotions/Transfers: 0

Current Open Positions: 22

Position	Department	Current Status
Administrative Assistant II	Sheriff's Office	Candidate Identified – start date is 4/25/2022
Administrative Assistant III	Sheriff's Office – Corrections	Unfilled
Assistant Detention Director	Youth Home	Unfilled
Chief Assistant Public Defender	Public Defender	Unfilled
Corrections Lieutenant	Sheriff's Office – Corrections	Will not be filled until late 2022/early 2023
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Corrections Officer	Sheriff's Office – Corrections	Unfilled
Deputy Circuit Court Clerk (PT20)	County Clerk	Unfilled
Deputy Drain Commissioner – Engineer	Drain Office	Unfilled
Deputy Sheriff	Sheriff's Office	Unfilled
Drain Maintenance Technician	Drain Office	Unfilled
IRPT Janitor	Facilities	Unfilled
Janitor	Facilities	Candidate identified – start date is 4/25/2022
Program Coordinator	Transportation	Unfilled
Seasonal Park Ranger	Parks and Recreation	Candidate identified – start date is 5/3/2022
Seasonal Park Ranger	Parks and Recreation	Candidate identified – start date to be determined
Telecommunicator	Central Dispatch	Unfilled
Transportation Director	Transportation	New position created
Treatment Specialist (FT 36)	Cheever Treatment Center	Unfilled
Youth Specialist (PT32)	Youth Home	Unfilled

For more information regarding the above, please contact Lyn Holoway, HR Manager at (269) 673-0537.

Number of Days to Hire KPI Update – The Human Resources Department analyzes Allegan County's number of Days to Hire, which is one of our Key Performance Indicators (KPI's). KPI's are the critical indicators of progress toward an intended result. If we do not reach the goal, we determine what we need to do to improve. If we are meeting the goal, we can build upon the efforts we made that quarter. It also helps us to identify trends in filling specific positions and ways in which we may need to change our recruiting efforts to shorten the timeline in the future.

In the past two years, we have seen our days to hire fluctuate especially during late 2020 and early 2021. This was in response to the pandemic and positions being put on hold, changes in interviewing, and a decrease in qualified applicants. At this time, we are seeing the average time trend down and begin to level out and be close to the days to hire in quarter four of 2021, which was 48.8 days. According to Zippa.com, an average days to hire is 42 days. It is known that there will be some positions that will be outliers to this benchmark, but overall an average of 50 days to hire is a good goal for us to achieve.

Below is a chart with the data on our days to hire for the first quarter of 2022. Our average days to hire is 53.6; this is above our goal of 50. The below data was skewed by the hiring of a worker through a temporary staffing agency for the Finance Specialist position; therefore, if we remove the Finance Specialist position from the analysis, we come up with an average of 48 days. Based on all of this data, departments and human resources are meeting out days to hire goal.



Average # of days to hire: 53.6

For more information regarding the above, please contact Lyn Holoway, HR Manager at (269) 673-0537.

2023 State Hard Cap Announced – On March 22, 2022, the State of Michigan Department of Treasury announced the Public Employer Contributions to Medical Benefit Plans Annual Cost Limitations for calendar year 2023 (To access this information in PDF form, [click here](#)). The 2022 limits were increased by 1.3% for 2023. Below are the 2023 limits:

- \$7,399.47 for single-person coverage
- \$15,474.60 for double-person coverage
- \$20,180.43 for family coverage

Why is this important to know for Allegan County? Each of our Union Agreements along with our Employee Handbook states: “Each plan/contract year (“new year”), Allegan County’s contribution for medical benefits shall be increased by the rate of increase in rates from the preceding year as determined by the third party administrator (unless otherwise agreed to by the parties in writing), but shall not exceed the State of Michigan’s adjusted cap for the new year.”

This 1.3% increase to the cap will be taken into consideration when developing Health Insurance rates for the 2023 plan year. For more information regarding the above, please contact Lyn Holoway, HR Manager at (269) 673-0537.

OPERATIONS

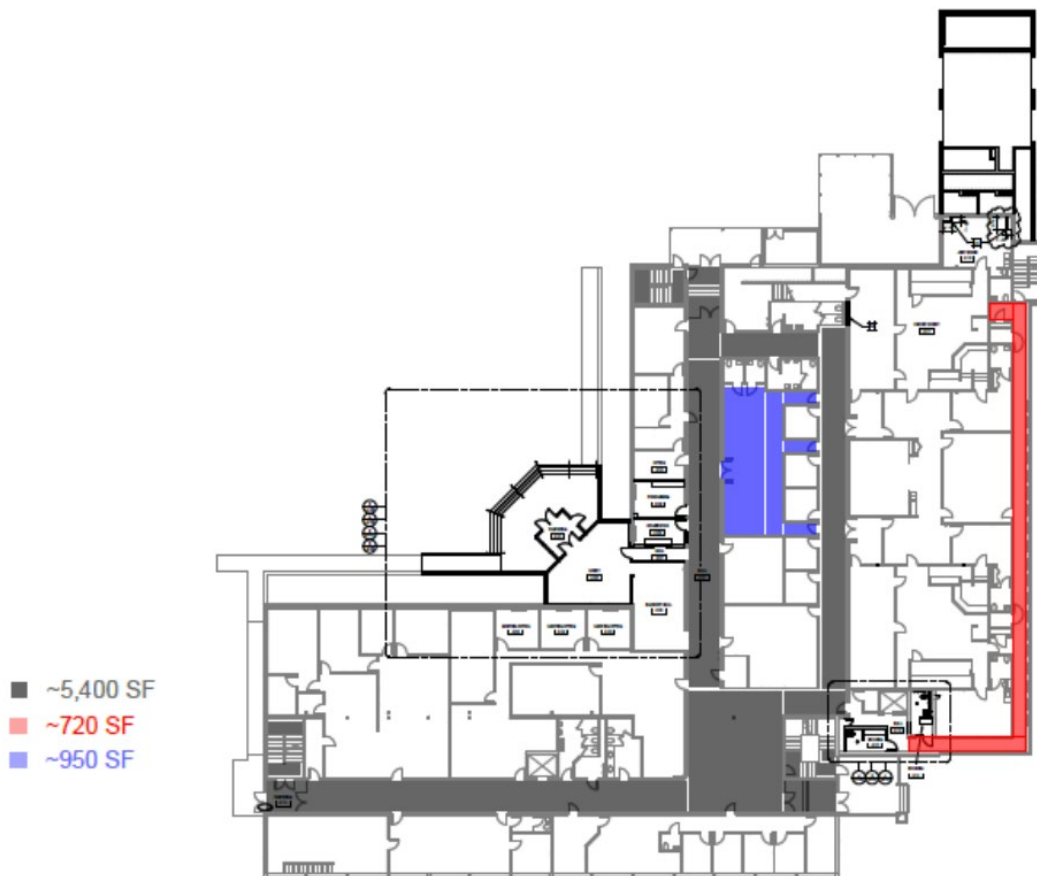
Farmer’s Market – Administration received a request from the City of Allegan to once again use the County’s Overflow Parking Lot on the corner of Cutler and Water Streets each Thursday, beginning May 5, 2022, until October 13, 2022, from 7AM – 3PM for the Farmer’s Market. Permission was granted and the required insurance certificates were secured. For more information, please contact Executive Assistant Becky Blaine @ 269.673.0239 or administration@allegancounty.org.

Body Worn Camera Solution – In March, a fully executed contract was signed between the County and Axon Enterprises. Shortly afterwards, Axon shipped the equipment which has now arrived. However, due to resource limitations with Axon’s implementation team, the earliest that Axon could configure our system is August 8. The Sheriff’s Office is evaluating alternate training options. For more information, please contact Valdis Kalnins, Project Manager, at vkalnins@allegancounty.org.

Mobile Computer Terminals (MCT) – Deployment began on April 18. The Information Services and Facilities Management Teams are installing 6-8 per day. Officers are self-scheduling dates and times that they are able to bring their vehicles in for service. Installation will continue for the next 30-45 days to deploy the 100+/- field units. The new solution replaces the 7 year old units with new and more advanced technologies. One of these improvements is the integration of an internal cellular data card into the MCT device itself. This will allow the unit to truly be mobile and not tied to the radius limit of the in-car mifi device. For more information, please contact Randy Vanatter, Technical Services Manager, at rvanatter@allegancounty.org.

New Public Service Window in Register of Deeds (ROD) – As part of the approved 2022 capital project list, a new public service window between the ROD office and the hallway will be constructed. The ROD office is one of the only offices that visitors have to enter to receive service. This new window will improve safety and security to the staff members in this space. Work on the window will begin on May 20 and is expected to be completed by May 31. For more information, please contact Carl Chapman, Facilities Management Director, at cchapman@allegancounty.org.

Courthouse Carpeting Project – As part of the approved 2022 capital project list, carpeting in the first floor public hallways of the Courthouse was identified to be replaced following construction on the new central entrance and sally port. As this area of carpet is the most utilized and in the poorest condition, it was deemed that this carpeting should be replaced first. Further carpeting projects will be put on hold pending the completion of the Courthouse Facility Master Plan. A request for proposal (RFP) was released on April 21, with bids due back by May 10. Once awarded, it is anticipated that the project can be completed by the end of September. For more information, please contact Carl Chapman, Facilities Management Director, at cchapman@allegancounty.org.



FINANCIAL STABILITY

Strategy Meetings with County Leaders – The Executive Directors of Human Resources and Finance have been meeting individually with elected officials and department leaders over the last few weeks, to discuss long-term plans for the service areas. While a large focus of the meetings have been on capacity (staffing) needs, including strategies to attract and retain candidates, there have been other recurring themes. The reliance on technology to accomplish daily tasks and the need for easy-to-use document storage and retrieval cannot be overstated. In addition, effectively engaging residents, and meeting their needs, in multiple channels of print and online forums, is challenging departments from both a capacity and skills perspective. For more information please contact Vickie Herzberg, Executive Director of Human Resources, at vherzberg@allegancounty.org, or Lorna Nenciarini, Executive Director of Finance at lnenciarini@allegancounty.org.

SERVICES

Delegate Office TrackIT Process Improvement – Timely decisions are made possible by ensuring that all relevant data is available to the decision-maker. In an effort to streamline the handling of Requests for Action (RFA) within the Track-It work order process, procedures have been updated to direct service areas to first seek out a delegate office for assistance. Using the Board approved Threshold document from the Budget Policy, staff is able to provide more immediate coordination services; see structure below:

Request Type:	Delegate Office:
Personnel	Human Resources
Grant	Finance
Budget Adjustment	Finance
Donation	Finance
Contract	Project Management
Purchase Operational	Project Management
Purchase Budget Capital	Project Management

Delegate offices begin working with requestors to drive RFAs and other related actions/needs. For more information please contact Steve Sedore, Executive Director of Operations at ssedore@allegancounty.org.

COVID-19 Update – In an effort to keep the Board more directly informed on the continuing pandemic, a special BOC report has been developed by Public Health (Attachment A). While the data is already shared and accessible through several venues, this report will make it easier for commissioners to have direct, focused access to the information. The report is planned to be bi-weekly and a regular part of the Administrative updates. To provide feedback on the report design/concept or for more information, please contact Angelique Joynes, Health Officer at ajoynes@allegancounty.org.

Public Health EH Field Team Service Delivery Update – Currently, 100% of the eligible applications, received through March 27, were issued within the timeframe (3/14/2022 – 3/27/2022), the 14 business day benchmark, attachment B. 100% of all customers (3/28/2022 – 4/10/2022) were contacted within 5 business days of submitting their application. We have been able to meet these metrics the majority of the time because we currently have CDC Foundation staff who are doing case investigation and other activities related to COVID-19 and our cases are low. If you have any questions please contact Randy Rapp at rrapp@allegancounty.org.

Public Health EH Field Team Ground Water Study Ad-Hoc Work Group Update – The Ground Water Study Ad-Hoc Work Group (GWSAHWG) met for the third time on April 20, 2022. Dr. Zach Curtis presented a draft proposal to the group for the Screening-Level Modeling, Risk Analysis, and Ranking in Support of Management System. Hydrosimulatics will present a more detailed proposal for the Management System at the next meeting. The group also elected Tom Kunetz as the Chair and John “Ric” Curtis as the Vice-chair of the work group. Proposed Senate Bill No. 885 was also discussed. The

next meeting scheduled for May 4, 2022. If you have any questions please contact Randy Rapp at rrapp@allegancounty.org

Public Health - Hearing and Vision Screening Events – Michigan Law requires Local Health Departments offer hearing and vision screening at least once between the ages of 3 and 5, in Kindergarten, 2nd, & 4th grades (hearing) and 1st, 3rd, 5th, 7th, & 9th grades (vision) at no cost to families; it also requires screening prior to Kindergarten entry, which is why ACHD partners with Kindergarten Round-ups, making it easier for families. The Allegan County Health Department hearing and vision team held additional clinics during April 5-7, 2022 in order to provide expanded hours of availability that are convenient to families while children are on Spring Break. 20 children and their families were served during these special clinic hours. On Thursday April 14, 2022, at the Starr Elementary Kindergarten evening Open House, 51 Kindergarten entrance screenings were completed for Allegan County families. Additionally, the ACHD team continues to provide hearing and vision screenings in the school settings as a service to the community. If you have any questions related to hearing and vision screening please contact Lisa Letts, Personal Health Services Manager at lletts@allegancounty.org.

Senior Services – The Commission on Aging did not meet this month due to lack of agenda items. Attached you will find the Financial Reports that were provided; Attachment C. For more information please contact Sherry Owens, Director at (269) 686-5144.

Veteran Services – Staff recently attended the annual Michigan Association of County Veteran Services Officers (MACVSO) conference hosted in Kalamazoo. This training provides the continuing education units needed to maintain the team's accreditation. For more information please contact Sherry Owens, Director at (269) 686-5144.



COVID-19 BOARD OF COMMISSIONER UPDATE

APRIL 26, 2022

Data as of April 25, 2022

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EXECUTIVE SUMMARY

The following report contains COVID-19 related data from April 8, 2022, to April 21, 2022, on the 5 mitigation components Allegan County Health Department (ACHD) previously identified. Allegan County has remained at a low COVID-19 community level. Based on recent data collected, the Michigan Department of Health and Human Services (MDHHS) is expecting a slight increase in COVID-19 cases in late April and early May throughout Michigan. While our case numbers may double, it is not expected to be a sharp spike as previously experienced.

In preparation for this increase in cases, ACHD is recommending that residents [assess their personal and household risks](#) and take proper precautions to protect themselves and their loved ones. Residents are encouraged to [make a COVID-19 plan](#) for their household. This includes making sure they have access to well-fitted face masks and at-home test kits, talking to their doctor ahead of time about COVID-19 treatments, staying up-to-date with COVID-19 vaccines, getting tested when they develop symptoms or have been exposed to someone with COVID-19, and staying home when they are sick.

As of April 18, 2022, as a result of a court order, the [CDC’s January 29, 2021 Order](#) requiring masks on public transportation conveyances and at transportation hubs is no longer in effect. CDC continues to recommend that individuals consider wearing masks on indoor public transportation. ACHD will continue to provide updated information to the community regarding current orders and recommendations for travel.

April is National Volunteer Month, and ACHD has taken the time to recognize over 200 volunteers that have helped with our COVID-19 response since March 2020. These volunteers served the Allegan County community in multiple different ways including working testing events, signing up community members for vaccination, and working at vaccination clinics throughout the County. In 2021, these volunteers assisted with the largest vaccination deployment in ACHD’s history, with over 190 vaccination clinics held, and over 38,000 individuals vaccinated. This accomplishment could not have happened without the support and effort put in by volunteers. ACHD is thankful for the time these volunteers have spent providing services to their community to improve health outcomes. A special [newsletter](#) was sent to all Allegan County Volunteers and recognition was shared through ACHD’s social media channels (@AlleganCountyHD).

On April 14, the Food and Drug Administration (FDA) issued an Emergency Use Authorization (EUA) for the InspectIR COVID-19 Breathalyzer test. The test is for individuals who are 18 and older and can provide COVID-19 results within three minutes. The test can be administered by doctor’s offices, hospitals, mobile testing units, and other health care providers who have been trained and legally authorized to administer the test. In a study of 2,409 people, with and without COVID-19 symptoms, the results showed that 91.2% percent of COVID-19 positive samples were correctly identified. Additionally, 99.3% percent of negative samples were correctly identified. ACHD will provide updates to the community when these tests become available in Allegan County.

COVID-19 MITIGATION COMPONENTS



Allegan County currently is at a low community transmission level for COVID-19. At this time, ACHD is encouraging residents to stay [up-to-date](#) with their COVID-19 vaccines, be tested if they develop symptoms, and consider wearing a mask when needed.

Allegan County COVID-19 Community Level: Low

Allegan County Health Department recommends everyone to:

Stay up to date on your COVID-19 Vaccines

Get tested if you have symptoms

Actions including social distancing, frequent handwashing, wearing a well-fitted face mask, and isolation/quarantine help lessen the level of transmission

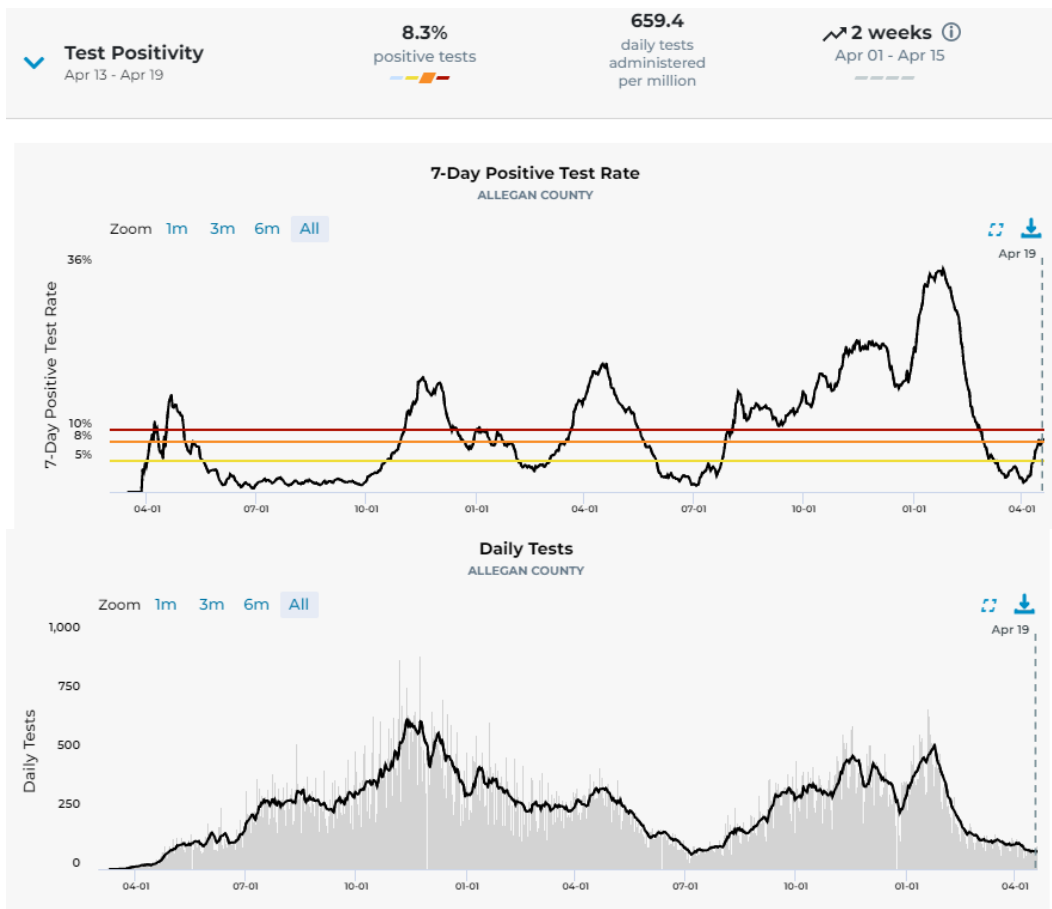
HEALTH Department

Learn more about CDC’s COVID-19 Community Levels [here](#).

#DoYourPart

ENHANCED ABILITY TO TEST

COUNTY-LEVEL DATA



The Test Positivity Rate for Allegheny County is showing a slight **upward** trend for the last two weeks. **Allegheny County is currently at 8.3% 7-day positivity, with 659.4 daily administered tests per million. This is a 6.3% increase since the last update, with a lower number of tests administered (911.1 daily tests administered in the two weeks prior).**

TEST AVAILABILITY

Daily tests administered have decreased since the Omicron surge. If/when cases rise in our community, leading to an increase in the need for testing, ACHD has worked with partners to expand testing access. Currently, there are multiple options in Allegheny County where residents can obtain at-home testing kits or go get tested for COVID-19. Currently, at-home tests are not reported in the Michigan Disease Surveillance and majority of people are testing at home.

FREE AT-HOME TEST KITS TO ORDER ONLINE:

- www.Covidtests.gov - order 2 sets of 4 free at-home test kits from the federal government. (If you already ordered your first set, order a second today)
 - If you have health insurance through an employer or Marketplace, your insurance will pay you back for 8 at-home tests each month for each person on your plan. View more information [here](#).
- www.AccessCovidtests.org - order free at-home test kits through Project ACT (enter zip code to check eligibility)

FREE AT-HOME TEST KITS FROM MDHHS AVAILABLE AT 2 LIBRARIES IN ALLEGHENY COUNTY:

- Allegheny District Library (331 Hubbard St, Allegheny)
- Fennville District Library (400 W Main St, Fennville)

FREE COMMUNITY TESTING EVENTS ARE HELD EVERY WEDNESDAY AND FRIDAY AT THE ALLEGHENY COUNTY TRANSPORTATION BUILDING FROM 12 PM – 5 PM. THESE EVENTS OFFER PCR AND RAPID TESTING OPTIONS.

- Visit the [MDHHS Community Based Pop-up Testing page](#) to sign up for the testing events at Allegheny Transportation Building and to find other testing sites near you.
- Visit <https://www.solvehealth.com/covid-testing> to find additional COVID-19 sites near you.
- COVID-19 testing location finder: [Coronavirus - Test](#)

If residents are struggling to find accessible testing, they can call ACHD at 269-673-5411 option 2 and we can help them navigate the systems

ROBUST CASE INVESTIGATION AND CONTACT TRACING

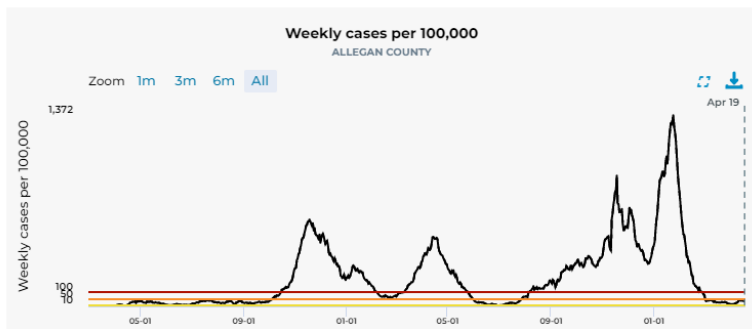
ALLEGAN COUNTY COVID-19 COMMUNITY LEVEL: LOW

New Cases
Apr 13 - Apr 19

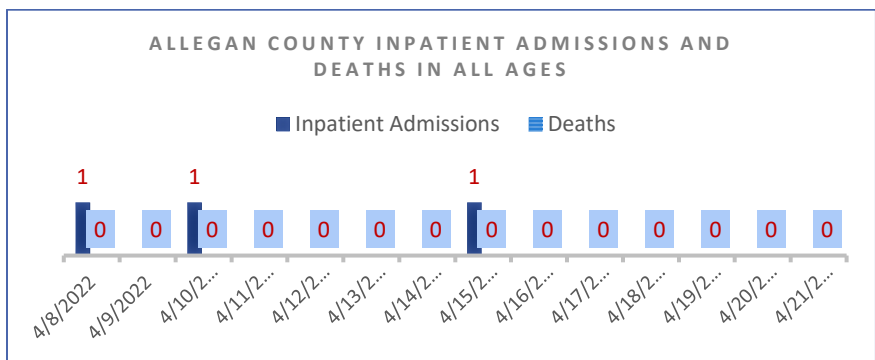
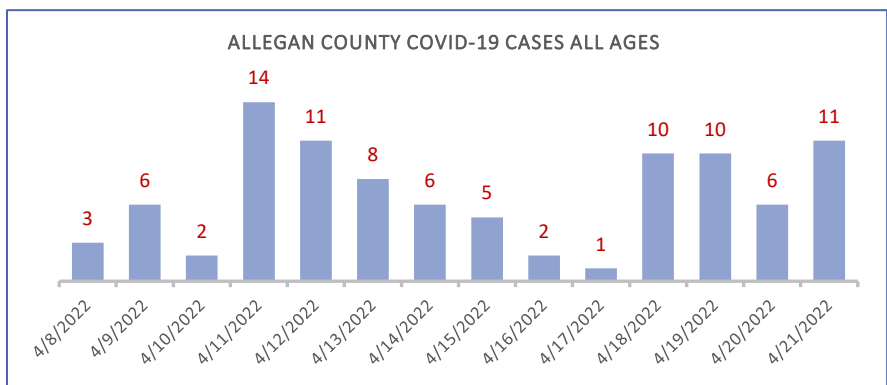
34.7
weekly cases per 100,000 population

41
weekly cases

Allegan County is in a low COVID-19 community level based on the new CDC framework, since February 24, 2022. **Models are now showing an increase in actual cases for the last two weeks. During the period 4/13/2022-4/19/2022, Allegan County's case rate was 34.7 per 100,000.**



OVERVIEW OF COVID-19 CASES AND DEATHS IN THE LAST TWO WEEKS (04/08/2022 – 04/21/2022)



During 04/08/2022 to 04/21/2022:

95 total cases were reported via the Michigan Disease Surveillance System (MDSS) for Allegan County.

24.2% of the cases were reported in 50 to 59 years of age, which is the highest reporting age group during this timeframe.

The youngest inpatient admission was reported in 50 to 59 years of age.

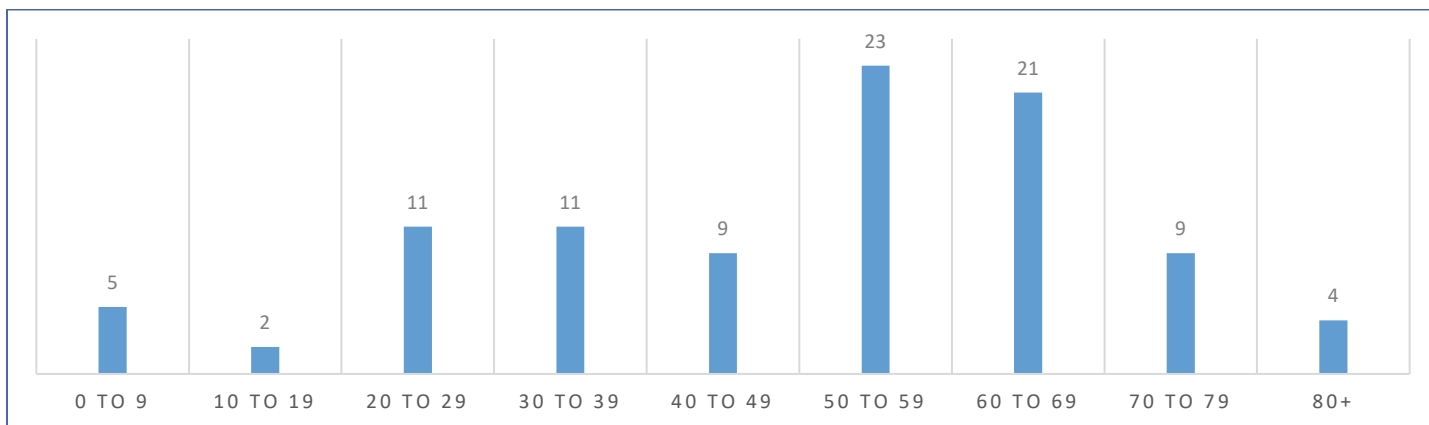
There were **no deaths** related to SARS CoV-2 infection that were reported during this timeframe.

CASE INVESTIGATION

ACHD is currently working to investigate all communicable disease cases. Prioritized groups including individuals over the age of 65, school-aged individuals, and individuals that live or work in congregate care settings are being investigated. During the case investigation process, ACHD works to ensure all basic needs are being met for individuals and their families. All cases receive a Patient Education Genius (PEG) notification that is given via email or text messages for a case investigation form. This makes it more convenient and efficient for the cases. Case investigation consists of contacting the individual and asking standard questions related to that disease and identify those who might have been exposed.

CASES IN THE LAST TWO WEEKS, BY AGE GROUP (04/08/2022 – 04/21/2022)

Data as of April 21, 2022



From 04/08/2022 to 04/21/2022, nearly 3% of cases were reported as asymptomatic in the Michigan Disease Surveillance System (MDSS). **10.5%** of investigated cases were **household close contacts** – meaning they lived with someone who tested positive and later tested positive themselves. Notifying close contacts helps individuals know about exposure and allows close contacts to make decisions that are more informed on their day-to-day lives. During the same timeframe, **1.1%** of cases were reported as **community contacts** (meaning close contacts who were in a setting other than a household), and **9.5%** of cases were **close contacts to those who work or live in a high-risk/congregate facility** in Allegan County.

From 04/07/2022 to 04/20/2022, Allegan County had a reported positivity rate of 7.5%, which is up from 2.6% in the previous 14-day time period of 03/24/2022 to 04/06/2022.

95 cases were reported in the MDSS from 4/8/2022 to 4/21/2022

EXPOSURE LETTERS AND CLOSE CONTACTS

ACHD sends potential Exposure Letters for COVID-19, similar to other communicable disease letters. Potential Exposure Letters are sent to school-aged individuals based on classroom and bus lists provided by schools. Quarantine might be required if there is an identified outbreak or ongoing spread in the facility. Recommendations regarding masking and quarantine may change as conditions evolve or Allegan County moves to a high level of community transmission, based on the CDC framework. During future times of surge, additional access to testing resources, vaccination clinics, and therapeutic treatment might be made available as the situation warrants.

609 exposure letters were sent out as of 04/25/2022

0 close contacts are currently being monitored as of 04/25/2022

OUTBREAKS & CLUSTERS

The following table shows the number of outbreaks that ACHD has identified for high-risk settings in Allegan County as of April 22, 2022. ACHD has not identified any new outbreaks related to schools since February 3, 2022. ACHD has not identified any new outbreaks in businesses since February 17, 2022. One new outbreak was identified at a congregate-care** facility during this reporting period. No additional outbreaks were reported for Long Term Care settings. ACHD reported two ongoing outbreaks and one new outbreak in the state's Situation Report as of April 21, 2022.

Type of Setting	Total Number of Outbreaks (10/21/21-4/22/22)
School	14
Business	8
Long Term Care*	18
Other Congregate Facilities**	2

Data as of April 21, 2022

*An increase noted in the total number of outbreaks for the Long Term Care setting is due to an outbreak coding update made in MDSS. This update allows staying in compliance with an epidemiological procedure that distinguishes outbreak identifiers specific to different building licensures, which are operating under the same facility name.

**Includes jails, correctional facilities, and shelters

LONG TERM CARE & OTHER CONGREGATE CARE FACILITIES

An outbreak investigation is initiated when a resident at a Long Term Care Facility (LTCF) is identified as a confirmed case of COVID-19. For correctional facilities, either a confirmed or a probable COVID-19 case will prompt an outbreak investigation. MDHHS offers further support for facilities via the Infection Prevention and Resource Assessment Team (iPRAT) when ACHD identifies facilities that are experiencing a large outbreak. As of April 25, 2022, ACHD has connected three LTCFs in Allegan County with the iPRAT-Team for additional mitigation assistance.

439 resident cases and 52 resident deaths have been reported from January 1, 2020, to April 12, 2022

The information above represents COVID-19 data reported directly to MDHHS by licensed and operating Skilled Nursing, Home for the Aged and Adult Foster Care facilities (licensed to serve 13 or more individuals) in Michigan from January 1, 2020, through April 12, 2022.

According to statewide data¹, the case counts reported in both residents and staff are trending downwards in both Adult Foster Care (AFC)/Home for the Aged (HFA) and Skilled Nursing Facilities (SNF). Cases within LTCFs continue to be higher among staff than among residents, as has been the case throughout the Delta and Omicron surges.

751 staff cases have been reported from January 1, 2020, to April 12, 2022

SUFFICIENT HEALTH CARE CAPACITY

HOSPITALIZATIONS

Allegan County falls in the Region 5 Health Care Coalition. Given the location of the county, some community members will also access hospitals in the Region 6 Health Care Coalition (Grand Rapids-Holland Region). The chart below lists the hospitals that Allegan County community members may access for COVID and non-COVID-related health needs and their current capacity levels.

The following figures show the current percentage of inpatient beds treating COVID-19 patients, for the Grand Rapids Region (Region 6), and Kalamazoo Region (Region 5). The **Grand Rapids Region** has **2%** of inpatient beds that are COVID-19 positive, and the **Kalamazoo Region** has **3.3%** of inpatient beds that are COVID-19 positive, as of April 19, 2022.

HOSPITALS IN THE ALLEGAN COUNTY AREA

Note: Some smaller hospitals might not have ICU beds for COVID or non-COVID patients

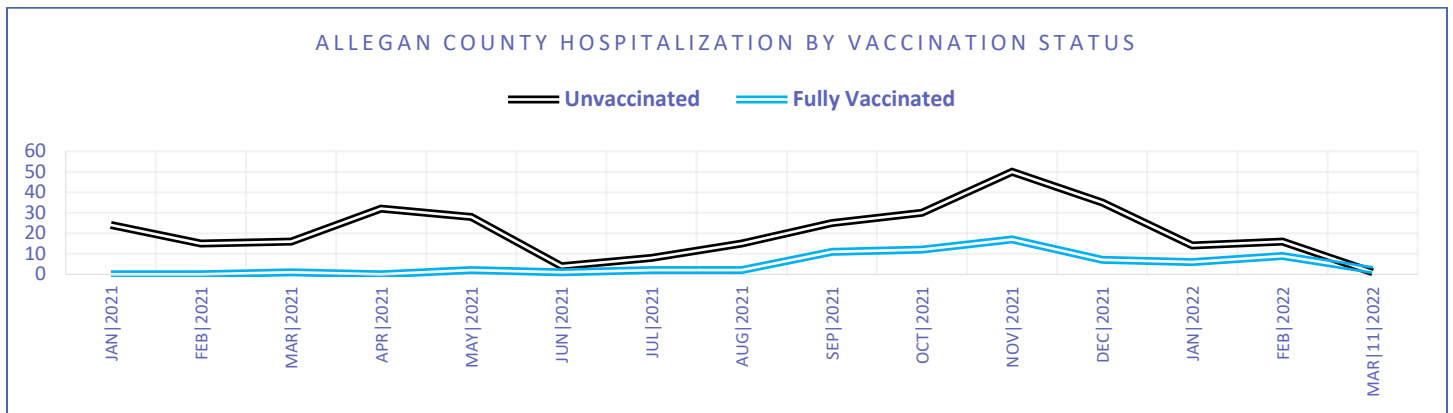
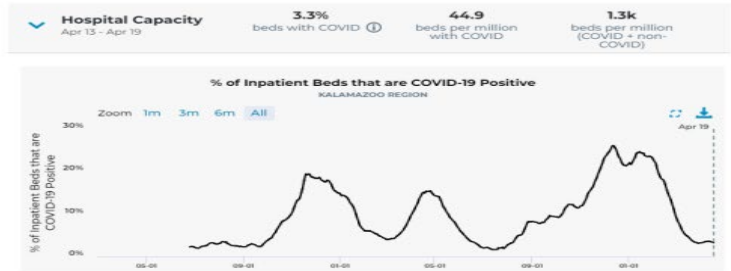
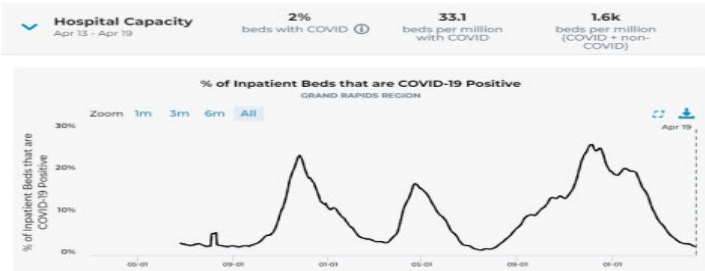
As of 4/18/2022

Hospital	COVID-19 Patients	COVID-19 Patients in ICU	Bed Occupancy %
Ascension Borgess Allegan Hospital	0	0	20%
Ascension Borgess Hospital	6	1	95%
Ascension Borgess-Pipp Hospital	1	0	59%
Bronson Methodist Hospital	17	2	92%
Bronson South Haven	0	0	75%
Holland Community Hospital	2	0	72%
Mercy Health Mercy Campus	6	0	75%
Mercy Health St. Mary's Main Campus	6	0	65%

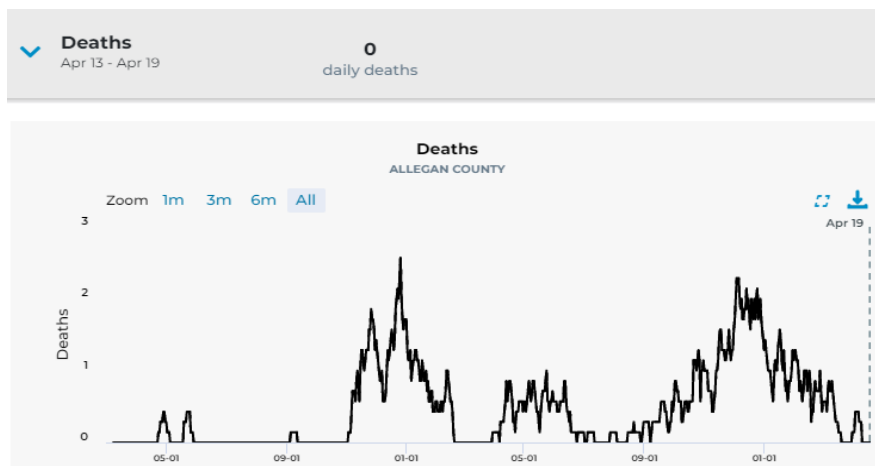
¹ The data is from weekly reporting by facilities with bed occupancy of at least 13 beds.

Metro Health Hospital	1	0	73%
Spectrum Health - Blodgett Hospital	5	0	85%
Spectrum Health - Butterworth Hospital	23	5	84%
Spectrum Health Zeeland Hospital	1	0	39%
Spectrum Helen DeVos Children's Hospital	1	0	74%

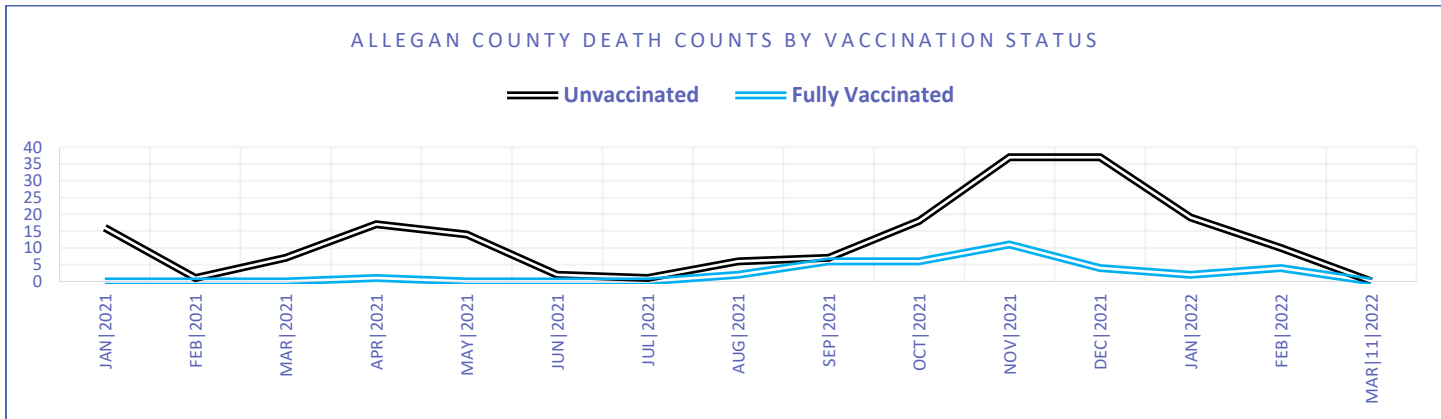
Vaccinations are effective at reducing hospitalizations from COVID-19. In Allegan County, **81.3%** of the **hospitalizations** from 01/01/2021 to 03/11/2022 have been in those that are **unvaccinated**.



DEATHS



Similarly, vaccinations are effective at preventing deaths from COVID-19. There were **84.8%** of **COVID-19 deaths** identified in **unvaccinated** individuals in Allegan County from 01/01/2021 to 03/11/2022.



BEST PRACTICES

SCHOOLS

The Allegan County Health Department (ACHD) is working on several things to mitigate future outbreaks, including creating a Communicable Disease Template for school-district leadership. This template will include evidence-based procedures that each school district could modify to meet their individual needs to include as an addendum in their Emergency Operation Plans (EOPs). Illness is considered a risk in the school setting and having procedures identified in the future for any communicable disease will help speed up the response to mitigate any communicable disease illness. Our goal is to have this completed with all Allegan County School Districts before the end of the year.

BUSINESSES

Businesses should continue to ensure increased ventilation, social distancing when possible, frequent handwashing, individuals staying home when sick and enhanced cleaning. These strategies help keep a healthy workplace.

ACHD has created a Business Mitigation Strategies Survey for businesses to fill out and provide us with information on what current mitigation strategies they have in place. Businesses can access the survey [here](#). If there is an outbreak determined at a business, we ask that they complete this form so we can best address improvements for mitigation strategies.

ACHD has updated our COVID-19 Workplace Toolkit, to reflect quarantine and isolation changes as well as COVID-19 community-level changes made by the CDC. These changes have been posted and can be found on the [COVID-19 Business webpage](#).

FDA AUTHORIZES FIRST COVID-19 BREATHALYZER TESTS

On April 14, 2022, the Food and Drug Administration (FDA) issued an Emergency Use Authorization for InspectIR's COVID-19 Breathalyzer test. The test is for individuals who are 18 years and older and can provide COVID-19 results within three minutes. The test can be administered by doctor's offices, hospitals, mobile testing units, and other health care providers who have been trained and legally authorized to administer the test. Read more about the FDA's EUA for these tests [here](#).

The InspectIR COVID-19 Breathalyzer uses a technique called "gas chromatography gas mass-spectrometry" (GC-MS) to separate and identify chemical mixtures and rapidly detect five Volatile Organic Compounds (VOCs) associated with SARS-CoV-2 infection in exhaled breath. In a study of 2,409 people, with and without COVID-19 symptoms, the results showed that 91.2% percent of COVID-19 positive samples were correctly identified. Additionally, 99.3% percent of negative samples were correctly identified. Furthermore, the study showed that in a population with only 4.2% of individuals who are positive for the virus, the test had a negative predictive value of 99.6%. This means that people who received a negative test result are likely truly negative in areas of low disease prevalence.

InspectIR expects to produce 100 testing units a month. Each test can analyze 160 samples per day, allowing up to 64,000 samples to be tested a month. Allegan County Health Department will share additional information about breathalyzer COVID-19 testing as it becomes available. More information about how the science behind breathalyzer testing works is available [here](#).

CDC TRANSPORTATION MASK ORDER IS NO LONGER IN EFFECT

As of April 18, 2022, as a result of a court order, the [CDC’s January 29, 2021 Order](#) requiring masks on public transportation conveyances and at transportation hubs is no longer in effect. The CDC will no longer be enforcing the order but continues to recommend that people wear masks in indoor public transportation settings at this time. Older adults and anyone with an underlying health condition that would make COVID-19 infection more serious should continue to wear a mask as a precaution. The CDC will be providing additional information about recommendations and the decision to appeal this ruling.

ACHD continues to recommend that individuals consider personal and household risks to make informed mask choices. ACHD also recommends that individuals look at the [COVID-19 community level](#) for the area they are traveling to determine what precautions for COVID-19 they should take.

COVID-19 CASES EXPECTED TO RISE IN THE UPCOMING WEEKS

MDHHS is expecting an increase in COVID-19 cases throughout the state of Michigan during the upcoming weeks. Based on recent data, the BA.2 sub-variant of Omicron is expected to cause cases to rise. The BA.2 sub-variant of Omicron has been found to be more transmissible, but hospitalizations and mortality are not expected to significantly rise. Allegan County is still in a post-surge recovery phase, but ACHD continues to monitor the situation and will notify residents of changes.

Even as mandates have lifted across the country, ACHD continues to recommend that residents [assess their personal and household risks](#) and take proper precautions to protect themselves and their loved ones. [Make a COVID-19 plan](#) for yourself and your household by:









- Making sure you have face masks and at-home test kits available for use,
- Talking to your doctor about COVID-19 treatments ahead of time,
- Staying up-to-date with your COVID-19 vaccines,
- Getting tested if you develop symptoms or have been exposed to someone with COVID-19, and
- Staying home when you are sick.

Make a COVID-19 Plan



If you are traveling make sure to take [safety precautions](#), and look at the [COVID-19 Community Level](#) of the area you are traveling to.

There are KN95 masks available for pick-up in the lobby of the Human Services Building (3255 122nd Ave, Allegan) Monday-Friday from 8:30 am to 4:30 pm and at local units of government and libraries throughout Allegan County. For more information, visit our [COVID-19 Mask page](#). Residents can order free at-home COVID-19 test kits online through [covidtests.gov](#) and

 <p>Make a plan for vaccination or learn if you are eligible for boosters.</p> <ul style="list-style-type: none"> • Ages 5 and older can get vaccinated. • Ages 12 and older can get the booster. • Ages 50 and older, or 12 and older and moderately to severely immunocompromised, can schedule a second booster. <p>Learn more about vaccines and whether you're up to date at Michigan.gov/COVIDVaccine.</p> 	 <p>Keep a supply of well-fitting masks.</p> <p>Masks are helpful tools to reduce COVID-19 transmission, especially if:</p> <ul style="list-style-type: none"> • You are unwell or test positive for COVID-19. • You have been exposed to someone with COVID-19. • You are concerned about the risk of transmission in a particular setting. Respect that others may have a risk different than yours. <p>Learn more about masking at Michigan.gov/MaskUp.</p> 
 <p>Keep a supply of over-the-counter COVID-19 tests.</p> <p>Tests are useful for early detection of COVID-19, especially if:</p> <ul style="list-style-type: none"> • You have symptoms of or have been exposed to COVID-19. • You are traveling or will be attending a large or unmasked gathering. Test before and after attending large events. <p>Over-the-counter tests are available at libraries and schools through Mbackpack, also through federal distribution programs. Learn more about COVID-19 testing at Michigan.gov/COVIDTest.</p> 	 <p>Learn if you are eligible for COVID-19 therapeutics.</p> <ul style="list-style-type: none"> • Talk to a primary care provider about whether you are eligible for preventative antibodies or for COVID-19 antiviral treatment if you become infected. <p>Learn more about COVID-19 therapeutics at Michigan.gov/COVIDTherapy.</p> 

[AccessCovidTests.org](#), or they can pick up free testing kits from Allegan District Library and Fennville District Library. For more information, visit our [COVID-19 testing page](#).

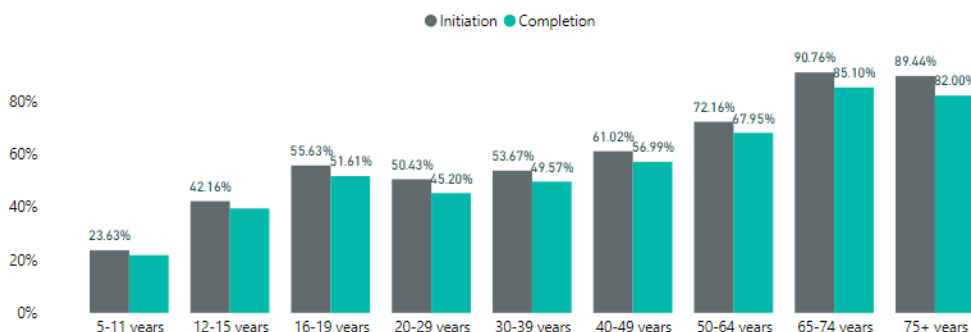
COMMUNICATIONS

COVID-19 Health Education has been a mandated service in this response. The following are metrics related to COVID communication efforts from 4/8/2022 – 4/21/2022:

- 8 social media posts
- 1 Community Newsletter sent out
- 7 Education materials created/updated
- 2 Guidance Documents updated

COMMUNITY VACCINATION/HERD IMMUNITY/TREATMENT

COVID-19 VACCINE COVERAGE BY AGE GROUP



As of 4/16/2022

Residents aged 65+ have the highest percentage of vaccination, with these individuals meeting the 70% vaccination goal. Low vaccine rates seen in young children and adolescents may be attributed to the fact that emergency use was not authorized for

this cohort until later on.

VACCINE AVAILABILITY

Vaccine availability remains high as pharmacies, doctor’s offices, and health care systems are administering vaccines. ACHD has vaccine appointments available for vulnerable populations or children in the Vaccine for Children program.

Residents are encouraged to visit www.vaccinefinder.org and www.vaccinatewestmi.com to find vaccination clinics near them.

ACHD works with businesses and organizations offering support and/or vaccination clinics if there is an outbreak detected and assistance needed.

Second booster doses are available for immunocompromised individuals over the age of 12 and adults over the age of 50. The Second booster dose can be given at least 4 months after their first booster (whether they received a Pfizer, Moderna, or Johnson & Johnson booster). For more information about second booster dose authorization, visit [here](#).

Allegan County VACCINE DATA

Updated 4/25/22
Data as of 4/13/22

67.3% of Allegan County residents age 16+ have received at least 1 dose of vaccine.

Comparison to surrounding counties:

- 61.7% Barry County
- 75.7% Kalamazoo County
- 77.2% Kent County
- 72.6% Ottawa County
- 72.1% Van Buren County

As of April 13, **68,141** people have been vaccinated**

18,138 people ages 65 and older have been vaccinated**

61.4% (n=110,914 (a))

90.2% (n=20,099)

About 4 in 7 individuals are fully vaccinated (57.1%).

Over 5 in 6 individuals aged 65 and older are fully vaccinated (83.9%).

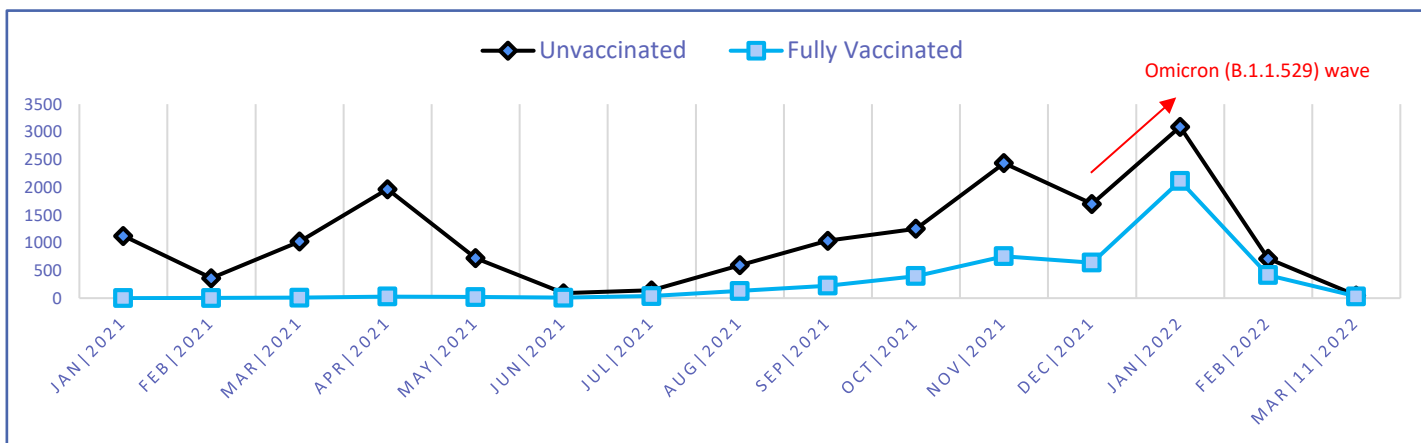
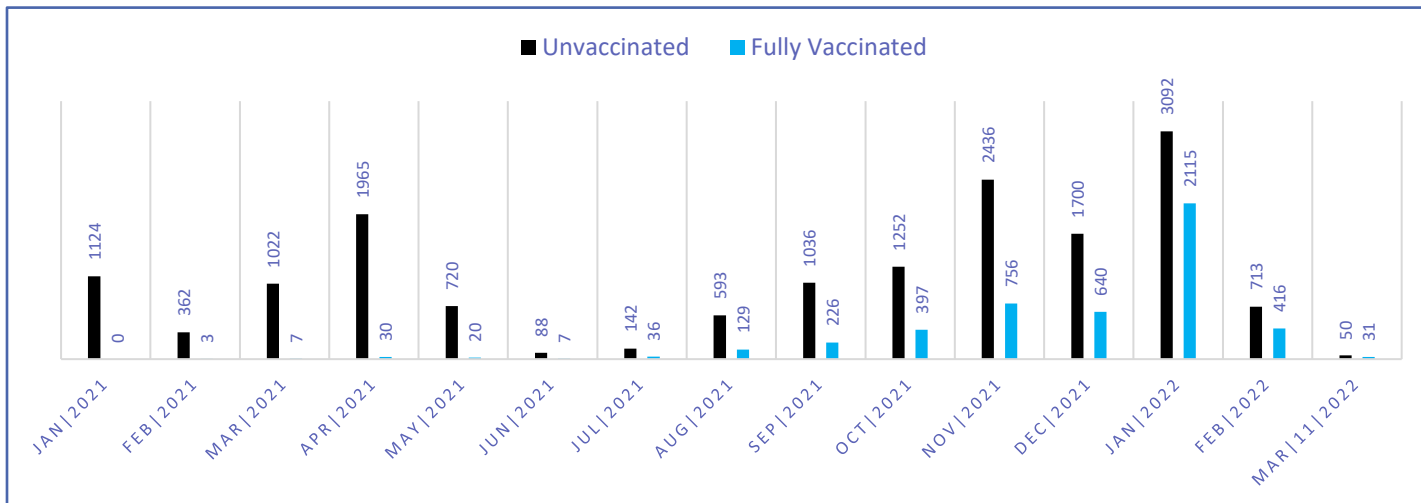
Fully Vaccinated: Individuals (5 years and older) receiving 2 doses of Pfizer or Moderna or 1 dose of J&J.

Note: Our goal of vaccinating 70% of the population accounted for the 16 and older population. With increasing the eligibility population, our vaccine coverage decreased. We are continuing to strive towards our goal of vaccinating 70% of residents 16 and older, which will reflect on the gauge at the top of this graphic.

6/1/2021 Update: Previous vaccine graphics included 96,451 as the population of Allegan County residents 12 years and older. After further review, 99,878 is a more accurate population estimation.

EFFECTIVENESS

ALLEGAN COUNTY UNVACCINATED AND FULLY VACCINATED COVID-19 CASES BY REFERRAL DATES 01/01/2021 TO 03/11/2022²



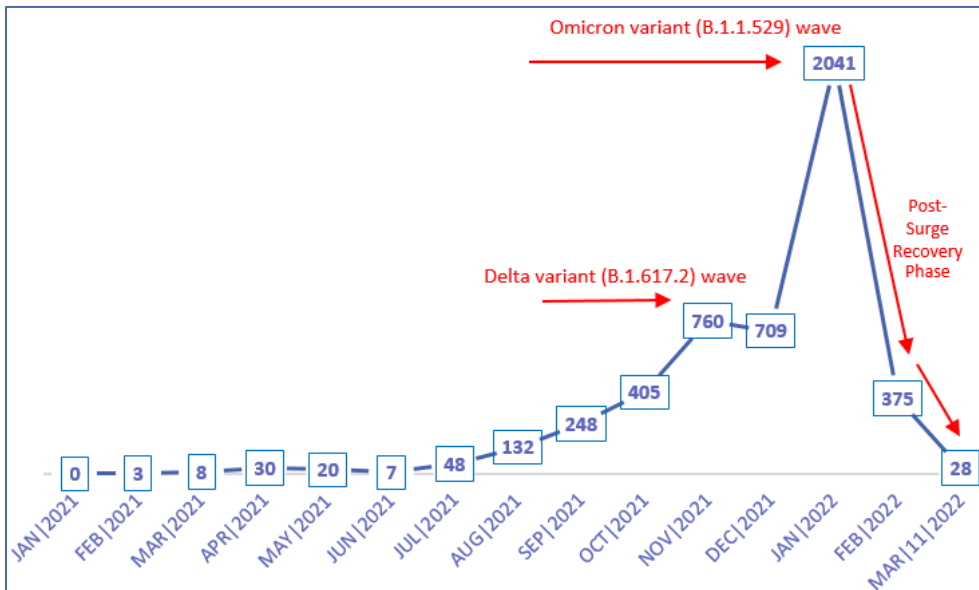
When comparing fully vaccinated cases to unvaccinated cases, it is important to note that unvaccinated cases are more likely to occur even though fully vaccinated cases have increased since July 2021. As seen in the charts, the unvaccinated (black line) has more cases compared to the fully vaccinated (blue line).

AS OF MARCH 11, 2022:

- 365 cases in the 0 to 18 age group were persons that met the CDC definition of being ‘fully vaccinated’ or ‘breakthrough case’ related to SARS-CoV-2 infection.
- 7.6% of cases (including all ages) were reported as breakthrough cases.
- 5.4% of cases in the 0 to 19 age group were reported as breakthrough cases.
- All pediatric breakthrough cases were reported in ages 5 years old or over.
- There have been no hospitalizations or deaths related to SARS-CoV-2 infection reported in the 5 to 11 age group.
- There were 963 cases (including all ages) with a specimen collection date ≥ 14 days after receipt of an additional or booster dose of any COVID-19 vaccine on or after August 13, 2021.

² Did not receive updated data from MDHHS in time for this report.

OVERVIEW OF ALLEGAN COUNTY COVID-19 BREAKTHROUGH CASES AS OF MARCH 11, 2022³



AS OF MARCH 11, 2022⁴:

There were 22.8% (4,814) fully vaccinated cases identified⁵.

311 cases in the 0-17 school-age group were persons that met the CDC definition of being 'fully vaccinated' or 'breakthrough case'.

2.8% of the cases in the latest vaccine eligible group of age 5-11 were reported as breakthrough cases.

18.2% of cases were reported in the 50 to 59 age group, which is the group with the highest number of COVID-19 breakthrough cases.

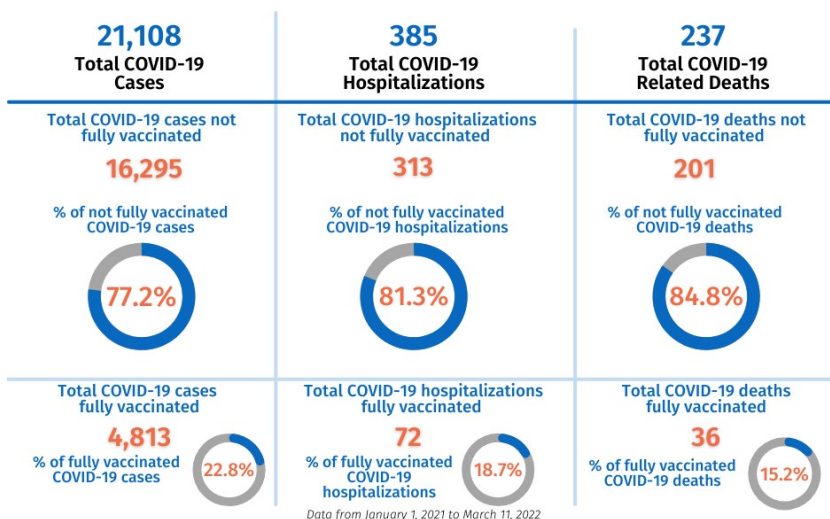
The youngest fully vaccinated individual hospitalized related to SARS-CoV-2 infection was reported in the 20 to 29 age group. All deaths related to SARS-CoV-2 infection were reported in ages 50 and above. The youngest breakthrough death was reported in the 50 to 59 age group.

UNDERSTANDING BREAKTHROUGH CASES

Breakthrough cases are those persons who contract COVID-19 despite being fully vaccinated for the disease. Breakthrough cases are more likely to occur in those who are older, those who have compromised immune systems, and those who are exposed more to COVID-19 (such as at work or school). It is important to understand that the chances that an unvaccinated person and a vaccinated person catching COVID-19 from exposure are not the same. Vaccinated people are less likely to contract the disease, and are less infectious if they do contract it. Among breakthrough cases, vaccines ensure fewer infectious viral particles for a shorter period.



Since January 2021, there have been:



COVID-19 CAN MAKE SOME CHILDREN SICK

³ Did not receive updated data from MDHHS in time for this report.

⁴ Did not receive updated data from MDHHS in time for this report.

⁵ Identified via the MDSS-MCIR match criteria by referral, onset, diagnosis, or specimen collection dates.

The CDC released new data that showed hospitalization of children aged 5-11 from the virus. Out of 400 children who were hospitalized for COVID-19 during the Omicron period (December 19, 2021–February 28, 2022), studies have found:

- 9 of 10 children were unvaccinated
- 3 of 10 children had no underlying conditions
- 2 of 10 children required ICU care
- 7 of 10 children had COVID-19 as the main cause of hospitalization

COVID-19 can make some children very sick
 Among nearly 400 **children ages 5–11 years** hospitalized with COVID-19 during the first few months of Omicron:*

- 3 in 10 had NO underlying conditions
- 9 in 10 were unvaccinated
- 2 in 10 required ICU care

Protect all eligible children by keeping their vaccinations up to date

bit.ly/MMWR7116
 APRIL 19, 2022

CDC MMWR

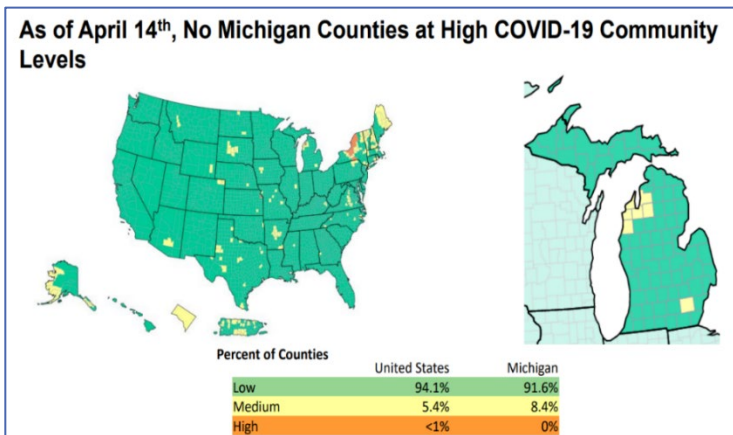
Keeping children [up-to-date with their COVID-19 vaccinations](#) will help decrease their odds of becoming sick. ACHD continues to recommend parents keep their children up-to-date on COVID-19 vaccines when eligible and take mitigation measures in areas of the High COVID-19 community level.

COVID-19 SURVEILLANCE

The main component of communicable disease investigation is surveillance, which is used to identify outbreaks or increases in cases regionally, statewide, nationally, and globally. ACHD has noted that there are increases related to COVID-19 activity from the BA.2 Omicron sub-variant in other areas of the world. In data trends that have been observed in the past, the pattern indicating an increase in the case counts in other countries also tends to be seen in the United States. We will continue to monitor these case surges.

STATEWIDE COVID-19 SURVEILLANCE

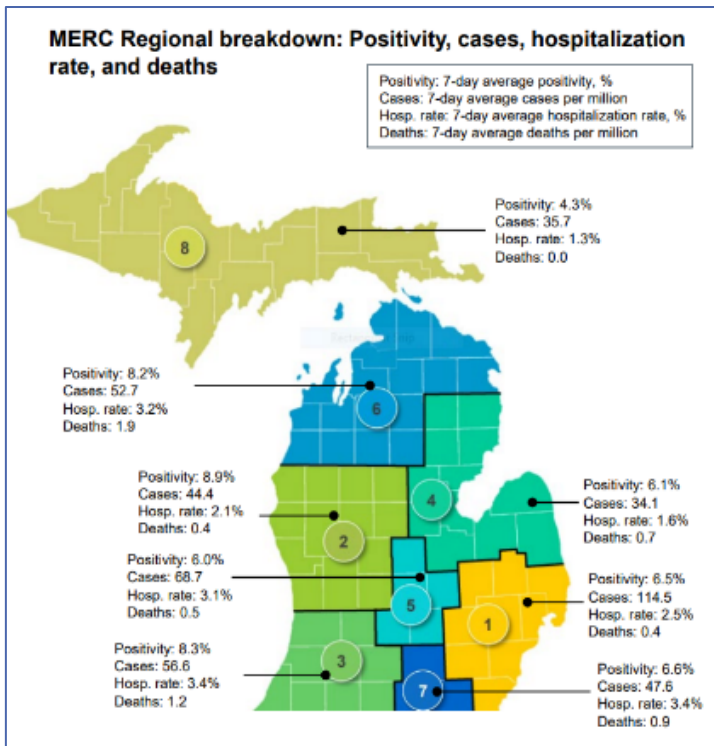
In the April 19 MDHHS’ data and modeling [update](#), **0%** of Michigan counties are at **High COVID-19 Community Levels** and **92%** are at **Low Community Levels** as of April 14, 2022.



Overall, all Michigan counties have plateaued with case rates; however, 16 counties are currently showing increases and 28 counties are at an elevated incidence plateau as of April 18, 2022.

Overall, case rates in all age groups are plateauing, however, a slow surge in cases is noted for the school-aged population, and is expected to occur in long-term care settings. Case rates by onset date for all age groups are between 57.1 and 119.5 cases per million persons.

The COVID-19 positive census in hospitals, new admissions, ICU utilization, and the pediatric census is plateaued; however, we are starting to see an uptick in some areas. Hospitalization metrics in Michigan are showing increases in two-thirds of age groups for



Data as of April 21, 2022

COVID-19 hospital admissions during the week of April 18, 2022. The adjacent map shows data as of April 17, 2022, and indicates that **Region 5**, which includes Allegan County, has a **7-day hospitalization rate of 3.1%**. The COVID positive hospital census has shown a slight increase but the ICU census continues to decline.

Michigan remains in the Post-Surge Recovery phase due to current case rates and hospitalizations and increased access to mitigation measures.

UPDATE: MDHHS COMMUNICABLE DISEASE (CD) CONFERENCE ON APRIL 19, 2022 AND APRIL 20, 2022

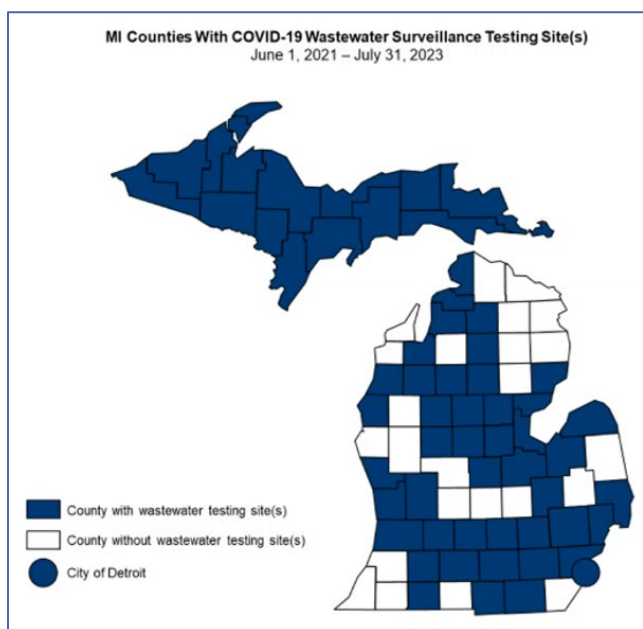
BREAKTHROUGH CASES SURVEILLANCE

Given the limitations of MDSS-MICR match criteria and challenges with data collection and larger case volumes, MDHHS is anticipating delays in the distribution cadence of breakthrough data files to local health departments (LHDs). The challenges are due to the smaller sample sizes and factors related to epidemiological calculations. In the near future, breakthrough surveillance would occur by taking on a population rather than an individual-based approach. MDHHS continues to provide Michigan breakthrough data to the CDC and examine trends over time. Future alternatives and statuses of countywide distribution of breakthrough surveillance will be discussed further with LHD partners.

CASE STUDY: A major limitation to data collection was observed in a case study on ‘Missingness’ for the county “M.” The study showed a large number of breakthrough cases were unaccounted for due to various factors such as home tests, discrepancies in individual information between MCIR and MDSS, errors in referral/onset/diagnosis dates, and other resources. County “M” found that MDHHS was missing 1,390 breakthrough cases from the list they identified, which made up more than 13% of cases. This led to the MDHHS team having to reformat the coding system to capture more breakthrough cases that would have been missed otherwise. The ‘Missingness’ study concluded that there were potentially 8.3% missed breakthrough cases (approximately 37,350) statewide since January 2021.

Breakthrough cases are no longer a rare occurrence and are expected to occur among all ages, sex, and ethnicity groups.

WASTEWATER PROJECT



In the fall of 2020, a pilot project was formed to determine the feasibility of wastewater testing, standardizing methods, tracking trends, and informing local responses to the pandemic. 270 sample sites in 37 counties and the City of Detroit were included in this preliminary study from October 1, 2020, to December 31, 2020.

Following this pilot study, the Michigan Department of Environment, Great Lakes and Energy (EGLE) project was granted additional funding for the projects that participated in the pilot program to continue and expand COVID-19 wastewater surveillance in Michigan for the funding period June 1, 2021- July 31, 2023. Currently, most surveillance projects are conducting trend analysis for the data collected and comparing that to case averages for a given time period.

The CDC has secured funding for wastewater testing projects in Michigan through 2025. The goal is to bring in enhanced data analytics and regular sequencing of wastewater samples to confirm preliminary results from PCR variant testing, with the potential for monitoring other pathogens.

MULTISYSTEM INFLAMMATORY SYNDROME-CHILDREN (MIS-C) IN MICHIGAN

MIS-C is a severe complication of COVID-19 in children and adolescents under 21 years of age where multiple organ systems become inflamed or dysfunctional. Symptoms usually present 2-6 weeks after the infection. The causes for MIS-C are still unknown.

In a 2021 (July-December) CDC study that evaluated the effectiveness of the Pfizer-BioNTech vaccine against MIS-C, vaccine effectiveness for two doses was 91%. 97/102 (95%) of hospitalized children with MIS-C were unvaccinated. None of the 5 fully vaccinated MIS-C patients required respiratory or cardiovascular life support, compared to 39% of the unvaccinated MIS-C patients. The sample was comprised of a predominantly healthy population of cases.

MIS-C is separated into three classes:

- Class 1 “typical” MIS-C cases exhibit 100% cardiovascular and 98% gastrointestinal symptoms with 84% ICU admission
- Class 2 “acute COVID-19/MIS-C Combo” has a more severe respiratory involvement with 62% of ICU admissions
- Class 3 is the milder illness characterized by a higher frequency of rash and mucocutaneous lesions with 44% of ICU admissions

Class 1 MIS-C is most common in Michigan. The following table shows the rates of MIS-C in Michigan from April 2020 through April 7, 2022. Children of color are overrepresented with cases being predominantly male. Cases of MIS-C associated with the Omicron variant were less than cases of MIS-C associated with the Delta variant in Michigan. **In 2021, Allegan County has two confirmed MIS-C cases. Currently, Allegan County has zero confirmed MIS-C cases in 2022.**

DEMOGRAPHIC INFORMATION (N=287)

Age Group	Count	%	Race	Count	%
<1 yrs	10	3.5%	Black/African American	104	36.2%
1-4 yrs	66	23.0%	Caucasian	136	47.4%
5-11 yrs	141	49.1%	All Others / Unknown	47	16.4%
12-15 yrs	51	17.8%			
16-20 yrs	19	6.6%			
Gender	Counts	%	Ethnicity	Count	%
Male	178	62.0%	Not Hispanic or Latino	215	74.9%
Female	109	38.0%	Hispanic or Latino	23	8.0%
Unknown	0	0.0%	Unknown	49	17.1%

NATIONWIDE COVID-19 SURVEILLANCE

Overall, cases, hospitalizations, and deaths are on a downward trend nationwide as other parts of the world are seeing increases. Hospitalizations continue to be lower than they were around this time in the previous year (2021). Michigan is currently ranked number ten for COVID-19 case counts. Vermont, the District of Columbia, Wyoming, South Dakota, and North Dakota have the lowest overall cases in the Nation as of April 25, 2022.

987,601 total deaths have been reported as of April 22, 2022; this accounts for more than 15% of total deaths worldwide. Total cases nationwide as of April 22, 2022, is **80,648,481**.

As of April 19, 2022, Region 5 (Midwest) states, which includes Michigan, are either plateaued or increasing with Illinois and Wisconsin having the highest case rates. The 7-day case average has been reported to increase by over 23.4% since the week before April 19, 2022. Approximately 94% of the States are at low community levels.

Region 5 States with the Highest COVID-19 Case Rates	Cases Reported in the Last 7 Days*	Deaths Reported in the Last 7 Days*
Illinois	17,807	53
Wisconsin	5,552	46

**Data reported by the [CDC COVID-19 Data Tracker](#) as of April 19, 2022

Data as of April 21, 2022

GLOBAL COVID-19 SURVEILLANCE

Globally, as of **April 22, 2022**, the World Health Organization (WHO) reports **505,817,953 confirmed cases** and **6,213,876 deaths** related to the SARS CoV-2 infection. Case rates appear to be declining or plateauing in most European countries following the second Omicron wave.

As of April 18, 2022, there are no countries indicated at COVID-19 risk level 4 with special circumstances and/or travel precautions. As of April 22, 2022, Johns Hopkins University and Medicine Coronavirus Resource Center reported seeing case surges in South Korea, Germany, and France. This continues to be indicative of a continued increase in the incidence of the Omicron variant BA.2 cases.

COVID-19 Risk Level 3 (High)	Cases Reported in the Last 7 Days*	Deaths Reported in the Last 7 Days*
South Korea	No data available	No data available
Germany	609,898	104
France	610,325	877

*Data reported by the [World Health Organization Coronavirus Dashboard](#) as of April 8, 2022

COVID-19 Risk Level 3 (High)	Weekly New Hospital Admissions for COVID-19**	Closest Available Date of Data Point**
South Korea	5,307	April 22, 2022
Germany	3,761	April 22, 2022
France	9,944	April 22, 2022

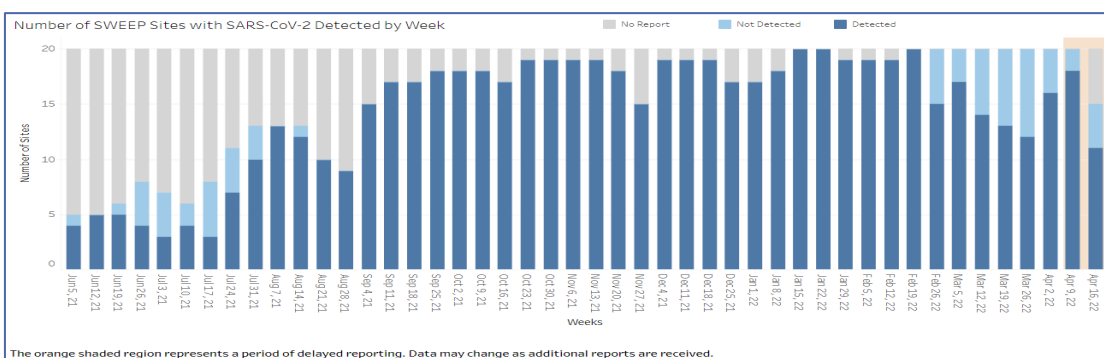
**Data reported by the [Our World in Data - Coronavirus \(COVID-19\) Hospitalizations](#)

Effective April 7, 2022, the CDC released information that the Division of Global Migration and Quarantine will discontinue applying [public health travel restrictions](#) to most COVID-19 cases and contacts with reported air travel. However, the CDC may consider COVID-19 public health travel restrictions in specific situations and can discuss them on a case-by-case basis (e.g., a traveler who may have documented high rates of persistent viral shedding, or to manage a large outbreak with multiple travelers).

WASTEWATER SURVEILLANCE

UPDATE: MDHHS Wastewater Surveillance as of April 16, 2022

- 65% of Sentinel Wastewater Epidemiology Evaluation Project (SWEEP) sites saw an increase in the most recent week ending on April 16, 2022 and another 20% of sites saw a plateau in trends.
- 5% of sentinel sites are showing declines in the previous 15- days. The remaining 20% of sites have plateaued over the last 15 days.

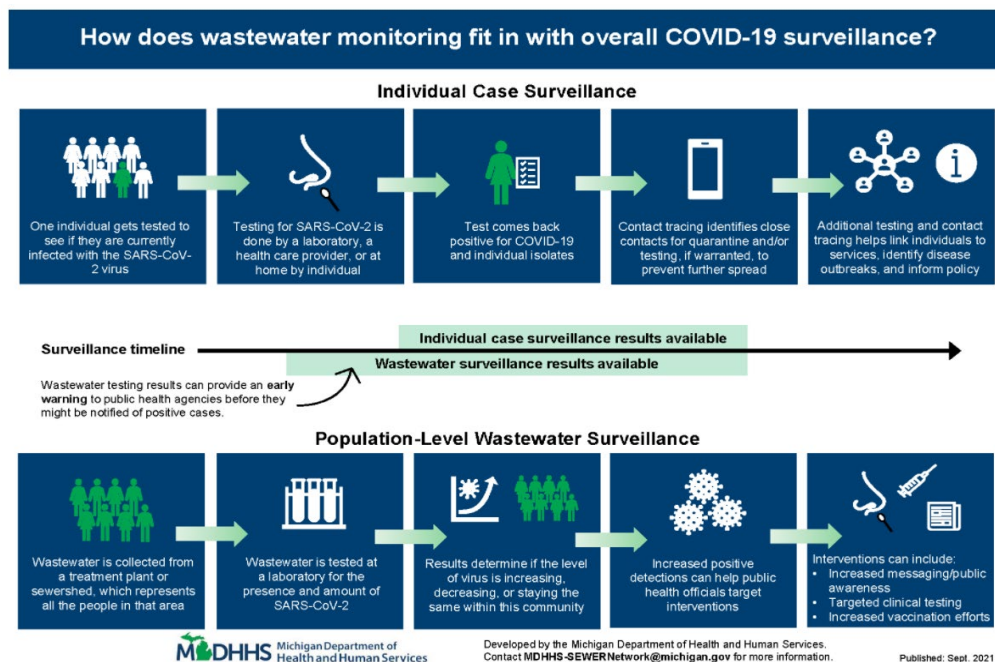


ACHD has been working with Hope College over the last year as they sample wastewater for COVID-19. There are municipal water supply systems, as well as one large business participating in wastewater sampling. ACHD, Hope College, and Ottawa County Department of Public Health are meeting regularly to discuss how wastewater data can be used in surveillance. Anticipatory wastewater data would be particularly useful during this current reporting period where we

Data as of April 21, 2022

saw an increase in case positivity with lower testing rates. In the last year, sampling was reduced from 7 days a week to 2-3 days a week. According to the CDC, the median incubation period for Omicron is about three days, which will make it more challenging to rely on this preliminary data without the appropriate resources. For more information, please visit [Coronavirus - Sentinel Wastewater Epidemiology Evaluation Project \(SWEEP\) \(michigan.gov\)](#). The graph above is from the MDHHS SWEEP dashboard, which shows the presence or absence of SARS-CoV-2 at the 20 sites in Michigan over time. Detection of the virus indicates that at least one person in the sampled community is shedding the virus. If the virus is not detected, this indicates that there is either no virus in the sampled community, or the concentration of the virus in the SARS sample is below the level that can be detected by the test. These 20 sites are reporting positive and negative test results to MDHHS every week.

There may be some changes in COVID-19 case levels as prevention measures are eased. A modest overall increase in wastewater levels, which may lead to a large percent change, does not necessarily mean we will see major increases in transmission in a community. The figure to the right depicts the method of utilizing wastewater surveillance data to monitor case patterns at individual and population levels as it relates to the SARS-CoV-2 infection.



ACHD continues to monitor for future case surges correlating to local wastewater signals. There will be more information regarding this level of data analysis in future updates. Additional information on the statewide wastewater surveillance timeline can be found on [Michigan COVID-19 Wastewater Testing and SWEEP Dashboard](#). MDHHS is working toward including wastewater surveillance for Allegan County in the SWEEP dashboard.

EPIDEMIOLOGIC SURVEILLANCE: BA.2 OMICRON SUB-VARIANT

UPDATE: MDHHS Communicable Disease Division as of April 19 and 20, 2022

- The proportion of BA.2 in the U.S. and Michigan continues to rise
- Cases are slowly increasing, with increases being currently observed more in Southeast Michigan
- A slower rise and fall is predicted with BA.2 cases with a peak that is likely to double Michigan’s current case rate in early May
- Given the levels of vaccination/boosters and immunity from recent Omicron infection, a significant rise in hospitalization and mortality is not expected to occur
- Current predictions are not indicative of moving into the Readiness or Response phase of the pandemic cycle

Currently, many countries in Europe are showing early signs of decline; however, cases in the US are increasing at a faster rate. The CDC has released data as of April 15, 2022, to support that BA.2 is the predominant Omicron lineage in the United States, and the national proportion of the BA.2 variant is projected to be 85.9%. **Cumulatively, 785 Omicron BA.2 specimens were identified from 50 counties and the City of Detroit (3 in Allegan County).**

BA.2 has been shown to be more resistant to some monoclonal treatments than BA.1 and BA.1.1 variants. The following therapies are still encouraged as treatments against the BA.2 variant: Paxlovid, Remdesivir, and Molnupiravir. For more information about

Data as of April 21, 2022

where to obtain these COVID-19 therapies, please visit <https://www.michigan.gov/covidtherapy>. As cases of this new variant continue to rise, the same preventive measures are recommended to curb its spread and reduce the virus’s opportunities for mutation. ACHD will continue to monitor this Omicron sub-lineage and deploy response measures accordingly.

STUDIES ON EMERGING VARIANT AS OF APRIL 19, 2022 DATA AND MODELING

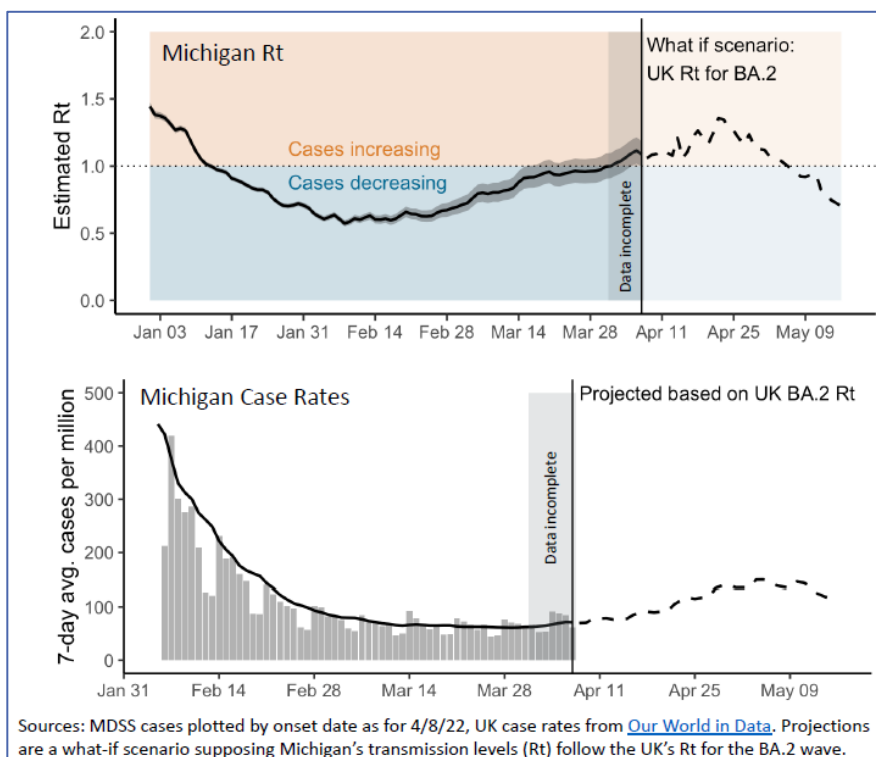
- Omicron continues to be the predominant variant of concern (VOC) with several sub-lineages, including BA.4, BA.5, BA.2.12.1, and recombinants of BA.1 and BA.2, most notable XE recombinant.
- **The United States is currently seeing the proportion of BA.2.12.1 increasing at a faster rate than the other lineages, which has the highest frequency of circulation in Northeastern U.S.**
- The XE recombinant is growing at a slightly faster rate compared to BA.2 in the UK; however, it still comprises less than 1% of all cases.
- Globally, around 200 specimens underwent sequencing for BA.4 and BA.5 in a few countries.

Current data does not specifically indicate any increases in transmissibility, change in hospital epidemiology, or additional evasion of current countermeasures to the predominant Omicron variant.

The adjacent figure shows the increasing and decreasing case rates based on the BA.2 variant as of April 19, 2022.

Case rates increase when the R_t is greater than 1 and decrease when the R_t is less than 1. As shown in the figure on the right, the R_t is greater than 1 in Michigan and is projected to increase if these patterns are similar to what was observed in the U.K.

Of note, this modeling suggests in a case acceleration to occur through late April/early May, however, this is subject to change as MDHHS continues to follow Michigan data closely.



R_t is a unit of epidemiological unit of measurement to indicate the production number of a virus over a particular time

SOURCES

- Allegan County Health Department Facebook page
- [Centers for Disease Control and Prevention](#)
- [CDC Stay Up-to-date on Vaccinations](#)
- [COVID-19 Travel Recommendations by Destination | CDC](#)
- [COVID-19 Vaccine Dashboard](#)
- CHN Associates, Student, and Family Assistance Program Monthly Report
- [FDA Authorizes Breathalyzer COVID-19 Testing](#)
- [FDA Emergency Use Authorization for COVID-19 Breathalyzer Tests](#)
- [Find a COVID-19 Vaccine Near You](#)
- HONU
- [Long Term Care Data](#)
- MDHHS Communicable Disease Presenters: Kate Busen, MPH, COVID-19 Epidemiologist; Kelly Geith, MPH, Wastewater Epidemiologist; Cole Burkholder, MPH, Infection Disease Epidemiologist
- [MDHHS Quarantine and Isolation Guidance](#)
- [MI COVID response Data and Modeling](#)
- [MI Safe Start Map and CDC Indicators](#)
- [Michigan Coronavirus: COVID-19 Vaccine](#)
- [Michigan COVID-19 Wastewater Testing and SWEEP Dashboard](#)
- Michigan Disease Surveillance System (MDSS)
- Michigan Health Alert Network (MIHAN)
- Michigan Department of Health and Human Services (MDHHS) Breakthrough Cases Data File
- [New COVID-19 Cases Worldwide - Johns Hopkins Coronavirus Resource Center \(jhu.edu\)](#)
- [National Public Radio \(NPR\)](#)
- [Our World in Data - Coronavirus \(COVID-19\) Hospitalizations](#)
- [US Food and Drug Administration](#)
- [Vaccinate West Michigan](#)
- [World Health Organization Coronavirus Dashboard](#)

Environmental Health - Benchmark Data Board of Commissioner Report



	January		February		March		April	May	June	July	August	September	October	November	December
Total Applications Received for the Month	135		166		186		99								
14 Business Days for the Month are Permits received during	12/23 thru 1/7	1/8 thru 1/23	1/24 thru 2/6	2/7 thru 2/18	2/19 thru 3/13	3/14 thru 3/27									
Incomplete and/or Unpaid Submissions within 14 Business Days	5	5	14	19	18	8									
Total Eligible for Completion within 14 business day window	37	31	62	79	91	62									
Submissions Not Completed within Elligible Time Period	2	0	0	1	0	0									
Total Completed	35	31	62	78	91	62									
Percentage Complete	95%	100%	100%	99%	100%	100%									

Applications completed prior to 14 day turnaround (only those with proper documentation and fees paid): **Total Completed divided by Total Eligible for Completion within 14 business day window = Percentage Complete**

Number	Percentage
62/62	100%

14 business days from March 14 - March 27

	January		February		March		April	May	June	July	August	September	October	November	December
Total Applications Received	135		166		186		99								
5 Business Days for Communication	1/10 thru 1/23	1/24 thru 2/6	2/7 thru 2/18	2/19 thru 3/6	3/7 thru 3/27	3/28 thru 4/10									
Total Eligible for Communication	36	76	98	73	103	90									
Total Not Communicated to within 5 Business Days	1	0	2	0	0	0									
Total Communicated to within 5 Business Days	35	76	96	73	103	90									
Percentage Complete	97%	100%	98%	100%	100%	100%									

Customers that have been contacted within 5 business days: **Total Communicated to within 5 Business Days divided by Total Eligible for Communication**

Number	Percentage
90/90	100%

5 business days from March 28 - April 10

Environmental Health - Total Services

Board of Commissioner Monthly Report



APPLICATIONS RECEIVED

	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well	40	45	52	25									162
Septic	32	56	53	35									176
Loan Eval.	7	13	7	10									37
MDHHS Eval.	5	7	3	3									18
SESC	36	26	47	17									126
Raw Land/Soil Eval.	15	19	21	7									62
Investigative Fieldwork	0	0	3	2									5
Monthly Totals	135	166	186	99	0	0	0	0	0	0	0	0	586


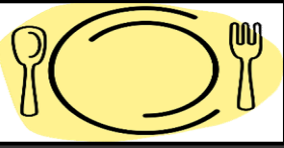


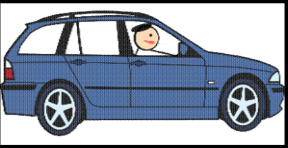

SERVICES PROVIDED

PERMITS ISSUED	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well	37	37	52	18									144
Septic	36	40	63	24									163
Loan Eval.	3	13	11	3									30
MDHHS	5	7	5	0									17
SESC	31	38	35	20									124
Raw Land/ Soil Eval.	11	17	13	4									45
Monthly Totals	123	152	179	69	0	0	0	0	0	0	0	0	523

Other Services Completed	January	February	March	April	May	June	July	August	September	October	November	December	YTD Total
Well Finals	87	85	29	33									234
Septic Finals	21	14	29	20									84
SESC Inspections	10	14	14	16									54
Investigative Fieldwork	0	0	3	2									5
Monthly Totals	118	113	75	71	0	0	0	0	0	0	0	0	377

Total Services Provided	241	265	254	140	0	0	0	0	0	0	0	0	1800
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ATTACHMENT C - FINANCIAL REPORT

					
ADC	HDM	HOME SPTS	PERS	TRANSP	ADMIN COSTS
FEB YTD	FEB YTD	FEB YTD	FEB YTD	FEB YTD	FEB YTD
CUSTOMERS	CUSTOMERS	CUSTOMERS	CUSTOMERS	CUSTOMERS	COMPENSATION
13 16	319 335	401 415	694 694	65 82	\$17,903 \$37,692
UNITS	UNITS	UNITS	UNITS	UNITS	OPERATIONS
396 846	6,588 13,401	2,846 9,173	0 694	6,967 11,221	\$17,881 \$17,881
UNITS PLANNED - 29,255	UNITS PLANNED 102,334	UNITS PLANNED - 53,496	UNITS PLANNED - 7015	UNITS PLANNED	TRAVEL, SUPPLIES, EQUIP. ADVERTISING, PRINTING, ETC.
2,438 4,876	8,528 17,056	4,458 8,916	612 1,225	8,939 17,879	INDIRECT COSTS
COSTS	COSTS	COSTS	COSTS	COSTS	\$5,084 \$10,169
\$3,263 \$6,977	49,476 \$100,642	\$99,619 \$321,038	\$0 \$13,848	\$11,366 \$44,683	TOTAL ADMIN COSTS
PLANNED COSTS	PLANNED COSTS	PLANNED COSTS	PLANNED COSTS	PLANNED COSTS	\$40,869 \$65,742
\$20,113 \$40,225.17	\$60,718 \$121,436	\$121,793 \$243,586	\$12,860 \$25,720.17	\$14,405 \$28,809.83	BUDGETED AVAILABLE
BUDGETED AVAILABLE	BUDGETED AVAILABLE	BUDGETED AVAILABLE	BUDGETED AVAILABLE	BUDGETED AVAILABLE	\$ 438,490 \$ 372,748
\$241,351 \$234,374	\$728,621 \$627,979	\$1,461,517 \$1,140,480	\$154,321 \$140,473	\$172,859 \$128,176	14% OF TOTAL BUDGET
8% OF TOTAL BUDGET	23% OF TOTAL BUDGET	46% OF TOTAL BUDGET	5% OF TOTAL BUDGET	5% OF TOTAL BUDGET	

2022 BUDGET STATUS


REVENUE		EXPENDITURES			
REVENUE BUDGETED	REVENUE COLLECTED		EXPENDITURE BUDGET	EXPENDITURES USED	
2022	FEB	YTD	2022	FEB	YTD
\$2,840,030	\$957,662	\$1,866,639	\$3,197,159	\$204,592	\$552,929
PLANNED USE OF FUND BALANCE					
2022 BEGINNING FUND BALANCE: \$1,200,000		2022 FB BUDGETED SPENDOWN \$357,129			
10% BEST PRACTICE RESERVE \$319,716		UNBUDGETED UNIT INCREASE (HDM) \$39,910			
AVAILABLE TO SUPPORT OPERATIONS \$880,284		UNBUDGETED UNIT INCREASE(INHOME) \$410,851			
TOTAL FB PLANNED TO USE IN 2022: \$807,890					
PLANNED REMAINING FUND BALANCE AT END OF 2022: \$72,394					

OTHER IMPORTANT METRICS

IN HOME WAIT LIST		ADD'L TRANSP INFO	
12/31/21	CURRENT	VOLUNTEER TRIPS	
69	38	FEB	YTD
LONGEST WAIT		145	365
12/31/2022		BUS TRIPS	
		FEB	YTD
		158	366
		UNMET RIDES	
		FEB	YTD
		1	1



MARKETING REPORT

MARKETING EFFORTS														
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL YTD	
TV COMMERCIAL		16,626											16626	
RADIO COMMERCIAL		50											50	
DIGITAL RADIO (SPOTIFY)		2,648											2648	
MAILER		6,472											6472	
BILLBOARD (IMPRESSIONS)*		550,460											550460	
SOCIAL MEDIA		1,931											1931	
PRINT AD		2											2	
CLIENT RESPONSE TO REFERRAL QUESTION: "WHERE DID YOU HEAR ABOUT THESE SERVICES?"														
BROCHURE		3	16										19	
WEBSITE		16	13										29	
TV COMMERCIAL		0	2										2	
RADIO COMMERCIAL		0	0										0	
CARD IN MAIL		6	23										29	
BILLBOARD		1	0										1	
SOCIAL MEDIA		2	5										7	
PRINT AD		0	4										4	
HEALTH CARE REFERRAL			40											
HOSPICE REFERRAL			5											
FAMILY OR FRIEND			15											
OTHER		53	11										64	
MONTHLY TOTAL		81	134	0	0	0	0	0	0	0	0	0		
NEW REFFERALS														
ADULT DAY CARE	3	6	4	0	0	0	0	0	0	0	0	0	13	
HOME DELIVERED MEALS	20	20	0	0	0	0	0	0	0	0	0	0	40	
ESSENTIAL IN HOME SUPPORTS	18	12	33	0	0	0	0	0	0	0	0	0	63	
PERS	28	0	0	0	0	0	0	0	0	0	0	0	28	
TRANSPORTATION	11	11	0	0	0	0	0	0	0	0	0	0	22	
MONTHLY TOTAL	80	49	37	0	0	0	0	0	0	0	0	0		
CONTRACT STATUS														
INVOICES SUBMITTED - 2021													\$16,300	\$16,300
INVOICES SUBMITTED - 2022	\$12,000	\$5,515	\$5,575											\$23,090
*Impression are the number of vehicles that passed by the billboard										TOTAL COST TO DATE: \$39,390 CONTRACT AMOUNT: \$95,000 AVAILABLE TO COMPLETE PROJECT: \$55,610				

**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
CONSUMERS ENERGY COMPANY
CASE NO. U-20803**

- Consumers Energy Company requests Michigan Public Service Commission's approval for reconciliation of its power supply cost recovery plan for the 12-months ending December 31, 2021.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: **Thursday, May 12, 2022 at 9:30 AM**

BEFORE: **Administrative Law Judge Sally Wallace**

LOCATION: **Video/Teleconferencing**

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) March 31, 2022 application requesting the Commission to: 1) approve its January 2021 through December 2021 Power Supply Cost Recovery (PSCR) Reconciliation as proposed; 2) approve Consumers Energy's proposed methodology for rolling-in the total net PSCR over-recovery of approximately \$10.19 million; 3) approve the reconciliation of the Financial Compensation Mechanism (FCM) amounts collected in 2021; 4) approve the proposed 2024 FCM surcharges, including Consumers Energy's proposed methodology to incorporate the total FCM over-recovery into the calculation of the 2024 FCM surcharges; and 5) grant Consumers Energy other relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 5, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department – Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-20803**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, and R 792.10401 through R 792.10448.

**[THE MICHIGAN PUBLIC SERVICE COMMISSION MAY
APPROVE, REJECT, OR AMEND PROPOSALS MADE BY
CONSUMERS ENERGY.]**

Reports & Communications:

A. Introduction and Confirmation – Kevin Callahan – Director of Public Safety

Kevin Callahan, the candidate for Director of Public Safety, will be introduced. An interview process was conducted and Mr. Callahan was identified as the best candidate for the position. City Manager Wilson is recommending confirmation of Mr. Callahan to the position of Director of Public Safety.

Recommended action: Consider confirming Kevin Callahan as the new Director of Public Safety as recommended by City Manager Wilson.

B. Bulk Waste/Recycling Contract – Discussion

The RFP for the bulk waste/recycling contract was published March 30, 2022 and Republic Services was the only sealed bid response. Allegan County does offer a recycling program that the City can choose to participate in, but the program only covers recycling. One of the Allegan County options requires submitting a ballot question for the August 2, 2022 election, and the deadline for that submission is May 10 at 4pm.

Recommended action: Consider options for the bulk waste/recycling contract.

C. Resolution 2022-08 – Public Act 152

Public Act 152 from 2011 sets forth guidelines under which government entities can offer health insurance to its employees. There are three options for funding healthcare – setting a hard-cap limit for what the employer pays, an 80/20 option where the employee pays 20% of the health care costs, or exemption from the Act by a 2/3 vote of the governing body. The city has operated under the 80%/20% rule since the Act was enforced beginning in 2021. Resolution 2022-08 confirms what was done through the budget process.

Recommended action: Consider adopting the 80%/20% Health Care Cost Option for the Publicly Funded Health Insurance.

D. DPS – Air Fill Station for SCBA (Self-Contained Breathing Apparatus)

The current cascade system used by the Department of Public Safety has reached the end of its useful service and is out of compliance. The bottles were purchased in 1998 and the system was designed by firefighters from the department. The cascade system is used to fill the SCBA cylinders for firefighters to use when operating in dangerous atmospheres. Federal and State occupational Safety and Health Agencies strictly mandates SCBA use and the Public Safety Department must comply with these regulations.

Recommended action: Consider approving a contract with West Shore Fire for a new air fill station cost, delivery, installation and training in an amount not to exceed \$44,000.00.

E. DPW – Truck 10 Repairs

The belly blade on Truck 10 needs to be repaired, and at this time the only company that specializes in this type of repair is Truck & Trailer Specialties. The cost to repair or replace the components of the blade is expected to be \$6,119.00 with most of the parts being in stock.

Recommended action: Council will consider approving a contract with Truck & Trailer Specialties for repairs on Truck 10 in the amount of \$6,119.00.

F. WR – Engineering Services for Surcharge

The new local limit was evaluated in the recent M.A.H.L. study, and recalculating the fees at this time would make sense. Fleis & VandenBrink performed the M.A.H.L. study and will do the surcharge calculations for \$3,600.00. This funding is available in either the IPP engineering line item or the P&T engineering line item.

Recommended action: Council will consider approving a contract with Fleis & VandenBrink for surcharge calculations in the amount of \$3,600.00.

Reminder of Upcoming Meetings

- May 10, 2022 – Plainwell DDA/BRA/TIFA– 7:30am
- May 12, 2022 – Plainwell Parks & Trees – 5:00pm
- May 18, 2022 – Plainwell Planning – 7:00pm
- **May 23, 2022 – Plainwell City Council – 7:00pm**

Non-Agenda Items / Materials Transmitted

- April 28, 2022 - Allegan County Board of Commissioners Update Administrator's Report
- Public Notice – Consumers Energy Electric Customers – May 12, 2022 9:30am

The Island City

Plainwell is an equal opportunity provider and employer